

**VILLAGE OF HUNTLEY
VILLAGE BOARD
February 11, 2021
MEETING MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, February 11, 2021 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Harry Leopold, John Piwko and JR Westberg.

ABSENT: Trustee Niko Kanakaris

IN ATTENDANCE: Village Manager David Johnson, Deputy Village Manager Lisa Armour, Management Assistant Barbara Read, Chief Robert Porter, Deputy Chief Mike Klunk, Sgt. Amy Williams, and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

PUBLIC COMMENTS: None

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the January 28, 2021 Village Board Meeting Minutes

Mayor Sass reported that all Trustees were in attendance and asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the January 28, 2021 Village Board Meeting Minutes.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

- b) Consideration – Approval of the February 11, 2021 Bill List in the amount of \$409,212.86

Mayor Sass reported that:

- FY20 Budget expenditures total \$117,562.40.
- FY21 Budget expenditures total \$291,650.46.

- \$173,773.74, or 42.5% is the sum of the purchase of a Public Works Vehicle, the yearly lease payment on the Street Sweeper and budgeted project expenditures.
- \$30,630.00, payment to Municipal Well & Pump for the Well#8 Rehabilitation.
- \$96,911.00, payment to Bonnell Industries Inc. for the purchase of the 2021 International 5-Yd Dump Truck Package.
- \$46,232.74, payment to Santander Leasing LLC for the Street Sweeper Lease Payment for 2021.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the February 11, 2021 Bill List in the amount of \$409,212.86.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

- c) Consideration – A Resolution Authorizing the Purchase of IDNetworks ID Records Management System (RMS) and Field Based Reporting System (RMS) from IDNetworks for the Police Department

Sgt. Amy Williams reported that as of January 1, 2021, all law enforcement agencies are required to use the National Incident-Based Reporting System (NIBRS) for collecting and reporting crime-incident data to the FBI. NIBRS will replace the current Uniform Crime Reporting (UCR) Program. Xpediter, the current field based report writing program which has been in place since 1999, is not NIBRS compliant.

Staff Analysis

After researching records management systems and field based reporting systems and live demonstrations of the various reporting systems, staff has selected the IDNetworks ID Records Management System and Field Based Reporting System.

IDNetworks has been the Livescan (booking software) vendor for several years and has provided the Department with excellent customer service. ID Records Management System and Field Based Reporting System will:

- Allow calls for service information to drop into the Records Management System from dispatch thus eliminating the need for Records to have to re-enter all of the same data that was previously entered by dispatch and the responding officers.
- Interface with several other report writing programs including Livescan, BEAST and iyeTek. This interface will prevent officers from having to enter the same information multiple times for the same incident.
- Operate in the squad car the same way as it does in the station. This will allow officers to be able to write reports in their squads as well as access prior reports.
- Provide a user friendly way to complete the required National Incident-Based Reporting.
- Provide customer support and system maintenance and/or updates.

The implementation for the system will take approximately four to five months.

Financial Impact

The Village will purchase the records management system and field based reporting system directly through IDNetworks. Total cost for the system is \$70,500.00. This is within the budget of \$70,500.00. Funds for this project will come from the Village's Capital Projects and Improvement Fund line item: 400-00-00-8122.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if it was hack proof; Sgt. Williams commented that it is as much as possible.

Trustee Westberg asked of the Illinois State Police would have access to the information; Sgt. Williams stated that they would not.

There were no other comments or questions.

A MOTION was made to approve a Resolution to Authorize the Purchase of IDNetworks IDRecords Records Management System and Field Based Reporting System from IDNetworks for \$70,500.00 for the Police Department.

MOTION: Trustee Hoeft

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

Sgt. Williams thanked the Board and asked to come back before the Village Board to show how the new report data will look once the system is up and running.

Mayor Sass asked if it this reporting system will change what is charged to the Village by SEECOM. Chief Porter reported that while the information may look like more, it will still be considered only one (1) call to SEECOM.

Trustee Piwko stated that the public will need to be educated on the new system reporting so that it does not look like crime has increased because of the reporting data.

There were no other comments or questions.

- d) Consideration – An Ordinance Extending a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening Of Restaurant Businesses During the Covid-19 Pandemic

Village Manager David Johnson reported that on May 28 2020, the Village Board approved Ordinance (O)2020-05.39 Establishing a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic. Per the ordinance, the program was in effect through November 30, 2020. Due to the ongoing restrictions associated with the pandemic, the Village Board approved an ordinance on September 24, 2020, to extend the program through April 30, 2021. Given the continued restrictions and uncertainties related to the pandemic, the program is now proposed to be extended through December 31, 2021. The program may be repealed sooner if all pandemic restrictions have been lifted prior to that date.

Staff Analysis

The permit program would continue as originally approved in May of 2020. If the program is extended as proposed, staff will follow up with all current permit holders to update permits.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve an Ordinance Extending a Temporary Outdoor Dining Program to Facilitate Phased Re-Opening of Restaurant Businesses During the Covid-19 Pandemic.

MOTION: Trustee Leopold

SECOND: Trustee Piwko

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

- e) Consideration – A Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations

Village Manager David Johnson reported that on May 28, 2020, the Village Board approved Resolution (R)2020-05.46 Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations due to the Covid-19 Pandemic and associated restrictions on indoor dining. The designated spaces are the Town Square and the municipal parking lots behind Parkside Pub and BBQ King. Per the resolution, this was in effect through November 30, 2020. Due to the ongoing restrictions associated with the pandemic, the Village Board approved a resolution on September 24, 2020, to extend this provision through April 30, 2021. Given the continued restrictions and uncertainties related to the pandemic, this provision is now proposed to be extended through December 31, 2021. The provision may be repealed sooner if all pandemic restrictions have been lifted prior to that date.

Staff Analysis

In order to allow for alcohol consumption on public property, it is necessary to continue the temporary suspension of enforcement of Section 110.14 of the Liquor Code in certain designated outdoor public spaces within the Village's downtown. These spaces have been identified as the Town Square (Designated Public Space A), the Main Street municipal lot (Designated Public Space B), and the First Street municipal lot (Designated Public Space C).

Key elements of the resolution to temporarily permit consumption of alcoholic beverages in designated outdoor public spaces include:

- (a) Open containers of alcohol may not be carried into or out of the Designated Public Space A.
- (b) Alcohol may be served by BASSET trained employees in Designated Public Space B or C.
- (c) Possession of open containers and consumption of alcoholic beverages within the Designated Public Space A shall be permitted only between the hours of 11:00 a.m. and 9:00 p.m. and between the hours of 11:00 a.m. and 10:00 p.m. in Designated Public Spaces B and C.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Westberg asked Chief Porter if there were any incidents due to open containers and consumptions of alcoholic beverages; Chief Porter stated that he was not aware of any incidents.

There were no other comments or questions.

A MOTION was made to approve a Resolution Temporarily Permitting Consumption of Alcoholic Beverages in Designated Outdoor Public Spaces, Subject to Certain Limitations.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made at 7:16 p.m. to Enter into Executive Session for a) Property Acquisition, Purchase, Sales or Lease of Real Estate.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Leopold, Piwko, and Westberg

NAYS: None

ABSENT: Trustee Kanakaris

The motion carried: 5-0-1

Mayor Sass announced that due to social distancing requirements, the public is asked to leave the Board Room and that no action will be taken today on items discussed in Executive Session.

A MOTION was made at 7:26 p.m. to Exit Executive Session.

MOTION: Trustee Piwko

SECOND: Trustee Leopold

The Voice Vote noted all ayes and the motion carried.

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:27 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary