

**VILLAGE OF HUNTLEY  
LIQUOR COMMISSION HEARING MINUTES  
December 15, 2022**

**CALL TO ORDER:**

A meeting of the Huntley Liquor Commission was called to order on Thursday, December 15, 2022 at 7:12 p.m. in the Municipal Complex, Village Board Room, 10987 Main Street, Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Chairman Timothy Hoeft; Commissioners: Ronda Goldman, Niko Kanakaris, Curt Kittel, and JR Westberg.

**ABSENT:** Commissioners Mary Holzkopf and Harry Leopold

**IN ATTENDANCE:** Village Manager David Johnson, Deputy Village Manager Lisa Armour, Management Assistant Barbara Read, and Village Attorney Betsy Gates-Alford.

**PUBLIC COMMENTS:** None

**ITEMS FOR CONSIDERATION:**

- A. Consideration – Ordinance Approving the Issuance of the 2023 Liquor Licenses pursuant to the Village of Huntley Code of Ordinances Section 110.24

Chairman Hoeft reported that renewal packets were distributed to current liquor license holders in October. As part of the renewal process, the items below are required to be on file and current:

- Signed Application with Affidavit
- Economic Interest Disclosure Form
- Payment of \$1,500 all classes except I
- Certificate of Insurance
- Surety Bond
- Applicant Profile Information
- Registered Agent Profile Information
- State Liquor License
- Current Lease/Deed
- Articles of Incorporation
- BASSET information
- Outside event information, if applicable
- Tasting information, if applicable

**STAFF ANALYSIS**

All renewal applications received are in substantial compliance with Village Code. Thirty-eight renewal packets were received. The total number of licenses renewed at this time last year for 2022 was 34. The request per Class for 2023 is as follows:

2022 Licenses at Renewal:	Class:	2023 Licenses:
17	A	17
0	A-1 (Retail sale of alcoholic liquor at a hotel)	1
1	B	1
1	C	1
9	D	9
0	D-1 (Retail sale of alcoholic liquor in original package in gas stations)	2
2	F	2
1	I	1
1	J	1
1	K	1
1	L	1
0	M (Retail sale of alcoholic liquor, for consumption only on the licensed premises, at an event venue)	1
<b>34</b>	<b>TOTAL</b>	<b>38</b>

Liquor Code License Amendments for Licenses Added During 2022

1. Lincoln Farmstead, was issued a Class “M”, liquor license in December 2021. The license went into effect January 1, 2022.
2. JM Food Shop (Mobil North) was issued a Class “D-1” liquor license in May 2022.
3. Thorntons LLC was issued a Class “D-1” liquor license in May 2022.
4. Hampton Inn Huntley was issued a Class “A-1” liquor license in October 2022.

Applicant	Class	Description
1. BBQ King Smokehouse	A	Retail sale on premises.
2. Bowl Hi Lanes		Consumption on premises. Retail sale and take-out of alcoholic liquor in the original package.
3. Bricks & Ivy LLC d/b/a Parkside Pub		
4. Brunch Café		
5. Jameson’s Huntley (Restaurant)		
6. Lucky Bernie’s		
7. Millie’s LLC		
8. Sal’s Pizzeria		
9. Offie’s Tap		
10. Pub 47		
11. Sammy’s		
12. SMDMF LLC/Goodfella’s		
13. Soula’s Village Inn		
14. Tacos Locos		

15. Topsy's Bar & Pizza 16. Triple K & B; d/b/a Rookies 3 17. Tufano's Pizzeria		
18. Hampton Inn Huntley	A-1	Retail sale of alcoholic liquor at a hotel.
19. Jameson's Huntley (Banquet)	B	Retail sale in restaurants/banquet rooms. Only at tables in conjunction with meals.
20. Huntley American Legion Post 0673, Inc.	C	Retail sale for consumption on premises to an organized club. Retail sale and take-out of alcoholic liquor in the original package.
21. Aldi 22. Best Price Tobacco & Gifts 23. American Drug Store d/b/a Osco #3394 (South) 24. American Drug Store d/b/a Osco #3198 (North) 25. Huntley Beverage Corp/Armanetti's 26. Huntley Food & Liquor 27. Walgreens/Princeton Drive 28. Walgreens/Reed Road 29. Walmart	D	Retail sale in sealed packages. Not for consumption on premises sold. Sampling/tasting events on licensed premises subject to specific regulations.
30. JM Food Shop (Mobil North) 31. Thorntons LLC	D-1	Retail sale of alcoholic liquor in original package in gas stations.
32. Huntley Park District/Pinecrest 33. Whisper Creek Golf Club	F	Retail sale on premises. For country clubs only.
34. Jameson's Huntley	I	Issued only to a business that is a caterer-retailer and who presently holds a Class "A", "B", "C", or "F" liquor license issued by the Village.
35. Sew Hop'd Brewery	J	Retail sale for consumption on premises. Retail sale of beer produced by licensee in sealed packages for off-premises consumption. BYOB (wine) allowed.
36. D'Vine Wine Crafters LLC, d/b/a Village Vintner Winery	K	The retail sale of wine produced by the licensee on the licensed premises in sealed packages for off-premises consumption, all in connection with the licensee's operation of a winemaking facility.
37. JayDev Brew, Inc. d/b/a More Brewing Company	L	The operation of a brew pub, which may include outdoor seating areas as specified in the license, and in

		compliance with all applicable state and federal regulations and licenses authorizing the manufacture, storage, distribution, and sale of beer.
38. Lincoln Farmstead	M	Retail sale of alcoholic liquor, for consumption only on the licensed premises, at an event venue.

There were no liquor violations in 2022.

Included below is an outline of sampling, Temporary Use Permit and outside events on-premise or on Village-owned property, and outside seating requests. The TTF and Huntley Thunder events are subject to the approved License Agreement between the Village and the Parkside Pub property owner. The agreement was entered into as a condition of the property purchase in 2014.

### **Temporary Use/Outside Events/Outside Seating Requests, Sampling**

#### **Temporary Use/Outside Event Requests**

- **BBQ King Smokehouse**
  - Outside dining in the designated area
- **Bowl-Hi Lanes**
  - June 1<sup>st</sup> – October 31<sup>st</sup>; 10-12 small musical events, acoustic shows, Karaoke, no large bands,
  - Car Shows; May through October; Fridays and Sundays
  - Bag League
- **Huntley Legion**
  - Band Night; Fridays and Saturdays from May 1<sup>st</sup> through October 31<sup>st</sup> 7 p.m. – 11 p.m.
  - Huntley Vet Fest 2023; June 18<sup>th</sup> (Village-owned property)
- **JayDev MORE Brewing (on-premise)**
  - Anniversary Beer Fest; July 15<sup>th</sup>; 1 p.m. – 4 p.m.
  - Outside dining in the designated area
- **Lincoln Farmstead (on-premise)**
  - Outside dining in the designated area
- **Parkside Pub**
  - Outside dining in the beer garden area May – October (on-premise)
  - Huntley Thunder Music Fest 2023; July 28<sup>th</sup> and July 29<sup>th</sup> (Village owned-property)
  - Turkey Testicle Festival 2023; November 22<sup>nd</sup> (Village-owned property)
- **Rookies (on-premise)**
  - Vintage car show in parking lot; Thursday nights – June through September
  - Outside dining in the designated area
- **Sammy's (on-premise)**
  - Outside events scheduled for July and September *Exact dates to be determined*
  - Bag League May through October on Thursday nights
  - Outside dining in the designated area

- Sew Hop'd (on-premise)
  - Anniversary Celebration; May 19<sup>th</sup> – May 21<sup>st</sup>; Friday and Saturday 12pm – 10pm; Sunday 12pm – 7pm
  - Various Weekend Music Acts May – October
  - Open Mic Nights; Thursday evenings May - October
  - Oktoberfest; September 15<sup>th</sup> – 17<sup>th</sup>; Friday and Saturday 12 p.m. – 10 p.m., Sunday 12 p.m. – 7 p.m.
  - Union Special Facility Open House; March or April 2023 *Exact Saturday date to be determined; hours will be 2 p.m. – 5 p.m.*
  - Historical Society Beer Run Around the Union Special Building; Mid-Summer - *exact date to be determined; hours will be 12 p.m. – 2 p.m.*
  - Outside dining in the designated area
- Tacos Locos (on-premise)
  - Outside event for Cinco de Mayo; May 5<sup>th</sup>

Outside Restaurant/Café Seating on Public Property

Parkside Pub has submitted an application, agreement and payment for outdoor seating for the summer. Updated insurance documents will need to be submitted prior to April 1<sup>st</sup>. *No change in layout.*

Class “D” Sampling Requests

- Huntley Beverage Corporation/Armanetti’s Wine & Liquor requests sampling every Friday evening from 4:00 pm – 8:00 pm and every Saturday from 12:00 p.m. to 5:00 p.m.
- American Drug Store LLC d/b/a Osco Drug #3198 (North) requests sampling every Friday through Sunday from 11:00 a.m. – 4:00 p.m. as well as November 20<sup>th</sup> – 22<sup>nd</sup> and Thursday, Friday, Saturday and Sundays in December 2023.
- American Drug Store LLC d/b/a Osco Drug #3394 (South) requests sampling every Friday through Sunday from 11:00 a.m. – 4:00 p.m. as well as November 20<sup>th</sup> – 22<sup>nd</sup> and Thursday, Friday, Saturday and Sundays in December 2023.

FINANCIAL IMPACT

Payments for the Liquor License fees have been deposited in revenue line item 100-00-00-4320.

LEGAL ANALYSIS

Section 110 of the Village Code of Ordinances regulates liquor sales in the Village. The applications have been reviewed and all are in compliance with Section 110: Alcoholic Beverages requirements.

**A MOTION was made to approve an Ordinance Approving the Issuance of the 2023 Liquor Licenses pursuant to the Village of Huntley Code of Ordinances Section 110.24**

**MOTION: Commissioner Goldman**  
**SECOND: Commissioner Kittel**  
**AYES: Commissioners: Goldman, Kanakaris, Kittel, and Westberg**  
**NAYS: None**  
**ABSENT: None**  
**The motion carried: 4-0-2**

B. Consideration – Ordinance for the Approval and Issuance of a Class “E” Liquor License and Waiver of Fee; St. Mary Catholic Church, 10307 Dundee Road - 2023 Parish Summer Fest August 12, 2023

Chairman Hoeft reported that the Village regulates the sale of alcoholic beverages in the Village through the Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

St. Mary Catholic Church (Church) is requesting a Class “E” Liquor License to sell beer and wine only for the Parish Summer Fest taking place on church property on August 12, 2023. Pursuant to the Village of Huntley Liquor Control Ordinance, a Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00. The Class “E” license authorizes the retail sale of beer and wine or other alcoholic liquor specifically approved at the time of license application for consumption upon the premises where sold or offered as specified in the license. No Class “E” license shall be issued until the Liquor Commission has:

1. Established the location upon the premises where beer and wine, or other approved alcoholic liquor is to be sold;
2. The hours of operation, which shall not be extended beyond those provided in §110.09;
3. The manner in which the licensee will manage crowd control and refuse pickup;
4. Proof of insurance as required by this chapter or state laws;
5. A list of members of the corporation who will be selling beer and wine or other approved alcoholic liquor, at the location pursuant to the license; and
6. Proof of permission from the owner of the premises authorizing the sale of beer and wine or other approved alcoholic liquor, during the time requested in the permit and such other requirements as the President and Village Board or Liquor Control Commission deem appropriate in the case of each particular permit.

STAFF ANALYSIS

The Church is requesting the license to operate a beer garden for one day only during the hours of 12:00 p.m. to 9:00 p.m. with serving ending at 8:30 p.m.

The beer garden area will be fenced off and no alcohol will be removed from this area. The tent being used for the beer garden is 60’ x 80’. Servers will be all members of the Knights of Columbus, have been Basset trained and will be the only members to perform the ID check to provide a wrist band and serve the alcohol.

An application has been placed on file and reviewed by the Village Clerk’s Office. The application is being presented with the provision of the State license being provided. All other required documentation has been submitted and meets code requirements.

FINANCIAL IMPACT

St. Mary Church is requesting waiver of the \$75.00 permit fee. The Commission has waived the fee in the past.

LEGAL ANALYSIS

Section 110 of the Village Code of Ordinances regulates liquor sale in the Village. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

**A MOTION was made to approve an Ordinance Approving the issuance of a Class “E” Liquor License to St. Mary Catholic Church for the 2023 St. Mary Parish Summer Fest on August 12, 2023 and Waiver of Fees subject to the following conditions of approval:**

- 1. A Temporary Use Permit must be applied for and obtained from the Development Services Department.**
- 2. A Temporary Sign Permit must be applied for and obtained from the Development Services Department.**
- 3. The approved alcohol can only be sold and consumed in the designated beer garden area.**
- 4. Anyone serving or selling alcohol must be BASSET trained.**

**No less than one (1) week prior to the event:**

- 5. Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “E” Liquor License becomes effective.**

**MOTION: Commissioner Kanakaris**

**SECOND: Commissioner Westberg**

**AYES: Commissioners: Goldman, Kanakaris, Kittel, and Westberg**

**ABSENT: Commissioners Holzkopf and Leopold**

**The motion carried: 4-0-2**

- C. Consideration – Ordinance Approving the Issuance of a Class “N” Liquor License to the Huntley Park District; 12015 Mill Street**

Chairman Hoeft said the Village regulates the sale of alcoholic beverages through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class.

STAFF ANALYSIS

The Village is in receipt of an application for a Class “N” liquor license from the Huntley Park District (District) to provide for the retail sale and consumption of beer and wine only on public property owned by the District within the Village of Huntley. The District plans to offer for retail sale and consumption on premises for adult classes and/or events throughout the year as approved by the Liquor Commission. The Class “N” license allows for 25 events to take place throughout the year. The District has submitted a list of events for 2023 which is was provided to the Village Board.

As part of the application process, the following items are required to be submitted:

- Signed and notarized Application with Affidavit **(Submitted)**
- Payment of \$1,500 **(Submitted)**
- Applicant Profile Information **(Submitted)**
- Registered Agent Profile Information **(Submitted)**
- Current Articles of Incorporation **(Submitted)**
- Economic Interest Disclosure Form **(Submitted)**
- Current Lease / Deed **n/a**
- Certificate of Insurance including Best Policy Rating **(Submitted)**

- Surety Bond **(Submitted)**
- State Liquor License **(Not Submitted)**
- BASSET training information for employees **(Submitted)**

All documents will be required to be submitted before the liquor license will become effective.

FINANCIAL IMPACT

The annual fee of \$1,500 for the liquor license for 2023 has been received and deposited to the Liquor License revenue line item 100-00-00-4320.

LEGAL ANALYSIS

Section 110 of the Village Code of Ordinances regulates liquor sales in the Village. The application has been reviewed and is in substantial compliance with Section 110: Alcoholic Beverages requirements.

**A MOTION was made to approve an Ordinance Approving the Issuance of a Class “N” Liquor License to the Huntley Park District; 12015 Mill Street subject to the following conditions of approval:**

1. **Approval of an Ordinance creating and amending the Village of Huntley Code of Ordinances adding one Class “N” license.**
2. **Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class “N” Liquor License becomes effective.**

**MOTION: Commissioner Kanakaris**

**SECOND: Commissioner Westberg**

**AYES: Commissioners: Goldman, Kanakaris, Kittel, and Westberg**

**ABSENT: Commissioners Holzkopf and Leopold**

**The motion carried: 4-0-2**

- D) Consideration – Ordinance for the Approval and Issuance of a Class “E” Liquor License and Waiver of Fees; Huntley Festival Foundation d/b/a Huntley Fall Fest/2023 Huntley Fall Fest

Chairman Hoeft stated that the Village regulates the sale of alcoholic beverages through its Liquor Control Ordinance, which provides for the issuance of certain classes of liquor licenses and establishes the number of licenses available in each class. The Huntley Festival Foundation (Foundation) is requesting a Class “E” Liquor License at this time.

Pursuant to the Village of Huntley Liquor Control Ordinance, a Class “E” Liquor License is a temporary license, not to exceed three days, issued to not-for-profit organizations with a license fee of \$75.00. The Class “E” license authorizes the retail sale of beer and wine or other alcoholic liquor specifically approved at the time of license application for consumption upon the premises where sold or offered as specified in the license. No Class “E” license shall be issued until the Liquor Commission has:

1. Established the location upon the premises where beer and wine, or other approved alcoholic liquor is to be sold;
2. The hours of operation, which shall not be extended beyond those provided in §110.09;
3. The manner in which the licensee will manage crowd control and garbage pickup;
4. Proof of insurance as required by this chapter or state laws;
5. A list of members of the corporation who will be selling beer and wine, or other approved alcoholic liquor at the location pursuant to the license; and



6. Proof of permission from the owner of the premises authorizing the sale of beer and wine, or other approved alcoholic liquor during the time requested in the permit and such other requirements as the President and Village Board or Liquor Control Commission deem appropriate in the case of each particular permit.

#### STAFF ANALYSIS

The Huntley Festival Foundation (Foundation) is a not-for-profit corporation and is qualified to hold a Class "E" license. The Foundation is requesting to sell alcoholic beverages and wine. The request is for the 2023 Huntley Fall Fest taking place on Huntley Park District property, 12015 Mill Street on September 29, 30 and October 1, 2023. The event is taking place a week later than usual to accommodate Homecoming activities.

The Foundation is requesting the license to operate a beer garden during the hours of 5:00 p.m. to 11:00 p.m. on Friday, September 29<sup>th</sup>; 10:00 a.m. to 11:00 p.m. on Saturday, September 30<sup>th</sup>; and 11:00 a.m. to 7:00 p.m. on Sunday, September 25<sup>th</sup>. Alcohol serving will stop at 10:30 p.m. on Friday and Saturday night, and at 6:30 p.m. on Sunday, which is a half-hour before the event closes each day. The beer garden area will be fenced off and there will be no removal of alcohol from this area to the festival area. The event will be monitored by the Fall Fest organization's own security with a wristband ID service. A letter from the Huntley Park District will be needed to authorize the beer garden on District property.

An application has been placed on file and reviewed by the Village Clerk's Office. The application is being presented with the provision of the State license, insurance documents and Park District authorization being provided closer to the date of the event. This stipulation will be included as a condition of approval in the ordinance.

#### FINANCIAL IMPACT

The Foundation is requesting waiver of the \$75.00 fee for the Class "E" license. The Commission has waived the fee in the past.

#### LEGAL ANALYSIS

Section 110 of the Code of Ordinances regulates liquor sales. The application has been reviewed and is in compliance with Section 110: Alcoholic Beverages requirements.

**A MOTION was made to approve an Ordinance Approving the Issuance of a Class "E" Liquor License to The Huntley Festival Foundation d/b/a Huntley Fall Fest for the 2022 Huntley Fall Fest and Waiver of Fees subject to the following conditions of approval:**

1. Letter of authorization for the event to be held on Huntley Park District property.
2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
3. The approved alcohol can only be sold and consumed in the designated beer garden area.
4. Anyone serving or selling alcohol must be BASSET trained.
5. The Foundation agrees to meet with Village Staff no later than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the festival.

**No less than one (1) week prior to the event:**

6. **Petitioner must show proof of the State of Illinois Liquor License before the Village of Huntley Class "E" Liquor License becomes effective.**
7. **The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.**
8. **The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.**

**MOTION: Commissioner Westberg**

**SECOND: Commissioner Goldman**

**AYES: Commissioners: Goldman, Kanakaris, Kittel, and Westberg**

**ABSENT: Commissioners Holzkopf and Leopold**

**The motion carried: 4-0-2**

**There being no further business to discuss, a motion was made at 7:16 p.m. to close the Liquor Hearing.**

**MOTION: Commissioner Kanakaris**

**SECOND: Commissioner Westberg**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Rita McMahon  
Village Clerk