

**VILLAGE OF HUNTLEY
VILLAGE BOARD
September 24, 2020
MEETING MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, September 24, 2020 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Interim Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Development Services Charles Nordman, Director of Public Works and Engineering Timothy Farrell, Chief Robert Porter, Human Resources Manager Chrissy Hoover, and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL PRESENTATION:

- a) Proclamation: AVM Awareness Month

Mayor Sass read the following proclamation:

WHEREAS, an arteriovenous malformation (AVM) is a complex tangle of arteries and veins that bypasses normal brain tissue and directly diverts blood from the arteries to the veins, potentially resulting in devastating ruptures, seizures or death; and

WHEREAS, an estimated 18 in 100,000 people in the United States have an AVM in the brain; and

WHEREAS, approximately 10-58% of AVM patients have various kinds of aneurysms, and is at risk for bleeding or rupture resulting in possible brain damage or long term disability; and

WHEREAS, 50% of AVM patients present as sudden hemorrhage, bleeding in the brain, or a form of stroke; and

WHEREAS, access to accurate information, expertise, and community to support survivors, caregivers, families, and friends in making educated decisions about treatment and coping can make a critical difference in minimizing risks and increasing the quality of life for those affected; and

WHEREAS, more research is needed to determine the causes, discover better treatment options, and find a cure for AVM. Increased public awareness is necessary so that individuals are better able to recognize symptoms and understand available resources and options.

NOW, THEREFORE, on behalf of the Village Board of Trustees, I Charles H. Sass, Village President do hereby proclaim October 2020 as **AVM AWARENESS MONTH** in the Village of Huntley and encourage all citizens to raise awareness of Aneurysms and AVMs and support efforts being made to help those affected by these brain conditions.

PUBLIC COMMENTS:

Interim Village Manager Lisa Armour read a public comment which was sent via e-mail to the Village:

Jim Thomas, 11780 Windsor Drive: 1) I never heard the response to my question about 2 IL-47 crossings, from Del Webb Sun City, to allow golf cart access to the Jewel-Osco and Walmart areas. What are the plans? (I have a handicapped hanging tag, if I use that would I be allowed to cross?); 2) I have noticed several dead trees and many overhanging branches on Princeton and Regency Pkwy. Who is responsible to take care of this? 3) Is there any update on the passenger rail travel through Huntley on to Galena? Thank you for your consideration.

Interim Village Manager Armour stated that she did speak with Mr. Thomas regarding golf carts crossing Route 47 prior to the September 10 Village Board Meeting and will respond regarding his other questions presented in this e-mail.

There were no other public comments.

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the September 10, 2020 Village Board Meeting Minutes

Mayor Sass reported that everyone was in attendance at the September 10th meeting and asked if the Village Board had any comments or changes; there were none.

A MOTION was made to approve the September 10, 2020 Village Board Meeting Minutes

MOTION: Trustee Leopold
SECOND: Trustee Goldman
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- b) Consideration – Approval of the September 24, 2020 Bill List in the amount of \$472,070.24

Mayor Sass reported that \$110,446.00 (or 24%) of the total bill list is attributable to the payment of development impact fees to other taxing bodies (\$70,466.00), payment to Dahme Mechanical Industries for RAS Pumps & Valve work at the Huntley East WWTP (\$15,000) and payment to Mad Bomber Fireworks Productions for the Independence Day Fireworks Display (\$25,000.00).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the September 24, 2020 Bill List in the amount of \$472,070.24.

MOTION: Trustee Leopold
SECOND: Trustee Piwko
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- c) Consideration – An Ordinance Granting Relief for Wall Signage for Goodfella’s Beef, 10980 Route 47

Director of Development Services Charles Nordman reviewed a Power Point presentation and reported that this petition was discussed at the August 13, 2020 Village Board meeting and continued to a future date. Mr. Skala explained his desire to utilize two signs for the expanded Goodfella’s business and stated at the meeting that he would be interested in changing the proposed artwork on the design of the second sign, while maintaining the current Goodfella’s Beef sign as a separate sign. Two alternate sign options which identify the addition of gaming to the business are attached for Village Board review.

The following information was presented to the Village Board on August 13, 2020.

Introduction

In August 2019, ordinances were approved to allow a Class “A” Liquor License and a Video Gaming License Location to SMDMF LLC – Goodfella’s (Goodfella’s), 10980 Route 47. The petitioner is currently expanding Goodfella’s to include the storefront to the south, which was formerly occupied by Honey Fluff Donuts. The expansion combines the two tenant spaces into one space to accommodate the addition of a video gaming area and added dine-in seating.

Staff Analysis

Wall Signs

The petitioner recently requested a sign permit to modify the signage for Goodfella’s Beef. The submittal proposes one 32 square feet “Goodfella’s Gaming” wall sign, and one 32 square feet “Goodfella’s Beef” wall sign. The petitioner proposes to use the existing wall sign boxes for Honey Fluff Donuts and Goodfella’s Beef and only change the sign faces.

Section 156.123 (A) (C) (D) of the Sign Code allows one wall sign per tenant, and allows one square foot of wall signage for each lineal foot of frontage for the tenant space. The lineal frontage for the Goodfella’s tenant space is 43 lineal feet, which would allow one 43 square feet sign on the façade. Relief is required to allow for two wall signs measuring 32 square feet each, for a total of 64 square feet.

If the Village Board does not approve the requested relief for a second wall sign, the unused wall sign would need to be removed in accordance with Section 156.118 (P) of the Sign Code, which requires any sign which advertises a business no longer being conducted (Honey Fluff Donuts) to be removed by the owner, agent, or person having the beneficial use of the building within 15 days after notification from the Building Code Official.

Pylon Sign

Goodfella’s is also proposing to use two sign panels on the pylon sign along Route 47. This includes one “Goodfella’s Gaming” name plate and the current “Goodfella’s Beef” name plate. The Sign Code does not regulate the number of sign panels that could be used on a monument sign.

Required Relief

The proposed site plan requires the following relief:

1. Section 156.123 (A) (C) (D) of the Sign Code allows one wall sign per tenant, and allows one square foot of wall signage for each lineal foot of frontage for the tenant space. Goodfella’s frontage measures 43 lineal feet, which would allow one 43 square feet sign on the façade. Relief is required

to allow for two wall signs measuring 32 square feet each, for a total of 64 square feet.

Staff recommends the following conditions should the Village Board approve the relief for two wall signs:

- 1) No sign permits are approved as part of this submittal. Sign permits must be applied for with the Development Services Department.

Director Nordman reported that the petitioner Mike Skala was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions

Trustees Leopold, Goldman, Piwko and Hoeft stated that they preferred Option 1.

Trustee Goldman questioned as to whether it would be misleading to have the new sign over the restaurant portion. Mr. Skala reported that the setup has been switched and the restaurant is in the former donut shop as the kitchen is larger.

Trustee Kanakaris stated that he does not like either option. Mr. Skala explained that he followed the direction he received from the Village Board at the August meeting.

Trustee Westberg stated that the word “gaming” is too big on both options but if he had to choose, he would choose option #1.

Trustee Hoeft asked if he could change the size of the font and make the word “gaming” smaller.

Trustee Westberg stated that he would like the font to match that of the original Goodfellas sign.

Trustee Kanakaris asked if the buildout was completed; Mr. Skala stated that both sides will be completed by the end of October.

Trustee Goldman asked if he could make a new Goodfella’s sign so they would match.

Trustee Hoeft suggested increasing the size of the font for hot dogs and burgers and decrease the size of “gaming”. Mr. Skala stated that he would remove the word beef as it is already on the original sign to increase the size of the size of the others and decrease the font size for gaming.

Trustee Leopold stated that he agreed that making the same font size for all words would work.

There were no other comments or questions.

A MOTION was made to approve an Ordinance Granting Relief for Wall Signage for SMDMF LLC – Goodfella’s at 10980 Route 47 with modification that the font was the same size for all the words on the sign.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: Trustee Kanakaris

ABSENT: None

The motion carried: 5-1-0

d) Consideration – A Resolution Approving the Bid Award to Alliance Contractors, Inc. for the Brier Hill Road Culvert Replacement

Director of Public Works and Engineering Timothy Farrell reported that this summer, Public Works and Engineering (PWE) staff discovered a concrete culvert end wall failure on the Village owned and maintained section of Brier Hill Road. The end wall failure was most likely caused by old age and decades of erosion. During the inspection, PWE discovered that the concrete culvert is starting to fail under the roadway as well. A location exhibit and pictures are included in the staff report for reference.

In the interest of public safety, PWE has placed two, 8 ft. x 20 ft. steel plates on the roadway to span beyond the culvert to carry traffic in the event of an unexpected catastrophic culvert failure. Warning signage and barricades are also in place. To slow the process of any additional erosion prior to the full culvert replacement, PWE has also placed concrete blocks in the upstream channel at the culvert headwall.

PWE and Christopher B. Burke Engineering, Ltd. (CBBEL) solicited a representative from a nationally renowned bridge and culvert products company to offer an assessment for the potential to line the culvert as a possible temporary or semi-permanent repair. After an on-site evaluation, it was concluded that the culvert could not be easily or cost-effectively lined and therefore warrants full replacement. On Thursday, June 25, 2020, the Village Board approved an Engineering Services proposal with CBBEL for the Brier Hill Road Culvert Replacement.

On Wednesday, September 9, 2020, the Village received bids from seven (7) contractors for the Brier Hill Road Culvert Replacement. The bid results are summarized as follows:

| Company Name | Bid Amount |
|--------------------------------------|---------------------|
| <i>Engineer's Estimate</i> | <i>\$146,850.00</i> |
| Alliance Contractors, Inc. | \$121,534.00 |
| H. Linden & Sons Sewer & Water, Inc. | \$126,885.00 |
| Copenhaver Construction, Inc. | \$148,200.00 |
| Bolder Contractors | \$148,725.00 |
| Martam Construction, Inc. | \$157,876.00 |
| Berger Excavating Contractors, Inc. | \$169,082.00 |
| Mauro Sewer Construction Inc. | \$188,910.00 |

Staff Analysis

The bids have been reviewed by Staff and consulting engineer, Christopher B. Burke Engineering, Ltd (CBBEL). The lowest responsive, responsible bidder for the Brier Hill Road Culvert Replacement is Alliance Contractors, Inc. in the Bid amount of \$121,534.00. All is in order to award the bid to Alliance Contractors, Inc.

Work is anticipated to start on or before October 5, 2020 and be completed by the end of October, weather dependent. Traffic will be detoured along Countryview Boulevard/Copperwynd Road, Hemmer Road, and Harmony Road (County Road A49) for the duration of the project.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “Enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The Brier Hill Culvert Replacement Project was not expected and therefore not identified in the FY20 Budget. However, due to favorable project bids, mainly from the Street Improvement Program, staff anticipates adequate funding available in the FY20 Street Improvement and Roads & Bridges Fund, 420-00-00-8001. Staff will report back to the Village Board at a later date should a budget amendment be necessary.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Approving the Bid Award to Alliance Contractors, Inc. in the bid amount of \$121,534.00 for the Brier Hill Road Culvert Replacement.

MOTION: Trustee Hoeft

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- e) Consideration – A Resolution Authorizing the Year 2 Bid Extension to Langton Group for Cul-De-Sac Snow and Ice Control Services

Director of Public Works and Engineering Timothy Farrell reported that the Village's roadway network consists of 15 snow routes totaling just over 130 centerline miles with 173 cul-de-sacs. The snow and ice control operation has been such that Public Works staff works up to the first 16 hours of a storm event and then has 8 hours of rest to re-establish concentration and alertness required for safe and effective snow plowing. During the rest hours of first shift full time staff, part-time seasonal drivers along with a small group of remaining full time staff not used in the first shift would be deployed to maintain passable roadway conditions. For some events, this operational strategy can be effective. However, for above average snowfall accumulation and long duration events, it can be challenging to keep pace at current staffing and equipment levels. Also, soliciting an adequate number of qualified seasonal drivers along with the task of organizing the drivers for any given event has been problematic and resource intensive. Utilizing the assistance of a private contractor is intended to enhance operations and improve service levels.

On August 8, 2019, the Village received bids from two contractors for Roadway Snow and Ice Control Services. All 173 cul-de-sacs were included as a separate bid item. Based on the performance of the contractor and at the discretion of the Village, the bids allow for an annual contract extensions for two additional seasons.

The cul-de-sacs are very resource intensive in terms of time required to fully clear and the hard use on the fleet equipment. Public Works staff would continue to make the initial opening pass through each cul-de-sac. However, utilizing a contractor to fully clear and pile snow for all 173 cul-de-sacs would free up staff resources to be allocated to other routes for enhanced performance and will keep the highest service levels possible on the more heavily traveled roadways.

The lowest responsive, responsible bidder for the Cul-De-Sac Snow and Ice Control Services is Langton Group. The bid provides for the following:

- Year 1 (2019/2020 Season): 10 events of 2"-5" snowfall at a price of \$63,402.30 and 2 events of 5"-9" of snowfall at a price of \$19,020.96.

- Year 2 (2020/2021 Season): 10 events of 2”-5” snowfall at a price of \$65,304.30 and 2 events of 5”-9” of snowfall at a price of \$19,591.56 (3% Increase).

Staff Analysis

On Thursday, September 12, 2019, the Village Board approved the Year 1 Bid award for the Cul-De-Sac Snow and Ice Control Services to Langton Group. Based on acceptable performance for the Year 1 services, all is in order for consideration to approve the Year 2 Bid extension to Langton Group.

The contract may be cancelled by the Village in whole or in part by written notice to the Contractor upon non-performance or violation of contract terms. The Village of Huntley reserves the right to terminate the service at any time during the term of the contract upon 30 business days written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the Village, shall constitute contract default.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a strategic priority and “Continue to balance and evaluate the use of full-time, part-time and contractual arrangements to provide services to Village residents” as an objective.

Financial Impact

If approved, the FY21 Budget (Year 2) will include funds for Contract Snow and Ice Control in the Streets, Utilities & Fleet Contractual Services Fund, 100-60-61-6375.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing the Year 2 Bid Extension to Langton Group for Cul-De-Sac Snow and Ice Control Services.

MOTION: Trustee Goldman

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- f) Consideration – A Resolution Authorizing the Year 2 Bid Extension to Langton Group for Roadway Snow and Ice Control Services

Director of Public Works and Engineering Timothy Farrell reported that the Village’s roadway network consists of 15 snow routes totaling just over 130 centerline miles with 173 cul-de-sacs. The snow and ice control operation has been such that Public Works staff works up to the first 16 hours of a storm event and then has 8 hours of rest to re-establish concentration and alertness required for safe and effective snow plowing. During the rest hours of first shift full time staff, part-time seasonal drivers along with a small group of remaining full time staff not used in the first shift would be deployed to maintain passable roadway conditions. For some events, this operational strategy can be effective. However, for above average snowfall accumulation and long duration events, it can be challenging to keep pace at current staffing and equipment levels. Also, soliciting an adequate number of qualified seasonal drivers along with the task of organizing the drivers for any given event has been problematic and resource intensive. Utilizing the assistance of a private contractor is intended to enhance operations and improve service levels.

On August 8, 2019, the Village received bids from two contractors for Roadway Snow and Ice Control Services. All three (3) mainline routes were included as a separate bid item. Based on the performance of the contractor and at the discretion of the Village, the bids allow for an annual contract extensions for two additional seasons.

The mainline routes are generally identified below and in the attached exhibits:

- Area 1, Route 1 – S. Union Road, Ackman Road, Talamore Blvd, Founders Field Blvd, Reed Road, Vine Street, Noah Avenue, Joan Avenue and Haligus Road from Main Street north
- Area 2, Route 1 – Main Street, Kreutzer Road, Haligus Road from Main Street south, Huntley-Dundee Road, Smith Drive area, Regency Parkway, and Powers Road
- Area 3, Route 1 – Hemmer Road, Del Webb Blvd, Countryview Blvd, Sun City Blvd, Clanyard Road, Jim Dhamer Drive, Freeman Road, Auto Mall Drive, and Manning Road

Utilizing a contractor for the three mainline routes frees up staff resources to be allocated to other routes for enhanced performance and will keep the highest service levels possible on the most heavily traveled roadways. The contractor would be responsible for providing a tandem-axle six-wheeler dump truck to include a front snow plow, bulk salt spreader, liquid pre-wetting system, fuel and a driver.

The lowest responsive, responsible bidder for Roadway Snow and Ice Control Services is Langton Group. The bid provides for the following:

- Guaranteed minimum price to be paid to Langton for all three mainline routes:
 - Year 1 (2019/2020 Season): \$75,000
 - Year 2 (2020/2021 Season): \$77,250 (3% Increase)

The guaranteed minimum price enables the contractor to commit upfront the required equipment and staffing levels to service the Village.

- Rate per mainline route for actual time spent over and above the guaranteed minimum:
 - Year 1 (2019/2020 Season): \$187.50/Hour
 - Year 2 (2020/2021 Season): \$193.13/Hour (3% Increase)

The total estimated cost for snow and ice control services on all three mainline routes for a snow season based on the bid is approximately \$80,000.

Staff Analysis

On Thursday, September 12, 2019, the Village Board approved the Year 1 Bid award for the Roadway Snow and Ice Control Services to Langton Group. Based on acceptable performance for the Year 1 services, all is in order for consideration to approve the Year 2 Bid extension to Langton Group.

The contract may be cancelled by the Village in whole or in part by written notice to the Contractor upon non-performance or violation of contract terms. The Village of Huntley reserves the right to terminate the service at any time during the term of the contract upon 30 business days written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the Village, shall constitute contract default.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a strategic priority and “Continue to balance and evaluate the use of full-time, part-time and contractual arrangements to provide services to Village residents” as an objective.

Financial Impact

If approved, the FY21 Budget (Year 2) will include funds for Contract Snow and Ice Control in the Streets, Utilities and Fleet Contractual Services Fund, 100-60-61-6375.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if the company was called out at or after 2” of snow. Director Farrell reported that it is coordinated with the snow forecast. Trustee Leopold asked if the pre-wetting solution is still being used; Director Farrell stated yes that it was.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing the Year 2 Bid Extension to Langton Group for Roadway Snow and Ice Control Services.

MOTION: Trustee Westberg

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoefft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- g) Consideration – A Resolution Authorizing the Year 2 Bid Extension to Greve Construction, Inc. for Downtown Area and Municipal Complex Snow and Ice Control Services

Director of Public Works and Engineering Timothy Farrell reported that prior to the 2016/2017 winter season, the Building and Grounds Division of Public Works and Engineering was responsible for snow and ice control in the downtown area and at the Municipal Complex while the remaining Public Works staff concentrated on snow and ice control efforts within the Village roadway network. The design elements in the downtown such as parking lots, sidewalks, brick pavers, planters, ornaments, and traffic calming features require significant staffing resources for snow removal and compatible equipment with some handwork involved. In addition, there is a significant amount of work required at the Municipal Complex to keep the grounds safe and accessible for the general public and employees. For the past four seasons, the Village has contracted snow and ice control services in these areas. Continuing with the contract services approach, on August 9, 2019, the Village received bids from three contractors for Downtown Area and Municipal Complex Snow and Ice Control Services. Based on performance and at the discretion of the Village, the bids allow for an annual contract extension for two additional seasons.

The Contractor will be responsible for providing general Snow and Ice Control Services as identified in the bid specifications for the following designated areas and as shown in the attached exhibits:

- i) Downtown Roadways
- ii) Downtown Parking Lots and Alley
- iii) Downtown Sidewalks and Brick Pavers including Square
- iv) McHenry County Visitor Center Parking Lot and Sidewalk

v) Municipal Center Parking Lot and Sidewalk

Designated downtown roadways include Coral Street between Route 47 and Church Street; The frontage road that parallels Route 47 north of Coral Street; Main Street between Route 47 and Church Street; Dwyer Street between Coral Street and Main Street; 1st Street between Woodstock Street and Church Street; Woodstock Street between 1st Street and Main Street; and Church Street between the on-street parallel parking area north of 1st Street and the alley south of Main Street. Village Public Works staff shall be responsible for salting the designated roadways and parking lots.

The lowest responsive, responsible bidder for Downtown Area and Municipal Complex Snow and Ice Control is Greve Construction, Inc. The total estimated cost for snow and ice control services in the Downtown Area and Municipal Complex for a snow season based on the bid is approximately \$115,000.

Staff Analysis

On Thursday, September 12, 2019, the Village Board approved the Year 1 Bid award for the Downtown Area and MC Snow and Ice Control Services to Greve Construction, Inc. Based on acceptable performance for the Year 1 services, all is in order for consideration to approve the Year 2 Bid extension to Greve Construction, Inc.

The contract may be cancelled by the Village in whole or in part by written notice to the Contractor upon non-performance or violation of contract terms. The Village of Huntley reserves the right to terminate the service at any time during the term of the contract upon ten business days written notice to the Contractor. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the Village, shall constitute contract default.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “Continue to balance and evaluate the use of full-time, part-time, and contractual arrangements to provide services to Village residents” as an objective.

Financial Impact

If approved, the FY21 Budget (Year 2) will include funds for Contract Snow and Ice Control in the Streets, Utilities & Fleet Contractual Services Fund, 100-60-61-6375.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing the Year 2 Bid Extension to Greve Construction, Inc. for Downtown Area and Municipal Complex Snow and Ice Control Services.

MOTION: Trustee Piwko

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

h) Consideration – A Resolution Authorizing Expenditure of Funds for the Purchase of Information Technology Support Services

Interim Village Manager Lisa Armour reported that the Village Board approved a Master Contract and 2020 Task Order with Advanced Business Networks (ABN) on December 19, 2019 for the provision of supplementary information technology services. ABN assistance is provided via two ABN employees that are on-site for a total of 16 hours per week (“support hours”) as well as off-site monitoring and management of the Village’s network infrastructure (“project hours”).

Staff Analysis

ABN provides a 20% discount by purchasing blocks of pre-paid project hours over 300 hours and a 33% discount by purchasing support hours. In January, the Village Board approved a resolution authorizing the purchase of an initial block of 350 project hours at a cost of \$42,000 and 416 support hours (six months) at a cost of \$41,600 for FY20. Staff is seeking authorization at this time to purchase an additional 350 project hours at a cost of \$42,000. Project hours and support hours do not have an expiration date and if not used during FY20 could be carried over to FY21.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Innovation through Technology* as a priority and “continually monitor network security system to protect against cyber attack” as an objective.

Financial Impact

The total cost for these services was budgeted for in the FY20 Budget.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked what duties they performed. Interim Village Manager Armour reported that the purchase of project hours included: server upgrades, managing e-mails, virus protection, upgrading the computers in police vehicles and other duties as necessary.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing Expenditure of Funds for the Purchase of Information Technology Support Services.

MOTION: Trustee Piwko

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

i) Consideration – An Ordinance Extending a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic

Interim Village Manager Lisa Armour reported that on May 28th, the Village Board approved Ordinance (O)2020-05.39 Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic. Per the ordinance, the program is in effect through

November 30, 2020. Given the continuing status of the pandemic and restrictions on indoor dining, the program is proposed for extension through April 30, 2021.

Staff Analysis

The permit program would continue as originally approved in May. If the program is extended as proposed, staff will follow up with all current permit holders to update permits.

Legal Analysis

None required. The original ordinance establishing the Temporary Outdoor Dining Program was revised to reflect the new end date of April 30, 2021.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold reported that as he passed by the Square on the way to the meeting almost every table was filled.

There were no other comments or questions.

A MOTION was made to approve an Ordinance Extending a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- j) Consideration – A Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations

Interim Village Manager Lisa Armour reported that on May 28th, the Village Board approved Resolution (R)2020-05.46 Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations due to the Covid-19 Pandemic and associated restrictions on indoor dining. The designated spaces are the Town Square and the municipal parking lots behind Parkside Pub and BBQ King.

Staff Analysis

In order to allow for alcohol consumption on public property, it is necessary to continue the temporary suspension of enforcement of Section 110.14 of the Liquor Code in certain designated outdoor public spaces within the Village's downtown. These spaces have been identified as the Town Square (Designated Public Space A), the Main Street municipal lot (Designated Public Space B), and the First Street municipal lot (Designated Public Space C).

Key elements of the resolution to temporarily permit consumption of alcoholic beverages in designated outdoor public spaces include:

- (a) Open containers of alcohol may not be carried into or out of the Designated Public Space A.
- (b) Alcohol may be served by BASSET trained employees in Designated Public Space B or C.

- (c) Possession of open containers and consumption of alcoholic beverages within the Designated Public Space A shall be permitted only between the hours of 11:00 a.m. and 9:00 p.m. and between the hours of 11:00 a.m. and 10:00 p.m. in Designated Public Spaces B and C.

Legal Analysis

None required. The original resolution temporarily permitting consumption of alcoholic beverages in designated outdoor public spaces was revised to reflect the new end date of April 30, 2021.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

INTERIM VILLAGE MANAGER'S REPORT:

Trustee Leopold noted that he was told that there were only about 75 cars in the Deicke Park parking lot for the fireworks show and suggested that maybe this should be discussed for future fireworks shows. Trustee Leopold mentioned that he was playing golf and three (3) people came up to him unsolicited and told him how much they enjoyed the fireworks show from their homes. Interim Village Manager Armour stated for this year, the purpose of shooting off the fireworks higher was so that people could watch them off site as well in order to maintain social distancing. Interim Village Manager Armour reported that this year was not a typical year as they were not held on July 4th and held as a drive-in only; the number that was reported by the Police Department was higher. Trustee Hoeft stated that he was in attendance and the parking lot was full.

VILLAGE PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers

- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes

A MOTION was made at 7:40 p.m. to Enter into Executive Session for: a) Probable or Imminent Litigation and Pending Litigation; b) Contractual; d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley; and, e) Collective Bargaining.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

The Voice Vote noted all ayes and the motion carried.

Interim Village Manager Armour reported that Executive Session would be held inside the Board Room in order to maintain social distancing and that there will be no action taken on any of the items after Executive Session. The public then exited the Board Room.

A MOTION was made at 8:09 p.m. to Exit Executive Session.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:10 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary