

**VILLAGE OF HUNTLEY
VILLAGE BOARD
December 17, 2020
MEETING MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, December 17, 2020 at 7:07 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoefft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Interim Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Public Works and Engineering Timothy Farrell, Village Clerk Rita McMahon, and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

Mayor Sass read the following statement:

Any member of the public physically present tonight is to remain in the lobby's overflow seating area while waiting for his or her turn to comment during the Public Comment portion of the meeting.

Anyone who has signed up to speak will be able to do so, but will be required to view the proceedings from the lobby's overflow seating area. After commenting, speakers should return to the overflow seating area so the next speaker can address the Village Board. Seating in this area is limited to 10 people.

The Public could also make comments by submitting them today by 5:00 pm via e-mail. All comments received before 5:00 p.m. today will be read into the record. The public may also call in to listen to the meeting or to make public comments at the appropriate time during the meeting. To do so, members of the public were directed to sign up by 5:00 p.m. today by e-mail or by calling the Village Clerk's office.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the December 17, 2020 Bill List in the amount of \$154,625.50

Mayor Sass reported that \$94,872.00 (or 61.4%) of the total bill list is attributable to payment of development impact fees to other taxing bodies (\$94,872.00).

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the December 17, 2020 Bill List in the amount of \$154,625.50.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- b) Consideration – A Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property, Temporary Sign Request and Waiving of Fees for Huntley Vet Fest on June 19, 2021; Huntley American Legion Post 673, 11712 Coral St.

Special Events Manager Barb Read reported that the Village has received a request from the Huntley American Legion Post 673 (Legion) as part of the annual liquor license renewal application to hold Huntley Vet Fest on June 19, 2021. The Vet Fest is a fundraiser to raise money to help veterans in McHenry County.

Staff Analysis

The Village is in receipt of a request for the following:

1. To hold an event on Village-owned property that includes bands, food, and drinks. The hours of the event will be from 3:00 p.m. until 11:00 p.m. with outside alcohol service ending at 10:30 p.m. The Legion would like to hold the event on Coral Street, in the Town Square and the Legion Honor Garden. In addition, it is proposed that the entire Town Square be fenced off for the event. The Legion is requesting permission to allow for the partial closure of Coral Street starting Friday, June 18th, to set up the tent, stage and fencing; leaving the non-tent area of the street open on Friday. All of Coral Street will be closed on Saturday June 19th for Huntley Farmers Market and Vet Fest. Coral Street will open completely after the removal of the tent on Sunday, June 20th.
2. To post 15 (3'x 10') banners as indicated on the event signage exhibit included in the packet. The banners would be posted two weeks prior to the event. A Sign Ordinance variation is required to locate the signs in Village rights-of-way. They are also requesting the assistance of the Public Works and Engineering Department to install the banners. The Zoning Ordinance allows for the issuance of a temporary use permit (TUP) for temporary signs, which are subject to the following conditions: 1) not to exceed 30 days, 2) maximum size of 50 square feet and no more than 8 feet above ground, 3) not to be displayed on a fence or tree, and 4) not to be located in the rights-of-way. The Legion acknowledges that some sites may not be under the Village's jurisdiction and others may not be feasible in the noted location. If these sites are unacceptable, the Legion requests permission for other sites with the approval of the Village Manager. Additionally, no signs will be posted on private property without prior authorization of the property owner and no more than one (1) sign will be placed at any of the specified locations.
3. Directional Signage during the event, if necessary – signs in locations around the Square to assist those coming to the event.
4. Listing the event on the Village's Gateway Sign.

Legal Analysis

Village Board approval is required for the Huntley American Legion Post 673 to hold an outside event on Village-owned property and to place signs in Village rights-of-way.

Mayor Sass asked if the Village Board had any comments or question.

Trustee Westberg asked for confirmation that the entire Square would be fenced off for this event. Ms. Read stated that it would all be fenced off.

There were no other comments or questions.

A MOTION was made to approve a Resolution Approving an Outside Event to be held on Village-Owned Property and Temporary Sign Request for Huntley American Legion Post 673, Inc. for the Huntley Vet Fest on June 19, 2021 subject to the following conditions of approval:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
- 3. All conditions of approval regarding the serving and/or selling of alcohol must be met.**
- 4. The petitioner agrees to meet with Village Staff no less than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the event.**

No less than one (1) week prior to event:

- 5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
- 6. The petitioner agrees to enter into an agreement to indemnify and hold the Village Harmless from and against any and all claims arising from the event.**

MOTION: Trustee Goldman

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- c) Consideration – A Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property; BBQ King Smokehouse, 11706 Coral St.; BBQ King Smokeout, June 25 - 26, 2021

Special Events Manager Barb Read reported that the Village has received a request from BBQ King Smokehouse (BBQ King) as part of the annual liquor license renewal application to hold an outside event called BBQ King Smokeout on Friday June 25 and Saturday June 26, 2021 on Village-owned property (First Street municipal parking lot).

Staff Analysis

The request is to hold the event in the Village-owned parking lot to the north of the restaurant to provide outside sale of food and alcohol. The hours of the event will be from 5:00 p.m. until 11:00 p.m. on Friday, and on Saturday from 12:00 p.m. until 12:00 a.m. Sunday. A 40' x 100' tent is planned for

patrons to sit and enjoy the food and music and a fence will be erected around the parking lot area being used for the event. BBQ King will have a beer cooler truck to pour beer from kegs and the BBQ King food truck will offer the food. BBQ King will hire private security to help manage the event and a wristband ID service will be utilized. Bands will be on a stage with speakers in the parking lot. Outside bathrooms and garbage receptacles will be onsite. For pedestrian safety, First Street will be closed to through traffic.

Legal Analysis

Village Board approval is required for the BBQ King Smokehouse to conduct the BBQ King Smokeout event on Village-owned property (First Street municipal parking lot).

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked that the speakers not face the homes. Ms. Read confirmed that the site plan shows that the stage will be located on the west side of the site with the speakers facing the Church and not the homes.

There were no other comments or questions.

A MOTION was made to approve a Resolution approving a Temporary Use Permit for an Outside Event on Village owned property for the BBQ King Smokehouse for the BBQ King Smokeout event on Friday June 25 and Saturday June 26, 2021 subject to the following conditions:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. The tent must be removed on Sunday June 27, 2021.**
- 3. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
- 4. All conditions of approval regarding the serving and/or selling of alcohol must be met.**
- 5. The petitioner agrees to meet with Village Staff no less than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the event.**

No less than one (1) week prior to event:

- 6. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
- 7. The petitioner agrees to enter into an agreement to indemnify and hold the Village Harmless from and against any and all claims arising from the event.**

MOTION: Trustee Kanakaris

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- d) Consideration – A Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property; Bricks & Ivy LLC d/b/a Parkside Pub, 11721 E. Main St.; Huntley Thunder Music Fest, July 30 - 31, 2021

Special Events Manager Barb Read reported that the Village is in receipt of a request from Bricks and Ivy LLC d/b/a Parkside Pub (Parkside) as part of the annual liquor license renewal application to hold the Huntley Thunder Music Fest 2021 event from Friday, July 30 to Saturday, July 31, 2021.

Staff Analysis

Parkside has included in their annual liquor renewal application a request to hold the Huntley Thunder Music Fest 2021. The event is proposed to take place on the gravel area adjacent to the Catty building and will include a mechanical bull. The public parking behind Parkside will remain open and available for public use. The event will include bands, food, and drinks. The event is proposed to take place on Friday, July 30th from 11:00 a.m. to 11:00 p.m. and Saturday, July 31st from 11:00 a.m. to 11:00 p.m.

Parkside will provide security during the event and be required to provide a Certificate of Liability Insurance adding the Village of Huntley as additionally insured. In addition, the petitioner will be required to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event. In 2014, as a part of the acquisition of the property for the construction of the parking lot, the Village agreed to allow up to two additional outdoor events per year other than TTF. The events are subject to the Village Board's approval.

Legal Analysis

The petitioner will be required to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims asserted against it arising out of the event.

Mayor Sass asked if the Village Board had any comment or questions; there were none.

A MOTION was made to approve a Resolution for an outside event taking place on Village property for Bricks and Ivy LLC d/b/a Parkside Pub for the Huntley Thunder Music Fest 2021 event subject to the following conditions of approval:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
- 3. All conditions of approval regarding the serving and/or selling of alcohol must be met.**
- 4. The petitioner agrees to meet with Village Staff no less than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the event.**

No less than one (1) week prior to event:

- 5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
- 6. The petitioner agrees to enter into an agreement to indemnify and hold the Village Harmless from and against any and all claims arising from the event.**

MOTION: Trustee Piwko

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, and Piwko

NAYS: None

ABSENT: None
ABSTAIN: Trustee Westberg
The motion carried: 5-0-0-1

- e) Consideration – A Resolution Approving a Temporary Use Permit, Temporary Sign Request and the Waiving of Fees for Trinity Lutheran Church for Oktoberfest, August 27 – August 29, 2021; 11008 N. Church St.

Special Events Manager Barb Read reported that the Village has received a request from Trinity Lutheran Church to hold an Oktoberfest on the church property from August 27-29, 2021. The event will highlight the music, beer and cuisine of the German culture and will also offer American cuisine, games and activities for children. A tent will be set up on the north side of the property with a stage and tables and chairs for guests. There will also be additional tents set up for food vendors as well as a beer trailer. Parking will be available on-site as well as street parking.

Staff Analysis

The hours of the event will be Friday, August 27th from 5:00 pm to 11:00 pm; Saturday, August 28th from 12:00 pm to 11:00 pm; and Sunday, August 29th from 12:00 pm to 3:30 pm.

Trinity Lutheran Church is also requesting the issuance of a temporary sign permit. The Zoning Ordinance allows for the issuance of a temporary use permit (TUP) for temporary signs subject to the following conditions: 1) not to exceed 30 days; 2) maximum size of 50 square feet and no more than 8 feet above ground; 3) not to be displayed on a fence or tree; and 4) not to be located in the rights-of-way.

Trinity Lutheran Church has requested to post fifteen 18”x24” snipe signs as indicated on the event signage exhibit included in the packet. Trinity Lutheran Church acknowledges that some sites may not be under the Village’s jurisdiction and others may not be feasible in the noted location. If these sites are not feasible, the petitioner requests permission for other sites with the approval of the Village Manager. No signs will be posted on private property without prior authorization of the property owner.

A variation from the Sign Regulations is required to locate the signs in the Village’s rights-of-way.

Financial Impact

The church is requesting that any fees associated with the Oktoberfest event be waived, as the church is a non-profit organization. The Village Board has waived the fees in the past.

Legal Analysis

Village Board approval is required for Trinity Lutheran Church to conduct an outside event.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Approving a Temporary Use Permit, Temporary Sign Permit and the Waiving of Fees for Trinity Lutheran Church for an Oktoberfest Event to be held August 27-29, 2021 subject to the following conditions of approval:

- 1. All signs shall be removed no later than Monday, August 30, 2021.**
- 2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**

3. **The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
4. **All conditions of approval regarding the serving and/or selling of alcohol must be met.**
5. **Notification to all adjacent property owners.**
6. **Any music or noise generated during the event will comply with the Village's Noise Ordinance.**
7. **The site shall be kept free of trash throughout the event.**

MOTION: Trustee Kanakaris

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Piwko, and Westberg

NAYS: Trustee Leopold

ABSENT: None

The motion carried: 5-1-0

- f) Consideration – A Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property; Bricks & Ivy LLC d/b/a Parkside Pub, 11721 E. Main St.; Turkey Testicle Festival (TTF) Spring 2021

Special Events Manager Barb Read reported that the Village has received a request from Parkside Pub as part of the annual liquor license renewal application to hold the 2020 Turkey Testicle Festival (TTF) in May or June 2021. The 2020 TTF was cancelled in November 2020 due to COVID-19.

Staff Analysis

Bricks and Ivy LLC d/b/a Parkside Pub (Parkside) has included in their annual liquor renewal application a request to hold the Spring TTF in May or June 2021. The proposed event will take place in the same location as previous years. The event will include bands, food, and drinks. The hours of the event will be from 11:00 a.m. - 12:00 a.m. Once a date has been finalized with Parkside in 2021, the information will be provided to the Village Board. The Spring TTF will be in addition to the November 2021 TTF.

Parkside will provide security during the event and be required to provide a Certificate of Liability Insurance adding the Village of Huntley as additionally insured. In addition, the petitioner will be required to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.

Legal Analysis

Village Board approval is required for Bricks & Ivy LLC d/b/a Parkside to conduct an outside event on Village-owned property.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Piwko asked if they are thinking of having the event during the week or on a weekend. Trustee Westberg stated that it will probably be on a weekend. Trustee Piwko noted the farmers market and stated that they might want to coordinate their event with the farmers market in mind.

Trustee Goldman stated that she is concerned with having two (2) TTF events in one year and that it will draw negative comments. Trustee Goldman suggested that they not call it TTF but perhaps something else.

There were no other comments or questions.

A MOTION was made to approve a Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property for Bricks and Ivy LLC d/b/a Parkside Pub for a Turkey Testicle Festival during May or June 2021 subject to the following conditions of approval:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
- 3. All conditions of approval regarding the serving and/or selling of alcohol must be met.**
- 4. The petitioner agrees to meet with Village Staff no less than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the event.**

No less than one (1) week prior to event:

- 5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
- 6. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.**

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, and Piwko

NAYS: None

ABSENT: None

ABSTAIN: Trustee Westberg

The motion carried: 5-0-0-1

- g) Consideration – A Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property; Bricks & Ivy LLC d/b/a Parkside Pub, 11721 E. Main St.; Turkey Testicle Festival (TTF) - November 24, 2021**

Special Events Manager Barb Read reported that the Village has received a request from Parkside Pub as part of the annual liquor license renewal application to hold the 2021 Turkey Testicle Festival (TTF) on Wednesday, November 24, 2021.

Staff Analysis

Bricks and Ivy LLC d/b/a Parkside Pub (Parkside) has included in their annual liquor renewal application a request to hold the TTF on November 24, 2021. The proposed event will take place in the same location as previous years. The event will include bands, food, and drinks. The hours of the event will be from 11:00 a.m. - 12:00 a.m. (Thursday November 25th)

Parkside will provide security during the event and be required to provide a Certificate of Liability Insurance adding the Village of Huntley as additionally insured. In addition, the petitioner will be required to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.

Legal Analysis

Village Board approval is required for Bricks & Ivy LLC d/b/a Parkside to conduct an outside event on Village-owned property.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Approving a Temporary Use Permit to Hold an Outside Event on Village-Owned Property for Bricks and Ivy LLC d/b/a Parkside Pub for the Turkey Testicle Festival on November 24, 2021 subject to the following conditions of approval:

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. The petitioner must apply and obtain a Sound Amplification Permit from the Police Department.**
- 3. All conditions of approval regarding the serving and/or selling of alcohol must be met.**
- 4. The petitioner agrees to meet with Village Staff no less than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the event.**

No less than one (1) week prior to event:

- 5. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
- 6. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.**

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, and Piwko

NAYS: None

ABSENT: None

ABSTAIN: Trustee Westberg

The motion carried: 5-0-0-1

h) Consideration – An Ordinance Approving the Issuance of 2021 Video Gaming Licenses – Village of Huntley Code of Ordinances Section 110.60

Interim Village Manager Lisa Armour reported that pursuant to Section 110.60 of the Village Code of Ordinances, Video Gaming is regulated by the Village Board of Trustees and a license must be obtained prior to operating video gaming terminals and is required to be renewed annually. In conjunction with the liquor license renewal packets, gaming renewal applications were also distributed to current gaming license holders in October. As part of the renewal application, the following items are required to be submitted:

- Video Gaming Application
- Economic Interest Disclosure Form
- Payment of \$500 per machine
- Video Terminal Operator Application
- Payment of \$1,000 by video gaming terminal operator per location

Staff Analysis

A total of 16 businesses with 82 gaming machines were licensed in 2020 for operation in the Village. The actual number of current active terminals is 68 at 15 locations. The establishments listed below seeking renewal for 2021 have submitted the appropriate applications and payment for the gaming machines and terminal operators for a total of 15 businesses with 77 terminals.

Establishment	2020 Licensed Terminals	2020 Active Terminals	2021 Renewal
1. BBQ King Smokehouse	5	5	5
2. Bowl Hi Lanes	6	6	6
3. Huntley Legion Home	6*	6	6
4. Lucky Bernie's	6	6	6
5. Millie's	6	6	6
6. Offie's Tap	5	5	5
7. Parkside Pub	3	3	3
8. Pub 47	5	5	5
9. Rookies	6*	6	6
10. Sal's Pizza	3	3	3
11. Sammy's	6*	6	6
12. Goodfella's Beef	5	0	5
13. Soula's Village Inn	5	5	5
14. Tee 2 Green Surrendered	5	0	0
15. Topsy's Bar & Pizza	4**	0	4
16. Tufano's Pizzeria	6	6	6
	82	68	77

*6th machine was paid for and added in 2020 following annual approval in December 2019

**Topsy's was approved in May 2020

As approved per Ordinance (O)2019-10.61, a sixth terminal is allowed in approved establishments. The Huntley Legion, Rookies and Sammy's all added and paid for a sixth machine in 2020 following the annual approval in December 2019. Approved gaming establishments seeking a sixth machine in 2021 will not require additional Village Board approval, but will be required to submit payment upon approval from the State prior to installation. If Tacos Locos is approved for video gaming under a separate agenda item, the total number of licenses for FY21 would be 81, as their request is for four terminals.

Financial Impact

As part of the approved FY21 Budget, gaming machine and terminal operator revenue sources are included under the Licenses and Permits line item in the General Fund. The 2021 gaming fee is \$500 per machine (fees for 77 terminals - \$38,500; if four additional terminals are approved for Tacos Locos, total fees for 81 terminals is \$40,500) and the operator license fee is \$1,000 per location, resulting in fees of \$15,000 (\$16,000 if gaming is approved for Tacos Locos). FY20 video gaming terminal revenue received by the Village through October was \$105,576.

Legal Analysis

Section 110.60 of the Village Code of Ordinances regulates video gaming in the Village. The applications have been reviewed and are in compliance with Section 110.60 Video Gaming.

Mayor Sass asked if the Village Board if they had any comments or questions.

Trustee Leopold stated that he originally thought that video gaming businesses license fees should be pro-rated but now feels that the terminal fees should be waived. Trustee Leopold asked how much is collected in terminal fees; Interim Village Manager Armour reported \$38,500 up to \$40,000 is anticipated to be collected.

It was the consensus of the Village Board to waive the terminal fees for 2021.

A MOTION was made to approve an Ordinance Approving the Issuance of the 2021 Video Gaming Licenses pursuant to the Village of Huntley Code of Ordinances Section 110.60 and waiving the terminal fees.

MOTION: Trustee Kanakaris
SECOND: Trustee Leopold
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, and Piwko
NAYS: None
ABSENT: None
ABSTAIN: Trustee Westberg
The motion carried: 5-0-0-1

- i) Consideration - An Ordinance Approving the Issuance of a Video Gaming Location License to Pakkos Enterprises Corp d/b/a Huntley's Tacos Locos; 12132 Route 47

Interim Village Manager Lisa Armour reported that the Village regulates video gaming licenses and terminals in the Village through its Code of Ordinances, Title XI, Section 110.60 Gaming Licenses. Pursuant to the Village of Huntley Code of Ordinance amendment approved by the Village Board in March 2017, separate approval is required for all gaming requests.

Original Request Presented at February 27th Village Board Meeting

The Village is in receipt of a video gaming location license request from Ms. Rachel Pacheco, owner of Pakkos Enterprises Corp d/b/a/ Huntley's Tacos Locos (Tacos Locos), 12132 Route 47, to install 5 gaming terminals. Tacos Locos received a Class "A" liquor license originally in July 2016 and has been successfully renewed each year. A Class "A" liquor license allows for video gaming subject to Village Board approval. Ms. Pacheco has submitted preliminary plans proposing the gaming terminals be located along the south wall near the front of the restaurant. Official plans will need to be submitted to the Development Services Department staff to review ADA accessibility prior to the installation of the gaming terminals.

December 17th Staff Analysis

Staff originally presented this request to the Village Board on February 27, 2020. Discussion ensued regarding the proposed 24 seats being insufficient for the request of 5 gaming terminals. The petitioner was directed to amend the request to 3 terminals. Staff discussed the amended request with the petitioner in May and was told they wished to withdraw their request and maintain their business and primarily

carry-out. The petitioner has now decided to resubmit their application requesting 4 terminals. The amended request is highlighted in red below.

Video Gaming Café. A "video gaming cafe" shall be defined as an establishment whose primary or major focus is to operate video gaming terminals as defined under the Illinois Video Gaming Act and the service of alcohol and food is incidental to the operation of video gaming. The following factors may be considered when determining if an establishment is a video gaming café:

- The layout and design of the establishment-See included site plan
- The preparation and variety of food and beverages offered-See included menu
- The creation and operation of a commercial kitchen on the premises-Existing kitchen is a commercial kitchen
- The number of video gaming terminals relative to the customer seating capacity of the establishment is less than 10 customer seats for each terminal, excluding terminal seats 50 seats would be required by code for 5 terminals. Petitioner is presenting twenty four seats at nine tables-*December 17th Update: 40 seats would be required by code for 4 terminals. Petitioner is presenting 38 seats for 4 terminals (8 tables of 4; 2 tables of 2 and a counter with 2 stools).*
- The source of proposed or actual revenue derived from the establishment generated by food and drink sales Tacos Locos has had a liquor license for 4 years and has been in business 10 years.
- The number of employees at the establishment and their proposed function; Currently has 9 employees.
- Any other factors as determined relevant by the Village Board

The petitioner's application has been approved by the Illinois Gaming Board and is subject to the Village's approval.

Financial Impact

Payment for the applicable number of terminals as well as the terminal operator fee will be processed upon approval for FY21. Since the machines will not be installed and operating prior to January 1st, fees will not be collected for FY20.

Legal Analysis

Section 110.60 of the Village Code of Ordinances regulates video gaming in the Village. The application has been reviewed and is on file.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Approving the Issuance of a Video Gaming Location License to Pakkos Enterprise Corp d/b/a Huntley's Tacos Locos, 12132 Route 47, pursuant to the Village of Huntley Code of Ordinances Section 110.60 subject to the conditions below:

1. Payment for gaming terminals and terminal operator fees for 2021

2. Successful plan review by the Development Services Department

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None
The motion carried: 6-0-0

- j) Consideration – An Ordinance Approving the Issuance of 2021 Tobacco Licenses – Village of Huntley Code of Ordinances Chapter 120.03, Tobacco

Interim Village Manager Lisa Armour reported that pursuant to Chapter 120 of the Village Code of Ordinances, tobacco is regulated by the Village Board of Trustees and a license must be obtained prior to selling tobacco and tobacco products. Tobacco license applications were distributed to current license holder in October for licensing renewals as of January 1, 2021.

A Class “A” license is defined as an Accessory Use license that offers tobacco products and/or tobacco paraphernalia for sale at retail but derives less than 30% of its gross revenue from the sale of tobacco products and tobacco paraphernalia. The fee for a Class “A” license is \$200. The Code of Ordinances allows for an unlimited number of Class “A” Accessory Use licenses, as the sale of tobacco products is not the primary function of the establishment.

A Class “B” license is required for a tobacco store that offers tobacco products and/or tobacco paraphernalia for sale at retail and derives 30% or more of its gross revenue from the sale of tobacco products and tobacco paraphernalia. The fee for a Class B license is \$500. As part of the application the following items are required to be submitted:

- Signed Application
- Economic Interest Disclosure Form
- Payment of \$200 for a Class “A” license/Payment of \$500 for a Class “B” license
- BASSET or TIPS training information for employees

Staff Analysis

There are currently twelve business that require a Class “A” license and three businesses that require a Class “B” license.

The following establishments have submitted the proper documentation and payment for a tobacco license for 2021:

Class “A” – Accessory Use

1. 7-11/Exxon - 12400 Princeton Drive
2. Armanetti’s Wine & Spirits - 9714 N. Route 47
3. Huntley Food & Liquor - 10729 Dundee Road
4. Jewel Osco - 10090 Route 47 (North)
5. Jewel Osco - 13200 Village Green Dr. (South)
6. Mobile Gas (Drendel’s Corner) 13280 S. Route 47
7. Mobil Gas (JM Food Shop) 11200 S. Route 47
8. Route 47 Liquor; 10876 Route 47
9. Thorntons; 11975 Route 47
10. Walgreens - 9950 Route 47
11. Walgreens - 12000 Princeton Drive
12. Walmart - 12300 Route 47

Class “B” – Tobacco Store

1. Best Price Tobacco & Gifts - 11717 Main Street
2. Kingsman Smoke & Vape - 10996 N. Route 47
3. Wise Guys Vapes - 12392 Princeton Drive

Financial Impact

As part of the approved FY21 Budget, tobacco license revenue is included under the Licenses and Permits line item in the General Fund. Payments received as part of the 2021 application process have been deposited in this line item. Total license fees are \$3,900 (\$200 for twelve Class “A” licenses = \$2,400; \$500 for three Class “B” licenses = \$1,500)

Legal Analysis

Chapter 120 of the Village Code of Ordinances regulates tobacco sales in the Village. The applications have been reviewed and comply with Chapter 120, Tobacco.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Approving the Issuance of the 2021 Tobacco Licenses as listed above pursuant to the Village of Huntley Code of Ordinances Chapter 120, Tobacco.

MOTION: Trustee Kanakaris
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- k) Consideration – An Ordinance Approving the Annual License Renewal for Commercial Wastehaulers and Sun City Residential Only Wastehauler – Village of Huntley Code of Ordinances Section 117.05

Interim Village Manager Lisa Armour reported that in October, renewal packets were distributed to the current commercial wastehaulers as well as the Sun City/Residential only wastehauler, Waste Management.

The following wastehaulers have submitted the application and payment to provide commercial waste and recycle pickup in the Village of Huntley. Waste Management of Illinois has also submitted their application for Sun City residential pick up.

1. Advanced Disposal – Commercial
2. Flood Brothers - Commercial
3. Groot Industries, Inc. – Commercial
4. MDC Environmental Services – Commercial
5. Ray Schreiber Disposal Co. – Commercial
6. Waste Management of Illinois, Inc. – Commercial
7. Waste Management of Illinois, Inc. – Residential Sun City Only

Staff Analysis

All required documentation has been received and is in compliance. All is in order for Village Board consideration at this time.

Financial Impact

As part of the approved FY21 Budget, this specific Refuse Licenses revenue source is included under the Licenses and Permits line item in the General Fund. The individual license fee for 2021, as regulated by the Village's Wastehauler Ordinance, is \$1,926.83.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Approving the Village of Huntley Annual License Renewal for Commercial Wastehaulers and Sun City Residential only Wastehauler.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- 1) Consideration – A Resolution Approving a Proposal for Professional Engineering Services for the Freeman Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an Amount Not To Exceed \$55,780.00

Director of Public Works and Engineering Timothy Farrell reported that last summer, a collapsed 24" CMP culvert was discovered on the Village owned and maintained section of Freeman Road. A location exhibit and pictures are included for reference. The culvert failure was most likely caused by old age and decades of erosion. A temporary repair was performed to keep Freeman Road open to vehicle traffic until a permanent repair could be performed.

The remaining CMP culvert is pitted and corroded to the point of imminent failure. The south side of the culvert is completely plugged and could not be located. It is assumed that this culvert has been plugged for some time now and not functioning as originally designed. The entire section of culvert warrants replacement.

Staff does not have the resources to accomplish the tasks associated with the culvert replacement. Given that a full culvert replacement is warranted, major tasks will include hydraulic/hydrologic modeling to confirm culvert sizing as well as environmental coordination consisting of U.S. Army Corps of Engineering Permitting.

Staff Analysis

A Proposal for Design and Construction Engineering Services for the Freeman Road Culvert Replacement has been received from Christopher B. Burke Engineering, Ltd. (CBBEL). Services include surveying and project engineering consisting of field reconnaissance, hydrologic/hydraulic modeling, plans/specifications/estimates, environmental permitting, bidding assistance, construction observation and project meetings. All is in order for Village Board consideration of the proposal.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies Promote Sound Financial Management and Fiscal Sustainability as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

Financial Impact

The FY21 Budget includes funding for professional engineering services for the Freeman Road Culvert Replacement project in the Street Improvements and Roads & Bridges Fund, 420-00-00-8001.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Kanakaris asked that if the culvert was being replaced, why was there a need for engineering as it was already designed. Director Farrell reported that engineering is required to make sure that it is sized property.

There were no other comments or questions.

A MOTION was made authorizing Resolution Approving a Proposal for Professional Engineering Services for the Freeman Road Culvert Replacement – Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$55,780.00.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- m) Consideration – A Resolution Authorizing a Support Services Agreement with Concentric Integration for SCADA System Management Services for FY21

Director of Public Works and Engineering Timothy Farrell reported that the East and West Wastewater Treatment Plants, fourteen sanitary lift stations, five water treatment plants and five water towers are connected via radio and/or internet connection to a central computer network located at the West Wastewater Treatment Plant. Functions of the system include: alarm condition call outs, reporting system data entry, creation of monthly IEPA reports, remote visual access and control of plant process equipment. Available technology assists operations by limiting staff time to transient occupancy at remote water treatment facilities thereby allowing reduced staffing levels with flexibility to perform other required duties. Uninterrupted monitoring allows staff the ability to maintain a consistent level of service for the residents, as well.

Staff Analysis

Concentric Integration has been performing the Village’s SCADA (Supervisory Control and Data Acquisition) integration since 2006, and is considered a sole vendor due to the specialized and unique nature of the system.

The Utilities Division computer servers monitor plant operations, create monthly IEPA required reports, generate alarms, and allow operators remote access. The safety of the system relies on firewalls and related equipment to be working properly. The network needs periodic proactive monitoring, updating

and adjustments to operate securely and efficiently. Concentric has submitted the attached Support Services Agreement that defines the proposed work for this task.

Financial Impact

The FY21 Budget includes funding for SCADA System Maintenance (\$20,000 in line item 515-00-00-6610 and \$20,000 in line item 525-00-00-6610). The Support Services Agreement is in the amount of \$15,560 for fixed fee and \$14,000 for estimated T&M services and an additional \$2,163 for software support renewals.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to Approve a Resolution Authorizing a Support Services Agreement with Concentric Integration for SCADA System Management Services for FY21.

MOTION: Trustee Westberg

SECOND: Trustee Hoeft

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- n) Consideration – A Resolution Authorizing a Professional Services Agreement with Ruekert-Mielke for GIS and Asset Management Program Services for FY21

Director of Public Works and Engineering Timothy Farrell reported that Geographic Information Systems (GIS) use technology to capture, store, check, and display data related to positions on Earth's surface in terms of spatial patterns and relationships. Because Village infrastructure assets occupy a static location, maps are a valuable way to catalog infrastructure data and are the geographic container for the data layers and analytics. GIS data includes imagery, features, and basemaps that can be linked to spreadsheets and tables. Starting in 2012, the Village migrated asset records from paper to the Geocortex GIS platform hosted by Ruekert-Mielke (R/M).

Asset Management (AM) programs leverage the inherent power of GIS to establish and streamline service levels, work activities, mobile field operations, and operational intelligence. AM is a continuous process that guides the acquisition, operation, management and disposal of infrastructure assets. The purpose of AM is to optimize service delivery and minimize the cost of any given asset over its service life by systematically tracking historical work, associated costs, establishing and streamlining workflows, managing risk and scheduling preventative maintenance. The Village of Huntley AM strategy is structured around three principles: customer service, risk management, and asset lifecycle costing that balances return on investment (ROI).

VUEWorks is the web GIS-centric AM platform that the Village has utilized since 2018 to manage service requests and work orders. VUEWorks offers easy-to-use tools that support all levels of Public Works & Engineering staff from management to front line workers. GIS maps and AM databases are easily shared and accessible by Village staff at their workstations and also remotely using mobile devices such as smart phones and tablets.

Staff Analysis

Each year over the past several years, the Village has budgeted funds to build the GIS & AM solution on a continuous and incremental basis. A proposal has been received from (R/M), the Village GIS & AM consultant, for the annual FY21 GIS and AM Program support services. Historically the Village utilized R/M to handle all asset mapping and exhibit development while staff focused on learning the technology and defining the ways that it can be of benefit. Once staff became proficient with Geocortex and VUEWorks, we continued to build on the goals of becoming more self-sufficient and adaptive to new technology. With the knowledge gained in technological adaptation and user experience, a strategic plan is included in the FY21 workscope that will position Village staff to accept more control of the technology in the future by eliminating the reliance on Geocortex and trending to an open architecture based software.

Financial Impact

The FY21 Budget includes funding in the amount of \$69,500 shared across seven (7) funds for the GIS and AM Program services.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing a Professional Services Agreement with Ruckert-Mielke for GIS and Asset Management Program Services for FY21.

MOTION: Trustee Piwko

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- o) Consideration – A Resolution Approving the Year 2 Bid Extension to Compass Minerals for the Purchase of Water Softening Salt in the Amount of \$108 per ton for FY21

Director of Public Works and Engineering Timothy Farrell reported that the Village operates five water treatment plants that utilize the Ion-Exchange process to treat water to IEPA standards. Each water plant has three softeners. Salt is required to regenerate the softeners after a predetermined amount of water is filtered through. The water treatment plants cannot treat and produce drinking water without salt. Therefore, it is vital to purchase from a qualified, reliable source to ensure availability of quality product throughout the year.

On Thursday, December 19, 2019 the Village received bids from two contractors for the purchase of Water Softening Salt. Based on the performance of the contractor and at the discretion of the Village, the Bid included an optional Year 2 (2021) Bid Extension. The bid results were summarized in the bid tabulation included in the Board packet.

Staff Analysis

On Thursday, January 9, 2020, the Village Board approved the Year 1 Bid award for the purchase of Water Softening Salt to Compass Minerals. Based on acceptable performance for the Year 1 services, all is in order for consideration to approve the Year 2 Bid extension to Compass Minerals in the Year 2 Unit Price Bid amount of \$108 per ton representing a \$4 per ton (3.8%) increase from Year 1. Based on an estimated annual quantity of 1,200 tons, the estimated Year 2 annual cost is \$129,600. The Village has been obtaining water softening salt from Compass Minerals for over 20 years.

Financial Impact

The FY21 budget includes \$190,000 in the Water Operating Expense Fund, line item 510-60-65-7225 for water treatment chemicals of which \$160,000 is budgeted for Water Softening Salt.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Approving the Year 2 Bid Extension to Compass Minerals for the Purchase of Water Softening Salt in the Amount of \$108 per ton for FY21.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- p) Consideration – A Resolution Waiving the Formal Bidding Process and Approving the Purchase of Bulk Fuel from Blu Petroleum for FY21

Director of Public Works and Engineering Timothy Farrell reported that the Village Board approved a fuel delivery contract with Blu Petroleum on March 24, 2016. The terms of the contract required Blu Petroleum to remove the existing aging gasoline and diesel fuel supply equipment located at the Public Works Facility and replace with new equipment including tanks, monitors, pumps, meters, hoses, nozzles, etc. The removal and installation of new equipment was completed in the Spring of 2016 and has been in use since that time. The Blu Petroleum equipment has a value of nearly \$24,000 and is provided to the Village at no cost as long as the Village purchases gasoline and diesel fuel from Blu Petroleum.

Staff Analysis

Blu Petroleum Fuel price is determined as follows:

87 Gasoline = Daily Rack + \$0.20; Diesel = Daily Rack + \$0.23

*pricing includes ValvTect premium additive

**Blu does not charge any additional delivery fees

Daily Rack is usually set once per day and includes the cost of the fuel itself, as well as transportation, overhead, and profit costs. The price can vary from terminal to terminal and depends on the cost of crude oil and related refining costs. Blu Petroleum's service also includes the fuel system accounting.

As of November 30, 2020, total annual usage for all Village departments was 55,360 gallons. In addition, the Huntley Fire Protection District also utilizes the Village fueling system and was billed for an additional 18,480 gallons of fuel for the same period.

Financial Impact

The FY21 budget includes \$159,800 for fuel purchases in all Village departments. For reference, as of November 30, 2020 the FY20 fuel expenditure for the Village is \$116,709.78.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Hoeft asked if an anti-gel is included during winter months; Director Farrell stated that it was.

There were no other comments or questions.

A MOTION was made to approve a Resolution Waiving the Formal Bidding Process and Approving the Purchase of Bulk Fuel from Blu Petroleum for FY21.

MOTION: Trustee Hoeft
SECOND: Trustee Leopold
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- q) Consideration – A Resolution Waiving the Formal Bidding Process and Approving the Purchase of Chemicals from Hawkins, Inc. in an Amount Not to Exceed \$130,000 for FY21

Director of Public Works and Engineering Timothy Farrell reported that the water and wastewater plants cannot properly operate without various chemicals. IEPA regulations require the permittee to maintain parameters that only can be met through the use of specific chemicals.

Staff Analysis

The Village has been obtaining water and wastewater treatment chemicals from Hawkins, Inc. for approximately the past 13 years. The quality and consistency of chemicals purchased can have an effect on water and wastewater plant operations and many of the chemicals used by the Village are proprietary in nature. Changing vendors would most likely result in a disruption of plant processes for both the water and wastewater treatment plants. Due to the importance of maintaining compliance with IEPA regulations and the specialized nature of these products, it would be in the Village's best interest to waive the formal bidding process for the purchase of these commodities and allow the continued purchase from this vendor. The FY21 pricing is the same as FY20 pricing for all utility chemicals purchased from this vendor.

Financial Impact

The FY21 budget includes \$100,000 in the Wastewater Operating Fund, 520-60-66-7225 and \$30,000 in the Water Operating Fund, 510-60-65-7225 for this item.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Waiving the Formal Bidding Process and Approving the Purchase of Chemicals from Hawkins, Inc. in an Amount Not to Exceed \$130,000 for FY21.

MOTION: Trustee Hoeft
SECOND: Trustee Kanakaris
AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- r) Consideration – Approval of Payout Request No. 2 and Final to Safe Step, LLC. for the 2020 Sidewalk Cutting Program in the amount of \$19,997.57

Director of Public Works and Engineering Timothy Farrell reported that on April 26, 2018, The Interlocal Purchasing System (TIPS) received proposals for contract #180205 Trades, Labor and Materials 2 (JOC). TIPS is a National Purchasing Cooperative where public entities join forces to procure a wide range of public services in an effort to tap economies of scale. Safe Step is part of a national franchise called Precision Concrete Cutting (PCC) and through TIPS, won a national saw cutting contract which is available for any municipality that is a member of TIPS. There is no fee for the municipality to join, and many of the Northern Illinois municipalities are already part the TIPS Cooperative. The Village of Huntley has since been registered and is now a member of the TIPS Cooperative.

On April 9, 2020, the Village Board approved a resolution awarding a contract to Safe Step, LLC. for sidewalk cutting. Work was completed in Northridge, Sun City NH 15, 12 and various service request locations, which accounted for 1,157 saw cuts in the spring program. For the fall program, work was completed in Sun City NH 11 ahead of the 2021 Edge Mill and Overlay Program and various service request areas that have accumulated throughout the year for an additional 282 saw cuts for a total of 1,439 saw cuts in the 2020 program.

Safe Step, LLC. has submitted the second and final payout request for the Sidewalk Cutting Program. Village staff has reviewed the request and all is in order for approval of payout request No. 2 and Final.

Staff Analysis

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$77,331.17	\$0.00	\$0.00	\$77,331.17
#2	\$97,328.74	\$0.00	\$77,331.17	\$19,997.57

Financial Impact

The FY20 Budget includes \$100,000.00 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Sidewalk Cutting Program.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if it included grinding as well. Director Farrell reported that the work was grinding as it is less than 1.5 inches.

There were no additional comments or questions.

A MOTION was made to Approve Payout Request No. 2 (Final) to Safe Step, LLC. in the amount of \$19,997.57 for the work completed under the Sidewalk Cutting Program.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT:

Interim Village Manager Armour reported that this was the last meeting for 2020 and that the next Village Board meeting will take place on January 14.

Trustee Leopold asked what happened to the property at the end of Main Street. Interim Village Manager Armour reported that it was purchased by McHenry County for the eventual extension of Main Street.

Trustee Westberg asked if there were opening dates for Thorntons and Popeye's; Interim Village Manager Armour reported that both businesses are planning on opening on December 22.

VILLAGE PRESIDENT'S REPORT:

Mayor Sass wished everyone Happy Holidays.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer
- h) Review of Closed Session Minutes
- i) Security Procedures

A MOTION was made to Enter into Executive Session at 7:59pm for the purpose of: d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

Mayor Sass announced that due to social distancing requirements, the public is asked to leave the Board Room and that no action will be taken on items discussed in Executive Session.

A MOTION was made to Exit Executive Session at 8:16 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:17 p.m.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary