

VILLAGE OF HUNTLEY
POLICE COMMISSION MEETING
March 24, 2023
GENERAL SESSION MEETING MINUTES

CALL TO ORDER:

On Thursday, March 24, 2023, a meeting of the Village of Huntley Police Commission was called to order at 10:00 A.M. at the Municipal Complex, Village Board Room, 10987 Main Street, Huntley, Illinois 60142. This room is handicap accessible.

PRESENT: Chairman Jim Burgess
Commissioner Dan Maloney
Chief of Police Robert Porter
Director of Human Resources Chrissy Hoover
Sergeant Scott Sullivan
Human Resources Assistant Evie Olech

ABSENT: Secretary Judy Serrano

PUBLIC COMMENTS:
None

The general session minutes of December 8, 2022 were reviewed.

A MOTION was made to approve the December 8, 2022 General Session Commission Meeting Minutes.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

The Executive Session Meeting Minutes of the December 8, 2022 were reviewed.

A MOTION was made to approve the December 8, 2022 Executive Session Commission Meeting Minutes for content only.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

Discussion of Election of Officers

A MOTION was made to approve Jim Burgess as Chairperson of the Village of Huntley Board of Police Commissioners.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

A MOTION was made to approve Judy Serrano as Secretary of the Village of Huntley Board of Police Commissioners.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

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Director of Human Resources Chrissy Hoover presented annual records destruction documents to the Commission and outlined the process as required by the State of Illinois.

A MOTION was made to approve submission of annual records destruction application as allowed under the Illinois Local Records Act and Village of Huntley Board of Police Commissioners Application Number 05:218.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

Chief of Police Robert Porter and Director of Human Resources Chrissy Hoover provided an update on the upcoming Sergeant Promotion Eligibility List process.

RECESS TO EXECUTIVE SESSION AT 10:18 AM

A MOTION was made to recess to Executive Session to conduct semi-annual review of Executive Session Minutes and review Police Officer candidate background report.

Moved: Commissioner Dan Maloney
Seconded: Chairman Jim Burgess
The Voice Vote noted all ayes and the motion carried.

RECONVENE TO OPEN SESSION AT 10:35 AM

A MOTION was made to reconvene to open session.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

REPORT ON EXECUTIVE SESSION

A MOTION was made that the Village of Huntley Police Commission Executive Session Police Commission minutes from the 2015-2022 remain confidential, and that the destruction of any verbatim recording for the Executive Session that occurred 18 months or more prior be approved in accordance with Section 206(c) of the Open Meetings Act.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

A MOTION was made to approve a conditional offer of employment to candidate currently listed as number one on the Police Officer Eligibility List.

Moved: Chairman Jim Burgess
Seconded: Commissioner Dan Maloney
The Voice Vote noted all ayes and the motion carried.

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NEW BUSINESS:

Director of Human Resources Chrissy Hoover discussed the need to update the Police Commission Rules and Regulations and stated a revised copy will be forthcoming.

ADJOURNMENT:

A MOTION was made to adjourn at 10:45 AM

Moved: Chairman Jim Burgess

Seconded: Commissioner Dan Maloney

The Voice Vote noted all ayes and the motion carried.

Respectfully Submitted,
Evie Olech