

**VILLAGE OF HUNTLEY  
VILLAGE BOARD  
MEETING MINUTES  
August 11, 2022**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, August 11, 2022 at 7:02 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Timothy Hoeft; Trustees: Ronda Goldman, Mary Holzkopf, Niko Kanakaris, Curt Kittel, Harry Leopold and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Deputy Village Manager Lisa Armour, Director of Public Works and Engineering Tim Farrell, Management Assistant Barbara Read, and Village Attorney Betsy Gates-Alford.

**PLEDGE OF ALLEGIANCE:** Mayor Hoeft led the Pledge of Allegiance.

**SPECIAL PRESENTATIONS:** None

**PUBLIC COMMENTS:** John Piwko, 11082 Preston Parkway. I would like to address your agenda item tonight for the concept planning of a roundabout at Huntley-Dundee and Kreutzer Road. Having experienced different types of roundabouts over the years, I've concluded that whatever positives are said about them, they still don't work. Lawrence KS population of about 80,000 that swells to over 100,000 during the school year started to build roundabouts during the last two years of our travels there. Their master plan only had roundabouts in local low traffic roads. Even at that point, we witnessed several people that had no clue how to navigate through them. I also had the opportunity to drive through two roundabouts. Rt. 47 at Plato Road and again at Burlington Road. Nearly witnessed a crash as the car in front of me never slowed down and nearly hit the car that was trying to enter the roundabout without yielding. I can imagine what might happen if one is built at Huntley-Dundee Road and Kreutzer. As you discuss this possibility keep in mind that there are safety risks.

**1. Driver uncertainty about yielding.** When approaching a roundabout, drivers are to yield to traffic already in them. However, some drivers believe you must stop completely at roundabouts while others may not know who has to yield the right of way, dangerously entering the intersection into oncoming traffic. This is particularly true with drivers unfamiliar with roundabouts.

**2. Driver speed.** While roundabouts do force drivers to slow down, many drivers still enter and proceed through them at too high a velocity imperiling others.

**3. Drivers may try to 'cut' the roundabout.** At smaller intersections, instead of going around them in a counterclockwise manner, some drivers turn left in front of the circles to save time. I can see semi-trucks doing this because of the turn radius. And besides, if drivers use the exit side of pork chops because they are in a hurry (like the one on Reed Road by the Walgreens), why would they not just cut in front and turn left.

I've heard the advantages...

- Fewer crashes and/or less severe crashes. ... Only if everyone slows down
- Lower vehicle speeds. ... Again, only if everyone heeds the warnings
- Lower maintenance costs as compared to a traffic signal. ... debatable if drivers or mostly trucks cut the corners too short and damage the center median

I've heard rumors that Woodstock is getting a roundabout at Rt. 47 and Lake Ave. If that happens Woodstock police will be very busy, especially in the evenings. And to think IDOT wanted us to put roundabouts in at Rt. 47 and Main and Algonquin. It's a good thing we were able to nix that suggestion. In summary, I think the Board should consider the permanent solution of widening the pavement and putting in a left turn lane from Huntley Road to Kreutzer Road. Spend a little more for the safety of all our residents. Thank you. Mayor Hoeft thanked Mr. Piwko for his comments.

### **CONSENT AGENDA:**

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a Roll Call Vote. If further discussion is needed, any member of the Board may request that an item be moved off of the Consent Agenda to Items for Discussion and Consideration.

- a) Consideration – Approval of the July 14, 2022 Village Board Meeting Minutes
- b) Consideration – Approval of the August 11, 2022 Bill List in the Amount of \$
- c) Consideration - Approval of Payout Request No. 3 to Martam Construction, Inc. for the Eakin Creek Sanitary Interceptor Sewer in the amount of \$306,348.66
- d) Consideration - Approval of Payout Request No. 1 and Final to Precision Pavement Markings, Inc. for the 2022 Municipal Partnering Initiative (MPI) Paint Pavement Marking Program in the amount of \$52,045.78
- e) Consideration - Approval of Payout Request No. 1 and Final to GO Painters, Inc. for the 2022 Municipal Partnering Initiative (MPI) Hydrant Painting Program in the amount of \$26,656.00
- f) Consideration – Resolution Approving the Year 3 and Final Bid Extension to Visu-Sewer, Inc. for the 2022 Municipal Partnering Initiative (MPI) Sewer Televising and Lining Program
- g) Consideration – Resolution Approving a Temporary Use Permit for Animal House Shelter, Inc., Pawfest Event at Deicke Park on August 20, 2022

Mayor Hoeft asked if the Village Board had any comments or changes to the Consent Agenda; there were none.

### **A MOTION was made to approve the August 11, 2022 Consent Agenda.**

**MOTION:** Trustee Westberg  
**SECOND:** Trustee Goldman  
**AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

## ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Discussion – Concept Planning for a Roundabout at Intersection of Huntley-Dundee Road and Kreutzer Road

Village Manager David Johnson said that on October 5, 2005, the jurisdictional transfer from McHenry County to the Village of Huntley for 2.05 miles of Huntley-Dundee Road including the intersection of Kreutzer Road was completed. However, each leg of the intersection has a different jurisdiction as follows: Kreutzer Road to the west of the intersection is Gilberts; Huntley-Dundee Road to the south of the intersection is Kane County; and to the north including the intersection is Huntley. Any re-alignment and improvements to the intersection would require coordination with the various governmental entities.

On March 15, 2005, an intergovernmental agreement (IGA) between the counties of Kane and McHenry, and the Villages of Algonquin, Carpentersville, Gilberts, and Huntley was executed. The IGA was created to establish the framework for mutual cooperation of the governmental entities to ensure the safe and efficient flow of traffic along the Longmeadow Parkway/Huntley-Dundee Road/Kreutzer Road Corridor, hereinafter referred to as the “corridor”. A number of roadway improvements have been planned and roadway improvement construction has begun and completed along most of the corridor. At the intersection of Huntley-Dundee and Kreutzer Road, the long range plan considers a realignment of Huntley-Dundee Road such that it will form a 90-degree T-intersection with Kreutzer Road. The implementation, funding and timing of the realignment improvements remains unclear and indeterminate if it will actually proceed. Village Manager Johnson asked Director of Public Works and Engineering Tim Farrell to continue the presentation outlining the improvement options.

### STAFF ANALYSIS

Director of Public Works and Engineering Tim Farrell said crash history reports for this intersection were provided to the Village Board. During the 5-year period of 2012-2016 there were a total of 26 crashes; one with a fatality and three with incapacitating injuries. During the 5-year period of 2017-2021 there were a total of 22 crashes; no fatalities and two with incapacitating injuries.

Staff has identified two potential solutions to improve this intersection. The first solution should be considered an interim alternative that would involve pavement widening and a left turn deceleration lane from northbound Huntley-Dundee road onto westbound Kreutzer Road. The estimated cost for this improvement is \$500,000 not including any right-of-way acquisition that may be necessary. This alternative has been included in the 5-Year Capital Improvement Plan since 2018.

A second, more permanent solution, would include a roundabout (RAB). In order to determine if a RAB is suitable for this location, a concept study needs to be completed. The concept study would include data collection that compiles base design files using Kane and McHenry County LiDAR data, traffic analysis (existing and 2050), crash analysis, RAB concept plan development and a preliminary cost estimate.

### 2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “Forward Looking Community” as a strategic focus and the following goal: “Long-Range Planning.” A concept plan for a RAB at Huntley-Dundee and Kreutzer Intersection will provide necessary information to determine if a roundabout is feasible to advance safety improvements at that intersection.

FINANCIAL IMPACT

Based on Village Board direction, the FY23 Budget would include funding for the RAB Concept Plan in the Street Improvements and Roads & Bridges Fund, 420-00-00-8001. Staff would coordinate with the adjacent jurisdictions for potential cost sharing.

Mayor Hoeft asked if there were any questions or comments. Trustee Westberg said he has visited many other countries and RABs are used safely everywhere. He said that most accidents that happen at the intersection seem to be the fault of the driver making a left turn onto Kreutzer Road from Huntley-Dundee Road and said he did not believe the left turn lane would alleviate accidents. Trustee Westberg said the main problem is speeding, as everyone goes well over the speed limit, does not slow down for the intersection and a redesigned turn lane or stop sign will not solve that problem. He added that RABs are becoming more popular and that drivers need to learn how to properly drive through them by yielding to other drivers and slowing down. Trustee Holzkopf added that she lived in Australia for quite some time and RABs are used in most intersections instead of stop signs and their accident rates are much lower. She said the Huntley-Dundee Road and Kreutzer Road intersection is the perfect place for a RAB because of the dangerous turn onto Kreutzer Road.

Trustee Kanakaris favored the RAB but asked if there is a possibility of making it larger than most he has seen in the area. Village Manager Johnson said that it could be possible but would need to be discussed with the property owners around the RAB for right of way acquisitions. Trustee Leopold pointed out that the problem at Huntley-Dundee and Galligan Roads intersection was solved by installing a traffic light and blinking yellow turn signal and would like the Village to consider doing that at this intersection. He said he does not favor RABs because trucks have difficulty maneuvering the RABs and they have too many exits for drivers to enter and exit. He added that he thought it would be too costly for just a three exit roundabout and would rather see the intersection straightened out with a stop sign with the possibility of it being signalized in the future if warrants justified the signals. Trustee Leopold asked if staff could find a RAB that has only three exits as an example. Director Farrell said they would research it.

Trustee Kittel said he was in favor of the RAB if designed properly. He thought redirecting the whole road for a "T" intersection could be quite costly and that he would like to see what the traffic study and engineering reports would show to justify the RAB. Trustee Kittel added the RABs at Harmony Road and Route 20 and by Donnelley's seem to be working well and accidents have been significantly reduced. Mayor Hoeft stated that he was in favor of going forward to research the possibility of a RAB and said it could be a traffic calming, lifesaving option. He pointed out that some of the smaller ones have mountable curbs to help the trucks go through the RABs but agreed with Trustee Kanakaris saying he would like to see this RAB bigger than others in the area.

Mayor Hoeft asked each Trustee to state if they are in favor of staff proceeding to research the RAB concept plan for the Huntley-Dundee and Kreutzer Road intersection.

Mr. Bill Bryne stood in the audience and asked to be heard regarding this agenda item. Mayor Hoeft said yes, asked him to state his name and address and said he had two minutes for public comments.

Mr. Bill Bryne said he married into the Kreutzer family and takes care of the Kreutzer farm on Kreutzer Road. He said the speeding is so bad that he and his wife witness close calls all the time. He added that there is a small hill when looking west on Huntley-Dundee Road to check for oncoming traffic and there isn't a clear line of sight to make the turn onto or off of Kreutzer Road. Mr. Bryne expressed his disappointment in not

being contacted by the Village regarding improvements being proposed for this intersection. Village Manager Johnson said this is very early in the process and no improvements have been proposed or designed to date. He said the information being requested from the Village Board at this time is to get their input as to proceed with the RAB or possibly a left turn lane onto Kreutzer. He added that if the decision is to proceed with either possibility, staff will contact all property owners to discuss right of way and review the proposed improvements.

Mayor Hoeft thanked Mr. Byrne for his comments and again asked the Trustees to please state if they are in favor of staff directing staff to move forward with the RAB concept plan at the Huntley-Dundee and Kreutzer Road intersection for inclusion in the FY23 budget. Trustees Goldman and Leopold said no and Trustees Westberg, Holzkopf, Kanakaris and Kittel all said yes. Mayor Hoeft thanked the Trustees for their input.

***There was a consensus of the Village Board directing staff to move forward with the RAB concept plan at Huntley-Dundee and Kreutzer Road intersection for inclusion in the FY23 budget.***

a) Transmittal of Second Quarter for FY2022 Financial and Investment Reports

Village Manager David Johnson presented for review and acceptance, the Village's Second Quarter FY2022 Financial and Investment Reports.

STAFF ANALYSIS

The information below was distributed to the Village Board for their review:

1. FY2022 Second Quarter Financial and Investment Report Review
2. FY2022 Revenue and Expense Detail through June 30, 2022

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies "Organizational Excellence" as a strategic focus and the following goal: "Fiscal Responsibility." The Financial and Investment Report review will continue to ensure the Village will be a good steward of public dollars entrusted to it to ensure the resources needed to provide services are available today and in the future.

Village Manager Johnson concluded stating that revenues from the General Fund exceed expectations for being six months through the fiscal year and said all the departments are within their budgeted expenditures. Mayor Hoeft asked if there were any questions or comments. There were none.

***It was the consensus of the Village Board to accept and place on file the following reports for the Village of Huntley: 1) FY2022 Second Quarter Financial and Investment Report Review; and 2) FY2022 Revenue and Expense Detail through June 30, 2022.***

b) Fiscal Year 2023 Budget Calendar

Village Manager David Johnson said to commence the FY23 budget process, Staff is presenting, for review, the proposed Budget Calendar.

STAFF ANALYSIS

As outlined in the calendar below, and pursuant to State Statutes, dates are included showing when all applicable notices are to be published to conduct the levy and budget hearing.

<b>July 2022</b>	Budget Kick-off -Packets sent out, Training sessions on New World Budget Entry as needed
<b>August 11, 2022</b>	FY23 Budget Calendar reviewed at Village Board Meeting
<b>August 19, 2022</b>	Departmental FY23 Budget Requests and FY22 Actual Expenditure Estimates Completed and entered in to New World
<b>August 19, 2022</b>	Departmental FY23 Existing Capital Expenditures Confirmed in the existing 5-year CIP. New Capital and Operating Requests entered into PlanIt
<b>September 6 - September 23, 2022</b>	Departmental Budget Review Meetings with Budget Team
<b>October 11, 2022</b>	Narratives due to VMO
<b>October 13, 2022 – Board Meeting</b>	Review of Personnel Staffing, Pension and Insurance Summary; Review of Financial Management and Debt Management Policies (one time transfer history, outstanding debt balances, TIF information and debt per capita), Review of General Fund 5-year Forecast
<b>October 27, 2022 – Board Meeting</b>	Review of Major Capital Revenue Sources and Preliminary Capital Department requests
<b>November 3 - November 10, 2022</b>	Public Hearing Notice - 2022 Tax Levy (Notice must be published no more than 14 days and no less than 7 prior to the Hearing) <b><i>if subject to Truth in Taxation requirement</i></b>
<b>October 20-November 10, 2022</b>	Compilation of final Draft for Village Board including Transmittal Letter and 5-year CIP
<b>November 14-17, 2022</b>	Staff review and finalizations of proposed budget
<b>November 17, 2022 – Board Meeting</b>	2022 Tax Levy Discussion and Policy Direction
<b>November 17, 2022 – Board Meeting</b>	Distribute Proposed Budget to Mayor and Village Board
<b>November 24, 2022</b>	Publish notice of Public Hearing for FY23 budget
<b>November 28, 2022</b>	Place budget document on website and have a hard copy on display for citizen review
<b>December 1, 2022- Board Meeting</b>	Budget Workshop <i>if necessary</i>
<b>December 8, 2022 - Board Meeting</b>	Public Hearing - FY23 Proposed Budget Additional Village Board Discussion Village Board Consideration of FY23 Budget Village Board Consideration of 2022 Tax Levy (levy finances FY23 budget)
<b>Week of December 19, 2022</b>	File Property Tax Levy and Budget with both Counties
<b>January 1, 2023</b>	Start of Fiscal Year 2023

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “Organizational Excellence” as a strategic focus and the following goal: “Fiscal Responsibility.” The Budget Calendar will continue to ensure the Village will be a good steward of public dollars entrusted to it to ensure the resources needed to provide services are available today and in the future.

Mayor Hoeft asked if there were any questions or comments. There were none.

***It was the consensus of the Village Board proceed with the FY23 budget calendar as proposed.***

**VILLAGE ATTORNEY’S REPORT:** None

**VILLAGE MANAGER’S REPORT:** None

**VILLAGE PRESIDENT’S REPORT:** Mayor Hoeft encouraged everyone to attend this week’s Farmers Market and Tuesday concert in the Park.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** Trustee Westberg mentioned it was Mayor Hoeft’s birthday and wished him a Happy Birthday. Trustee Kanakaris asked about the glowing blue lights on the streets. Director of Public Works and Engineering Farrell said there is a malfunction with a chip in some of the lights. He said replacement lights have already been received and are being replaced. Trustee Holzkopf said she would like to point out that the food pantry is in need of school supplies. The pantry can also accept garden vegetables if someone has extra to donate. She added that since the school district has removed the free lunch for everyone, there will be a greater need for lunch items, so please consider making donations to the food pantry.

**EXECUTIVE SESSION:**

**A MOTION was made at 7:47 p.m. to Enter into Executive Session for Property Acquisition, Purchase, Sale or Lease of Real Estate.**

**MOTION:** Trustee Leopold  
**SECOND:** Trustee Westberg  
**AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

**A MOTION was made at 08:04 p.m. to Exit Executive Session.**

**MOTION:** Trustee Westberg  
**SECOND:** Trustee Holzkopf  
**AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold and Westberg  
**NAYS:** None  
**ABSENT:** None  
**The motion carried: 6-0-0**

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:** None

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:05 p.m.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Kanakaris**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Rita McMahon  
Village Clerk