

**VILLAGE OF HUNTLEY
VILLAGE BOARD
MEETING MINUTES
March 24, 2022**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, March 24, 2022 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Timothy Hoeft; Trustees: Ronda Goldman, Mary Holzkopf, Niko Kanakaris, Harry Leopold and JR Westberg.

ABSENT: Trustee Kittel

IN ATTENDANCE: Village Manager David Johnson, Deputy Village Manager Lisa Armour, Director of Development Services Charles Nordman, Director of Public Works and Engineering Tim Farrell, Chief of Police Robert Porter, Management Assistant Barbara Read, Information Technology Manager Karl Schmidt and Village Attorney Betsy Gates-Alford.

PLEDGE OF ALLEGIANCE: Mayor Hoeft led the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

- a) Proclamation – Recognition of Thomas Stillwell Huntley 215th Birthday

Mayor Hoeft read the following proclamation commemorating the birth and accomplishments of Huntley's founding father, Thomas Stillwell Huntley.

*PROCLAMATION OF APPRECIATION AND HONORING
THE 215TH BIRTHDAY OF THOMAS STILLWELL HUNTLEY
March 27, 1807 – March 27, 2022*

WHEREAS, Thomas Stillwell Huntley the founder of our great Community was born March 27, 1807; and

WHEREAS, Mr. Huntley and his family arrived in this area in 1846 and is credited with the founding of Huntley Grove in 1851 and incorporated in 1872 as the Village of Huntley; and

WHEREAS, more importantly Mr. Huntley's legacy is that he was a loyal and generous man who donated much of his personal estate for the train station, town square, town cemetery and three churches for the betterment of the Community; and

WHEREAS, in commemoration of his 215th birthday on March 27, 2022 we encourage the residents of Huntley to continue the legacy and spirit that he inspired that makes the Village of Huntley a Community of character, integrity and most importantly family; and

WHEREAS, Mr. Huntley passed away on March 21, 1894 but his legacy is alive and well today in the Community that bears his name, perpetuates his spirit and embraces his values.

WHEREAS, in recognition of this historic event the Village has installed an additional permanent granite marker to recognize Thomas Huntley and his family members buried in the Huntley family plot.

NOW, THEREFORE be it Proclaimed that I, Mayor Timothy J. Hoeft, and the Board of Trustees do hereby commemorate the memory and legacy of Thomas Stillwell Huntley on his 215th Birthday.

Dated this 24th day of March 2022

PUBLIC COMMENTS: Mayor Hoeft said most of the commenters signed up for the Donald Drive petition and will be heard when that petition is presented later in the agenda. He then asked Mr. George Cochran to come forward for his public comments.

Mr. George Cochran, General Manager of the Hampton Inn currently under construction, wished to introduce himself to the Village Board and provide an update on the project. He said the intent is to have the hotel open by the end of June, but there could be some delays due to chain supply and hiring trade workers, especially electricians. He added that progress has been picking up lately and hopes to be able to meet the June deadline. Mr. Cochran asked if the Village Board had any questions and there were none. Mayor Hoeft thanked him for his comments.

CONSENT AGENDA:

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a Roll Call Vote. If further discussion is needed, any member of the Board may request that an item be moved off of the Consent Agenda to Items for Discussion and Consideration.

- a) Consideration – Approval of the March 24, 2022 Bill List in the Amount of \$679,802.20
- b) Consideration – Resolution Declaring Surplus Property (Vehicles) and Granting Approval of the Sale and/or Disposal of Village-Owned Property
- c) Consideration - Ordinance Approving the 2022 Village of Huntley Zoning Map Update

Mayor Hoeft asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

A MOTION was made to approve the March 24, 2022 Consent Agenda.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Discussion – Proposed Additional Signage and Roadway Delineators on Sun City Boulevard to Enhance Driver Awareness of the Designated On-Street Parking Condition on the Westbound Traffic Lane Between Del Webb Boulevard and Crestview Drive

Director of Public Works and Engineering Tim Farrell said that on April 9, 2020, the Village Board adopted Ordinance (O)2020-04.21 that restricts parking on the north side of Drendel Road and the west side of Shirley Lane in the vicinity of the tennis/pickle ball courts at Sun City. The ordinance also modifies the westbound traffic lanes on Sun City Boulevard between Del Webb Boulevard and Crestview Drive by reducing from two lanes to one lane of through traffic to accommodate on-street parking as depicted in the pavement marking and signage plan provided.

STAFF ANALYSIS

Pavement markings and corresponding parking signage were installed shortly after the approval of the ordinance. Staff has received some reports from motorists on Sun City Boulevard that they have witnessed vehicles driving through the designated on-street parking lane and making a right turn on Crestview thus creating a potential hazard for drivers making a proper right turn from the adjacent westbound travel lane. Staff has provided an additional signage and roadway delineator plan to enhance driver awareness of the designated on-street parking condition on the westbound traffic lane between Del Webb Boulevard and Crestview Drive.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *"Healthy, Safe, and Attractive Community"* as a strategic focus and the following goal: *"A Safe Community."* Additional signage will promote driver awareness of the designated on-street parking condition that exists on this roadway.

FINANCIAL IMPACT

The additional signage, posts and reflective road delineators are estimated to cost approximately \$2,000 and will be funded through the Street Improvements and Roads & Bridges Fund 420-00-00-8001.

LEGAL ANALYSIS

None Required.

The additional signage and roadway delineator plan is being presented for Village Board review and discussion.

Mayor Hoeft asked if the Village Board had any comments or questions.

Trustee Goldman asked Chief Porter if there had been many accidents or tickets issued in that area. Chief Porter said that the Police Department has had a presence there due to resident concerns, but with recent data provided, only one violation had been issued with almost 600 vehicles going through the area.

Trustee Goldman questioned why the Village was considering these modifications. Village Manager Johnson said staff has communicated to the residents with concerns that the Village does not believe there should be modifications made to the parking, but agreed to bring this item forward for Village Board discussion at the request of the residents. Trustee Goldman ended by saying that she does not think the modifications are necessary.

Trustee Westberg said that if this was any other neighborhood, the Village would be requiring them to build a parking lot and these modifications were just putting a band-aid on a bigger problem. He added that pickleball must be very important to the residents of Sun City but they need to either alter their playing times, or build a parking lot. He does not want to see the Village going through this issue every two years.

Village Manager Johnson reviewed the issue saying that when the pickleball courts were added, it was known there could be a potential parking issue. There was a condition included at that time that parking was to take place at the Prairie Lodge. Trustee Westberg agreed but said the CAM needs to fix the problem, not the Village.

Trustee Kanakaris said the delineators in the street will just get broken, and did not mind the signage. He said he agreed with Trustee Westberg in making CAM build a parking lot. He said CAM should contact Phil Waters about buying the land for the parking lot. Trustee Kanakaris asked what the cost would be for the signs. Director of Public Works and Engineering said the signs cost approximately \$100 each.

Mayor Hoeft asked if there was a consensus to do the signs with no delineators. Trustees Goldman and Holzkopf both said they were opposed to any modifications. Trustees Westberg, Kanakaris and Leopold support adding the signage, but no delineators.

Mayor Hoeft clarified that the delineators were included at the request of a trustee and thanked the Village Board for their input and continued with the agenda.

b) Discussion – Proposed Vehicle/Truck Weight Roadway Restrictions

Village Manager David Johnson reported the safe and efficient movement of goods and services is critical for the Village's vibrant economy. In certain cases, physical limitations may require truck restrictions. A system of truck restrictions working together with designated truck routes can maintain corridor connectivity while improving safety and efficiency of both pedestrians and motorists.

STAFF ANALYSIS

The Village has previously established truck restrictions on certain Village roads as follows:

On March 7, 2006 the Village Board adopted Ordinance (O)2006-03.29 removing the 12,000 pound traffic weight restriction on Dean Street from Route 47 to Mill Street. However, the weight restriction signs were never removed and this roadway still operates based on the 12,000 pound weight restriction.

On June 11, 2009, the Village Board adopted Ordinance (O)2009-06.20 restricting traffic on Haligus Road between Huntley-Dundee Road and Kreuzer Road from any vehicle over 12,000 pound gross vehicle weight rating (GVWR).

On February 11, 2016, the Village Board adopted Ordinance (O)2016-02.05 restricting traffic in the downtown from any vehicle over 12,000 pound GVWR.

Brier Hill Road within the Village jurisdiction is currently signed for a 12 ton (24,000 pound) weight restriction. Brier Hill Road within the Coral Township jurisdiction, just north of the Village, has a seasonal weight restriction of 8 tons (16,000 pound) per axle except February 1 to May 1 where it is 4 tons (8,000 pound) per axle.

The remaining Village owned and maintained roadway network is currently undesignated. The exhibit provided the Village Board labeled "Existing Conditions" provides a visual summary of the existing roadway designations within the Village.

The exhibit provided of “Proposed Conditions” would modify the roadway restrictions and designations as follows:

Establish a 26,000 pound GVWR restriction on all Village roadways with the exception of those roadways shown as “Undesignated” or those roadways shown with a 12,000 pounds or less GVWR. More specifically this would consist of the following:

Brier Hill Road: Remove the weight restriction on the Village jurisdictional section and allow the existing Coral Township weight restriction to dictate the requirement for this road;

Dean Street from Route 47 to Mill Street: Re-establish the 12,000 pound traffic weight restriction;

Haligus Road from Huntley Dundee Road to north Village limit: maintain as “Undesignated.”

Haligus Road from Huntley Dundee Road to Kreutzer Road: maintain as 12,000 pound GVWR restriction.

Reed Road from Route 47 east to Village limit: maintain as “Undesignated.”

Downtown: Maintain as 12,000 pound GVWR restriction with the exception of Main Street from Route 47 to Bakley Street: Modify current 12,000 pound GVWR restriction to 26,000 pound GVWR restriction.

The Village Board was provided an infographic of various truck classifications. For reference, vehicles up to 26,000 pounds would include agricultural vehicles, beverage delivery trucks, school buses and a properly plated combination truck and trailer. Exceptions will be made for roadways restricted to 26,000 pounds for vehicles such as street sweepers, Village permitted garbage trucks, and delivery trucks conducting business within the restricted area.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “*Healthy, Safe, and Attractive Community*” as a strategic focus and the following goal: “*A Safe Community.*” Truck restrictions will regulate over-weight trucks from traveling on local roadways thereby enhancing roadway traffic safety.

FINANCIAL IMPACT

The additional signage and posts designating the truck restriction areas are estimated to cost approximately \$2,000 and funded through the Street Improvements and Roads & Bridges Fund 420-00-00-8001.

LEGAL ANALYSIS

Chapter 15 of the Illinois Vehicle Code (625 ILCS 5/Ch. 15 heading) governs vehicle requirements for size, weight, load and permits. Sec. 15-316 regulates “when the Department or local authority may restrict right to use highways.” To summarize, the Village has the authority to restrict trucks on local roads with passage of a resolution or ordinance and proper public notice in accordance with these regulations.

Mayor Hoeft continued the discussion by saying first and foremost it is about safety within the community. Staff has been receiving complaints about trucks cutting through subdivisions and this ordinance will help alleviate the problem. Currently if a truck driver puts an address into the GPS, it will take the driver the easiest way to get to their destination, including cutting through a subdivision. By placing weight restrictions on certain roads, these roads will have a red mark on them in the GPS telling the driver that the

route is weight restricted. If a driver is making a local delivery, or if a resident is having work done at their home, these restrictions will not be enforced. Exceptions will also be made for agricultural and landscaping vehicles. The intent of the ordinance is to not restrict all traffic necessary to conduct business but to primarily keep trucks out of the residential areas. Mayor Hoeft said this ordinance is not being proposed as a way for the Village to make money with special permits or by issuing excessive tickets, but to eliminate cut through traffic in the subdivisions. Trustee Westberg asked if that included moving trucks. Mayor Hoeft said yes because that would be a local delivery.

Village Manager Johnson provided an example that if the Village were to receive a complaint about semi on a street in Southwind or Sun City, there was nothing that could be done because there were no weight restrictions. By creating the ordinance and providing the weight limits, officers will be able to identify the violation and issue a citation.

Trustee Leopold questioned the weight limit differences on Brier Hill Road between Coral and Hampshire Townships. Director of Public Works & Engineering Farrell said that Hampshire Township does not have signs posted at all and because Coral Township has more restrictive weight restrictions posted, that will dictate the restrictions for Brier Hill.

Mayor Hoeft asked if there were any more questions or comments. There were none. The consensus of the Village Board was to proceed with the restrictions as presented.

Village Manager Johnson concluded saying that staff will finalize drafting the ordinance and bring it back to the Village Board for consideration on an upcoming agenda.

- c) Conceptual Review – Proposed Rezoning from RE-1 Residential Estate to R-5 Multiple Family Residence of ±2 Acres at 11219 S. Donald Drive to Allow for 24 Townhomes

Director of Development Services Charles Nordman began a power point presentation and said the petitioner is requesting conceptual review of a proposed plan to rezone ±2 acres at 11219 S. Donald Drive to allow for the construction of 24 townhomes within two buildings. The subject site is currently zoned “RE-1” Residential Estate and need to be rezoned to “R-5” Multiple Family Residence to allow for the proposed development. Staff notes, the “R-5” zoning is required, rather than “R-4” Townhouse Residence zoning, due to the buildings each containing 12 townhome units. The “R-4” district limits the number of townhome units to four per building.

The site is located at the south end of Donald Drive and is surrounded by “R-2” Single Family Residence zoned properties to the north and west. The property to the south is zoned “R-4” Townhouse Residence and was previously proposed for townhomes in 2007 as part of the Arbor Place development by Grand Pointe Homes. To the east of the site is Village-owned property (zoned “R-1” Single Family Residence) that includes athletic fields and the wastewater treatment plant.

STAFF ANALYSIS

The proposed plan calls for the construction of two buildings each containing 12 townhomes. Access to the site would be provided via three driveways on Donald Drive. Donald Drive is currently a gravel roadway across the frontage of the site and will need to be improved to Village standards should the petitioner be allowed to proceed with the development. The driveways will provide access to each unit’s garage space,

which are along the north and south elevations of each building. The buildings are three stories with an overall height of ±35 feet. The petitioner is proposing to screen the townhomes from the single family residence to the north by utilizing a fence, berm and landscaping. Stormwater management for the site is proposed at the rear of the property, west of the townhomes.

The petitioner has provided example townhome elevations to represent the overall design and materials proposed for the buildings. Staff notes, the elevations do not accurately illustrate the locations of the garages. All garages would accommodate two cars and would be located on the north and south elevations of the buildings.

REQUIRED APPROVALS

The petitioner shall be required to submit a Development Application for the following entitlements should they choose to proceed in the formal review process:

1. An Amendment to the Comprehensive Plan, which identifies use of the property for Single-Family Residential on 8,400 square-foot lots
2. A Map Amendment to rezone the subject site from "RE-1" Residential Estate to "R-5" Multiple Family Residence
3. Preliminary and Final Planned Unit Development

FINANCIAL IMPACT

None.

LEGAL ANALYSIS

None.

COURTESY REVIEW

The petitioner has requested the Village Board to conceptually discuss the proposed rezoning and development plan for the subject site. The Village Board is not required to provide a formal position statement on the proposal, and the petitioner shall not be required to comply with any position statements which are offered. The concept review shall provide the petitioner with initial comments and concerns that should be considered as they proceed in the formal review process. The Village Board and its individual members are not bound by any comments made during the discussion and the petitioner acknowledges that it cannot claim in the future any reliance whatsoever on those comments.

Mayor Hoeft invited the petitioners to come sit at the front of the room to address any comments or concerns of the Village Board.

Mr. Jeff Pelock thanked Director of Development Services Nordman for his presentation. He said they are grateful to the Village Board to receive their input and comments for their project. Mr. Pelock said that a berm is being planned on the north boundary to screen the residential homes to the north but was not included in the original plans presented.

Mayor Hoeft began the public comments.

Ty Barton, I live at 11215 Donald Drive and I own a duplex at 11306 Myrtle Street, which is directly behind the retention area. One of my concerns is the natural landscaping of all the lots on Donald Drive all flow to the south. Our concern is where that water is going to go now. Our neighbors just bought last year and got

into a property with a view. Now this comes up and they are going to stare at a wall or a fence 10 feet from their house. Traffic is another main issue that my neighbors and I have discussed. There are six houses on that street and they are proposing to put 24 more units that will use the same street. If anyone has ever gone on the street during any of the fall or spring soccer seasons, it is a nightmare including Public Works on the corner that is always in and out with their loaders, trucks, everything else. They said these things are going to be roughly 36 foot high. I do not think you are going to put up a 36' fence. I have lived in this town for 43 years, in this neighborhood for about 17 now and it's always been just kind of old school. Everyone liked it and that's kind of why a lot of people have purchased in this area just because of location. That retention areas goes right on my rental property and when we get a heavy rain, I get a marsh. I'm not really looking forward to that. The road itself is a dead end street. It's still going to be a dead end street yet maybe 40 foot longer but again it just the traffic, and the water drainage situations are some of my main concerns.

I am Al Eddy I live on 11211 Donald Drive and I have been there for 8 years. When I bought the place the first thought I had was great because of a big yard being so open, I felt like I was in the country. That was a big thing for me. I think I just feel that if they go ahead with this zoning or this project that it will take that away. It is just such a quiet neighborhood with great people, we're good friends, and we want to keep it that way and also keep the open country feel. All our yards are open and if these townhomes go in, there is going to be a lot of kids and stuff coming across and trespassing and we just feel it's going to be a burden to us. The volume of traffic like Ty said is also a big issue.

Brandi Peters stated the previous speakers said everything she was going to say.

Jonah Peters, I live at 11209 Donald Drive and I am 100% opposed to the 24 units. I am not opposed to a duplex or an actual house. It's the amount of units is what I don't like. I don't want to live next to a bunch of townhouses. I would have stayed in Talamore, that is where we move from. Thank you.

Good evening. My name is Nick Helmerson and I live at 11213 Donald Drive. I am also opposed to it. One of the concerns is traffic. I have two kids under two years old, and we have a nice yard. It is not fenced in and with the traffic, it's already really bad. When the soccer tournaments are out there, sometimes I get people parking in front of my house and in front of my mailbox, and sometimes I can't get it out of my driveway. With 24 units you get 48 cars and that is a lot more traffic. We have six houses down that street and then you got the residents at the at the other end. We like the country feel that is the whole reason why we moved to Huntley. Thank you.

Good evening, I'm Pat Mullins and I live at 11308 South Myrtle directly west of the proposed building site. I would not recommend it. I don't think we should change the zoning from single family to multifamily. This is too many units on this two acre lot. It just doesn't seem to fit with the neighborhood. It would drastically change it and would drastically increase traffic. I agree with a lot of the other comments the other neighbors have shared today. I am just very worried about the detention area butting up right to my property. It gets very wet there now. I would be surprised to see that area could support that much construction. Thank you.

Mayor Hoeft asked for the Village Board comments.

Trustee Goldman spoke on behalf of the Green Trees development. She said the residents there are very concerned about the additional traffic speeding on Donald Drive. She added that was against the

development being on that street. Trustee Westberg questioned where visitors would park for the townhomes. He added that he likes the project, but does not care for the location. Trustee Holzkopf said she was concerned with the drastic zoning change to R-5 to accommodate the multi-family. She said she did not mind the townhomes, but agreed with Trustee Westberg in suggesting the project be in a different location.

Mr. Pelock said that with the work that needs to be done single family homes will never be built in that area. There is just too much work to do in improving the street, sidewalks, etc to accommodate single family zoning. Trustee Kanakaris asked if the density could be lowered with parking provided or possibly a different design. Mr. Pelock stated that he recalled a multi-family development proposed for that area in 2006. He added that the traffic would have traveled on Donald Drive the same as their development. Village Manager Johnson stated that there was a very strict development agreement with major public improvements required for Donald Drive put in place for a prior multi-family development proposed for that area.

Trustee Leopold said he thought the density was too much for the area and especially the traffic on Donald Drive. He said he liked the development but not the location adding that if the petitioner would consider maybe a 2-story townhome project with half of the density, he would possibly consider it.

Mayor Hoeft agreed with the previous statements and suggested the petitioner consider redesigning the layout for less density. He thanked the petitioner for going through the process and asked them to stay in communication with staff.

No action was taken on this agenda item as it was conceptual review.

- d) Consideration – Ordinance Approving (i) A Special Use Permit for a Car Wash within the “B-3 (PUD)” Shopping Center Business District – Planned Unit Development; and (ii) Final Planned Unit Development, including any necessary relief, for the construction of a new ±4,551 square-foot Car Wash at the Southeast Corner of IL Route 47 and Regency Parkway

Director of Development Services Charles Nordman began a presentation and said the petitioner is proposing to construct a Tommy’s Car Wash on Lot 8 of Huntley Crossings – Phase II Plat II. The ±1.43-acre parcel lies one lot south of Regency Parkway and is zoned “B-3 (PUD)” Shopping Center Business District – Planned Unit Development. The Zoning Code includes Car Wash as a Special Use within the “B-3” Shopping Center Business District. Tommy’s Car Wash currently operates in Orland Park with new locations coming soon to Lombard, Loves Park, and Peoria.

STAFF ANALYSIS

Site Plan

The petitioner proposes to construct a new 4,551 square-foot car wash. The principal access to the site is provided by the private service road, which runs parallel to Route 47 and connects Regency Parkway to Powers Road. The proposed building is sited to comply with the platted building setback lines and maintains the required 100’ greenbelt across the Route 47 frontage. This area also provides for stormwater management. Vehicles utilizing the car wash will enter through the northeast entrance and proceed to the payment canopy in one of the three drive-thru lanes. The lanes consist of one cashier lane that

accommodates all payment types and two express lanes reserved for customers using the app or those enrolled in the car wash membership program. Plans demonstrate these drive aisles can accommodate nine vehicles stacked per lane with a maximum total stacking capacity of 35 vehicles (this includes vehicle stacking to enter the car wash). Vehicles circulating through the wash tunnel will exit using the southeast access drive. The south side paved lot is comprised of 16 vacuum stations in oversized stalls and eight 10' x 19' parking spaces including one required ADA parking space.

Elevations

The proposed wash tunnel is powder coated structural steel with clear anodized storefront glass and an acrylic roof system. The tunnel is capped on both the east and west elevations with the Tommy's signature "sunburst" using red and black aluminum composite panels. The tunnel is bookended by two gray brick masonry parapet towers. The 24' and 28' tall structures feature two charcoal brick soldier courses and a charcoal brick wainscot at the base. The north elevation supports the entrance canopy, which projects from the west tower. Accent materials include metallic aluminum cornice, fascia and eaves.

Landscaping

Landscape plans have been submitted which show a mix of landscaping elements along all lot lines and foundation plantings where possible at the entrance and exits of the wash tunnel and along the north side drive aisle. The plan proposes 23 large trees and 10 small trees offering four different species as well as 121 shrubs of six different species, which complies with the Village's landscape ordinance. Plantings have been placed to offer a natural screening of mechanical equipment and the dumpster enclosure. A hedgerow of red twig dogwood has been planted atop a 1-½ - foot to 2-½ - foot tall modular brick retaining wall along the Route 47 frontage of the lot.

Signage

Wall Signs

The petitioner proposes a compliant ±39 square-foot illuminated wall sign on the west elevation, facing Route 47. The proposal also calls for the installation of a second illuminated wall sign of the same size on the east elevation, facing the private access road. Relief from Sections 156.123(C) and 156.123(D) of the Zoning Code has been requested by the petitioner for the installation of the additional wall sign upon an elevation with no public street frontage. Relief from Zoning Code Section 156.123(A) would accommodate the proposed wall sign area coverage of ±27.16 square feet.

Monument Sign

The petitioner has proposed a stand-alone monument sign near the northwest corner of the lot. The 7'-3" tall sign features a charcoal brick base and a compliant ±51 square feet of face area per side. The sign shall be installed no closer than 10' from the neighboring north property line. Along with the Tommy's logo, the monument face proposes a 20 square-foot full color LED electronic message center on each side. Relief is required from Zoning Code Section 156.121(A) to allow a changeable electronic message board as a component of the monument sign.

Directional Signs

The petitioner provides several directional signs upon the property including three freestanding signs installed near the wash entrance and exit. The proposed directional pylons are 3' tall and do not exceed six square feet in face area in compliance with the Zoning Code.

Required Relief

As proposed, the plans will require the following relief to be approved as part of the Final Planned Unit Development Review:

1. Section 156.123(D) of the Zoning Code allows one wall sign per street frontage. Section 156.123(C) requires the location of the sign be limited to the street frontage of the building. Section 156.123(A) states the total surface area of all wall signs on a building shall not exceed one (1) square foot for each lineal foot of the building frontage. The site only has frontage on Route 47 and the building's frontage measures ±50.63-feet, therefore allowing one wall sign measuring up to 50.63 square feet. Relief is required to allow a total of two wall signs totaling ±77.78 square feet, with the second wall sign installed upon the rear elevation.
2. Section 156.121(A) of the Zoning Code prohibits the installation of flashing signs and devices used to attract attention. Relief is required to allow a changeable electronic message board as a component of the monument sign.

Special Use

A Special Use Permit for a Car Wash in the "B-3" District is required to accommodate the construction of the car wash pursuant to Section 156.039 (B)(2) of the Zoning Code. The petitioner's responses to the standards identified in Section 156.068(E) of the Zoning Code are provided as an attachment to this report. The Plan Commission considered both the public benefit and mitigation of adverse impacts when evaluating the petitioner's evidence.

Village Board Concept Review

The Village Board reviewed conceptual plans for Tommy's Car Wash on December 2, 2021 and provided the following comments:

1. Concern was expressed regarding the location of the car wash in Huntley Crossings Phase II and its proximity to the new car wash proposed near at the NWC of Route 47 and Kreutzer. *The petitioner explained that given the population and traffic counts, a second car wash can be supported.*
2. It was requested that the monument signage feature brick in compliance with the Village's design guidelines. *The petitioner is revising the signage to meet this requirement and will provide new sign elevations prior to the Village Board meeting.*
3. It was recommended that an upgraded façade package be used to ensure the Huntley facility would utilize the highest quality design standards. *The petitioner has replaced all metal panels, fiber cement panels, and CMU with brick.*

Plan Commission Recommendation

The Plan Commission conducted a public hearing to consider the petitioner's request on March 14, 2022, and, with no members of the public offering testimony in favor or opposition to the request, unanimously recommended approval of the petition by a vote of 5 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
3. The lighting fixture shall be selected to match that of the neighboring development and the photometric plans shall be resubmitted and approved by the Development Services Department.
4. The monument sign shall be revised to show brick surrounding the sign face and utilize a decorative stone cap. Sign plans shall be resubmitted and approved by the Development Services Department.

5. The directional signs shall be revised to provide a brick base.
6. The electronic message board sign shall contain static messages only and shall not have movement or the appearance or optical illusion of movement, of any part of the sign structure, design, or pictorial segment of the sign, including the movement or appearance of movement of any illumination or the flashing, scintillating or varying of light intensity other than that provided through an automatic dimming system to control overall illumination intensity. Each message on the sign shall be displayed for a minimum of 10 seconds. The change of messages must be accomplished immediately.
7. No building plans, permits, sign permits, or Certificates of Occupancy are approved as part of this submittal.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *“Strong Local Economy”* as a strategic focus and the following goal: *“Location of Choice for New and Expanding Businesses of all Sizes.”*

FINANCIAL IMPACT

None.

LEGAL ANALYSIS

The required public hearing was conducted by the Plan Commission.

Mayor Hoeft asked the petitioner to come forward to address any comments or questions of the Village Board.

Mr. Tanner Brandt, General Contractor with Christiansen Companies, thanked Director of Development Service Nordman for the presentation. He provided further information regarding the functions of the car wash including the state of the art license plate reading technology, more efficient vehicle movement within the bays, and explained how the water is passed through a reclamation system back into the car wash. Mr. Brandt invited Mr. Zimmerman, owner operator, to further explain some of the car wash features.

Mr. Zimmerman explained the water reclamation system in further detail saying it is the most eco-friendly water use by almost half of what the normal car wash uses. Tommie’s is very proud of the systems they have developed to save on water and to make the process easier for consumers to use. He explained the ease of the app to program the vehicle, car wash options and payment so each time the users comes through the car wash, the equipment will recognize the vehicle and know exactly what options each user has chosen for their vehicle. Mr. Zimmerman did include that if a user does not wish to use the app, one of the lanes will have a cashier available for cash or credit card payments. He concluded saying that Tommie’s is proud of their design and bright atmosphere and that they are very happy to be coming to Huntley.

Mayor Hoeft asked if there were any questions or comments.

Trustee Leopold mentioned to staff the condition of landscaping of other businesses north of Regency Parkway and his disappointment with the way it has been maintained. He questioned if landscaping funds could be held in an escrow account for a business and then returned to them when the landscaping is being done abutting another business. Village Manager Johnson said staff had recently

talked with the developer of the property north of Regency Parkway to address the unkempt landscaping.

Trustee Holzkopf questioned if a user did not use the automated system by using an app, if a person would actually be at the window to accept the cash or credit card payment. Mr. Brandt said yes. Trustee Holzkopf thanked the petitioner and welcomed them to Huntley. Trustees Westberg and Goldman agreed.

Mayor Hoeft also welcomed them to Huntley and asked if there were any other comments. There were none.

A MOTION was made to approve an Ordinance Approving (i) A Special Use Permit for a Car Wash within the “B-3 (PUD)” Shopping Center Business District – Planned Unit Development; and (ii) Final Planned Unit Development, including any necessary relief, for the construction of a new ±4,551 square foot Car Wash on Lot 8 of Huntley Crossings – Phase II Plat II, at the Southeast Corner of IL Route 47 and Regency Parkway.

MOTION: Trustee Holzkopf
SECOND: Trustee Kanakaris
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

- e) Policy Direction – Proposed Text Amendments to the Village of Huntley Zoning Ordinance to Address Box Signs, Residential Signs, and Temporary Signs

Village Manager David Johnson said that at the direction of the Village Board, staff has drafted proposed amendments to the sign regulations found within the Village’s Zoning Ordinance. Most notably, the proposed amendments would (i) prohibit the installation of new box signs; and (ii) add new limitations on residential and non-residential signage, specifically related to flags.

STAFF ANALYSIS

The proposed changes to the signs regulations would accomplish the following:

- Box signs:
 - Add a definition of “box sign”.
 - Prohibit wall-mounted box signs. Existing box signs would become legal non-conforming and be allowed to continue in compliance with Sections 156.126 and 156.127. Certain triggers such as replacement, structural changes, or abandonment would result in the existing box signs removal and replacement with a supported alternative.
- Flags and Signs:
 - Add restrictions for flags on residential and non-residential properties, including requiring flags to be attached to a flagpole and limiting their number.
- Temporary signs:
 - Clarify that the Village Board’s approval of special community event signs/banners that vary from the standards listed in Section 156.120(E)(4) do not require public hearing or notice other than publication of the meeting agenda that includes consideration of such request.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “*Healthy, Safe and Attractive Community*” as a strategic focus and the following goal: “*An Attractive Community.*” The text amendments are intended to improve the existing signs regulations to further the goal of creating an attractive community.

FINANCIAL IMPACT

None.

LEGAL ANALYSIS

The sign regulations are part of the Zoning Ordinance, Chapter 156 of the Village Code. The procedure for any amendments to Chapter 156 includes preliminary consideration by the Village Board and referral to the Plan Commission. Upon referral, the Plan Commission shall hold a public hearing to consider the amendments. Following the public hearing, the Plan Commission shall forward a recommendation to the Village Board for final approval.

Village Attorney Gates-Alford reviewed the procedure of existing signs within the village that do not comply with the new regulations becoming non-conforming signs. She explained that the existing permanent signs would be allowed to continue to exist and be subject to ordinary maintenance and repairs but would have to be phased out when changes are being made or finally due to age. If there is a change in use or if the business closes, new ownership of property will need to bring the sign into conformity. Attorney Gates-Alford added that ultimately there would be an amortization schedule to replace the non-conforming signs based on the installation cost of the sign. If a cost is not known, an estimate for the cost would be used to determine replacement. She summarized the amortization period saying that a less expensive sign, costing approximately \$3,000, would have a 2 year timeframe to be brought into conformity up to a 15 year time frame if the sign is proven to have cost in excess of \$25,000 to install.

Mayor Hoeft asked if there were any questions or comments.

Trustee Holzkopf asked for confirmation that if there was no damage to the sign or the tenant for the sign did not change, after a certain amount of time, the business would be told they need to bring their sign into conformity and install a new sign. Village Manager Johnson said that she was correct but clarified that this enforcement is not currently being practiced. If it is the intent of the Village Board to remove these signs from the Village, under the current ordinance, the Village would have to follow these guidelines.

Trustee Leopold asked how the price of the sign when installed would be determined. Village Manager Johnson said it could be determined by the original sign permit application. Attorney Gates-Alford added said the ordinance puts the obligation on the business to provide documentation and if the business cannot provide documentation, a cost estimate would be determined by the Village.

Trustee Holzkopf asked how the Village intended to address this with business owners and how it would be enforced. Village Manager Johnson said that previous Village Boards had not placed a priority on replacing these signs, but if this Village Board prioritizes enforcement, then staff will make it happen. Staff will communicate in a respectful manner with the business owners and request cooperation to replace the signs.

Trustee Goldman said she agrees with being proactive about replacing old box signs but does not want to go to extremes. She thinks this ordinance would be sufficient to have in place for the future, but doesn't

want to see the Village overreact about the existing signs. Mayor Hoeft asked that the ordinance clearly define exactly what a box sign is. Village Manager Johnson said the definition is included and that box signs will not be allowed under the new ordinance.

Trustee Westberg commented on certain signs of a shopping center that he would like replaced. Village Manager Johnson said that particular shopping center has multiple violations of the current sign ordinance including signs still in place for businesses no longer there. He added that if this is a particular area the Village Board would like to see addressed, staff will prepare some new ideas for a program or grant assistance for the businesses to help them replace their existing signs. Trustee Westberg said that even with hardship following COVID, he urged businesses to take pride in their business and replace existing old signs. Mayor Hoeft agreed and said that if the Village can help the businesses replace the signs, it would be good for the business community and the Village as a whole.

Village Manager Johnson stated that the draft ordinance will be provided to the Plan Commission to conduct a public hearing to obtain public input.

f) Consideration – Resolution Approving and Accepting Assignment of a Property Purchase and Sale Agreement for 11011 Woodstock Street

Village Attorney Betsy Gates-Alford stated the Purchase and Sale Agreement (PSA) approved by the Village Board on March 10, 2022 between the Village and Billitteri Enterprises, LLC regarding acquisition and redevelopment of the fire station property at 11808 Coral Street includes a requirement for the developer to purchase the property to the east at 11011 Woodstock Street to be incorporated into a new Woodstock Street parking lot constructed by the Village. The PSA provides the option to assign the contract to the Village if so requested by the Village. Also on March 10th, the Village Board authorized staff to seek bids for infrastructure improvements related to the Woodstock Street Parking Lot and additional on-street parking. The Village has requested the assignment to facilitate the property acquisition process and construction of the parking lot.

STAFF ANALYSIS

Billitteri Enterprises, LLC (“Assignor”) has entered into a Real Estate Purchase Agreement dated December 17, 2021 (“Agreement”) pursuant to which Assignor has agreed to purchase the real property located at 11011 Woodstock Street, Huntley, Illinois (P.I.N. 18-28-376-098) (the “Property”) for a purchase price of \$260,000.00, subject to the terms and conditions of the Agreement. Assignor has offered to assign all of its rights, title, and interest in the Agreement to the Village subject to the terms of an assignment agreement (“Assignment Agreement”).

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *“Strong Local Economy”* as a strategic focus and the following goals: *“Location of Choice for Residents,” “Location of Choice for New and Expanding Businesses of all Sizes,”* and *“A Vibrant Downtown Gathering Place.”*

FINANCIAL IMPACT

Acquisition cost for the Woodstock Street property is \$260,000. The cost is included as part of the Woodstock Street Parking Lot project cost included in the FY22 Budget in the Downtown TIF Fund, 440-00-00-8007.

LEGAL ANALYSIS

The Village Attorney has reviewed the agreement and prepared the resolution for Village Board consideration.

Mayor Hoeft said that he has been questioned by quite a few people of the development going on downtown and the lack of parking. He said that when the Village does a specific development, all the components may not be included within one agreement within the project, that when a project is in the planning process all appropriate measures and parking provisions are in place for the overall project to succeed going forward. Mayor Hoeft asked if the Village Board had additional comments or questions; there were none.

A MOTION was made to approve a Resolution Approving and Accepting Assignment of a Property Purchase and Sale Agreement for 11011 Woodstock Street.

MOTION: Trustee Holzkopf
SECOND: Trustee Leopold
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

- g) Consideration – Resolution Waiving the Formal Bidding Process and Approve the Purchase of two Ford F-350 Pickup Trucks from Huntley Ford in the amount of \$94,410.00

Director of Public Works and Engineering stated the FY22 budget includes funding for the purchase of two Ford F-350 pickup trucks with plows and accessories. These vehicles will replace vehicles 1614, a 2007 Ford F-250 pickup truck and 1616, a 2008 Ford F-150 pickup truck that have reached the end of useful life. A resolution declaring the trucks as surplus property and granting approval of the sale and/or disposal is included as a separate agenda item for consideration.

STAFF ANALYSIS

Vehicle 1614 is a 2007 Ford F-250 with approximately 80,000 miles used by the Streets & Underground Division. This vehicle shows signs of significant interior damage, due to the severe every day work conditions in the Streets Division. The bed itself has significant damage from every day use. This vehicle had a 2021 evaluation score of 24 (poor condition) with a recommendation of priority replacement. Vehicle 1616 is a 2008 Ford F-150 with approximately 151,000 miles used by the Fleet Division. This vehicle was rolled down from the Utilities Superintendent in 2019. This vehicle has significant rust on the exterior and more importantly on the frame of the truck. The interior is showing excessive wear. This vehicle had a 2021 evaluation score of 19 (Fair condition) with a recommendation for replacement.

The two new pickup trucks will be assigned to the Streets & Underground Division. Vehicle 1617, a Ford F-250 currently used in the Streets & Underground Division will be rolled down to Fleet Services to replace Vehicle 1616.

Staff has been informed that the joint cooperative purchasing contract for Ford Super Duty vehicles expired in the fall of 2021. It is not certain when a new joint purchasing contract will become available. Staff has received a proposal in the amount of \$47,205.00 each for the purchase of two 2022 Ford F-350 pickup

trucks from Huntley Ford. An estimated additional \$11,880.00 for each truck will be required and processed through separate purchase orders for the plows and accessories through outside vendors and will be installed by Fleet Services. These are multi-purpose vehicles used year round by the Streets & Underground Division for snowplowing, road repairs, and underground work. Staff received a total of three quotes for the trucks and Huntley Ford was the lowest cost.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “*Forward Looking Community*” as a strategic focus and the following goal: “*Management of Infrastructure Assets for Today and Tomorrow.*” Fleet management is a form of asset management which seeks to optimize life-cycle costs of vehicles and equipment and achieve the lowest cost of ownership for the Village fleet.

FINANCIAL IMPACT

The FY22 Budget includes funding in the Equipment Replacement Fund, 480-50-00-8131; Water Capital Fund, 515-00-00-8133; and Wastewater Capital Fund, 525-00-00-8134. The cost to purchase the two Ford F-350’s is \$94,410. An estimated additional \$23,760.00 will be requested through separate purchase orders for additional accessories bringing the total price for two trucks to approximately \$118,170.00. The total amount budgeted is \$100,000. However, overall vehicle purchases are under the total amount budgeted for FY22 as shown in the provided exhibit.

LEGAL ANALYSIS

In accordance with State Statute, a bid waiver shall be approved by a vote of two-thirds of all the trustees then holding office, thus requiring an affirmative vote of 4 trustees, with the mayor not voting.

Mayor Hoeft asked if the Village Board had comments or questions.

Trustee Leopold questioned why staff got three quotes if the request is to waive the bid process. Public Works & Engineering Director Farrell said that a formal bid process was not done, but three quotes were solicited. Mayor Hoeft added he is glad to see the purchase being made in Huntley.

A MOTION was made to approve a Resolution Waiving the Formal Bidding Process and Approve the purchase of two Ford F-350 pickup trucks from Huntley Ford in the amount of \$94,410.00.

MOTION: Trustee Leopold
SECOND: Trustee Holzkopf
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

- h) Consideration – Resolution Waiving the Formal Bidding Process and Approve the Purchase of an Electronic Sign Insert for the Gateway Sign at Route 47 and Main Street

Management Assistant Barbara Read reported the existing gateway sign located at Route 47 and Main Street was constructed in 2012. The quality of the display has degraded over the years and the technology associated with making changes to the message is outdated and difficult to manage at times.

STAFF ANALYSIS

The Village's current gateway sign vendor is located out of state and communication with and support from the vendor at times has been difficult. The electronic message portion of the sign can be removed and replaced with a better quality display. The sign's message can be updated from an application that can allow staff to update it from any location and at any time as needed. Currently, the message can only be changed/updated from one computer in the Village Manager's Office.

Staff contacted Aurora Sign Co., the vendor that replaced the electronic sign at the FNBO in Lake in the Hills at Lakewood and Algonquin Road. The clarity of the sign is outstanding and the bank gave excellent reviews of the sign company's product and service.

The sign manufacturer, Watchfire, is located in Danville, IL with the signs being built at this location as well. Watchfire supports their sign replacement parts for 10 years. Should a part need to be replaced, the replacement can take place in a shorter period of time as both the manufacturer and sign company are located in Illinois.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *"Forward Looking Community"* as a strategic focus and the following goal: *"Innovation and Implementation of Technology to Enhance Service Delivery."*

FINANCIAL IMPACT

The FY22 Budget includes \$30,000 in the Facilities and Grounds Maintenance Fund, 410-00-00-8003 for this item. The proposal includes removal of the existing electronic insert and installation/set up of a 6mm full color Watchfire EMC for \$28,456.00.

LEGAL ANALYSIS

In accordance with State Statute, a bid waiver shall be approved by a vote of two-thirds of all the trustees then holding office, thus requiring an affirmative vote of four trustees, with the mayor not voting.

Mayor Hoeft asked if there were any questions or comments.

Trustee Leopold stated that with the ability to access the sign from various applications, he was concerned with the security of the sign and asked if someone could possibly hack into the system to put their own message on the sign. Information Technology Manager Schmidt said that while hacking is always a possibility the Village of Huntley takes all precautions to avoid that and remains very proactive to make sure the network does not get hacked on any system. Mayor Hoeft asked if there were any additional questions or comments. There were none.

A MOTION was made to approve a Resolution Waiving the Formal Bidding Process and Approving the Purchase of a 6mm Watchfire EMC from Aurora Sign Co.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

i) Consideration – Resolution Designating 2022 Village Sponsored Special Events as Designated Outdoor Refreshment Area (DORA) Special Events

Management Assistant Barbara Read said the Village Board approved an amendment to the Liquor Code in May 2020 to allow a Designated Outdoor Refreshment Area (DORA) during certain Village-Sponsored Special Events in the Downtown Area. The amendment established the boundaries for the area.

The temporary provisions that were established in 2020 and extended through 2021 due to the pandemic have expired. The temporary provisions allowed the possession of open containers and consumption of alcoholic beverages within the Town Square daily between the hours of 11:00 a.m. and 9:00 p.m.

Designating certain special events as DORA special events will allow for the possession of open containers and consumption of alcoholic beverages in the Town Square only during the DORA approved events.

STAFF ANALYSIS

The interest in Village-sponsored concerts and special events in the Town Square and downtown area continues to grow. Temporarily permitting consumption of alcoholic beverages in the downtown in 2020 and 2021 did not result in an increase in issues due to consumption outside of the businesses.

DORA boundaries as provided for in the 2020 code amendment are as follows:

- Main Street from the eastern edge of Huntley Eye Care to the southeast corner of Main and Church Street.
- The southeast corner of Main and Church Street to the northeast corner of Church and Coral Street
- The Northeast Corner of Coral Street at Church to the northwest corner of Coral Street and Woodstock Street
- The Northwest corner of Woodstock Street at Coral Street to the northwest corner of Main Street and Woodstock Street
- The northwest corner Main at Woodstock Street to the northeast corner of Main Street at Dwyer Street.

Conditions:

- Alcoholic beverages are to be purchased from a licensed and registered business premises that is located within the DORA boundary or brought into the DORA in a sealed original package (BYOB)
- Individuals 21 years of age or older must wear a Village-issued DORA wristband provided at no charge from an authorized DORA business or who bring alcohol from outside the DORA (BYOB) provided on-site from a Village representative
- Beverages must be in plastic cups or cans (no glass)
- Open containers of alcohol may not be carried outside of the DORA boundaries
- Possession of open containers and consumption of alcoholic beverages within the DORA boundaries shall be permitted only during the DORA Events with specific times

DORA Events with Specific Times:

- Concerts in the Square (6-9 p.m.) on the following dates: July 5, 12, 19, 26; Aug 2, 9, 16
- Ladies Night Out (5-8 p.m.) on May 5 and Dec 8
- First Fridays on the Square (6-10 p.m.) on the following dates: July 1, Aug 5, Sept 2
- Hootenanny Glow 5k (6-10 p.m.) Sept 10
- A Very Merry Huntley (3-6 p.m.) December 3

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies an “*Engaged Community*” as a strategic focus and the following goal: “*Community Events*” that will attract residents of all ages.

FINANCIAL IMPACT

While there is no financial impact for the Village, this program will most likely enhance business at local establishments during the approved+Type equation here. events.

LEGAL ANALYSIS

The DORA program and boundaries were established by amendment to the Village Code by Ordinance (O)2020-05.37.

Mayor Hoeft asked if the Village Board had comments or questions.

Trustee Goldman asked Chief Porter if there have been any problems having alcohol in the designated area. Chief Porter said no. Trustee Westberg said he is happy with the designated area and events. Trustee Holzkopf said she sees a lot of activity with families going to Manny’s for ice cream, Morkes for chocolates, etc and the Village should consider extending the designated area further west towards Manny’s and DC Cobbs.

Village Manager Johnson said the original intent when the area was established was to put a border in place including mainly the downtown Square to accommodate the concerts and events taking place there. He said in preparation of DC Cobbs opening, in 2023, staff could re-evaluate the DORA ordinance to encompass property further west and bring the ordinance with the revised area back to the Village Board for consideration.

Mayor Hoeft asked if the Village Board had any additional comments or questions. There were none.

A MOTION was made to approve a Resolution Designating 2022 Village Sponsored Special Events as Designated Outdoor Refreshment Area (DORA) Special Events.

MOTION: Trustee Westberg

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg

NAYS: None

ABSENT: Trustee Kittel

The motion carried: 5-0-1

VILLAGE ATTORNEY’S REPORT: None

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT: Mayor Hoeft announced that a special birthday event for Thomas Stillwell Huntley will be held at the Huntley Cemetery on Sunday, March 27th at noon. A new granite marker with a QR code and picture of Mr. Huntley will be unveiled at the Huntley family gravesite. Mayor Hoeft also announced that on Saturday, April 2nd, a 5k run for Special Olympics will be held at the Town Square starting at 9am.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

A MOTION was made at 8:48 p.m. to Enter into Executive Session for Property Acquisition, Purchase, Sale or Lease of Real Estate.

MOTION: Trustee Holzkopf
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

A MOTION was made at 9:03 p.m. to Exit Executive Session.

MOTION: Trustee Leopold
SECOND: Trustee Westberg
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg
NAYS: None
ABSENT: Trustee Kittel
The motion carried: 5-0-1

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 9:04 p.m.

MOTION: Trustee Westberg
SECOND: Trustee Leopold
The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Rita McMahon
Village Clerk