

VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
June 9, 2016
MINUTES

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, June 9, 2016 at 7:01 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

CONSENT AGENDA:

(All items listed under Consent Agenda have been discussed at the Committee of the Whole and may be approved/accepted by one motion. The Village Clerk will number all Ordinances and Resolutions in order, following approval)

- a) Approval of the April 28, 2016 Village Board, May 5, 2016 Committee of the Whole and May 12, 2016 Village Board Meeting Minutes
- b) Approval of the June 9, 2016 Bill List in the amount of \$333,320.17
- c) Approval of a Resolution approving the Centegra Health System Family Health Fest – Centegra Health Care Campus - 10450 Algonquin Road
- d) Approval of a Resolution Awarding a Contract to Revize Software Systems for the 2016 Website Update Project for the Village of Huntley and Huntley First! Websites
- e) Approval of a Resolution Authorizing Submittal of Project Applications to the Illinois Department of Transportation for the Illinois Transportation Enhancement Program (ITEP)
- f) Approval of a Resolution Authorizing Change Order No. 1 to Arrow Road Construction Company in an amount not to exceed \$40,000.00 for the 2016 Street Improvement Program
- g) Approval of Payout Request No. 1 (Final) in the amount of \$34,607.88 to Behm Pavement Maintenance, Inc. for the 2016 Crack Sealing Project

Mayor Sass reported that all the items on the Consent Agenda were discussed at the Committee of the Whole and asked if the Village Board had any changes to the Consent Agenda; there were none.

A MOTION was made to approve the Consent Agenda.

MOTION: Trustee Westberg
SECOND: Trustee Hoeft
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The Motion Carried: 6-0-0

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

- a) Approval of a Resolution approving a Temporary Use Permit for Trinity Lutheran Church to Hold an Oktoberfest August 26th – August 28th 2016 and Temporary Sign Request

Mayor Sass asked if the Village Board had any additional comments or questions regarding this item; there were none.

A MOTION was made to approve a Resolution issuing a Temporary Use Permit for Trinity Lutheran Church to Hold an Oktoberfest August 26th – August 28th 2016 and Temporary Sign Request.

MOTION: Trustee Goldman
SECOND: Trustee Piwko
AYES: Trustees: Goldman, Hoeft, Kanakaris and Piwko
NAYS: Trustee Leopold
ABSENT: None
ABSTAIN: Trustee Westberg
The Motion Carried: 4-1-0-1

- h) Approval of an Amendment for Tent Size and Street Closure Dates for Vet Fest

Mayor Sass asked if the Village Board had any additional comments or questions regarding this item.

Trustee Leopold asked if everyone received the notice from Sal's Pizza Place. Trustee Goldman stated that the notice stated that Sal's would like the tent removed sooner than Wednesday as it will take away parking for their business.

There were no other comments or questions.

A MOTION was made to approve an Amendment for Tent Size and Street Closure Dates for Vet Fest.

MOTION: Trustee Westberg
SECOND: Trustee Kanakaris
AYES: Trustees: Hoeft, Kanakaris, Westberg and Mayor Sass
NAYS: Trustees: Goldman, Leopold and Piwko

ABSENT: None
The Motion Carried: 4-3-0

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Transmittal – Comprehensive Annual Financial Report (CAFR) for the Fiscal Year Ended December 31, 2015

Mr. Fred Lantz, Partner in Charge, Government Services, Sikich, LLP reviewed a Power Point presentation and reported on the fiscal year 2015 Village of Huntley Comprehensive Annual Financial Report.

Staff Analysis

The narrative below details the information to be focused upon during review of the audit summary document:

Pages 1 - 3 Independent Auditor's Report: Less than 3/10 of 1% of all government agencies nationwide and only 1 out of 20 in the State of Illinois receive a "clean" unqualified opinion. The Village of Huntley is one of the agencies. The auditor's review of the Village's financial records confirms the information contained in the report is fairly and accurately presented without any misrepresentations or areas of concern.

MD&A4: Table 1; the statement of net position includes the outstanding TIF debt (TIF1-Southern TIF). There are no assets associated with the TIF debt; therefore, the total net assets shown in this table are not "balanced" nor is it indicative of the Village's financial position.

MD&A5: Table 1a; displays the Village's net position *excluding TIF activity*, and provides a better measure of the Village's financial position.

Pages 4 - 5: The Village's financial position is strong with cash and investments totaling over \$26.9 million dollars at the end of 2015. The Village Board is governing an operation that has assets in excess of \$232 million dollars.

Pages 6 - 7: The Statement of Activities displays the cost of providing services to our constituents. During 2015, the cost to provide Huntley residents services at current levels was over \$25 million dollars. The change in net assets decreased by \$1,998,497, and is attributable to depreciation and amortization of assets from Business-Type Activities.

Page 8: Total Governmental Funds Liabilities and Fund balance is \$24.2 million dollars. The fund reserve policy requirement is \$4.7 million (25% in the General Fund and 25% in the Benefits Fund). Funds assigned for future operations, capital projects, and the capital transfer total \$3,880,765, of which \$2,295,287 will be transferred to the Benefits Fund for the reserve policy. The 2015 one time revenue and General Fund surplus is \$1,585,481, the transfer will be allocated in the 2017 budget.

Page 10: Excess of revenues over expenditures displays the resources or cash available to the Village during the year to pay expenses. The General Fund total excess revenues over expenditures total \$1,438,396, at the end of 2015, including transfers in. The additional revenues can be primarily attributed to unexpected higher revenues in building permits and other development related fees.

Page 13: The change in net assets for proprietary funds, water/sewer, are operating at a loss during 2015.

Removal of depreciation from the equation, a non-cash transaction; the water funds realized a gain in operating income totaling \$294,512, and the sewer funds realized a gain in operating income totaling \$106,953. The Benefits Fund, an internal service fund for the Village's employee health and life benefits is funded by charges to user departments and employee contributions. During 2015 the fund realized an increase in net position by \$136,315.

Page 16: The Village of Huntley Police Pension Fund recognized a net increase of \$636,068. The Police Pension Fund holds \$6.5 million in assets as of 12/31/15. Net investment income realized a \$53,275 gain from 2014.

Pages 29 - 33: Long term debt schedules display principal payments of the TIF, Public Works Installment Contract, Municipal Complex debt certificates (2008B) and Water/Sewer Fund certificates (2008A) used to pay for the Sewer Interceptor Project. The Public Works installment contract was retired at the end of 2015. The Southern TIF and Municipal Complex Installment debt will be retired in 2016. The Water/Sewer Fund debt will be retired in 2018.

Pages 54, 60 - 61: The Village adopted Governmental Accounting Standards Board (GASB) Statement No. 68, *Accounting and Financial Reporting for Pensions*, which established standards for measuring and recognizing liabilities, deferred inflows and outflows of resources, and expenses; and modified certain disclosures in the notes to the financial statements and the required supplementary information.

Mayor Sass asked if the Village Board had any comments or questions.

Mayor Sass asked about the TIF; Mr. Lantz reported that there would be one payment due in 2016 of \$2,455,000 and also stated that he hopes that the State does not impose a property tax freeze as the Village of Huntley and District 158 would not be able to capture funds of the TIF.

Mr. Lantz complimented Staff on the great job preparing the Audit.

There were no other comments or questions.

It was the consensus of the Village Board to accept and place on file the Comprehensive Annual Financial Report (CAFR) for the fiscal year ended December 31, 2015.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual

- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Other

A MOTION was made at 7:30 p.m. to Enter into Executive Session for a) Probable or Imminent Litigation and Pending Litigation.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

A MOTION was made at 8:04 p.m. to Exit Executive Session.

MOTION: Trustee Kanakaris

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

ACTION ON CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:05 p.m.

MOTION: Trustee Westberg

SECOND: Trustee Hoeft

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary