

**VILLAGE OF HUNTLEY  
EMERGENCY VILLAGE BOARD  
March 16, 2020  
MEETING MINUTES**

**CALL TO ORDER:**

An emergency meeting of the Village Board of the Village of Huntley was called to order on Monday, March 16, 2020 at 5:02 p.m. in the Municipal Complex, Room C107, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko, and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, and Chief Robert Porter.

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a. Consideration – An Ordinance Amending Title III, Chapter 33 of the Village Code Regarding Village Operations in Times of Emergency

Village Manager David Johnson reported that there have been two (2) ordinances drafted the first one being drafted by the Filippini Law Firm amending Title III, Chapter 33 of the Village Code regarding Village operations in times of emergency in order to keep the Village running as efficiently as possible during this time.

Village Manager Johnson read the amendment to the code:

(a) During a state of emergency as established in Subsection (b) of this Section, the Village President (or the President’s designee as hereinafter provided) may exercise by executive order extraordinary power and authority on behalf of the Village pertaining to the performance of public work, entering into contracts, the incurring of obligations, the employment of temporary workers, the rental of equipment, the purchase of supplies and materials, and the appropriation, expenditure, and disposition of public funds and property.

(b) In the event of a declaration of disaster affecting the Village as provided in the Illinois Emergency Management Agency Act or in the event of any circumstance of the nature of a disaster as defined in 20 ILCS 3305/4 (the “Standards”), the Village President may declare that a state of emergency exists by signing, under oath, a statement finding that such Standards have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists. Such statement shall be filed with the clerk of the municipality as soon as practicable. Appropriate steps shall be taken to disseminate

information regarding such state of emergency to other members of the corporate authorities, as well as the Village administrative staff and members of the Huntley Police Department.

Village Manager Johnson reported that it is anticipated that a Declaration of Local State of Emergency will be forthcoming from the municipalities in McHenry County and Staff would like to get ahead of it with this amendment.

c) The powers set forth in Subsections (a) and (b) of this Section shall be exercised by the Village President, or, in the event of the President's incapacity, the most senior Trustee who is not incapacitated,

Village Manager Johnson stated that the most senior Trustee is Trustee Leopold.

d) A state of emergency, declared as provided in this Section, shall expire not later than the adjournment of the first regular meeting of the corporate authorities after the state of emergency is declared.

Village Manager Johnson stated that this means that the Mayor would have the ability and authority as noted above in Section (a) until the next regular Village Board Meeting. Village Manager Johnson stated that the Declaration of Emergency would then cease but the Mayor could then make another Declaration of Emergency

e) Nothing in this Section shall be deemed to limit any powers or authority of the Village EMA as otherwise provided in this Chapter.

Village Manager Johnson reported that this is one draft but there is also an IML Model Ordinance draft that goes a little more into the actions that could be taken by the Mayor and noted the list on page 2 of the IML draft. Village Manager Johnson stated that the Filippini draft ordinance is more specific to the needs of the Village.

Village Manager Johnson reported that in the Board's packet is a draft of the Declaration of Local State of Emergency. Village Manager Johnson stated that the Mayor has been in communication with the other Mayors regarding the Declaration and the IML draft ordinance.

Trustee Leopold stated that the IML ordinance looks to be geared more towards civil disobedience.

Mayor Sass stated that he prefers the Filippini ordinance.

Trustee Westberg stated that this Code amendment would allow the Village to do what is needed until the next Village Board meeting.

Trustee Leopold stated that the Declaration would also need to be renewed at the next Board meeting. Village Manager Johnson stated that could be decided at the next Board meeting.

Trustee Westberg asked what temporary expenditures might be needed; Chief Porter stated that supplies such as PPE issued to the Police Department, food, water, and other additional supplies.

Village Manager Johnson reported that any action taken would then be reported to the Village Board at the next meeting.

Trustee Hoeft stated that he preferred the Filippini ordinance.

There were no other comments or questions.

**A MOTION was made to approve an Ordinance Amending the Huntley Village Code Regarding Village Operations in Time of Emergency.**

**MOTION: Trustee Hoeft**  
**SECOND: Trustee Westberg**  
**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 6-0-0**

Trustee Leopold asked if the Declaration of Local State of Emergency would qualify the Village for Federal financial assistance; Mayor Sass stated that it would.

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 5:11 p.m.**

**MOTION: Trustee Piwko**  
**SECOND: Trustee Westberg**  
**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary