

**PUBLIC MEETING NOTICE AND AGENDA
VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING**

**THURSDAY, MARCH 22, 2018
7:00 P.M. or soon thereafter**



1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comments
5. Items For Discussion and Consideration:
 - a) Consideration – Approval of the March 8, 2018 Village Board Meeting Minutes
 - b) Consideration – Approval of the March 22, 2018 Bill List in the amount of \$404,765.60
 - c) Consideration – A Resolution Authorizing Adamany Art and Design to Begin Design Work for a Mural to be located on the South Elevation of the Post Office Building (Coral Street Elevation)
 - d) Consideration – A Resolution Authorizing Exterior Improvements of the Garage at 11705 1st Street and the Old Village Hall Not to Exceed \$18,500.00
 - e) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Proposal for the Parking Lot Maintenance of the Municipal Complex, McHenry County Visitor Center, and Municipal Parking Lots by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00
 - f) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to William Ruth Landscape for the Village of Huntley 2018 Entryway Landscape Maintenance Services
 - g) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping, Inc. for the 2018 Lawn Mowing and Maintenance Program
 - h) Consideration – An Ordinance Granting Approval of Relief Required for Real Estate Signage for the former Huntley Outlet Center site, 11800 Factory Shops Blvd.
 - i) Consideration – A Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District

- j) Consideration – An Ordinance Amending the Original Debt Certificate, Series 2017 Ordinance Interest Rate from 3.55% to 3.31% Effective for March 1, 2018 payable on April 1, 2018
 - k) Consideration – A Resolution Updating Village Financial Policies
 - l) Consideration – An Ordinance Approving the 2018 Village of Huntley Zoning Map Update
- 6. Village Attorney’s Report
 - 7. Village Manager’s Report
 - 8. Village President’s Report
 - 9. Unfinished Business
 - 10. New Business
 - 11. Executive Session
 - a) Probable or Imminent Litigation and Pending Litigation
 - b) Contractual
 - c) Property Acquisition, Purchase, Sale or Lease of Real Estate
 - d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
 - e) Collective Bargaining
 - f) Appointment, Discipline or Removal of Public Officers
 - g) Appointment of a Public Officer
 - h) Review of Closed Session Minutes
 - i) Other
 - 12. Possible Action on any Closed Session Item
 - 13. Adjournment

MEETING LOCATION
Village of Huntley Municipal Complex
10987 Main Street
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.


David J. Johnson, Village Manager

Agenda Item: **Consideration – Approval of the March 8, 2018 Village Board Meeting Minutes**

Department: **Village Manager’s Office**



Introduction

The following meeting minutes are being presented for Village Board approval:

- March 8, 2018 Village Board

Action Requested

A motion of the Village Board to approve the March 8, 2018 Village Board Meeting Minutes.

**VILLAGE OF HUNTLEY
VILLAGE BOARD MEETING
March 8, 2018
MINUTES**

CALL TO ORDER:

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, March 8, 2018 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

ATTENDANCE:

PRESENT: Mayor Charles Sass; Trustees: Ronda Goldman, Timothy Hoeft, Harry Leopold, Niko Kanakaris, John Piwko and JR Westberg.

ABSENT: None

IN ATTENDANCE: Village Manager David Johnson, Assistant Village Manager Lisa Armour, Management Assistant Barbara Read, Director of Public Works and Engineering Timothy Farrell, Director of Finance Cathy Haley and Village Attorney John Cowlin.

PLEDGE OF ALLEGIANCE: Mayor Sass led the Pledge of Allegiance.

SPECIAL RECOGNITION:

- a) Huntley High School Boys Wrestling Team – 4th Place State Finish

Mayor Sass read the following certificate which was then given to each team member, manager and coaches:

The Village of Huntley Board of Trustees congratulates and acknowledges the Huntley High School Boys Wrestling Team.

The Village Board is pleased to recognize and congratulate the players, coaching staff and managers of the Huntley High School Boys Wrestling Team for placing 4th in the Class 3A State Wrestling Finals. The team represented the community with dignity, honor and class throughout the season. The Village Board congratulates each of you for your hard work and dedication. Job Well Done!

Coach Bertelsman thanked the Village Board for the recognition and stated that this is the second boys team in Huntley High School history to bring home a trophy from State.

Player David Ferrante stated that on behalf of his teammates he wanted to thank the Village Board for the recognition. He also thanked the coaches, parents and families for the support.

PUBLIC COMMENTS:

Jen Lehmann, 9550 Farley Drive, addressed the Village Board regarding the proposed enhancements to the existing landscaping along the collector roads in the Talamore Subdivision. She stated that she had

lived in Talamore for 10 years, and one of the reasons she chose that subdivision was because of the beautification of the roadways. She asked the Board members if any of them had driven through Talamore recently and pointed out that the HOA had the trees and bushes along most of the collector roads trimmed last fall. She stated she agreed some of the plantings needed to be removed and that some of the islands needed to be reduced in height, but she did not agree with the proposed plans as provided in the Board packet. She stated her belief that the proposed plans are going overboard with what is trying to be achieved. She agreed there were some line of sight issues that needed to be addressed but not the extent proposed. She stated she could not find a list with the quantity of plantings to be removed. She stated she was confused by the developer having installed the original plantings and being back out last fall to install additional plantings per Village direction, but was now being asked to remove other plantings. She expressed her concern that the landscaping removal would be viewed negatively by the developer and perhaps would be a detriment to other developers considering the remaining lots at Talamore. She also expressed her concern as to what impact the costs of this would have on the HOA fees paid by the residents for the maintenance of the common areas. She stated she drove through Sun City and noticed other areas with what she perceived to be sight line issues and asked when those areas would be addressed. She stated she believed that Talamore was being singled out and requested the Board to look at all factors before approving this item and that this item be table until all Board members had an opportunity to drive through the subdivision. She asked for further clarification of items to be removed and offered to drive through the community with any of the Board members to point out what she sees as a homeowner. She also stated that if she had had more time, she would have rallied the troops and brought them in, but she only found about this on Monday. She concluded by thanking the Board for their time and consideration. Mayor Sass thanked her and informed her that the Board would not be voting on the issuing tonight, and that in the near future there would be a meeting with the residents in Talamore.

ITEMS FOR DISCUSSION AND CONSIDERATION:

- a) Consideration – Approval of the February 22, 2018 Village Board Meeting Minutes

Mayor Sass asked if the Village Board had any comments or changes to the Minutes; there were none.

A MOTION was made to approve the February 22, 2018 Village Board Meeting Minutes.

MOTION: Trustee Leopold

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- b) Consideration – Approval of the March 8, 2018 Bill List in the amount of \$392,393.85

Mayor Sass reported that \$71,829.01 of the bill list expenditures is from the FY17 Budget and the remaining \$320,564.84 is from the FY18 Budget. Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve the March 8, 2018 Bill List in the amount of \$392,393.85.

MOTION: Trustee Westberg

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg
NAYS: None
ABSENT: None
The motion carried: 6-0-0

- c) Consideration – A Resolution Authorizing a Letter of Intent with the Illinois Department of Transportation (IDOT) for the Improvements of Illinois Route 47 from Reed Road to U.S. 14 Including Cost Participation for Sidewalks and a Shared-Use Path

Director of Public Works and Engineering Timothy Farrell reported that the Illinois Department of Transportation (IDOT) is in the process of finalizing preliminary engineering and environmental studies (Phase I) for the improvement of Illinois Route 47 from Reed Road to U.S. 14. IDOT has issued the attached Letter of Intent (LOI) dated October 24, 2017 between the Village of Huntley and IDOT that, if executed, would confirm Village concurrence with the proposed improvement plan and the cost participation responsibilities for the project.

Staff Analysis

The general scope of work for the improvement consists of reconstructing Illinois Route 47 to provide two lanes in each direction with a median, bridge replacement, intersection improvements, bicyclist and pedestrian accommodations, and drainage improvements.

Bicyclist and Pedestrian Accommodations

According to IDOT policy, a separate shared-use path and/or sidewalk is required to accommodate bicyclists and pedestrians along the project limits if the local agency is willing to participate in cost sharing and take maintenance responsibilities for the shared-use path and/or sidewalk.

The following bicycle and pedestrian accommodations within the Village limits are proposed:

- An eight-foot wide shared-use path within the Village limits on the east side of Illinois 47 from Rainsford Drive north to Ackman Road (4,300 feet)
- A five-foot wide sidewalk within Village limits on the west side of Illinois 47 from Reed Road to the Village northern boundary (10,900 feet)

The estimated total construction cost of the new shared-use path and sidewalk within the Village boundary is \$532,000. The Village cost share, 20% of the construction cost along with a 15% engineering fee, would be approximately \$122,360. In addition, the Village would agree to accept long-term responsibility for the administration, control, reconstruction and maintenance of the shared-use path and sidewalk within the Village boundary. Maintenance of the path would be the responsibility of the Park District via the intergovernmental agreement with the Park District.

If the Village chooses not to participate in the bicyclist or pedestrian accommodations, IDOT will consider a means to accommodate bicyclist and pedestrian facilities in the future. At this time, this consists of the proposed installation of an eight-foot wide shelf on the east side of Illinois 47 and a five-foot wide shelf on the west side of Illinois 47 as mentioned above. A path or sidewalk could then be installed on the shelf in the future via permit at 100% Village cost.

Landscaped Medians

Based upon previous coordination with IDOT, the Village has expressed interest in upgrading the proposed grass medians to include additional landscape items, such as trees. Per IDOT, the Village would need to agree to accept responsibility for the long-term maintenance of the landscaping in the

medians, all within the municipal boundaries of the Village. The inclusion of trees on the landscaped median would not typically require local cost participation. Additional shrubs and perennials as well as other ornamental median or roadside features can be included with the project but may require some Village cost participation. IDOT would work with the Village on the development of an enhanced landscape plan, noting the Village will be responsible for the future maintenance of all median and roadside landscaping within the highway right-of-way (ROW).

Utility Relocation

Per the LOI, public utilities installed in the highway ROW via permit and requiring relocation will be relocated at no expense to IDOT. The Village will be responsible for relocation of its facilities in conflict with the Illinois Route 47 improvements. Facilities subject to the previously stated condition may include, but may not be limited to water main and fire hydrants as well as storm, sanitary and/or combined sewers.

A small potential for conflict exists for Village owned water main and fire hydrants currently installed in an easement west of the current west ROW line of Illinois 47 from Rainsford Drive north to Ackman Road. However, the project proposes additional ROW on both sides of the existing ROW thereby placing the existing water main within the proposed ROW limits. Village staff met with IDOT officials to develop a better understanding of possible relocation and cost responsibilities. Per the attached meeting minutes as prepared by IDOT staff, *if during contract plan preparation it is determined that the water main is impacted and requires relocation, then the water main will be relocated at the Department's (IDOT's) expense within the proposed right-of-way. The Department notified the Village that it will only pay for the relocation of the water main once. If the water main is not impacted, it can remain within the Department's right-of-way via the permit process.*

Financial Impact

This project is not currently included in IDOT's FY2018-2023 Proposed Highway Improvement Program. However, the project will be included in the IDOT's priorities for future funding consideration. Any identified Village cost sharing will be programmed and tracked as part of the Village's Capital Improvement Program (CIP) and budgeted at that time in a future budget.

Director Farrell reported that Cary Lewis, IDOT Project Engineer, was in attendance to answer questions.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked if curbs will be part of the improvements; Mr. Lewis reported that curbs were included. Trustee Leopold asked if the sidewalk would be adjacent to the street or if there would be a grassy area between the roadway and the sidewalk; Mr. Lewis stated that there would be grass between the road and sidewalk.

Trustee Westberg noted that the report shows that the project would take place between 2018 – 2023; Mr. Lewis reported that except for the replacement of the Kishwaukee bridge, the project is still unfunded.

Trustee Piwko asked if the bridge would be widened when it was replaced; Mr. Lewis said yes it would be widened to four (4) lanes.

Mr. Lewis reported that the project was still in planning and that more information would be available when finalized.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing a Letter of Intent with the Illinois Department of Transportation (IDOT) for the Improvements of Illinois Route 47 from Reed Road to U.S. 14 including cost participation for sidewalks and a shared-use path in the Village limits.

MOTION: Trustee Piwko

SECOND: Trustee Kanakaris

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- d) Consideration – A Resolution Authorizing Enhancements to the Approved Existing Landscaping Along the Collector Roads in the Talamore Subdivision

Mayor Sass reported that this item is for discussion only and no vote will take place at this time.

Village Manager David Johnson reported that routinely during the Village's steady growth period, the Village was regularly inspecting the public improvements made by the homebuilders to ensure compliance with Village standards. The Talamore subdivision has turned into an absolutely beautiful subdivision and an important part of the community. The Talamore developer's request for the Village to accept the public improvements has been pushed back by the developer, even though there have been residents living there for a decade. The public improvements have not been accepted to date. Village staff and the Village's consulting engineering have had discussions with multiple representatives of the homebuilders in Talamore to put together a list of improvements needing to be taken care of to move forward with the final acceptance process. As an example, in 2014 the Village worked with what was then Ryland Homes to have the final surface course placed on the roads in Talamore in the hopes of accepting the public improvements in 2014. As we sit here in 2018, the improvements have yet to be accepted, as the punchlist items have not been completed. The improvements that are being discussed have been on the developer's punch list over the course of this time. We appreciate the resident's concerns and will go out and speak with them; we know that the residents that live out there have grown accustomed to the landscaping and we will take that information and bring it back to the Board. We have never seen such a prolonged timeframe from when a subdivision was started to when a developer is asking for final acceptance.

Director of Public Works and Engineering Timothy Farrell reported that the developer for the Talamore Subdivision, CalAtlantic Homes, a Lennar Company, has submitted for consideration a revised landscaping plan that provides enhancements along certain collector roads within the Talamore Subdivision generally as follows:

Founders Field Boulevard:

At Ackman Road: Remove existing trees, bushes, and sign as designated; Restore and maintain low height landscape material

At Keating Drive: Remove existing trees, bushes and landscape material as designated; Replace with topsoil and sod

At Haley Lane: Remove existing trees, bushes and landscape material as designated; Replace with low height landscape material – Phlox Subulata (Snowflake)

At Baumgartner Street: Remove existing trees, bushes and landscape material as designated; Regrade and replace with topsoil, sod and low height landscape material – Thymus Praecox (Purple Carpet)

At Williams Drive: Remove existing trees, bushes, sign and landscape material as designated; Reset existing streetlight pole; Regrade and replace with topsoil, sod and low height landscape material – Phlox Subulata (Snowflake)

Talamore Boulevard:

At Kaslow Lane: Remove existing trees, bushes, and sign as designated; Restore and maintain low height landscape material

At Keating Drive: Remove existing trees and bushes as designated; Restore and maintain low height landscape material

Staff Analysis

Staff has reviewed the proposed landscaping plans. The developer will proceed with the work upon approval of the Village Board.

Financial Impact

Improvements will be contracted and paid for by the developer prior to subdivision acceptance.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Kanakaris stated that he does not want to see any trees removed and that they should just be trimmed up for better site lines.

Village Manager Johnson reported that it is more than a landscaping issue, as it is a site line issue subject to specific IDOT roadway standards need to be followed as it is ultimately a safety concern.

Trustee Kanakaris reiterated his preference to retain as many trees as possible and kept up through trimming. Village Manager Johnson referenced the recent tree trimming activity that had taken place throughout the subdivision which has improved visibility. Trustee Kanakaris confirmed that the Board would review this item again.

Trustee Hoeft stated there would be 129 trees and bushes coming out and asked if the developer installed these plantings to make things look nice, to which Village Manager Johnson replied no. Trustee Hoeft asked if it was per the Village's direction to install the trees or decided on their own. Village Manager Johnson stated he was not aware of what was presented to the Village at the time the development was approved. Trustee Hoeft concurred with Trustee Kanakaris that he would like to see as few trees removed as possible while acknowledging the safety concern.

Trustee Westberg stated that he understood that the 4' tall bushes might be an issue, but he believed that a 6" to 8" caliper would not obstruct a site line for a vehicle; Village Manager Johnson agreed if they are properly maintained; however, there is still a concern that the trees could impair site lines. Village Manager Johnson stated that it seems like 129 trees is a lot, but of all the trees planted it is a small percentage.

There were no other comments or questions.

- e) Consideration – Approval of Payout Request No. 3 in the Amount of \$99,450.00 to Independent Mechanical Industries, Inc. for Wastewater Treatment Facilities Upgrades Project

Director of Public Works and Engineering Timothy Farrell reported that on September 14, 2017 the Village Board of Trustees awarded a contract for the Wastewater Treatment Facilities Upgrades project to Independent Mechanical Industries, Inc. (IMI). The contract amount was \$2,940,000.00. IMI started working on November 13, 2017 and has submitted the third payout request for the project for work completed through January 31, 2018. Village staff and the Village’s project engineer, EEI, has reviewed the request and recommend approval of the payout request No. 3.

Staff Analysis

<u>Pay Request</u>	<u>Total Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$65,000.00	\$6,500.00	\$0.00	\$58,500.00
#2	\$115,000.00	\$11,500.00	\$58,500.00	\$45,000.00
#3	\$225,500.00	\$22,550.00	\$103,500.00	\$99,450.00

Financial Impact

The FY2017 Budget included partial funding for the Wastewater Treatment Facility Upgrades in the amount of \$1,226,250.00 in the Sewer Capital Fund, 30-90-4-7500. The project carried over into FY2018. The project is funded by a \$3,000,000 debt issuance that was approved by the Village Board on August 24, 2017.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approval of Payout Request No. 3 in the amount of \$99,450.00 to Independent Mechanical Industries, Inc. for the Wastewater Treatment Facilities Upgrades project.

- MOTION: Trustee Westberg**
- SECOND: Trustee Goldman**
- AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**
- NAYS: None**
- ABSENT: None**
- The motion carried: 6-0-0**

- f) Consideration – Approval of Payout Request No. 3 in the amount of \$80,753.75 to Alliance Contractors, Inc. for 1st Street Parking Lot Improvements

Director of Public Works and Engineering Timothy Farrell reported that on July 27, 2017 the Village Board of Trustees awarded a contract for the 1st Street Parking Lot Improvements to Alliance Contractors, Inc. The revised contract amount is \$473,764. The project includes the parking lot improvements at 1st Street as well as resurfacing a portion of the parking lot at First Congregational Church to be used for overflow parking.

Alliance Contractors, Inc. has submitted a progress payment request for the 1st Street Parking Lot
03.08.18 VB Minutes

Improvements. Village staff and the Village's project engineer, CBEL, has reviewed the request and all is in order for payout.

Staff Analysis

<u>Pay Request</u>	<u>Total Completed Work</u>	<u>Retention</u>	<u>Previous Payments</u>	<u>Amount Requested</u>
#1	\$58,000.00	\$0.00	\$0.00	\$58,000.00
#2	\$88,979.00	\$4,448.95	\$58,000.00	\$26,530.05
#3	\$173,982.95	\$8,699.15	\$84,530.05	\$80,753.75

Financial Impact

A budget amendment that transferred funds from the Capital Projects Fund to the Downtown TIF Fund 16-10-2-6320 was previously approved for the project in 2017 and funds were carried over to complete the project in FY18.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve Payout Request No. 3 in the amount of \$80,753.75 to Alliance Contractors, Inc. for the 1st Street Parking Lot Improvements.

MOTION: Trustee Hoeft

SECOND: Trustee Leopold

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- g) Consideration – A Supplemental Resolution to Appropriate \$123,164.73 in Motor Fuel Tax Funds for Maintenance of Streets and Highways for the 2012 Street Improvement Program

Director of Public Works and Engineering Timothy Farrell reported that in a follow up to an IDOT Documentation Review of the Village's MFT fund expenditures, IDOT has requested a supplemental resolution for the 2012 MFT Street Improvement Program. The Village approved the use of MFT funds for professional engineering services and additional construction contract change order work resulting in a value of the final MFT funds expended for the 2012 project above the original MFT funds appropriated by the Village and IDOT by resolution on April 26, 2012, and change order work approved by the Village Board on August 9, 2012. Excerpts of meeting minutes are attached regarding the original approvals.

Staff Analysis

The IDOT MFT appropriation is a procedural requirement for the use of MFT funds. In this case, the funds have already been expended from the MFT fund for this project. Appropriating the additional \$123,164.73 in MFT funds by resolution administratively appropriates the expenditure.

Financial Impact

The funds were already expended in 2012. No financial impact at this time.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution to Appropriate \$123,164.73 in Motor Fuel Tax Funds for the 2012 MFT Street Improvement Program.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- h) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving the Purchase of Water Meters and Radio Transmitters from Core & Main in an Amount Not to Exceed \$100,000

Director of Finance Cathy Haley reported that board approval is requested for the purchase of up to \$100,000 in water meters and radio transmitters from Core & Main. The Village Board's approval of the request will allow for the on-going replacement and maintenance of aging water meters and non-functioning radio devices. This will help ensure the accurate and efficient gathering of water meter readings and proper billing of water use consumption to the Village's customers. Due to the proprietary nature of the meter radio transmitters and mobile drive-by reading equipment, staff is requesting the Board waive competitive bidding.

Staff Analysis

Accurate reading and billing of water use is vital to ensure adequate funding to support operational and capital needs within the Water and Wastewater Divisions.

The Village uses a drive-by meter radio system to gather meter reads for the Village's bi-monthly billing of utilities. Replacement of the water meter and radio device typically occur every 15 to 20 years, at which time the accuracy of the water meter begins to decrease and the battery life of the radio transmitter has been exhausted. Once the battery stops functioning, the radio ceases to transmit and the drive-by reading equipment can no longer read the water meter. Accounts that have radio transmitting devices that no longer function require the water bill to be estimated until such time that the radio device can be replaced and an actual meter reading can be taken off the face of the water meter.

The meter radio transmitters and mobile drive-by reading equipment are specific to each meter company. In other words, the reading equipment from one manufacturer cannot read the meter radios from another manufacturer. For this reason, staff is requesting the Village Board waive competitive bidding and proceed with the purchase of the water meters and radio devices through Core & Main.

Financial Impact

The Water Equipment Replacement Fund has \$125,000 as part of the FY2018 budget under line item 21-10-4-7500 for the MXU Replacement Program. Of this amount, \$100,000 is for the replacement of water meters and radio transmitters. The remaining \$25,000 is for the MXU read program computer upgrades that, if needed, would come to the Village Board for approval if the cost were to exceed \$20,000.

Because the warranty period for water meters and radio transmitters begins upon purchase and not

installation, it is preferred not to keep an extraordinary amount of stock on hand. For that reason, staff is requesting authorization to expend up to the budgeted amount of \$100,000 for the purchase of water meters and radio transmitters with an understanding that these items would not be purchased as part of a single order, but would be purchased on an as-needed basis throughout this fiscal year. If this item is approved, staff would not return to the Board for approval of the subsequent purchases (within the budgeted amount) in this fiscal year.

Legal Analysis

Given the proprietary, single-source nature of meter radio devices, waiver of competitive bidding is requested.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold asked how the equipment would fail; Director Haley reported that each unit has a 15 - 20 year battery life and the batteries cannot be changed out or replaced.

There were no other comments or questions.

A MOTION was made to approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving the Purchase of Water Meters and Radio Transmitters from Core & Main in an Amount Not to Exceed \$100,000.

- MOTION: Trustee Kanakaris**
- SECOND: Trustee Hoeft**
- AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg**
- NAYS: None**
- ABSENT: None**
- The motion carried: 6-0-0**

- i) Consideration – A Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping, Inc. of Hawthorn Woods, IL for the 2018 50/50 Residential Parkway Tree Replacement Program

Director of Public Works and Engineering Timothy Farrell reported that bids for the purchase and installation of trees for the Village’s 50/50 Residential Parkway Tree Replacement Program were opened and read aloud on Thursday, February 18, 2016. Bids were received from the following vendors:

Vendor	Average Cost Per Tree Size (caliper)			Overall Average Cost Per Tree
Acres Group Wauconda, IL	2.5” \$301	3.0” \$372	4.0” \$820	\$498.00
Alaniz Landscape Group Elgin, IL	2.5” \$306	3.0” \$339	4.0” \$451	\$365.00
Apex Landscaping, Inc. Hawthorn Woods, IL	2.5” \$343	3.0” \$380	4.0” \$429	\$384.00
Trees Unlimited, Inc. Hampshire, IL	2.5” \$467	3.0” \$509	4.0” \$606	\$527.00

Staff Analysis

The bids received provided prices for the following trees: Cleveland Select Pear (Spring planting only), Deborah Norway Maple, Red Sunset Maple, Accolade Elm, Northern Red Oak, Bald Cypress, Sugar Maple, State Street Maple and Skyline Honey Locust in 2.5” caliper, 3.0” caliper and 4.0” caliper sizes.

The price per tree included the following:

- Excavate and remove unnecessary soil from sites
- Install trees as specified
- Backfill trees and properly mulch sites
- Clean up and haul away debris
- Initial watering

The bid form also asked bidders to include additional parkway tree recommendations and prices so that residents could be offered a wide variety of trees.

Apex Landscaping was determined to be the most qualified and competitive bidder and the Village Board awarded a contract to Apex at the March 10, 2016 Village Board Meeting. Apex held their bid price and the contract was extended for the 2017 program. Apex has planted a total of 446 trees (271 in 2016 and 175 in 2017).

Apex is offering to hold the price again for the 2018 program. It is estimated that approximately 250 trees may be planted in 2018. Based on satisfactory performance and competitive pricing, consideration to extend the contract is warranted.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Improve Appearance of Public and Private Properties*.

Financial Impact

The Village Board approved \$50,000 for the 50/50 Parkway Tree Replacement Program as part of the 2018 Budget and is included in the Street Improvement Fund, 04-10-4-7510.

A MOTION was made to approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping of Hawthorn Woods, IL for the 2018 50/50 Residential Parkway Tree Replacement Program.

MOTION: Trustee Kanakaris

SECOND: Trustee Westberg

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

- j) Consideration – Resolutions Authorizing Submittal of Applications to the ComEd Green Region Program

Assistant Village Manager Lisa Armour reported that ComEd is partnering with Openlands to administer the ComEd Green Region Program. Grants are available to public agencies to support efforts to plan for, protect, and improve open space in ComEd’s service area. Grants up to \$10,000 may be used to pay for up to 50% of eligible activities. The application deadline is March 16, 2018.

Notification of grant awards is expected in early July. Funds cannot be used retroactively for projects that happen before the grants are awarded. Award funds must be spent within 18 months after receipt.

Staff Analysis

The proposed project for submittal is for the continued ecological restoration and maintenance activities in the Southwind and Wing Pointe subdivisions. The maximum amount of \$10,000 would be requested, as it is anticipated that the 2019 activities would be at least \$25,000. A resolution authorizing submittal of the application is required, as well as a commitment to the expenditure of matching funds.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a priority, and “explore grant opportunities in each department to offset costs of programs and capital improvements” as an objective.

Financial Impact

These activities are on-going annually and are included in the Five-Year Capital Improvement Program, with \$15,000 currently planned for 2019 for Wing Pointe and \$10,000 for Southwind.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

A MOTION was made to approve a Resolution Authorizing Submittal of an Application to the ComEd Green Region Program.

MOTION: Trustee Leopold

SECOND: Trustee Goldman

AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko and Westberg

NAYS: None

ABSENT: None

The motion carried: 6-0-0

k) Consideration – Authorization to Proceed with the Implementation of the 2018 Special Events

Mayor Sass invited Bryant Haniszewski, Chairman, Huntley Goes Bald to address the Village Board as to why they needed to close Coral Street a day prior to the approved date. Mr. Haniszewski stated that they would need more time to set up the 120 foot tent for the event. They would like to set the tent up on Coral Street on Thursday afternoon as opposed to Friday morning.

Mayor Sass asked if the Village Board had any comments or questions.

Trustee Leopold told Mr. Haniszewski that Coral Street must kept open as best as possible for the continued construction of the BBQ King building. Mr. Haniszewski stated that he would.

It was the consensus of the Village Board to allow the Huntley Goes Bald event to begin setting up on Thursday afternoon, March 15th.

Special Events Manager Barbara Read reported that in preparation for the 2018 Farmers Market and other special events sponsored or coordinated by the Village, staff is requesting Village Board approval for the list of special events that was included in the Village Board’s packet.

Staff Analysis

There are several new events scheduled in 2018 which are dedicated to highlighting the revitalized downtown and downtown businesses. Staff will be working with the businesses to coordinate their involvement.

As part of coordinating the special events, most of the groups will receive a Letter of Understanding from the Village outlining their requirements to proceed such as Certificate of Liability Insurance, signage, clean up and important requirements specifically needed to insure that each event is safe and non-intrusive to the surrounding residents and/or businesses.

Financial Impact

Expenses for the Farmers Market will come from line item 01-10-2-6352; \$8,500 has been budgeted for the 2018 Farmers Market.

Expenses for the other Village sponsored special events will come from line item 01-10-2-6351; \$35,000 has been budgeted for: Green & Clean Huntley Day, Ladies Night Out on the Square, Concerts in the Square, Family Fun Day at the Farmers Market, Independence Day Fireworks (\$20,000) Show, Bike Huntley, Fall Harvest Fest, A Very Merry Huntley and other special events.

Staff has reached out to Huntley businesses that have sponsored events in previous years or have shown interest in sponsoring events to offset costs.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

It was the consensus of the Village Board to authorize the implementation of the 2018 Village of Huntley Special Events and approval of the non-Village sponsored events. Authorization will allow staff to proceed with issuance of Letters of Understanding, where necessary.

VILLAGE ATTORNEY'S REPORT: None

VILLAGE MANAGER'S REPORT: None

VILLAGE PRESIDENT'S REPORT: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

EXECUTIVE SESSION:

- a) Probable or Imminent Litigation and Pending Litigation
- b) Contractual
- c) Property Acquisition, Purchase, Sale or Lease of Real Estate
- d) Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Huntley
- e) Collective Bargaining
- f) Appointment, Discipline or Removal of Public Officers
- g) Appointment of a Public Officer

- h) Review of Closed Session Minutes
- i) Other

A MOTION was made at 8:05 p.m. to Enter into Closed Session for pending litigation with intent to return to open session and take action.

MOTION: Trustee Leopold

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

A MOTION was made to exit Executive Session at 8:23 p.m.

MOTION: Trustee Leopold

SECOND: Trustee Hoeft

The Voice Vote noted all ayes and the motion carried.

POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:

A MOTION was made to Authorize Execution of a Settlement Agreement with Huntley Investment Partners, LLC.

MOTION: Trustee Kanakaris

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

ADJOURNMENT:

There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:24 p.m.

MOTION: Trustee Piwko

SECOND: Trustee Westberg

The Voice Vote noted all ayes and the motion carried.

Respectfully submitted,

Barbara Read
Recording Secretary

AGENDA ITEM
VILLAGE BOARD MEETING: 3/22/18
Bills List Fiscal Year End 12/31/2018

The following is a breakdown by Fund for the March 22, 2018 Bills List.

FUND	DEPARTMENT	TOTALS
01	General Fund *(Non-Expense Related Items)	\$9,095.73
01	Legislative & Executive	\$8,639.75
01	Village Manager's Office	\$804.54
01	Finance & HR	\$1,172.67
01	Buildings & Grounds	\$834.05
01	Police Department	\$10,355.96
01	Streets/Underground	\$73,471.02
01	PW Admin/Engineering	\$6,354.04
01	Development Services	\$15,394.24
02	Capital Projects	\$15,071.50
05	Municipal Buildings	\$2,262.79
06	Downtown Improvement	\$7,095.00
10	Water Operating	\$7,136.46
11	Sewer Operating	\$13,815.56
12	Sewer Equipment Replacement	\$6,799.81
16	Downtown TIF	\$80,902.32
21	Water Equipment Replacement	\$9,591.65
30	Sewer Capital Devl	\$99,450.00
45	Cemetery	\$6,382.23
47	Benefits Fund	\$1,430.43
48	Equipment Replacement	\$16,502.10
55	Escrow/Recapture	\$12,203.75
	3/22/18 Bills Payable	\$404,765.60
	3/2/18 Payroll Date	\$348,135.64
	Total Payroll	\$348,135.64
	Total Disbursements	\$752,901.24

*(Compliance Bond Refunds, Impact Fees, Deposit Refunds, and A/R-Bulk Fuel)

Detail Board Report 3/22/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
1000BULBS.COM			
GENERAL	STRTS/UNDRGRND UTIL	100W BULBS	\$357.50
			Vendor Total:
			<u>\$357.50</u>
ACE HARDWARE			
WATER OPERATING	WATER FUND	PAINT BRUSH/BULBS/TAPE	\$36.56
GENERAL	STRTS/UNDRGRND UTIL	MAILBOX REPAIRS	\$91.40
GENERAL	STRTS/UNDRGRND UTIL	FASTENERS-CONVEYOR HARDWARE	\$80.72
GENERAL	STRTS/UNDRGRND UTIL	MAILBOX REPAIRS	\$44.97
GENERAL	STRTS/UNDRGRND UTIL	FASTENERS/HILLMAN	\$7.68
WATER OPERATING	WATER FUND	TOWER#4 INTERIOR LIGHTS	\$15.99
WATER OPERATING	WATER FUND	PAINT	\$53.98
			Vendor Total:
			<u>\$331.30</u>
AIRGAS NORTH CENTRAL			
GENERAL	STRTS/UNDRGRND UTIL	PLASMA CUTTER TIPS	\$87.65
GENERAL	STRTS/UNDRGRND UTIL	#QHD75-CYLINDER OXYGEN/ACETYLI	\$148.30
			Vendor Total:
			<u>\$235.95</u>
ALLENVISUAL SYSTEMS INC			
EQUIPMENT RPLCMNT	EQUIP REPL	FREIGHT	\$185.60
EQUIPMENT RPLCMNT	EQUIP REPL	BOARD ROOM EXTRON REPAIR PART	\$450.00
EQUIPMENT RPLCMNT	EQUIP REPL	BOARD RM REPAIR TECH SERVICE	\$847.50
			Vendor Total:
			<u>\$1,483.10</u>
AMERICAN LEGION POST 673			
CAPITAL PROJECTS	CIP	2017 FACADE IMPROV PROG REIMB	\$10,000.00
			Vendor Total:
			<u>\$10,000.00</u>
B&F CONSTRUCTION CODE SVC INC			
WATER OPERATING	WATER FUND	BACKFLOW PREVENTION INSPECTIO	\$460.00
			Vendor Total:
			<u>\$460.00</u>
BAECORE GROUP INC			
EQUIPMENT RPLCMNT	EQUIP REPL	ERP IMPL PROJ MGMNT	\$8,850.00
SEWER EQUIP RPLCMNT	SEWER ERF	ERP IMPL PROJ MGMNT	\$1,235.00
WATER EQUIP RPLCMNT	WATER ERF	ERP IMPL PROJ MGMNT	\$7,615.00
			Vendor Total:
			<u>\$17,700.00</u>
BLU PETROLEUM			
GENERAL	STRTS/UNDRGRND UTIL	BULK HYDR. FLUID-AW32	\$810.00
GENERAL	GENERAL FUND	FUEL	\$8,558.43
			Vendor Total:
			<u>\$9,368.43</u>
BONNELL INDUSTRIES INC			
GENERAL	STRTS/UNDRGRND UTIL	BLADE GUIDE-PAIR W/FASTENERS	\$247.96
			Vendor Total:
			<u>\$247.96</u>
BUCK BROTHERS INC			
SEWER OPERATING	SEWER FUND	WATER PUMP(WASHER) #1957	\$38.80
			Vendor Total:
			<u>\$38.80</u>
C & L RENTALS SALES & SVC INC			
GENERAL	DEVELOPMENT SVCS	TILE PROBE 48" METAL	\$42.86
GENERAL	STRTS/UNDRGRND UTIL	CARBURETOR/LEAF BLOWER	\$56.90
			Vendor Total:
			<u>\$99.76</u>
CALL ONE			
GENERAL	FINANCE & H R	PHONE SERVICE	\$124.30

Detail Board Report 3/22/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
GENERAL	VILLAGE MGR'S OFC	PHONE SERVICE	\$323.66
GENERAL	PW ADMIN/ENGINEERING	PHONE SERVICE	\$482.68
GENERAL	DEVELOPMENT SVCS	PHONE SERVICE	\$124.29
WATER OPERATING	WATER FUND	PHONE SERVICE	\$177.04
SEWER OPERATING	SEWER FUND	PHONE SERVICE	\$85.13
GENERAL	POLICE DEPARTMENT	PHONE SERVICE	\$4,277.65
Vendor Total:			\$5,594.75
CB BURKE ENGINEERING LTD			
GENERAL	PW ADMIN/ENGINEERING	HUNTLEY SPRINGS 430-17	\$1,337.50
GENERAL	PW ADMIN/ENGINEERING	PANDA EXPRESS 1076-17	\$127.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: GENERAL RV - EXPANSION	\$3,358.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: HNTLY OUTLET MALL REDEV	\$60.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: PANERA BREAD	\$121.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: OLD SCHOOL SITE/SMDMF	\$786.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: JEWEL OSCO	\$1,826.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: VERIZON/BLACKACRE PROP	\$60.50
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: O'REILLY AUTO PARTS	\$60.50
DOWNTOWN TIF	DOWNTOWN TIF	1ST ST MUNI PRKG LOT-CONST OBS	\$121.00
CAPITAL PROJECTS	CIP	DESIGN ENGR/SCOTT&HALIGUS XNG	\$5,071.50
GENERAL	PW ADMIN/ENGINEERING	ALDEN SR LIVING COMM 61-16&663	\$2,928.00
GENERAL	PW ADMIN/ENGINEERING	HERITAGE WOODS ADDTN 1193-15	\$1,118.03
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: HNTLY VENTURE/CALATL	\$605.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: HNTLY VENTURE/CALATL	\$484.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: HNTLY VENTURE/CALATL	\$363.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: CALATL-TALAMORE POD 1	\$121.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: HNTLY VENTURE/CALATL	\$484.00
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: CALATL-POD 2 TALAMORE	\$121.00
Vendor Total:			\$19,155.53
CDM PROMOTIONS, INC.			
GENERAL	FINANCE & H R	SHIPPING	\$13.95
GENERAL	FINANCE & H R	VOH LANYARDS	\$162.50
GENERAL	POLICE DEPARTMENT	VOH LANYARDS	\$75.00
GENERAL	DEVELOPMENT SVCS	VOH LANYARDS	\$75.00
GENERAL	PW ADMIN/ENGINEERING	VOH LANYARDS	\$75.00
GENERAL	VILLAGE MGR'S OFC	VOH LANYARDS	\$75.00
GENERAL	FINANCE & H R	SET UP FEE	\$50.00
Vendor Total:			\$526.45
CLARK BAIRD SMITH LLP			
GENERAL	LEGISLATIVE & EXEC	LEGAL SERVICES	\$753.75
Vendor Total:			\$753.75
CLEANING EQUIPMENT SERVICE LLC			
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	LABOR REPAIRING MACHINE	\$49.50
GENERAL	BLDGS & GROUNDS	RPLC BRUSHES FOR SCRBBER MACH	\$330.00
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	ANNUAL FLOOR SCRUBBER MAINT.	\$175.00
Vendor Total:			\$554.50
COLLIER ENGINEERING CO INC			
GENERAL	DEVELOPMENT SVCS	PLAN REVIEW SERVICES	\$1,045.00
Vendor Total:			\$1,045.00
COMCAST CABLE			
GENERAL	POLICE DEPARTMENT	DIGITAL ADAPTER SVC/PD	\$11.26

Detail Board Report 3/22/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
Vendor Total:			\$11.26
COMED			
DOWNTOWN TIF	DOWNTOWN TIF	ELECTRIC/CATTY BLDG	\$27.57
WATER OPERATING	WATER FUND	ELECTRIC	\$2,127.22
SEWER OPERATING	SEWER FUND	ELECTRIC	\$213.26
Vendor Total:			\$2,368.05
COMPASS MINERALS			
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$420.35
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$1,140.67
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$7,000.05
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$4,552.58
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$3,504.36
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$8,533.14
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$484.87
GENERAL	STRTS/UNDRGRND UTIL	BULK ROAD SALT	\$14,220.62
Vendor Total:			\$39,856.64
CONCENTRIC INTEGRATION LLC			
SEWER OPERATING	SEWER FUND	SCADA SUPPORT SVCS	\$239.81
Vendor Total:			\$239.81
CONSTELLATION NEWENERGY INC			
GENERAL	STRTS/UNDRGRND UTIL	ELECTRIC	\$230.23
GENERAL	STRTS/UNDRGRND UTIL	ELECTRIC	\$2,137.12
Vendor Total:			\$2,367.35
COWLIN & CURRAN PROF CORP			
GENERAL	LEGISLATIVE & EXEC	LEGAL SERVICES	\$320.00
GENERAL	POLICE DEPARTMENT	LEGAL SERVICES	\$2,092.70
GENERAL	LEGISLATIVE & EXEC	LEGAL SERVICES	\$40.00
Vendor Total:			\$2,452.70
JOHN DESHANE			
GENERAL	GENERAL FUND	REFUND OVR PMT TKT#P027761	\$25.00
Vendor Total:			\$25.00
DICKENS CARRIAGE CO			
GENERAL	LEGISLATIVE & EXEC	12.7.17LADIES NGT OUT TROLLEY	\$500.00
Vendor Total:			\$500.00
DISCOVERY BENEFITS INC			
GENERAL	FINANCE & H R	FSA MO SVC CHG - 2/2018	\$155.20
Vendor Total:			\$155.20
DND ELECTRIC INC			
LIABILITY INSURANCE	LIABILITY INS	DETECTOR LOOP REPLACEMENT	\$5,153.09
Vendor Total:			\$5,153.09
FARM & FLEET			
GENERAL	BLDGS & GROUNDS	WORK JEANS	\$253.90
GENERAL	STRTS/UNDRGRND UTIL	PAIR BIB OVERALLS	\$99.99
Vendor Total:			\$353.89
FEDEX			
SEWER OPERATING	SEWER FUND	#8073-4570-2 UB LOCK BX REPORT	\$48.93
WATER OPERATING	WATER FUND	#8073-4570-2 UB LOCK BX REPORT	\$24.31
SEWER OPERATING	SEWER FUND	#8073-4570-2 UB LOCK BX REPORT	\$24.31

Detail Board Report 3/22/2018

Fund	Department	Item Description	Amount
WATER OPERATING	WATER FUND	#8073-4570-2 UB LOCK BX REPORT	\$48.93
		Vendor Total:	\$146.48
FILIPPINI LAW FIRM			
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: JEWEL OSCO	\$1,220.50
		Vendor Total:	\$1,220.50
FSCI			
GENERAL	DEVELOPMENT SVCS	HNTLY OUTLET MALL/CONSLTNG LGI	\$10,375.00
		Vendor Total:	\$10,375.00
HAWKINS INC			
SEWER OPERATING	SEWER FUND	ALUM. SULFATE LOAD-WEST PLANT	\$4,267.42
SEWER OPERATING	SEWER FUND	2300LB TOTE POLYMER-EAST PLANT	\$3,013.00
		Vendor Total:	\$7,280.42
HAWKS NAPA AUTO PARTS			
GENERAL	STRTS/UNDRGRND UTIL	BRK PARTS CLNR	\$124.34
GENERAL	STRTS/UNDRGRND UTIL	LOOSE WHEEL/LUG NUT IND #1662	\$61.55
GENERAL	STRTS/UNDRGRND UTIL	OIL FILTERS/SUPER DUTY STOCK	\$55.71
WATER OPERATING	WATER FUND	VALVOLINE 75W140 #1814	\$167.88
GENERAL	STRTS/UNDRGRND UTIL	NAPA GEAR 80W-90 QTS #1602	\$155.76
GENERAL	STRTS/UNDRGRND UTIL	SEAL INSTALL KIT	\$199.99
GENERAL	POLICE DEPARTMENT	PLASTIC SEAT PROTECTORS	\$18.16
GENERAL	STRTS/UNDRGRND UTIL	PLASTIC SEAT PROTECTORS	\$18.17
GENERAL	STRTS/UNDRGRND UTIL	LOCK NUT	\$46.99
GENERAL	STRTS/UNDRGRND UTIL	RETURN TRICO BLADES	-\$353.00
GENERAL	STRTS/UNDRGRND UTIL	OIL FILTER #1697	\$39.28
GENERAL	POLICE DEPARTMENT	RETURN BEAM BLADES	-\$32.98
GENERAL	STRTS/UNDRGRND UTIL	LOCKNUT WRENCH	\$36.49
GENERAL	POLICE DEPARTMENT	BATTERIES #2416৔	\$185.44
GENERAL	STRTS/UNDRGRND UTIL	HUB OIL SEAL REMOVER	\$130.99
WATER OPERATING	WATER FUND	PLASTIC SEAT PROTECTORS	\$18.16
		Vendor Total:	\$872.93
KANE, MCKENNA & ASSOCIATES INC			
ESCROW/RECAPTURE	ESCROW/RECAPTURE	BILL: OLD SCHOOL SITE/SMDMF	\$2,225.00
		Vendor Total:	\$2,225.00
KAREN FLECK PHOTOGRAPHY INC			
GENERAL	POLICE DEPARTMENT	PHOTOS/CHOKLAD/DVORAK/DANIELS	\$144.00
		Vendor Total:	\$144.00
LAKE IN THE HILLS			
WATER OPERATING	WATER FUND	SW WT DISCHARGE 02/2018	\$54.50
		Vendor Total:	\$54.50
LAW OFC THOMAS R BURNEY LLC			
ESCROW/RECAPTURE	ESCROW/RECAPTURE	LEGAL SERVICES	\$306.25
		Vendor Total:	\$306.25
LEXISNEXIS RISK SOLUTIONS			
GENERAL	POLICE DEPARTMENT	LAW ENFORCEMENT DATABASE	\$209.00
		Vendor Total:	\$209.00
LIONHEART			
SEWER EQUIP RPLCMNT	SEWER ERF	R/P RADIATOR HERITAGE L.S.	\$4,825.00
		Vendor Total:	\$4,825.00

Detail Board Report 3/22/2018

Fund	Department	Item Description	Amount
LOCALGOVNEWS			
WATER OPERATING	WATER FUND	2018 MEMBERSHIP DUES	\$123.00
GENERAL	FINANCE & H R	2018 MEMBERSHIP DUES	\$123.00
SEWER OPERATING	SEWER FUND	2018 MEMBERSHIP DUES	\$122.00
GENERAL	DEVELOPMENT SVCS	2018 MEMBERSHIP DUES	\$123.00
GENERAL	VILLAGE MGR'S OFC	2018 MEMBERSHIP DUES	\$123.00
GENERAL	LEGISLATIVE & EXEC	2018 MEMBERSHIP DUES	\$123.00
GENERAL	POLICE DEPARTMENT	2018 MEMBERSHIP DUES	\$123.00
Vendor Total:			\$860.00
M&A PRECISION TRUCK REPAIR			
GENERAL	STRTS/UNDRGRND UTIL	SAFETY LANE #1637	\$29.00
Vendor Total:			\$29.00
MAILFINANCE			
GENERAL	POLICE DEPARTMENT	POSTAGE MACHINE QTRLY LEASE	\$63.85
GENERAL	PW ADMIN/ENGINEERING	POSTAGE MACHINE QTRLY LEASE	\$63.85
GENERAL	FINANCE & H R	POSTAGE MACHINE QTRLY LEASE	\$63.85
GENERAL	LEGISLATIVE & EXEC	POSTAGE MACHINE QTRLY LEASE	\$63.86
GENERAL	VILLAGE MGR'S OFC	POSTAGE MACHINE QTRLY LEASE	\$63.85
SEWER OPERATING	SEWER FUND	POSTAGE MACHINE QTRLY LEASE	\$63.85
WATER OPERATING	WATER FUND	POSTAGE MACHINE QTRLY LEASE	\$63.85
GENERAL	DEVELOPMENT SVCS	POSTAGE MACHINE QTRLY LEASE	\$63.85
Vendor Total:			\$510.81
MARCO TECHNOLOGIES LLC			
GENERAL	PW ADMIN/ENGINEERING	RICOH COPIER QRTLY MAINT AGR	\$112.55
GENERAL	DEVELOPMENT SVCS	RICOH COPIER QRTLY MAINT AGR	\$193.54
SEWER OPERATING	SEWER FUND	RICOH COPIER QRTLY MAINT AGR	\$316.79
GENERAL	FINANCE & H R	RICOH COPIER QRTLY MAINT AGR	\$204.24
GENERAL	POLICE DEPARTMENT	RICOH COPIER QRTLY MAINT AGR	\$680.68
WATER OPERATING	WATER FUND	RICOH COPIER QRTLY MAINT AGR	\$316.79
Vendor Total:			\$1,824.59
MATRIX BASEMENT SYSTEMS INC			
GENERAL	GENERAL FUND	CBOND#20171388 10511 NORTHBRID	\$100.00
Vendor Total:			\$100.00
MCHENRY COUNTY			
GENERAL	LEGISLATIVE & EXEC	MCRIDE SR TRANSPORTATION SVCS	\$2,429.08
Vendor Total:			\$2,429.08
MCHENRY COUNTY COUNCIL OF GOVT			
GENERAL	LEGISLATIVE & EXEC	MCCG MEMBERSHIP MTG 2.28.18	\$100.00
Vendor Total:			\$100.00
MENARDS COMMERCIAL ACCOUNT			
GENERAL	BLDGS & GROUNDS	6' LADDER	\$156.00
GENERAL	BLDGS & GROUNDS	SUMP PUMP DISCHARGE REPAIR@P1	\$19.11
GENERAL	STRTS/UNDRGRND UTIL	SCREWS/4X4 GREEN TREATED LMBF	\$143.48
GENERAL	STRTS/UNDRGRND UTIL	FLOURESCENT BULBS/2-WIRE LEVEF	\$51.68
SEWER OPERATING	SEWER FUND	SUMP PUMP-WEST PLANT BSMENT	\$189.99
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	72" SHELV BEAM	\$98.80
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	STEEL SHELV END FRAME	\$48.98
Vendor Total:			\$708.04
MORREALE COMMUNICATIONS			

Detail Board Report 3/22/2018

Fund	Department	Item Description	Amount
GENERAL	LEGISLATIVE & EXEC	GOV RELATIONS/MO RETAINER	\$500.00
SEWER OPERATING	SEWER FUND	GOV RELATIONS/MO RETAINER	\$250.00
WATER OPERATING	WATER FUND	GOV RELATIONS/MO RETAINER	\$250.00
Vendor Total:			\$1,000.00
MOTOROLA SOLUTIONS STARCOM			
GENERAL	STRTS/UNDRGRND UTIL	STARCOM21 NETWORK MO LOCAL U	\$204.00
Vendor Total:			\$204.00
NICOR GAS			
SEWER OPERATING	SEWER FUND	NATURAL GAS	\$2,416.19
WATER OPERATING	WATER FUND	NATURAL GAS	\$236.44
Vendor Total:			\$2,652.63
OFFICE DEPOT			
GENERAL	LEGISLATIVE & EXEC	OFFICE SUPPLIES	\$7.63
Vendor Total:			\$7.63
PDC LABORATORIES INC			
SEWER OPERATING	SEWER FUND	WATER SAMPLE SERVICE	\$135.00
WATER OPERATING	WATER FUND	WATER SAMPLE SERVICE	\$282.50
WATER OPERATING	WATER FUND	WATER SAMPLE SERVICE	\$230.00
SEWER OPERATING	SEWER FUND	WATER SAMPLE SERVICE	\$1,201.00
WATER OPERATING	WATER FUND	WATER SAMPLE SERVICE	\$257.50
Vendor Total:			\$2,106.00
POMPS TIRE SERVICE			
GENERAL	POLICE DEPARTMENT	GOODYEAR ULTRAGRIP #2217	\$603.88
GENERAL	STRTS/UNDRGRND UTIL	TIRES #1662	\$674.36
GENERAL	STRTS/UNDRGRND UTIL	TIRE USER FEE #1662	\$5.00
GENERAL	STRTS/UNDRGRND UTIL	RPL LKNG FRNT WHEEL ORING#1651	\$708.00
GENERAL	STRTS/UNDRGRND UTIL	HP10 ST FRD DUAL ACC #1662	\$174.50
GENERAL	POLICE DEPARTMENT	DELIVERY #2217	\$5.00
GENERAL	POLICE DEPARTMENT	USER FEE #2217	\$10.00
GENERAL	STRTS/UNDRGRND UTIL	FUEL SURCHARGE #1662	\$5.00
Vendor Total:			\$2,185.74
POSTAL PROS SOUTHWEST INC			
WATER OPERATING	WATER FUND	PRINTING - UB 2.19.18-2.25.18	\$51.30
SEWER OPERATING	SEWER FUND	PRINTING - UB 2.19.18-2.25.18	\$51.30
WATER OPERATING	WATER FUND	POSTAGE - UB 2.19.18-2.25.18	\$125.15
SEWER OPERATING	SEWER FUND	POSTAGE - UB 2.19.18-2.25.18	\$125.14
Vendor Total:			\$352.89
PRECISE MOBILE RESOURCE MGMNT			
GENERAL	STRTS/UNDRGRND UTIL	GPS MONITORING SVCS	\$266.00
EQUIPMENT RPLCMNT	EQUIP REPL	GPS MONITORING SVCS	\$266.00
WATER OPERATING	WATER FUND	GPS MONITORING SVCS	\$266.00
SEWER OPERATING	SEWER FUND	GPS MONITORING SVCS	\$266.00
SEWER EQUIP RPLCMNT	SEWER ERF	GPS MONITORING SVCS	\$266.00
Vendor Total:			\$1,330.00
PROFESSIONAL CEMETERY SVCS			
CEMETERY	CEMETERY	CEMETERY GROUNDS MAINT-3/2018	\$826.00
Vendor Total:			\$826.00
R A ADAMS ENTERPRISES INC			
EQUIPMENT RPLCMNT	EQUIP REPL	20' 14,000LBS TANDEM AXLE	\$5,750.00

Detail Board Report 3/22/2018

Fund	Department	Item Description	Amount
EQUIPMENT RPLCMNT	EQUIP REPL	MUNI TRAILER PLATE & REG	\$153.00
		Vendor Total:	\$5,903.00
R/K AUTOBODY INC			
LIABILITY INSURANCE	LIABILITY INS	SQUAD#22 REPAIR INCID 7.5.17	\$403.14
		Vendor Total:	\$403.14
RADICOM BUSINESS COMM SYSTEMS			
GENERAL	STRTS/UNDRGRND UTIL	MIC, KENWOOD HANDHELD,	\$42.00
GENERAL	STRTS/UNDRGRND UTIL	NEW ANTENNA #1692	\$48.23
		Vendor Total:	\$90.23
RAY OHERRON CO INC			
GENERAL	POLICE DEPARTMENT	SHIPPING	\$10.00
GENERAL	POLICE DEPARTMENT	UNIFORM BOOTS/OFC RACILA	\$144.95
		Vendor Total:	\$154.95
REVERE ELECTRIC SUPPLY CO			
WATER OPERATING	WATER FUND	AB CE236 CONTACTOR COIL	\$303.05
		Vendor Total:	\$303.05
RNOW INC			
SEWER OPERATING	SEWER FUND	3 WAY BALL VLV&3/4" BALL#1970	\$269.08
		Vendor Total:	\$269.08
RUBINO ENGINEERING INC			
WATER EQUIP RPLCMNT	WATER ERF	EMERG REPAIR/RT 47 MAIN BREAK	\$963.50
		Vendor Total:	\$963.50
RUSH TRUCK CENTER HUNTLEY			
GENERAL	STRTS/UNDRGRND UTIL	BRAKE DRUM & SHOES #1602	\$322.12
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	NED DIAGNOSTIC SYSTEM	\$499.00
GENERAL	STRTS/UNDRGRND UTIL	RETURN ASSY,ASA KIT #1602	-\$71.64
GENERAL	STRTS/UNDRGRND UTIL	RETURN ASA KIT #1602	-\$71.90
GENERAL	STRTS/UNDRGRND UTIL	SEAL-OIL WHEEL #1602	\$65.80
GENERAL	STRTS/UNDRGRND UTIL	ADJUSTER BRK SLACK #1602	\$63.90
WATER OPERATING	WATER FUND	MUFFLER ASM EXH & FILTERS#1803	\$396.83
WATER OPERATING	WATER FUND	SPRING FUEL PUMP DIAPH #1803	\$37.13
GENERAL	STRTS/UNDRGRND UTIL	LATCH HOOD STRAP #1692	\$125.00
GENERAL	STRTS/UNDRGRND UTIL	CORE RETURN SHOE KIT #1602	-\$58.52
WATER OPERATING	WATER FUND	SWITCH HEADLIGHT ROCKER#1890	\$34.90
		Vendor Total:	\$1,342.62
RUSSO POWER EQUIPMENT			
GENERAL	STRTS/UNDRGRND UTIL	BUCKET OF CHAIN 3/8"X63'	\$141.75
GENERAL	STRTS/UNDRGRND UTIL	3/8" HOOKS FOR CHAIN	\$17.00
GENERAL	STRTS/UNDRGRND UTIL	3/8" RATCHET LOAD BINDER	\$65.98
GENERAL	STRTS/UNDRGRND UTIL	3/8" HOOK	\$17.00
		Vendor Total:	\$241.73
SMITH ECOLOGICAL SYSTEMS INC			
WATER EQUIP RPLCMNT	WATER ERF	SERVICE CHLORINE REGULATORS	\$1,013.15
		Vendor Total:	\$1,013.15
SMITH INDUSTRIAL RUBBER			
GENERAL	STRTS/UNDRGRND UTIL	CROWNED DRUM PULLEY	\$232.71
GENERAL	STRTS/UNDRGRND UTIL	FREIGHT	\$9.25
GENERAL	STRTS/UNDRGRND UTIL	CROWNED WING PULLEY	\$361.43

Detail Board Report 3/22/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
			Vendor Total:
			\$603.39
STANDARD EQUIPMENT CO			
GENERAL	STRTS/UNDRGRND UTIL	CYL-AIR #1671	\$225.30
			Vendor Total:
			\$225.30
STEINER ELECTRIC CO			
GENERAL	STRTS/UNDRGRND UTIL	FREIGHT	\$43.33
GENERAL	STRTS/UNDRGRND UTIL	RBK100HPMTB COOPER BALLAST KIT	\$914.65
			Vendor Total:
			\$957.98
SUBURBAN DOOR CHECK & LOCK SVC			
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	REPLACED EXISTING LOCK SYSTEM	\$1,336.00
			Vendor Total:
			\$1,336.00
SUBURBAN LABORATORIES INC			
SEWER OPERATING	SEWER FUND	EAST PLANT EFFLUENT	\$105.00
			Vendor Total:
			\$105.00
THOMPSON ELEVATOR INSP SVC INC			
GENERAL	DEVELOPMENT SVCS	ELEVATOR INSPECTIONS	\$100.00
			Vendor Total:
			\$100.00
TIMBERBUILT INC			
GENERAL	GENERAL FUND	CBOND#20171510 10680 RUSHMORE	\$412.30
			Vendor Total:
			\$412.30
TOM PECK FORD OF HUNTLEY INC			
GENERAL	STRTS/UNDRGRND UTIL	SEALANT #1602	\$18.88
GENERAL	STRTS/UNDRGRND UTIL	SEAT BELT #1613	\$93.95
GENERAL	STRTS/UNDRGRND UTIL	SEALANT #1602	\$18.88
GENERAL	STRTS/UNDRGRND UTIL	CLAMP #1661	\$34.51
GENERAL	STRTS/UNDRGRND UTIL	COVER #1613	\$113.08
GENERAL	STRTS/UNDRGRND UTIL	DAMPER ASY #1663	\$52.28
WATER OPERATING	WATER FUND	PLATE-SU & BRAKE KIT #1814	\$91.52
GENERAL	POLICE DEPARTMENT	SENSOR #2416	\$82.21
WATER OPERATING	WATER FUND	OIL-REAR #1814	\$77.12
WATER OPERATING	WATER FUND	BRAKE PAD & ROTOR ASY #1813	\$328.45
GENERAL	POLICE DEPARTMENT	HOUSING #30	\$32.81
WATER OPERATING	WATER FUND	SEAL #1814	\$12.55
			Vendor Total:
			\$956.24
TOVAR SNOW PROFESSIONALS			
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.7.18	\$2,315.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.8.18	\$1,142.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.9.18	\$4,389.20
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.10.18	\$2,886.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.11.18	\$4,268.20
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.12.18	\$450.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.6.18	\$1,142.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.4.18	\$2,886.00
GENERAL	STRTS/UNDRGRND UTIL	SNOW REMOVAL SVC 2.5.18	\$3,602.20
			Vendor Total:
			\$23,080.60
TRAFFIC CONTROL & PROTECTION			
GENERAL	STRTS/UNDRGRND UTIL	LABOR TO REPAIR MSG BOARD-HRS	\$190.00
			Vendor Total:
			\$190.00
U S BANK EQUIPMENT FINANCE			

Detail Board Report 3/22/2018

Fund	Department	Item Description	Amount
GENERAL	POLICE DEPARTMENT	#1056639 COPIER LEASE	\$237.75
SEWER OPERATING	SEWER FUND	#1056639 COPIER LEASE	\$105.88
GENERAL	FINANCE & H R	#1056639 COPIER LEASE	\$39.62
GENERAL	DEVELOPMENT SVCS	#1056639 COPIER LEASE	\$118.87
GENERAL	PW ADMIN/ENGINEERING	#1056639 COPIER LEASE	\$66.25
WATER OPERATING	WATER FUND	#1056639 COPIER LEASE	\$105.88
Vendor Total:			\$674.25
THE UPS STORE 6063			
WATER OPERATING	WATER FUND	SHIP/WELL#11 CL2 METER TO SES	\$10.66
WATER OPERATING	WATER FUND	SHIP WELL#11 CL2 REGS TO SES	\$16.95
Vendor Total:			\$27.61
USA BLUE BOOK			
SEWER EQUIP RPLCMNT	SEWER ERF	SHIPPING	\$23.81
SEWER EQUIP RPLCMNT	SEWER ERF	NEW TRANSDUCER 73721	\$450.00
Vendor Total:			\$473.81
VERIZON WIRELESS			
GENERAL	FINANCE & H R	CELL PHONE SERVICE	\$56.01
GENERAL	BLDGS & GROUNDS	CELL PHONE SERVICE	\$75.04
GENERAL	POLICE DEPARTMENT	CELL PHONE SERVICE	\$1,381.60
GENERAL	DEVELOPMENT SVCS	CELL PHONE SERVICE	\$92.02
GENERAL	DEVELOPMENT SVCS	CELL PHONE SERVICE	\$169.81
GENERAL	STRTS/UNDRGRND UTIL	CELL PHONE SERVICE	\$341.10
WATER OPERATING	WATER FUND	CELL PHONE SERVICE	\$334.32
SEWER OPERATING	SEWER FUND	CELL PHONE SERVICE	\$267.68
GENERAL	LEGISLATIVE & EXEC	CELL PHONE SERVICE&EQUIP	\$406.00
GENERAL	PW ADMIN/ENGINEERING	CELL PHONE SERVICE	\$42.68
GENERAL	VILLAGE MGR'S OFC	CELL PHONE SERVICE	\$219.03
Vendor Total:			\$3,385.29
VILLAGE OF ALGONQUIN			
GENERAL	DEVELOPMENT SVCS	INSPECTION SERVICES - JAN 2018	\$2,871.00
Vendor Total:			\$2,871.00
VILLAGE OF DOWNERS GROVE			
BENEFITS FUND	BENEFITS FUND	HEALTH INSUR PREM/CHIEF PORTER	\$1,430.43
Vendor Total:			\$1,430.43
WENGER CORPORATION			
DOWNTOWN IMPRVMNT	DOWNTOWN IMPRVMNT	FREIGHT	\$560.00
DOWNTOWN IMPRVMNT	DOWNTOWN IMPRVMNT	STAGE STAIRWAY STEPS	\$322.00
DOWNTOWN IMPRVMNT	DOWNTOWN IMPRVMNT	DECK & RAIL CART	\$914.00
DOWNTOWN IMPRVMNT	DOWNTOWN IMPRVMNT	VRSTLE TLSCP STAGE LEGS	\$1,064.00
DOWNTOWN IMPRVMNT	DOWNTOWN IMPRVMNT	VERSA DECK 4X8 STAGE	\$4,235.00
Vendor Total:			\$7,095.00
WHITE SILO MEDIA			
GENERAL	LEGISLATIVE & EXEC	SPEC EVENT ADS	\$3,396.43
Vendor Total:			\$3,396.43
Grand Total:			\$224,326.34

Manual Check Run 3/1/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
FIT MOVES GENERAL	FINANCE & H R	EQUIPMENT MOVE & SETUP	\$180.00
		Vendor Total:	\$180.00
		Grand Total:	\$180.00

Manual Check Run 3/8/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
HOME DEPOT CREDIT SERVICES			
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	69" S.S. HAND SHOWER HOSE	\$29.51
MUNICIPAL BUILDINGS	MUNICIPAL BLDGS	IN-LINE VACUUM BREAKER	\$26.00
		Vendor Total:	\$55.51
		Grand Total:	\$55.51

Manual Checks Approved At Board Meeting 3/8/2018

<i>Fund</i>	<i>Department</i>	<i>Item Description</i>	<i>Amount</i>
ALLIANCE CONTRACTORS INC			
DOWNTOWN TIF	DOWNTOWN TIF	P#3 1ST STREET PRKG LOT IMPRV	\$80,753.75
		Vendor Total:	<u>\$80,753.75</u>
INDEPENDENT MECHANICAL IND INC			
SEWER CAPITAL DEVL	SEWER CAPL DEVL	P#3 WWTR FACILITIES UPGRD PROJ	\$99,450.00
		Vendor Total:	<u>\$99,450.00</u>
		Grand Total:	\$180,203.75

DATE: 03/13/2018
TIME: 11:50:55
ID: AP442000.WOW

VILLAGE OF HUNTLEY
VENDOR SUMMARY REPORT

PAGE: 1

INVOICES DUE ON/BEFORE 03/22/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
01-0050	AIRGAS NORTH CENTRAL	0.00	235.95
01-1131	ACE HARDWARE	1,757.53	331.30
01-5070	ALLENVISUAL SYSTEMS INC	0.00	1,483.10
01-5358	AMERICAN LEGION POST 673	0.00	10,000.00
02-0045	B&F CONSTRUCTION CODE SVC INC	4,240.00	460.00
02-0102	BAECORE GROUP INC	0.00	17,700.00
02-5127	BLU PETROLEUM	59,569.42	9,368.43
02-6387	BONNELL INDUSTRIES INC	10,552.13	247.96
02-8709	BUCK BROTHERS INC	392.58	38.80
03-0004	C & L RENTALS SALES & SVC INC	600.54	99.76
03-0009	CB BURKE ENGINEERING LTD	60,483.45	19,155.53
03-0025	CDM PROMOTIONS, INC.	0.00	526.45
03-0337	CALL ONE	9,944.72	5,594.75
03-4870	CLARK BAIRD SMITH LLP	1,717.50	753.75
03-4902	CLEANING EQUIPMENT SERVICE LLC	0.00	554.50
03-6285	COLLIER ENGINEERING CO INC	760.00	1,045.00
03-6320	CONCENTRIC INTEGRATION LLC	23,913.47	239.81
03-6344	COMCAST CABLE	33.78	11.26
03-6364	COMED	42,279.68	2,368.05
03-6407	CONSTELLATION NEWENERGY INC	56,219.14	2,367.35
03-6515	COWLIN & CURRAN PROF CORP	5,630.07	2,452.70
04-3502	DICKENS CARRIAGE CO	0.00	500.00
04-3890	DISCOVERY BENEFITS INC	271.60	155.20
04-5000	DND ELECTRIC INC	0.00	5,153.09
06-0110	FSCI	1,075.00	10,375.00
06-0498	FARM & FLEET	1,283.65	353.89
06-1950	FEDEX	1,091.94	146.48
06-3701	FILIPPINI LAW FIRM	808.50	1,220.50
08-0567	HAWKS NAPA AUTO PARTS	3,663.50	872.93
08-0575	HAWKINS INC	15,183.03	7,280.42
11-0292	KAREN FLECK PHOTOGRAPHY INC	0.00	144.00
11-1005	KANE, MCKENNA & ASSOCIATES INC	3,525.00	2,225.00
12-0350	LAKE IN THE HILLS	109.00	54.50
12-0566	LAW OFC THOMAS R BURNEY LLC	5,687.50	306.25
12-2413	LEXISNEXIS RISK SOLUTIONS	398.40	209.00
12-3860	LIONHEART	0.00	4,825.00
12-6408	LOCALGOVNEWS	0.00	860.00
13-0001	M&A PRECISION TRUCK REPAIR	210.00	29.00
13-0479	MARCO TECHNOLOGIES LLC	0.00	1,824.59
13-1177	MCHENRY COUNTY COUNCIL OF GOVT	135.00	100.00
13-1181	MCHENRY COUNTY	5,080.33	2,429.08
13-2123	MENARDS COMMERCIAL ACCOUNT	3,031.76	708.04
13-6458	MORREALE COMMUNICATIONS	2,000.00	1,000.00
13-6488	MOTOROLA SOLUTIONS STARCOM	0.00	204.00

INVOICES DUE ON/BEFORE 03/22/2018

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
14-2104	MAILFINANCE	0.00	510.81
14-2403	OFFICE DEPOT	1,012.29	7.63
14-6372	COMPASS MINERALS	81,181.29	39,856.64
14-6390	NICOR GAS	8,780.37	2,652.63
15-5095	1000BULBS.COM	1,735.22	357.50
16-2095	PDC LABORATORIES INC	2,887.10	2,106.00
16-6400	POMPS TIRE SERVICE	1,589.12	2,185.74
16-6463	POSTAL PROS SOUTHWEST INC	13,271.59	352.89
16-6551	PRECISE MOBILE RESOURCE MGMNT	2,137.18	1,330.00
16-7866	PROFESSIONAL CEMETERY SVCS	1,652.00	826.00
18-0001	R A ADAMS ENTERPRISES INC	0.00	5,903.00
18-0070	RNOW INC	128.45	269.08
18-0076	R/K AUTOBODY INC	1,047.27	403.14
18-0264	RADICOM BUSINESS COMM SYSTEMS	58.47	90.23
18-0602	RAY OHERRON CO INC	3,221.84	154.95
18-2287	REVERE ELECTRIC SUPPLY CO	0.00	303.05
18-6566	RUBINO ENGINEERING INC	0.00	963.50
18-6585	RUSH TRUCK CENTER HUNTLEY	4,564.11	1,342.62
18-6615	RUSSO POWER EQUIPMENT	1,270.48	241.73
19-3805	SMITH ECOLOGICAL SYSTEMS INC	5,101.72	1,013.15
19-3808	SMITH INDUSTRIAL RUBBER	106.50	603.39
19-8289	STANDARD EQUIPMENT CO	79.54	225.30
19-8330	STEINER ELECTRIC CO	4,167.06	957.98
19-8715	SUBURBAN DOOR CHECK & LOCK SVC	0.00	1,336.00
19-8721	SUBURBAN LABORATORIES INC	620.00	105.00
20-3421	THOMPSON ELEVATOR INSP SVC INC	1,619.00	100.00
20-6300	TOM PECK FORD OF HUNTLEY INC	4,058.32	956.24
20-6485	TOVAR SNOW PROFESSIONALS	20,626.20	23,080.60
20-7430	TRAFFIC CONTROL & PROTECTION	3,455.30	190.00
21-0129	THE UPS STORE 6063	82.83	27.61
21-0150	USA BLUE BOOK	7,222.15	473.81
21-7442	U S BANK EQUIPMENT FINANCE	1,348.50	674.25
22-0506	VERIZON WIRELESS	6,263.09	3,385.29
22-3802	VILLAGE OF DOWNERS GROVE	4,291.29	1,430.43
22-3805	VILLAGE OF ALGONQUIN	6,583.00	2,871.00
23-2145	WENGER CORPORATION	0.00	7,095.00
23-3698	WHITE SILO MEDIA	0.00	3,396.43
70-1219	TIMBERBUILT INC	0.00	412.30
70-1532	MATRIX BASEMENT SYSTEMS INC	100.00	100.00
70-2809	JOHN DESHANE	0.00	25.00
TOTAL ALL VENDORS:			224,326.34

Agenda Item: **Consideration of a Resolution Authorizing Adamany Art and Design to Begin Design Work for a Mural to be located on the South Elevation of the Post Office Building (Coral Street Elevation)**

Department: **Development Services Department**

Introduction

The FY18 Façade Improvement Program budget includes funds for a mural on the south side (Coral Street) of the Post Office Building. Staff has met with Mark Adamany of Adamany Art and Design to discuss scope of work and obtain a preliminary budget estimate for the subject location. Mr. Adamany has extensive experience painting outdoor murals, including the downtown Woodstock mural that was completed last year.

Staff has received a “high-low” estimate from Mr. Adamany for the mural which ranges between \$16,950-\$25,250 (excluding any wall prep and lift or scaffolding rental) and is based on a yet-to-be determined design. The low estimate represents a very simple design and the high estimate represents a more detailed rendering of pictorial elements. Before finalizing a budget proposal for the project a design for the mural must be chosen by the Village Board. In order to proceed to the design phase a non-refundable sketch fee deposit of \$1,500 is required by Mr. Adamany for time involved in research and creation of visuals for presentation. This amount would be credited to the job balance.

Staff is requesting the authorization to proceed to design phase with Adamany Art and Design for a mural to be located on the south elevation of the Post Office Building. Staff is also requesting the Village Board’s feedback on an overall design theme. The following design themes are proposed for discussion/consideration:

- Historic Downtown Square Images
- Huntley’s History in the Dairy Industry
- A combination of these themes

Financial Impact

The FY18 Façade Improvement Program budget includes funds for a mural on the south side of the Post Office Building. A contract for the painting of the mural will be presented to the Village Board upon review/selection of a design.

Legal Analysis

Not required.

Action Requested

A motion of the Village Board to Approve a Resolution Authorizing Adamany Art and Design to Begin Design Work for a Mural to be located on South Elevation of the Post Office Building (Coral Street Elevation)

Exhibits

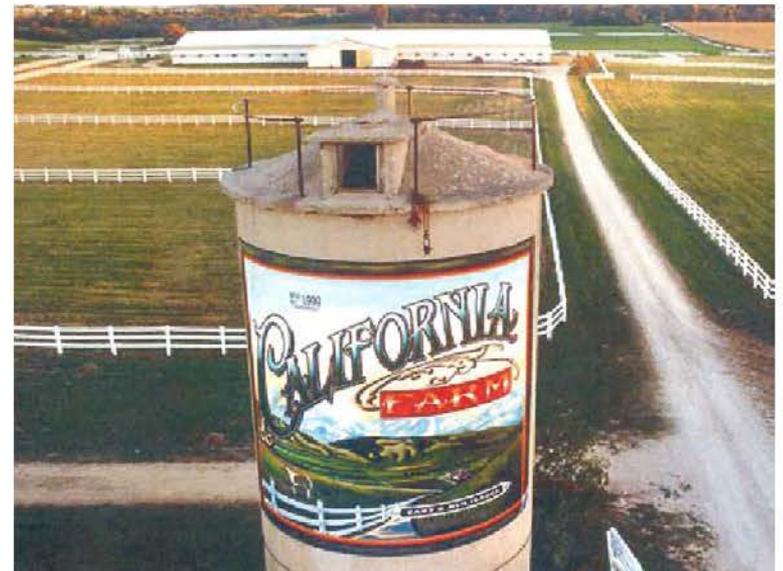
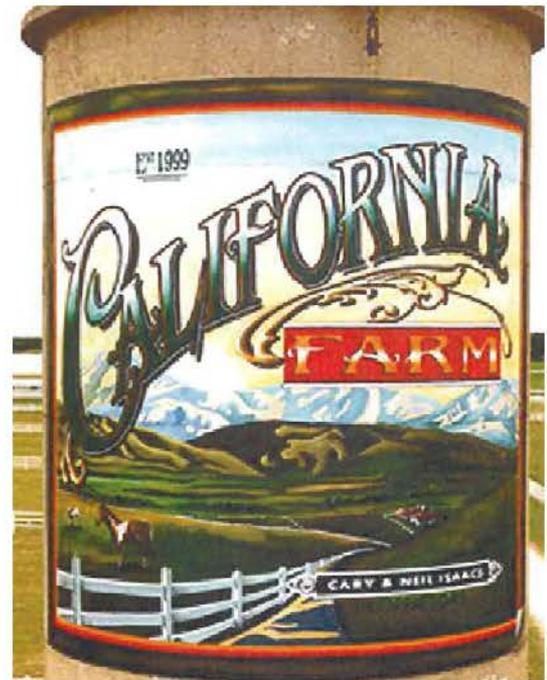
- Mural Location
- Exterior Mural Examples by Adamany Art and Design
- Mural Sketch Fee Invoice
- Draft Resolution



Mural Location



Woodstock, IL



Manchester Township, IL



Madison, WI

2332 HARLEM BLVD.
ROCKFORD, IL 61103

Submitted to:
Charles Nordman
VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
RE: Downtown Mural

INVOICE
NO. 0258
1/5/18

Date	Description	Unit	Amount
1/05/18	<p>'Sketch fee' deposit for Coral Street mural design.</p> <p><i>Terms: Upon Receipt</i></p> <p>THANK YOU!</p>		\$ 1,500.00
		Total	\$ 1,500.00

[International Hand-Painted Quality
AWARD-WINNING Murals] (since 1992)

**RESOLUTION AUTHORIZING ADAMANY ART AND DESIGN TO BEGIN DESIGN
WORK FOR A MURAL TO BE LOCATED ON
THE SOUTH ELEVATION OF THE POST OFFICE BUILDING**

RESOLUTION (R) 2018-03.**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the FY18 Façade Improvement Program budget includes funds for a mural on the south side of the Post Office Building (Coral Street elevation); and

WHEREAS, staff has met with Mark Adamany of Adamany Art and Design to discuss scope of work and obtain a preliminary budget estimate for the subject location; and

WHEREAS, Mr. Adamany has extensive experience painting outdoor murals, including the downtown Woodstock mural that was completed last year; and

WHEREAS, before finalizing a budget proposal for the project a design for the mural must be chosen by the Village Board; and

WHEREAS, in order to proceed to the design phase a non-refundable sketch fee deposit of \$1,500 is required for time involved in research and creation of visuals for presentation; and

WHEREAS, staff is requesting the authorization to proceed to design phase with Adamany Art and Design for a mural to be located on the south elevation of the Post Office Building; and

WHEREAS, a contract for the painting of the mural will be presented to the Village Board upon review/selection of a design.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley hereby authorizes Adamany Art and Design to begin design work for a mural to be located on the south elevation (Coral Street) of the Post Office Building.

SECTION II: A non-refundable sketch fee deposit of \$1,500 shall be paid to Adamany Art and Design for time involved in research and creation of visuals for presentation

SECTION III: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT

Agenda Item: **Consideration of a Resolution Authorizing Exterior Improvements of the Garage at 11705 1st Street and the Old Village Hall Not to Exceed \$18,500.00**

Department: **Public Works and Engineering Department – Buildings and Grounds Division**

Introduction

Staff solicited three (3) proposals for the exterior restoration of the garage located at 11705 1st Street including new fiber cement board (Hardie Plank) siding, roofing, gutters and downspouts. The siding color would be the same beige color as that used on the adjacent BBQ King building.

The following proposals were received:

<u>Contractor:</u>	<u>Proposal Amount:</u>
Hogan Exteriors, Crystal Lake	\$ 8,340.00
Jerry Newman Roofing & Remodeling, Inc., Marengo	\$10,816.00
Carmichael Construction, Inc., Marengo	\$14,078.00

Staff Analysis

The proposals have been reviewed by Staff and Hogan Exteriors has submitted the lowest responsible proposal in the amount of \$8,340.00.

Additional related projects to be issued through purchase orders include:

Landscaping around the garage	\$3,150.00
Relocate 3 A/C condensing units on the Old Village Hall Building	\$3,276.00
Install new electrical feeds and disconnects for the 3 condensing units	<u>\$2,775.00</u>
Total:	\$9,201.00

The three A/C condensing units were original installed on the west face of the Old Village Hall and would have obstructed the new walkway. They will be relocated on the north face of the building with landscaping to screen them.

Financial Impact

The FY2018 budget amount for 1st Street Garage Renovation is \$18,500.00 in the Municipal Buildings Fund 05-10-4-7600. The total cost for all projects is \$17,541.00. Additional work may be required to replace rotted roof decking once exposed.

Legal Analysis

Not Required.

Action Requested

A motion by the Village Board to Approve a Resolution Authorizing Exterior Improvements of the Garage at 11705 1st Street and the Old Village Hall Not to Exceed \$18,500.00.

Exhibits

- Proposal from Hogan Exteriors
- Landscape Rendering
- Draft Resolution



820 McArdle Drive
Crystal Lake, IL 60014
800-363-3641 • Fax 815-477-9189
www.hoganroofing.com

QUALITY, COMMITMENT & CUSTOMER SERVICE IS WHY HOGAN EXTERIORS SHOULD BE YOUR CHOICE FOR YOUR EXTERIOR NEEDS.

At Hogan Exteriors, we have over 25 years of experience. Your enclosed estimate has no hidden costs and shows your available roofing options and styles. We have been awarded preferred vendor status for Tamko, GAF/ELK, Owens Corning and Certainteed. Mastic Siding, Amcraft Windows.

Preferred exterior status is only given to those vendors who apply their products to complete and thorough manufacturer's specifications.

In addition our meticulous crews will complete your roofing, siding or trim work project efficiently, on time and complete the job with a thorough clean-up.

Hogan Exteriors is local and a member of The Crystal Lake Chamber of Commerce, as well as dedicated to supporting many of the programs in the community in which you or your family may be involved with. The following are just a few of the programs that Hogan Exteriors has donated time, material and/or monetary gifts.

Habitat for Humanity, Crystal Lake Park District, Crystal Lake South High School, Crystal Lake South High School Boosters, Prairie Ridge High School, Central High School, Cary Grove High School, Crystal Lake Girls Softball, Crystal Lake Raiders Football, Crystal Lake Soccer Federation, Crystal Lake National Little League and Crystal Lake Hockey Club, Crystal Lake Fire & Rescue, Bear Necessities Kids Cancer Foundation and Friendship House.

Commitment to excellence on your home and to the community is why Hogan Exteriors is the sensible choice for all your needs. Please call if you should have any questions regarding your estimate of stop in and see our showroom. *Hogan Exteriors will match any comparable estimates. Thank You*

Roger Curtis

Proposal

HOGAN EXTERIORS

820 McArdle Drive
Crystal Lake, IL 60014
Fax 815-477-9189
www.hoganroofing.com

Date: 03/08/18
We hereby submit specifications and estimates for:

Village of Huntley
Re: 11704 1st Street
Huntley, IL. 60142
847-561-3801 Robert Klemm

Thank you for considering Hogan Exteriors. We appreciate the trust you have shown us.

Remove existing vinyl siding on garage and dispose of debris.

Install Tyvek housewrap weather barrier and tape seams.

Remove and board up 2 windows on rear of garage.

Install aluminum capping on garage entry door frame.

Install extra heavy .024 gauge aluminum capping on garage door frames. Use finish trim to hide most nails.

Install new Mastic Quest .046 heavy gauge premium vinyl siding on garage. Install corner posts and j-channels. Hand nail siding using extra long nails and nail properly. No unnecessary seams=use full panels where possible. Use high grade sealants. (standard colors)

\$ 3150.00

OPTION: ADD \$ 750.00 to install Hardi pre-finished fiber cement siding if desired

HOGAN EXTERIORS GUARANTEES LABOR AGAINST LEAKS FOR 10 YEARS UNDER NORMAL WEATHER CONDITIONS UPON RECEIPT OF PAYMENT.

Clean work area daily and haul away all debris.

Property will be protected while work is in progress.

Certificate of insurance available upon request

We Contract hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____).

Payment to be made as follows:

50% at Start of Job-Balance Upon Completion
2% finance charge per month on balances over 30 days

If paying by credit card, check one of the following: VISA Mastercard Discover
Credit Card #: _____
Zip Code: _____ Exp. date: _____ 3 digit security code: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Contractor to carry liability and other necessary insurance. Workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Ray Curtis

Note: This proposal may be withdrawn

by us if not accepted within _____

No Installment Plans Accepted

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Upon acceptance, please sign front and back of proposal. Return one copy to above address.

Date of Acceptance _____

Signature _____

Proposal



820 McArdle Drive
Crystal Lake, IL. 60014
Fax 815-477-9189
www.hoganroofing.com

Date: **03/08/18**
We hereby submit specifications and estimates for:

*Village of Huntley
Re: 11704 1st Street
Huntley, IL. 60142
847-561-3801 Robert Klemm*

Thank you for considering Hogan Exteriors. We appreciate the trust you have shown us.

*Remove existing shingle roof down to the wood decking on garage.
Check for rotted or damaged wood and replace at \$5.10 per linear foot.
Check for rotted or damaged plywood and replace at \$55./sheet.
Install ice and water shield in the following areas:
complete gutter perimeter, up 3';*

*Install new color coordinated Dura-Flo vents, add 2 vents as needed.
Board up existing obsolete "B Vent" chimney.*

*Cover wood deck with premium shingle felt, install starter shingles, Hip & Ridge Cap shingles.
Hogan Exteriors uses 6 nails per shingle, 1 1/4 inch galvanized roofing nails.*

Install Owens Corning Oakridge lifetime "architectural" asphalt fiberglass shingles according to manufacture specifications.

*GUTTERS: Install new .032 heavy gauge 5 inch seamless aluminum gutters on garage. Install new gutter apron/flashing. Use extra hangers 2 feet apart with stainless steel screws. Use proper pitch for drainage. Install drop outlets to attach downspouts. Use high grade sealants.
Install 3x4 inch oversize downspouts.*

Install new Gutter World aluminum mesh leaf guards in gutters to replace existing screens in gutters.

*SOFFIT and FASCIA: Install new premium aluminum soffit and fascia on garage. Use matching vents for ventilation. Pre-drill holes before nailing fascia and use matching aluminum nails.
Double wrap fascia corners for extra weather seal.*

HOGAN EXTERIORS GUARANTEES LABOR AGAINST LEAKS FOR 10 YEARS UNDER NORMAL WEATHER CONDITIONS UPON RECEIPT OF PAYMENT.

*Clean work area daily and haul away all debris.
Dump truck/trailer container will remain on the job site until work is completed.
Property will be protected while work is in progress.
Certificate of insurance available upon request*

We Contract hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: _____ dollars (\$ **\$ 4440.00**).

Payment to be made as follows:

*50% at Start of Job-Balance Upon Completion
2% finance charge per month on balances over 30 days*

If paying by credit card, check one of the following: VISA Mastercard Discover
Credit Card #: _____
Zip Code: _____ Exp. date: _____ 3 digit security code: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Contractor to carry liability and other necessary insurance. Workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature *Robert Klemm*

Note: This proposal may be withdrawn by us if not accepted within _____
No Installation Plans Accepted

Acceptance of Contract - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Upon acceptance, please sign front and back of proposal. Return one copy to above address.

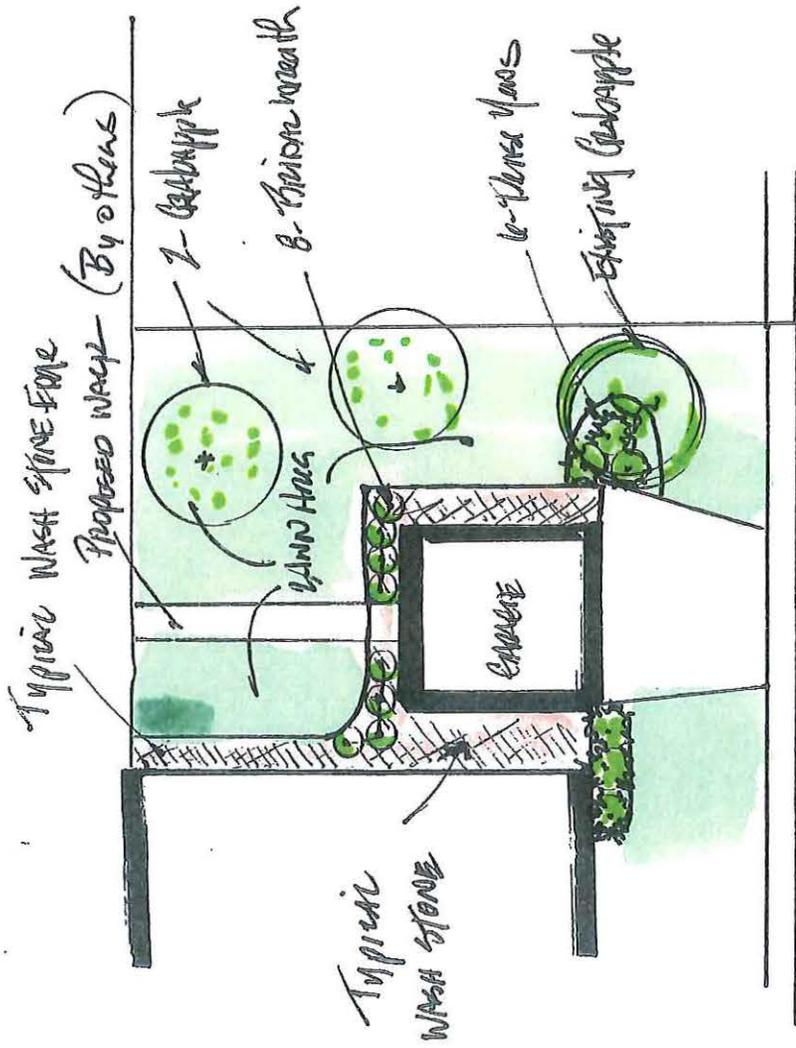
Date of Acceptance _____

Signature _____



Cut on Dotted Line ✂

For future reference, IDFPR is now providing each person/business a unique identification number, 'Access ID', which may be used in lieu of a social security number, date of birth or FEIN number when contacting the IDFPR. Your Access ID is: 3639540



MATERIALS

2- Crabapple

8- Prairie Wreath

6- Dense Vines

WASH STONE
Mulch/Edge

Iron Restoration

\$ 3,150 BUDGET

Garage Garage

RESOLUTION AUTHORIZING EXTERIOR IMPROVEMENTS OF THE GARAGE AT 11705 1ST STREET AND THE OLD VILLAGE HALL AT A COST NOT TO EXCEED \$18,500.00

Resolution (R)2018-03.xx

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, three (3) proposals for the exterior restoration of the garage located at 11705 1st Street including new fiber cement board (Hardie Plank) siding, roofing, gutters and downspouts were received; and

WHEREAS, the proposal received from Hogan Exteriors from Crystal Lake was the lowest; and

WHEREAS, additional work including landscaping, and the relocation of A/C condensing units on the Old Village Hall is required and will be administered through purchase orders; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to accept the proposal from Hogan Exteriors from Crystal Lake at a cost of \$8,340.00 for the Exterior Restoration of the Garage at 11705 1st Street and to administer purchase orders for the landscaping and A/C condensing unit relocation at the Old Village Hall at an estimated additional cost of \$9,201.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley authorizes the exterior improvements of the Garage at 11705 1st Street and the Old Village Hall at a cost not to exceed \$18,500.00

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

Village President

ATTEST:

Village Clerk

Agenda Item: **Consideration of a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Proposal for the Parking Lot Maintenance of the Municipal Complex, McHenry County Visitor Center, and Municipal Parking Lots by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00**

Department: **Public Works and Engineering Department – Administration and Engineering Division**

Introduction

The FY2018 budget includes funding for Parking Lot Maintenance at the Municipal Complex to repair and patch potholes, clean pavement, crack seal, two (2) coats of liquid road, silica sand added for improved wear and skid resistance, and pavement markings. The Parking Lot Maintenance for the Visitor Center and Municipal Parking Lots will include cleaning of pavement, crack sealing, two (2) coats of sealer, and pavement markings.

Staff Analysis

Staff has received a proposal in the amount of \$19,300.00 for the Parking Lot Maintenance at the Municipal Complex and a separate proposal in the amount of \$9,640.00 for the Visitor Center and Municipal Parking Lots downtown from Behm Pavement Maintenance, Inc. Staff recommends the Village Contract with Behm to perform the Parking Lot Maintenance at all three (3) locations given the critical importance of the areas needing maintenance and the quality of work maintained by Behm for the last several years through the Village of Huntley Crack Sealing Program.

Financial Impact

The FY2018 Budget includes \$30,000 in the Municipal Buildings Fund, 05-10-4-7600. The cost for the Parking Lot Maintenance at all three (3) locations is \$28,940.00.

Action Requested

A motion by the Village Board to Approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Proposal for the Parking Lot Maintenance by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00.

Exhibits

- Proposal from Behm Pavement Maintenance, Inc.
- Before and after pictures from work performed by Behm in other areas
- Draft Resolution

Behm Pavement Maintenance, Inc.

3010 Rt. 176
Crystal Lake, IL 60014

Phone # 815-477-9400 behmpavement@gmail.com
Fax # 815-477-9401

Estimate

Date	Estimate #
7/21/2017	103808

Name / Address

Village of Huntley
10987 Main St.
Huntley, IL 60142
ATTN: Jason Irvin

Project

Description	Total
-------------	-------

Pavement maintenance of Huntley Municipal Parking lot:

Repair pot hole on drive; Clean out and install asphalt surface course patch
Clean and seal large sunken cracks using hot rubberized sealant.
Power clean pavement, machine mix and apply two coats of asphalt emulsion sealant with latex additives and silica sand added for improved wear and skid resistance. First coat squeegee applied, second coat spray applied.
Stripe pavement markings using one coat latex traffic paint

103,200 SF installed, using asphalt emulsion sealer	16,800.00
Alternate: Using Liquid Road sealer add \$2,500.00	2,500.00

Any changes from the above written amount of work performed involving extra cost of material or labor subjects the above contract to an additional charge unless said changes are accepted in writing. Null and void unless accepted in 90 days of date. We carry Workman's Compensation and Public Liability Insurance.

William J. Behm

ACCEPTANCE

You are hereby authorized to furnish all labor and materials required to complete the work in the above proposal, for which the undersigned agrees to pay the amount of the proposal, according to the terms of the proposal.

Signed

Date

Total \$19,300.00

Behm Pavement Maintenance, Inc.

3010 Rt. 176
Crystal Lake, IL 60014

Phone # 815-477-9400 behmpavement@gmail.com
Fax # 815-477-9401

Estimate

Date	Estimate #
9/11/2017	103816

Name / Address

Village of Huntley
10987 Main St.
Huntley, IL 60142

Project

Description	Total
-------------	-------

Parking Lot Maintenance at Main St. Visitor Center and Public Parking Lot:

Crack seal: Rout and seal cracks and joints in pavement, clean debris with compressed air and seal using rubberized sealant, as per IDOT specifications. 850 LF	9,640.00
Seal coat: Power clean asphalt pavement. apply two coats of Seal Master PMM asphalt emulsion seal coat with latex additives and silica sand as per manufacturer's specifications.	
Stripe: Stripe all pavement markings using latex traffic paint	

Any changes from the above written amount of work performed involving extra cost of material or labor subjects the above contract to an additional charge unless said changes are accepted in writing. Null and void unless accepted in 90 days of date. We carry Workman's Compensation and Public Liability Insurance.

William J. Behm

ACCEPTANCE

You are hereby authorized to furnish all labor and materials required to complete the work in the above proposal, for which the undersigned agrees to pay the amount of the proposal, according to the terms of the proposal.

Signed

Date

Total \$9,640.00







RESOLUTION AUTHORIZING THE WAIVER OF THE FORMAL BIDDING PROCESS AND APPROVING A PROPOSAL FOR THE PARKING LOT MAINTENANCE OF THE MUNICIPAL COMPLEX, MCHENRY COUNTY VISITOR CENTER, AND MUNICIPAL PARKING LOTS BY BEHM PAVEMENT MAINTENANCE, INC. IN THE AMOUNT OF \$28,940.00

Resolution (R)2018-03.xx

Behm Pavement Maintenance, Inc.

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the FY2018 Budget includes \$30,000 for the Parking Lot Maintenance; and

WHEREAS, the Village received proposals for the Parking Lot Maintenance from Behm Pavement Maintenance, Inc. in the amount of \$28,940.00; and

WHEREAS, Behm Pavement Maintenance, Inc. has been the Crack Sealing Contractor for the past several years has provided quality workmanship in the Village; and

WHEREAS, the Village has reviewed the proposal submitted and determined that it is in the best interest to waive the formal bidding process and authorize the Parking Lot Maintenance proposal from Behm Pavement Maintenance, Inc. in the amount of \$28,940.00.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village Board hereby waives the formal bidding process and approves the Parking Lot Maintenance proposals by Behm Pavement Maintenance, Inc. in the amount of \$28,940.00.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

ATTEST :

Village President

Village Clerk

Agenda Item: **Consideration of a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to William Ruth Landscape for the Village of Huntley 2018 Entryway Landscape Maintenance Services**

Department: **Public Works and Engineering Department – Building and Grounds Division**

Introduction

The Village distributed a Request for Proposals for Landscape Maintenance Services and received three (3) proposals on March 24, 2016. The areas to be maintained are:

- Village of Huntley Municipal Complex, 10987 Main Street (center island and flower pots)
- Village of Huntley Entrance Sign Locations
- Main & Route 47 Intersection (triangle-Railroad, Coral, Dwyer Streets area, Northeast corner retaining wall)
- Main & Route 47 Intersection (11879 Main St., McHenry County Visitor Center; Northwest corner)
- Wing Pointe Subdivision (Haligus Rd. & Dundee Rd. (main entrance median and southeast entrance sign area)
- Southwind Subdivision (Cambridge Dr. main entrance median and sign area)
- Town Square area (2017-2018 seasons): Town Park, Old Village Hall at 11704 Coral, municipal parking lots, right-of-way landscaping

Staff Analysis

A summary of the proposals is as follows:

Vendor	Proposal Amount
William Ruth Landscape	\$33,536.00
Langton Group	\$33,660.50
Whitetail Landscaping	\$38,910.00

William Ruth Landscape from Huntley submitted the lowest proposal of \$33,536.00 and the Village Board awarded a contract to William Ruth Landscape at the April 14, 2016 Village Board Meeting.

The contract terms included provision for two (2) additional twelve (12) month periods under the same terms and conditions. William Ruth Landscape held their bid price and the contract was extended for the 2017 program. William Ruth Landscape is offering to hold the price again for the 2018 program even with the addition of area to be maintained in the triangle at Route 47 and Main Street. Based on satisfactory performance and competitive pricing, consideration to extend the contract for the 2018 program is warranted.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a Strategic Priority, and “develop and implement annual maintenance plans for subdivision entryways not maintained by a homeowner’s association” as a goal.

Financial Impact

The FY 2018 budgeted amount for this program is \$75,000 in line item 05-10-2-6379. The balance of the funds will be reserved for lawn mowing and landscape maintenance services at a contract cost of \$41,511.00. A separate agenda item addresses maintenance of these areas. The total cost for both contracts is \$75,047.00.

Legal Analysis

None required.

Action Requested

A motion by the Village Board to Approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension with William Ruth Landscape for the Village of Huntley 2018 Entryway Landscape Maintenance Services in the amount of \$33,536.00.

Exhibits

- Draft Resolution

RESOLUTION AUTHORIZING THE WAIVER OF THE FORMAL BIDDING PROCESS AND APPROVING A CONTRACT EXTENSION TO WILLIAM RUTH LANDSCAPE FOR THE 2018 ENTRYWAY LANDSCAPE MAINTENANCE SERVICES

Resolution (R)2018-03._____

William Ruth Landscape

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, on March 24, 2016, sealed proposals were received that included terms for two (2) annual contract extensions for Entryway Landscape Maintenance Services; and

WHEREAS, three (3) proposals were received and evaluated, with William Ruth Landscape from Huntley, IL submitting the lowest responsible proposal with a cost of \$33,536.00; and

WHEREAS, the Village Board awarded a contract to William Ruth Landscape at the April 14, 2016 Village Board Meeting; and

WHEREAS, based on satisfactory performance and competitive pricing, the Village of Huntley has determined that it is in the best interest to authorize a contract extension with William Ruth Landscape to provide lawn mowing, weeding, seasonal plantings, and maintenance of Village-owned or maintained properties for the 2018 entryway landscape maintenance services program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley authorizes the waiver of the formal bidding process and approves a contract extension to William Ruth Landscape from Huntley, IL for the 2018 entryway landscape maintenance services in the amount of \$33,536.00.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

Village President

ATTEST :

Village Clerk

Agenda Item: **Consideration of a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping, Inc. for the 2018 Lawn Mowing and Maintenance Program**

Department: **Public Works and Engineering Department – Streets and Utilities Division**

Introduction

The Village distributed a Request for Proposals for Lawn Mowing and Maintenance Services and received nine proposals on February 19th, 2016. Areas mowed and maintained include Route 47 medians (Rainsford Dr. south past I-90 Tollway), Reed Road berm, Southwind common areas (SSA provides funds), Municipal Complex property, and Tuliptree Lane Outlot.

Staff Analysis

A summary of the proposals is as follows:

Vendor	Proposal Amount
Apex Landscaping	\$32,990.00
KCG Management	\$35,747.00
Alaniz Landscaping	\$40,653.00
Whitetail Landscaping	\$41,840.00
C.T. Veach	\$43,191.00
Evergreen Landscaping	\$58,513.00
William Ruth Landscape	\$59,570.00
Acres Group	\$63,218.00
Winters Landscape	\$176,210.00

Apex Landscaping, Inc. from Hawthorn Woods, IL submitted the lowest proposal of \$32,990.00 and the Village Board awarded a contract to Apex at the March 24, 2016 Village Board Meeting. The contract period was for a start of May 1st and an end on October 31st.

The contract terms included provision for two (2) additional twelve (12) month periods under the same terms and conditions. Apex held their bid price and the contract was extended for the 2017 program. In 2017, a contract addendum was authorized that revised the contract period for a start of April 1st and added the mowing and maintenance of the Catty Property. The addendum added \$7,466.00 to the contract. Apex is offering to hold the price again for the 2018 program.

Starting in 2018, Tuliptree Lane Outlot will be maintained by the Sun City Community Association saving \$855.00. Also, the Catty property will be maintained by Village Public Works staff crediting \$4,050.00. At the request of Village staff, Apex provided pricing to mow and maintain the two (2) Wing Pointe Detention Basins totaling \$5,960.00. After the adjustments to the designated mowing areas, the total contract price is \$41,511.00. Based on satisfactory performance and competitive pricing, consideration to extend the contract for the 2018 program is warranted.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Preserve and Enhance Quality of Life for Village Residents* as a priority and “Improve Appearance of Public and Private Properties” as a goal.

Financial Impact

The FY2018 budget amount for this program is \$75,000 in line item 05-10-2-6379. The balance of the funds will be reserved for entryway landscape maintenance services at a contract cost of \$33,536.00. A separate agenda item addresses maintenance of these areas. The total cost for both contracts is \$75,047.00.

Legal Analysis

None required.

Action Requested

A motion by the Village Board to Approve a Resolution Authorizing the Waiver of the Formal Bidding Process and Approving a Contract Extension to Apex Landscaping of Hawthorn Woods, IL for the 2018 Lawn Mowing and Maintenance Program in the amount of \$41,511.00.

Exhibits

- Draft Resolution

RESOLUTION APPROVING A CONTRACT WITH APEX LANDSCAPING, INC. FOR THE VILLAGE OF HUNTLEY 2018 LAWN MOWING AND MAINTENANCE PROGRAM

Resolution (R)2018-03.**

Apex Landscaping, Inc.

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, on February 19, 2016, sealed proposals were received for that included terms for two (2) annual contract extensions for the Lawn Mowing and Maintenance Program; and

WHEREAS, nine (9) sealed proposals were received and evaluated, with Apex Landscaping, Inc. from Hawthorn Woods, IL being the lowest responsible bidder with a cost of \$32,990.00; and

WHEREAS, the Village Board awarded a contract to Apex Landscaping, Inc. at the March 24, 2016 Village Board Meeting; and

WHEREAS, based on satisfactory performance and competitive pricing, the Village of Huntley has determined that it is in the best interest to authorize a contract extension with Apex Landscaping, Inc. to provide lawn mowing and maintenance services at designated locations.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley authorizes the waiver of the formal bidding process and approves a contract extension to Apex Landscaping Inc. from Hawthorn Woods, IL for the 2018 lawn mowing and maintenance program in the amount of \$41,511.00.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

ATTEST :

Village President

Village Clerk

Agenda Item: **Consideration of an Ordinance Granting Approval of Relief Required for Real Estate Signage for the former Huntley Outlet Center Site, 11800 Factory Shops Blvd.**

Petitioner: **Vital Signs USA on behalf of The Prime Group, Inc.**

Department: **Development Services - Planning and Zoning Division**

Introduction

Vital Signs USA on behalf of The Prime Group, Inc., owner of the sixty-eight (68) acre former Huntley Outlet Center site, is requesting approval for a two-sided real estate sign to be placed on the existing pylon sign at the subject property located adjacent to the I-90 Tollway.

The proposed real estate signage includes a ±256 square foot (16' x 16') sign to be installed on each side of the existing fifty-four (54') foot-tall pylon sign adjacent to the I-90 Tollway. The existing pylon sign is oriented perpendicular to the I-90 Tollway.

Staff Analysis

Section 156.120 Special Exception Signs of the Sign Ordinance allows one (1) real estate sign per street frontage, not to exceed ninety-six (96) square feet and a height of fifteen (15) feet for marketed sites greater than fifty (50) acres. Approved signage must be removed within two (2) years of date of issuance or within seven (7) days after a date of sale has closed, whichever occurs first.

Relief is required from the square footage and height requirements to accommodate the proposed two-sided ±256 square foot real estate signage on the existing fifty-four (54') foot pylon sign adjacent to the I-90 Tollway.

Staff recommends the following conditions be applied should the Village Board approve the relief required to accommodate the real estate signage for the former Huntley Outlet Center site at 11800 Factory Shops Blvd:

1. The petitioner shall obtain a sign permit for the proposed real estate signage from the Development Services Department upon receiving approval from the Village Board.
2. The signage shall be maintained in good condition at all times.
3. Existing lettering advertising "the Huntley Outlet Center" shall be removed prior to the installation of new signage.
4. The sign shall be removed no later than 12 months after the issuance date of the sign permit or within seven (7) days after a date of sale has closed, whichever occurs first.

Financial Impact

None.

Legal Analysis

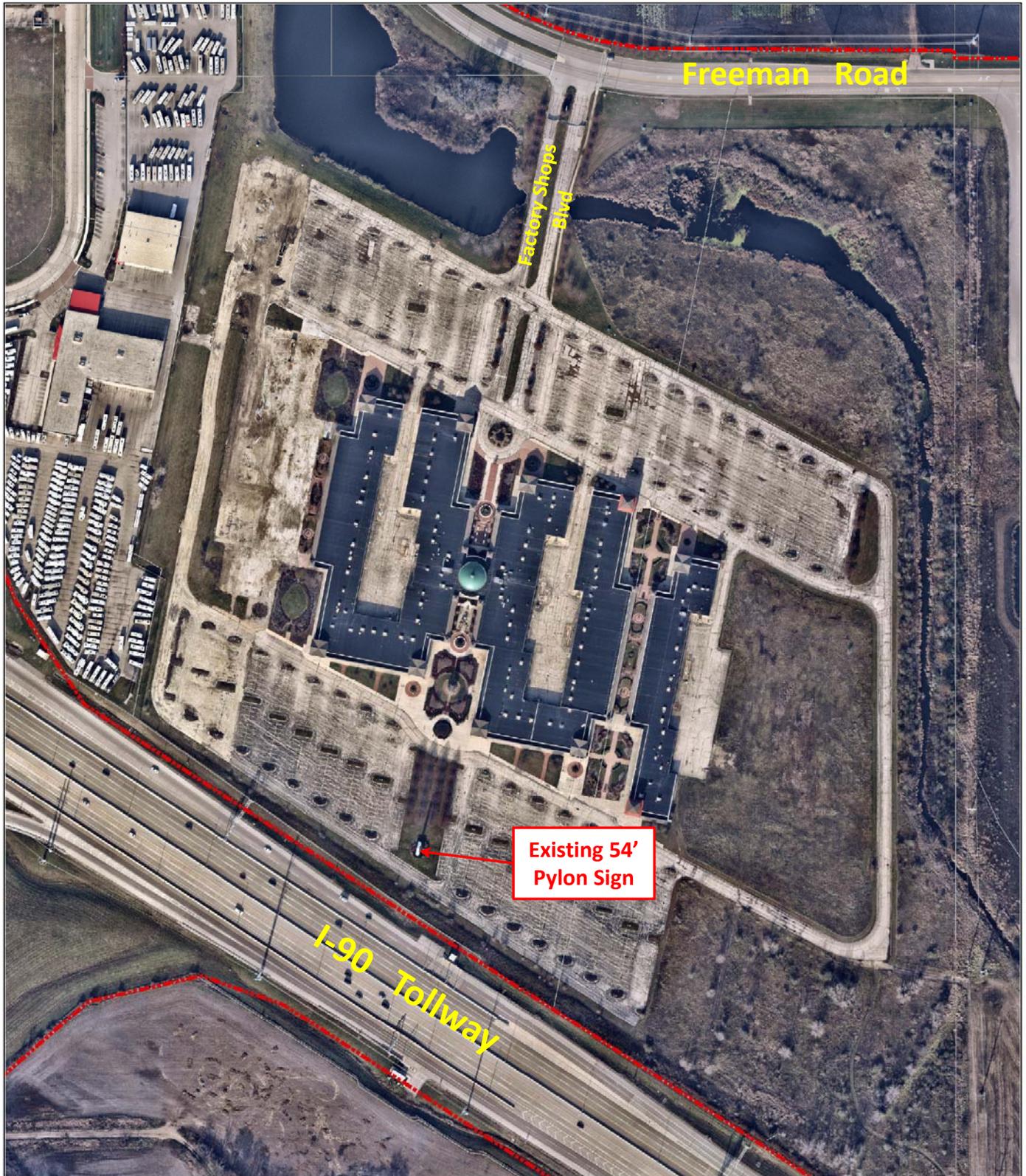
The Village Board's authorization for this request is required in accordance with Section 156.128 of the Zoning Ordinance.

Action Requested

A motion of the Village Board to Approve an Ordinance Granting Relief for the ±256 square foot real estate signage on the existing fifty-four (54') foot tall pylon sign adjacent to the I-90 Tollway within the former Huntley Outlet Center site at 11800 Factory Shops Blvd.

Exhibits

- Location Map and Sign Exhibit, dated 03/22/18
- Draft Ordinance



**Former Huntley Outlet Center
Real Estate Signage Request**

VILLAGE OF HUNTLEY
10987 Main Street
Huntley, IL 60142
(847)669-9600

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 300'

03/22/18



Sign #3 - banner installed onto pylon sign
 (covering existing lettering)
 qty. 2 (one for each side)

ATTENTION: This proof is provided for checking design, copy accuracy and general color scheme. ANY ERRORS NOT NOTED WILL BE ON THE FINISHED PRODUCT.

Vital signs
 USA
BUSINESS SIGNS & BRANDING
 791 INDUSTRIAL DR. ELMHURST, IL 60126
 PH: 630-832-9600 FAX: 630-832-9669
 www.vitalsignsusa.com

CLIENT: NKF
JOB #: 87570
LOCATION: Huntley: NEC I-90 & Rt. 47

DATE: 2/28/2018 8:51:41 AM
DESIGNER: KW
 sign_3_03.fs

Approved as is **Approved with changes noted**
 Not Approved - Revise & Resubmit

Date: _____ **Signed:** _____

Colors on this proof are for representation only. This drawing has been made available to the client to illustrate design or manufacturing details and are not to be distributed for bid without the written consent of Vital Signs USA.

**ORDINANCE GRANTING APPROVAL OF RELIEF REQUIRED
FOR REAL ESTATE SIGNAGE FOR THE FORMER HUNTLEY OUTLET
CENTER SITE**

**11800 Factory Shops Blvd.
Ordinance (O)2018-03.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village is in receipt of a sign permit request from Vital Signs USA on behalf of The Prime Group, Inc., owner of the sixty-eight (68) acre former Huntley Outlet Center site bounded by the I-90 Tollway and Freeman Road; and

WHEREAS, the petitioners propose a ±256 square foot (16' x 16') real estate sign to be installed on each side of the existing fifty-four (54') foot-tall pylon sign adjacent to the I-90 Tollway; and

WHEREAS, Section 156.120 Special Exception Signs of the Sign Ordinance, allows one (1) real estate sign per street frontage, not to exceed ninety-six (96) square feet and a height of fifteen (15) feet for marketed sites greater than fifty (50) acres; and

WHEREAS, relief is therefore required for the two-sided real estate signage proposed on the existing pylon sign adjacent to the I-90 Tollway;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from Vital Signs USA on behalf of The Prime Group, Inc. for the proposed real estate signage within the former Huntley Outlet Center site at 11800 Factory Shops Blvd including the required relief for the real estate signage adjacent to the I-90 tollway is hereby approved subject to the following conditions:

1. The petitioner shall obtain a sign permit for the proposed real estate signage from the Development Services Department upon receiving approval from the Village Board.
2. The signage shall be maintained in good condition at all times.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	Aye	Nay	Absent	Abstain
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March 2018.

APPROVED:

Village President

ATTEST:

Village Clerk

DRAFT

Agenda Item: **Consideration of a Resolution Authorizing a Fireworks Display Agreement with the Huntley Park District**

Department: **Village Manager's Office**

Introduction

In preparation for the annual Independence Day Fireworks Display on July 4, 2018 (rain date July 6th), it is proposed the event be held again in Deicke Park and Warrington Park.

Staff Analysis

Parking and Traffic

As outlined in the agreement, the Village is responsible to obtain permission from the owner of the old North school parcel for off-site parking, and it has been received. Village Staff will set up the parking lanes on the old North school site in a manner comparable to the parking program used for Huntley Fall Fest. With the assistance of CPA Volunteers, Police Explorers and Staff, the Village will coordinate safe and efficient parking in the designated parking areas.

The Police Department will conduct traffic control before and after the event and, to accommodate additional parking, the east side of Kreutzer Road from Princeton Drive to Main Street will be available for overflow and is an optimal viewing area for the public.

Event Set Up / Clean Up

Village Staff will assist Park District staff with the installation of snow fencing and/or barriers, around the required, closed area designated as the area where the display will be conducted.

The Village will work with the Park District to ensure that sufficient port-o-lets and trash receptacles are placed throughout Deicke Park and Warrington Park.

As it is done each year, Mad Bomber will obtain the appropriate approvals from the Huntley Fire Protection District for the display. Mad Bomber will also name the Huntley Park District and the Village of Huntley as an additional insured on the Certificate of Liability Insurance obtained for the event.

As done each year, the Village will be responsible for clean up after the event.

Financial Impact

Expenses for the Independence Day Fireworks Display come from line item 01-10-2-6351 (Special Events).

Legal Analysis

The Village Attorney and the Park District Attorney have reviewed the agreement and it will also go before the Park District Board for approval.

Action Requested

A motion of the Village Board to approve a Resolution Authorizing the Fireworks Display Agreement with the Huntley Park District for the 2018 July 4th display.

Exhibits

- Fireworks Display Agreement
- Aerial of Event Site
- Draft Resolution

FIREWORKS DISPLAY AGREEMENT

THIS AGREEMENT made this 22nd day of March 2018, by and between the VILLAGE OF HUNTLEY, an Illinois municipal corporation (hereinafter referred to as "Village") and the HUNTLEY PARK DISTRICT, an Illinois Park District (hereinafter referred to as "District").

W I T N E S S E T H

WHEREAS, the District, under the authority conferred on it by the statutes of the State of Illinois, currently owns, controls and maintains a park facility commonly known as Deicke Park and Warrington Park, Huntley, Illinois; and

WHEREAS, Village has proposed the use of Deicke Park and Warrington Park as the site of the Independence Day Fireworks Show sponsored by Village; and

WHEREAS, the parties to this agreement acknowledge that the proposed Independence Day Fireworks Show is a benefit to the residents of the Village and the District and is consistent with statutory powers of both the Village and the District; and

WHEREAS, the Constitution of the State of Illinois, Article VII, Section 10, provides that units of local government and special districts may agree among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act, 5 ILCS 220/1 et. seq. authorizes units of local governmental and special district to exercise jointly with any other unit of local government or special district any power, privilege or authority which may be exercised by a unit of local government, individually, and to enter into contracts for the performance of governmental services, activities and undertakings.

NOW, THEREFORE, IT IS HEREBY AGREED BY AND BETWEEN THE VILLAGE OF HUNTLEY AND THE HUNTLEY PARK DISTRICT as follows:

1. Village shall be permitted to use Deicke Park and Warrington Park for an Independence Day Fireworks Show. The date of the event shall be July 4, 2018, with a show time of approximately 9:30 pm. The rain date for the event shall be July 6, 2018, with a show time of approximately 9:30 pm. The display shall be done by Mad Bomber and Mad Bomber shall be permitted access to Deicke Park and Warrington Park to set up the display on the date thereof.
2. Village shall obtain permission from the owner of the old North school parcel for off-site parking. If Village fails to do so, District may, in its sole discretion, prohibit use of Deicke Park and Warrington Park for the event. Village shall be responsible for setting up all parking, including parking lanes on the old North school site in a manner comparable to the parking program employed by District for the Huntley Fall Fest.

3. Village shall provide sufficient volunteer services to coordinate safe and efficient parking in the designated parking areas.
4. Village shall provide employees or volunteers to assist District staff with the installation of snow fencing, or comparable barriers, around the required, closed area designated as the area where the display will be conducted.
5. Village shall work with the District to ensure that sufficient Port-o-Lets and trash receptacles are placed throughout Deicke Park and Warrington Park.
6. Village shall obtain approval from the Huntley Fire Protection District for Mad Bomber display and, if Village fails to do so, District may, in its sole discretion, prohibit use of Deicke Park and Warrington Park for the event.
7. Village shall require the Mad Bomber to name District as an additional insured on the Certificate of Liability Insurance obtained for the event.
8. Village, through the Village Police Department, shall conduct traffic control before and after the event and, to accommodate additional parking, Village shall allow parking on the east side of Kreutzer Road from Princeton Drive to Main Street.
9. The Village shall indemnify and hold harmless the Park District, its elected and appointed board members, agents, employees and volunteers, of and from any actions, claims, demands, or causes of action arising from the acts or omissions of the Village or its agents arising out of this agreement.
10. Village will be responsible for clean up after the event and shall, to the extent not covered by any applicable policy of insurance, shall be responsible for any damage caused to District property as a result of the use of the property.
11. All notices, demands, elections and other communications required or permitted to be given or made by any party to this Agreement or pursuant to any statute shall be in writing and shall be given by personal service, by United States mail or United States express mail or other established express delivery service (such as Federal Express), postage or delivery charge prepaid, return receipt requested, addressed to the appropriate party at its principal office in Huntley, Illinois.
12. If any term or provision of this Agreement or its application to any person or entity or to any circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement and the application of such term or provision to any other person or entity or in any other circumstance shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the extent permitted by law.

13. This Agreement shall be construed and enforced in accordance with, and governed by, the laws of the State of Illinois.
14. This Agreement, together with any exhibits attached hereto (all of which are incorporated by reference herein), contains the entire understanding and agreement between the parties and supersedes any prior understanding or written or oral agreement between them with respect to the subject matter of this Agreement. There are no representations, agreements, arrangements or understandings, oral or written, between or among the parties hereto relating to the subject matter of this Agreement that are not fully expressed herein. No oral modification, amendment or change shall be allowed with respect to this Agreement, and any modifications, amendments or changes hereto must be in writing and signed by the Corporate Authorities of the Village and the District respectively.
15. This Agreement may be signed in two or more counterparts, each of which taken together shall constitute one and the same instrument.

IN WITNESSES WHEREOF, this Agreement has been approved by the Village Board of Trustees of the Village of Huntley and by the Board of Trustees of the Huntley Park District.

VILLAGE OF HUNTLEY

HUNTLEY PARK DISTRICT

By: _____
P R E S I D E N T

By: _____
P R E S I D E N T

Dated: _____, 2018

Dated: _____, 2018



- Total Park District Parking = 558 spaces
- Total Parking (HPD and "North" School Lot) = 1,758 spaces
- Kreutzer Road – north and east sides b/w Main St. and Princeton Dr. = ±286 spaces

Huntley's Independence Day Fireworks Show
 Deicke Park / Betsey Warrington Park

VILLAGE OF HUNTLEY
 10987 Main Street
 Huntley, IL 60142
 (847)669-9600

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 500'

Print Date: 3/15/2018

**A RESOLUTION AUTHORIZING A FIREWORKS DISPLAY
AGREEMENT WITH THE HUNTLEY PARK DISTRICT**

Resolution (R)2018-03.**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has reviewed the Fireworks Display Agreement with the Huntley Park District; and

WHEREAS, the Village has determined that it is in the best interest to enter into an Agreement with the Huntley Park District to hold the 2018 Independence Day Fireworks Show in Deicke Park and Warrington Park on July 4, 2018 and a rain date of July 6, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the President and Board of Trustees of the Village of Huntley as follows:

SECTION I: That the Village President is authorized to execute the proposed Agreement with the Huntley Park District, a copy of which is attached hereto.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

Village President

ATTEST:

Village Clerk

Agenda Item: **Consideration of an Ordinance Amending the Original Debt Certificate, Series 2017 Ordinance Interest Rate from 3.55% to 3.31% Effective for March 1, 2018 payable on April 1, 2018**

Department: **Finance Department**

Introduction

The Village issued \$3,000,000 in a Debt Certificate in July 2017 for the upgrades to the East and West Wastewater Treatment Facilities and authorized the sale of such certificate to American Community Bank and Trust. Based on tax changes effective January 1, 2018 the effective rate of the certificate increased from 3.075% to 3.55%.

After reviewing the rate adjustments with American Community Bank, they are offering to reduce the rate increase starting March 1, 2018. This would result in an effective rate of 3.31%, which would reduce the actual dollar impact of the increase by 50%.

Financial Impact

Over the remaining life of the certificate, the interest amount will adjust from \$833,634.57 to \$773,149.94. Thus, American Community Bank is offering to reduce its interest charge by \$60,484.63 over the remaining term of the debt certificate.

Legal Analysis

Staff has reviewed this with the Village's Bond Counsel, Foley & Lardner LLP, who has recommended that the Village document the rate change by issuing a replacement certificate with the lower interest rate that would be authorized pursuant to an amending ordinance that amends the original debt certificate ordinance. This would protect the Village if the bondholder were to assign the certificate or transfer it to another purchaser so that they could not assert the interest rate of 3.55% was owed.

Action Requested

A motion of the Village Board to Approve an Ordinance Amending the Original Debt Certificate, Series 2017 Ordinance Interest Rate from 3.55% to 3.31% Effective for March 1, 2018 payable on April 1, 2018.

Exhibits

- Draft Ordinance



March 15, 2018

Village of Huntley
Mr. David Johnson
Village Manager
10987 Main Street
Huntley, IL 60142

Dear Mr. Johnson,

American Community Bank & Trust has agreed to amend the Village of Huntley Debt Certificate, Series 2017. Changes to the Certificate are summarized as follows:

Adjusted Interest Rate Effective 3/1/2018	3.31%
Adjusted Monthly Payment Effective 4/1/2018	\$21,233.33

Enclosed is a copy of the revised amortization schedule. If you are in agreement with the amendment, please sign below and return to me. All other terms in the original debt certificate remain the same.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rick M. Francois".

Rick M. Francois
Executive Vice President

Approved,

David Johnson – Village Manager/Authorized Signer

Amortization Schedule						
Date	Description	Total Payment	P&I Payment	Principal Payment	Interest Payment	Principal Balance
Mar 01, 2018	Beginning Balance					2,921,449.05
Apr 01, 2018	Regular Payment	21,233.33	21,233.33	12,906.39	8,326.94	2,908,542.66
May 01, 2018	Regular Payment	21,233.33	21,233.33	13,210.60	8,022.73	2,895,332.06
Jun 01, 2018	Regular Payment	21,233.33	21,233.33	12,980.83	8,252.50	2,882,351.23
Jul 01, 2018	Regular Payment	21,233.33	21,233.33	13,282.85	7,950.48	2,869,068.38
Aug 01, 2018	Regular Payment	21,233.33	21,233.33	13,055.69	8,177.64	2,856,012.69
Sep 01, 2018	Regular Payment	21,233.33	21,233.33	13,092.91	8,140.42	2,842,919.78
Oct 01, 2018	Regular Payment	21,233.33	21,233.33	13,391.61	7,841.72	2,829,528.17
Nov 01, 2018	Regular Payment	21,233.33	21,233.33	13,168.39	8,064.94	2,816,359.78
Dec 01, 2018	Regular Payment	21,233.33	21,233.33	13,464.88	7,768.45	2,802,894.90
	2018 Totals	191,099.97	191,099.97	118,554.15	72,545.82	
Jan 01, 2019	Regular Payment	21,233.33	21,233.33	13,244.31	7,989.02	2,789,650.59
Feb 01, 2019	Regular Payment	21,233.33	21,233.33	13,282.06	7,951.27	2,776,368.53
Mar 01, 2019	Regular Payment	21,233.33	21,233.33	14,085.73	7,147.60	2,762,282.80
Apr 01, 2019	Regular Payment	21,233.33	21,233.33	13,360.06	7,873.27	2,748,922.74
May 01, 2019	Regular Payment	21,233.33	21,233.33	13,650.89	7,582.44	2,735,271.85
Jun 01, 2019	Regular Payment	21,233.33	21,233.33	13,437.05	7,796.28	2,721,834.80
Jul 01, 2019	Regular Payment	21,233.33	21,233.33	13,725.61	7,507.72	2,708,109.19
Aug 01, 2019	Regular Payment	21,233.33	21,233.33	13,514.47	7,718.86	2,694,594.72
Sep 01, 2019	Regular Payment	21,233.33	21,233.33	13,552.99	7,680.34	2,681,041.73
Oct 01, 2019	Regular Payment	21,233.33	21,233.33	13,838.13	7,395.20	2,667,203.60
Nov 01, 2019	Regular Payment	21,233.33	21,233.33	13,631.06	7,602.27	2,653,572.54
Dec 01, 2019	Regular Payment	21,233.33	21,233.33	13,913.90	7,319.43	2,639,658.64
	2019 Totals	254,799.96	254,799.96	163,236.26	91,563.70	
Jan 01, 2020	Regular Payment	21,233.33	21,233.33	13,709.57	7,523.76	2,625,949.07
Feb 01, 2020	Regular Payment	21,233.33	21,233.33	13,748.65	7,484.68	2,612,200.42
Mar 01, 2020	Regular Payment	21,233.33	21,233.33	14,268.19	6,965.14	2,597,932.23
Apr 01, 2020	Regular Payment	21,233.33	21,233.33	13,828.51	7,404.82	2,584,103.72
May 01, 2020	Regular Payment	21,233.33	21,233.33	14,105.52	7,127.81	2,569,998.20
Jun 01, 2020	Regular Payment	21,233.33	21,233.33	13,908.13	7,325.20	2,556,090.07
Jul 01, 2020	Regular Payment	21,233.33	21,233.33	14,182.79	7,050.54	2,541,907.28
Aug 01, 2020	Regular Payment	21,233.33	21,233.33	13,988.19	7,245.14	2,527,919.09
Sep 01, 2020	Regular Payment	21,233.33	21,233.33	14,028.06	7,205.27	2,513,891.03
Oct 01, 2020	Regular Payment	21,233.33	21,233.33	14,299.19	6,934.14	2,499,591.84
Nov 01, 2020	Regular Payment	21,233.33	21,233.33	14,108.80	7,124.53	2,485,483.04
Dec 01, 2020	Regular Payment	21,233.33	21,233.33	14,377.54	6,855.79	2,471,105.50
	2020 Totals	254,799.96	254,799.96	168,553.14	86,246.82	
Jan 01, 2021	Regular Payment	21,233.33	21,233.33	14,190.00	7,043.33	2,456,915.50
Feb 01, 2021	Regular Payment	21,233.33	21,233.33	14,230.44	7,002.89	2,442,685.06
Mar 01, 2021	Regular Payment	21,233.33	21,233.33	14,944.78	6,288.55	2,427,740.28
Apr 01, 2021	Regular Payment	21,233.33	21,233.33	14,313.60	6,919.73	2,413,426.68
May 01, 2021	Regular Payment	21,233.33	21,233.33	14,576.30	6,657.03	2,398,850.38
Jun 01, 2021	Regular Payment	21,233.33	21,233.33	14,395.95	6,837.38	2,384,454.43
Jul 01, 2021	Regular Payment	21,233.33	21,233.33	14,656.21	6,577.12	2,369,798.22

Ⓔ Aug 01, 2021 Regular Payment	21,233.33	21,233.33	14,478.75	6,754.58	2,355,319.47
Ⓕ Sep 01, 2021 Regular Payment	21,233.33	21,233.33	14,520.02	6,713.31	2,340,799.45
Ⓖ Oct 01, 2021 Regular Payment	21,233.33	21,233.33	14,776.63	6,456.70	2,326,022.82
Ⓗ Nov 01, 2021 Regular Payment	21,233.33	21,233.33	14,603.52	6,629.81	2,311,419.30
Ⓘ Dec 01, 2021 Regular Payment	21,233.33	21,233.33	14,857.67	6,375.66	2,296,561.63
Ⓙ 2021 Totals	254,799.96	254,799.96	174,543.87	80,256.09	
Ⓚ Jan 01, 2022 Regular Payment	21,233.33	21,233.33	14,687.50	6,545.83	2,281,874.13
Ⓛ Feb 01, 2022 Regular Payment	21,233.33	21,233.33	14,729.36	6,503.97	2,267,144.77
Ⓜ Mar 01, 2022 Regular Payment	21,233.33	21,233.33	15,396.70	5,836.63	2,251,748.07
Ⓨ Apr 01, 2022 Regular Payment	21,233.33	21,233.33	14,815.23	6,418.10	2,236,932.84
Ⓩ May 01, 2022 Regular Payment	21,233.33	21,233.33	15,063.13	6,170.20	2,221,869.71
Ⓟ Jun 01, 2022 Regular Payment	21,233.33	21,233.33	14,900.39	6,332.94	2,206,969.32
Ⓠ Jul 01, 2022 Regular Payment	21,233.33	21,233.33	15,145.78	6,087.55	2,191,823.54
Ⓡ Aug 01, 2022 Regular Payment	21,233.33	21,233.33	14,986.03	6,247.30	2,176,837.51
Ⓢ Sep 01, 2022 Regular Payment	21,233.33	21,233.33	15,028.74	6,204.59	2,161,808.77
Ⓣ Oct 01, 2022 Regular Payment	21,233.33	21,233.33	15,270.35	5,962.98	2,146,538.42
Ⓤ Nov 01, 2022 Regular Payment	21,233.33	21,233.33	15,115.10	6,118.23	2,131,423.32
Ⓡ Dec 01, 2022 Regular Payment	21,233.33	21,233.33	15,354.16	5,879.17	2,116,069.16
Ⓢ 2022 Totals	254,799.96	254,799.96	180,492.47	74,307.49	
Ⓚ Jan 01, 2023 Regular Payment	21,233.33	21,233.33	15,201.95	6,031.38	2,100,867.21
Ⓛ Feb 01, 2023 Regular Payment	21,233.33	21,233.33	15,245.28	5,988.05	2,085,621.93
Ⓜ Mar 01, 2023 Regular Payment	21,233.33	21,233.33	15,864.02	5,369.31	2,069,757.91
Ⓨ Apr 01, 2023 Regular Payment	21,233.33	21,233.33	15,333.95	5,899.38	2,054,423.96
Ⓩ May 01, 2023 Regular Payment	21,233.33	21,233.33	15,566.55	5,666.78	2,038,857.41
Ⓟ Jun 01, 2023 Regular Payment	21,233.33	21,233.33	15,422.03	5,811.30	2,023,435.38
Ⓠ Jul 01, 2023 Regular Payment	21,233.33	21,233.33	15,652.03	5,581.30	2,007,783.35
Ⓡ Aug 01, 2023 Regular Payment	21,233.33	21,233.33	15,510.59	5,722.74	1,992,272.76
Ⓢ Sep 01, 2023 Regular Payment	21,233.33	21,233.33	15,554.80	5,678.53	1,976,717.96
Ⓣ Oct 01, 2023 Regular Payment	21,233.33	21,233.33	15,780.89	5,452.44	1,960,937.07
Ⓤ Nov 01, 2023 Regular Payment	21,233.33	21,233.33	15,644.12	5,589.21	1,945,292.95
Ⓡ Dec 01, 2023 Regular Payment	21,233.33	21,233.33	15,867.57	5,365.76	1,929,425.38
Ⓢ 2023 Totals	254,799.96	254,799.96	186,643.78	68,156.18	
Ⓚ Jan 01, 2024 Regular Payment	21,233.33	21,233.33	15,733.94	5,499.39	1,913,691.44
Ⓛ Feb 01, 2024 Regular Payment	21,233.33	21,233.33	15,778.78	5,454.55	1,897,912.66
Ⓜ Mar 01, 2024 Regular Payment	21,233.33	21,233.33	16,172.76	5,060.57	1,881,739.90
Ⓨ Apr 01, 2024 Regular Payment	21,233.33	21,233.33	15,869.85	5,363.48	1,865,870.05
Ⓩ May 01, 2024 Regular Payment	21,233.33	21,233.33	16,086.64	5,146.69	1,849,783.41
Ⓟ Jun 01, 2024 Regular Payment	21,233.33	21,233.33	15,960.94	5,272.39	1,833,822.47
Ⓠ Jul 01, 2024 Regular Payment	21,233.33	21,233.33	16,175.04	5,058.29	1,817,647.43
Ⓡ Aug 01, 2024 Regular Payment	21,233.33	21,233.33	16,052.53	5,180.80	1,801,594.90
Ⓢ Sep 01, 2024 Regular Payment	21,233.33	21,233.33	16,098.29	5,135.04	1,785,496.61
Ⓣ Oct 01, 2024 Regular Payment	21,233.33	21,233.33	16,308.34	4,924.99	1,769,188.27
Ⓤ Nov 01, 2024 Regular Payment	21,233.33	21,233.33	16,190.66	5,042.67	1,752,997.61
Ⓡ Dec 01, 2024 Regular Payment	21,233.33	21,233.33	16,397.98	4,835.35	1,736,599.63
Ⓢ 2024 Totals	254,799.96	254,799.96	192,825.75	61,974.21	
Ⓚ Jan 01, 2025 Regular Payment	21,233.33	21,233.33	16,283.54	4,949.79	1,720,316.09

Feb 01, 2025 Regular Payment	21,233.33	21,233.33	16,329.96	4,903.37	1,703,986.13
Mar 01, 2025 Regular Payment	21,233.33	21,233.33	16,846.52	4,386.81	1,687,139.61
Apr 01, 2025 Regular Payment	21,233.33	21,233.33	16,424.52	4,808.81	1,670,715.09
May 01, 2025 Regular Payment	21,233.33	21,233.33	16,624.95	4,608.38	1,654,090.14
Jun 01, 2025 Regular Payment	21,233.33	21,233.33	16,518.72	4,714.61	1,637,571.42
Jul 01, 2025 Regular Payment	21,233.33	21,233.33	16,716.37	4,516.96	1,620,855.05
Aug 01, 2025 Regular Payment	21,233.33	21,233.33	16,613.45	4,619.88	1,604,241.60
Sep 01, 2025 Regular Payment	21,233.33	21,233.33	16,660.80	4,572.53	1,587,580.80
Oct 01, 2025 Regular Payment	21,233.33	21,233.33	16,854.26	4,379.07	1,570,726.54
Nov 01, 2025 Regular Payment	21,233.33	21,233.33	16,756.33	4,477.00	1,553,970.21
Dec 01, 2025 Regular Payment	21,233.33	21,233.33	16,946.97	4,286.36	1,537,023.24
2025 Totals	254,799.96	254,799.96	199,576.39	55,223.57	
Jan 01, 2026 Regular Payment	21,233.33	21,233.33	16,852.39	4,380.94	1,520,170.85
Feb 01, 2026 Regular Payment	21,233.33	21,233.33	16,900.43	4,332.90	1,503,270.42
Mar 01, 2026 Regular Payment	21,233.33	21,233.33	17,363.25	3,870.08	1,485,907.17
Apr 01, 2026 Regular Payment	21,233.33	21,233.33	16,998.09	4,235.24	1,468,909.08
May 01, 2026 Regular Payment	21,233.33	21,233.33	17,181.59	4,051.74	1,451,727.49
Jun 01, 2026 Regular Payment	21,233.33	21,233.33	17,095.51	4,137.82	1,434,631.98
Jul 01, 2026 Regular Payment	21,233.33	21,233.33	17,276.14	3,957.19	1,417,355.84
Aug 01, 2026 Regular Payment	21,233.33	21,233.33	17,193.48	4,039.85	1,400,162.36
Sep 01, 2026 Regular Payment	21,233.33	21,233.33	17,242.48	3,990.85	1,382,919.89
Oct 01, 2026 Regular Payment	21,233.33	21,233.33	17,418.78	3,814.55	1,365,501.10
Nov 01, 2026 Regular Payment	21,233.33	21,233.33	17,341.28	3,892.05	1,348,159.82
Dec 01, 2026 Regular Payment	21,233.33	21,233.33	17,514.66	3,718.67	1,330,645.16
2026 Totals	254,799.96	254,799.96	206,378.08	48,421.88	
Jan 01, 2027 Regular Payment	21,233.33	21,233.33	17,440.63	3,792.70	1,313,204.53
Feb 01, 2027 Regular Payment	21,233.33	21,233.33	17,490.34	3,742.99	1,295,714.19
Mar 01, 2027 Regular Payment	21,233.33	21,233.33	17,897.59	3,335.74	1,277,816.60
Apr 01, 2027 Regular Payment	21,233.33	21,233.33	17,591.20	3,642.13	1,260,225.40
May 01, 2027 Regular Payment	21,233.33	21,233.33	17,757.21	3,476.12	1,242,468.19
Jun 01, 2027 Regular Payment	21,233.33	21,233.33	17,691.96	3,541.37	1,224,776.23
Jul 01, 2027 Regular Payment	21,233.33	21,233.33	17,854.99	3,378.34	1,206,921.24
Aug 01, 2027 Regular Payment	21,233.33	21,233.33	17,793.27	3,440.06	1,189,127.97
Sep 01, 2027 Regular Payment	21,233.33	21,233.33	17,843.99	3,389.34	1,171,283.98
Oct 01, 2027 Regular Payment	21,233.33	21,233.33	18,002.54	3,230.79	1,153,281.44
Nov 01, 2027 Regular Payment	21,233.33	21,233.33	17,946.16	3,287.17	1,135,335.28
Dec 01, 2027 Regular Payment	21,233.33	21,233.33	18,101.70	3,131.63	1,117,233.58
2027 Totals	254,799.96	254,799.96	213,411.58	41,388.38	
Jan 01, 2028 Regular Payment	21,233.33	21,233.33	18,048.91	3,184.42	1,099,184.67
Feb 01, 2028 Regular Payment	21,233.33	21,233.33	18,100.35	3,132.98	1,081,084.32
Mar 01, 2028 Regular Payment	21,233.33	21,233.33	18,350.74	2,882.59	1,062,733.58
Apr 01, 2028 Regular Payment	21,233.33	21,233.33	18,204.25	3,029.08	1,044,529.33
May 01, 2028 Regular Payment	21,233.33	21,233.33	18,352.17	2,881.16	1,026,177.16
Jun 01, 2028 Regular Payment	21,233.33	21,233.33	18,308.45	2,924.88	1,007,868.71
Jul 01, 2028 Regular Payment	21,233.33	21,233.33	18,453.30	2,780.03	989,415.41
Aug 01, 2028 Regular Payment	21,233.33	21,233.33	18,413.23	2,820.10	971,002.18
Sep 01, 2028 Regular Payment	21,233.33	21,233.33	18,465.71	2,767.62	952,536.47

Oct 01, 2028 Regular Payment	21,233.33	21,233.33	18,605.92	2,627.41	933,930.55
Nov 01, 2028 Regular Payment	21,233.33	21,233.33	18,571.37	2,661.96	915,359.18
Dec 01, 2028 Regular Payment	21,233.33	21,233.33	18,708.47	2,524.86	896,650.71
2028 Totals	254,799.96	254,799.96	220,582.87	34,217.09	
Jan 01, 2029 Regular Payment	21,233.33	21,233.33	18,677.63	2,555.70	877,973.08
Feb 01, 2029 Regular Payment	21,233.33	21,233.33	18,730.87	2,502.46	859,242.21
Mar 01, 2029 Regular Payment	21,233.33	21,233.33	19,021.26	2,212.07	840,220.95
Apr 01, 2029 Regular Payment	21,233.33	21,233.33	18,838.47	2,394.86	821,382.48
May 01, 2029 Regular Payment	21,233.33	21,233.33	18,967.69	2,265.64	802,414.79
Jun 01, 2029 Regular Payment	21,233.33	21,233.33	18,946.23	2,287.10	783,468.56
Jul 01, 2029 Regular Payment	21,233.33	21,233.33	19,072.27	2,161.06	764,396.29
Aug 01, 2029 Regular Payment	21,233.33	21,233.33	19,054.59	2,178.74	745,341.70
Sep 01, 2029 Regular Payment	21,233.33	21,233.33	19,108.90	2,124.43	726,232.80
Oct 01, 2029 Regular Payment	21,233.33	21,233.33	19,230.14	2,003.19	707,002.66
Nov 01, 2029 Regular Payment	21,233.33	21,233.33	19,218.18	2,015.15	687,784.48
Dec 01, 2029 Regular Payment	21,233.33	21,233.33	19,336.20	1,897.13	668,448.28
2029 Totals	254,799.96	254,799.96	228,202.43	26,597.53	
Jan 01, 2030 Regular Payment	21,233.33	21,233.33	19,328.07	1,905.26	649,120.21
Feb 01, 2030 Regular Payment	21,233.33	21,233.33	19,383.16	1,850.17	629,737.05
Mar 01, 2030 Regular Payment	21,233.33	21,233.33	19,612.11	1,621.22	610,124.94
Apr 01, 2030 Regular Payment	21,233.33	21,233.33	19,494.31	1,739.02	590,630.63
May 01, 2030 Regular Payment	21,233.33	21,233.33	19,604.18	1,629.15	571,026.45
Jun 01, 2030 Regular Payment	21,233.33	21,233.33	19,605.75	1,627.58	551,420.70
Jul 01, 2030 Regular Payment	21,233.33	21,233.33	19,712.33	1,521.00	531,708.37
Aug 01, 2030 Regular Payment	21,233.33	21,233.33	19,717.82	1,515.51	511,990.55
Sep 01, 2030 Regular Payment	21,233.33	21,233.33	19,774.02	1,459.31	492,216.53
Oct 01, 2030 Regular Payment	21,233.33	21,233.33	19,875.64	1,357.69	472,340.89
Nov 01, 2030 Regular Payment	21,233.33	21,233.33	19,887.03	1,346.30	452,453.86
Dec 01, 2030 Regular Payment	21,233.33	21,233.33	19,985.32	1,248.01	432,468.54
2030 Totals	254,799.96	254,799.96	235,979.74	18,820.22	
Jan 01, 2031 Regular Payment	21,233.33	21,233.33	20,000.68	1,232.65	412,467.86
Feb 01, 2031 Regular Payment	21,233.33	21,233.33	20,057.69	1,175.64	392,410.17
Mar 01, 2031 Regular Payment	21,233.33	21,233.33	20,223.10	1,010.23	372,187.07
Apr 01, 2031 Regular Payment	21,233.33	21,233.33	20,172.50	1,060.83	352,014.57
May 01, 2031 Regular Payment	21,233.33	21,233.33	20,262.36	970.97	331,752.21
Jun 01, 2031 Regular Payment	21,233.33	21,233.33	20,287.75	945.58	311,464.46
Jul 01, 2031 Regular Payment	21,233.33	21,233.33	20,374.21	859.12	291,090.25
Aug 01, 2031 Regular Payment	21,233.33	21,233.33	20,403.65	829.68	270,686.60
Sep 01, 2031 Regular Payment	21,233.33	21,233.33	20,461.80	771.53	250,224.80
Oct 01, 2031 Regular Payment	21,233.33	21,233.33	20,543.13	690.20	229,681.67
Nov 01, 2031 Regular Payment	21,233.33	21,233.33	20,578.68	654.65	209,102.99
Dec 01, 2031 Regular Payment	21,233.33	21,233.33	20,656.56	576.77	188,446.43
2031 Totals	254,799.96	254,799.96	244,022.11	10,777.85	
Jan 01, 2032 Regular Payment	21,233.33	21,233.33	20,696.21	537.12	167,750.22
Feb 01, 2032 Regular Payment	21,233.33	21,233.33	20,755.20	478.13	146,995.02
Mar 01, 2032 Regular Payment	21,233.33	21,233.33	20,841.39	391.94	126,153.63

Ⓜ Apr 01, 2032 Regular Payment	21,233.33	21,233.33	20,873.76	359.57	105,279.87
Ⓜ May 01, 2032 Regular Payment	21,233.33	21,233.33	20,942.94	290.39	84,336.93
Ⓜ Jun 01, 2032 Regular Payment	21,233.33	21,233.33	20,992.95	240.38	63,343.98
Ⓜ Jul 01, 2032 Regular Payment	21,233.33	21,233.33	21,058.61	174.72	42,285.37
Ⓜ Aug 01, 2032 Regular Payment	21,233.33	21,233.33	21,112.61	120.52	21,172.56
Ⓜ Sep 01, 2032 Regular Payment	21,232.90	21,232.90	21,172.56	60.34	
Ⓜ 2032 Totals	191,099.54	191,099.54	188,446.43	2,653.11	
Ⓜ Grand Total	3,694,598.99	3,694,598.99	3,921,449.05	773,149.94	

Additional Information

Interest Rate = 3.31%

AN ORDINANCE TO AMEND ORDINANCE NO. (O) 2017-08.39 OF THE VILLAGE OF HUNTLEY, MCHENRY AND KANE COUNTIES ILLINOIS, TO AUTHORIZE AMENDMENTS TO SECTION 6 AND THE FORM OF DEBT CERTIFICATE INCLUDED IN SECTION 10 OF ORDINANCE NO. (O) 2017-08.39 TO REDUCE THE INTEREST RATE EFFECTIVE MARCH 1, 2018, AND TO AUTHORIZE THE ISSUANCE OF AN AMENDED DEBT CERTIFICATE

Ordinance (O)2018-03.xx

WHEREAS, the Village of Huntley, McHenry and Kane Counties, Illinois (the “Village”), is a home-rule municipality and unit of local government of the State of Illinois operating under and pursuant to the Illinois Municipal Code, as amended, the Local Government Debt Reform Act of the State of Illinois, as amended (the “Debt Reform Act”), and in particular, the provisions of Section 17(b) of the Debt Reform Act; and

WHEREAS, on August 24, 2017, the President and Board of Trustees of the Village (the “Board”) adopted Ordinance No. (O) 2017-08.39 (the “Original Ordinance”), which authorized (a) the issuance of that certain \$3,000,000 Debt Certificate, Series 2017 (the “Debt Certificate”) and (b) the sale of the Debt Certificate to American Community Bank & Trust (the “Purchaser”) for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Village; and

WHEREAS, on September 1, 2017, the Village issued and sold its Debt Certificate to the Purchaser for the purpose of paying the cost of purchasing real or personal property, or both, in and for the Village; and

WHEREAS, the Section 6 of the Original Ordinance provides that, in the event the United States federal corporate tax rate for the highest corporate tax bracket changes (the “Federal Tax Change”), the interest rate on the Debt Certificate would be adjusted as follows:

<u>Highest Corporate Tax Bracket</u>	<u>Adjusted Interest Rate</u>
Corporate tax rate of 25% or less	3.550%
Corporate tax rate greater than 25% and less than 34%	3.250%
Corporate tax rate of 34% or more	3.075%

(the “Tax Adjustment Provision”); and

WHEREAS, Section 10 of the Original Ordinance described the form of Debt Certificate, which includes the same Tax Adjustment Provision listed above; and

WHEREAS, effective January 1, 2018, a Federal Tax Change has occurred, which has triggered an increase in the interest rate on the Debt Certificate; and

WHEREAS, the Board has determined that it is advisable, necessary, and in the best interests of the Village to (a) amend the terms of the Tax Adjustment Provision in Section 6 and Section 10 of the Original Ordinance and (b) to issue an amended Debt Certificate to the Purchaser; and

WHEREAS, the Purchaser is willing to agree to such amendment to the Debt Certificate.

NOW, THEREFORE, BE IT, Ordained by the President and Board of Trustees of the Village of Huntley, McHenry and Kane Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Ordinance are full, true, and correct and does incorporate them into this Ordinance by this reference.

Section 2. Authorization. It is advisable, necessary and for the best interests of the Village that the Village (a) amend the terms of the Tax Adjustment Provision in Section 6 and Section 10 of the Original Ordinance and (b) to issue an amended Debt Certificate to the Purchaser.

Section 3. Amendment to Section 6 of the Original Ordinance. It is necessary and in the best interests of the Village to amend the Tax Adjustment Provision in Section 6 of the Original Ordinance to decrease the interest rate to be charged in the event the corporate tax rate is 25% or less. Effective as of March 1, 2018, the fifth sentence of Section 6 is hereby deleted and replaced in its entirety to read as follows:

Notwithstanding the foregoing, (i) in the event a Determination of Taxability (as defined below) occurs, the interest rate of the Certificate shall be automatically adjusted to 4.73%, and (ii) in the event the United States federal corporate tax rate for the highest corporate tax bracket changes, the interest rate on the Certificate will be adjusted as follows:

Highest Corporate Tax Bracket	Adjusted Interest Rate
Corporate tax rate of 25% or less	3.310%
Corporate tax rate greater than 25% and less than 34%	3.250%
Corporate tax rate of 34% or more	3.075%

Section 4. Amendment to Section 10 of the Original Ordinance. It is necessary and in the best interests of the Village to amend the form of the Debt Certificate to modify the terms of the Tax Adjustment Provision to decrease the interest rate to be charged in the event the corporate tax rate is 25% or less. Effective as of March 1, 2018, the form of Debt Certificate included in Section 10 of the Original Ordinance is hereby deleted and replaced in its entirety as set forth in Exhibit A.

Section 5. Authorization to Issue Amended Debt Certificate. Upon receipt of the original Debt Certificate from the Purchaser, or an affidavit from the Purchaser attesting to the unknown whereabouts of the original Debt Certificate, the Village is hereby authorized to direct the Certificate Registrar (as defined in the Original Ordinance) to cancel the original Debt Certificate and to issue to the Purchaser an amended Debt Certificate in the form attached hereto as Exhibit A.

Section 6. Severability. If any section, paragraph, clause, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Ordinance.

[Remainder of Page Intentionally Left Blank]

Section 7. Repeal. All ordinances, resolutions, or parts thereof in conflict herewith be and the same are hereby repealed, and this Ordinance shall be in full force and effect forthwith upon its adoption.

	Aye	Nay	Absent	Abstain
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

Adopted: _____, 2018

President, Village of Huntley,
McHenry and Kane Counties, Illinois

Attest:

Village Clerk, Village of Huntley,
McHenry and Kane Counties, Illinois

EXHIBIT A

Form of Amended Debt Certificate

REGISTERED
NO. 2

REGISTERED
\$3,000,000

**UNITED STATES OF AMERICA
STATE OF ILLINOIS
COUNTIES OF MCHENRY AND KANE
VILLAGE OF HUNTLEY
DEBT CERTIFICATE, SERIES 2017**

Registered Owner: AMERICAN COMMUNITY BANK & TRUST

Principal Amount: \$3,000,000

[1] KNOW ALL PERSONS BY THESE PRESENTS, that the Village of Huntley, McHenry and Kane Counties, Illinois (the "Village"), hereby acknowledges itself to owe and for value received promises to pay from the source and as hereinafter provided to the Registered Owner identified above, or registered assigns as hereinafter provided, on the dates hereinafter set forth, the Principal Amount identified above and to pay interest on such Principal Amount from September 1, 2017, or from the most recent interest payment date to which interest has been paid at the interest rate per annum identified below, until said Principal Amount is paid. This Certificate shall bear interest at the rate of 3.075% per annum (computed on a 365/360 basis) payable in (a) 179 monthly installments of both principal and interest, beginning on October 1, 2017, and on the 1st day of each month thereafter, to and including August 1, 2032, and (b) a final installment for all remaining principal and interest due on this Certificate on September 1, 2032, all in accordance with the Amortization Schedule attached to this Certificate. Notwithstanding the foregoing, (i) in the event a Determination of Taxability occurs (as such capitalized term is defined in Ordinance No. (O) 2017-08.39 authorizing the issuance of the

Certificate, adopted by the President and Board of Trustees of the Village on the 24th day of August, 2017), as amended by Ordinance No. (O) 2018-_____, authorizing the amendment of the Certificate, adopted by the President and Board of Trustees of the Village on the 22nd day of March, 2018, the interest rate of the Certificate shall be automatically adjusted to 4.73%, and (ii) in the event the United States federal corporate tax rate for the highest corporate tax bracket changes, the interest rate on the Certificate will be adjusted as follows:

<u>Highest Corporate Tax Bracket</u>	<u>Adjusted Interest Rate</u>
Corporate tax rate of 25% or less	3.310%
Corporate tax rate greater than 25% and less than 34%	3.250%
Corporate tax rate of 34% or more	3.075%

Upon a change in interest rate, the Purchaser shall provide a schedule of monthly payments, adjusted to take into account any change in interest rate, to continue full amortization of the Certificate through maturity. American Community Bank & Trust, Huntley, Illinois shall act as paying agent and registrar (the "Certificate Registrar") for this Certificate. Payments of interest and principal on the Certificate shall be made to the Registered Owner hereof as shown on the registration books of the Village maintained by the Certificate Registrar at the close of business on the 1st day of the month of each payment date and shall be paid by check or draft of the Certificate Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books or at such other address furnished in writing by such Registered Owner to the Certificate Registrar.

[2] Reference is hereby made to the further provisions of this Certificate set forth on the reverse hereof and such further provisions shall for all purposes have the same effect as if set forth at this place.

[3] It is hereby certified and recited that all conditions, acts, and things required by law to exist or to be done precedent to and in the issuance of this Certificate did exist, have happened, been done and performed in regular and due form and time as required by law; that the indebtedness of the Village, including the issue of certificates of which this is one, does not exceed any limitation imposed by law; that the obligation to make payments due hereon is a general obligation of the Village payable from any funds of the Village legally available for such purpose, that the Village shall appropriate funds annually and in a timely manner so as to provide for the making of all payments hereon when due. As additional security for the payment of the Certificate, the Village hereby pledges the Sewer Revenues (as hereinafter defined) to the payment of the principal of and interest on the Certificate. "Sewer Revenues" means all amounts collected by the Village from rates, rents, or charges for the use of the Village's sewerage system, THE OWNER OF THIS CERTIFICATE ACKNOWLEDGES THAT THERE IS NO STATUTORY AUTHORITY FOR THE LEVY OF A SEPARATE TAX IN ADDITION TO OTHER TAXES OF THE VILLAGE OR THE LEVY OF A SPECIAL TAX UNLIMITED AS TO RATE OR AMOUNT TO PAY ANY OF THE AMOUNTS DUE HEREUNDER.

[4] This Certificate shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Certificate Registrar.

[5] This Certificate is issued by the Village to finance various improvements in the Village's water treatment facilities, in full compliance with the provisions of the Illinois Municipal Code (the "Municipal Code"), and the Local Government Debt Reform Act of the

State of Illinois (the “Debt Reform Act”), and all laws amendatory thereof and supplementary thereto, and is authorized by the President and Board of Trustees of the Village by an ordinance duly and properly adopted for that purpose, in all respects as provided by law. This Certificate has been issued in evidence of the indebtedness incurred pursuant to a certain Installment Purchase Agreement (the “Agreement”), dated as of September 1, 2017, entered into by and between the Village and the Village Treasurer thereof, as Seller-Nominee, to which reference is hereby expressly made for further definitions and terms and to all the provisions of which the holder by the acceptance of this Certificate assents.

[6] This Certificate is subject to provisions relating to registration, transfer, exchange, and redemption, and such other terms and provisions relating to security and payment as are set forth in the Ordinance, to which reference is hereby expressly made, and to all the terms of which the registered owner hereof is hereby notified and shall be subject.

[7] The Village and the Certificate Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes and neither the Village nor the Certificate Registrar shall be affected by any notice to the contrary.

[8] IN WITNESS WHEREOF, said Village of Huntley, McHenry and Kane Counties, Illinois, by its President and Board of Trustees, has caused this Certificate to be signed by the manual or duly authorized facsimile signatures of the President and to be attested by the manual or duly authorized facsimile signature of the Village Clerk thereof, and has caused the seal of the Village to be affixed hereto or printed hereon, all as of the dated date identified above.

(SEAL)

Village President, Village of Huntley,
McHenry and Kane Counties, Illinois

ATTEST:

Village Clerk, Village of Huntley
McHenry and Kane Counties, Illinois

Date of Authentication: _____, 2018

CERTIFICATE
OF
AUTHENTICATION

Certificate Registrar and Paying Agent:
American Community Bank & Trust
Huntley, Illinois

This Certificate is the Certificate described in the within-mentioned Ordinance and is the Debt Certificate, Series 2017, of the Village of Huntley, McHenry and Kane Counties, Illinois.

AMERICAN COMMUNITY BANK & TRUST,
as Certificate Registrar

By: _____
Authorized Officer

(ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto _____

(Name and Address of Assignee)

the within Certificate and does hereby irrevocably constitute and appoint _____

attorney to transfer said Certificate on the books kept for registration thereof with full power of substitution in the premises.

Dated: _____

Signature guaranteed: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears upon the face of the within Certificate in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A

Amortization Schedule

Attached hereto.

Agenda Item: **Consideration of a Resolution Updating Village Financial Policies**

Department: **Finance Department**

Introduction

The Village's Financial Policies are reviewed and adopted at least once a year during the budget process. However, in reviewing some of the current financial policies, staff has identified the need to update some of the language.

Staff Analysis

Staff has reviewed the Villages current Financial Policies and is proposing the following updates:

1. Current - The General Fund budget is balanced on a one-time revenue transfer to capital funds or projects as designated by the Village Board.

Proposed - Any surplus of actual revenues over expenditures that are above the 25% reserve level will be budgeted the following year as a one-time revenue transfer to capital funds or projects as designated by the Village Board.

2. Current - Any revisions to the budget that increase total expenditures of any fund must be approved by the Village Board.

Proposed - The Village Board must approve any revisions to the budget that increase total expenditures of any fund.

3. Current - Collateralization: Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC or SIPC limits, excluding interest, must be secured by some form of collateral, witnessed by a written agreement. Pledged collateral shall be held in safekeeping by the Federal Reserve Bank of Chicago (or other independent third party designated by the Finance Director or his/her designee) in the name of the municipality. In addition, the value of the pledged collateral must be market to market monthly, or more frequently depending on the volatility of the collateral pledged. Last, the Village requires that the amount of collateral pledged equal 110% of the uninsured amount on deposit.

Proposed - Collateralization: Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits must be secured by some form of collateral, witnessed by a written agreement and held at an independent third party institution in the name of the Village of Huntley. To secure the safekeeping of the deposits, the depository shall pledge certain securities, in an amount equal to 110% of the market value of deposits in excess of the amount, if any, insured by the Federal Deposit Insurance Corporation, to the customer as provided herein. All securities so pledged (the "securities") shall be of the United States government or its agencies or instrumentalities or interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law. The pledged securities shall be transferred to the disinterested banking institution or safe depository or the trust department of the pledging bank (the

“custodian”) mutually agreed upon by the customer and the depository. Single institution collateral pools or other forms of collateralization shall be permitted as allowed by Federal, State or local law.

Strategic Plan Priority

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as strategic priority. Reviewing and updating the financial policies is supportive of this priority.

Financial Impact

These policies provide continuity for staff and assist in maintaining sound fiscal practices that have created a financially stable, sustainable and professional Village.

Legal Analysis

Updating these policies will have a positive impact on the Village’s ability to maintain financial responsibility while complying with applicable laws and regulations.

Action Requested

A motion of the Village Board to Approve a Resolution Updating Village Financial Policies.

Exhibits

- Financial and Debt Management Policy Document
- Draft Resolution



FINANCIAL AND DEBT MANAGEMENT POLICIES

The Village's financial policies and goals, compiled below, set forth the basic framework for the overall fiscal management of the Village including the adoption of a balanced budget in the General Fund. A balanced budget provides for revenues and expenditures budgeted equally. ~~The General Fund budget is balanced on a one-time revenue transfer to capital funds or projects as designated by the Village Board.~~ Any surplus of actual revenues over expenditures that are above the 25% reserve level will be budgeted the following year as a one-time revenue transfer to capital funds or projects as designated by the Village Board.

The following budget policies serve to assist with the decision-making process and provide guidelines for evaluating both current services and future programs. These policies are meant to assist the Village Board and Village management staff in making budgetary decisions based on sound financial principles. These policies are not intended to be comprehensive or exhaustive but are meant to establish a solid foundation for the financial management of the Village and provide continuity for staff. Staff will work within the context of these policies while continuing to explore lawful, creative and insightful financial recommendations to present to the Village Board for their consideration and possible implementation.

BUDGET POLICIES

Purpose: The Village Manager shall submit an annual budget to the Village Board, which is within the Village's ability to pay. The annual budget should provide for the following:

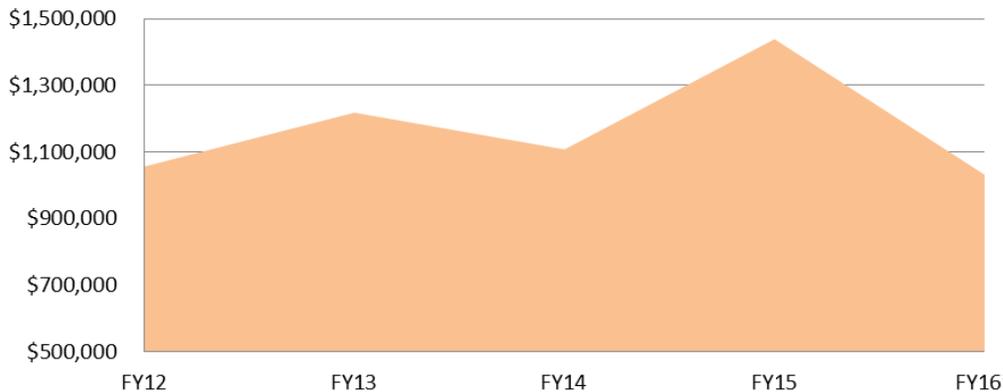
1. The Government Officer Finance Association (GFOA) recommends, at a minimum, to maintain an unrestricted budgetary fund balance in the General Fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The reserve shall be the minimum cash and cash equivalent unencumbered monies kept available to the Village at all times and shall be reflected in the "Equities" portion of the balance sheet in the Village's financial reports. Reserves have also been established for the Water and Sewer Operating Funds.
2. The Village shall prepare capital improvement plans and review staffing plans in order to maintain the Village's capital equipment and infrastructure, and maintain or enhance the current levels of service. The update to the Village's Five-Year Capital Improvement Plan (CIP) is included in the budget document. The Staffing Plan is also included with the budget document.
3. The Village will attempt to maintain a diversified and stable revenue system to shelter it from short-term fluctuations in any one revenue source. The Village will review all fees and charges on an annual basis through the budget process.
4. The Village has adopted sections 5/8-2-9.1 through and including 5/8-2-9.10 of Chapter 65 of the Illinois Compiled Statutes providing for an annual municipal



budget. The Village maintains strict budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the annual budget approved by the Board of Trustees. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the fund level. Any revisions to the budget that increase total expenditures of any fund must be approved by the Village Board. The Village Board must approve any revisions to the budget that increase total expenditures of any fund.

5. The annual budget may contain money set aside for contingency purposes not to exceed 10% of the total budget, which monies may be expended for contingencies upon a majority vote of the corporate authorities then holding office.
6. Budgets are prepared on the cash basis of accounting, under which transactions are recognized when cash is received or disbursed. Budgets are adopted and integrated into the accounting system as a control device during the year for the general, special revenue, debt service and capital project funds. All budgets lapse at the end of the fiscal year for which the budget is adopted.
7. The Village has adopted a one-time revenue policy. This policy prohibits the use of one-time General Fund revenues to fund operations. Sound financial management dictates the need for adequate fund balances to enable the Village to respond to adverse circumstances without jeopardizing essential Village services. One-time revenues in excess of budgeted revenues will be transferred for the use of one-time expenditures. These transfers can be used to fund a capital project, equipment purchases, or any other non-operational purpose. Balances will be updated upon the completion of the annual audit at which time a budget amendment may be prepared for the current year and/or additional transfers may be budgeted in the following budget cycle process.

One-Time Revenue Transfer History



	FY12	FY13	FY14	FY15	FY16*
One Time Revenue Transfer	\$1,055,478	\$1,217,495	\$1,106,883	\$1,438,396	\$1,030,652



FUND BALANCE POLICIES

Purpose: Fund balance measures the net financial resources available to finance expenditures of future periods. Fund balance reserve policies are established to avoid cash flow interruptions, generate investment income, and reduce the need for borrowing. The fund balance reserves identified within this policy are the minimum balances necessary to accomplish these objectives.

Part I – Governmental Funds

This section only applies to fund balances reported in the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

The Village’s flow assumptions are stated in the budget document to allow for implementation of GASB 54. The Governmental fund balance categorizations are as follows:

Nonspendable Fund Balance

Represents fund balances that are not in spendable form or are required to be maintained intact.

Restricted Fund Balance

Represents fund balances are subject to external limitations or enabling legislation.

Committed Fund Balance

Represents fund balances used for specific purposes determined by a formal action of the Village Board.

Assigned Fund Balance

Represents fund balances that are intended to be used for specific purposes.

Unassigned Fund Balance

Represents fund balance available for any purpose; reported only in the General Fund.

The flow assumptions are based upon the definitions stated above. The Village will spend the most restricted fund balances first, in the following order:

1. Restricted
2. Committed
3. Assigned
4. Unassigned



The Village Board's determination of authority to assign fund balances is stated in the budget document to allow for implementation of GASB 54. Authority to determine assigned fund balances is conveyed to both the Village Manager and the Director of Finance/Village Treasurer.

Reserves:

General Fund: Unassigned fund balance will be maintained at a minimum level equal to 25% of annual expenditures. The Village's unassigned General Fund balance will be maintained to provide the municipality with sufficient working capital and a margin of safety to address emergencies without borrowing.

TIF Funds: These Funds should be self-supporting and should maintain a fund balance equivalent to meet the planned improvements identified in a multi-year capital schedule(s).

Capital Projects Fund, Street Improvement Fund and Municipal Building Fund: These Funds are used for resources accumulated and used in right of way improvements such as street repair, street reconstruction, curb and gutter replacement, downtown improvements and facility improvements. The Capital Projects Funds should work toward establishing a fund balance at a minimum dollar amount to meet the planned improvements identified in a multi-year capital replacement schedule(s).

Part II - Enterprise, Internal Service, & Fiduciary Funds

This section applies to Funds outside the scope of GASB 54.

Restricted Net Assets: The component of net assets restricted by external parties, constitutional restrictions, and enabling legislation.

Net Assets Invested in Capital Assets, Net of Related Debt: A component of net assets calculated by reducing capital assets by accumulated depreciation and the principal portion of related debt.

Unrestricted Net Assets: The portion of net assets that is neither restricted nor invested in capital assets net of related debt.

Reserves:

Water Operating Fund: The unrestricted net assets of the Water Fund will be maintained at a minimum level equal to 25% of the annual budgeted operational expenses. Net position above 25% will be transferred annually to the Water Capital Fund for use in funding the Water Capital plan.

Water Capital Projects Fund and Equipment Replacement Fund: This fund will be used to account for all capital revenues and expenditures to Water Capital as approved by the Village Board in the annual budget. Capital projects include existing water infrastructure for water mains, wells, treatment plants, pumping systems and water towers. The Capital Projects Fund should work toward establishing a fund balance at a



minimum dollar amount to meet the planned improvements identified in a multi-year capital replacement schedule(s).

Sewer Operating Fund: The unrestricted net assets of the Sewer Fund will be maintained at a minimum level equal to 25% of the annual budgeted operational expenses. Net position above 25% will be transferred annually to the Sewer Capital Fund for use in funding the Sewer Capital plan.

Sewer Capital Projects Fund and Equipment Replacement Fund: This fund will be used to account for all capital revenues and expenditures to Sewer Capital as approved by the Village Board in the annual budget. Capital projects include existing sewer infrastructure for sewer mains, treatment facilities and lift stations. The Capital Projects Fund should work toward establishing a fund balance at a minimum dollar amount to meet the planned improvements identified in a multi-year capital replacement schedule(s).

The Benefits Fund: This fund should maintain unrestricted net assets of three months of IPBC premium and additional reserves equal to 25% of General Fund expenditures. These additional reserve dollars may be used as transfers for one-time capital projects, fleet, equipment or facilities, or for emergent operational needs as determined by staff and with Village Board approval.

EQUIPMENT REPLACEMENT FUND POLICIES

Purpose: The Village has established the Equipment Replacement Fund (ERF) to encourage departments to set aside funds each year for the eventual replacement of existing equipment and to avoid significant fluctuations in the operating budget from one year to the next. In order to build and maintain sufficient funds on hand to replace items at the end of their useful life, transfers by each department from the General Fund are determined annually through the budget process. The remainder of this policy is intended to provide guidance as to how the ERF will operate.

The Equipment Replacement Fund shall be used only to replace existing equipment owned by the Village. The fund shall not be used to purchase equipment not currently owned by the Village. Requests for new equipment shall be made as part of the annual operating budget and must be approved by the Village Manager and the Village Board before acquisition.

Only those items which individually have a replacement cost of more than \$10,000 or groups of similar equipment (e.g. personal computers, bullet proof vests, etc.) which, in the aggregate, exceed \$10,000 with a useful life of more than one year shall be included in the ERF. Departments shall include individual items or groups of items with a value of less than \$10,000 in their annual operating budget.

The cost of items associated with new vehicles such as vehicle markings, light bars, radios and similar equipment shall be included in the replacement cost of the vehicle.



The replacement cost and useful life for each vehicle or technology related equipment will be re-evaluated by the individual departments on an annual basis. This re-evaluation may change the annual amounts that programs contribute for the replacement of each item. Final capital asset replacement decisions using ERF monies will be discussed and approved by the Village Board as part of the annual budget process.

When ERF equipment is sold, the proceeds of the sale shall be credited to the ERF Fund.

From time to time, departments may be assigned previously used technology related equipment from within their department or another department in the Village. The Assistant Village Manager, in consultation with the IT Manager and Department Head, shall recommend that such equipment be assigned to a department when it meets the department's needs and when doing so will help avoid the expense of purchasing new equipment. Consideration shall be given to the annual operating cost of maintaining the used equipment when deciding whether or not to continue using it. The Village Manager shall have the final say in determining whether or not previously used technology is assigned to a department.

REVENUE AND EXPENDITURE POLICIES

Purpose: Revenues

The Village desires to maintain a diversified and stable revenue base to reduce the impacts of fluctuations in any one revenue source. The revenue mix combines elastic and inelastic revenue sources to minimize the effects of an economic downturn. The Village also incorporates the following principles related to revenues as it furthers its financial planning and fulfills its fiscal responsibilities:

1. The Village policy is to keep its property tax rate as low as possible. The following components shall be followed in priority order each year when establishing the property tax levy:
 - a. Levy for Police and IMRF pensions per actuary calculations. If the actuarial reports indicated a higher employer contribution is needed, said increase will need to be added to the Village's overall previous year levy request to avoid underfunding.
 - b. Levy for FICA.
 - c. Levy for general obligation (GO) bond principal and interest less abatements. Currently the Village has no GO debt.
 - d. Levy to support General Fund operations including Police, Public Works (Streets & Underground Utilities and Building & Grounds), Development Services, Finance, Human Resources, I.T. and Village Manager's Office. The

annual increase for this component tie to additional dollars available for new growth.

- e. Levy to fund additional personnel as determined by the Village Board.
2. All user charges and charges for service will be sufficient to finance all operating and debt service costs for the Water Funds and Sewer Funds.
3. The Village Manager should impose spending limits if, in his/her judgment, revenues will be below original estimates. Staff should review and monitor on a monthly basis expenditures to assure control of spending within available revenues.
4. Ongoing transfers will be made from the General Fund to the Equipment Replacement Fund on an annual basis to help plan for the purchasing of large capital equipment needs.

Expenditures

The Village will strive to adhere to the following policies:

1. The Village will consistently budget the minimum level of expenditures, which will provide for the public well-being and safety of the residents and businesses of the community.
2. Expenditures will be within the confines of generated revenue. Fund balances will not be used to pay for operating expenditures except in the case of emergencies and after careful consideration.



CASH MANAGEMENT/INVESTMENT POLICIES

Purpose: It is the policy of the Village of Huntley to invest public funds in a manner that will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Village and conforming to all state and local statutes governing the investment of public funds. This policy shall allow and conform to the Public Funds Investment Act 30 ILCS 235.

The primary objective, in order of priority is:

- **Legality** - The administration of this investment policy and the investment transactions authorized herein shall conform with the State of Illinois Public Funds Investment Act 30 ILCS 235 and with Federal and local law as well as internal policies and procedures.
 - **Safety of Principal** - Each investment transaction shall seek to ensure preservation of capital and protection of investment principal
 - **Liquidity** - Sufficient liquidity shall be maintained to enable the Village to meet all cash flows resulting from operations and which may be reasonably anticipated.
 - **Rate of Return** - The overall investment portfolio shall be designed to attain competitive market rate of return commensurate with the Village's investment risk restraints, cash flow characteristics and prudent investment principles.
1. The Village will avoid any transaction that might impair public confidence. Investments shall be made with judgment and care, under current circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs.
 2. The Village of Huntley Police Pension Fund Board has adopted a separate investment policy, which also conforms to Illinois Pension Code authorized investments and is managed by a professional investment management firm.
 3. All monies due the Village shall be collected as promptly as possible. Monies that are received shall be deposited in an approved financial institution no later than the next business day after receipt by the Village.
 4. **Collateralization:** Funds on deposit (checking accounts, certificates of deposit, etc.) in excess of FDIC limits ~~or SIPC limits, excluding interest~~, must be secured by some form of collateral, witnessed by a written agreement and held at an independent third party institution in the name of the Village of Huntley. To secure the safekeeping of the deposits, the depository shall pledge certain securities, in an amount equal to 110% of the market value of deposits in excess of the amount, if any, insured by the Federal Deposit Insurance Corporation, to the customer as provided herein. All securities so pledged (the "securities") shall be of the United States government or its agencies or instrumentalities or interest bearing bonds of any county, township, city, village, incorporated town, municipal corporation, or school district, of the State of



~~Illinois, of any other state, or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law. The pledged securities shall be transferred to the disinterested banking institution or safe depository or the trust department of the pledging bank (the "custodian") mutually agreed upon by the customer and the depository. Single institution collateral pools or other forms of collateralization shall be permitted as allowed by Federal, State or local law.- Pledged collateral shall be held in safekeeping by the Federal Reserve Bank of Chicago (or other independent third party designated by the Finance Director or his/her designee) in the name of the municipality. In addition, the value of the pledged collateral must be market to market monthly, or more frequently depending on the volatility of the collateral pledged. Last, the Village requires that the amount of collateral pledged equal 110% of the uninsured amount on deposit.~~

5.4. Maximum Maturities: To the extent practicable, the Village of Huntley shall attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the Village of Huntley will not directly invest in securities maturing more than 3-years from the date of purchase.

Reserve funds may be invested in securities exceeding 3-years if the maturity of such investments is made to coincide as nearly as practicable with the expected use of the funds.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICIES

The accounting policies of the Village are in accordance with generally accepted accounting principles in conformance with Generally Accepted Accounting Principles (GAAP) for governmental entities as established by the Governmental Accounting Standards Board (GASB). The following is a summary of the significant accounting policies of the Village.

1. The Village is a municipal corporation established under Illinois compiled Statutes governed by an elected Board of Trustees and Village President. The Village has determined that the Police Pension Fund, Special Service Areas, and Tax Increment Financing District, should be incorporated into the Village's reporting entity.
2. The accounts of the Village are organized on the basis of funds and accounts groups, each of which is considered a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenue, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.
3. The Village shall have an annual audit conducted on its financial records by a qualified, independent public accounting firm. The audit shall be conducted on an annual basis to be completed and filed within six months after the end of each fiscal year. The Village should submit its Comprehensive Annual Financial Report (CAFR)



to the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.

CAPITAL ASSET POLICIES

Purpose: Capital assets purchased or acquired with an original cost of \$25,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. General capital assets are long-lived assets of the Village as a whole. Infrastructure such as streets, are capitalized. In the case of the initial capitalization of general infrastructure assets (i.e., those reported by the governmental activities), the government chose to include all such items regardless of their acquisition date. The valuation basis for general capital assets are historical cost, or where historical cost is not available, estimated historical cost based on replacement costs.

Capital assets in the proprietary funds are capitalized in the fund in which they are utilized. The valuation bases for proprietary fund capital assets are the same as those used for the general capital assets. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation on all assets is computed and recorded using the straight-line method of depreciation over the following estimated useful lives:

	<u>Years</u>
Buildings	40
Machinery and Equipment	10-40
Extensions and Transmission Lines	40
Infrastructure	30
Vehicles	3-20

DEBT MANAGEMENT POLICY

The Village employs the following objectives in managing its debt:

1. Long-term debt will be issued to fund capital improvements that cannot be financed utilizing current revenues.
2. Debt financing will not exceed the useful life of the project.
3. The Village will utilize current revenue sources prior to the issuance of general obligation bonds.
4. Long-term debt will not be used to fund operations.



5. The Village will maintain communications with bond rating agencies regarding financial condition and follow full disclosure policies.

RESOLUTION UPDATING CERTAIN FINANCIAL MANAGEMENT POLICIES

Resolution (R)2018-03.xx

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, it is good practice to formally review certain financial management policies governing issues such as: Budgeting, Revenues and Expenditures, Accounting and Financial Reporting, Debt Management, Investments and Capital Assets; and

WHEREAS, the Village Board has made it a practice to review said policies from time to time.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village Board hereby approves the adoption of certain financial policies as attached.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March, 2018.

APPROVED:

Village President

ATTEST :

Village Clerk

Petition: **Consideration of an Ordinance Approving the 2018 Village of Huntley Zoning Map Update**

Department: **Development Services - Planning and Zoning Division**

Introduction

Annually, in accordance with the Huntley Zoning Ordinance the Village is required to formally adopt an updated zoning map. The required notice, informing the public of the revised map, appeared in the Northwest Herald during the week of March 7, 2018.

Staff Analysis

The following zoning reclassifications and updates are reflected on the proposed map:

- (1) *Huntley Springs Independent Senior Living facility* - The map has been updated to reflect the roadways (McGlade Drive, Samantha Lane, and Sarah Avenue) within the subdivision approved per Ordinance 2017-05.24.

Financial Impact

None.

Legal Analysis

None.

Action Requested

A motion of the Village Board to Approve an Ordinance Sdopting the 2018 Village of Huntley Zoning Map.

Exhibits

- 2018 Zoning Map
- Draft Ordinance

**AN ORDINANCE APPROVING AND ADOPTING
THE ANNUAL VILLAGE OF HUNTLEY
ZONING MAP**

Ordinance (O)2018-03.xx

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, in accordance with the Zoning Ordinance, the Village of Huntley is required to annually adopt an update of the Village's official Zoning Map.

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES as follows:

SECTION I: The Village of Huntley Zoning Map, dated March 22, 2018, a copy of which is attached hereto, is approved and adopted.

SECTION II: The Village President and Village Clerk are authorized to sign and record, as necessary, the Zoning Map.

SECTION III: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	Aye	Nay	Absent	Abstain
Trustee Goldman	_____	_____	_____	_____
Trustee Hoeft	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Piwko	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 22nd day of March 2018.

APPROVED:

Village President

ATTEST:

Village Clerk