

VILLAGE BOARD MEETING MINUTES
February 9, 2023
VILLAGE OF HUNTLEY



CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, February 9, 2023 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Timothy Hoeft; Trustees: Ronda Goldman, Mary Holzkopf, Niko Kanakarlis, Curt Kittel, Harry Leopold, and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Director of Public Works and Engineering Tim Farrell, Management Assistant Barbara Read, and Village Attorney Betsy Gates-Alford.

PLEDGE OF ALLEGIANCE: Mayor Hoeft led the Pledge of Allegiance.

SPECIAL PRESENTATIONS:

a) McHenry County Conservation Foundation Presentation

McHenry County Conservation Foundation (Foundation) Executive Director Shawna Flavel and Board Member Martie Gorman made a brief presentation describing the mission and functions of the Foundation. Director Flavel stated that the Foundation was established in 1999 and is a partner of the McHenry County Conservation District (MCCD). She stated that throughout this partnership, they are able to support and improve various properties throughout McHenry County that are utilized daily by the residents of McHenry County and pointed out the need for financial assistance to maintain these properties to keep them updated and safe for the users. Director Flavel said that a primary focus and mission of the Foundation is to raise awareness and to increase support of the Foundation and MCCD by not only financial donations but also by making people aware of these amazing properties and encouraging users to get outside and walk the paths, enjoy the wildlife and beautiful landscaping. Director Flavel and Board Member Gorman thanked Mayor Hoeft and the Village Board for their interest.

b) Proclamation: Random Acts of Kindness Week, February 12-18, 2023

Mayor Hoeft read the following proclamation for Random Acts of Kindness Week, February 12 – 18, 2023.

WHEREAS, the Village of Huntley recognizes the value of acts of kindness that are performed without prompting or reason and how these acts can positively impact the person offering kindness, the person receiving the act of kindness, and those witnessing acts of kindness; and

WHEREAS, acts of kindness can be performed by any person in Huntley regardless of age, origin, education, gender, religious beliefs, lifestyle, or abilities for the good around them; and

WHEREAS, kind individuals can create a more caring community and help to perpetuate genuine acts of kindness within their city, state, and even throughout the world; and

WHEREAS, we seek to cultivate thoughtful and compassionate residents by teaching our youth to make a difference through random acts of kindness; and

WHEREAS, Random Acts of Kindness Week is recognized as an international celebration intended to encourage all of us to practice acts of kindness in our homes, schools, businesses, and communities.

NOW, THEREFORE, BE IT PROCLAIMED, I, Mayor Timothy J. Hoeft, on behalf of the Village of Huntley Board of Trustees, do hereby proclaim February 12-18, 2023, as RANDOM ACTS OF KINDNESS WEEK in the Village of Huntley, and urge all citizens to participate in spreading random acts of kindness during this week and daily in the future. Dated this 9th day of February 2023.

PUBLIC COMMENTS: None

CONSENT AGENDA:

All items listed under Consent Agenda are considered to be routine by the Village Board and may be approved and/or accepted by one motion with a Roll Call Vote. If further discussion is needed, any member of the Board may request that an item be moved off of the Consent Agenda to Items for Discussion and Consideration.

- a) Consideration – Approval of the January 12, 2023 Village Board and January 26, 2023 Village Board Meeting Minutes
- b) Consideration – Approval of the February 9, 2023 Bill List in the Amount of \$391,785.19

Mayor Hoeft asked if the Village Board had any changes to the Consent Agenda; there were none.

A MOTION was made to approve the February 9, 2023 Consent Agenda.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Resolution Approving the Residential Parkway Tree Replacement Program for a Onetime Cost to a Participating Resident of \$100 per Parkway Tree

Director of Public Works and Engineering Tim Farrell stated that in 2009, Village staff surveyed the residential parkway trees to identify Ash trees that were impacted by the Emerald Ash Borer (EAB) disease. During the same year, the Residential Parkway Tree Replacement Program, providing the resident the opportunity to replace the impacted parkway tree for a flat fee paid to the Village of approximately \$150 per tree. The Village removed the EAB trees with Public Works staff and managed the contract with a landscape contractor selected through a formal bidding process year over year up until 2018 when the trees impacted by EAB were mostly eradicated. There are currently 79 ash trees left in the Village, with 71 recommended for treatment and eight for removal based on the tree inventory conducted in early 2022.

In 2019, the Residential Parkway Tree Replacement Program ended and the Residential Parkway Tree Reimbursement Program is the only program offered at this time where the Village reimburses the resident based on caliper size of the tree and up to a maximum amount. Residents are responsible for hiring their own preferred contractor to plant and warranty the tree. Based on the 2022 program applications and the current standard reimbursement amount identified below, residents paid on average \$540 per tree after reimbursement.

<p>REIMBURSEMENT AMOUNTS:</p> <p>If you plant a 2.5" caliper tree – the Village will reimburse you 50% up to \$185</p> <p>If you plant a 3.0" caliper tree – the Village will reimburse you 50% up to \$225</p> <p>If you plant a 4.0" caliper tree – the Village will reimburse you 50% up to \$325</p>
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STAFF ANALYSIS

There are approximately 17,000 parkway trees in the Village and approximately 3,100 vacant locations where trees can potentially be planted. There are also 134 trees (includes Ash Trees) that were identified during the tree inventory that require removal, which will be done by Public Works. Since the end of the EAB initiated Residential Parkway Tree Replacement Program in 2019, the Village has seen a drastic drop in participation in the current Residential Parkway Tree Reimbursement Program. In 2022, there were only nine applications, the lowest since the program began.

To encourage more participation and continue the beneficial expansion of the tree canopy, staff is proposing to revise the Residential Parkway Tree Replacement Program for a onetime cost to a participating resident of \$100 per parkway tree. This would include staff managing the contract with a landscape contractor who will provide a specific size and species of tree, planting, mulching and warranty for one year. Trees will be purchased and planted in bulk quantities of 20 to better control the cost and efficiency of the program.

Healthy and thriving parkway trees, as determined by the Village, will not be permitted for removal unless authorized by the Village and therefore, will not be considered in this program.

Staff has received quotes from one local landscape contractor, one tree nursery and reviewed receipts from the 2022 Residential Parkway Tree Reimbursement Program to understand better the current market for purchasing trees. The Village has budgeted \$6,000 dollars over the last few years and now has \$50,000 allocated in the FY23 budget in anticipation of the increased participation. This will allow for approximately 200 2"- 2.5" caliper parkway trees per year.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *“Healthy, Safe, and Attractive Community”* as a strategic focus and the following goal: *“Attractive Community.”* Increased participation from the residents will produce a more robust tree canopy with many other valuable benefits such as: cleanses pollutants from the air, absorbs carbon dioxide, produces oxygen, controls soil erosion, helps reduce ambient noise, and certainly beautification and economic value of the community.

FINANCIAL IMPACT

The FY23 Budget includes funding in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8000 for the Tree Replacement Program.

Mayor Hoeft asked if there were any questions. There were none.

A MOTION was made to approve a Resolution Approving the Residential Parkway Tree Replacement Program for a Onetime Cost to a Participating Resident of \$100 per Parkway Tree.

- MOTION:** Trustee Holzkopf
- SECOND:** Trustee Leopold
- AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- b) Consideration – Resolution Approving a Base Bid Award to Schroeder Asphalt Services, Inc. for the South Church and Mill Streets Streetscape Improvements in the Amount of \$955,475.75

Director of Public Works and Engineering Tim Farrell said that Christopher B. Burke Engineering, Ltd. (CBBEL) has prepared plans for the South Church and Mill Streets Streetscape Improvements. Proposed improvements include the following items on South Church Street between Main and Mill Streets and on Mill Street between the UP Railroad and Church Street:

- Replace existing aging, undersized water main with new 8” water main
- Replace existing aging, undersized storm sewer with new 15” storm sewer
- The sanitary sewers have previously been lined and require only structure adjustments
- Curb and gutter, sidewalk and driveway apron replacement
- Remove existing pavement section and replace with 4.5” of asphalt
- Dry utility relocations including utility pole removals on west side of Church Street
- Decorative street lighting
- Parkway restoration with parkway trees

An alternate bid was required that includes improvements on Mill Street east of Church Street to Myrtle Street consisting of water main and storm sewer replacements, select curb and gutter, driveway apron and sidewalk replacements and pavement removal and replacement with a 4.5” asphalt section.

STAFF ANALYSIS

On Thursday, January 12, 2023 six bids were received for the South Church and Mill Streets Streetscape Improvements. The bid results are summarized in the bid tabulation summary and in the bid tab.

Bid Tabulation Summary:

COMPANY	BASE BID AMOUNT	ALTERNATE BID AMOUNT
<i>Engineer's Estimate</i>	\$1,192,645.00	\$1,645,422.50
Schroeder Asphalt Services Inc.	\$955,475.75	\$1,360,527.50
Landmark Contractors, Inc.	\$1,006,239.25	\$1,413,739.10
Martam Construction, Inc.	\$1,137,374.50	\$1,582,838.00
A Lamp Concrete Contractors, Inc.	\$1,148,436.00	\$1,588,312.00
Copenhaver Construction, Inc.	\$1,207,774.10	\$1,684,554.15
Bolder Contractors	\$1,234,568.00	\$1,768,992.00

The bid from Schroeder Asphalt Services, Inc. was reviewed by staff and all is in order to award the South Church and Mill Streets Streetscape Improvements Bid to Schroeder Asphalt Services, Inc. in the amount of \$955,475.75. The bid is \$237,169.25 (20%) under the engineer's estimate.

The alternate bid from Schroeder Asphalt Services, Inc. in the amount of \$1,360,527.50 is the low alternate bid. Based on the available fund balance after the bid results of the FY23 street improvement program, staff may submit a change order for Village Board consideration of the alternate bid work scope at a later date.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “*Strong Local Economy*” as a strategic focus and the following goal: “*A Vibrant Downtown Gathering Place.*” A new streetscape adjacent to the Cornell Development is fundamental to complement the residential redevelopment project.

FINANCIAL IMPACT

The FY23 Budget includes funding of \$935,000 for the South Church and Mill Streets Streetscape Improvements including construction and construction engineering in the Downtown TIF Fund 440-00-00-8007. A budget amendment will be presented for Village Board consideration at a later date, if necessary.

Mayor Hoeft asked if the Village Board had any comments or questions. There were none.

A MOTION was made to approve a Resolution Approving a Base Bid Award to Schroeder Asphalt Services, Inc. for the South Church and Mill Streets Streetscape Improvements in the Amount of \$955,475.75

- MOTION:** Trustee Kanakaris
- SECOND:** Trustee Kittel
- AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- c) Consideration – Resolution Authorizing a Professional Services Agreement with Christopher B. Burke Engineering, LTD in an Amount Not to Exceed \$82,000 for South Church and Mill Streets Streetscape Improvements Construction Engineering Services

Director of Public Works and Engineering Tim Farrell said a proposal was received from Christopher B. Burke Engineering, LTD, (CBBEL) for Construction Engineering services for the work that consists of the South Church and Mill Streets Streetscape Improvements.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies “*Strong Local Economy*” as a strategic focus and the following goal: “*A Vibrant Downtown Gathering Place.*” A new streetscape adjacent to the Cornell Development is fundamental to complement the residential redevelopment project.

FINANCIAL IMPACT

The FY23 Budget includes funding of \$935,000 for the South Church and Mill Streets Streetscape Improvements including construction and construction engineering in the Downtown TIF Fund 440-00-00-8007. A budget amendment will be presented for Village Board consideration at a later date, if necessary.

LEGAL ANALYSIS

Staff has reviewed the agreement and all is in order for Village Board consideration.

Mayor Hoeft asked if the Village Board had any comments or questions. There were none.

A MOTION was made to approve a Resolution Authorizing a Professional Services Agreement with Christopher B. Burke Engineering, LTD in an Amount Not to Exceed \$82,000 for South Church and Mill Streets Streetscape Improvements Construction Engineering Services

- MOTION:** Trustee Westberg
- SECOND:** Trustee Goldman
- AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- d) Consideration - Resolution Authorizing a Professional Services Agreement with Engineering Enterprises, Inc. for Design and Construction Engineering Services for the West WWTP Upgrades

Director of Public Works and Engineering Tim Farrell stated that the East and West Wastewater Treatment Plants (WWTP) have facilities to process and store biosolids. As part of the WWTP process, each day solids must be removed from the primary waste treatment stream. Waste sludge is diverted to a solids holding tank and remains under aeration for a minimum of two weeks. Following this treatment, waste sludge is mixed with polymer before being sent through a belt filter press. The result of this final process is a sludge cake which is stored onsite within sludge storage pads. The service contractor removes sludge from the WWTP storage pad, distributes onto agricultural farm fields and incorporates into the soil in accordance with regulatory land application rates. Included in this service, the contractor provides the Village with the appropriate laboratory and manifest data needed

to comply with the regulatory authorities including the IEPA, IEMA, and USEPA. The EPA requires 150 days of sludge storage capacity to allow for sludge to be stored on site during the cold weather months when the ground is too frozen for land application. The West WWTP storage space is limited and an additional covered sludge storage facility is necessary to meet capacity requirements.

The Muffin Monster® raw wastewater fine screen is original equipment purchased for the 2007 West Wastewater Plant Phase 3 upgrade. This particular unit has proven to be maintenance intensive and prone to frequent breakdowns. The manufacturer's preventative maintenance recommendation is to replace the screen with a new unit every seven years. This requires staff to remove the screen and ship it to the manufacturer, which in turn ships out a new cutting element for the unit. Staff is proposing to replace the screen with a different brand entirely. The Village operates two Lakeside screens at the East Wastewater Plant and one Lakeside screen for Phase 1 and 2 at the West Plant. These screens are more effective in removing unwanted debris from the raw waste influent stream. Also, Lakeside screens are less maintenance intensive and have a longer service life.

STAFF ANALYSIS

Staff has received a proposal from Engineering Enterprises, Inc. (EEI) in the amount of \$107,558 for design and construction engineering services to replace the raw wastewater fine screen and add a new covered sludge storage pad at the West WWTP. Engineering services will include project administration, coordinating progress meetings, design, permitting, bidding processing pay applications, document review including shop drawings, O&M manuals, warranty certificates RFI's and change orders, construction observation, field reports and record drawings.

2022-2025 STRATEGIC PLAN ALIGNMENT

The Strategic Plan identifies *“Forward Looking Community”* as a strategic focus and the following goal: *“Management of Infrastructure Assets for Today and Tomorrow.”* Replacing the raw wastewater screen will significantly reduce resource inefficiencies associated with the existing aging asset and adding covered sludge storage capacity will address existing on site sludge storage limitations.

FINANCIAL IMPACT

The FY23 Budget includes funding in the Wastewater Capital Improvement and Equipment Fund, 525-00-00-8005 and 525-00-00-8124 for design and construction engineering services of the West WWTP Upgrades project.

LEGAL ANALYSIS

Staff has reviewed the agreement and all is in order for Village Board approval.

Mayor Hoeft asked if the Village Board had comments or questions. There were none.

A MOTION was made to approve a Resolution Authorizing a Professional Services Agreement with Engineering Enterprises, Inc. for Design and Construction Engineering Services for the West WWTP Upgrades.

- MOTION:** Trustee Holzkopf
- SECOND:** Trustee Kittel
- AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg
- NAYS:** None
- ABSENT:** None
- The motion carried: 6-0-0**

- e) Consideration – (i) Resolution Approving the Purchase of an International Single Axle 5-Yard Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the Amount of \$93,833; and (ii) Ordinance Approving an Amendment to the FY23 Budget in the Amount of \$250,000 for the Purchase of a 5-Yard Dump Truck Cab and Chassis

Director of Public Works and Engineering Tim Farrell said the FY22 Budget included funding for the purchase of a new single axle 5-yard dump truck equipped with dump body, anti-icing unit, hydraulics, controls, plow, spreader, chemical tank, GPS, 2-way radio, lights, cameras, and lettering. This vehicle will replace Vehicle 1691, a 2005 single axle 5-yard dump truck that has reached the end of its useful life.

STAFF ANALYSIS

On December 16, 2021 the Village Board authorized a resolution approving the purchase of an International Single Axle 5-Yard Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the amount of \$83,120. On December 17, 2021, staff executed the Retail Service Order (RSO) and submitted the document to Rush along with a Purchase Order to initiate the purchase and authorize the build. Given the nationwide vehicle supply chain shortages, most vehicles and some equipment have not been readily available from either retail or through the procurement programs since 2021. This is negatively impacting the streamline build and delivery of vehicles and equipment.

Staff has received a revised RSO from Rush confirming a 2023 build date but includes an \$10,713 price increase from \$83,120 to \$93,833 (12.9%). All is in order for Village Board consideration.

FINANCIAL IMPACT

The FY22 Budget included \$222,100 (\$111,050 in the Equipment Replacement Fund, 480-60-00-8131; \$55,525 in each of the Water Capital Fund, 515-00-00-8133 and Wastewater Capital Fund, 525-00-00-8134). The revised cost to purchase the truck cab and chassis is \$93,833. The cost to purchase the dump body, anti-icing unit, hydraulics, controls, plow, spreader, chemical tank, GPS, lights, and cameras is \$138,965. An estimated additional \$1,850 will be requested through separate purchase orders for miscellaneous accessories such as lettering, radio, floor mats and sideboards bringing the estimated total purchase price to \$234,648. The FY22 funds will be carried into the FY23 budget, requiring an amendment to the FY23 Budget. A FY23 budget amendment is requested at this time in the amount of \$250,000. This includes the unexpended dollars from FY22 and additional dollars for the remaining equipment to be purchased.

LEGAL ANALYSIS

An ordinance is required for approval of a budget amendment.

Mayor Hoeft asked if there were any questions or concerns. There were none.

A MOTION was made to approve a (i) Resolution Approving the Purchase of an International Single Axle 5-Yard Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the Amount of \$93,833; and (ii) Ordinance Approving an Amendment to the FY23 Budget in the Amount of \$250,000 for the Purchase of a 5-Yard Dump Truck Cab and Chassis.

MOTION: Trustee Leopold
SECOND: Trustee Holzkopf
AYES: Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- f) Consideration - (i) Resolution Approving the Purchase of an International Tandem Axle Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the Amount of \$104,479; and (ii) Ordinance Approving an Amendment to the FY23 Budget in the Amount of \$262,000 for the Purchase of an International Tandem Axle Dump Truck Cab and Chassis

Director of Public Works and Engineering Tim Farrell said the FY22 Budget included funding for the purchase of a new tandem axle dump truck equipped with dump body, hydraulics, controls, plow, spreader, chemical tank, GPS, 2-way radio, lights, cameras, and lettering. This vehicle will replace Vehicle 1803, a 1996 tandem axle Dump Truck that will be repurposed for use as a sludge hauling truck at the East Wastewater Treatment Plant.

STAFF ANALYSIS

On December 16, 2021 the Village Board authorized a resolution approving the purchase of an International Tandem Axle Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the amount of \$93,216. On December 17, 2021, staff executed the Retail Service Order (RSO) and submitted the document to Rush along with a Purchase Order to initiate the purchase and authorize the build. Given the nationwide vehicle supply chain shortages, most vehicles and some equipment have not been readily available from either retail or through the procurement programs since 2021. This is negatively impacting the streamline build and delivery of vehicles and equipment.

Staff has received a revised RSO from Rush confirming a 2023 build date but includes an \$11,263 price increase from \$93,216 to \$104,479 (12%). All is in order for Village Board consideration.

FINANCIAL IMPACT

The FY22 Budget included \$246,700 (\$123,350 in the Equipment Replacement Fund, 480-60-00-8131; \$61,675 in each of the Water Capital Fund, 515-00-00-8133 and Wastewater Capital Fund, 525-00-00-8134). The revised cost to purchase the truck cab and chassis is \$104,479. The cost to purchase the dump body, hydraulics, controls, plow, spreader, chemical tank, GPS, lights, and cameras is \$151,038. An estimated additional \$1,850 will be requested through separate purchase orders for miscellaneous accessories such as lettering, radio, floor mats and sideboards bringing the total purchase price to \$257,367. The FY22 funds will be carried into the FY23 budget, requiring an amendment to the FY23 Budget. A FY23 budget amendment is requested at this time in the amount of \$262,000. This includes the unexpended dollars from FY22 and additional dollars for the remaining equipment to be purchased.

LEGAL ANALYSIS

An ordinance is required for approval of a budget amendment.

Director Farrell concluded saying that because of this supply chain shortage the building and delivery of vehicles and equipment that were approved and ordered in 2022 are being impacted. Director Farrell stated that some of the vehicles purchased in 2022 or in 2023 may not actually be delivered until 2024. He provided a status summary of the Village vehicles that have been ordered and the expectation timeframe of being completed and delivered. Mayor Hoeft asked if the Village Board had comments or questions. There were none.

A MOTION was made to approve a (i) Resolution Approving the Purchase of an International Tandem Axle Dump Truck Cab and Chassis from Rush Truck Centers through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Procurement Program in the Amount of \$104,479; and (ii) Ordinance Approving an Amendment to the FY23 Budget in the Amount of \$262,000 for the Purchase of an International Tandem Axle Dump Truck Cab and Chassis.

MOTION: Trustee Holzkopf

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Holzkopf, Kanakaris, Kittel, Leopold, and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

VILLAGE ATTORNEY’S REPORT: Village Attorney Betsy Gates-Alford said that the Village has received several resident comments about a proposed annexation and development of a parcel of land near the Villages’ of Hampshire and Huntley boundary lines. Attorney Gates-Alford stated that the parcel of land, which is north of I-90 and approximately a half-mile west of the Village of Huntley corporate boundary, is currently unincorporated; however, it is located within the jurisdictional boundary area of the Village of Hampshire. She referenced a Jurisdictional Boundary Agreement that is currently in place that allows for the annexation and development of land within either the Village of Huntley or Village of Hampshire that states neither Village can become involved in, or object to the other Village’s attempt to annex, rezone or develop property within their own jurisdictional boundary. Attorney Gates-Alford said this information is being provided should the Village Board continue to receive inquiries about the parcel in question. She stated that she would be happy to answer any questions.

VILLAGE MANAGER’S REPORT: None

VILLAGE PRESIDENT’S REPORT: Mayor Hoeft reported the Farmers Market will be this Saturday in Fellowship Hall at the Congregational Church from 9am – 1pm. He added that February 20th is President’s Day so municipal offices will be closed, but garbage and recycling will be picked up on the regular schedule. Mayor Hoeft said the McCOG membership meeting for February will be held in Ringwood on February 22nd and anyone wishing to attend should notify Management Assistant Barb Read.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION: No

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM: None

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:39 p.m.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Rita McMahon
Village Clerk