

# MEMO



To: Mayor Hoeft and Board of Trustees

From: David J. Johnson, Village Manager

Date: May 21, 2021

Re: **May 27, 2021 Village Board Meeting and Liquor Commission Hearing**

Included please find the agenda and supporting documentation for the May 27, 2021 Village Board Meeting and Liquor Commission. The Liquor Commission will begin immediately following the close of the Board Meeting.

As you will see on the Village Board Agenda, the Village will be recognizing the members of the Huntley High School Journalism Team for coming in 1<sup>st</sup> Place at State.

**Reminder:** As noted previously, please wear a facemask into the building and until you are seated at your spot.

Please do not hesitate to contact us should you have questions or need additional information on any of the agenda items.

**PUBLIC MEETING NOTICE AND AGENDA  
VILLAGE OF HUNTLEY  
VILLAGE BOARD MEETING**

**THURSDAY, MAY 27, 2021  
7:00 P.M.**



Due to restrictions associated with the COVID-19 pandemic, seating capacity is limited in the Village Board Room. Additional limited capacity will be provided in the lobby's overflow seating area. The lobby has a live audio feed to the meeting. All those in attendance will be required to follow proper social distancing and face covering guidelines.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Appointment of Curt Kittel to the Village Board of Trustees
5. Special Recognition:
  - a) Huntley High School Journalism Team – State Champions
6. Public Comments
7. Items For Discussion and Consideration:
  - a) Consideration – Approval of the May 13, 2021 Village Board, and the May 19, 2021 Special Village Board Meeting Minutes
  - b) Consideration – Approval of the May 27, 2021 Bill List in the amount of \$696,810.98
  - c) Consideration – An Ordinance Approving Changing the Street Name of Kreutzer Road west of Route 47 to Charles H Sass Parkway
  - d) Consideration – An Ordinance Approving Site Plan Review for MTM Property Group LLC for a 6,000 SF Light Industrial Building and Associated Site Improvements, including any necessary relief, on Lot 7 of Kishwaukee Center Lot 3 Resubdivision
  - e) Consideration – An Ordinance Approving a Special Use Permit for the Expansion of an Indoor Recreation Facility in the “M” Manufacturing District for Royalty Gymnastics, Tumble, and Dance, located at 10757 Wolf Drive
  - f) Conceptual Review – Proposed Rezoning of 48 Acres at Regency Square from “BP” Business Park and “C-2” Commercial to “MF-2” Multi-Family Residential
  - g) Consideration – Approval of Payout Request No. 4 & Final to Municipal Well & Pump for the Well No. 8 Pump Rehabilitation Project in the amount of \$60,752.04

- h) Consideration – Approval of Payout Request No. 1 to Safe Step, LLC for the 2021 Sidewalk Cutting Program in the Amount of \$104,592.39
- i) Consideration – A Resolution Approving the Bid Award to Precision Pavement Markings Inc. through the Municipal Partnering Initiative (MPI) for the 2021 Paint Pavement Marking Program
- j) Consideration – Resolution Awarding a Contract to A&A Paving through The Interlocal Purchasing System (TIPS) Cooperative Purchasing Program for the 2021 Seal Coating Program
- k) Consideration – Eakin Creek Interceptor Sewer Design Engineering
  - i. A Resolution Approving a Professional Services Agreement with Christopher B. Burke Engineering, LTD in an Amount Not to Exceed \$91,700 for Eakin Creek Interceptor Sewer Design Engineering
  - ii. An Ordinance Approving an Amendment to the FY21 Budget in the amount of \$91,700 for Eakin Creek Interceptor Sewer Design Engineering
- l) Consideration – A Resolution Declaring Surplus Property and Granting Approval of the Sale and/or Disposal of Village-Owned Property
- m) Consideration – A Resolution Authorizing Expenditure of Funds for the Purchase of Information Technology Support Services
- n) Consideration – A Resolution Awarding a Five-Year Contract for Copier Leasing Services to Gordon Flesch Company, Inc.
- o) Transmittal of First Quarter for FY2021 Financial and Investment Reports for the Village of Huntley
- p) Consideration – A Resolution Approving a Temporary Use Permit for Huntley Festival Foundation d/b/a Huntley Fall Fest to Hold a Festival including a Carnival, Temporary Sign Request, and Waiving of Fees for Huntley Fall Fest, September 23-26, 2021

8. Village Attorney’s Report

9. Village Manager’s Report

10. Village President’s Report

11. Unfinished Business

12. New Business

13. Executive Session

- a) Property Acquisition, Purchase, Sale or Lease of Real Estate
- b) Review of Executive Session Minutes

14. Possible Action on any Closed Session Item

15. Adjournment

MEETING LOCATION  
Village of Huntley Municipal Complex  
10987 Main Street  
Huntley, IL 60142

The Village of Huntley is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding accessibility of the meeting or the facilities, are requested to contact Mr. David Johnson, Village Manager at 847-515-5200. The Village Board Room is handicap accessible.



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David J. Johnson, Village Manager

Agenda Item:           **Appointment of Curt Kittel to the Village Board of Trustees**

Department:           **Mayor's Office**

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Mayor Hoeft recommends the appointment of Mr. Curt Kittel to the Village Board of Trustees to serve the remaining two years of the term Mayor Hoeft previously held as Trustee when elected in 2019. The term of office would run through April 2023.

Mr. Kittel's letter of interest is attached.

# Curt P. Kittel

5/16/2021

Dear Village of Huntley Board Members,

I am writing to you today to express my interest in the Village Trustee vacancy. As an accomplished results-driven Commercial Sales Manager for Gordon Food Service with a passion for delivering on strategic objectives in Sales, Account Management, and Customer Services, I feel I can utilize these business learnings and experiences and apply them to better the community I grew up in and leave it stronger and better for the future of the Village.

My history in Huntley is deep rooted as I have lived in the community for over 28 years. I have worked at many local businesses from food to contracting, have attended both the old and new High Schools, and have seen the expansive evolution of the Village. Moving away in my late 20's and moving to an established community in Arlington Heights has given me the insight on what a complete community looks like and qualities we can strive for as a community.

I offer experience in driving business growth with a strategy-driven approach. My career history demonstrates my outstanding communication skills, efficient sales management, servant & situational leadership, as well as my reputation for being organized and dependable. Having served as Commercial Sales Manager and Customer Development Specialist, I am accustomed to the rigors of fast-paced, highly regulated environments requiring sharp attention to detail, exemplary accuracy, and outstanding communication skills. My business acumen will allow me to contribute immediately to this team to accelerate the achievement of the long-range goals of the Village.

In me, the Village of Huntley will gain a diligent, goal-oriented professional with the dedication and focus required to successfully fill the role of Village Trustee. As such, I would welcome the opportunity to meet and discuss this opening in detail. Thank you for your consideration. I look forward to hearing from you!

Sincerely,

Curt P. Kittel

Agenda Item:           **Special Presentation**

Department:           **Village Manager's Office**

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Mayor Hoeft will present the Huntley High School Journalism Team with Certificates of Recognition for coming in first place in the IHSA State Championship.

Agenda Item:            **Consideration – Approval of the May 13, 2021 Village Board,  
and the May 19, 2021 Special Village Board Meeting Minutes**

Department:           **Village Manager’s Office**

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**Introduction**

The following meeting minutes are presented for Village Board approval:

- May 13, 2021 Village Board
- May 19, 2021 Special Village Board

**Action Requested**

A motion of the Village Board to approve the May 13, 2021 Village Board, and the May 19, 2021 Special Village Board Meeting Minutes.

**VILLAGE OF HUNTLEY  
VILLAGE BOARD  
May 13, 2021  
MEETING MINUTES**

**CALL TO ORDER:**

A meeting of the Village Board of the Village of Huntley was called to order on Thursday, May 13, 2021 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Charles Sass; Trustees: Ronda Goldman, Tim Hoeft, Niko Kanakaris, Harry Leopold, John Piwko and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson, Deputy Village Manager Lisa Armour, Management Assistant Barbara Read, Village Clerk Rita McMahon, Deputy Chief Mike Klunk, Deputy Chief Todd Fulton, Director of Public Works and Engineering Timothy Farrell, Director of Development Services Charles Nordman, Director of Finance Cathy Haley, Director of Human Resources Chrissy Hoover, and Village Attorney John Cowlin.

**PLEDGE OF ALLEGIANCE:** Mayor Sass led the Pledge of Allegiance.

**SPECIAL PRESENTATION:**

- a) Proclamation – National Police Week, May 9-15, 2021

Mayor Sass read the following proclamation:

Honoring the Huntley Police Department and  
Law Enforcement Personnel Nationwide  
National Police Week, May 9 – May 15, 2021

WHEREAS, there are more than 900,000 law enforcement officers serving in communities across the United States, including the dedicated members of the Village of Huntley Police Department;

WHEREAS, since the first recorded death in 1791, more than 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty;

WHEREAS, the men and women of the Huntley Police Department have made the commitment to provide upstanding and unequalled dedication in serving and protecting Huntley residents, businesses and visitors;

WHEREAS, the Huntley Police Department sponsors community events and services such as Bike Huntley, National Night Out, Citizen Police Academy, Neighborhood Watch, and L.E.A.D. the Way just to name a few; and

WHEREAS, the mission statement of the Village of Huntley Police Department states “*With crime prevention and law enforcement as our cornerstone, the Huntley Police Department is committed to providing professional service through a well-trained staff working with the community and other departments and agencies to maintain a safe, friendly village*”.

NOW, THEREFORE, BE IT PROCLAIMED, on behalf of the Village Board of Trustees, I Village President Charles H. Sass, hereby request all residents to publicly salute the service of law enforcement officers in our great community and in all communities across the nation.

Deputy Chief Klunk accepted the certificate on behalf of the Police Department and the Village Board for their support of the Police Department.

b) Proclamation – National Public Works Week, May 16-22, 2021

Mayor Sass read the following proclamation:

Village of Huntley  
National Public Works Week Proclamation  
May 16-22, 2021

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of the Village of Huntley; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in the Village of Huntley to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61<sup>st</sup> annual National Public Works Week sponsored by the American Public Works Association so be it now,

RESOLVED I, Charles Sass, Village President do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

Director of Public Works and Engineering Timothy Farrell thanked the Village Board and stated that everyone in the Department, do enjoy providing the services to the Community and accepted the certificate on behalf of the Public Works and Engineering Department.

**PUBLIC COMMENTS:**

Chief Scott Ravagnie, Huntley Fire Protection District, on behalf of himself, the Board of Trustees and the District presented Mayor Sass with a plaque for his 20 years of service. Mayor Sass thanked Chief Ravagnie.

Superintendent Scott Rowe, Huntley Community School District 158, thanked Mayor Sass and Trustee Piwko for their years of service. Dr. Rowe thanked the Mayor for sticking to standards set forth for the community and by doing so resulted in an extremely strong School District by holding the standards at the

highest level which has contributed to the School District's financial stability. Small acts of strong leadership is why the community is strong today. Dr. Rowe thanked the Mayor for his time and leadership on behalf of the School District. Mayor Sass thanked Dr. Rowe.

**ITEMS FOR DISCUSSION AND CONSIDERATION:**

- a) Consideration – Approval of the April 22, 2021 Village Board Meeting and April 22, 2021 Liquor Commission Hearing Minutes

Mayor Sass reported that everyone was in attendance at the meetings.

**A MOTION was made to approve the April 22, 2021 Village Board Meeting and April 22, 2021 Liquor Commission Hearing Minutes.**

**MOTION: Trustee Leopold**

**SECOND: Trustee Piwko**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

- b) Consideration – Approval of the May 13, 2021 Bill List in the amount of \$398,726.08

Mayor Sass reported that \$78,624.48, or 19.8% of the Bills List total is allocated to the sum of the reimbursement for the Façade Improvement Reimbursement Grant, and budgeted project expenditures:

- \$52,700.00, payment to Sternberg Lighting for the 2021 Streetlight Replacement Program - Del Webb Boulevard & Hemmer Road.
- \$15,924.48, payment to Patrick Engineering Inc. for invoice 12 for Engineering Services for the Kreutzer Road Phase I Project.
- \$10,000.00, payment to the American Legion of Huntley for the Façade Improvement Reimbursement Program Grant which was approved by the Village Board on April 8, 2021.

Mayor Sass asked if the Village Board had any comments or questions; there were none.

**A MOTION was made to approve the May 13, 2021 Bill List in the amount of \$398,726.08.**

**MOTION: Trustee Kanakaris**

**SECOND: Trustee Goldman**

**AYES: Trustees: Goldman, Hoeft, Kanakaris, Leopold, Piwko, and Westberg**

**NAYS: None**

**ABSENT: None**

**The motion carried: 6-0-0**

**RECOGNITION OF TRUSTEE PIWKO:**

Trustee Westberg complimented Trustee Piwko on his 14 years of public service and stated that he has done Huntley proud. Trustee Westberg stated that Trustee Piwko was instrumental in many projects and that his work on bike paths was second to none. Trustee Westberg stated that while they didn't always agree, they always found a way to work together; diversity makes a good Board; communication and putting in the

work for our residents is what counts. Trustee Westberg thanked Trustee Piwko for his service and wished him the best in his future endeavors. Trustee Piwko thanked Trustee Westberg.

Trustee Leopold thanked Trustee Piwko for his service and all he did for the Village; he stated he was a good Board member with good thoughts that turned into realities for the Village.

Trustee Leopold also thanked Mayor Sass and stated that they didn't get off to a good start in 2001 but since then while they had different approaches they see things just about the same way. Trustee Leopold stated that there is no one on the Board that has the interests of the community of Huntley more at heart than Mayor Sass.

Trustee Goldman thanked Trustee Piwko for being her mentor when she was a new trustee eight (8) years ago and she appreciates everything that he did. Trustee Goldman stated that Trustee Piwko is honorable, trustworthy, and read every single item in the packet before the meetings and she will miss him and appreciates everything he did for the Village of Huntley and hopes that there is something that can use his services as well as the Village did. Trustee Piwko thanked Trustee Goldman.

Trustee Hoeft thanked Trustee Piwko for teaching him the ropes when he was new to the Village Board. Trustee Hoeft said that they didn't always agree but always came together as a Board for the best of community. Trustee Hoeft wished him well in his future endeavors and thanked him for his service.

Trustee Hoeft thanked Mayor Sass for bringing him onto the Zoning and Planning Commission in 2011 and then six (6) years on the Village Board. Trustee Hoeft stated that he echoes Trustee Leopold's thought that there is no one in this community with more heart and he appreciates all that Mayor Sass has done for the Village over the last 24 years.

Mayor Sass stated that he got to meet Trustee Piwko when the County was working on widening Algonquin Road and put him on the Plan Commission then in 2007 appointed him to the Village Board when there was an opening. Mayor Sass presented Trustee Piwko with a gift which read: John Piwko Village Trustee – thank you for your dedication, commitment and countless hours of service to the Huntley community.

Village Manager Dave Johnson echoed many of the comments already made and stated that Trustee Piwko is a true public servant who put in thousands of hours giving back to the community. He was always helping: farmers markets, CPA, directing traffic, CERT, as well as being Santa. Village Manager Johnson stated that on behalf of Staff he cannot thank him enough for his service.

Mayor Sass asked if Trustee Piwko wanted to say a few words. Trustee Piwko read the following statement: So normally I don't say much but tonight is an exception. 20 years ago this July we moved to Huntley. Nice town of 5700 people. Today we're pushing 30,000. For those that don't know we lost our first house to the county who decided that it was in the way of the Algonquin Road widening. It was during that process that I first met Chuck Sass and the late Carl Tomaso. We received much support from them during that fight, one that we lost. It was after that I decided that I wanted to give back to the community. So, I submitted my resume and soon thereafter Mayor Sass made his second-best decision which was to appoint me to the Planning Commission. About a year or so later Mayor Sass made his best decision ever and appointed me to the Village Board to fill an open position. That was a little over 14 years ago. I remember my first official meeting with Carl Tomaso. He told me that I would become a great trustee. He said 'always remember to think about what the residents would want you to do and vote that way'. That's something I've always done for the past 14 years. I'm very proud of what I accomplished. The downtown

revitalization which I feel responsible in getting started. I'm also very proud of the walkability in town, all the way down Rt 47 and along Algonquin Road, something I hope continues. I know Mayor Sass and I had our differences over the years but we always had the residents' best interest in mind. That is something I hope the new board continues to do. I want to thank Dave, Lisa, Rita, Barb and the rest of the staff for all their help when I needed it. I'm proud to call you my friends.

### **RECOGNITION OF MAYOR SASS:**

Trustee Westberg said that all good things must come to an end but they also say legacies live forever and that is what you are leaving behind, a legacy. Trustee Westberg said that Mayor Sass brought us from a population of 3,700 to a population of nearly 29,000 and noted the accomplishments of the Municipal Complex, the full interchange, the hospital and the countless things that he brought to the Village. Trustee Westberg also mentioned bringing life to those living out their golden years with Sun City; he kept his promise of "the country charm". He thanked Mayor Sass for his dedication to Huntley, always working long hours; driving around to make sure the garbage trucks weren't tearing up the roads. Trustee Westberg stated that everyone knows that Mayor Sass is not a tax and spend liberal. Trustee Westberg said that Mayor Sass has taught the Board that we can always make do with the funds we have in the budget. Trustee Westberg stated that they have full confidence that with Staff and the Board that they will also make the budget work. Trustee Westberg said that Mayor Sass is leaving a legacy and they will take it from here and thanked Mayor Sass.

Trustee Goldman said that she will miss Mayor Sass terribly and will miss his jokes. Trustee Goldman stated that it started off tenuous but then settled in like an old marriage. She said it will be hard not to have Mayor Sass at the dais but things change and move forward.

Village Clerk Rita McMahan reminisced about their 24 years working together and presented Mayor Sass with his gavel. Village Clerk McMahan also presented Mayor Sass with a photo of Mayor Sass's water tower signed with well-wishes by the 90+ employees of the Village.

Village Manager Dave Johnson noted the countless hours Mayor Sass worked behind the scenes for the betterment of the community. Village Manager Johnson spoke of when the Village went to surrounding communities and asked them to emulate Huntley by imposing impact and transition fees which has brought in almost \$23M to the Community School District 158; \$4.4M to the Huntley Park District; \$1.6M to the Huntley Library; and, \$3.6M to the Huntley Fire Protection District. Village Manager Johnson told Mayor Sass that he truly built this Village and put a foundation in place for the future and his legacy will live on forever and ensure that by naming a road after the Mayor. Village Manager Johnson stated that Kreutzer Road west will forever be known as Charles H. Sass Parkway.

Mayor Sass said that it has been an honor and privilege to serve the great Village of Huntley; it's the best place in McHenry County. Mayor Sass said that during his time he has had the opportunity to work with a lot of Trustees but they always had the best interest at heart for the people of Huntley and have always done a great job and thanked them. Mayor Sass thanked the outstanding staff they have had over the years and their dedication. Mayor Sass acknowledged the late village manager, Carl Tomaso and said they learned a lot from him. Mayor Sass stated with Carl's untimely death the Village did not miss a beat with Carl's student Dave Johnson taking over. Mayor Sass acknowledged Deputy Village Manager Lisa Armour taking over while Dave Johnson left and during the difficult time of Covid, Ms. Armour performed admirably. Mayor Sass thanked everyone and thanked his son, daughter-in-law and his four (4) grandchildren for attending the meeting.

## ADMINISTRATION OF THE OATH OF OFFICE

Village Clerk McMahon administered the Oath of Office:

- a) Trustee Ronda S. Goldman
- b) Trustee Mary Holzkopf
- c) Trustee JR Westberg
- d) Village President Timothy J. Hoeft

## VILLAGE MANAGER'S REPORT

Trustee Westberg thanked Village Manager Johnson, the Police Department and Public Works Department for the outstanding job they did with the closure of Route 47 at the railroad tracks for repair. Village Manager Johnson stated that the railroad was so appreciative with the assistance they received that they bought both Public Works and the Police Department breakfast. Village Manager Johnson stated that everyone is happy to have the repair of the road and tracks completed.

## VILLAGE PRESIDENT'S REPORT

Mayor Hoeft stated that he was humbled and honored to be able to serve the Village he grew up in, in this capacity. Mayor Hoeft stated that he could not do it without his wife and children, family and friends. Mayor Hoeft told Mayor Sass that he has looked up to him for quite a while and that Mayor Sass has showed him how to do the job to the best of his ability. Mayor Hoeft stated that they will continue with projects that Mayor Sass started and will be fiscally responsible with budgeting and thanked Mayor Sass for his 24 years of service.

**VILLAGE ATTORNEY'S REPORT:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

## ADJOURNMENT:

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 7:38 p.m.**

**MOTION: Trustee Holzkopf**

**SECOND: Trustee Leopold**

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Barbara Read  
Recording Secretary

**VILLAGE OF HUNTLEY  
SPECIAL VILLAGE BOARD  
May 19, 2021  
MEETING MINUTES**

**CALL TO ORDER:**

A Special Meeting of the Village Board of the Village of Huntley was called to order on Wednesday, May 19, 2021 at 7:00 p.m. in the Municipal Complex, Village Board Room, 10987 Main St., Huntley, Illinois 60142.

**ATTENDANCE:**

**PRESENT:** Mayor Timothy Hoeft; Trustees: Ronda Goldman, Mary Holzkopf, Niko Kanakaris, Harry Leopold, and JR Westberg.

**ABSENT:** None

**IN ATTENDANCE:** Village Manager David Johnson and Deputy Village Manager Lisa Armour.

**PLEDGE OF ALLEGIANCE:** Mayor Hoeft led the Pledge of Allegiance.

**PUBLIC COMMENTS:** None

**EXECUTIVE SESSION:**

**A MOTION was made at 7:01 p.m. to Enter into Executive Session for the selection of a person to fill a vacancy in a public office.**

**MOTION:** Trustee Westberg

**SECOND:** Trustee Leopold

**AYES:** Trustees: Goldman, Holzkopf, Kanakaris, Leopold and Westberg

**NAYS:** None

**ABSENT:** None

**The motion carried 5-0-0**

**A MOTION was made at 8:22 p.m. to Exit Executive Session.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Kanakaris

**The Voice Vote noted all ayes and the motion carried.**

**POSSIBLE ACTION ON ANY CLOSED SESSION ITEM:**

No action was taken on any Executive Session item.

**ADJOURNMENT:**

**There being no further items to discuss, a MOTION was made to adjourn the meeting at 8:23 p.m.**

**MOTION:** Trustee Leopold

**SECOND:** Trustee Kanakaris

**The Voice Vote noted all ayes and the motion carried.**

Respectfully submitted,

Lisa Armour  
Deputy Village Manager





**AGENDA ITEM**  
**VILLAGE BOARD MEETING: 5/27/2021**  
**Bills List Fiscal Year End 12/31/2021**

The following is a breakdown by Fund for the May 27, 2021 Bills List.

<b>FUND</b>	<b>DEPARTMENT</b>	<b>TOTALS</b>
100	General Fund *(Non-Expense Related Items)	\$309,070.10
100-10	Legislative & Executive	\$5,767.81
100-20-10	Village Manager's Office	\$2,220.92
100-20-21	Human Resources	\$814.77
100-20-22	Information Technology	\$3,776.98
100-30	Finance	\$27,600.30
100-50	Police Department	\$107,944.40
100-60-10	PW Admin/Engineering	\$1,780.17
100-60-61	Streets/Underground	\$34,653.44
100-60-62	Buildings & Grounds	\$1,109.35
100-70	Development Services	\$8,517.24
220	Cemetery	\$2,970.57
230	Public Liability Insurance	\$8,993.67
250	Special Service Area #5	\$5,372.00
400	Capital Projects Fund	\$39,240.42
410	Facilities & Grounds Maintenance	\$135.32
420	Street Improvement/Road & Bridge	\$13,637.77
440	Downtown TIF	\$1,000.00
480	Equipment Replacement	\$3,308.69
510	Water Operating	\$41,208.60
515	Water Capital Fund	\$115.00
520	Wastewater Operating	\$38,297.33
525	Wastewater Capital Fund	\$38,796.81
600	Benefits Fund	\$479.32
	<b>5/27/21 Bills Payable</b>	<b>\$696,810.98</b>
	<b>5/6/2021 Payroll Date</b>	<b>\$430,028.67</b>
	<b>Total Payroll</b>	<b>\$430,028.67</b>
	<b>Total Disbursements</b>	<b>\$1,126,839.65</b>

\*(Compliance Bond Refunds, Impact Fees, Sales Tax Rebates, Deposit Refunds, Pre-Paid Expenses, and A/R-Bulk Fuel)



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1005 - ULINE</b>	
FIRE EXTINGUISHER BRACKET #20 & 26 <i>General Fund-Police</i>	\$24.00
FIRE EXTINGUISHER BRACKET #24 & 25 <i>Equipment Replacement Fund-Police</i>	\$24.00
FIRE EXTINGUISHER BRACKET <i>Liability Insurance Fund</i>	\$12.00
SHIPPING <i>Equipment Replacement Fund-Police</i>	\$11.19
<b>1005 - ULINE Total</b>	<b>\$71.19</b>
 <b>1034 - MIDAMERICAN ENERGY SERVICES LLC</b>	
ELECTRICITY <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$16,370.58
<i>Water Operating Fund-Public Works-Water</i>	\$21,381.81
<b>1034 - MIDAMERICAN ENERGY SERVICES LLC Total</b>	<b>\$37,752.39</b>
 <b>1041 - DYNEGY ENERGY SERVICES</b>	
ELECTRICITY <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$5,969.26
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$1,875.93
<b>1041 - DYNEGY ENERGY SERVICES Total</b>	<b>\$7,845.19</b>
 <b>106 - AIRGAS NORTH CENTRAL</b>	
CREDIT <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$14.05)
MIG WELDING TIPS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$25.92
<b>106 - AIRGAS NORTH CENTRAL Total</b>	<b>\$11.87</b>
 <b>107 - AMS STORE &amp; SHRED LLC</b>	
GREEN & CLEAN DAY/SHREDDING <i>General Fund-Finance</i>	\$140.00
<i>General Fund-Legislative</i>	\$300.00
<i>General Fund-Police</i>	\$315.00
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$35.00
<i>General Fund-Village Managers Office-Administration</i>	\$70.00
<i>General Fund-Village Managers Office-Human Resources</i>	\$35.00
<b>107 - AMS STORE &amp; SHRED LLC Total</b>	<b>\$895.00</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1095 - AMAZON CAPITAL SERVICES INC</b>	
IPAD CASE, D-RING BINDERS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$34.14
LEGAL WRITING PADS <i>General Fund-Public Works-Administration</i>	\$28.96
OFFICE SUPPLIES FOR PRE-TREATMENT PROGRAM <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$263.93
<b>1095 - AMAZON CAPITAL SERVICES INC Total</b>	<b>\$327.03</b>
<b>110 - ACE HARDWARE</b>	
DRILL BIT SET, PUNCH ASSY, WD40 <i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$62.97
GRAFFITI REMOVER <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$34.56
HAMMER, TAPE MEASURE, ROPE <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$60.96
NUTS & BOLTS <i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$10.16
SNAP & CHAIN LINKS - VEH 1671 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$23.14
SNAP & CHAIN LINKS- VEH 1671 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$49.08
SNAP LINKS- VEH 1622 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$6.99
TIE DOWN RATCHETS/RESPONSE TRAILER & SQUAD 30 <i>General Fund-Police</i>	\$34.98
<b>110 - ACE HARDWARE Total</b>	<b>\$282.84</b>
<b>112 - ADVANCED BUSINESS NETWORKS INC</b>	
CAT6 EXT BOX & CABLE, FACE PLATE <i>Equipment Replacement Fund</i>	\$40.00
MONTHLY IT SERVICE 3 DAYS/WK ONSITE <i>General Fund-Development Services</i>	\$40.00
<i>General Fund-Police</i>	\$2,150.00
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$30.00
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,200.00
<i>General Fund-Village Managers Office-Information Technology</i>	\$900.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$2,840.00
<i>Water Operating Fund-Public Works-Water</i>	\$2,840.00
SPAM CNTRL SVC/ETHERNET SVCS/MONITORING&EXCHANGE SVC <i>General Fund-Village Managers Office-Information Technology</i>	\$2,107.95
<b>112 - ADVANCED BUSINESS NETWORKS INC Total</b>	<b>\$12,147.95</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>1125 - KIMBALL MIDWEST</b>	
SIGN HARDWARE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$81.00
<b>1125 - KIMBALL MIDWEST Total</b>	\$81.00
 <b>1126 - START GROUP</b>	
TRENCH COMPLIANCE TRAINING - 4/30/21	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,100.00
<b>1126 - START GROUP Total</b>	\$1,100.00
 <b>1133 - JAYDEV BREW d/b/a MORE BREWING CO.</b>	
SALES TAX REBATE - 1ST QTR 2021	
<i>General Fund</i>	\$541.16
<b>1133 - JAYDEV BREW d/b/a MORE BREWING CO. Total</b>	\$541.16
 <b>1150 - WEX HEALTH</b>	
MONTHLY FSA FEES	
<i>General Fund-Village Managers Office-Human Resources</i>	\$106.70
<b>1150 - WEX HEALTH Total</b>	\$106.70
 <b>1167 - KEPPLER, JERRY</b>	
TRAINING EXP REIMBURSEMENT	
<i>General Fund-Police</i>	\$62.88
<b>1167 - KEPPLER, JERRY Total</b>	\$62.88
 <b>1168 - SAFEWAY INC, CORP PAYMENT</b>	
SALES TAX REBATE - 1ST QTR 2021	
<i>General Fund</i>	\$31,298.74
<b>1168 - SAFEWAY INC, CORP PAYMENT Total</b>	\$31,298.74
 <b>1169 - MCMAHON, RITA</b>	
MISC SUPPLIES	
<i>General Fund-Legislative</i>	\$35.09
<b>1169 - MCMAHON, RITA Total</b>	\$35.09



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>132 - ARTISTIC ENGRAVING</b>	
BADGES FOR OFC PROKUSKI <i>General Fund-Police</i>	\$250.50
SHIPPING <i>General Fund-Police</i>	\$13.01
<b>132 - ARTISTIC ENGRAVING Total</b>	<b>\$263.51</b>
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC</b>	
PLAN REVIEW SERVICES #1123101 <i>General Fund-Development Services</i>	\$895.50
PLAN REVIEW SERVICES #1123154 <i>General Fund-Development Services</i>	\$450.00
PLAN REVIEW SERVICES #1123172 <i>General Fund-Development Services</i>	\$450.00
PLAN REVIEW SERVICES #1123198 <i>General Fund-Development Services</i>	\$1,070.00
PLAN REVIEW SERVICES #1123207 <i>General Fund-Development Services</i>	\$521.62
SOLAR PANEL PLAN REVIEW #1123099 <i>General Fund-Development Services</i>	\$225.00
<b>143 - B&amp;F CONSTRUCTION CODE SVC INC Total</b>	<b>\$3,612.12</b>
<b>145 - BACKFLOW SOLUTIONS INC</b>	
CROSS CONNECT CONTROL PROGRAM <i>Water Operating Fund-Public Works-Water</i>	\$328.90
<b>145 - BACKFLOW SOLUTIONS INC Total</b>	<b>\$328.90</b>
<b>146 - BACKGROUNDS ONLINE</b>	
PRE-EMPLOYMENT BACKGROUND CHECK - MULTIPLE <i>General Fund-Village Managers Office-Human Resources</i>	\$135.90
<b>146 - BACKGROUNDS ONLINE Total</b>	<b>\$135.90</b>
<b>152 - BENCHMARK SALES &amp; SERVICE</b>	
REPLACE LOWER SEAL - KISH PUMP #2 <i>Wastewater Capital &amp; Equipment</i>	\$311.00
REPLACE POWER & ALARM CABLE - KISH PUMP #2 <i>Wastewater Capital &amp; Equipment</i>	\$950.00
<b>152 - BENCHMARK SALES &amp; SERVICE Total</b>	<b>\$1,261.00</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>158 - BLU PETROLEUM</b>	
DIESEL FUEL	
<i>General Fund</i>	\$3,210.02
REGULAR FUEL	
<i>General Fund</i>	\$5,495.53
<b>158 - BLU PETROLEUM Total</b>	<b>\$8,705.55</b>
<b>163 - BONNELL INDUSTRIES INC</b>	
HOT PACK DUMP TRAILER - STEPP SPHD 2.0	
<i>Capital Projects and Improvement</i>	\$38,941.00
<b>163 - BONNELL INDUSTRIES INC Total</b>	<b>\$38,941.00</b>
<b>164 - BOTTS WELDING &amp; TRK SVC INC</b>	
VEHICLE SAFETY INSPECTION	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$85.00
VEHICLE SAFETY INSPECTIONS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$280.00
<b>164 - BOTTS WELDING &amp; TRK SVC INC Total</b>	<b>\$365.00</b>
<b>165 - BOULDER RIDGE COUNTRY CLUB INC</b>	
MAYOR MTG EXP	
<i>General Fund-Legislative</i>	\$251.41
VLG MGR & TRUSTEE MEETING	
<i>General Fund-Village Managers Office-Administration</i>	\$47.26
<b>165 - BOULDER RIDGE COUNTRY CLUB INC Total</b>	<b>\$298.67</b>
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC</b>	
CHAIN SAW PARTS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$72.18
CORD FOR HAMMERDRILL	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$36.30
FILTERS, SPARK PLUGS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$68.97
SOD CUTTER	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$399.95
SPRAYER COVER	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$28.93
<b>171 - C &amp; L RENTALS SALES &amp; SVC INC Total</b>	<b>\$606.33</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>176 - CDS OFFICE TECHNOLOGIES</b>	
PANASONIC TOUBHBOOK FZ-55	
<i>Equipment Replacement Fund</i>	\$3,061.00
<b>176 - CDS OFFICE TECHNOLOGIES Total</b>	<b>\$3,061.00</b>
<b>177 - CDW GOVERNMENT INC</b>	
ADOBE ACROBAT PRO DC	
<i>General Fund-Village Managers Office-Information Technology</i>	\$398.95
<b>177 - CDW GOVERNMENT INC Total</b>	<b>\$398.95</b>
<b>183 - CARDUNAL OFFICE SUPPLY</b>	
NAME PLATES W/WOOD BASE - HOEFT & HOLZKOPE	
<i>General Fund-Legislative</i>	\$57.30
<b>183 - CARDUNAL OFFICE SUPPLY Total</b>	<b>\$57.30</b>
<b>196 - CLARK BAIRD SMITH LLP</b>	
LEGAL SERVICES	
<i>General Fund-Legislative</i>	\$1,558.75
<b>196 - CLARK BAIRD SMITH LLP Total</b>	<b>\$1,558.75</b>
<b>197 - CLARKE AQUATIC SERVICES INC</b>	
2021 AQUATIC WEED & ALGAE CONTROL - SOUTHWIND PONDS	
<i>Special Service Area #5</i>	\$5,372.00
2021 AQUATIC WEED & ALGAE CONTROL - WING POINTE PONDS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$8,061.00
<b>197 - CLARKE AQUATIC SERVICES INC Total</b>	<b>\$13,433.00</b>
<b>205 - COMCAST BUSINESS</b>	
INTERNET SERVICES	
<i>General Fund-Development Services</i>	\$323.30
<i>General Fund-Finance</i>	\$323.31
<i>General Fund-Legislative</i>	\$323.30
<i>General Fund-Police</i>	\$323.31
<i>General Fund-Public Works-Administration</i>	\$945.05
<i>General Fund-Village Managers Office-Administration</i>	\$323.31
<i>General Fund-Village Managers Office-Information Technology</i>	\$323.30
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$945.06
<i>Water Operating Fund-Public Works-Water</i>	\$945.06
PHONE PRI SVCS/515-5200	
<i>General Fund-Development Services</i>	\$78.48
<i>General Fund-Finance</i>	\$78.49
<i>General Fund-Police</i>	\$78.49
<i>General Fund-Village Managers Office-Administration</i>	\$78.49
<b>205 - COMCAST BUSINESS Total</b>	<b>\$5,088.95</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>205 - COMCAST BUSINESS</b>	
DIGITAL ADAPTER SVC - PD <i>General Fund-Police</i>	\$11.25
<b>205 - COMCAST BUSINESS Total</b>	<u>\$11.25</u>
<b>208 - COMED</b>	
ELECTRICITY	
<i>Cemetery Fund</i>	\$19.91
<i>Facilities &amp; Grounds Maintenance</i>	\$54.32
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$2,272.92
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$486.53
<i>Water Operating Fund-Public Works-Water</i>	\$172.35
<b>208 - COMED Total</b>	<u>\$3,006.03</u>
<b>218 - COWLIN &amp; CURRAN PROF CORP</b>	
LEGAL SERVICES - 4/2021 <i>General Fund-Police</i>	\$3,888.00
LEGAL SERVICES - 4/2021 <i>General Fund-Legislative</i>	\$972.00
<b>218 - COWLIN &amp; CURRAN PROF CORP Total</b>	<u>\$4,860.00</u>
<b>227 - PADDOCK PUBLICATIONS INC/DAILY HERALD</b>	
ADVERTISEMENT/HUNTLEY ECONOMIC DEVELOPMENT <i>General Fund-Development Services</i>	\$1,150.00
<b>227 - PADDOCK PUBLICATIONS INC/DAILY HERALD Total</b>	<u>\$1,150.00</u>
<b>244 - ELGIN KEY &amp; LOCK CO INC</b>	
LOCK CORE <i>Facilities &amp; Grounds Maintenance</i>	\$81.00
<b>244 - ELGIN KEY &amp; LOCK CO INC Total</b>	<u>\$81.00</u>
<b>255 - STATE TREASURER</b>	
TRAFFIC SIGNAL MAINTENANCE - JAN-MARCH 2021 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$7,515.75
<b>255 - STATE TREASURER Total</b>	<u>\$7,515.75</u>
<b>258 - FEDEX</b>	
UB LOCK BOX REPORTS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$60.68
<i>Water Operating Fund-Public Works-Water</i>	\$60.68
<b>258 - FEDEX Total</b>	<u>\$121.36</u>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>260 - THE FINER LINE INC</b>	
ELECTED OFFICIALS RECOGNITION AWARD	
<i>General Fund-Legislative</i>	\$166.97
<b>260 - THE FINER LINE INC Total</b>	\$166.97
<b>263 - FLOW-TECHNICS</b>	
PUMPS (2) - EAST PLANT WASTE LIFT STATION PROJECT	
<i>Wastewater Capital &amp; Equipment</i>	\$15,126.00
<b>263 - FLOW-TECHNICS Total</b>	\$15,126.00
<b>286 - GRAFTON TOWNSHIP</b>	
IMPACT FEES APRIL 2021	
<i>General Fund</i>	\$2,600.00
IMPACT FEES MARCH 2021	
<i>General Fund</i>	\$600.00
<b>286 - GRAFTON TOWNSHIP Total</b>	\$3,200.00
<b>293 - HAWKS NAPA AUTO PARTS</b>	
ABS SPEED SENSOR - VEH 1663	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$71.23
BATTERIES- VEH 1663	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$253.28
BATTERY - VEH 40	
<i>General Fund-Police</i>	\$126.64
BRAKE CALIPER RETURN	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$144.86)
CORE DEPOSIT REFUNDS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	(\$36.00)
HEADLIGHT BULB - VEH 1616	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$13.59
HEADLIGHT BULB - VEH 1664	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$13.59
LICENSE PLATE LIGHT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$44.24
LICENSE PLATE LIGHT KIT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$12.34
SHOP TOWELS	
<i>General Fund-Police</i>	\$39.59
TAIL RUNNING LIGHTS, SHOP TOWELS	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$127.80
WHEEL HUB / SEAL - VEH 1663	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$341.28
<b>293 - HAWKS NAPA AUTO PARTS Total</b>	\$862.72



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>294 - HAWKINS INC</b>	
ADD ON PO 2021-266 TOTE POLYMER - EAST PLANT PRESS <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$184.00
CHLORINE, HYDROFL ACID, LPC-132 <i>Water Operating Fund-Public Works-Water</i>	\$4,904.64
TOTE POLYMER - EAST PLANT PRESS <i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$3,507.50
<b>294 - HAWKINS INC Total</b>	<b>\$8,596.14</b>
<b>298 - HINCKLEY SPRINGS</b>	
DISTILLED WATER FOR LAB TESTING <i>Water Operating Fund-Public Works-Water</i>	\$192.97
<b>298 - HINCKLEY SPRINGS Total</b>	<b>\$192.97</b>
<b>302 - HUNTLEY FIRE PROTECTION DIST</b>	
IMPACT FEES APRIL 2021 <i>General Fund</i>	\$17,810.00
IMPACT FEES MARCH 2021 <i>General Fund</i>	\$4,110.00
<b>302 - HUNTLEY FIRE PROTECTION DIST Total</b>	<b>\$21,920.00</b>
<b>303 - HUNTLEY FLORAL</b>	
SYMPATHY FLOWERS <i>General Fund-Village Managers Office-Human Resources</i>	\$151.64
<b>303 - HUNTLEY FLORAL Total</b>	<b>\$151.64</b>
<b>304 - HUNTLEY LIBRARY DISTRICT</b>	
IMPACT FEES APRIL 2021 <i>General Fund</i>	\$8,840.00
IMPACT FEES MARCH 2021 <i>General Fund</i>	\$2,040.00
<b>304 - HUNTLEY LIBRARY DISTRICT Total</b>	<b>\$10,880.00</b>
<b>307 - HUNTLEY COMMUNITY SCHOOL DIST 158</b>	
IMPACT FEES APRIL 2021 <i>General Fund</i>	\$98,599.00
IMPACT FEES MARCH 2021 <i>General Fund</i>	\$34,508.00
<b>307 - HUNTLEY COMMUNITY SCHOOL DIST 158 Total</b>	<b>\$133,107.00</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>309 - HUNTLEY TAX HOLDINGS LLC</b>	
SALES TAX REBATE - 1ST QTR 2021	
<i>General Fund</i>	\$98,424.65
<b>309 - HUNTLEY TAX HOLDINGS LLC Total</b>	\$98,424.65
<b>339 - JG UNIFORMS INC</b>	
OFC ROWLETT VEST CARRIER	
<i>General Fund-Police</i>	\$203.06
<b>339 - JG UNIFORMS INC Total</b>	\$203.06
<b>350 - KANE COUNTY</b>	
RECORD WAIVERS/DSD (10)	
<i>General Fund</i>	\$520.00
<b>350 - KANE COUNTY Total</b>	\$520.00
<b>361 - LAKE IN THE HILLS</b>	
SOUTHWIND WATER TREATMENT FACILITY DISCHARGE	
<i>Water Operating Fund-Public Works-Water</i>	\$109.00
<b>361 - LAKE IN THE HILLS Total</b>	\$109.00
<b>375 - LEXISNEXIS RISK SOLUTIONS</b>	
LAW ENFORCEMENT DATABASE	
<i>General Fund-Police</i>	\$206.60
<b>375 - LEXISNEXIS RISK SOLUTIONS Total</b>	\$206.60
<b>376 - LAI LTD</b>	
CHECK VALVE REPL. - KISH LIFT PUMP #2	
<i>Wastewater Capital &amp; Equipment</i>	\$1,175.00
<b>376 - LAI LTD Total</b>	\$1,175.00
<b>383 - MCHENRY COUNTY</b>	
RECORD WAIVERS/DSD (11)	
<i>General Fund</i>	\$473.00
<b>383 - MCHENRY COUNTY Total</b>	\$473.00



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>397 - MCEDC</b>	
2021 MEMBERSHIP RENEWAL	
<i>General Fund-Legislative</i>	\$1,500.00
<b>397 - MCEDC Total</b>	\$1,500.00
<b>402 - MEADE ELECTRIC CO INC</b>	
TRAFFIC SIGNAL MAINTENANCE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$750.00
<b>402 - MEADE ELECTRIC CO INC Total</b>	\$750.00
<b>414 - MOTOROLA SOLUTIONS STARCOM</b>	
STARCOM NETWORK MONTHLY USE FEE	
<i>General Fund-Police</i>	\$1,258.00
<b>414 - MOTOROLA SOLUTIONS STARCOM Total</b>	\$1,258.00
<b>414 - MOTOROLA SOLUTIONS STARCOM</b>	
STARCOM RADIO SERVICE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$408.00
<b>414 - MOTOROLA SOLUTIONS STARCOM Total</b>	\$408.00
<b>419 - NORTH CENTRAL LABORATORIES</b>	
AMPULES	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$179.54
<b>419 - NORTH CENTRAL LABORATORIES Total</b>	\$179.54
<b>424 - OFFICE DEPOT</b>	
OFFICE SUPPLIES	
<i>General Fund-Development Services</i>	\$10.33
<i>General Fund-Finance</i>	\$142.74
<i>General Fund-Legislative</i>	\$119.74
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$121.85
<i>Water Operating Fund-Public Works-Water</i>	\$121.85
<b>424 - OFFICE DEPOT Total</b>	\$516.51
<b>428 - NICOR GAS</b>	
NATURAL GAS	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$484.84
<b>428 - NICOR GAS Total</b>	\$484.84
<b>429 - NORTHWEST HERALD - SHAW</b>	
BIL: MTM PROPERTY GROUP - SMITH	
<i>Escrow / Recapture Fund</i>	\$114.66
BILL: CIDER GROVE PHASE II/D R HORTON	
<i>Escrow / Recapture Fund</i>	\$243.30



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
BILL: ROYALTY GYMNASTICS <i>Escrow / Recapture Fund</i>	\$121.36
<b>429 - NORTHWEST HERALD - SHAW Total</b>	<b>\$479.32</b>
<b>446 - PDC LABORATORIES INC</b>	
LAB SAMPLE TESTING	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$1,923.20
<i>Water Operating Fund-Public Works-Water</i>	\$35.00
<b>446 - PDC LABORATORIES INC Total</b>	<b>\$1,958.20</b>
<b>452 - POMPS TIRE SERVICE</b>	
TIRE SCRAP DISPOSAL FEE	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$3.00
<b>452 - POMPS TIRE SERVICE Total</b>	<b>\$3.00</b>
<b>455 - POSTAL PROS SOUTHWEST INC</b>	
UM 5/3/21-5/9/21	
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$13.42
<i>Water Operating Fund-Public Works-Water</i>	\$13.43
<b>455 - POSTAL PROS SOUTHWEST INC Total</b>	<b>\$26.85</b>
<b>459 - PRECISE MOBILE RESOURCE MGMNT</b>	
GPS MONITORING	
<i>Equipment Replacement Fund</i>	\$172.50
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$287.50
<i>Wastewater Capital &amp; Equipment</i>	\$172.50
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$172.50
<i>Water Capital &amp; Equipment Fund</i>	\$115.00
<i>Water Operating Fund-Public Works-Water</i>	\$230.00
<b>459 - PRECISE MOBILE RESOURCE MGMNT Total</b>	<b>\$1,150.00</b>
<b>462 - PROFESSIONAL CEMETERY SVCS</b>	
CEMETERY GROUNDS MAINT - 5/2021	
<i>Cemetery Fund</i>	\$925.66
SPRING CRABGRASS, WEED & FEED	
<i>Cemetery Fund</i>	\$2,025.00
<b>462 - PROFESSIONAL CEMETERY SVCS Total</b>	<b>\$2,950.66</b>
<b>471 - CCS CONTRACTOR EQUIPMENT &amp; SUPPLY INC</b>	
ADA PANELS	
<i>Street Improvement/Road &amp; Bridge</i>	\$1,176.00
REBAR	
<i>Street Improvement/Road &amp; Bridge</i>	\$36.71



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
WOOD STAKES	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$35.00
<b>471 - CCS CONTRACTOR EQUIPMENT &amp; SUPPLY INC Total</b>	<b>\$1,247.71</b>
 <b>477 - RALPHS GENERAL RENT ALL INC</b>	
STUMP GRINDER RENTAL	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$640.00
<b>477 - RALPHS GENERAL RENT ALL INC Total</b>	<b>\$640.00</b>
 <b>479 - RAY OHERRON CO INC</b>	
BOOTS/GRIFFITH	
<i>General Fund-Police</i>	\$284.98
CARGO PANTS/FABIS	
<i>General Fund-Police</i>	\$106.18
FREIGHT CHARGES	
<i>General Fund-Police</i>	\$9.57
HUNTLEY POLICE DEPT 5 POINT STAR	
<i>General Fund-Police</i>	\$60.00
LS UNDERVEST SHIRT/GRIFFITH	
<i>General Fund-Police</i>	\$82.78
RETURN BOOTS/GRIFFITH	
<i>General Fund-Police</i>	(\$149.99)
SHIPPINT	
<i>General Fund-Police</i>	\$8.99
SS UNDERVEST SHIRT/GRIFFITH	
<i>General Fund-Police</i>	\$71.98
<b>479 - RAY OHERRON CO INC Total</b>	<b>\$474.49</b>
 <b>488 - RIEKE OFFICE INTERIORS</b>	
A238 CONFERENCE ROOM TABLE REPAIR	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$295.00
<b>488 - RIEKE OFFICE INTERIORS Total</b>	<b>\$295.00</b>
 <b>493 - RUEKERT &amp; MIELKE INC</b>	
2021 VUEWORKS ANNUAL SERVICES	
<i>General Fund-Development Services</i>	\$625.00
<i>General Fund-Police</i>	\$625.00
<i>General Fund-Public Works-Administration</i>	\$625.00
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$625.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$625.00
<i>Water Operating Fund-Public Works-Water</i>	\$625.00
<b>493 - RUEKERT &amp; MIELKE INC Total</b>	<b>\$3,750.00</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>495 - RUSH TRUCK CENTER HUNTLEY</b>	
GAUGE LIGHT, WORK LIGHT	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$48.88
<b>495 - RUSH TRUCK CENTER HUNTLEY Total</b>	\$48.88
<b>501 - SAMS CLUB SYNCHRONY BANK</b>	
FARMERS MARKET SUPPLIES	
<i>General Fund-Legislative</i>	\$27.72
GREEN & CLEAN DAY SUPPPIES	
<i>General Fund-Legislative</i>	\$80.00
<b>501 - SAMS CLUB SYNCHRONY BANK Total</b>	\$107.72
<b>505 - SEECOM</b>	
DISPATCH SERVICES - QUARTERLY BILLING	
<i>General Fund-Police</i>	\$94,484.00
<b>505 - SEECOM Total</b>	\$94,484.00
<b>510 - SHERWIN WILLIAMS CO</b>	
PAINT	
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$167.60
<b>510 - SHERWIN WILLIAMS CO Total</b>	\$167.60
<b>512 - SIKICH LLP</b>	
ACCOUNTING SERVICES - 4/2021	
<i>General Fund-Finance</i>	\$1,439.05
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$287.81
<i>Water Operating Fund-Public Works-Water</i>	\$1,151.24
AUDIT SERVICES FY20	
<i>General Fund-Finance</i>	\$16,080.00
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$3,460.00
<i>Water Operating Fund-Public Works-Water</i>	\$3,460.00
SINGLE AUDIT REPORT	
<i>General Fund-Finance</i>	\$1,000.00
TIF EXAMINATION REPORT	
<i>Downtown TIF Fund</i>	\$1,000.00
<b>512 - SIKICH LLP Total</b>	\$27,878.10
<b>519 - SNAP ON TOOLS</b>	
MECHANIC TOOLS	
<i>Capital Projects and Improvement</i>	\$299.42
<b>519 - SNAP ON TOOLS Total</b>	\$299.42



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>522 - STANDARD EQUIPMENT CO</b>	
SUCTION HOSE - VEH 1671 SWEEPER <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,021.11
<b>522 - STANDARD EQUIPMENT CO Total</b>	<b>\$1,021.11</b>
 <b>526 - STEINER ELECTRIC CO</b>	
ACUITY STREETLIGHT POLE - RTAU 30 7E BMA S2 VD FBC DBL L/AB <i>Liability Insurance Fund</i>	\$4,397.78
HAPCO STREETLIGHT POLE - RTAU 30 7E BMA S2 VD FBC DDB L/AB <i>Liability Insurance Fund</i>	\$2,198.89
<b>526 - STEINER ELECTRIC CO Total</b>	<b>\$6,596.67</b>
 <b>545 - THOMPSON ELEVATOR INSP SVC INC</b>	
ELEVATOR INSPECTIONS <i>General Fund-Development Services</i>	\$864.00
<b>545 - THOMPSON ELEVATOR INSP SVC INC Total</b>	<b>\$864.00</b>
 <b>552 - TRAFFIC CONTROL &amp; PROTECTION</b>	
SAND BARREL COMPLETE 1400LB - KREUTZER RD INCIDENT 4/11/21 <i>Liability Insurance Fund</i>	\$1,192.50
SAND BARREL COMPLETE 1400LB - KREUTZER RD INCIDENT 4/16/21 <i>Liability Insurance Fund</i>	\$1,192.50
SIGNS & STRIPING SUPPLIES <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$1,537.90
<b>552 - TRAFFIC CONTROL &amp; PROTECTION Total</b>	<b>\$3,922.90</b>
 <b>557 - TYLER TECHNOLOGIES INC</b>	
NW ANNUAL SAAS QRTLTY BILLING <i>General Fund-Finance</i>	\$8,354.24
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$4,177.13
<i>Water Operating Fund-Public Works-Water</i>	\$4,177.13
<b>557 - TYLER TECHNOLOGIES INC Total</b>	<b>\$16,708.50</b>
 <b>560 - USA BLUE BOOK</b>	
SHIPPING <i>Wastewater Capital &amp; Equipment</i>	\$9.87
TRANSDUCER - IRRIGATION PUMP STATION WEST PLANT <i>Wastewater Capital &amp; Equipment</i>	\$749.95
WORK JEANS <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$72.10
<b>560 - USA BLUE BOOK Total</b>	<b>\$831.92</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>570 - VERIZON WIRELESS</b>	
CELL PHONE SERVICE	
<i>General Fund-Development Services</i>	\$346.02
<i>General Fund-Finance</i>	\$42.47
<i>General Fund-Legislative</i>	\$36.78
<i>General Fund-Police</i>	\$1,045.70
<i>General Fund-Public Works-Administration</i>	\$117.41
<i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$87.12
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$309.24
<i>General Fund-Village Managers Office-Administration</i>	\$183.97
<i>General Fund-Village Managers Office-Human Resources</i>	\$36.78
<i>General Fund-Village Managers Office-Information Technology</i>	\$46.78
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$251.08
<i>Water Operating Fund-Public Works-Water</i>	\$275.48
<b>570 - VERIZON WIRELESS Total</b>	<b>\$2,778.83</b>
<b>577 - WALSH MEDIA INC</b>	
MUSIC ON HOLD LICENSE	
<i>General Fund-Legislative</i>	\$275.00
<b>577 - WALSH MEDIA INC Total</b>	<b>\$275.00</b>
<b>587 - ZARNOTH BRUSH WORKS INC</b>	
CENTER BROOMS - VEH 1671	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$448.00
GUTTER BROOM - VEH 1671	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$126.50
<b>587 - ZARNOTH BRUSH WORKS INC Total</b>	<b>\$574.50</b>
<b>640 - PERSPECTIVES LTD</b>	
EAP SERVICES 05.01.2021	
<i>General Fund-Village Managers Office-Human Resources</i>	\$285.00
<b>640 - PERSPECTIVES LTD Total</b>	<b>\$285.00</b>
<b>689 - O'REILLY - STORE 5851</b>	
A/C DYE - FLEET SHOP	
<i>General Fund-Police</i>	\$30.99
SILICONE	
<i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$7.99
<b>689 - O'REILLY - STORE 5851 Total</b>	<b>\$38.98</b>



# DETAIL BOARD REPORT 5/27/2020

VENDOR/DESCRIPTION/FUND/DEPARTMENT	AMOUNT
<b>719 - 1ST AYD</b>	
ASPHALT & TAR REMOVER, NITRILE GLOVES <i>General Fund-Public Works-Buildings &amp; Grounds</i>	\$456.50
NITRILE GLOVES <i>General Fund-Village Managers Office-Administration</i>	\$49.90
<b>719 - 1ST AYD Total</b>	<u>\$506.40</u>
<b>782 - DEERE CREDIT INC</b>	
LEASE PAYMENT - JOHN DEERE 410 LOADER <i>Wastewater Capital &amp; Equipment</i>	\$20,302.49
<b>782 - DEERE CREDIT INC Total</b>	<u>\$20,302.49</u>
<b>784 - LARKIN, BROCK</b>	
TRAINING EXP REIMBURSEMENT <i>General Fund-Police</i>	\$86.13
<b>784 - LARKIN, BROCK Total</b>	<u>\$86.13</u>
<b>812 - HOLDEN, MICHELE</b>	
PARKWAY TREE REBATE PROGRAM - 10700 SANTA FE TR <i>Street Improvement/Road &amp; Bridge</i>	\$185.00
<b>812 - HOLDEN, MICHELE Total</b>	<u>\$185.00</u>
<b>880 - PATRICK ENGINEERING INC</b>	
KREUTZER RD PHASE 1 <i>Street Improvement/Road &amp; Bridge</i>	\$12,240.06
<b>880 - PATRICK ENGINEERING INC Total</b>	<u>\$12,240.06</u>
<b>922 - DAXAM INC</b>	
NUMBER DECALS FOR TRAILERS <i>General Fund-Police</i>	\$256.24
<b>922 - DAXAM INC Total</b>	<u>\$256.24</u>
<b>983 - HUNTLEY FORD</b>	
ROTOR ASY/BRAKE KIT #25-16 <i>General Fund-Police</i>	\$323.04
PURGE VALVE - VEH 10-15 <i>General Fund-Police</i>	\$99.96
REAR WIPER BLADES <i>General Fund-Police</i>	\$65.55
WIPER MOTOR ASSEMBLY - VEH 1664 <i>General Fund-Public Works-Streets Utilities &amp; Fleet Svcs</i>	\$212.73
<b>983 - HUNTLEY FORD Total</b>	<u>\$701.28</u>



# DETAIL BOARD REPORT 5/27/2020

<i><b>VENDOR/DESCRIPTION/FUND/DEPARTMENT</b></i>	<i><b>AMOUNT</b></i>
<b>0 - RON &amp; ANNA HENNINGS</b>	
0101006630-007 UM CREDIT BALANCE REFUND	
<i>Water Operating Fund</i>	
	\$35.31
<b>0 - RON &amp; ANNA HENNINGS Total</b>	<u>\$35.31</u>
<b>0 - JEFF HENKE</b>	
0401055770-002 UM CREDIT BALANCE REFUND	
<i>Water Operating Fund</i>	
	\$85.00
<b>0 - JEFF HENKE Total</b>	<u>\$85.00</u>
<b>Grand Total</b>	<u><u>\$692,088.26</u></u>



VENDOR/DESCRIPTION/FUND/DEPARTMENT	Amount
<b>279 - GORDON FLESCH CO INC</b>	
CANON COPIER MAINT & OVERAGES	
<i>General Fund-Development Services</i>	\$1,404.24
<i>General Fund-Police</i>	\$1,404.24
<i>General Fund-Village Managers Office-Administration</i>	\$1,404.24
<b>279 - GORDON FLESCH CO INC Total</b>	<b>\$4,212.72</b>
<b>423 - QUADIENT LEASING USA INC</b>	
POSTAGE MACHINE QRTLTY LEASE PAYMENT	
<i>General Fund-Development Services</i>	\$63.75
<i>General Fund-Finance</i>	\$63.75
<i>General Fund-Legislative</i>	\$63.75
<i>General Fund-Police</i>	\$63.75
<i>General Fund-Public Works-Administration</i>	\$63.75
<i>General Fund-Village Managers Office-Administration</i>	\$63.75
<i>Wastewater Operating Fund-Public Works-Wastewater</i>	\$63.75
<i>Water Operating Fund-Public Works-Water</i>	\$63.75
<b>423 - QUADIENT LEASING USA INC Total</b>	<b>\$510.00</b>
<b>Grand Total</b>	<b>\$4,722.72</b>

Agenda Item:                   **Consideration – An Ordinance Approving Changing the Street Name of Kreutzer Road west of Route 47 to Charles H Sass Parkway**

Department:               **Village Manager’s Office**

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**Introduction**

In honor of former Mayor Charles H. Sass, it is proposed that Kreutzer Road, west of Route 47 be changed to Charles H. Sass Parkway. There are no addresses assigned to the existing portion of the roadway.

**Staff Analysis**

In accordance with the Illinois Municipal Code (65 ILCS 5/11-80-19), the corporate authorities of a municipality may change the name of any street, avenue, alley or other public place. No change in name shall become effective until 30 days after the election authorities having jurisdiction and post office branch serving the area have been notified in writing by certified or registered mail by the corporate authority initiating such change. Upon approval by the Village Board, staff will notify the election authorities and post office of the change in street name.

**Financial Impact**

Not applicable.

**Legal Analysis**

Not required.

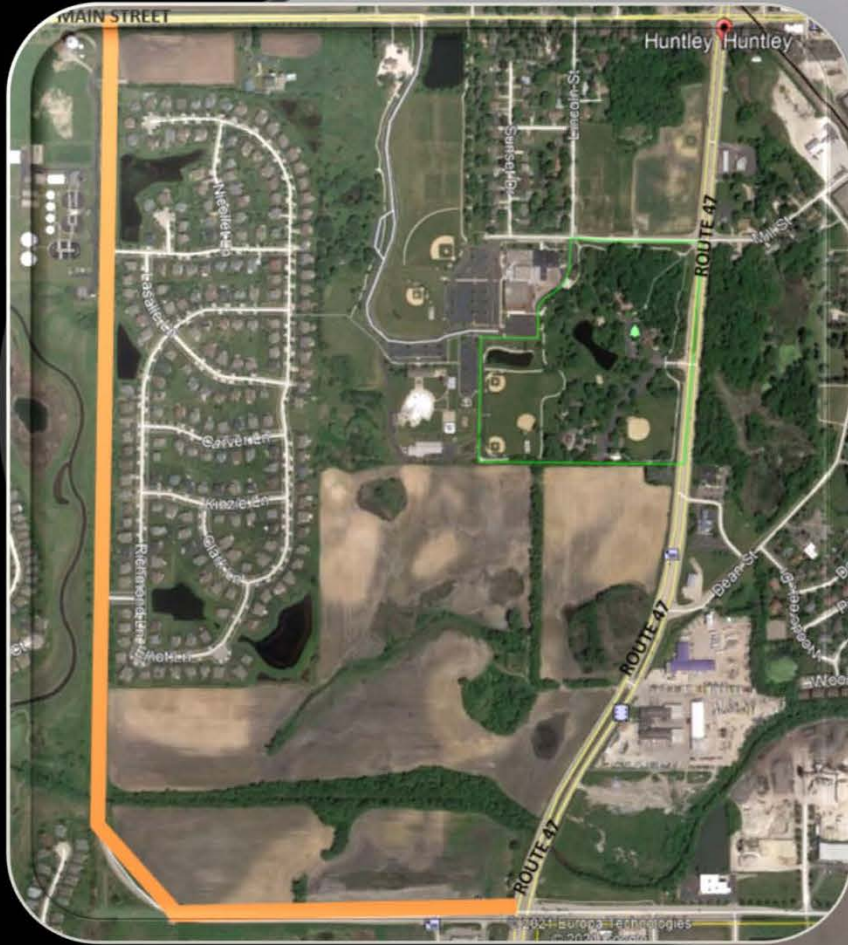
**Action Requested**

A motion of the Village Board to Approve an Ordinance Changing the Street Name of Kreutzer Road west of Route 47 to Charles H Sass Parkway.

**Exhibits**

1. Site Aerial
2. Draft Ordinance

# Charles H Sass Pkwy



**AN ORDINANCE CHANGING THE STREET NAME  
OF KREUTZER ROAD WEST OF ROUTE 47 TO CHARLES H. SASS PARKWAY**

**Ordinance (O)2021-05.\*\***

WHEREAS, pursuant to the Illinois Municipal Code, (65 ILCS 5/11-80-19), the President and Board of Trustees of the Village have the authority to change the name of any street within its boundaries; and

WHEREAS, the President and Board of Trustees of the Village have determined renaming Kreutzer Road west of Route 47 would be an appropriate way to honor former Village President Charles H. Sass for his 24 years of service to the Village of Huntley.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

Section I: Pursuant to the Illinois Municipal Code (65 ILCS 5/11-80-19) the name of Kreutzer Road from the west right-of-way line of Route 47 to its current northerly limit at Main Street is hereby changed to Charles H. Sass Parkway as depicted on “Exhibit A.”

Section II: Pursuant to 65 ILCS 5/11-80-19 this change in name shall not be effective until thirty (30) days after the election authorities having jurisdiction and the post office branch serving said area have been notified by the Village's corporate authorities in writing by certified or registered mail. Let it be hereby noted that there are no current postal addresses on this section of Kreutzer Road.

Section III: The Village Clerk is authorized and directed to provide the notice referred to above in Section II by forwarding a certified copy of this Ordinance to said election authorities and post office branch.

Section IV: All ordinances, or parts of ordinances, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

Section V: This ordinance shall be in force and effect upon its passage, approval and publication in pamphlet form as provided by law.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**Agenda Item:**            **Consideration – An Ordinance Approving Site Plan Review for MTM Property Group LLC for a 6,000 SF Light Industrial Building and Associated Site Improvements, including any necessary relief, on Lot 7 of Kishwaukee Center Lot 3 Resubdivision**

**Petitioner/Owner:**    **MTM Property Group LLC**

**Department:**            **Development Services - Planning and Zoning Division**

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**Introduction**

The petitioner, MTM Property Group LLC, is proposing to construct a 6,000 square-foot light industrial building on Lot 7 of Kishwaukee Center Lot 3 Resubdivision, which is located at the northeast corner of Smith Drive and Smith Court. The site will include parking for 14 vehicles and onsite stormwater management. The petitioner also owns the neighboring building to the north. The proposed building is being built on a speculative basis and will be listed for lease following construction.

***Site Plan***

The site plan proposes a 6,000 square-foot light industrial building that will be orientated towards Smith Court. Access to the site will be provided by a 38-foot-wide curb cut on Smith Court, which will serve the fourteen-stall parking lot and two overhead doors on the west elevation of the building. The fourteen parking stalls exceed the twelve spaces required by the Zoning Ordinance for an industrial service use (two spaces per 1,000 square feet).

Stormwater management will be provided onsite, directly south of the building. A trash enclosure is not proposed on the site (the petitioner has explained that a trash receptacle will be kept inside the building).

***Building Elevations***

The proposed building elevations consist of pre-finished metal wall panels and a brick veneer wainscot at the base of the east and west building elevations. The front of the building (west elevation) will face towards Smith Court and will include the entrances to the building and two overhead doors. Material and color samples will be provided at the meeting.

***Landscaping***

Proposed landscaping consists of four Red Sunset Maple trees to be planted along Smith Drive and Smith Court and five Black Hills Spruce to be planted south of the building, adjacent to the stormwater management area. Other landscaping on the site includes foundation plantings along the south elevation of the building that consist of Karl Forester Reed Grass, Green Sargent Junipers and Dwarf Burning Bushes. An existing 24-inch caliper tree will also be preserved on the site.

***Lighting***

Parking lot lighting will be provided by three wall-mounted fixtures located on the west elevation of the building. The light levels within the parking lot meet the minimum light levels required by the Zoning Ordinance. Additional wall mounted lighting will be located above doors, as required by the building code.

***Signage***

There is no signage proposed as part of the project. Any future signage shall comply with the Village’s sign ordinance, unless relief is requested and approved by the Village Board.

***Requested Relief***

The proposed plans for the site shall require the Village Board to consider the following relief as part of the Site Plan Review:

1. The “M” Manufacturing zoning district requires a 10-foot minimum front yard parking setback. Relief is required to allow the parking lot to be setback 1.6 feet from the front lot line.
2. Section 156.089(1) of the Zoning Ordinance requires that a building’s front exterior walls facing a street shall be of masonry, manufactured stone, transparent glass or architectural pre-cast concrete panels. It further requires that the side exterior walls may be of architectural metal except that the lower third or lower seven feet, whichever is less, of the wall shall be masonry, manufactured stone, transparent glass or architectural concrete panels.

Relief is required for the south and west building elevations, which face a street, to use pre-finished metal wall panels and a brick veneer wainscot at the base of the building (bottom 40 inches of the building will have a brick veneer wainscot). Relief is also required for the north and east elevations to be constructed entirely of pre-finished metal panels.

**Plan Commission Recommendation**

The Plan Commission reviewed the petitioner’s request on May 10, 2021, and, with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 6 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioners will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.
3. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
4. All permanent and seasonal plantings must be replaced immediately upon decline.
5. A trash enclosure shall be constructed should a trash receptacle be located outside the building.
6. No building plans or permits are approved as part of the submittal.

**Financial Impact**

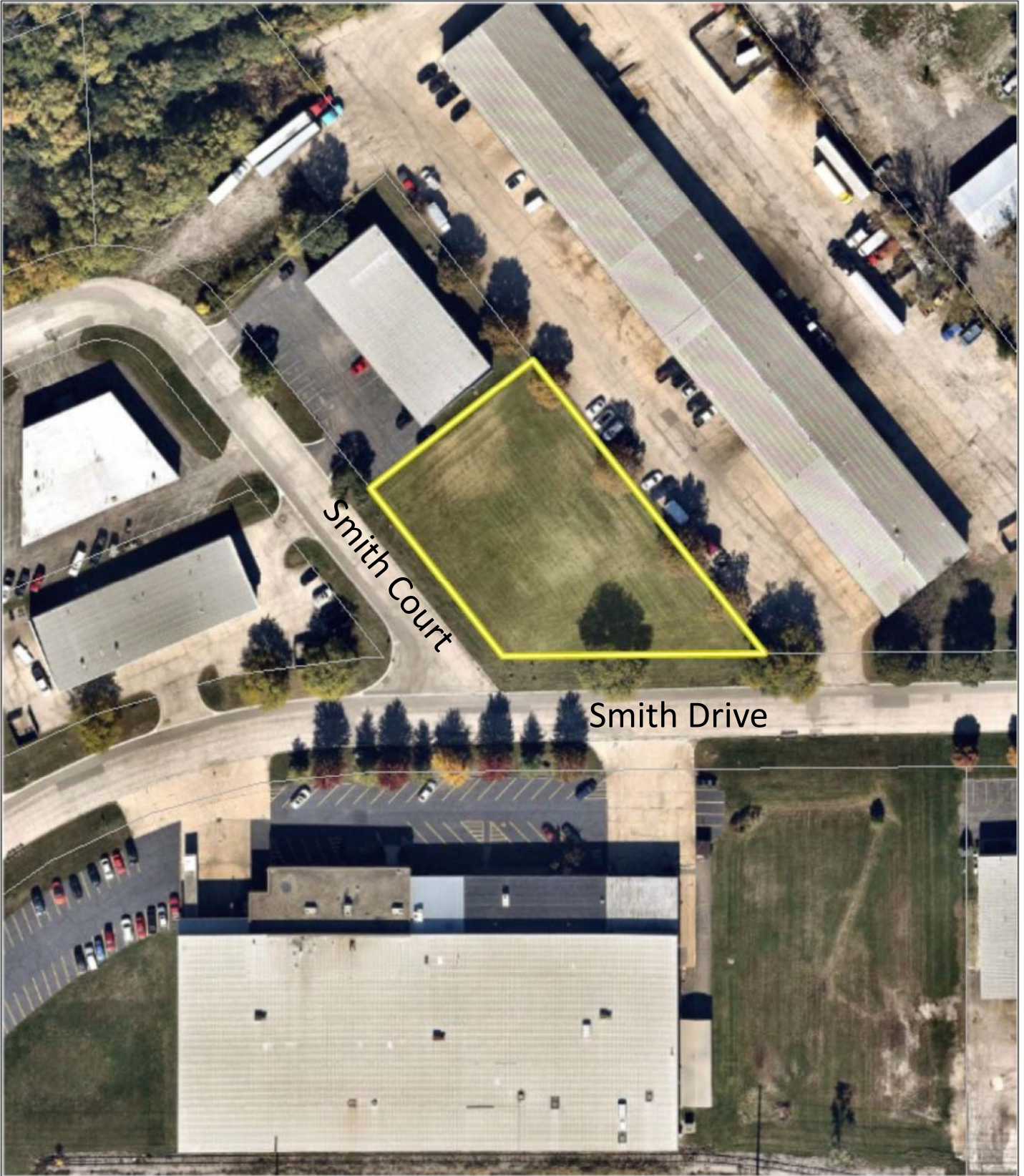
Not applicable.

**Action Requested**

A motion of the Village Board to Approve an Ordinance for Site Plan Review for MTM Property Group LLC for a 6,000 SF Light Industrial Building and Associated Site Improvements, including any necessary relief, on Lot 7 of Kishwaukee Center Lot 3 Resubdivision.

**Exhibits**

1. Site Aerial
2. Site Plan, dated 4/12/21
3. Building Elevations, dated 4/7/21
4. Prefinished Metal Specifications, not dated
5. Landscape Plan, not dated
6. Photometric Plan and fixture Specifications, dated 4/7/21
7. Engineering Plans, dated 4/12/21
8. Draft Ordinance



**Village of Huntley GIS**  
MTM Property - Smith Ct

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



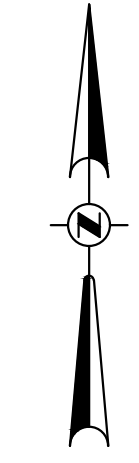
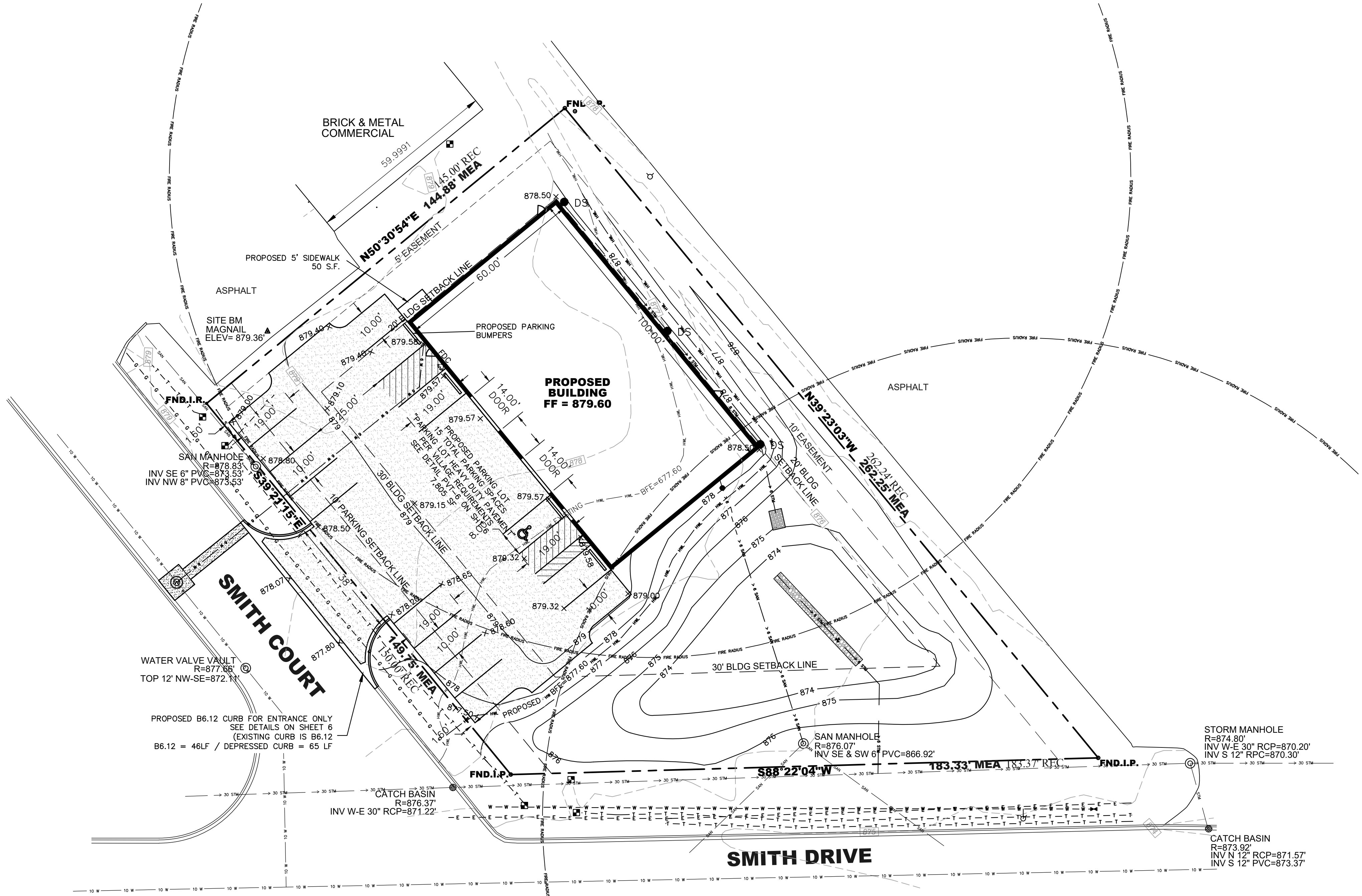
SCALE: 1" = 100'



**VILLAGE OF HUNTLEY**  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 3/11/2021

BUILDING SQ FT = 6,000 S.F.  
 REQUIREMENT = 2 SPACES PER 1,000 S.F.  
 PARKING REQUIRED = 12 SPACES  
 PARKING PROVIDED = 12+1HC = 13 SPACES



**TEBRUGGE ENGINEERING**  
 410 E. CHURCH STREET - SUITE A • SANDWICH, IL 60548  
 PHONE: (815) 786-0195    TEBRUGGEENGINEERING.COM

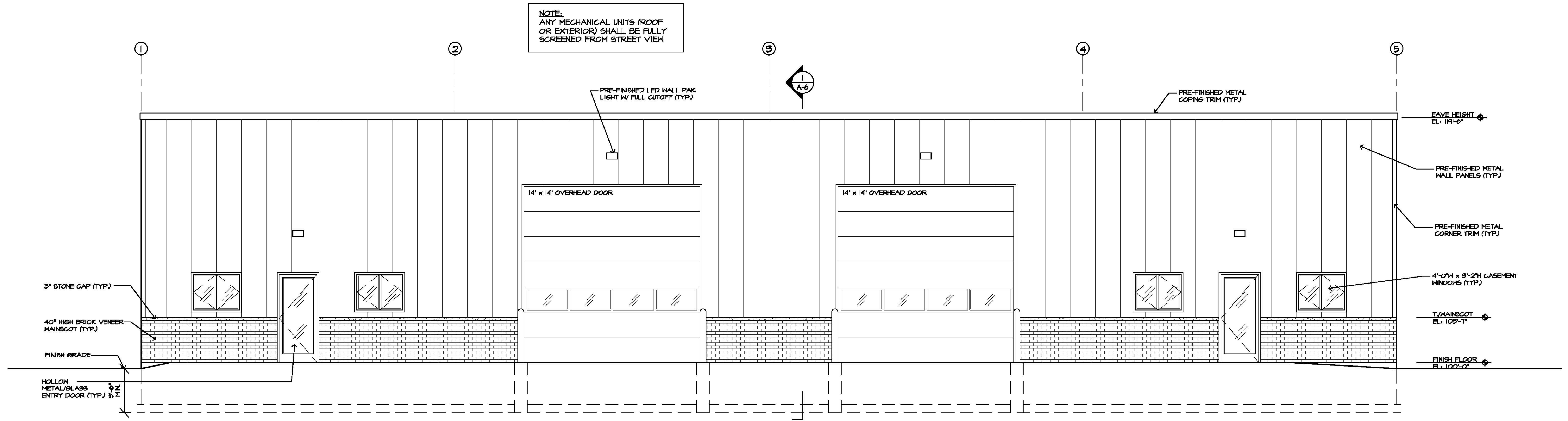
REVISIONS	NO.	DATE	NOTES
	1	1.18.21	PARKING LOT REVISIONS
	2	1.22.21	DRAINAGE & UTILITY REVISIONS
	3	4.12.21	HUNTLEY REVIEW LETTER 4.1.21

PREPARED FOR:  
**TRAVIS SCHULTZ ENTERPRISES**  
 602 E. NORTH STREET ELBURN, IL 60119

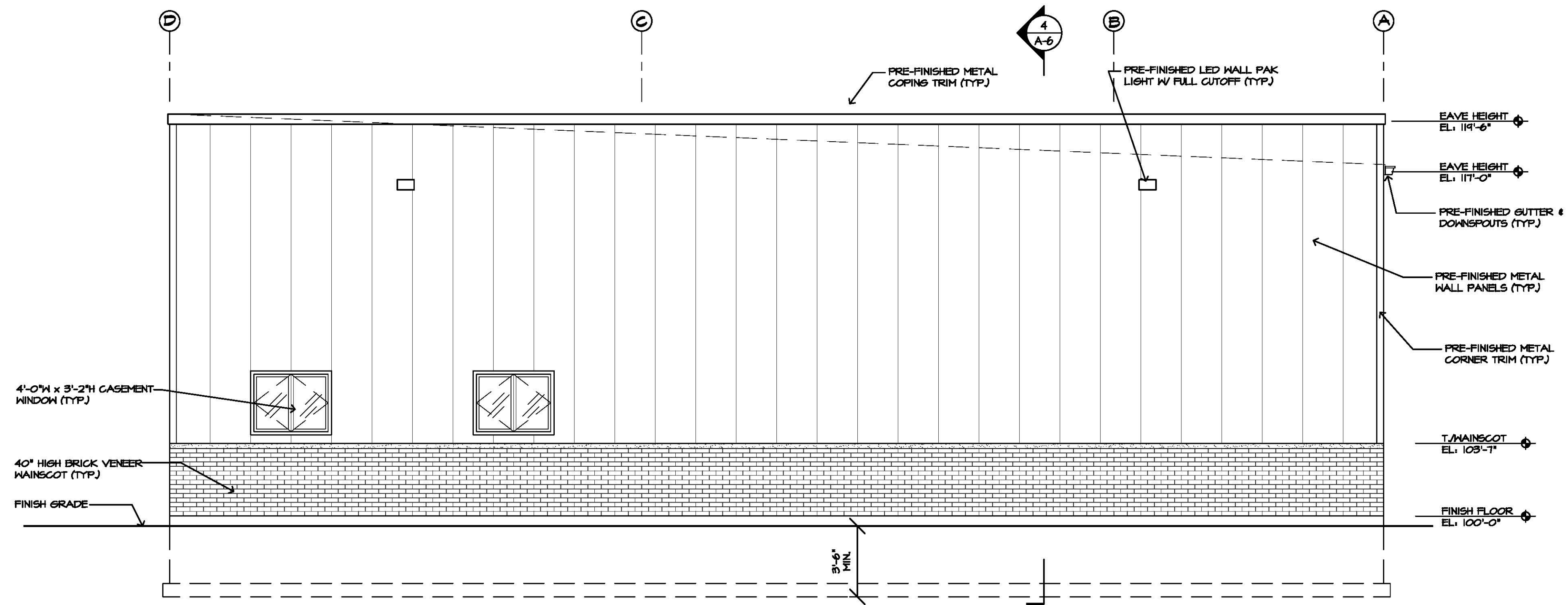
**LOT 7 KISHWAUKEE CENTER - HUNTLEY, IL**  
**FINAL PLAN**

PROJECT NO. 19 422 01  
 SCALE: 1" = 20'  
 DATE: 2/4/19

SHEET NO. **1**  
 OF 1 SHEETS



**WEST ELEVATION**  
SCALE: 1/4" = 1'-0"



**SOUTH ELEVATION**  
SCALE: 1/4" = 1'-0"

REVISIONS	BY

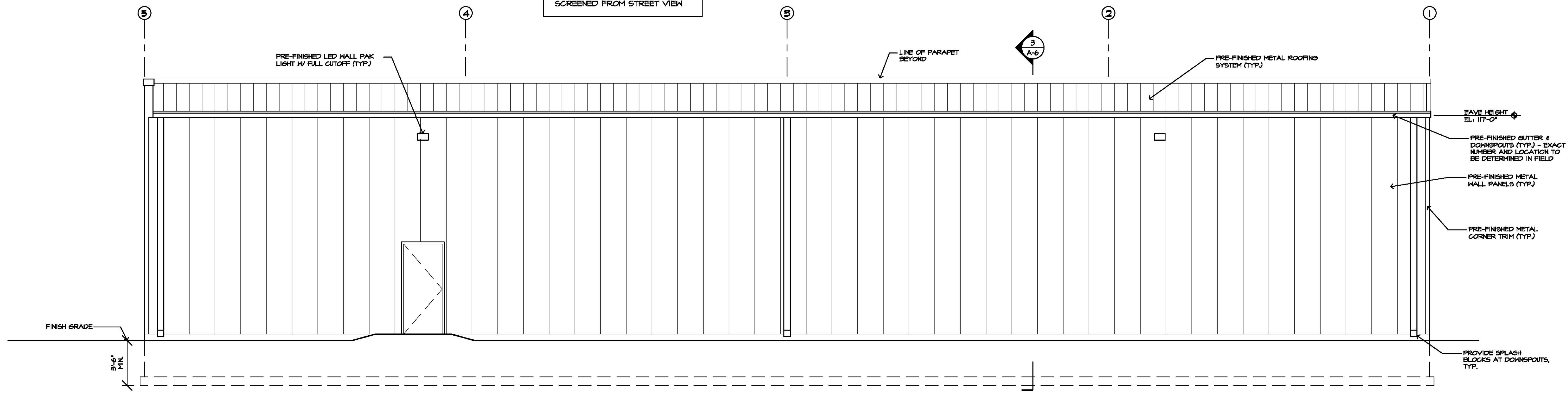
EXTERIOR ELEVATIONS

NEW BUILDING FOR:  
TRAVIS SCHULTZ ENTERPRISES  
11880 SMITH COURT  
HUNTLEY, ILLINOIS 60542

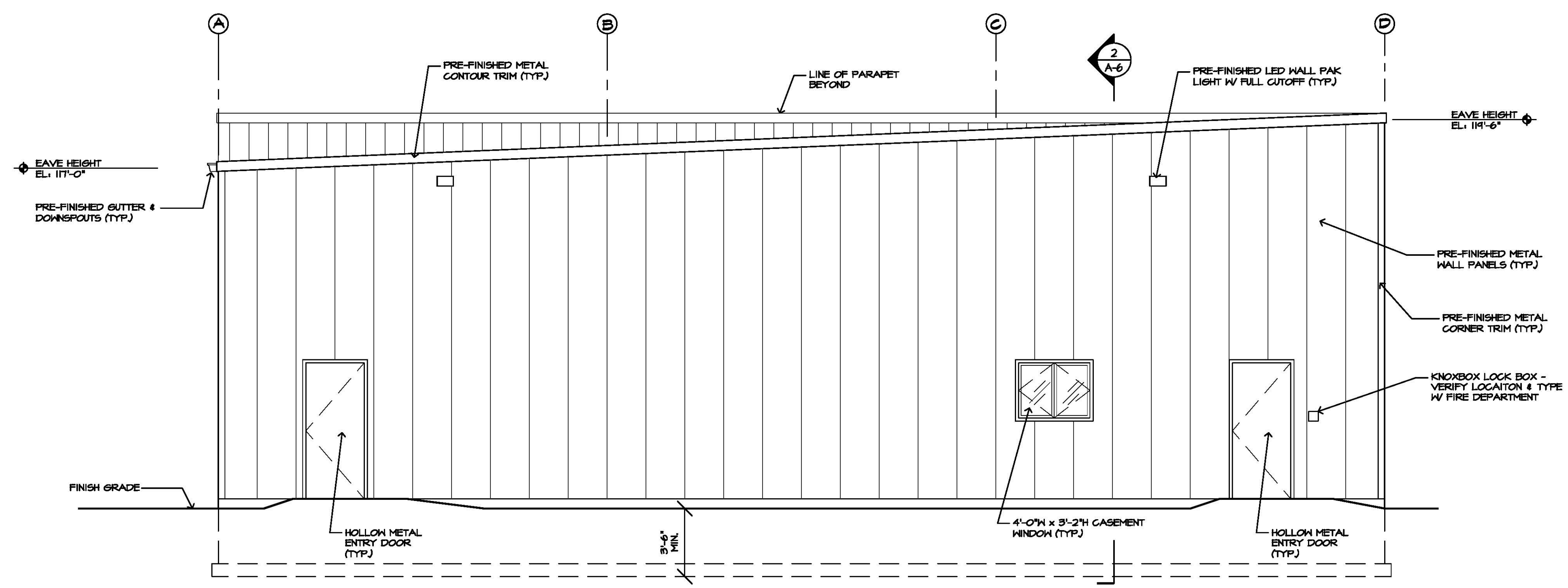
**R.B. CUSTOM DESIGNS INC.**  
2108 N. Johnson Road  
Johnson, Illinois 60051  
Phone: 815-754-4491  
Fax: 815-907-8200

Date: 4/1/21  
Scale: AS NOTED  
Drawn: RJB  
Job: 22062  
Sheet: 1 of 1

NOTE:  
ANY MECHANICAL UNITS (ROOF OR EXTERIOR) SHALL BE FULLY SCREENED FROM STREET VIEW



**EAST ELEVATION**  
SCALE: 1/4" = 1'-0"



**NORTH ELEVATION**  
SCALE: 1/4" = 1'-0"

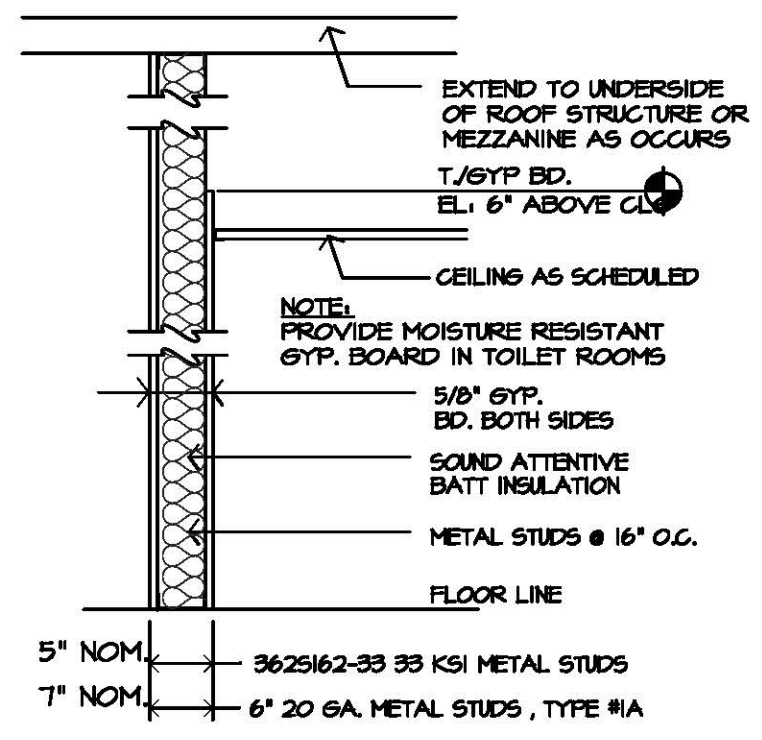
REVISIONS	BY

EXTERIOR ELEVATIONS

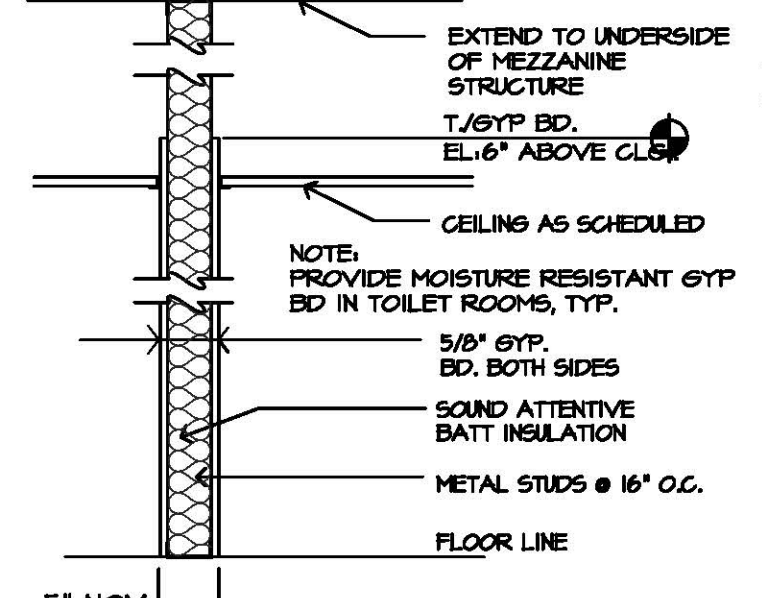
NEW BUILDING FOR:  
TRAVIS SCHULTZ ENTERPRISES  
11220 SMITH COURT  
HUNTLEY, ILLINOIS 60542

**R.B. CUSTOM DESIGNS INC.**  
2108 N. Johnson Road  
Johnson, Illinois 60051  
Phone: 815-754-4451  
Fax: 815-907-8200

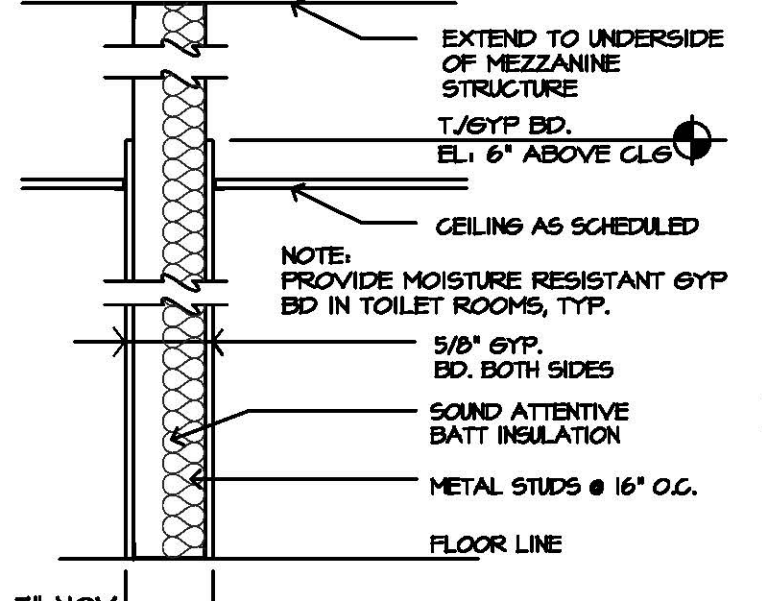
Date: 4/1/21  
Scale: AS NOTED  
Drawn: RJB  
Job: 22062  
Sheet: A-1.2  
Of: 2 Sheets



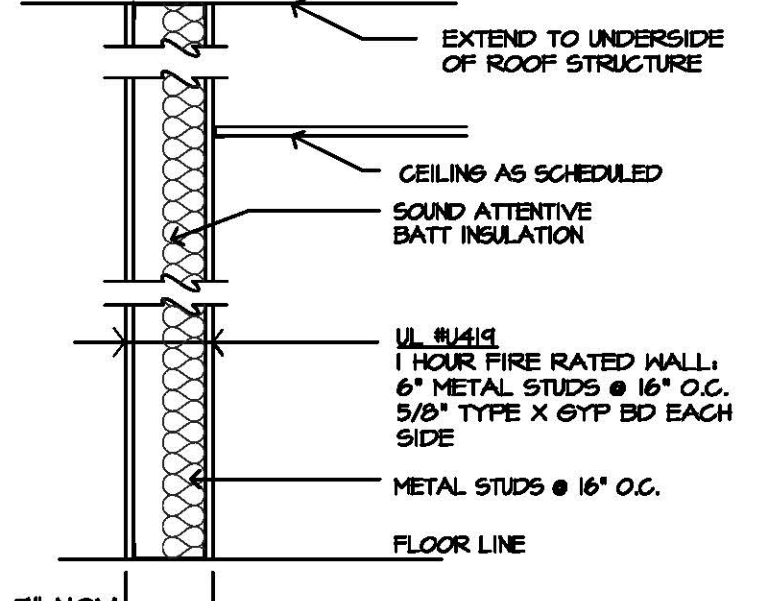
**WALL TYPE #1, IA**  
3/4" = 1'-0"



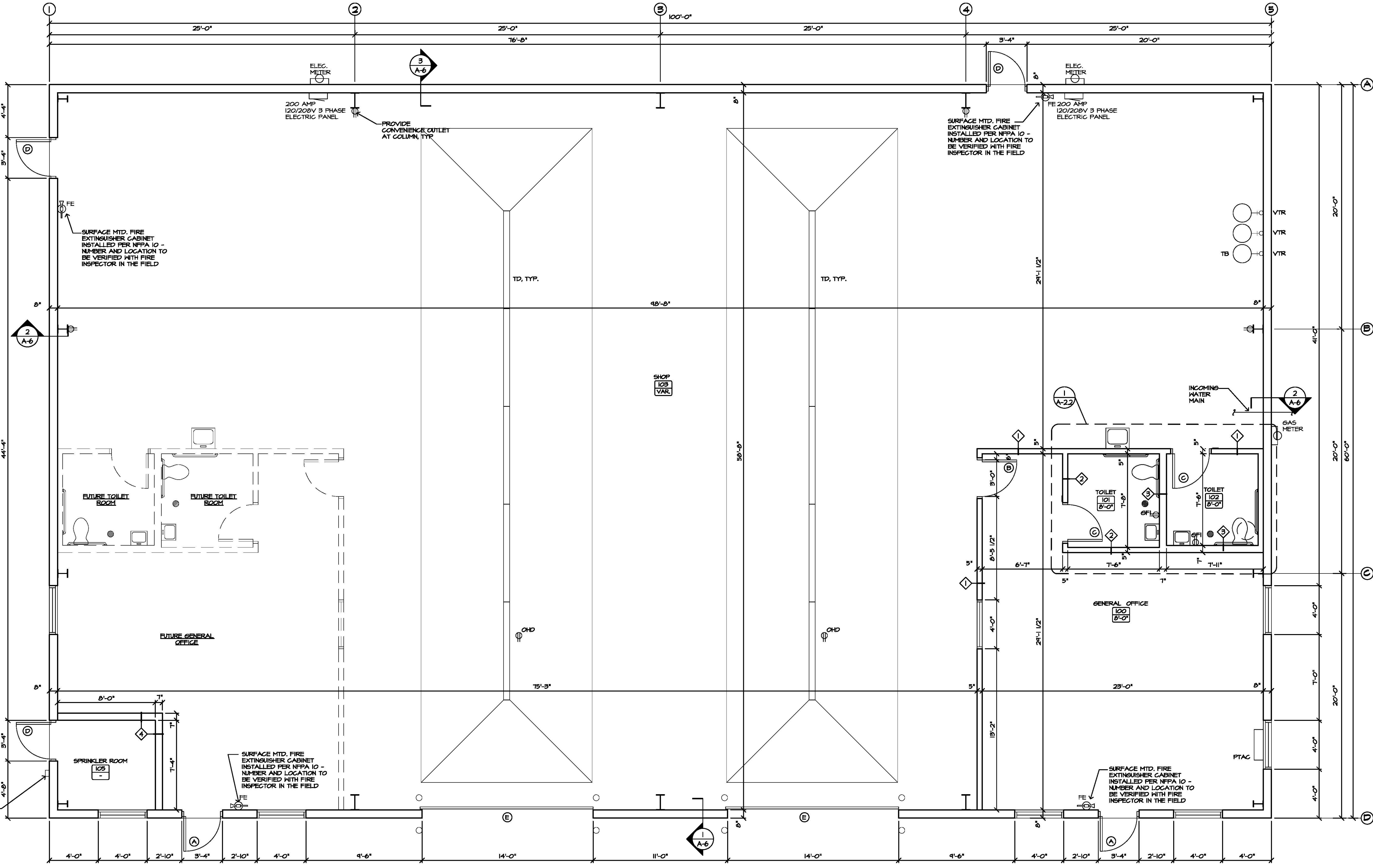
**WALL TYPE #2**  
3/4" = 1'-0"



**WALL TYPE #3**  
3/4" = 1'-0"



**WALL TYPE #4**  
3/4" = 1'-0"



**FLOOR PLAN**  
SCALE: 1/4" = 1'-0"

NOTE: SPRINKLER SUB-CONTRACTOR SHALL PROVIDE ANY REQUIRED DRAWINGS OR CALCULATIONS TO THE VILLAGE OF HUNTLEY

REVISIONS	BY

FLOOR PLAN  
WALL TYPES

NEW BUILDING FOR:  
TRAVIS SCHULTZ ENTERPRISES  
11820 SMITH COURT  
HUNTLEY, ILLINOIS 60542

**R.B. CUSTOM DESIGNS INC.**  
2105 N. Johnson Road  
Johnson, Illinois 60051  
Phone: 815-754-4451  
Fax: 815-507-8200

Date: 4/1/21  
Scale: AS NOTED  
Drawn: RJB  
Job: 22062  
Sheet: **A-2.1**  
Of: 2 Sheets



**CS - CHIEF Standard**  
(Roof and Wall Panel)  
36" coverage

**Superior materials make the difference...**

Premium finishes and design give CHIEF's Standard Panels (CS) and CHIEF's Architectural Panels (AP) the edge when it comes to quality steel roof and wall panels. They're ideal for a variety of other applications as well. Interior liners, fascias, canopies, and soffits are just some of the many uses for this versatile panel. With a 1 1/8" deep corrugation for added strength, 36" panel widths for quicker erection and availability in many different colors, CHIEF's CS and AP ribbed panels are the perfect choice for your construction project.



**AP - Architectural Panel**  
(Wall Panel Only)  
36" coverage



**Polar White (PW)**



**Antique Bronze (AQ)**



**Ash Gray (AG)**



**Charcoal Gray (CG)**



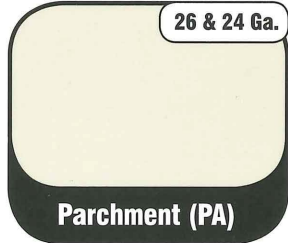
**Cherokee (CK)**



**Emerald Green (EG)**



**Fieldstone (FS)**



**Parchment (PA)**



**Royale Blue (RB)**



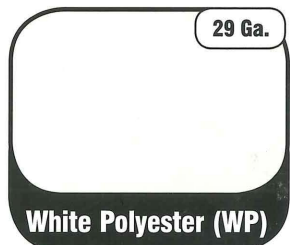
**Sierra Madre (SM)**



**Galvalume (GM)**

**Ultra-Kote Premium (UKP) Finish**

CHIEF's Ultra-Kote Premium finish is made with polyvinylidene fluoride resin, where a minimum of 70% of the resin is PVDF (Kynar 500® or Hylar 5000®). This unique chemistry is combined with acrylic resin, as well as ceramic and select inorganic pigmentation. The result is Ultra-Kote Premium's proven ability to resist ultraviolet radiation in sunlight for maximum protection against general weathering effects, chalking and fading.



**White Polyester (WP)**

**Acrylic Coated Galvalume® (GM)**

CHIEF's exterior roof, wall and trim material is available in an industry standard ASTM A792 Acrylic Coated Galvalume® finish. Galvalume® is a unique coating of 55% aluminum and 45% zinc that resists corrosion. The Galvalume® sheet is coated with a thin, clear acrylic coating applied to both sides.

\* Since all color chips are affected by age, lighting conditions, heat and mechanical coating processes, the chips on this page may vary slightly in color or finish from the actual product. Oil canning in the flat areas of panels is inherent of coil steel products and shall not be a cause for product refusal. Chief reserves the right to change designs, prices and specifications at any time without notice.

**White Polyester (WP)**

CHIEF's White Polyester is an economical finish intended for interior applications only and is a non-warranty product.

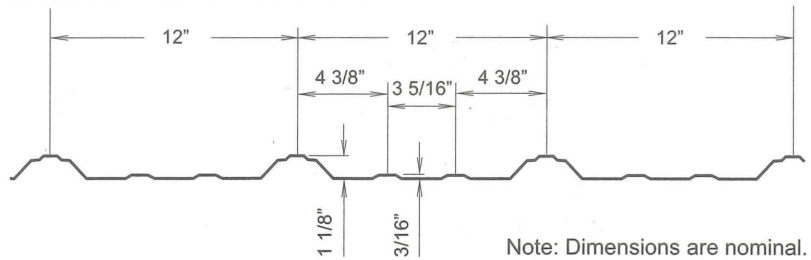
**CHIEF's Finish Warranties:**

- Galvalume® Panel Limited Warranty - 25 Year
- Ultra-Kote Premium Roof Panel Finish Limited Warranty - 35 Year
- Ultra-Kote Premium Wall Panel Finish Limited Warranty - 35 Year



A DIVISION OF CHIEF INDUSTRIES, INC.

**CS/AP**  
**(CHIEF Standard & Architectural Panels)**



**Ribbed roof panel**

- a. Rollformed profile shall be CS (CHIEF Standard) configuration as manufactured by CHIEF Buildings. Panels shall have 1 1/8" deep major ribs spaced at 12" on center, with minor ribs between major ribs. Each panel shall provide a net coverage width of 36".
- b. Panels shall be manufactured from 26 gauge or 24 gauge, 80,000 PSI material.
- c. Provide roof panel assemblies with permanent resistance to air leakage through assembly of not more than 0.005 cfm/sf of fixed roof area when tested according to ASTM E1680 at a static pressure differential of 6.24 psf.
- d. Provide roof panel assemblies with no water penetration as defined in the test method when tested according to ASTM E1646 at a static pressure differential of 12.0 psf.
- e. Provide roof panel assemblies with UL Class 30, 60, or 90 uplift rating in accordance with UL 580 "Tests for Uplift Resistance of Roof Assemblies".
- f. Provide roof panel assemblies with UL Class A Fire Rating in accordance with UL 790 "Test Methods for Fire Tests of Roof Coverings".
- g. Provide roof panel assemblies with UL Class 4 Impact Rating in accordance with UL 2218 "Impact Resistance of Prepared Roof Covering Material".
- h. Panels shall be one piece for slope lengths less than 39'-6". Endlaps, if required, shall be 8" and occur at a purlin.
- i. Panel finish shall be acrylic coated Galvalume® AZ55 coating in accordance with ASTM A792.

OR

- i. Substrate shall be Galvalume® AZ50 coating in accordance with ASTM A792. Sheets shall be coated with a fluoropolymer topcoat containing not less than 70% polyvinylidene fluoride (PVDF) over primer with total DFT of 0.8–1.0. The reverse side shall be coated with pigmented polyester. Exterior color to be selected from CHIEF standard color choices.

**Exterior wall panel**

- a. Rollformed profile shall be CS (CHIEF Standard) or AP (Architectural Panel) configuration as manufactured by CHIEF Buildings. Panels shall have 1 1/8" deep major ribs spaced at 12" on center, with minor ribs between major ribs. Each panel shall provide a net coverage width of 36".
- b. Manufactured from 26 gauge or 24 gauge, 50,000 PSI or 80,000 PSI material.
- c. Provide wall panel assemblies (when installed with mastic in the walls) with permanent resistance to air leakage through assembly of not more than 0.006 cfm/sf of fixed wall area when tested according to ASTM E283 at a static pressure differential of 6.24 psf.
- d. Provide wall panel assemblies (when installed with mastic in the walls) with no water penetration as defined in the test method when tested according to ASTM E331 at a static pressure differential of 12.0 psf.
- e. Substrate shall be Galvalume® AZ50 coating in accordance with ASTM A792.
- f. Sheets shall be coated with a fluoropolymer topcoat containing not less than 70% polyvinylidene fluoride (PVDF) over primer with total DFT of 0.8–1.0. The reverse side shall be coated with pigmented polyester. Exterior color to be selected from Chief standard color choices.

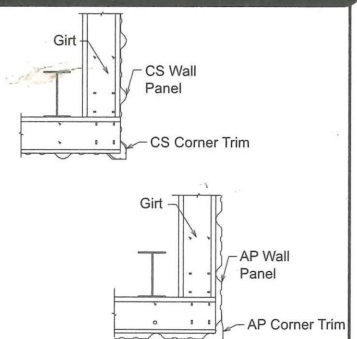
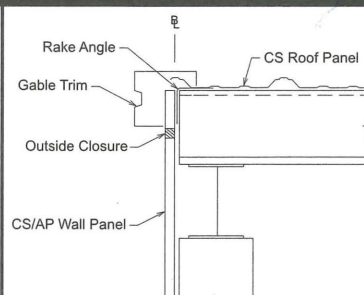
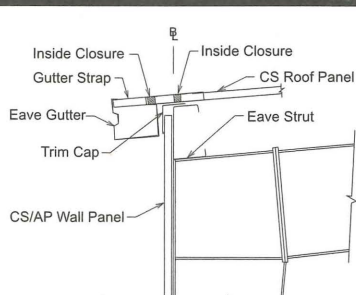
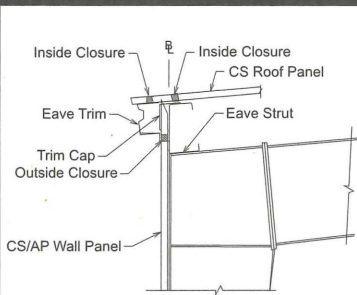
Galvalume® is a registered trademark of BIEC International, Inc.  
Kynar 5000® is a registered trademark of Arkema Inc.  
Hylar 5000® is a registered trademark of Solvay Solexis Inc.

**Eave Trim**

**Eave Gutter**

**Gable Trim**

**Outside Corner**

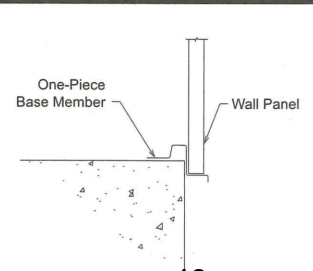
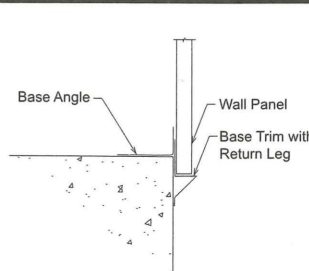
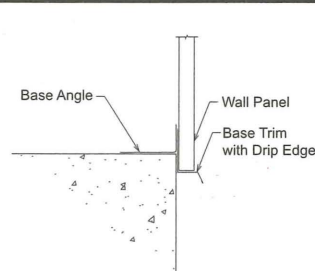
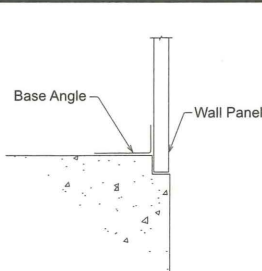


**Notch in Concrete**

**Base Trim with Drip Edge**

**Base Trim with Return Leg**

**One Piece Base Member**





DESIGNER - INSTALLER  
602 EAST NORTH STREET  
ELBURN, IL 60119  
847-812-8669

MESIC SEED FOR  
DETENTION AREA UNDER \$75.0

LOT 7 KISHWAUKEE CENTER  
SMITH CT HUNTLEY

GRASS SEED MIX

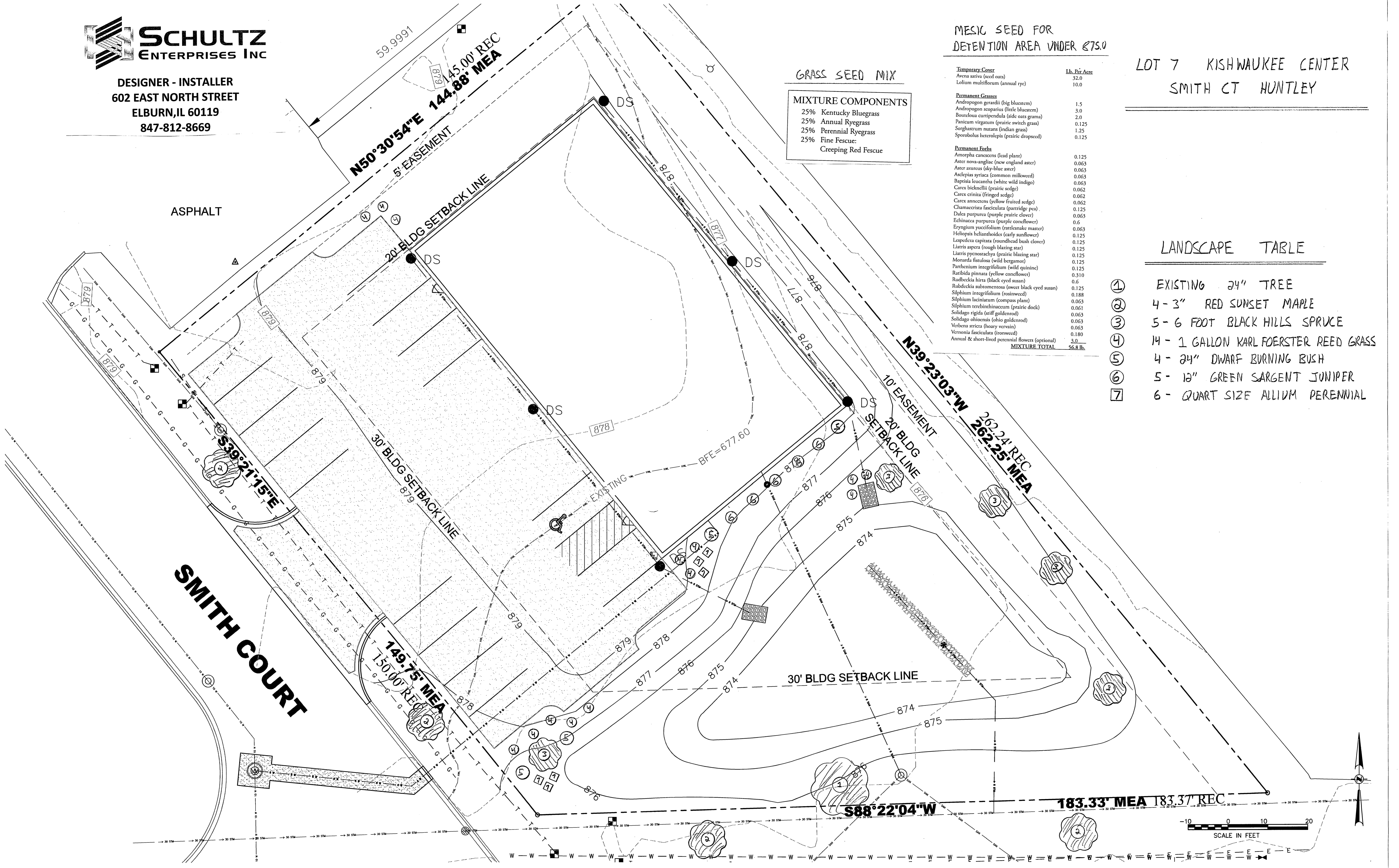
MIXTURE COMPONENTS

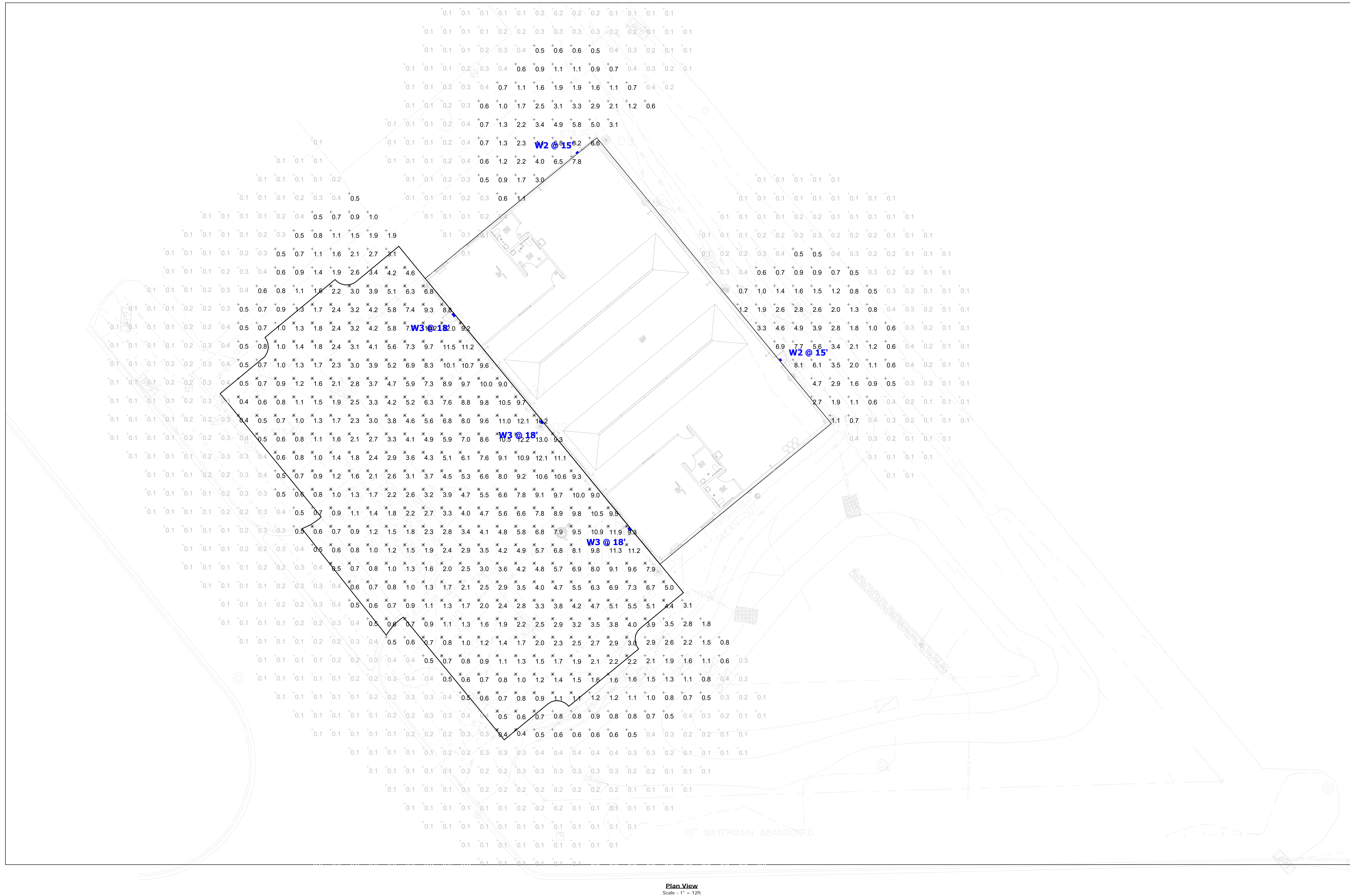
- 25% Kentucky Bluegrass
- 25% Annual Ryegrass
- 25% Perennial Ryegrass
- 25% Fine Fescue:
- Creeping Red Fescue

Temporary Cover	Lb. Per Acre
Avena sativa (seed oats)	32.0
Lolium multiflorum (annual rye)	10.0
<b>Permanent Grasses</b>	
Andropogon gerardii (big bluestem)	1.5
Andropogon scoparius (little bluestem)	3.0
Bouteloua curtipendula (side oats grama)	2.0
Panicum virgatum (prairie switch grass)	0.125
Sorghastrum nutans (indian grass)	1.25
Sporobolus heterolepis (prairie dropseed)	0.125
<b>Permanent Forbs</b>	
Amorpha canescens (lead plant)	0.125
Aster nova-angliae (new england aster)	0.063
Aster azureus (sky-blue aster)	0.063
Asclepias syriaca (common milkweed)	0.063
Baptisia leucantha (white wild indigo)	0.063
Carex bicknellii (prairie sedge)	0.063
Carex crinita (fringed sedge)	0.063
Carex annectens (yellow fruited sedge)	0.063
Chamaecrista fasciculata (partridge pea)	0.125
Dalea purpurea (purple prairie clover)	0.063
Echinacea purpurea (purple coneflower)	0.6
Eryngium yuccifolium (artichoke master)	0.125
Helianthus scaberrimus (early sunflower)	0.125
Lespedeza capitata (roundhead bush clover)	0.125
Liatris aspera (rough blazing star)	0.125
Liatris pycnostachya (prairie blazing star)	0.125
Monarda fistulosa (wild bergamot)	0.125
Parthenium integrifolium (wild quinine)	0.125
Ratibida pinnata (yellow coneflower)	0.310
Rudbeckia hirta (black eyed susan)	0.6
Rudbeckia subtomentosa (sweet black eyed susan)	0.125
Silphium integrifolium (robinweed)	0.188
Silphium laciniatum (compass plant)	0.063
Silphium laciniatum (prairie dock)	0.063
Solidago rigida (stiff goldenrod)	0.063
Solidago ulmifolia (ohio goldenrod)	0.063
Verbena stricta (hoary vervein)	0.180
Vernonia fasciculata (ironweed)	3.0
Annual & short-lived perennial flowers (optional)	3.0
<b>MIXTURE TOTAL</b>	<b>56.8 lb.</b>

LANDSCAPE TABLE

- ① EXISTING 24" TREE
- ② 4-3" RED SUNSET MAPLE
- ③ 5-6 FOOT BLACK HILLS SPRUCE
- ④ 14- 1 GALLON KARL FOERSTER REED GRASS
- ⑤ 4- 24" DWARF BURNING BUSH
- ⑥ 5- 12" GREEN SARGENT JUNIPER
- ⑦ 6- QUART SIZE ALLIUM PERENNIAL





Plan View  
Scale = 1" = 12ft

**Statistics**

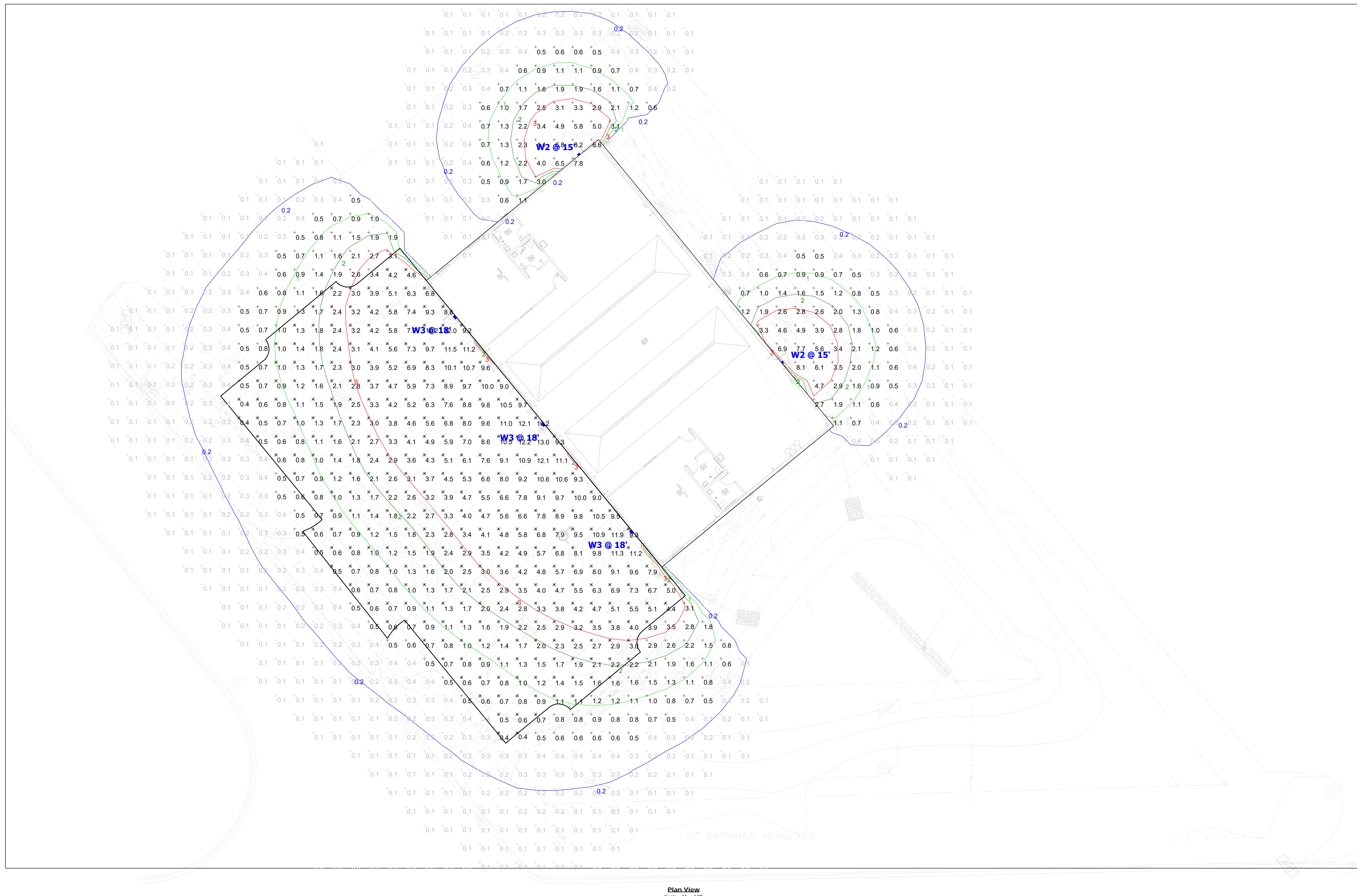
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Full Area Calc.	+	0.9 fc	13.0 fc	0.0 fc	N/A	N/A
Parking Lot Calc.	X	4.1 fc	13.0 fc	0.4 fc	32.5:1	10.3:1

**NOTES:**  
 1. CALCULATION POINTS ARE AT GROUND LEVEL.  
 2. ALL FIXTURE HEIGHTS ARE NOTED ON THE PLAN  
 3. CALCULATIONS POINTS ARE ON A 10' x 10' SPACING.  
 4. CARS, SHRUBBERY, EQUIPMENT AND SIGNAGE CAN CAUSE REDUCED LIGHT LEVELS FROM WHAT IS EXPECTED.  
 5. CALCULATIONS PROVIDED ARE NOT A GUARANTEE OF PERFORMANCE. ACTUAL LIGHT LEVELS MAY VARY.  
 \*\*FIELD VERIFICATION REQUIRED.

**Schedule**

Symbol	Label	Image	Manufacturer	QTY	Catalog Number	Description	Number Lamps	Filename	Lumens per Lamp	LLF
	<b>W2</b>		Lithonia Lighting	2	WDGE2 LED P4 40K 80CRI VF	WDGE2 LED WITH P4 - PERFORMANCE PACKAGE, 4000K, 80CRI, VISUAL COMFORT FORWARD OPTIC	1	WDGE2_LED_P4_40K_80CRI_VF.ies	4412	0.93
	<b>W3</b>		Lithonia Lighting	3	WDGE4 LED P2 70CRI RFT 40K	WDGE4 LED WITH P2 - PERFORMANCE PACKAGE, 4000K, 70CRI, FORWARD THROW OPTIC	1	WDGE4_LED_P2_70CRI_RFT_40K.ies	16134	0.93

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Plan View  
Scale = 1" = 12ft

**Statistics**

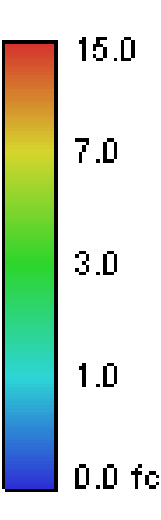
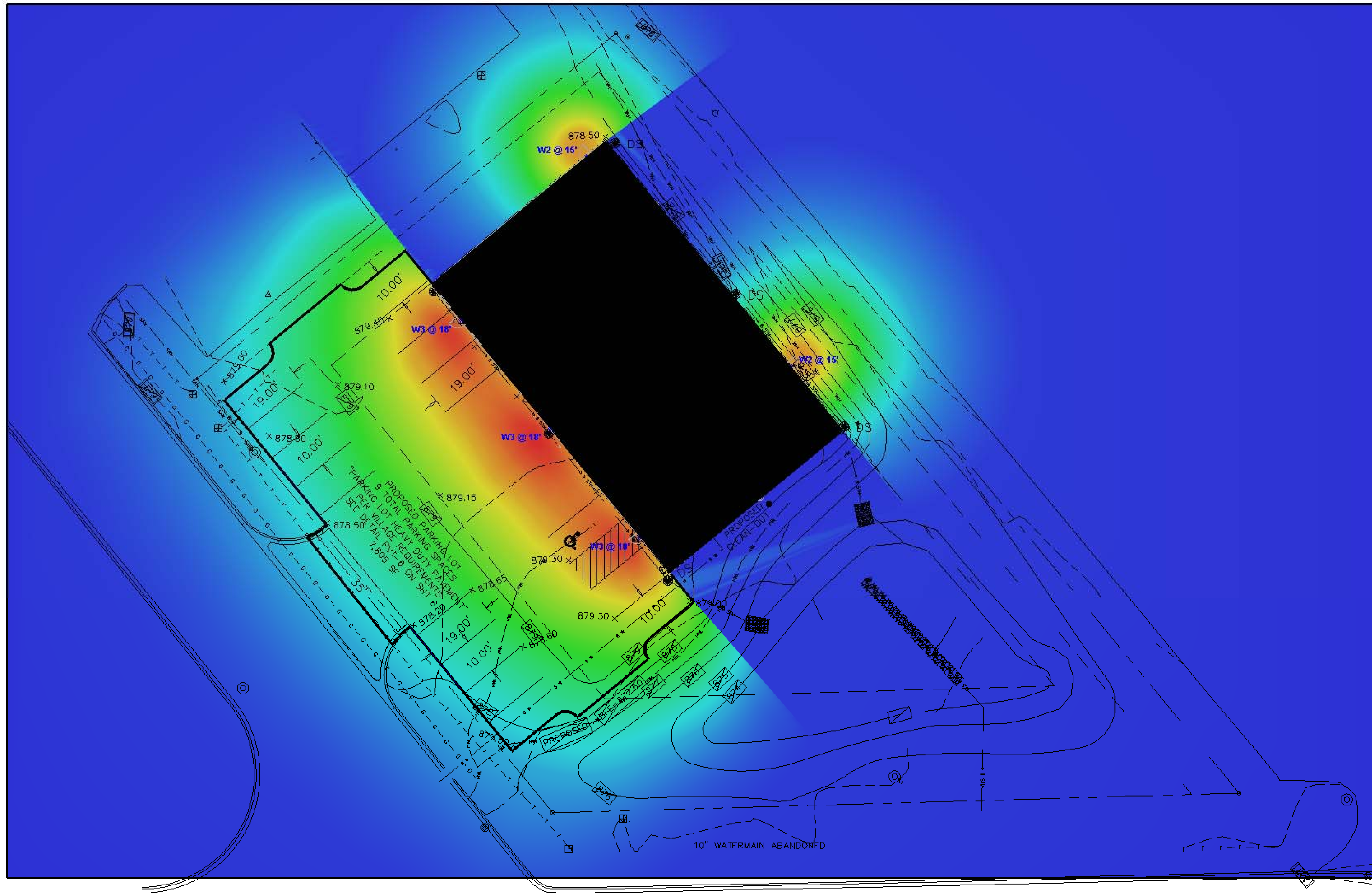
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Full Area Calc.	+	0.9 fc	13.0 fc	0.0 fc	N/A	N/A
Parking Lot Calc.	X	4.1 fc	13.0 fc	0.4 fc	32.5:1	10.3:1

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 2. ALL FIXTURE HEIGHTS ARE NOTED ON THE PLAN  
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□	W3		Lithonia Lighting	3	WDGE4 LED P2 70CRI RFT 40K	WDGE4 LED WITH P2 - PERFORMANCE PACKAGE, 4000K, 70CRI, FORWARD THROW OPTIC	1	WDGE4_LED_P2_70CRI_RFT_40K.ies	16134	0.93

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View #2

Statistics						
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Full Area Calc.	+	0.9 fc	13.0 fc	0.0 fc	N/A	N/A
Parking Lot Calc.	X	4.1 fc	13.0 fc	0.4 fc	32.5:1	10.3:1

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# ENGINEERING PLANS FOR LOT 7 KISHWAUKEE CENTER

SECTION 21, TOWNSHIP 36 NORTH , RANGE 7 EAST

NORTHEAST CORNER OF  
SMITH STREET & SMITH COURT  
HUNTLEY, IL 60142  
MCHENRY COUNTY  
APRIL, 2021

LEGEND	
---	PROPERTY BOUNDARY
---	EXISTING CONTOUR LINE
---	EXISTING STORM SEWER
---	EXISTING SANITARY SEWER LINE
---	EXISTING WATERMAIN
---	EXISTING UNDERGROUND ELECTRIC
---	EXISTING OVERHEAD ELECTRIC
---	EXISTING GAS SERVICE
---	EXISTING TELEPHONE
---	PROPOSED CONTOUR LINE
---	PROPOSED WATERMAIN
---	PROPOSED STORM SEWER
---	PROPOSED SANITARY SEWER LINE
---	PROPOSED GREASE SERVICE LINE
---	PROPOSED VENT LINE
---	EXISTING FENCELINE
---	PROPOSED SILT FENCE
x 686.00	EXISTING SPOT SHOT
x 686.00	PROPOSED SPOT GRADE
<b>EXIST</b>	<b>PROP</b>
WATER:	B-BOX
	HYDRANT
	VALVE
	VALVE VAULT
STORM:	INLET-CURB
	INLET OR MANHOLE
	FLARED END SECTION
SANITARY:	CLEANOUT
	MANHOLE
	UTILITY POLE
	GLY WIRE LOC.
	UTIL CABINET
	UTIL PEDESTAL
	LIGHT POLE
	TRAFFIC SIGNAL
	ELECTRIC VAULT
	GAS VALVE



Know what's below.  
Call before you dig.

Contractor and/or sub-contractors shall verify locations of all underground utilities prior to digging. Contact 1.800.892.0123 or dial 811. (Joint Utility Locating for Excavators) at 1-800-892-0123 or dial 811.

**UTILITY STATEMENT**  
THE UTILITIES SHOWN HAVE BEEN LOCATED FROM VISIBLE FIELD EVIDENCE AND EXISTING DRAWINGS, MAPS AND RECORDS SUPPLIED TO SURVEYOR. THE SURVEYOR MAKES NO GUARANTEE THAT THE UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UTILITIES SHOWN ARE AT THE EXACT LOCATION INDICATED, ALTHOUGH THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM AVAILABLE INFORMATION. THE SURVEYOR HAS PHYSICALLY LOCATED VISIBLE STRUCTURES; HOWEVER, HE HAS NOT PHYSICALLY LOCATED THE UNDERGROUND LINES.

**SURVEY COMPLETED BY:**  
DALE FLOYD LAND SURVEYING L.L.C.  
2600 KESLINGER ROAD SUITE A  
GENEVA, ILLINOIS 60134  
PHONE: 630-232-7705 FAX: 630-232-7725  
E-MAIL: DFLS@SBCGLOBAL.NET

**INDEX TO SHEETS**

1. COVER SHEET
2. EXISTING CONDITIONS & DEMOLITION PLAN
3. CIVIL SITE PLANS
4. GENERAL NOTES
5. GENERAL NOTES
6. DETAILS

PROFESSIONAL ENGINEER'S CERTIFICATION  
STATE OF ILLINOIS, COUNTY OF KENDALL

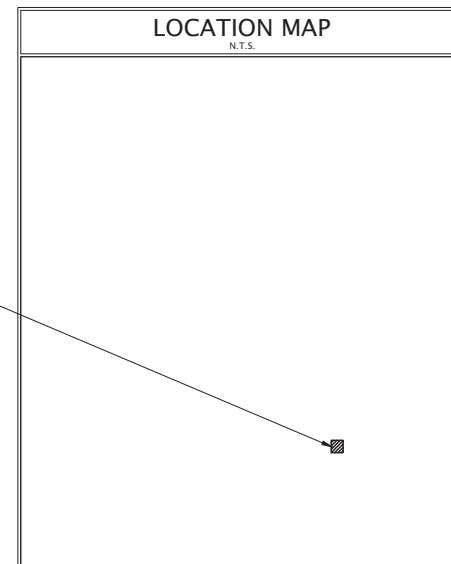
I, JOHN J. TEBRUGGE, A LICENSED PROFESSIONAL ENGINEER OF ILLINOIS, HEREBY CERTIFY THAT THESE PLANS HAVE BEEN PREPARED UNDER MY PERSONAL DIRECTION BASED ON AVAILABLE DOCUMENTS AND FIELD MEASUREMENTS FOR THE EXCLUSIVE USE OF THE CLIENT NOTED HEREON.

GIVEN UNDER MY HAND & SEAL THIS 12<sup>TH</sup> DAY OF APRIL, 2021.



*John J. Tebrugge*  
JOHN J. TEBRUGGE  
REGISTERED PROFESSIONAL ENGINEER  
NO. 0062-041828 EXPIRES NOV. 30, 2021

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ALL RIGHTS RESERVED. NO PART OF THESE CIVIL ENGINEERING PLANS MAY BE REPRODUCED, DISTRIBUTED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, INCLUDING PHOTOCOPYING, RECORDING, OR OTHER ELECTRONIC OR MECHANICAL METHODS, WITHOUT THE PRIOR WRITTEN PERMISSION OF TEBRUGGE ENGINEERING.



**BENCHMARKS:**

BENCHMARK: IL/MCHENRY DL6748  
ELEV - 877.11' NAVD 88  
SITE BENCHMARK: MAG NAIL AS SHOWN ON PLAT ELEV - 879.36'

**PLANS PREPARED FOR:**

TRAVIS SCHULTZ ENTERPRISES  
11880 SMITH COURT  
HUNTLEY, IL 60542  
PHONE: (847) 812-8669

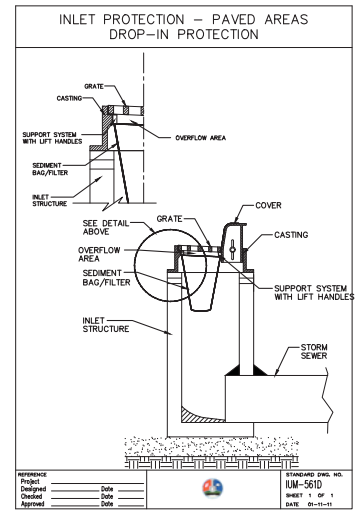
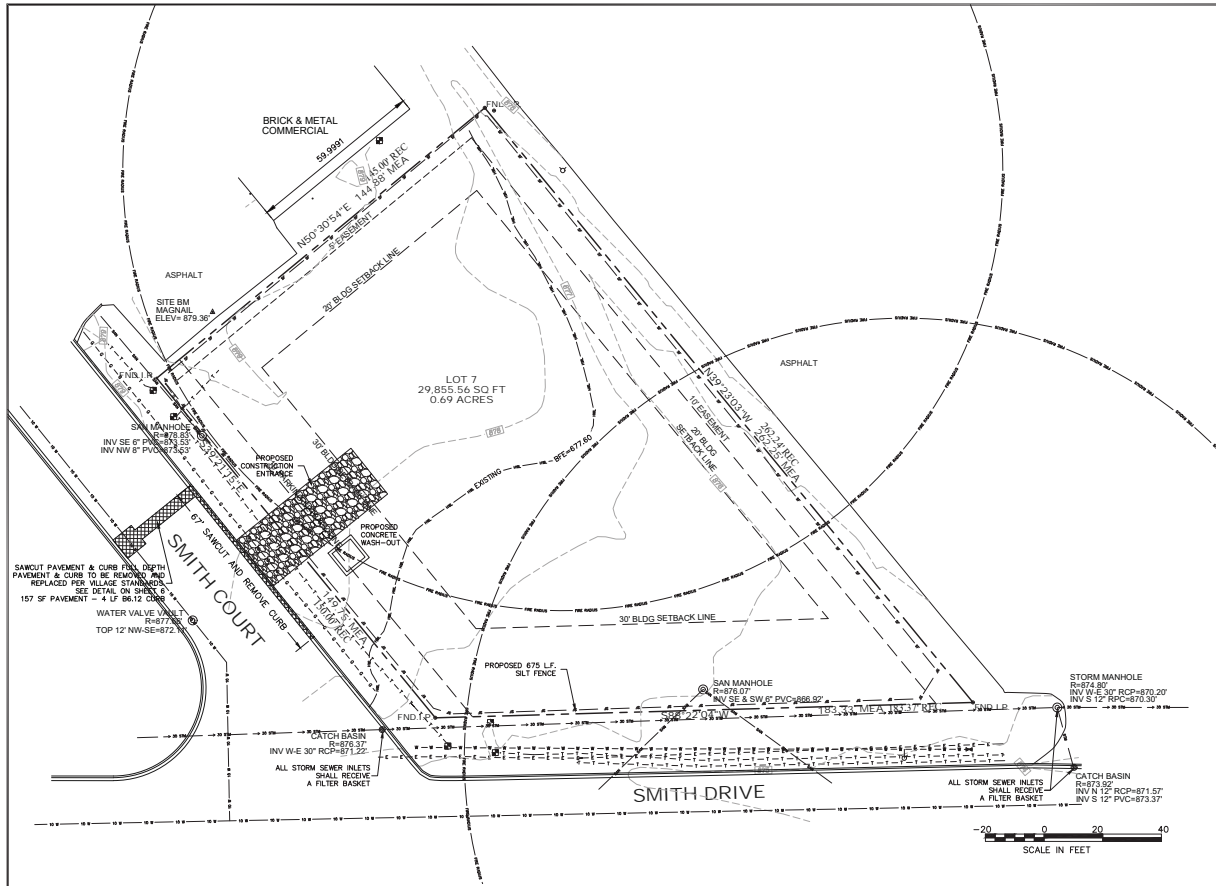
**CIVIL ENGINEER:**



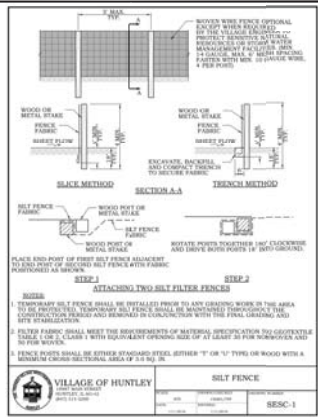
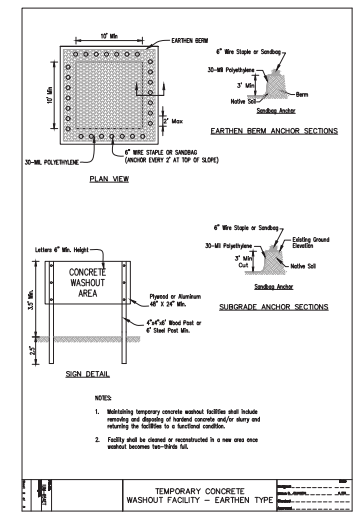
TEBRUGGE ENGINEERING  
410 E CHURCH ST. - SUITE A  
SANDWICH, ILLINOIS 60548  
(815) 786-0195

INFO@TEBRUGGEENGINEERING.COM  
WWW.TEBRUGGEENGINEERING.COM

NO.	DATE	NOTES
1	7.18.21	PRELIMINARY REVISIONS
2	1.27.21	REVISIONS & UTILITY REVISIONS
3	4.12.21	HUNTLEY REVIEW LETTER A.1.21

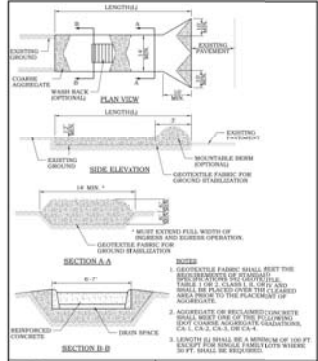


**CONCRETE WASHOUT NOTE:**  
 CONCRETE WASHOUT SHOULD BE CONTAINED AT ALL TIMES. WASHOUT MATERIAL SHOULD NOT BE ALLOWED TO ENTER WATER BODIES, STORM SEWERS OR LEACH INTO THE SOIL UNDER ANY CIRCUMSTANCES. ANY WASTE SHOULD BE DISPOSED OF PROPERLY AND THE LOCATION OF THE WASHOUT SHOULD BE DESIGNATED WITH PROPER SIGNAGE. FAILURE TO COMPLY COULD RESULT IN AN INCIDENT OF NONCOMPLIANCE (ION).



REVISION	DATE	DESCRIPTION
1	02/19/19	ISSUED FOR PERMITS
2	03/11/19	REVISED FOR COMMENTS
3	03/11/19	REVISED FOR COMMENTS
4	03/11/19	REVISED FOR COMMENTS
5	03/11/19	REVISED FOR COMMENTS
6	03/11/19	REVISED FOR COMMENTS
7	03/11/19	REVISED FOR COMMENTS
8	03/11/19	REVISED FOR COMMENTS
9	03/11/19	REVISED FOR COMMENTS
10	03/11/19	REVISED FOR COMMENTS

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9	03/11/19	REVISED FOR COMMENTS
10	03/11/19	REVISED FOR COMMENTS



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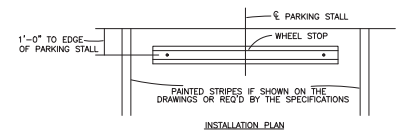
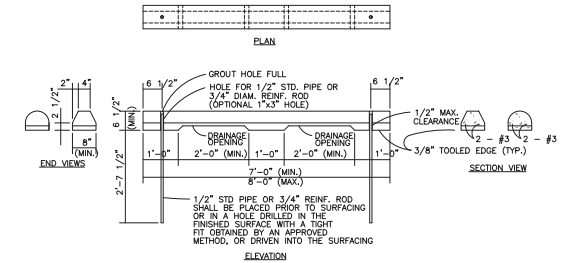
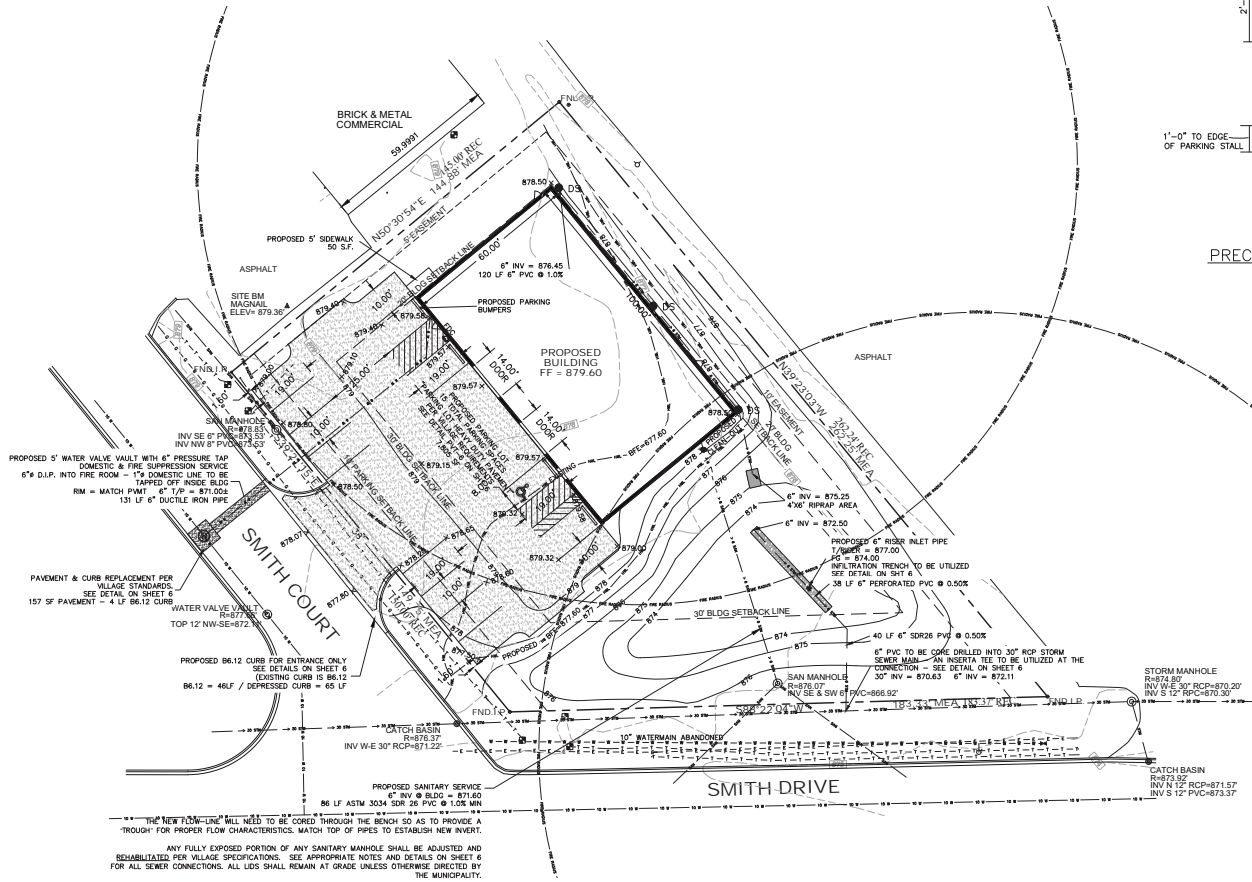
NO.	DATE	NOTES
1	7/18/21	PARKING LOT REVISIONS
2	7/22/21	PERMITS & UTILITY REVISIONS
3	4/12/21	HUNTLEY REVIEW LETTER 4.2.21

PREPARED FOR:  
**TRAVIS SCHULTZ ENTERPRISES**  
 602 E. NORTH STREET ELBURN, IL 60119

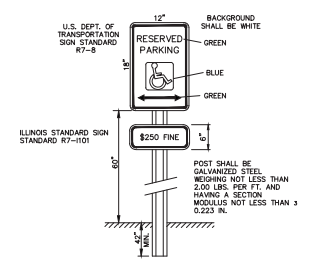
**LOT 7 KISHWAUKEE CENTER - HUNTLEY, IL**  
 EXISTING CONDITIONS & DEMOLITION PLAN

PROJECT NO. 19 422 01	SHEET NO. <b>2</b>
SCALE: 1" = 20'	OF 6 SHEETS
DATE: 2/4/19	

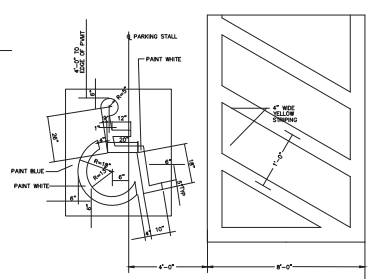
ALL DISTURBED AREAS SHALL BE SEEDED WITH DOT CLASS 1 SEEDMIX



PRECAST CONCRETE WHEEL STOP DETAILS  
N.T.S.



HANDICAP PARKING SIGN  
N.T.S.



HANDICAPPED PARKING DETAIL  
N.T.S.



THE NEW 'LOW-LINE' WILL NEED TO BE CORED THROUGH THE BENCH SO AS TO PROVIDE A 'TROUGH' FOR PROPER FLOW CHARACTERISTICS. MATCH TOP OF PIPES TO ESTABLISH NEW INVERT.  
ANY FULLY EXPOSED PORTION OF ANY SANITARY MANHOLE SHALL BE ADJUSTED AND REHABILITATED PER VILLAGE SPECIFICATIONS. SEE APPROPRIATE NOTES AND DETAILS ON SHEET 6 FOR ALL SEWER CONNECTIONS. ALL LIDS SHALL REMAIN AT GRADE UNLESS OTHERWISE DIRECTED BY THE MUNICIPALITY.

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PHONE: (815) 786-0195    TEBRUGGEENGINEERING.COM

NO.	DATE	NOTES
1	1.18.21	PARKING LOT REVISIONS
2	1.21.21	CRANKS & TRUCK REVISIONS
3	4.12.21	HUNTLEY REVIEW LETTER 4.1.21

PREPARED FOR:  
**TRAVIS SCHULTZ ENTERPRISES**  
602 E. NORTH STREET ELBURN, IL 60119

**LOT 7 KISHWAUKEE CENTER - HUNTLEY, IL**  
CIVIL SITE PLAN

PROJECT NO.	19 422 01	SHEET NO.	<b>3</b> OF 6 SHEETS
SCALE:	1" = 20'		
DATE:	2/4/19		

VILLAGE OF HUNTLEY GENERAL NOTES

PROJECT INITIATION

- 1. A PRE-CONSTRUCTION MEETING SHALL BE CONDUCTED WITH THE VILLAGE OF HUNTLEY STAFF AND ALL CONTRACTORS PRIOR TO COMMENCING CONSTRUCTION...

GENERAL

- 1. IN CASE OF CONFLICTS THE VILLAGE OF HUNTLEY GENERAL NOTES AND STANDARD SPECIFICATIONS SHALL TAKE PRECEDENCE OVER ANY OTHER STANDARD...

EROSION CONTROL

- 1. PUBLIC/Private STREETS SHALL BE LEFT FREE OF DIRT AND DEBRIS WITH REGULAR CLEANING, SWEEPING, AND MAINTENANCE CONDUCTED...

EARTHWORK

- 1. ALL REMOVAL OR EXCAVATION ITEMS MUST BE DISPOSED OF AT AN UNCONTAMINATED SOIL FILL OPERATION OR CLEAN CONSTRUCTION AND DEMOLITION PERMITTING AGENCY SITE...

UTILITIES

- 1. THE CONTRACTOR SHALL COORDINATE INSPECTIONS AND TESTING OF WATER MAINS WITH SERVICE, SANITARY SERVICE, AND SEWER SERVICE AND SPOW SEWER WITH THE VILLAGE OF HUNTLEY'S ENGINEERING AND DEVELOPMENT DEPARTMENT...

PUBLIC WATER SYSTEM

- 1. AN EPA CONSTRUCTION PERMIT MUST BE SECURED PRIOR TO BEGINNING CONSTRUCTION THE NEW WATER MAIN SHALL NOT BE ACTIVATED UNTIL AN EROSION CONTROL PERMIT APPROVED BY THE EPA HAS BEEN RETURNED TO THE VILLAGE...

SANITARY SEWER SYSTEM

- 1. NON-RAIN STAINLESS STEEL COUPLING SHALL BE USED WHEN CONNECTING SEWER PIPES OF DISSIMILAR MATERIAL AND PIPES WITH NO JOINTS...

STORM WATER SYSTEM

- 1. WHEN EXISTING DRAINAGE FACILITIES ARE DISTURBED, THE CONTRACTOR SHALL MAINTAIN TEMPORARY OUTLETS AND CONNECTIONS FOR ALL PIPES...

PAVING

- 1. ALL SIDEWALKS AND BASES SHALL BE PROOF ROLLED AND APPROVED BY THE PROJECT'S GEOTECHNICAL ENGINEER AND TESTED BY THE VILLAGE OF HUNTLEY'S ENGINEERING DEPARTMENT PRIOR TO BASE OR UNDER INSTALLATION...

PROJECT ACCEPTANCE

- 1. THE CONTRACTOR SHALL CONDUCT AN INSPECTION OF ALL WORK AND MAKE REPAIRS OR ADJUSTMENTS PRIOR TO REQUESTING INITIAL ACCEPTANCE OF THE VILLAGE OF HUNTLEY...

VILLAGE OF HUNTLEY logo and contact information including address and phone number.

Revision table with columns for NO., DATE, and NOTES.

PREPARED FOR: TRAVIS SCHULTZ ENTERPRISES, 602 E. NORTH STREET ELBURN, IL 60119

LOT 7 KISHAWUKE CENTER - HUNTLEY, IL GENERAL NOTES & DETAILS

STANDARD DETAILS - GENERAL NOTES section containing scale, date, drawing number, and sheet information.

**VILLAGE OF HUNTLEY APPROVED MATERIAL LIST**

**GENERAL ITEMS**

1. **Bolts Placed Underground:** All below grade factory installed bolts and fasteners shall be Teflon coated 304-grade stainless steel
2. **Casing:**
  - A. **Casing Spacers:** Carrier pipe shall be centered within a casing by use of model CCS stainless steel Casing Spacers as manufactured by Cascade Waterworks Mfg.
  - B. **Casing End Boots:** Install model CCES End Boots as manufactured by Cascade Waterworks Mfg.
3. **Truncated Dome Detectable Warning Systems:**
  - A. Wet set reinforced polymer type; Brick red color homogeneous throughout
  - B. Meeting requirements of Americans with Disabilities Act Accessibility Guidelines, the Illinois Assembly Code and applicable IDOT Standard Details
  - C. Approved Model: as manufactured by ADA Solutions, Tuffite, and Armor-Tite (Herculite Series); Use same model throughout development/project
4. **Street Signs:**
  - A. Signs: High intensity prismatic meeting MUTCD requirements
  - B. Posts: Telescoping square galvanized tubing with 7/16" holes on all four sides; 10' height
5. **Approved Model:** as manufactured by Telespar
6. **Street Name Signs:**
  - A. Signs: High intensity prismatic meeting MUTCD requirements; White letters on green background
  - B. Posts: Round galvanized socket and wedge post; 2-3/8" outside diameter; 12' height
7. **Approved Model:** as manufactured by Telespar
8. **Reflective Pavement Markers:**
  - A. Type: Recosed
  - B. Approved Model: R-100 as manufactured by Marker One
9. **Street Lighting:**
  - A. To be reviewed on a project by project basis

**SANITARY SEWER SYSTEM**

1. **Sanitary Sewer Pipe:**
  - A. **PVC pipe (depths 15' and less):**
    - i. Gravity Sewer: PVC SDR 26 in accordance with D-3034 for pipe diameter 15" and less and F679 for pipe diameter greater than 15". Joints shall be in accordance with ASTM D-3212
    - ii. Pressure Sewer Force Main: 4-inch through 12-inch shall be C900 DR-18; 14-inch through 18-inch shall be C905 DR-18. Elastomeric gasket joints shall be in accordance with ASTM D-3139
    - iii. Pressure Sewer Force Main (only as authorized by Director of Public Works): PVC SDR 26 in accordance with D-2241 for pipe diameter 16" and less. Elastomeric gasket joints shall be in accordance with ASTM D-3139
  - B. **Ductile iron (depths greater than 15 feet):**
    - i. Class 52 conforming to ANSI/AWWA C151/A21.51; ANSI/AWWA C111/A21.11
    - ii. Mechanical or push-on joints shall conform to ANSI/AWWA C111/A21.11
    - iii. All DIP sewer mains shall be encased in an 8 mil high density polyethylene encasement with its material specifications and installation method in accordance with ANSIAWWA C105/A21.5, ASTM A674, using "Method A" installation
    - iv. Brass wedges shall be installed to provide electrical conductivity
2. **Sewer Force Main Fittings:** All fittings shall be mechanical joint ductile iron and shall conform to ANSI/AWWA C110/A21.10 or ANSI/AWWA C153/A21.53. Fittings shall be U.L. Listed Class 350 and shall be manufactured in the United States
3. **Sewer Force Main Joint Restraint:**
  - A. All mechanical joint fittings shall have restraining glands installed:
    - i. DIP MJ restraint device shall be Mega-log Series 1100 by EBAA Iron or Uni-flange Series 1400 by Ford Company
    - ii. PVC MJ restraint device shall be Mega-log Series 2000PV by EBAA Iron or Uni-flange Series 1500 by Ford Company
  - B. DIP push joint pipe restraint shall be Field Lok® 350 gaskets by US Pipe or Series 1700 Mega-log by EBAA Iron or Series 1390 Pipe Restraint by Ford
  - C. 900 PVC push joint pipe restraint shall be Series 1900 split serrated restraint harness by EBAA Iron or Series 1390 Pipe Restraint by Ford
  - D. C905 PVC push joint pipe restraint shall be Series 2800 Mega-log restraint harness by EBAA Iron or Series 1390 Pipe Restraint by Ford

- E. Lengths of pipe restraint shall be determined from manufacturer's installation specifications
4. **Manholes:**
  - A. Precast reinforced in accordance with ASTM C478. Eccentric cone type unless otherwise indicated on Drawings
  - B. Size:
    - i. through 21" sewer pipe ..... Min. 4' inside diameter manhole
    - ii. 24" through 30" sewer pipe ..... Min. 5' inside diameter manhole
    - iii. >30" through 48" sewer pipe ..... Min. 6' inside diameter manhole
  - C. **Manhole Frame & Lids:**
    - i. Neenah R-1712, self-sealing Type B cover or East Jordan Iron Works 1050 with self-sealing cover
    - ii. The words "SANITARY" and "VILLAGE OF HUNTLEY" shall be cast into the surface of the lid
  - D. **Manhole Seal:**
    - i. Barrel sections shall be sealed using butyl rubber sealant and an external butyl joint wrap similar to Barrel Wrap as manufactured by Adaptor, Inc. EZ Wrap as manufactured Pre-Seal Gasket Corporation, Infi-Shield Gator Wrap as manufactured by Sealing Systems, Inc., or approved equal
    - ii. The chimney and adjusting rings shall be sealed using an external chimney seal as manufactured by Adaptor, Inc.
    - iii. A watertight flexible pipe-to-manhole connector shall be employed in the connection of the sanitary sewer pipe to precast manholes. The connector shall consist of a rubber gasket, an internal expansion sleeve, and one or more external compression take-up clamps. Approved materials for the connector shall be natural or synthetic rubber and Series 300 non-magnetic stainless steel. No plastic components shall be permitted. The rubber gasket element shall be constructed solely of synthetic or natural rubber, and shall meet/exceed the requirements of ASTM C 923

**STORM SEWER SYSTEM**

1. **Storm Sewer Pipe:**
  - A. **Reinforced concrete Pipe (RCP):**
    - i. Conforming to ASTM C-76
    - ii. Tongue & groove or bell & spigot joints using cement mortar, butyl sealant or o-ring gasket in accordance with ASTM C-351 or C-443
    - iii. Thickness class shall be in accordance with the IDOT Standard Specifications for a given pipe diameter and fill height over the top of pipe
  - B. **PVC pipe (depths 15' and less):**
    - i. PVC SDR 26 in accordance with D-3034 for pipe diameter 15" and less and F679 for pipe diameter greater than 15". Joints shall be in accordance with ASTM D-3212
    - ii. Pressure sewer for water main separation requirements: PVC SDR 26 in accordance with D-2241 for pipe diameter 16" and less. C905 DR-18 for 18-inch; C905 DR-25 for 20" and 24". Elastomeric gasket joints shall be in accordance with ASTM D-3139
  - C. **Ductile iron pipe (DIP):**
    - i. Class 52 conforming to ANSI/AWWA C151/A21.51; ANSI/AWWA C111/A21.11
    - ii. Mechanical or push-on joints shall conform to ANSI/AWWA C111/A21.11
    - iii. All DIP sewer mains shall be encased in an 8 mil high density polyethylene encasement with its material specifications and installation method in accordance with ANSIAWWA C105/A21.5, ASTM A674, using "Method A" installation
    - iv. Brass wedges shall be installed to provide electrical conductivity
  - D. **High Density Polyethylene (HDPE):**
    - i. FOR PRIVATE USE ONLY, NOT ALLOWED ON PUBLIC RIGHT-OF-WAY
    - ii. Smooth interior and standard exterior corrugations conforming to AASHTO M-294 and watertight flexible elastomeric seals conforming to ASTM D-3212 and F-477
2. **Manholes:**
  - A. Precast reinforced in accordance with ASTM C478. Eccentric cone type
  - B. Size:
    - i. through 21" sewer pipe ..... Min. 4' inside diameter manhole
    - ii. 24" through 30" sewer pipe ..... Min. 5' inside diameter manhole
    - iii. >30" through 48" sewer pipe ..... Min. 6' inside diameter manhole
    - iv. greater than 48" sewer pipe ..... Special design required

- C. **Manhole Frame & Lids:**
  - i. Neenah R-1772, Type B cover (cover may be open Type D when specified on drawings) or East Jordan Iron Works 1022
  - ii. The words "STORM" and "VILLAGE OF HUNTLEY" shall be cast into the surface of the lid
3. **Inlet and Catch Basin Frame & Lids:**
  - A. Frame & grates: Neenah R-1772, Type D open cover or East Jordan Iron Works 1022
  - B. Combination frame, grate and barrier curb box: Neenah R-3281-A with standard Type C grate
  - C. Combination frame, grate and mountable curb box: Neenah R-3501-TR (flow right) or TL (flow left) with standard Type L grate; alternate to be reviewed on case by case basis to match curb dimensions
  - D. Beehive frame & grates: Neenah R-4340-B
4. **Storm Sewer Structure Seal:**
  - A. Precast sections shall be sealed using butyl rubber sealant.
  - B. When storm sewer structure is installed in pavement, the chimney and adjusting rings shall be sealed using an external chimney seal as manufactured by Adaptor, Inc.

**WATER DISTRIBUTION SYSTEM**

1. **Water Main Pipe:**
  - A. **Ductile iron Class 52, conforming to ANSI/AWWA C151/A21.51:**
    - i. Cement lining, conforming to ANSI/AWWA C104/A21.4
    - ii. Mechanical or push-on joints shall conform to ANSI/AWWA C111/A21.11
    - iii. All DIP water mains shall be encased in an 8 mil high density polyethylene encasement with its material specifications and installation method in accordance with ANSIAWWA C105/A21.5, ASTM A674, using "Method A" installation
    - iv. Brass wedges shall be installed to provide electrical conductivity
  - B. **PVC pipe:**
    - i. 8-inch through 12-inch shall be C900 DR-18
    - ii. 14-inch through 18-inch shall be C905 DR-18
    - iii. 20-inch and 24-inch shall be C905 DR-25
    - iv. All PVC water mains shall be installed with a minimum 10 gauge solid copper tracer wire. The wire shall be continuous through the valve vaults and boxes and shall be accessible at grade within the vault frame or box
2. **Water Main Fittings:**
  - A. All fittings shall be mechanical joint ductile iron and shall conform to ANSI/AWWA C110/A21.10 or ANSI/AWWA C153/A21.53 and cement lined in accordance with ANSI/AWWA C104/A21.4. Fittings shall be U.L. Listed Class 350 and shall be manufactured in the United States
3. **Fire Hydrants:**
  - A. **Approved Model:**
    - i. Shall meet AWWA C-502
    - ii. Mueller Super Centurion A-423 break away style traffic design
  - B. All hydrants shall include (refer to standard Fire Hydrant Detail i. 6" mechanical joint connection with retailer glands ii. 5 1/2" valve opening iii. One 4 1/2" pumper nozzle and two 2 1/2" hose nozzles iv. 6" auxiliary valve and box with valve box stabilizer on lateral v. Standard "Hydra-Finder" hydrant locator including 3/8" white laminar matrix fiberglass 6' long corrosion and UV resistant shaft with 6" wide red reflective tape, flag and spring
  - C. Fire Hydrant Paint: All publicly owned hydrants shall be painted red. All privately owned hydrants shall be painted yellow
4. **Valves:**
  - A. 6" through 10" diameter: Cast iron body, bronze fitted, resilient wedge gate valve with non-rising stem, standard operating nut and open in a counter clockwise direction. Resilient wedge gate valves shall be Mueller A-2360 Series in accordance with AWWA C-509 12 inches and larger; Cast iron body, rubber seat type butterfly valves. All valves shall open counter clockwise with non-rising stem. Butterfly valves shall be Class 150B Mueller B-3211 in accordance with AWWA C-504
  - B. **Valve Boxes:**
    - A. Valve boxes shall be cast iron, two (2) piece 5/8" shafts screw type Tyler Model 66-S and installed on the valve with an Adaptor II valve box stabilizer as manufactured by Adaptor, Inc. Lids shall be marked "Water"
5. **Valve Vaults:**
  - A. Precast reinforced vaults in accordance with ASTM C478 are required for all valves greater than 10" and all valves located in pavement

- B. **Size:**
  - i. through 8" valves ..... Min. 4' inside diameter
  - ii. 10" and larger valves, Min. 6' inside diameter
  - iii. Pressure Taps ..... Min. 5' inside diameter
- C. **Valve Vault Frame & Lids:**
  - i. Neenah R-1712, self-sealing Type B cover or East Jordan Iron Works 1050 with self-sealing cover
  - ii. The words "WATER" and "VILLAGE OF HUNTLEY" shall be cast into the surface of the lid
- D. **Valve Vault Seal:**
  - i. Barrel sections shall be sealed using butyl rubber sealant
  - ii. The chimney and adjusting rings shall be sealed using an external chimney seal as manufactured by Adaptor, Inc.
  - iii. A watertight flexible pipe-to-manhole connector shall be employed in the connection of the water main pipe to precast vault. The connector shall consist of a rubber gasket, an internal expansion sleeve, and one or more external compression take-up clamps. Approved materials for the connector shall be natural or synthetic rubber and Series 300 non-magnetic stainless steel. No plastic components shall be permitted. The rubber gasket element shall be constructed solely of synthetic or natural rubber, and shall meet/exceed the requirements of ASTM C 923
7. **Joint Restraint:**
  - A. All mechanical joint fittings shall have restraining glands installed:
    - i. DIP MJ restraint device shall be Mega-log Series 1100 by EBAA Iron or Uni-flange Series 1400 by Ford Company
    - ii. PVC MJ restraint device shall be Mega-log Series 2000PV by EBAA Iron or Uni-flange Series 1500 by Ford Company
  - B. DIP push joint pipe restraint shall be Field Lok® 350 gaskets by US Pipe or Series 1700 Mega-log by EBAA Iron or Series 1390 Pipe Restraint by Ford Company
  - C. 900 PVC push joint pipe restraint shall be Series 1900 split serrated restraint harness by EBAA Iron or Series 1390 Pipe Restraint by Ford Company
  - D. C905 PVC push joint pipe restraint shall be Series 2800 Mega-log restraint harness by EBAA Iron or Series 1390 Pipe Restraint by Ford Company
  - E. Lengths of pipe restraint shall be determined from manufacturer's installation specifications
8. **Copper Service Lines:**
  - A. 1.5-inch diameter minimum
  - B. Type K soft copper tubing in accordance with ANSI H23.1
  - C. Compression fittings only
9. **Service Line Taps:**
  - A. Service taps of 1 1/2" & 2" require the use of a tapping saddle. Saddles shall be full circle, fusion bonded flast coat epoxy ductile iron body per ASTM A836 with double 304-grade stainless steel straps and hardware, and NSF 61 listed Tapercil Nitrile gasket as manufactured by Smith Blair; model #317
  - B. Existing service connections less than 1 1/2" may be re-connected upon the authorization of the Director of Public Works utilizing the direct tap method to 6-inch mains and larger only
10. **Corporation Stops:**
  - A. Compression fittings
    - i. Mueller B-25000-N (1 1/2-inch and 2-inch)
11. **Curb Stops:**
  - A. Compression fittings
    - i. Mueller B-25155-N 300 Ball (1 1/2-inch and 2-inch)
12. **Curb Box:**
  - A. Extension type arch pattern Mueller H-10310 with stationary rod
  - B. Lid marked "WATER"
13. **Pressure Tapping:**
  - A. **Tapping Sleeves:**
    - i. Stainless steel meeting AWWA C223 and NSF 61; Mueller H-304, Smith - Blair 665, or Cascade Waterworks CW-EX
    - ii. Flange fasteners shall be 304-grade stainless steel
  - B. **Tapping Valve:**
    - i. Cast iron body, bronze fitted, resilient wedge gate valve with non-rising stem, standard operating nut and open in a counter clockwise direction. Resilient wedge tapping valve shall be Mueller T-2361 Series in accordance with AWWA C-515 and NSF 61
14. **Sampling Station:**
  - A. Unit shall be designed specifically for collecting bacteriological and other water samples at a designated point directly from the water main and shall be model 81cpe No. 88 with cold climate protection package as manufactured by Kupferle Foundry



**STANDARD DETAILS - APPROVED MATERIAL LIST**

SCALE: NTS	DRAWN/CHECKED: CHBEL/TFP	DRAWING NUMBER: 2/8
DATE: 1/11/2016	REVISED: 1/11/2016	

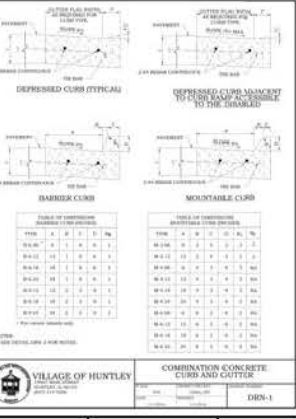
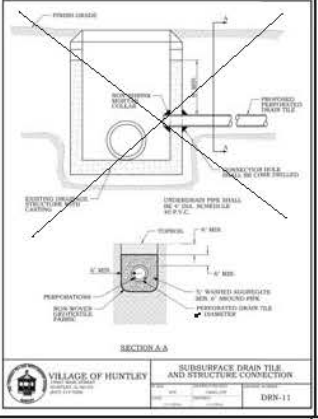
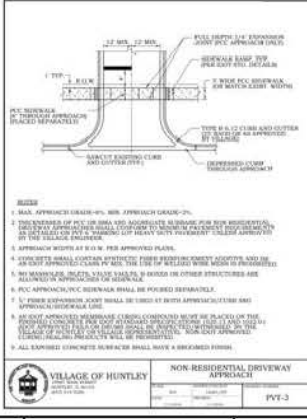
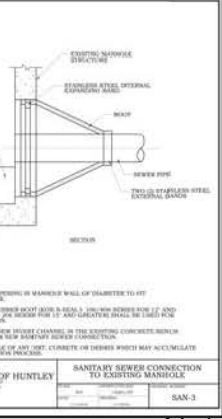
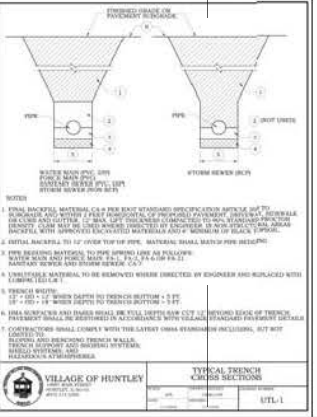
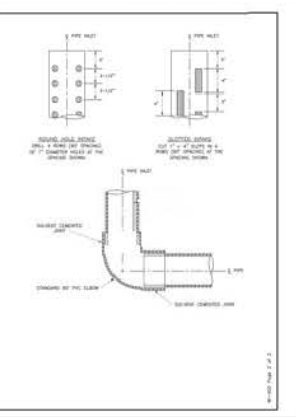
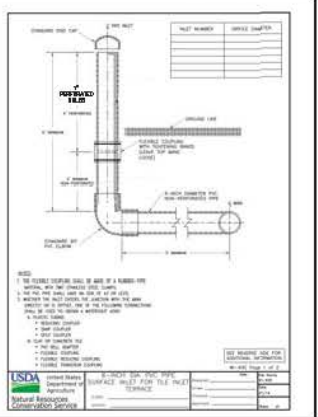
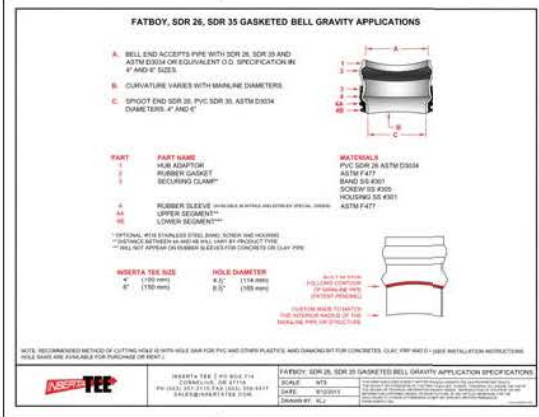
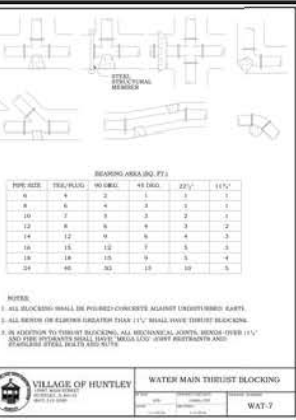
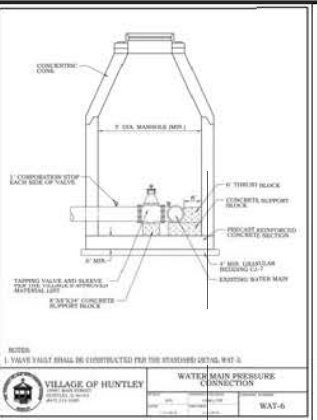
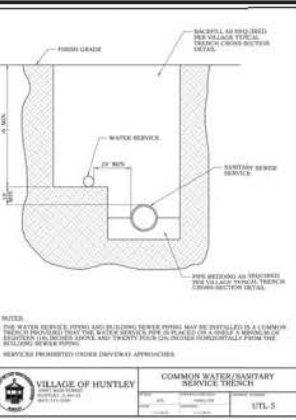
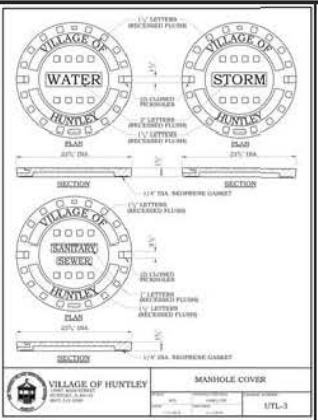
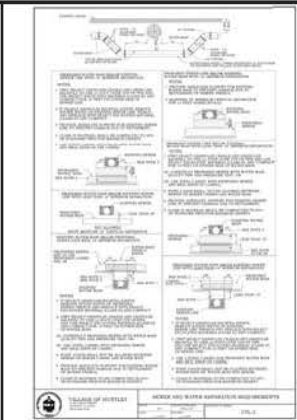


NO.	DATE	NOTES
1	1/22/17	ISSUANCE & UTILITY REVISIONS
2	1/22/17	REVISED LETTERS 1-12

PREPARED FOR:  
**TRAVIS SCHULTZ ENTERPRISES**  
 602 E. NORTH STREET ELBURN, IL 60119

**LOT 7 KISHWAUKEE CENTER - HUNTLEY, IL**  
 GENERAL NOTES & DETAILS

PROJECT NO.: 19-422-01	SHEET NO.: 5
SCALE: NTS	OF 6 SHEETS
DATE: 2/4/19	



**TRUBERGGE ENGINEERING**  
410 E. CHURCH STREET - SUITE A • SANDWICH, IL 60488  
PHONE: (815) 786-0195 TRUBERGGEENGINEERING.COM

NO.	DATE	NOTES
1	1/27/21	PROJECT REVISIONS
2	3/22/21	CHANGE & TRUITY REVISIONS
3	4/22/21	HUNTLEY REVIEW LETTER 4.1.21

PREPARED FOR:  
**TRAVIS SCHULTZ ENTERPRISES**  
602 E. NORTH STREET ELBURN, IL 60119

**LOT 7 KISHWAUKEE CENTER - HUNTLEY, IL**  
GENERAL NOTES & DETAILS

PROJECT NO. 19 422 01 SHEET NO. **6**  
SCALE: NTS  
DATE: 2/4/19 OF 6 SHEETS

**AN ORDINANCE APPROVING SITE PLAN REVIEW  
FOR MTM PROPERTY GROUP LIGHT INDUSTRIAL BUILDING  
ON LOT 7 OF KISHWAUKEE CENTER LOT 3 RESUBDIVISION**

**MTM Property Group LLC (petitioner/owner)**

**Ordinance (O)2021-05.XX**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, MTM Property Group LLC (MTM Property), petitioner/owner, has requested approval of a Site Plan for a ±6,000 Square Foot Industrial Building and Related Site Improvements, for Lot 7 of Kishwaukee Center Lot 3 Resubdivision; and

WHEREAS, the subject property is zoned “M” Manufacturing; and

WHEREAS, the MTM Property site plan orientates the front of the ±6,000 square foot building to Smith Court and includes two at-grade garage doors, and there is one 38-foot-wide curb cut on Smith Court to accommodate site access and 14 parking spaces; and

WHEREAS, the MTM Property site plan provides for stormwater management onsite, directly south of the building; and

WHEREAS, the building elevations consist of pre-finished metal wall panels and a brick veneer wainscot at the base of the east and west building elevations, and the front of the building (west elevation) will face towards Smith Court and will include the entrances to the building and two overhead doors; and

WHEREAS, the MTM Property Site Plan will require the following relief:

1. The “M” Manufacturing zoning district requires a 10-foot minimum front yard parking setback. Relief is required to allow the parking lot to be setback 1.6 feet from the front lot line on Smith Court.
2. Section 156.089(1) of the Zoning Ordinance requires that a building’s front exterior walls facing a street shall be of masonry, manufactured stone, transparent glass or architectural pre-cast concrete panels. It further requires that the side exterior walls may be of architectural metal except that the lower third or lower seven (7) feet, whichever is less, of the wall shall be masonry, manufactured stone, transparent glass or architectural concrete panels.

Relief is required for the south and west building elevations, which face a street, to use pre-finished metal wall panels and a brick veneer wainscot at the base of the building (bottom 40 inches of the building will have a brick veneer wainscot). Relief is also required for the north and east elevations to be constructed entirely of pre-finished metal panels.

WHEREAS, the Plan Commission reviewed the petition on May 10, 2021, recommended approval by a vote of 6 to 0, subject to the following conditions:

1. All public improvements and site development must occur in full compliance with the submitted plans and all other applicable Village Municipal Services (Engineering, Public Works, Planning and Building) site design standards, practices and permit requirements.
2. The petitioners will comply with all final engineering revisions to be approved by the Village Engineer and Development Services Department.

3. The petitioner is required to meet all development requirements of the Huntley Fire Protection District.
4. All permanent and seasonal plantings must be replaced immediately upon decline.
5. A trash enclosure shall be constructed should a trash receptacle be located outside the building.
6. No building plans or permits are approved as part of the submittal.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from MTM Property Group LLC, petitioner/owner, for Site Plan Review for a ±6,000 Square Foot Light Industrial and Related Site Improvements, for Lot 7 of Kishwaukee Center Lot 3 Resubdivision, is hereby approved subject to the conditions referenced above.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**Agenda Item:**           **Consideration – An Ordinance Approving a Special Use Permit for the Expansion of an Indoor Recreation Facility in the “M” Manufacturing District for Royalty Gymnastics, Tumble, and Dance, located at 10757 Wolf Drive**

**Petitioner:**           **Royalty Gymnastics, Tumble, and Dance**

**Department:**       **Development Services Department - Planning and Zoning Division**

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**Introduction**

Royalty Gymnastics, Tumble & Dance (Royalty Gymnastics) began operations in Wolf Business Park in July 2019. At that time, the Village Board approved a Special Use Permit for two indoor recreation spaces totaling 20,000 square feet.

Royalty Gymnastics is requesting approval of a Special Use Permit to allow for a 5,000 square foot expansion of their indoor recreation facility located within the Wolf Business Park. The new space is located at 10757 Wolf Drive and is directly adjacent to their large gym (10761 Wolf) and across the corridor from their small gym (10715 Wolf). The property is zoned “M”-PUD” Manufacturing – Planned Unit Development.

**Staff Analysis**

All three Royalty Gymnastics units will have various equipment, exercise areas, dance areas, and restrooms. The main office will remain in the larger unit. The business plan provided by the petitioners included the following days and hours of operation:

	Monday through Friday	Saturday & Sunday
Hours	9:00 am to 9:30 pm	8:00 am to 4:00 pm

Birthday parties also offered –Sundays only

***Parking***

The new gym and the existing large gym are located on the west side of the building, in close proximity to the Car-Dun-Al Dog Training facility. Royalty Gymnastics anticipates a need for 40 parking spaces on the west side. The petitioner anticipates the small gym, located on the east side of the building (in the center of the business park) will require 25 spaces. The parking lot on the west side has 119 spaces. The parking area in the center of the business park has 178 parking spaces. The entire Wolf Business Park has 482 parking spaces.

As shown in the table below, the anticipated need for all three gyms will be 65 spaces (40 on the west side and 25 on the east side of the building). The Zoning Code requires 54 spaces for the three gyms.

Gym	Square Footage	Type of Gym	Max Persons Anticipated	Required Parking by Zoning Code .3/max capacity	Actual Max Parking Need Anticipated
Gym 1	15,000 SF	Competition*	90	30 spaces	30
Gym 2	5,000 SF	Recreation**	45	14 spaces	25
Gym 3 (new)	5,000 SF	Competition*	30	10 spaces	10
<b>Total</b>	<b>20,000 SF</b>		<b>124 people</b>	<b>54 Spaces</b>	<b>65 spaces</b>

\* Competition gyms are used by students being dropped off for practice/classes. Parking is mostly for staff and limited number of parents stopping in.

\*\* Recreation gyms are primarily for young tots/preschoolers, with parents in attendance. Parking is for the parents and staff.

**Plan Commission Recommendation**

The Plan Commission reviewed the petitioner’s request on May 10, 2021, and with no members of the public offering comments in favor or opposition to the request, recommended approval of the petition by a vote of 6 to 0, subject to the following conditions:

1. No building unit construction permits, plans or Certificates of Occupancy are approved as part of this submittal.
2. No products shall be sold on the subject premises except such products distributed in the normal course of business of the principal use and no outdoor display is permitted and/or approved as part of this submittal.
3. No signage is approved as part of the Special Use Permit.

**Financial Impact**

None.

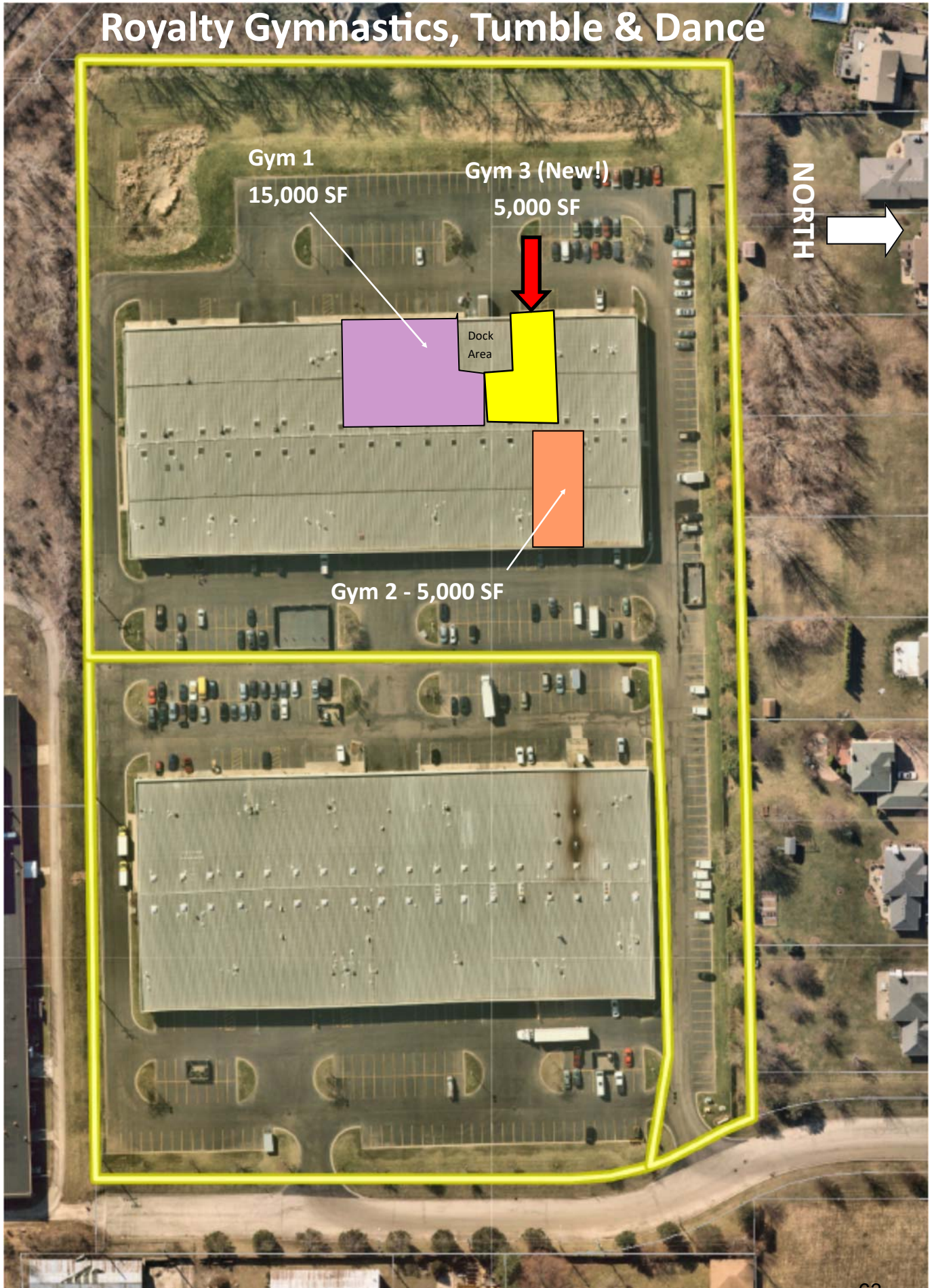
**Action Requested**

A motion of the Village Board for an Ordinance Approving a Special Use Permit for an Indoor Recreation Facility in the “M” Manufacturing Zoning District for Royalty Gymnastics, Tumbling & Dance, 10757 Wolf Drive.

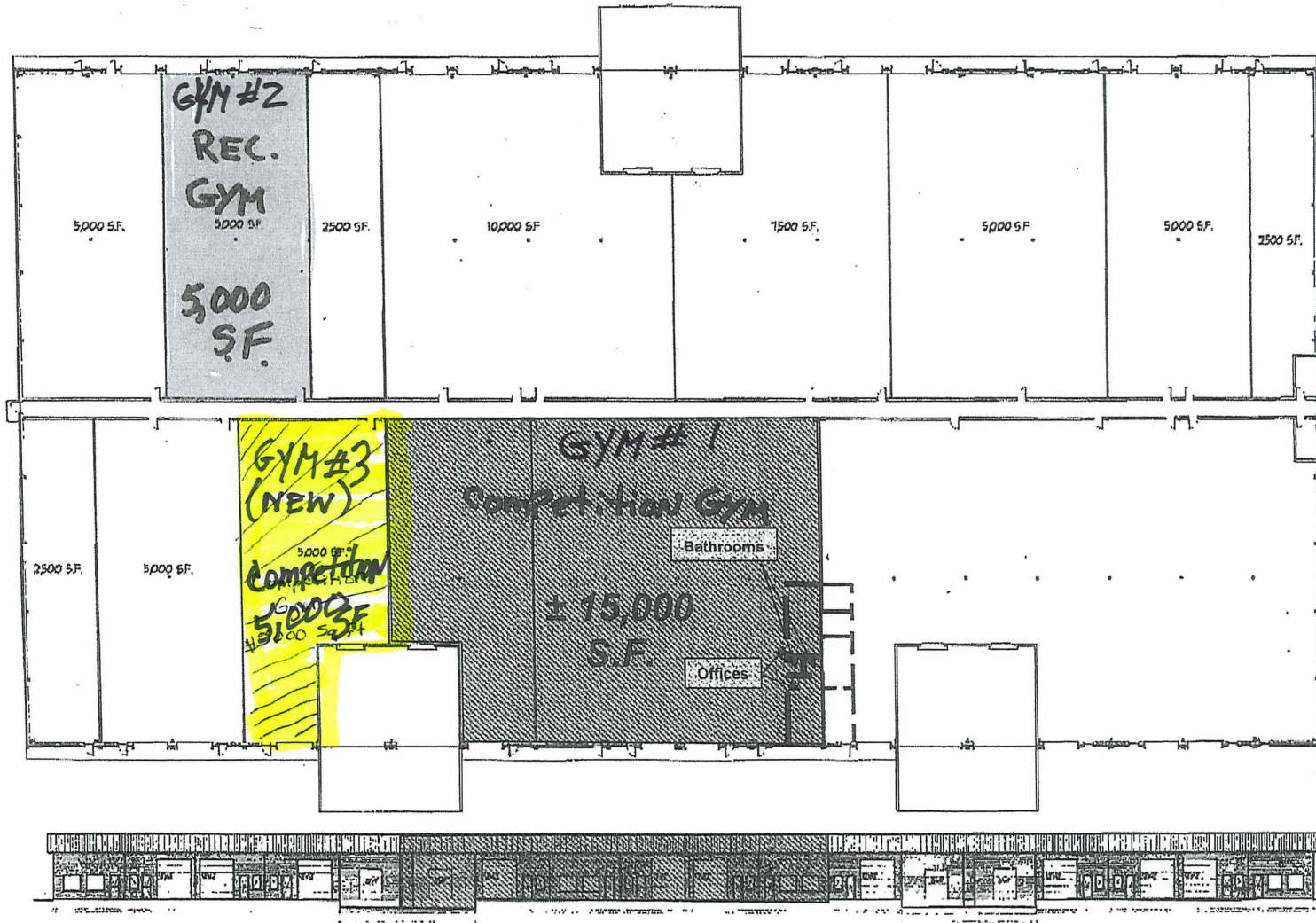
**Exhibits**

1. Royalty Gymnastics – Aerial Photo
2. Wolf Business Park – Building Site Plan
3. Royalty Gymnastics – 10757 Wolf Drive - Floor Plan
4. Royalty Gymnastics – Answers to SUP Standards
5. Draft Ordinance

# Royalty Gymnastics, Tumble & Dance

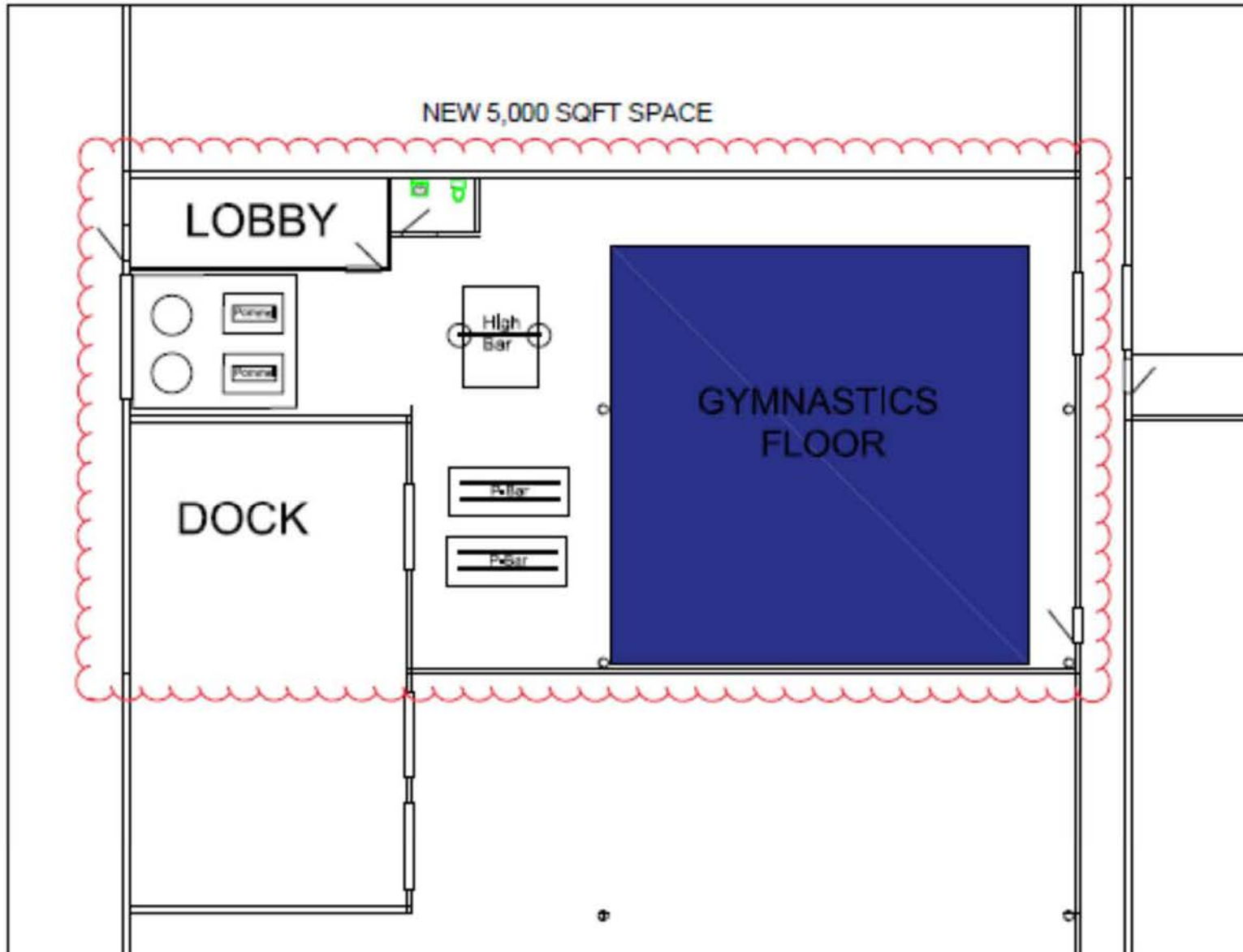


Wolf Business Center – Royalty Gymnastics, Tumble & Dance Building Site Plan



# ROYALTY GYMNASTICS TUMBLE & DANCE

## 10757 Floor Plan (Gym #3)



When reviewing a Special Use Permit for **Royalty Gymnastics, Tumble & Dance, Inc.**, the Plan Commission must consider the standards identified in Section 156.068(E) of the Zoning Ordinance. No Special Use Permit shall be recommended or granted pursuant to Section 156.068(E) unless the applicant establishes the following:

- (a) **Code and Plan Purposes.** The proposed use and development will be in harmony with the general and specific purposes for which this Code was enacted and for which the regulations of the district in question were established and with the general purpose and intent of the Official Comprehensive Plan. **Royalty Gymnastics, Tumble & Dance believes the proposed development and Special Use if granted, will be in harmony and in total compliance with the Village of Huntley and all Codes and Plan purposes.**
- (b) **No Undue Adverse Impact.** The proposed use, drainage and development will not have a substantial or undue adverse effect upon adjacent property, the character of the area or the public health, safety and general welfare. **Royalty Gymnastics, Tumble & Dance believes the proposed development and Special Use if granted, will not create any Undue Adverse impact to any adjacent properties or character, public health, safety and general welfare of the area.**
- (c) **No Undue Interference with Surrounding Development.** The proposed use and development will be constructed, arranged and operated so as not to dominate the immediate vicinity or to interfere with the use and development of neighboring property in accordance with the applicable district regulations. **Royalty Gymnastics, Tumble & Dance believes the proposed development and Special Use if granted, will not create any Undue Interference with surrounding developments past, present or future. It will be constructed in full compliance with all District Regulations and applicable Code standard.**
- (d) **Adequate Public Facilities.** The proposed use and development will be served adequately by essential public facilities and services such as streets, public utilities, drainage structures, police and fire protection, refuse disposal, parks, libraries, and schools, or the applicant will provide adequately for such services. **We believe the proposed development and Special Use if granted, that there will exist adequate Public Facilities for this development.**
- (e) **No Undue Traffic Congestion.** The proposed use and development will not cause undue traffic congestion nor draw significant amounts of traffic through residential street. **If the Special Use Permit is granted, we believe the proposed development will not create any undo traffic congestion nor draw any significant amounts of traffic through any adjacent residential streets.**
- (f) **No Undue Destruction of Significant Features.** The proposed use and development will not result in the destruction, loss or damage of natural, scenic and historic feature of significant importance. **We believe the proposed development and Special Use if granted, will not create any undue destruction of site features of high importance.**
- (g) **Compliance with Standards.** The proposed use and development comply with all additional standards imposed on it by the particular provision of this Code authorizing such use. **Royalty Gymnastics, Tumble & Dance believes the proposed development and special use if granted, will be constructed in full compliance with all Village and applicable Code standards.**

**AN ORDINANCE APPROVING  
A SPECIAL USE PERMIT  
FOR AN INDOOR RECREATION FACILITY  
WITHIN THE “M” MANUFACTURING DISTRICT**

**10757 Wolf Drive (Wolf Business Park)**

**Edmar Nicolas, Eric and Marcella Mecher, Charles Dela Cruz, Brian Paszkiewicz,  
and Daniel Orgura (d/b/a Royalty Gymnastics, Tumble, and Dance), petitioner**

**Property Dynamics, LLC XXXII, property owner**

**Ordinance (O)2021-05.XX**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, Royalty Gymnastics, Tumble & Dance (Royalty Gymnastics) has requested approval of a Special Use Permit to allow an indoor recreation facility at 10757 Wolf Drive within the Wolf Business Park; and

WHEREAS, the property is zoned “M”-PUD” Manufacturing – Planned Unit Development; and

WHEREAS, the current gym spaces consist of two units (15,000 SF and 5,000 SF) and cross-access is via an internal hallway shared with other tenants in the building; and

WHEREAS, the newly expanded gym space consists of one unit (5,000 SF) and cross access connection is via the internal hallway shared with all three gyms; and

WHEREAS, Royalty Gymnastics anticipates parking for the three gyms will require 65 spaces (40 on the west side, and 25 on the east side of the building); and

WHEREAS, existing parking spaces are available in the direct vicinity of the three units, including 119 parking spaces on the west side, and 178 parking spaces near the center units, and 482 parking spaces within the entire business park; and

WHEREAS, the Plan Commission considered the petitioner’s request on May 10, 2021, and recommended approval of the petition by a vote of 6 to 0, subject to the following conditions:

1. No building unit construction permits, plans or Certificates of Occupancy are approved as part of this submittal.
2. No products shall be sold on the subject premises except such products distributed in the normal course of business of the principal use and no outdoor display is permitted and/or approved as part of this submittal.
3. No signage is approved as part of the Special Use Permit.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The request from Royalty Gymnastics, Tumbling & Dance for a Special Use Permit for Indoor Recreation Facility, 10757 Wolf Drive, is hereby approved subject to the conditions referenced above.

SECTION II: This Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27th day of May, 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

**Agenda Item:**            **Conceptual Review – Proposed Rezoning of 48 Acres at Regency Square from “BP” Business Park and “C-2” Commercial to “MF-2” Multi-Family Residential**

**Petitioner/Owner:**    **BO2 Investments, LLC, Owner**

**Department:**            **Development Services Department - Planning and Zoning Division**

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**Introduction**

BO2 Investments, Inc. has approached the Village to rezone approximately 48 acres at Regency Square as identified in the attached exhibit. Approximately 30 acres is currently zoned “BP” Business Park, and 18 acres is zoned “C-2” Commercial. The owner is seeking to rezone the 48 acres to “MF-2” Multi-Family Residential in order to market the property for attached single family (townhouse) rental or apartment units. The property is located within the Planned Development District that includes all of Regency Square and Sun City. The “MF-2” zoning district allows for a density of not less than 16 nor more than 24 dwellings per net residential acre for single-family detached dwellings, townhomes, duplexes, and multi-family buildings.

**Staff Analysis**

Per the settlement agreement with Standard Bank and Trust Co. approved by the Village Board in 2016, public improvements to be completed at the time of development include the completion of the extension of Regency Parkway from its current terminus north to Charles H. Sass Parkway (previously Kreutzer Road), as well as the completion of a water main loop along the extension.

It is anticipated that the formal entitlement process will include, at a minimum, the following:

- Amending the Comprehensive Plan to identify the property for residential use; It is currently shown as Business Park and Mixed Use (Commercial/Office)
- Rezoning (Map Amendment) to “MF-2” Multi-Family Residential
- Amending the existing Special Use Permit for the development of the property
- Amending the Regency Square Design Guidelines (no residential component is currently included); The design guidelines address bulk regulations (setbacks, building height, lot coverage, etc.) and design standards for building, landscaping, signage, and required amenities.
- Approving a preliminary/final plat of subdivision for the property

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies “diversify residential development options” as a goal, and “identify areas of the Village to accommodate various housing types” as an objective.

**Courtesy Review**

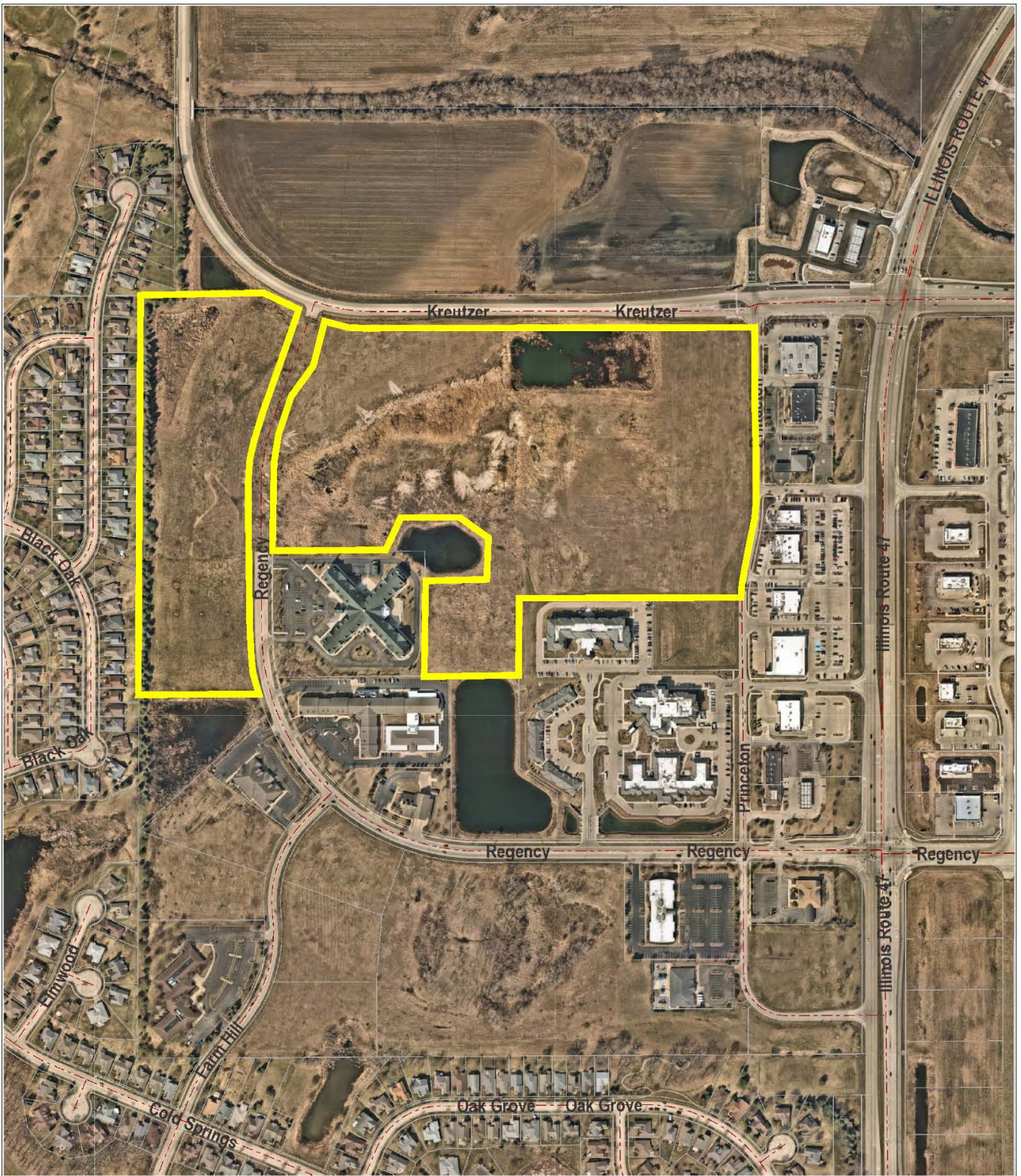
The petitioner has requested the Village Board to conceptually discuss the proposed rezoning of the subject site. The Village Board is not required to provide a formal position statement on the proposal, and the petitioner shall not be required to comply with any position statements which are offered. The concept review shall provide the petitioner with initial comments and concerns that should be considered as they proceed in the formal review process. The Village Board and its individual members are not bound by any comments made during the discussion and the petitioner acknowledges that it cannot claim in the future any reliance whatsoever on those comments.

**Action Requested**

The Village Board is requested to discuss the proposed rezoning and provide any questions, comments, or concerns for the petitioner to consider as they proceed in the formal review process.

**Exhibits**

1. Site Aerial Photo
2. Development Application
3. 2016 Settlement Agreement with SBTC



## Regency Square

## VILLAGE OF HUNTLEY

10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



SCALE: 1" = 500'

Print Date: 5/20/2021



**VILLAGE OF HUNTLEY  
DEVELOPMENT APPLICATION**  
 Village of Huntley – Development Services Department  
 Planning and Zoning Division  
 10987 Main Street, Huntley, IL 60142  
 Phone: 847-515-5252 / Fax: 847-515-5241

**-Official Use Only-**

Date Received: \_\_\_\_\_  
 Petition #: \_\_\_\_\_  
 Application Fee: \_\_\_\_\_  
 Check # \_\_\_\_\_  
 Escrow Fee: \_\_\_\_\_  
 Check # \_\_\_\_\_

**Project Name:** Regency Square Re-Classification

**Project Location:** Lot 1 Regency Square – Unit 1

**Action Requested:**

- |  |   |
|--|---|
| <input type="checkbox"/> Annexation                                      | <input type="checkbox"/> Preliminary Plat of Subdivision            |
| <input type="checkbox"/> Annexation Agreement Amendment                  | <input type="checkbox"/> Final Plat of Subdivision                  |
| <input type="checkbox"/> Appeal  | <input type="checkbox"/> Preliminary Planned Unit Development (PUD) |
| <input checked="" type="checkbox"/> Rezoning                             | <input type="checkbox"/> Final Planned Unit Development (PUD)       |
| <input type="checkbox"/> Special Use Permit                              | <input type="checkbox"/> Planned Unit Development Amendment         |
| <input type="checkbox"/> Variation(s) to Subdivision or Zoning Ordinance | <input type="checkbox"/> Other: _____                               |
| <input type="checkbox"/> Amendment to Subdivision or Zoning Ordinance    |   |
| <input type="checkbox"/> Site Plan Review                                |   |
| <input type="checkbox"/> Concept Plan Review                             |   |

*NOTE: Please attach additional pages wherever necessary*

**Petitioner:** BO2 INVESTMENTS LLC

Address: 1258 N ROSE FARM RD UNIT 4 Phone Number: 224-422-7452  
Woodstock, IL 60098

Fax Number: \_\_\_\_\_

2<sup>nd</sup> Phone Number: \_\_\_\_\_

E-mail: cjc.calandra@gmail.com

**Owner (if different):** same

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

2<sup>nd</sup> Phone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Attorney:** Terrence J. McKenna Phone: 815-306-4500 Fax Number: 815-306-4344

Address: 30-B N Williams St. Crystal Lake, IL 60098 E-mail: TJM@mckennalaw.com

**Engineer:** \_\_\_\_\_ Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Architect:** \_\_\_\_\_ Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Property Location (attach legal description):** \_\_\_\_\_

Lot 1 Regency Square – Unit 1; Lot 4 Regency Square – Phase 2B

**Parcel Identification Number (PIN):** 02-05-225-007; 02-05-201-002

**Address (if applicable):** \_\_\_\_\_

**Zoning:** Current: C-2 Proposed: add PDD-MF2 to existing PUD

**Land Use:** Current: Vacant Proposed: Multi-family

**Comprehensive Plan Designation:**

Current: Commercial/Office/Bus Park Proposed: Multi-family

**Neighboring Properties:**

LOCATION	ZONING	LAND USE	COMPREHENSIVE PLAN
North	C-2, BP	Vacant	Commercial/Office, BP
South	C-2, BP	Commercial	Commercial/Office, BP
East	C-2	Commercial	Commercial/Office
West	SF-2	Multifamily Residential	Adult Residential

**Identify all abutting and/or adjoining Rights Of Way:** Kreutzer Rd, Princeton Dr, Regency Pkwy

**Describe the proposed project (it is recommended that a separate page is attached to fully describe the project):**

Petitioner seeks approval to amend existing zoning classification/PUD to add MF-2 Residential as a permitted use to accommodate the practical commercial demands for the subject property. Petitioner is not presently developing the subject property, accordingly, Petitioner does not seek final site plan approval at this time. Final site plan approval to be conditioned upon a satisfactory Development Agreement and development guidelines being agreed upon by the Village and the future developer of the project.

**Size of the property:** Square Feet: \_\_\_\_\_ Acres: 48.4 m.o.l.

**Dimensions of the lot at the lot line (feet):**

North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

**Please define which “yards” are being considered as Front, Side, Rear, Abutting Street, Abutting Landscape Area, Abutting Residential, ...etc.:**

North: \_\_\_\_\_ South: \_\_\_\_\_

East: \_\_\_\_\_ West: \_\_\_\_\_

**Total Open Space Area on site:**

Square Feet: \_\_\_\_\_ Acres: \_\_\_\_\_ Percent: \_\_\_\_\_

**Total impervious area on site (pavement only):**

Square Feet: \_\_\_\_\_ Acres: \_\_\_\_\_ Percent: \_\_\_\_\_

**Total Building footprint on site:**

Square Feet: \_\_\_\_\_ Acres: \_\_\_\_\_ Percent: \_\_\_\_\_

**Total detention/retention/wetlands/etc. on site:**

Square Feet: \_\_\_\_\_ Acres: \_\_\_\_\_ Percent: \_\_\_\_\_

**Total Right-of-Way on site:**

Square Feet or Acreage: \_\_\_\_\_ Linear feet: \_\_\_\_\_

**Size of (Existing/Proposed) Structure:**

Square Feet: \_\_\_\_\_ Floor Area Ratio (FAR): \_\_\_\_\_ Lot Coverage: \_\_\_\_\_

**Required parking spaces:**

Regular: \_\_\_\_\_ Handicapped: \_\_\_\_\_ Motorcycle/Other: \_\_\_\_\_

**Proposed parking spaces:**

Regular: \_\_\_\_\_ Handicapped: \_\_\_\_\_ Motorcycle/Other: \_\_\_\_\_

Is there a phasing schedule planned, or are there any planned future additions?  Yes  No

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is the peak two hour parking period for this project: \_\_\_\_\_

Will this project share parking spaces with other businesses?

Yes  No

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estima

te the number of motor vehicle trips this project will generate: **Weekday**

Peak day: \_\_\_\_\_ Peak A.M hour: \_\_\_\_\_ Peak P.M hour: \_\_\_\_\_

**Weekend day**

Peak day: \_\_\_\_\_ Peak A.M hour: \_\_\_\_\_ Peak P.M hour: \_\_\_\_\_

Has a traffic impact analysis been conducted for this project?

Yes  No

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will this project require any existing roadway improvements?

Yes  No

Please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Will this project contain any publicly dedicated Rights Of Way?**

Yes  No

**If yes, how many linear feet/miles:** \_\_\_\_\_

**Does this project require any Illinois Department of Transportation approvals?**

Yes  No

**If yes, have they been obtained?**

Yes  No

**Please explain:** \_\_\_\_\_

---

**Are there Wetlands or Floodplains on the site?**

Yes  No

**If yes, has the required field delineation been performed; F.I.R.M. or L.O.M.R been obtained; A letter of Map Revision requested? Please explain:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Does this project require any County, State, Federal or other approvals or permit requirements per Army Corps of Engineers, Illinois Department of Natural Resources, Kane-DuPage Soil and Water Conservation District, etc.?

Yes  No

If yes, have they been obtained?

Yes  No

Please explain: \_\_\_\_\_  
\_\_\_\_\_

Please list examples of similar uses (including name, address and location) in the area that can be used for comparison by Village Staff:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

**Signatures:**

\_\_\_\_\_  
Petitioner(s) (if different from owner)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name(s)

*As owner of the property in question, I hereby authorize the seeking of the above requested action.*

BOZ Investments LLC  
By: TJ authorized Agent  
Owner(s)

5/20/21  
Date

Torrene J. McKenna  
Print Name(s)

**NOTE:** If the subject property is held in trust, the trust officer must sign this application as owner. In addition, the trust officer must provide a letter that names all beneficiaries of the trust.

**NOTE:** The petitioner is required to submit proof of ownership of the subject property. If the petitioner is not the owner, then a contract to purchase shall be submitted with this application.

EXHIBIT A

Parcel 1

LOT 1 IN REGENCY SQUARE - PHASE 2C, BEING A RESUBDIVISION OF LOT 3 IN REGENCY SQUARE- PHASE 2B, BEING A SUBDIVISION IN THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 16, 2016 AS A DOCUMENT NO. 2016K043076, IN KANE COUNTY, ILLINOIS.

Parcel 2

LOT 4 IN REGENCY SQUARE - PHASE 2B, BEING A SUBDIVISION IN THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 42 NORTH, RANGE 7 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 20, 2011 AS DOCUMENT 2011K030677 AND FIRST AMENDED RECORDED SEPTEMBER 28, 2011 AS DOCUMENT 2011K056974, IN KANE COUNTY, ILLINOIS.

Date Received

**VILLAGE OF HUNTLEY**  
**Economic Interest Disclosure Form**

**I. Applicant Information:**

Name: BO2 Investments LLC

Address: 1258 N Rosefarm Rd, Unit 4, Woodstock, IL 60098

Telephone Number: 224-422-7452 Email: cjc.calandra@gmail.com

Type of Business:

Individual/ Sole Proprietor    Corporation    Limited Liability Company  
General Partnership    Limited Partnership    Trust/ Land Trust    Y Other: \_\_\_\_\_

**II. License/ Approval Applied For (check all that apply):**

Business License Application:

- Alcoholic Beverages
- Video Gaming/ Electronic Sweepstakes Machine
- Raffle
- Adult Use
- Wastehauler
- Second-Hand Articles Drop-Off Container
- Tobacco

Zoning Application:

- Special Use Permit/
- Planned Unit Development
- Variation
- Zoning Map Amendment
- Zoning Ordinance Amendment

**III. Property Owner Information (for zoning applicants):**

Address of Property: \_\_\_\_\_ P.I.N. 02-05-225-007; 02-05-201-002

Applicant's Interest in the Property (owner, purchaser, tenant, contractor, etc.): Owner

Property Owner Information (if different than Applicant):

Name: same

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Business: Y Individual/ Sole Proprietor    Y Corporation

Y Limited Liability Company    Y General Partnership    Y Limited Partnership

Y Trust/ Land Trust    Y Other: \_\_\_\_\_

**IV. Business Information** (for business license applicants):

Name of Business: \_\_\_\_\_

Huntley Business Location: \_\_\_\_\_

Description of Business Activity: \_\_\_\_\_

**V. Economic Interest Disclosures:**

Full disclosure of the Applicant's ownership and control, as described below, is required. For zoning applications, full disclosure of the Applicant's interest in the Subject Property is required, and, if the Applicant is not the current owner of the Subject Property, then disclosure of the current Property Owner's ownership, interest, and control is also required.

Attach a copy of documentation showing the following information for the Applicant (and Property Owner if applicable):

A. If the Applicant is a corporation:

- A resolution of the corporation authorizing the execution and submittal of the application(s) submitted to the Village;
- The names of all directors and corporate officers of the corporation; and
- The names of all shareholders who own, individually or beneficially, 5% or more of the outstanding stock of the corporation.

B. If the Applicant is a limited liability company:

- The names of all managers and officers of the limited liability company; and
- The names of all members who have a 5% or greater individual or beneficial interest in the limited liability company.

C. If the Applicant is a general partnership:

- The names of all general partners who have a 5% or greater individual or beneficial interest in the partnership.

D. If the Applicant is a limited partnership:

- The names of all general partners; and
- The names of all limited partners having a 5% or greater individual or beneficial interest in the partnership.

E. If the Applicant is a land trust or any other trust:


- The names and addresses of all beneficiaries of the trust and their respective interests in the trust.

**VI. Certifications and Verification:**

This Economic Interest Disclosure must be signed and verified by an authorized representative of the Applicant. If the Applicant is a trust or land trust, this Economic Interest Disclosure must be signed and verified by the Applicant in his or her capacity as trustee or by a beneficiary or beneficiaries of the trust who constitute greater than 50% ownership of the beneficial interest of the trust.

The person signing this Economic Interest Disclosure hereby certifies as follows:

- A. He/ she is fully authorized to sign and submit this Economic Interest Disclosure on behalf of the Applicant.
- B. If this Economic Interest Disclosure is filed in connection with a zoning application, it is submitted with the permission and consent of the owner of the Subject Property, if different from the Applicant.
- C. All information contained herein is true and correct to the best of the Applicant's knowledge.
- D. Applicant acknowledges that the Village may seek additional information related to this Economic Interest Disclosure for the purpose of ensuring compliance with all applicable Village ordinances and regulations, and Applicant agrees to provide such information in a timely manner.
- E. Applicant acknowledges that failure to submit a complete and accurate Economic Interest Disclosure shall be grounds for denial of its application(s) and/or invalidation or revocation of any license or approval issued by the Village pursuant to such application(s).

BOZ Investments LLC  
By:   
Printed Name: Terrence J. McKenna  
Title: Authorized Agent

5/20/21  
Date

The names of all manager and officers of the limited liability company are:

Mark Bezik, 2410 Maritime Lane, Woodstock, Illinois 60098

Niko Kanakaris, 10946 Sawgrass Road, Huntley, Illinois, 60142

Brian Orsak, 12743 Capricorn, Unit 400, Stafford, Texas, 77477

Shannon Orsak, 12743 Capricorn, Unit 400, Stafford, Texas, 77477

The names of all members who have a 5% or greater individual or beneficial interest in the limited liability company are:

Mark Bezik, Niko Kanakaris, Brian Orsak, and Shannon Orsak

**A RESOLUTION APPROVING A SETTLEMENT AGREEMENT  
WITH SBTC REDEVELOPMENT, LLC, SERIES PISTAKEE**

**RESOLUTION (R)2016-08.49**

WHEREAS, the Village of Huntley approved Ordinance No. 98-10-22-10 approving an Annexation Agreement with Harris Bank of Woodstock, Successor to the State Bank of Woodstock, not personally but as Trustee under Trust No. 4365; Floyd F. Drendel, as Trustee of the Floyd F. Drendel Trust No. 1; Margaret E. Drendel, as Trustee of the Margaret E. Drendel Trust No. 1, and Huntley Investments, LLC.; and

WHEREAS, the annexation agreement provided for a recapture agreement on behalf of Huntley Investments, LLC for improvements made to Route 47 and the Phase II expansion of the West Wastewater Treatment Plant; and

WHEREAS, the undeveloped portion of the property (approximately 88 acres) was acquired by Standard Bank and Trust Company (STBC) through a Deed in Lieu of Foreclosure in 2015, and STBC also acquired the rights to the recapture payments as outlined in the recapture agreement between the Village and the original developer in 2002 and recorded with the Kane County Recorder of Deeds as Document No. 2003K045428; and

WHEREAS, the Settlement Agreement addresses the following items: payment of \$650,000 to SBTC by Ruby-02-Hntlycmrcl, LLC and Ruby-02-Hntleyresi, LLC as payment in full of their recapture obligations for the property on the east side of Route 47 known as Huntley Crossings Phase II (between Regency Parkway and Powers Road); completion of public improvement punch list items for Phases I and 2a of Regency Square, which includes, but is not limited to, the final surface course on Regency Parkway, the final surface course on Princeton Drive south of Regency Parkway, and the extension of sidewalk along the south side of Regency Parkway; and acknowledgement that no further payments from any other benefitted properties are due pursuant to the 2002 recapture agreement; and

WHEREAS, the agreement also identifies the responsibility for future development to complete the remaining improvements including the extension of Regency Parkway to Kreutzer Road, and water main installation along Kreutzer Road and Regency Parkway extended; and

WHEREAS, the corporate authority has determined that it is in the best interest of the Village of Huntley to enter into a Settlement Agreement with SBTC Redevelopment, LLC, Series Pistakee.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley hereby adopts and approves the execution of the Settlement Agreement as attached hereto.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	Aye	Nay	Absent	Abstain
Trustee Goldman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Hoeft	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Kanakaris	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Leopold	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Piwko	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trustee Westberg	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PASSED and APPROVED this 25<sup>th</sup> day of August, 2016.



Village Clerk

APPROVED:

Village President

## SETTLEMENT AGREEMENT

This Settlement Agreement ("Agreement") is entered into as of this 31<sup>st</sup> day of August, 2016, by and between SBTC REDEVELOPMENT, LLC, SERIES PISTAKEE, an Illinois Limited Liability Company (hereinafter the "SBTC Redevelopment"), and the VILLAGE OF HUNTLEY, an Illinois municipal corporation (hereafter the "Village"), in connection with the Regency Square Development of Huntley, IL ("Regency Square").

### RECITALS

**WHEREAS**, the Village annexed certain real property comprised of approximately 200 acres of land located in McHenry and Kane Counties ("the Annexed Property"), including the real property known as Regency Square, in accordance with that certain Annexation Agreement dated October 22, 1998 (the "Annexation Agreement") as authorized by Ordinance No. 98-10-22-10 approved October 22, 1998 which Annexation Agreement and ordinance was recorded in the Office of the Kane County Recorder of Deeds on November 23, 1998 as Document Number 98K108352 attached hereto and made a part hereof as Exhibit A; and

**WHEREAS**, on December 12, 2002, the Village entered into a Recapture Agreement with Pistakee Partners, L.L.C., which was recorded on March 20, 2003, as Document No. 2003K045428 in the Recorder's Office of Kane County, Illinois (hereinafter the "Recapture Agreement") attached hereto and made a part hereof as Exhibit B ; and

**WHEREAS**, an approximately 88 acre portion of the Annexed Property, legally described on Exhibit C attached hereto and made a part hereof (the "Premises"), was conveyed to SBTC Redevelopment, Inc. by virtue of a Deed in Lieu of Foreclosure dated May 26, 2015 recorded 6/16/15 as Document No. 2015 K030644 and which Premises, less any subsequent sales, was conveyed to SBTC Redevelopment by a subsequent Deed attached hereto and made a part hereof as Group Exhibit D; and

**WHEREAS**, SBTC Redevelopment is the current owner of the Premises and is the assignee of the rights of Pistakee Partners, L.L.C. under the Recapture Agreement by virtue of an Assignment and Assumption of Recapture Agreement dated May 26, 2015, and the subsequent further Assignment and Assumption of Recapture Agreement dated September 14, 2015, whereby such interest was assigned to SBTC Redevelopment attached hereto and made a part hereof as group Exhibit E; and

**WHEREAS**, there are three outstanding Letters of Credit issued by Standard Bank and Trust Company ("the Bank") to the Village attached hereto and made a part hereof as group Exhibit F totaling the sum of \$301,793 as follows:

- a. Letter of Credit 11619 in the amount of \$85,250- wetland mitigation
- b. Letter of Credit 11612 in the amount of \$53,543 - final surface and striping on Princeton Dr.

- c. Letter of Credit 11594 in the amount of \$163,000- the remaining work of Phase 1 (Unit 1) of Regency Square (grading and excavation, curbs and gutters, pavement, sidewalks, and erosion control); (collectively these three letters of credit are referred to as "Existing Letters of Credit); and

**WHEREAS**, the Village has created Final Acceptance Punch Lists for the completion of public improvements remaining to be done for Phase 1 (Unit 1) and Phase 2A of Regency Square, which are attached hereto as Group Exhibit G, and made a part hereof; and

**WHEREAS**, the Village has reviewed and approved the scope of work provided by Rose Paving Company in a Construction Estimate dated July 5, 2016 for the performance of Final Acceptance Punch Lists for the completion of public improvements remaining to be done for Phase 1 (Unit 1) and Phase 2A of Regency Square which are attached hereto as Group Exhibit G and which Construction Estimate is attached hereto as Exhibit H, and made a part hereof; and

**WHEREAS**, the Parties agree that the Existing Letters of Credit will be replaced with one letter of credit in the amount of Five Hundred Ninety One Thousand Four Hundred Twenty Three Dollars (\$591,423.00) equal to the total amount shown on the Construction Estimate; and

**WHEREAS**, SBTC Redevelopment and the two Delaware limited liability companies known as Ruby-02-Hntlycmrel, LLC and Ruby-02-Hntlyresi, LLC (Rubloff Development Group) have come to an agreement (the "Release Agreement") to settle the outstanding liability owed by them as current owners of certain real property (see Exhibit I) to SBTC Redevelopment, as successor assignee of the interest of Pistakee Partners, L.L.C. under the Recapture Agreement; and

**WHEREAS**, the Parties hereto desire to enter into this Agreement to finally resolve: (i) any obligation of SBTC Redevelopment or its predecessors in interest to complete any of the public improvements to the Premises; (ii) the completion of the extension of Regency Parkway extension north to Kreutzer Road and the water main loop along the Regency Parkway extension north to Kreutzer Road and east to Princeton Drive; (iii) completion of sidewalk on Lot 1 of the First Amendment to Regency Square –Unit 1, and Lots B, 11, 12, 13, 15, and 16 of Regency Square-Unit 1 (iv) the liability of the Bank under the outstanding Letters of Credit issued by the Bank; and (iv) the rights of SBTC Redevelopment to collect any and all recapture payments either currently held by the Village or due or to become due from third parties under the Recapture Agreement.

**NOW, THEREFORE**, in consideration of the covenants and the agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, SBTC Redevelopment and the Village hereby agree as follows:

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated herein and made a part hereof. All capitalized terms used herein and not otherwise defined shall have the meaning ascribed thereto in any of the documents referred to herein.

2. **Acknowledgment of Obligations.**

A. **SBTC Redevelopment agrees to:**

- a. Replace the Existing Letters of Credit with one Letter of Credit in the amount of \$591,423.00 which amount is equal to the estimate to complete the scope of work on Group Exhibit G ("Replacement Letter of Credit").
- b. Cause all of the work on Group Exhibit G for Phase 1 (Unit 1) and Phase 2A of Regency Square attached hereto as Group Exhibit G on or before November 30, 2016 plus all delays due to (i) weather on days on which Rose Paving is unable to furnish a full construction crew, materials and equipment, or (ii) material shortages, strikes or other reasons outside the control of SBTC Redevelopment or delays in the delivery of the Duke Realty Limited Partnership recapture in the amount of \$100,000.00;
- c. Regardless of the amount of the Replacement Letter of Credit, SBTC Redevelopment will cause the punch list items identified on Group Exhibit G to be completed in a manner reasonably satisfactory to the Village Engineer.
- d. SBTC Redevelopment agrees to issue a full and complete release to the Village of its rights under the Recapture Agreement as a condition to the Village's delivery of:
  - i. The Duke Realty Limited Partnership recapture in the amount of \$100,000.00 representing full and complete payment of said recapture upon the full execution of this Agreement; and
  - ii. The execution by the Village of the Release Agreement in connection with the settlement of the recapture obligations of the Rubloff Development Group; and
  - iii. SBTC REDEVELOPMENT's receipt of the recapture payment in the amount of \$650,000.00 representing full and complete payment of any and all recapture due and owing to SBTC REDEVELOPMENT from Rubloff Development Group.
- (e) The full and complete release shall contain at a minimum the following terms and provisions:
  - (i) SBTC Redevelopment acknowledges that the receipt of the amounts set forth in subparagraphs d(i) and (iii) above constitute full and complete settlement of all amounts due and owing SBTC Redevelopment under the Recapture Agreement (Exhibit B);
  - (ii) That neither SBTC Redevelopment nor any person claiming by and under it including its predecessors in interest have any further claim or right to any sums under the Recapture Agreement; and that SBTC Redevelopment shall indemnify, defend and hold the Village harmless from any claim by SBTC Redevelopment or its predecessors in interest under the Recapture Agreement ; and

(iii) That upon receipt of such amounts set forth in subparagraphs d (i) and (iii) that :

- (1) all Recapture Fees, Interest Payments, and Administration Fees (as such terms are defined in the Recapture Agreement) relating to any property identified as a “Benefitted Property” or otherwise shall be deemed paid in full, including, without limitation, for purposes of the provisions of Section 2 D. of the Recapture Agreement; pertaining to the Village’s right to connect other properties to the improvements subject to the Recapture Agreement; and
- (2) SBTC Redevelopment hereby releases and discharges the Village from any obligation to collect or enforce any payment obligation under or arising out of the Recapture Agreement relating to any and all properties (whether benefitted or not); and
- (3) SBTC Redevelopment and the Village will execute and deliver, in recordable form, a Notice of Release and Discharge in the form acceptable to SBTC Redevelopment and the Village Attorney, prepared by the Village Attorney.
- (4) SBTC Redevelopment agrees upon completion of the punch list items attached as Group Exhibit G to comply with the requirements in Section 155.069 of the Village’s Subdivision Ordinance pertaining to “Final Processing and Acceptance of the Public Improvements”.
- (5) SBTC Redevelopment acknowledges that the vacant undeveloped lots that it owns in the Regency Square Subdivision being Lot 1 of the Final Plat of Subdivision Regency Square - Phase 2C, Lot 4 in the First Amended Plat of Subdivision Regency Square Phase 2B, Lot 1 of the First Amendment to Regency Square –Unit1, and Lots B, 11, 12, 13, 15, and 16 in Regency Square – Unit 1 (“Subject Lots”) are subject to the financial obligation to complete certain public improvements (“Uncompleted Public Improvements”) as a condition to the development of the vacant undeveloped lots as follows:
  - (i) the completion of the extension of Regency Parkway from its western terminus north to Kreutzer Road, the completion of a water main loop along the extension of Regency Parkway north to Kreutzer and then east to Princeton Drive, and the extension of sidewalk on Lot B of Regency Square Unit 1 will be the responsibility of the developer(s) of all or part of the property adjoining the subject property as a condition to the development of the vacant undeveloped Lot 4 in the First Amended Plat of Subdivision Regency Square - Phase 2B or Lot 1 of the Final Plat of Subdivision Regency Square – Phase 2C; and
  - (ii) completion of sidewalk on Lot 1 of the First Amendment to Regency Square – Unit 1 and on Lots 11, 12, 13, 15, and 16 of Regency Square – Unit 1 will be the responsibility of the first developer of any of said lots.

The Village and SBTC Redevelopment agree that the completion of the above-referenced Uncompleted Public Improvements will be the responsibility of the successor owners as set forth above.

The Village reserves the right, but not the obligation, to complete any or all of the Uncompleted Public Improvements and to be reimbursed for the cost of said improvements at the time of development of the Subject Lots by the developer(s) of said lots.

- B. **Village.** The Village acknowledges the rights of SBTC Redevelopment to collect any and all recapture payments either currently held by the Village or due or to become due from third parties under the Recapture Agreement.

The Village further agrees that upon completion of the work on the punch lists for the Phase 1 (Unit 1) and Phase 2A, the Village will: (i) issue its Permits and subsequent Certificate of Occupancy for all of the remaining unsold property in Regency Square, except the Subject Lots, as otherwise provided in the ordinances of the Village without any conditions relating to public improvements; (ii) either reduce the Replacement Letter of Credit issued by the Bank without making a draw thereon to 10% of its original amount, or terminate the Replacement Letter of Credit and return it to the Bank and accept a maintenance bond in substitution therefor in the amount of 10% to be held for a period of two years after acceptance of maintenance of the public improvements by the Village Board; and (iii) pay over to SBTC Redevelopment upon execution of this Agreement the sum of \$100,000.00 representing the Duke Realty Limited Partnership recapture and execute the Rubloff Development Group Settlement Agreement.

The Village also agrees that in the event that Alden Estates of Huntley, LLC, Alden Realty Services, Inc. and Huntley Horizon Limited Partnership (affiliates of The Alden Foundation) do not all close and complete their purchase transactions with SBTC Redevelopment, the Village will approve a plat of consolidation or amended plat of subdivision consistent with the Village's requirements and the approval of SBTC Redevelopment.

3. **Required Deliveries.** This Agreement shall become effective on the date (the "Effective Date") on which all of the following conditions have been satisfied:

- a. This Agreement has been duly executed in duplicate original by SBTC Redevelopment and the Village and a duplicate original is delivered to each Party hereto.

4. **Authority to Execute Agreement; No Conflict.** Each Party represents and warrants that it has full power and authority to execute and deliver this Agreement and to perform its respective obligations hereunder. Upon the execution and delivery hereof, this Agreement will be valid, binding and enforceable upon each Party in accordance with its terms. Execution and

delivery of this Agreement does not and will not contravene, conflict with, violate or constitute a default under any applicable law, rule, regulation, judgment, decree or order or any agreement, indenture or instrument to which any signer is a party or is bound.

5. **Further Acknowledgment.** The Parties hereby acknowledge and agree that but for the agreement of the other Party to each and every provision of this Agreement, each signer would not have entered into this Agreement.

6. **Notices.** Except for any notice required under applicable law to be given in another manner, any notice, demand, request or other communication which any party hereto may be required or may desire to give under this Agreement shall be in writing and shall be deemed to have been properly given (i) if hand delivered or if sent by facsimile or email, effective upon receipt or (ii) if delivered by overnight courier service, effective on the day following delivery to such courier service, or (iii) if mailed by United States registered or certified mail, postage prepaid, return receipt requested, effective two (2) days after deposit in the United States mails; addressed in each case as follows:

To SBTC Redevelopment: SBTC Redevelopment, LLC Series Pistakee  
C/O Standard Bank and Trust Company  
7800 W. 95<sup>th</sup> St. Hickory Hills, IL 60457  
Attn: Anne K. Howaniec, S.V.P./Manager

With Copy to: James B. Carroll, EVP/General Counsel  
7800 W. 95<sup>th</sup> St., #2E Hickory Hills, IL 60457  
Attn: James B. Carroll, Esq.

To Village: Village of Huntley  
ATTN: Village Manager  
10987 Main Street  
Huntley, IL 60142

With Copy to: Cowlin Naughton Curran  
20 Grant St.  
Crystal Lake, Il 60014

or to any other address as to any of the parties hereto, as such party shall designate in a written notice to the other Party (ies) hereto.

7. **Time of Essence.** Time is strictly of the essence of this Agreement and the full and complete performance of each and every term, provision and condition hereof.

8. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois.

9. **Agreement Binding.** This Agreement shall be binding on each of the Parties executing the Agreement, and their respective legal representatives, successors and assigns, and shall inure to the benefit of each of the Parties, and their respective successors and assigns.

10. **Miscellaneous.** THE PARTIES EXECUTING THIS AGREEMENT ACKNOWLEDGE, AGREE, REPRESENT, AND WARRANT THAT THEY HAVE THOROUGHLY READ AND REVIEWED THE TERMS AND PROVISIONS OF THIS AGREEMENT AND ARE FAMILIAR WITH THE SAME, THAT THE TERMS AND PROVISIONS CONTAINED HEREIN ARE CLEARLY UNDERSTOOD BY THEM AND HAVE BEEN FULLY AND UNCONDITIONALLY CONSENTED TO BY THEM AND THAT THEY HAVE HAD FULL BENEFIT AND ADVICE OF COUNSEL OF THEIR OWN SELECTION IN REGARD TO UNDERSTANDING THE TERMS, MEANING AND EFFECT OF THIS AGREEMENT. In the event of any ambiguity and/or dispute regarding the interpretation of this Agreement, the interpretation of this Agreement shall not be resolved by any rule of interpretation providing for interpretation against the party who causes the uncertainty to exist or against the draftsman. The terms and provisions of this Agreement may be modified or amended only by a writing executed by the Parties hereto.

11. **Counterparts; Facsimile.** This Agreement may be executed in counterparts, and all said counterparts when taken together shall constitute one and the same Agreement. A facsimile or electronic signature of this Agreement shall be deemed to be an original and shall bind the signing Party (ies).

12. **Jurisdiction and Waiver of Jury Trial.** The PARTIES AGREE THAT JURISDICTION OF ANY LEGAL DISPUTES SHALL BE EXCLUSIVELY IN THE 22<sup>nd</sup> JUDICIAL DISTRICT IN WOODSTOCK, ILLINOIS.

THE PARTIES HERETO KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT ANY OF THEM MAY HAVE TO A TRIAL BY JURY IN ANY LITIGATION BASED UPON OR ARISING OUT THIS AGREEMENT, THE ANNEXATION AGREEMENT FOR REGENCY SQUARE OR THE RECAPTURE AGREEMENT FOR REGENCY SQUARE. NEITHER PARTY SHALL SEEK TO CONSOLIDATE, BY COUNTERCLAIM NOR OTHERWISE, ANY ACTION IN WHICH A JURY TRIAL HAS BEEN WAIVED WITH ANY OTHER ACTION IN WHICH A JURY TRIAL CANNOT BE OR HAS NOT BEEN WAIVED. THESE PROVISIONS SHALL NOT BE DEEMED TO HAVE BEEN MODIFIED IN ANY RESPECT OR RELINQUISHED BY EITHER PARTY EXCEPT BY A WRITTEN INSTRUMENT EXECUTED BY THE PARTY AGAINST WHOM ENFORCEMENT OF THE MODIFICATION OR RELINQUISHMENT IS SOUGHT.

13. **Binding Effect.** The terms, provisions and conditions of this Agreement will be binding upon and inure to the benefit of Parties hereto and their respective legal representatives, successors and assigns. This Agreement is a contract between the parties hereto for their mutual

benefit and no third persons will have any right, claim or interest against a party hereto by virtue of any term, provision or condition hereof.

14. **Integration**. This Agreement supersedes in all respects any prior commitment letter or negotiations in respect of the subject matter hereof and the Parties hereto agree that all of the terms and conditions relating to the subject matter hereof are contained solely in this Agreement.

**[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK  
SIGNATURE PAGE FOLLOWS]**

IN WITNESS WHEREOF, the parties to this Agreement have caused it to be executed as of the day and year first above written.

VILLAGE OF HUNTLEY, ILLINOIS

By:

Its:

  
Village President

ATTEST

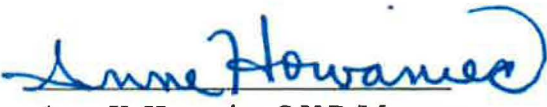
By:

Its:

  
Village Clerk

SBTC REDEVELOPMENT, LLC, SERIES  
PISTAKEE

By:



Anne K. Howaniec, S.V.P./Manager

STATE OF ILLINOIS )  
 ) ) SS  
COUNTY OF MCHENRY & KANE )

I, the undersigned, a Notary Public in and for said County, in the State aforesaid, DO  
HEREBY CERTIFY THAT CHARLES H. SASS, as the  
PRESIDENT of the Village of Huntley, an Illinois Municipal Corporation, personally known  
to me, to be, the same person whose name is subscribed to the foregoing instrument, appeared  
before me this day in person and acknowledged that he signed and delivered the said instrument as  
his own free and voluntary act and as the free and voluntary act of the said corporation.

Given under my hand and Notarial Seal this 31<sup>ST</sup> day of August, 2016.



Jennifer L. Swiatek  
Notary Public

STATE OF ILLINOIS )  
 )                    ss  
COUNTY OF COOK )

I, the undersigned, a Notary Public, in and for said County and State aforesaid, DO HEREBY CERTIFY THAT Anne Howaniec, Senior Vice-President/Manager of SBTC REDEVELOPMENT, LLC, SERIES PISTAKEE who is personally known to me to be the same person whose name is subscribed to the foregoing instrument, as having executed the same, appeared before me this day in person and acknowledged that she signed, sealed and delivered the said instrument as the free and voluntary act of said SBTC Redevelopment for the purposes therein set forth.

Given under my hand and Notarial Seal this 31<sup>st</sup> day of August, 2016.

Mary B. Shomody

Notary Public



Huntley Settlement Agreement  
August 24, 2016

**Agenda Item:**           **Consideration – Approval of Payout Request No. 4 (Final) to Municipal Well & Pump for the Well No. 8 Pump Rehabilitation Project in the amount of \$60,752.04**

**Department:**           **Public Works and Engineering Department – Utilities Division**

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**Introduction**

On Thursday, January 30, 2020 the Village received bids from three contractors for the Well No. 8 Rehabilitation project. Well No. 8 is located within the Southwind subdivision at the northeast corner of Bedford Dr. and Marvin Dr. On February 13, 2020, the Village Board approved a resolution awarding a contract to Municipal Well & Pump, the lowest responsible bidder, in the amount of \$127,213.00 to perform rehabilitation work on the Well No. 8 pumping equipment. The project was scheduled to start in March 2020 but was delayed due to the uncertainty of COVID-19.

Municipal Well & Pump has submitted the fourth and final payout request for the Well No. 8 Pump Rehabilitation project. Village staff has reviewed the request and all is in order for approval of the payout request No. 4 & Final.

**Staff Analysis**

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$13,943.00	\$0.00	\$0.00	\$13,943.00
#2	\$35,453.00	\$0.00	\$13,943.00	\$21,510.00
#3	\$66,083.00	\$0.00	\$35,453.00	\$30,630.00
#4	\$126,835.04	\$0.00	\$66,083.00	60,752.04

**Financial Impact**

The FY20 Budget includes \$140,000 in the Water Capital Improvement and Equipment Replacement Fund, 515-00-00-8004, for this work.

**Legal Analysis**

Final waiver of lien and certified payrolls have been provided.

**Action Requested**

A motion by the Village Board to Approve Payout Request No. 4 (Final) to Municipal Well & Pump in the amount of \$60,752.04 for the work completed under the Well No. 8 Rehabilitation project.

**Exhibits**

1. Municipal Well & Pump invoice



# MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

# Invoice

Invoice Number

17941

Invoice Date

Apr 28, 2021

Page:

1

**Sold To:**

Village of Huntley  
10987 Main Street  
Huntley, IL 60142

Project Number	Payment Terms	Sales Representative Name
MI20-182	Net 30 Days	Mark A. Mueller

Quantity	Description	Unit Price	Extension
	Huntley - Well 8 Rehab Pay App #4 - Final - See Attached		60,752.04

**REMIT TO: Municipal Well & Pump**  
PO Box 311  
Waupun, WI 53963

Subtotal	60,752.04
Sales Tax	
<b>TOTAL</b>	<b>60,752.04</b>

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

**APPLICATION AND CERTIFICATE FOR PAYMENT**

<p><b>TO CLIENT:</b>                  Village of Huntley                  10987 Main St                  Huntley IL 60142</p> <p><b>FROM CONTRACTOR:</b>                  Municipal Well &amp; Pump                  1212 Storbeck Drive, PO Box 311                  Waupun, WI 53963</p>	<p><b>PROJECT:</b>                  Huntley Well #8 Rehabilitation</p> <p><b>VIA ENGINEER:</b>                  n/a</p>	<p><b>APPLICATION #:</b> 4 (Final)  <b>PERIOD TO:</b> 04/30/21  <b>PROJECT NOS:</b></p> <p><b>CONTRACT DATE:</b> 02/20/20</p> <p><b>MWP JOB No.</b> MI20-182</p>	<p>Distribution to:</p> <table border="0"> <tr><td><input checked="" type="checkbox"/></td><td>Owner</td></tr> <tr><td><input type="checkbox"/></td><td>Const. Mgr</td></tr> <tr><td><input type="checkbox"/></td><td>Engineer</td></tr> <tr><td><input type="checkbox"/></td><td>Contractor</td></tr> </table>	<input checked="" type="checkbox"/>	Owner	<input type="checkbox"/>	Const. Mgr	<input type="checkbox"/>	Engineer	<input type="checkbox"/>	Contractor
<input checked="" type="checkbox"/>	Owner										
<input type="checkbox"/>	Const. Mgr										
<input type="checkbox"/>	Engineer										
<input type="checkbox"/>	Contractor										

**CONTRACT FOR:** Village of Huntley - Huntley Well #8 Rehabilitation

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	127,213.00
2. Net change by Change Orders-----	\$	-377.96
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	126,835.04
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		126,835.04
<b>5. RETAINAGE:</b>		
a. _____ of Completed Work (Columns D+E on Continuation Sheet)	\$	
b. _____ of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----	\$	
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	126,835.04
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b> (Line 6 from prior Certificate)-----		
	\$	66,083.00
8. CURRENT PAYMENT DUE-----	\$	60,752.04
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	

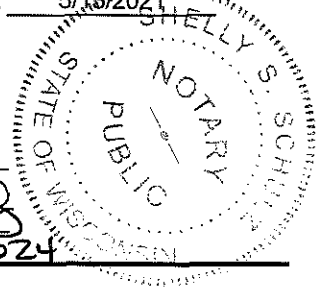
CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		-\$2,000.00
Total approved this Month	\$1,622.04	
TOTALS	\$1,622.04	-\$2,000.00
NET CHANGES by Change Order		-\$377.96

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:  
 By: [Signature] Date: 5/13/2021

State of: Wisconsin  
 County of: Dodge  
 Subscribed and sworn to before me this 13<sup>th</sup> day of May, 2021

Notary Public: Shelly S Schulz  
 My Commission expires: Shelly S Schulz 6/19/2024



**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ \_\_\_\_\_  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ENGINEER:  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 4

PROJECT:

APPLICATION DATE: 4/30/2021

Village of Huntley - Huntley Well #8 Rehabilitation

PERIOD TO: 4/30/2021

ARCHITECT'S PROJECT NO:

A Item No.	B Description of Work	C1 Unit Price	C2 Estimated Quantity	C3 Scheduled Value	Work Completed				F Materials Presently Stored (Not In D or E)	G1 Total Quantity Completed To Date (D1 + E1)	G2 Total Completed And Stored To Date (D2 + E2 + F)	% (G/C)	H Balance To Finish (C - G)
					D1 Quantity from Previous Application	D2 From Previous Application (D + E)	E1 Quantity This Period	E2 Value This Period					
1	Mobilization	\$ 5,283.00	1.0	5,283.00	1.00	5,283.00				1.00	5,283.00	100%	
2	Remove existing pump assembly	8,660.00	1.0	8,660.00	1.00	8,660.00				1.00	8,660.00	100%	
3	Inspect/Rehab existing pump & Motor Equip	20,000.00	1.0	20,000.00	0.42	8,400.00	0.58	10,448.04		1.00	18,848.04	94%	1,151.96
4	(3A) New BJ 11 MQH 16 stg pump	28,850.00	1.0	28,850.00			1.00	26,334.00		1.00	26,334.00	91%	2,516.00
5	Transport C-Pipe to & from yard	3.00	800.0	2,400.00	60.00	180.00				60.00	180.00	8%	2,220.00
6	Sanblast & coat existing C-pipe	24.00	800.0	19,200.00	60.00	1,440.00				60.00	1,440.00	8%	17,760.00
7	Cut & Rethread C-pipe joints	60.00	20.0	1,200.00	2.00	120.00				2.00	120.00	10%	1,080.00
8	Furnish new C-pipe couplings	255.00	4.0	1,020.00	1.00	255.00				1.00	255.00	25%	765.00
9	New Disch C-piping 8"	51.00	60.0	3,060.00	20.00	1,020.00				20.00	1,020.00	33%	2,040.00
10	8" x 2' 8" SS connect pipe	340.00	1.0	340.00	1.00	340.00				1.00	340.00	100%	
11	Hypot of existing power cable	380.00	1.0	380.00	1.00	380.00				1.00	380.00	100%	
12	New Byron Jackson flat cable	3,700.00	1.0	3,700.00	1.00	3,700.00				1.00	3,700.00	100%	
13	Television Survey	2,750.00	1.0	2,750.00	1.00	2,750.00				1.00	2,750.00	100%	
14	Furnish airline water level Ind	1.00	1,640.0	1,640.00	1,640.00	1,640.00				1,640.00	1,640.00	100%	
15	Furnish level transducer	2,310.00	1.0	2,310.00	1.00	2,310.00				1.00	2,310.00	100%	
16	1 1/4" PVC for LVL transducer	1.00	820.0	820.00	820.00	820.00				820.00	820.00	100%	
17	Disch col surge control check valves BB	915.00	2.0	1,830.00	2.00	1,830.00				2.00	1,830.00	100%	
18	Install pump & motor assembly	18,930.00	1.0	18,930.00			1.00	18,930.00		1.00	18,930.00	100%	
19	Conduct pumping test	285.00	4.0	1,140.00			4.00	1,140.00		4.00	1,140.00	100%	
20	Perform Well disinfection	1,480.00	1.0	1,480.00			1.00	1,480.00		1.00	1,480.00	100%	
21	Demobilization	2,220.00	1.0	2,220.00			1.00	2,220.00		1.00	2,220.00	100%	
	<b>Original Project Subtotal</b>			\$ 127,213.00		\$ 39,128.00		\$ 60,552.04	\$ -		\$ 99,680.04	78%	\$ 27,532.96
	<b>Change Orders</b>												
1.01	CO#1 - Prevailing Wage Increase	1,700.00	1.0	1,700.00	1.00	1,700.00				1.00	1,700.00	100%	
	<b>CO#2 - Final Reconciling Change Order</b>												
2.01	Item 12 Credit New Byron Jackson Flat Cable	3,700.00	(1.0)	(3,700.00)			(1.00)	(3,700.00)		(1.00)	(3,700.00)		
	<b>CO#3 - Reconciling Change Order</b>												
3.01	Item 3 - Actual Motor Repair Cost vs Allow	1,151.96	(1.0)	(1,151.96)									(1,151.96)
3.02	Item 4 - Actual Bowl Cost vs Allow	2,516.00	(1.0)	(2,516.00)									(2,516.00)
3.03	Item 5 credit Transport Pipe from Yard	3.00	(740.0)	(2,220.00)									(2,220.00)
3.04	Item 6 credit for 740 ft. of coated pipe	24.00	(740.0)	(17,760.00)									(17,760.00)
3.05	Item 7 credit for 18 cut and re threads	60.00	(18.0)	(1,080.00)									(1,080.00)
3.06	Item 8 credit for 3 couplings	255.00	(3.0)	(765.00)									(765.00)
3.07	Item 9 credit for 40 ft. of pipe	51.00	(40.0)	(2,040.00)									(2,040.00)
3.08	Item 14 additional 40 feet airline	1.00	40.0	40.00	40.00	40.00				40.00	40.00	100%	
3.09	Item 15 additional 20 ft. of transducer cable	7.50	20.0	150.00	20.00	150.00				20.00	150.00	100%	
3.1	Item 16 additional 20 ft. PVC chase pipe	1.00	20.0	20.00	20.00	20.00				20.00	20.00	100%	
3.11	Item 29 - 800' + additional 40' 500 MCM	37.50	840.0	31,500.00		23,600.00	840.00	7,900.00		840.00	31,500.00	100%	
3.12	Brass Spit bolt connectors 500 MCM cable	75.00	3.0	225.00	3.00	225.00				3.00	225.00	100%	
3.13	Salvage value for 500 MCM cable MWP	4,000.00	(1.0)	(4,000.00)			(1.00)	(4,000.00)		(1.00)	(4,000.00)		
3.14	Additional cost for moving materials	1,220.00	1.0	1,220.00	1.00	1,220.00					1,220.00	100%	
	<b>Total Change Orders</b>			(377.96)		26,955.00		200.00			27,155.00		(27,532.96)
	<b>Subtotal</b>			126,835.04		66,083.00		60,752.04			126,835.04	100%	





## Cost Change Request

Job No. **MI20-182**  
 Cost Change Request **3**  
 Salesperson Name **Mark Mueller**

### Contract Summary:

Customer Name: Huntley, Village Of	Date	04/28/2021
Contact Name: Steve Zonta	Original Contract Amount	\$127,213.00
10987 Main Street	Previous Contract Balance	125,213.00
Huntley, IL 60142-	Amount of Cost Change	1,622.04
Job Name: Huntley, IL	New Contract Balance	\$126,835.04

### Cost Change Request Summary:

Item Description	Quantity	Unit Price	Total
Item 3 - Credit Actual Motor Cost +15% less Allowance (see Layne Inv)	-1	1,151.96	-1,151.96
Item 4 - Adder Actual Bowl Cost (-800,-1333,-383) see Layne Inv	-1	2,516.00	-2,516.00
Item 5 - Credit Transport from Yard	-3	740.00	-2,220.00
Item 6 - Credit 740 ft of Coated Pipe	-740	24.00	-17,760.00
Item 7 - Credit for 18 Cut and Rethreads	-18	60.00	-1,080.00
Item 8 - Credit for 3 Couplings	-3	255.00	-765.00
Item 9 - Credit for 40 ft of Pipe	-40	51.00	-2,040.00
Item 14 - Adder 40 feet of airline	40	1.00	40.00
Item 15 - Adder 20 ft of Transducer Cable	20	7.50	150.00
Item 16 - Adder 20 ft of PVS Chase Pipe	20	1.00	20.00
Item 29 - Adder 800' plus another 40' of 500 MCM Cable	840	37.50	31,500.00
Adder - Brass Split bolt Connectors 500 MCM Cable	3	75.00	225.00
Credit - Salvage Value for 500 MCM Cable	-1	4,000.00	-4,000.00
Adder - Extra costs for moving materials	1	1,220.00	1,220.00
<b>Total Change Request</b>			<b>\$1,622.04</b>

We hereby authorize Municipal Well & Pump to proceed with the work described above. We acknowledge that all the terms and conditions of the original contract apply to this change order as well.

#### Accepted By

_____	_____	_____
Owner	Title	Date
_____	_____	_____
Engineer	Title	Date
_____	_____	_____
Municipal Well & Pump	Title	Date

# FINAL WAIVER OF LIEN

TO WHOM IT MAY CONCERN:

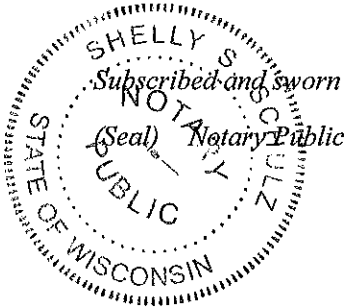
WHEREAS the undersigned has been employed by **Village of Huntley** to furnish labor and materials for the Huntley Well #8 Rehabilitation project, for the improvements of the premises known as Well #8 Rehab in the Village of Huntley, County of McHenry, State of Illinois of which Village of Huntley is the owner.

That the total amount of the contract, including extras, is \$126,835.04

The undersigned, for and in consideration of a the final payment of Sixty Thousand, Seven Hundred, Fifty-Two and 04/100----- (\$60,752.04-----) dollars, and other good and valuable consideration, once receipt is acknowledged and when the check has been properly endorsed and has been paid by the bank upon which it is drawn, does hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the Owner, on account of all labor services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned for the above-described premises, INCLUDING EXTRAS.

Company Name: Midwest Well Services, Inc. dba: Municipal Well & Pump Date 5/13/2021

Signature  Title President



Subscribed and sworn to before me this 13th day of May 2021.

Shelly S Schulz

Shelly S. Schulz, 6/19/24

<input checked="" type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor & No.				Route				Section				Payroll No. <span style="float: right; color: blue;">13-24</span>									
Municipal Well and Pump Address 1212 Storbeck DR Waupun, WI 53963				County Mc Henry County Illinois				Project No Village of Huntley - Well #8				For Week Ending 01/09/21									
								Contract No.													
(1) Name and Individual Identification Number	(2)*	(3)*	(4)*	Earn Code	(5) Hours and Days Worked							(6) Total Hours	(7) Rate of Pay	(8) Amount Earned	(9) Total Earned	(10) Deductions					(11) Wages Paid for Week
					SUN	MON	TUE	WED	THU	FRI	SAT					Federal W/H Tax	FICA	State W/H Tax	Other	Total Deductions	
					01/03	01/04	01/05	01/06	01/07	01/08	01/09										
<b>No Work Performed</b>																					

Reviewed by: \_\_\_\_\_  No Work  Suspended  Completed

Signature of State Official

NOTE: A certified copy of each weekly payroll must be submitted by the prime contractor within seven (7) days of the regular payment date.

SBE 48 (Rev. 06/14/11)

\*See instruction page for codes to be entered

Date 04/29/21

I, Scott De Young CFO, Sect.  
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

Municipal Well and Pump on the

(Contractor or Subcontractor)

Huntley - Well 8 Rehab; that during the payroll period commencing on the

(Building or Work)

3rd day of January, 2021, and ending the 9th day of January 2021,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Municipal Well and Pump from the full

(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Scott De Young CFO, Sect.	SIGNATURE 
--	--

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

<input checked="" type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor & No.  Municipal Well and Pump Address 1212 Storbeck DR Waupun, WI 53963				Route		Section		Payroll No. 25	
				County Mc Henry County Illinois		Project No Village of Huntley - Well #8		For Week Ending 04/03/21	
				Contract No.					

(1) Name and Individual Identification Number	(2)*	(3)*	(4)* Earn Code	(5) Hours and Days Worked							(6) Total Hours	(7) Rate of Pay	(8) Amount Earned	(9) Total Earned	(10) Deductions					(11) Wages Paid for Week		
				SUN	MON	TUE	WED	THU	FRI	SAT					Federal W/H Tax	FICA	State W/H Tax	Other	Total Deductions			
				03/28	03/29	03/30	03/31	04/01	04/02	04/03												
Piscitello, Thomas J  ***-**-3234	W	EO	J	JOB	2.50	8.00	8.00	1.50	4.50		24.50	50.30/24.83	2,479.78	3,313.01	486.35	233.12	165.77	386.41	1,271.65	2,041.36		
				MPW	2.50						2.50	50.30/24.83										
				OMP <sup>1</sup>		3.00					3.00	75.45/24.83										
				OVT			1.50				1.50	75.45/24.83										
Rens, Conrad W  ***-**-0325	W	EH	J	JOB	2.50	8.00	8.00	1.50	4.50		24.50	46.30/33.23	2,609.38	3,206.59	496.76	229.59	179.28	299.06	1,204.69	2,001.90		
				MPW	2.50						2.50	46.30/33.23										
				OMP <sup>1</sup>		3.00					3.00	69.45/33.23										
				OVT			1.50				1.50	69.45/33.23										

Reviewed by: \_\_\_\_\_  No Work  Suspended  Completed

Signature of State Official

NOTE: A certified copy of each weekly payroll must be submitted by the prime contractor within seven (7) days of the regular payment date.  
\*See instruction page for codes to be entered

Date 04/29/21

I, Scott De Young CFO, Sect.  
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

Municipal Well and Pump on the  
(Contractor or Subcontractor)  
Huntley - Well 8 Rehab; that during the payroll period commencing on the  
(Building or Work)

28th day of March, 2021, and ending the 3rd day of April 2021,  
all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Municipal Well and Pump from the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State Withholding Taxes, 401K, AFLAC Pre Taxes, Roth 401K

Section 125 EE HSA, Section 125 Health

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Scott De Young CFO, Sect.	SIGNATURE 
--	--

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.



**Payroll**

<input checked="" type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor & No.  Municipal Well and Pump Address 1212 Storbeck DR Waupun, WI 53963	Route  County Mc Henry County Illinois	Section  Project No Village of Huntley - Well #8	Payroll No. 26  For Week Ending 04/10/21  Contract No.
---	---	---	--

(1) Name and Individual Identification Number	(2)*	(3)*	(4)*	Earn Code	(5) Hours and Days Worked							(6) Total Hours	(7) Rate of Pay	(8) Amount Earned	(9) Total Earned	(10) Deductions					(11) Wages Paid for Week
					SUN	MON	TUE	WED	THU	FRI	SAT					Federal W/H Tax	FICA	State W/H Tax	Other	Total Deductions	
					04/04	04/05	04/06	04/07	04/08	04/09	04/10										
Piscitello, Thomas J  ***-**-3234	W	EO	J	JOB			1.50					1.50	50.30/24.83	112.69	1,674.34	245.79	117.82	83.77	195.28	642.66	1,031.68
Rens, Conrad W  ***-**-0325	W	EH	J	JOB			1.50					1.50	46.30/33.23	119.29	1,185.02	183.58	84.84	66.25	110.52	445.19	739.83

Reviewed by: \_\_\_\_\_  No Work  Suspended  Completed

Signature of State Official

NOTE: A certified copy of each weekly payroll must be submitted by the prime contractor within seven (7) days of the regular payment date. SBE 48 (Rev. 06/14/11)  
 \*See instruction page for codes to be entered

Date 04/29/21

I, Scott De Young CFO, Sect.  
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

Municipal Well and Pump on the  
(Contractor or Subcontractor)  
Huntley - Well 8 Rehab; that during the payroll period commencing on the  
(Building or Work)  
4th day of April, 2021, and ending the 10th day of April 2021,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Municipal Well and Pump from the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State Withholding Taxes, 401K, AFLAC Pre Taxes, Roth 401K

Section 125 EE HSA, Section 125 Health

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Scott De Young CFO, Sect.	SIGNATURE 
--	--

THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.

<input checked="" type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor & No.  Municipal Well and Pump Address 1212 Storbeck DR Waupun, WI 53963	Route  County Mc Henry County Illinois	Section  Project No Village of Huntley - Well #8	Payroll No. 27  For Week Ending 04/17/21  Contract No.
---	---	---	--

(1) Name and Individual Identification Number	(2)*	(3)*	(4)*	Earn Code	(5) Hours and Days Worked							(6) Total Hours	(7) Rate of Pay	(8) Amount Earned	(9) Total Earned	(10) Deductions					(11) Wages Paid for Week
					SUN	MON	TUE	WED	THU	FRI	SAT					Federal W/H Tax	FICA	State W/H Tax	Other	Total Deductions	
					04/11	04/12	04/13	04/14	04/15	04/16	04/17										
Kumbalek, William J  ***-**-5695	W	EH	J	JOB		6.50	8.00	8.00	8.00	5.00		35.50	46.30/36.63	3,935.37	4,228.86	766.60	312.65	246.46	276.24	1,601.95	2,626.91
				MPW						3.00	3.00	46.30/36.63									
				OVT			2.50	2.00	2.50		7.00	69.45/36.63									
Lee, Gene D  ***-**-5179	W	EH	J	JOB						5.00		5.00	46.30/36.26	660.48	2,288.40	320.52	166.05	127.90	173.65	788.12	1,500.28
				MPW						3.00	3.00	46.30/36.26									
				OVT																	
Piscitello, Thomas J  ***-**-3234	W	EO	J	JOB		6.50	8.00	8.00	8.00	5.00		35.50	50.30/24.83	3,594.47	3,971.39	627.65	284.67	203.95	450.70	1,566.97	2,404.42
				MPW						3.00	3.00	50.30/24.83									
				OVT			2.50	2.00	2.50		7.00	75.45/24.83									

Reviewed by: \_\_\_\_\_  No Work  Suspended  Completed

Signature of State Official

NOTE: A certified copy of each weekly payroll must be submitted by the prime contractor within seven (7) days of the regular payment date.  
 \*See instruction page for codes to be entered

SBE 48 (Rev. 06/14/11)

Date 04/29/21

I, Scott De Young CFO, Sect.  
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

Municipal Well and Pump on the  
(Contractor or Subcontractor)  
Huntley - Well 8 Rehab; that during the payroll period commencing on the  
(Building or Work)  
11th day of April, 2021, and ending the 17th day of April 2021,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Municipal Well and Pump from the full  
(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State Withholding Taxes, 401K, AFLAC Pre Taxes, Roth 401K

Section 125 EE HSA, Section 125 Health

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Scott De Young CFO, Sect.	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

<input checked="" type="checkbox"/> Contractor or <input type="checkbox"/> Subcontractor & No.  Municipal Well and Pump Address 1212 Storbeck DR Waupun, WI 53963				Route		Section		Payroll No. 28		
				County Mc Henry County Illinois		Project No Village of Huntley - Well #8		For Week Ending 04/24/21		
				Contract No.						

(1) Name and Individual Identification Number	(2)*	(3)*	(4)*	Earn Code	(5) Hours and Days Worked							(6) Total Hours	(7) Rate of Pay	(8) Amount Earned	(9) Total Earned	(10) Deductions					(11) Wages Paid for Week
					SUN	MON	TUE	WED	THU	FRI	SAT					Federal W/H Tax	FICA	State W/H Tax	Other	Total Deductions	
					04/18	04/19	04/20	04/21	04/22	04/23	04/24										
Martinez, Matt R  ***-**-7052	H	EO	J	JOB				5.00				5.00	50.30/30.24	855.70	2,242.90	355.54	168.36	131.12	176.71	831.73	1,411.17
				MPW				3.00				3.00	50.30/30.24								
				OMP				2.00				2.00	75.45/30.24								
Piscitello, Thomas J  ***-**-3234	W	EO	J	JOB		4.00						4.00	50.30/24.83	300.52	1,818.40	287.38	130.34	93.38	206.36	717.46	1,100.94

Reviewed by: \_\_\_\_\_  No Work  Suspended  Completed

Signature of State Official

NOTE: A certified copy of each weekly payroll must be submitted by the prime contractor within seven (7) days of the regular payment date.  
 \*See instruction page for codes to be entered

END of JOB.

Date 04/29/21

I, Scott De Young CFO, Sect.  
(Name of signatory party) (Title)

do hereby state:

(1) That I pay or supervise payment of the persons employed by

Municipal Well and Pump on the

(Contractor or Subcontractor)

Huntley - Well 8 Rehab; that during the payroll period commencing on the

(Building or Work)

18th day of April, 2021, and ending the 24th day of April 2021,

all persons employed on said project have been paid the full weekly wages earned, that no rebates have been or will be made either directly or indirectly to or on behalf of said

Municipal Well and Pump from the full

(Contractor or Subcontractor)

weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full wages earned by any person, other than permissible deductions as defined in Regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 3145), and described below:

FICA, Medicare, Federal/State Withholding Taxes, 401K, AFLAC Pre Taxes, Roth 401K

Section 125 EE HSA, Section 125 Health

(2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth therein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are with the Bureau of Apprenticeship and Training, United States Department of Labor.

(4) That:

(a) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each laborer or mechanic listed in the above referenced payroll, payments of fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

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Each laborer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4 (c) below.

(c) EXCEPTIONS

EXCEPTION (CRAFT)	EXPLANATION

REMARKS:

NAME AND TITLE Scott De Young CFO, Sect.	SIGNATURE 
THE WILLFUL FALSIFICATION OF ANY OF THE ABOVE STATEMENTS MAY SUBJECT THE CONTRACTOR OR SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION. SEE SECTION 1001 OF TITLE 18 AND SECTION 231 OF TITLE 31 OF THE UNITED STATES CODE.	

Agenda Item:                   **Consideration - Approval of Payout Request No. 1 to Safe Step, LLC for the 2021 Sidewalk Cutting Program in the Amount of \$104,592.39**

Department:                   **Public Works and Engineering Department – Administration and Engineering Division**

**Introduction**

On April 26, 2018 The Interlocal Purchasing System (TIPS) received proposals for Contract No. 180205 Trades, Labor and Materials 2 (JOC). TIPS is a National Purchasing Cooperative where public entities join forces to procure a wide range of public services in an effort to tap economies of scale. Safe Step is part of a national franchise called Precision Concrete Cutting (PCC) and through TIPS, won a national saw cutting contract which is available for any municipality that is a member of TIPS. There is no fee for the municipality to join, and many of the Northern Illinois municipalities are already part of the TIPS Cooperative. This will be the Village of Huntley’s second year as a member of the TIPS Cooperative.

On March 11, 2021, the Village Board approved a resolution awarding a contract to Safe Step, LLC for sidewalk cutting. Work was completed in Covington, Sun City NH 17, 14, and various service request locations in Sun City. The summary is as follows:

<b>2021 SPRING SAW CUTTING PROGRAM</b>			
AREA	SUBDIVISION	SAW CUTS	COST
ZONE 1	COVINGTON	367	\$28,717.28
ZONE 2	COVINGTON	397	\$28,967.10
ZONE 3	SUN CITY NH 17	258	\$17,246.34
ZONE 4	SUN CITY NH 14	92	\$5,640.39
SERVICE REQUESTS	SUN CITY LIST	299	\$24,021.28
		<b>1413</b>	<b>\$104,592.39</b>

Safe Step, LLC has submitted the first pay request for the Sidewalk Cutting Program. Village staff has reviewed the request and all is in order for approval of payout request No. 1.

**Staff Analysis**

Pay Request	Total Completed Work	Retainage	Previous Payments	Amount Requested
#1	\$104,592.39	\$0.00	\$0.00	\$104,592.39

**Financial Impact**

The FY21 Budget includes \$150,000.00 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8000 for the Sidewalk Maintenance Program.

**Legal Analysis**

None required.

**Action Requested**

A motion of the Village Board to Approve Payout Request No. 1 to Safe Step, LLC. in the amount of \$104,592.39 for the work completed under the Sidewalk Cutting Program.

**Exhibits**

1. Safe Step, LLC. Invoices and waiver



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Huntley  
to furnish saw-cutting of sidewalk trip hazards for Zone 1  
for the premises know as sidewalks owned by Client  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of Twenty-eight seven hundred seventeen dollars and twenty-eight cents (\$ 28,717.28) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 28,717.28 on which he or she has received payment of \$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC PO Box 411 Hortonville, WI 54944	All labor and equipment that we own	\$28,717.28	\$0.00	\$28,717.28	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE		\$28,717.28	\$0.00	\$28,717.28	\$0.00

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT. That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI. 54944

DATED: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AND TITLE

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Huntley  
to furnish saw-cutting of sidewalk trip hazards for Zone 2  
for the premises know as sidewalks owned by Client  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of Twenty-eight thousand nine hundred sixty-seven dollars and ten cents (\$ 28,967.10) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services, material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 28,967.10 on which he or she has received payment of \$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC PO Box 411 Hortonville, WI 54944	All labor and equipment that we own	\$28,967.10	\$0.00	\$28,967.10	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE		\$28,967.10	\$0.00	\$28,967.10	\$0.00

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT. That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI. 54944

DATED: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AND TITLE

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Huntley  
to furnish saw-cutting of sidewalk trip hazards for Zone 3  
for the premises know as sidewalks owned by Client  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of Seventeen thousand two hundred forty-six and thirty-four cents  
(\$ 17,246.34) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)  
hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with  
respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery  
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services,  
material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned  
for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 17,246.34 on which he or she has received payment of  
\$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that  
there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES  
AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR  
BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and  
material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC PO Box 411 Hortonville, WI 54944	All labor and equipment that we own	\$17,246.34	\$0.00	\$17,246.34	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE		\$17,246.34	\$0.00	\$17,246.34	\$0.00

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.  
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,  
labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI. 54944

DATED: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AND TITLE

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Huntley  
to furnish saw-cutting of sidewalk trip hazards for Zone 4  
for the premises know as sidewalks owned by Client  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of Five thousand six hundred forty dollars and thirty-nine cents  
(\$ 5,640.39) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)  
hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with  
respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery  
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services,  
material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned  
for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 5,640.39 on which he or she has received payment of  
\$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that  
there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES  
AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR  
BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and  
material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC PO Box 411 Hortonville, WI 54944	All labor and equipment that we own	\$5,640.39	\$0.00	\$5,640.39	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE		\$5,640.39	\$0.00	\$5,640.39	\$0.00

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.  
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,  
labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI. 54944

DATED: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AND TITLE

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC



# FINAL WAIVER OF LIEN AND CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS }  
COUNTY OF } SS

Escrow # \_\_\_\_\_

Guarantee # \_\_\_\_\_

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Huntley  
to furnish saw-cutting of sidewalk trip hazards for Service Requests Project  
for the premises know as sidewalks owned by Client  
of which Village of Huntley is the owner.

THE undersigned, for and in consideration of Twenty-four thousand twenty-one dollars and 28 cents  
(\$ 24,021.28) Dollars, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es)  
hereby waive and release any and all lien or claim of, or right to, lien, under the State of Illinois relating to mechanics' liens, with  
respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery  
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor, services,  
material, fixtures, apparatus or machinery heretofore furnished, or which may be furnished at any time hereafter, by the undersigned  
for the above-described premises, INCLUDING EXTRAS\*.

That the total amount of the contract including extras \* is \$ 28,021.28 on which he or she has received payment of  
\$ 0.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that  
there is no claim either legal or equitable to defeat the validity of said waivers. **THAT THE FOLLOWING ARE THE NAMES  
AND ADDRESSES OF ALL PARTIES WHO HAVE FURNISHED OR WILL FURNISH MATERIAL OR LABOR, OR  
BOTH, FOR SAID WORK** and the amount due or to become due to each, and that the items mentioned include all labor and  
material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLD G EXTRAS *	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
Safe Step LLC PO Box 411 Hortonville, WI 54944	All labor and equipment that we own	\$24,021.28	\$0.00	\$24,021.28	\$0.00
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS * TO COMPLETE		\$24,021.28	\$0.00	\$24,021.28	\$0.00

\*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.  
That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material,  
labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

COMPANY NAME Safe Step LLC

ADDRESS PO Box 411

CITY, STATE, ZIP Hortonville, WI. 54944

DATED: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE AND TITLE

SUBSCRIBED AND SWORN TO BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**Safe Step LLC**

PO Box 411, Hortonville, WI 54944  
Tel : 920.202.0954, Fax : 866.479.1069



Jason Irvin  
Village of Huntley  
12880 Del Webb Dr  
Huntley, IL 60142

**Invoice**

<b>Date</b>	<b>Invoice No.</b>	<b>P.O. Ref.</b>	<b>Date Due</b>
04/15/21	3501	Proposal	05/15/21

<b>Description</b>	<b>Amount</b>
Repair 367 sidewalk panel displacements	\$28,717.28

Invoice Total	\$28,717.28
Amount Paid	\$0.00
<b>Balance Due</b>	<b>\$28,717.28</b>

**Comments**

**Terms & Conditions**

- Upon payment of this invoice, customer has reviewed and accepted the work as being complete.
- Please remit payment to the address listed above.
- Payment in full is due **30 days** from the date of invoice unless otherwise specified. Late payments may be subject to a \$30 re-billing fee.

*“Thank you!” from Chris Ott and the entire Safe Step LLC team.*

# Safe Step LLC

PO Box 411, Hortonville, WI 54944  
Tel : 920.202.0954, Fax : 866.479.1069



Jason Irvin  
Village of Huntley  
12880 Del Webb Dr  
Huntley, IL 60142

## Invoice

Date	Invoice No.	P.O. Ref.	Date Due
04/26/21	3502	Contract	05/26/21

Description	Amount
Evaluate sidewalks, provide reporting, and repair 397 sidewalk panel displacements	\$28,967.10

Invoice Total	\$28,967.10
Amount Paid	\$0.00
Balance Due	<b>\$28,967.10</b>

### Comments

### Terms & Conditions

- Upon payment of this invoice, customer has reviewed and accepted the work as being complete.
- Please remit payment to the address listed above.
- Payment in full is due **30 days** from the date of invoice unless otherwise specified. Late payments may be subject to a \$30 re-billing fee.

*"Thank you!" from Chris Ott and the entire Safe Step LLC team.*

# Safe Step LLC

PO Box 411, Hortonville, WI 54944  
Tel : 920.202.0954, Fax : 866.479.1069



Jason Irvin  
Village of Huntley  
12880 Del Webb Dr  
Huntley, IL 60142

## Invoice

Date	Invoice No.	P.O. Ref.	Date Due
04/30/21	3512	Proposal	06/03/21

Description	Amount
Evaluate sidewalks, provide reporting, and repair 258 sidewalk panel displacements	\$17,246.34

Invoice Total	\$17,246.34
Amount Paid	\$0.00
Balance Due	<b>\$17,246.34</b>

### Comments

### Terms & Conditions

- Upon payment of this invoice, customer has reviewed and accepted the work as being complete.
- Please remit payment to the address listed above.
- Payment in full is due **30 days** from the date of invoice unless otherwise specified. Late payments may be subject to a \$30 re-billing fee.

*"Thank you!" from Chris Ott and the entire Safe Step LLC team.*

# Safe Step LLC

PO Box 411, Hortonville, WI 54944  
Tel : 920.202.0954, Fax : 866.479.1069



Jason Irvin  
Village of Huntley  
12880 Del Webb Dr  
Huntley, IL 60142

## Invoice

Date	Invoice No.	P.O. Ref.	Date Due
05/10/21	3517	Proposal	06/10/21

Description	Amount
Evaluate sidewalks, provide reporting, and repair 92 sidewalk panel displacements	\$5,640.39

Invoice Total	\$5,640.39
Amount Paid	\$0.00
Balance Due	<b>\$5,640.39</b>

### Comments

### Terms & Conditions

- Upon payment of this invoice, customer has reviewed and accepted the work as being complete.
- Please remit payment to the address listed above.
- Payment in full is due **30 days** from the date of invoice unless otherwise specified. Late payments may be subject to a \$30 re-billing fee.

*"Thank you!" from Chris Ott and the entire Safe Step LLC team.*

# Safe Step LLC

PO Box 411, Hortonville, WI 54944  
Tel : 920.202.0954, Fax : 866.479.1069



Jason Irvin  
Village of Huntley  
12880 Del Webb Dr  
Huntley, IL 60142

## Invoice

Date	Invoice No.	P.O. Ref.	Date Due
05/10/21	3518	Proposal	06/10/21

Description	Amount
Evaluate sidewalks, provide reporting, and repair 299 sidewalk panel displacements - Service Requests	\$24,021.28

Invoice Total	\$24,021.28
Amount Paid	\$0.00
Balance Due	<b>\$24,021.28</b>

### Comments

### Terms & Conditions

- Upon payment of this invoice, customer has reviewed and accepted the work as being complete.
- Please remit payment to the address listed above.
- Payment in full is due **30 days** from the date of invoice unless otherwise specified. Late payments may be subject to a \$30 re-billing fee.

*"Thank you!" from Chris Ott and the entire Safe Step LLC team.*

**Agenda Item:**            **Consideration – A Resolution Approving the Bid Award to Precision Pavement Markings Inc. through the Municipal Partnering Initiative (MPI) for the 2021 Paint Pavement Marking Program**

**Department:**            **Public Works and Engineering Department – Administration and Engineering Division**

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**Introduction**

The Pavement Marking program concentrates on specific areas throughout the Village not targeted for repair through the MFT Program to provide reasonable levels of pavement marking presence and retroreflectivity. On April 8, 2021 the McHenry County Division of Transportation (MCDOT) received bids from four contractors for the Municipal Partnering Initiative (MPI) Pavement Marking Program (Paint). The MPI is a municipality-based buying initiative where communities join forces to procure a wide range of public services in an effort to tap economies of scale. MCDOT was the lead MPI agency for this project and prepared the necessary contract bid documents. There are four participating agencies for the Paint Pavement Markings contract which includes: Village of Huntley, McHenry County, Village of Algonquin, and the City of McHenry.

The bid results for Paint Pavement Markings (2021) using the quantities from all four participating agencies are summarized as follows:

**PAINT**

<i>Engineers Estimate – 4 Participating Agencies</i>	<i>\$292,581.46</i>
Precision Pavement Markings	\$230,118.96
Countryman, Inc.	\$243,081.70
Maintenance Coatings Co.	\$265,639.33
Preform Traffic Control Systems	\$343,152.16

Precision Pavement Markings Inc. was the lowest responsible bidder for Pavement Markings (Paint) in the amount of \$230,118.96 (Bid Tab enclosed). Using only the Village of Huntley planned quantities, Precision Pavement Markings, Inc. remained the lowest responsible bidder for Paint Pavement Markings in the amount of \$39,753.90.

The 2021 Paint Pavement Marking Program targeted areas are as follows:

- Regency Parkway (West of Route 47)
- Main Street (West of Route 47 to Village Limits)
- Ruth Road
- Haligus Road (Algonquin Rd. to Huntley Dundee Rd.)
- Huntley Dundee Rd. (West of Haligus to Main St.)
- Huntley Dundee Rd. (East of Haligus to Village Limits)
- Reed Road (East of Route 47 to Village Limits)
- Reed Road (East of Haligus to Village Limits)
- Hemmer Road

**Staff Analysis**

The bids have been reviewed by Public Works and Engineering Department Staff. All is in order for consideration to approve the bid award to Precision Pavement Markings, Inc. for Paint Pavement Markings Program.

**Financial Impact**

The FY21 Budget includes \$40,000.00 in the Streets Improvement and Roads & Bridges Fund, line item 420-00-00-8001 for the Paint Pavement Marking Program.

**Legal Analysis**

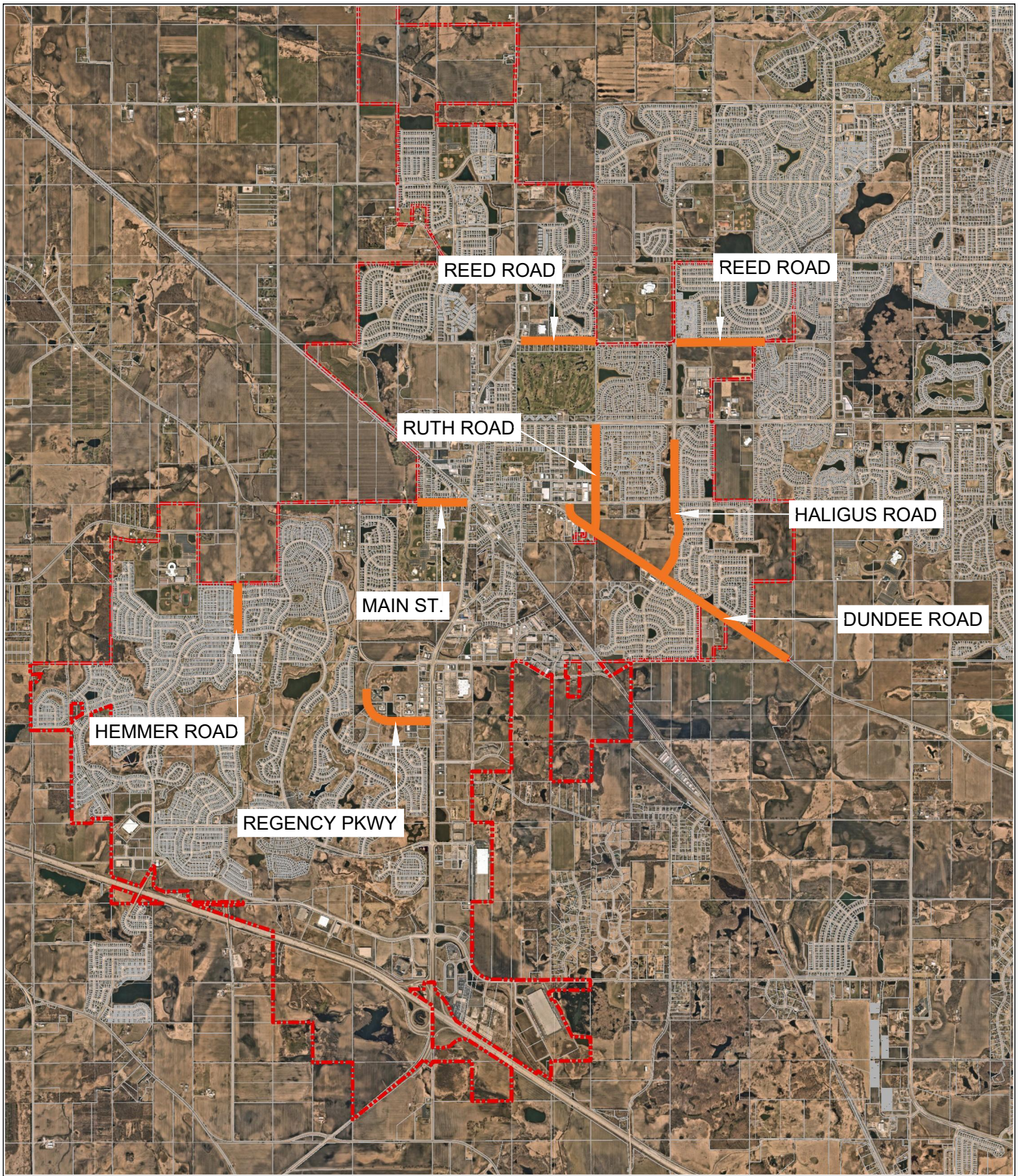
None Required.

**Action Requested**

A motion of the Village Board for a Resolution Approving a Bid Award to Precision Pavement Markings, Inc. for the 2021 Paint Pavement Marking Program in the amount of \$39,753.90.

**Exhibits**

1. Pavement Marking Program Exhibit
2. Paint Pavement Markings Bid Tab – MCDOT/MPI
3. Draft Resolution



**Village of Huntley GIS**  
**PAVEMENT MARKING PROGRAM 2021**

DISCLAIMER: The Village of Huntley Does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



**VILLAGE OF HUNTLEY**  
 10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

SCALE: 1" = 4,713'

Print Date: 5/11/2021

# McHenry County Division of Transportation

## Bid Tabulation

21-00000-10-GM

Paint Pavement Markings

4/08/2021 @ 9:00 am

Item No.	Items	Unit	Engineer's Estimate			Countryman, Inc.		Precision Pavement Markings	
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	Paint Pvt Mkgs-Line 4"	ft	1,886,144	\$0.13	\$245,198.72	\$0.11	\$207,475.84	\$0.10	\$188,614.40
	Paint Pvt Mkgs-Line 6"	ft	43,763	\$0.28	\$12,253.64	\$0.22	\$9,627.86	\$0.29	\$12,691.27
	Paint Pvt Mkgs-Line 8"	ft	40	\$1.90	\$76.00	\$1.000	\$40.00	\$0.30	\$12.00
	Paint Pvt Mkgs-Line 12"	ft	7,910	\$2.00	\$15,820.00	\$1.500	\$11,865.00	\$1.69	\$13,367.90
	Paint Pvt Mkgs-Line 24"	ft	1,466	\$4.10	\$6,010.60	\$3.000	\$4,398.00	\$3.29	\$4,823.14
	Paint Pvt Mkgs-Letters & Symbols	sq ft	3,225.0	\$4.10	\$13,222.50	\$3.000	\$9,675.00	\$3.29	\$10,610.25
	<b>TOTAL</b>				\$292,581.46		\$243,081.70		\$230,118.96

Low Bid

Item No.	Items	Unit	Engineer's Estimate			Preform Traffic Control Systems		Maintenance Coatings Co.	
			Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
	Paint Pvt Mkgs-Line 4"	ft	1,886,144	\$0.13	\$245,198.72	\$0.15	\$282,921.60	\$0.12	\$226,337.28
	Paint Pvt Mkgs-Line 6"	ft	43,763	\$0.28	\$12,253.64	\$0.62	\$27,133.06	\$0.45	\$19,693.35
	Paint Pvt Mkgs-Line 8"	ft	40	\$1.90	\$76.00	\$1.70	\$68.00	\$1.15	\$46.00
	Paint Pvt Mkgs-Line 12"	ft	7,910	\$2.00	\$15,820.00	\$2.10	\$16,611.00	\$1.25	\$9,887.50
	Paint Pvt Mkgs-Line 24"	ft	1,466	\$4.10	\$6,010.60	\$3.50	\$5,131.00	\$2.20	\$3,225.20
	Paint Pvt Mkgs-Letters & Symbols	sq ft	3,225.0	\$4.10	\$13,222.50	\$3.50	\$11,287.50	\$2.00	\$6,450.00
	<b>TOTAL</b>				\$292,581.46		\$343,152.16		\$265,639.33

**Bidders**

Countryman, Inc.	1222 Buchanan St	Rockford, IL 61101
<b>Precision Pavement Marking, Inc.</b>	<b>955 Grace S</b>	<b>Elgin, IL 60120</b>
Preform Traffic Control Systems, LTD	625 Richard Ln	Elk Grove, IL 60007
Maintenance Coatings Co.	543 Woodbury St	South Elgin, IL 60177

**RESOLUTION APPROVING A BID AWARD  
TO PRECISION PAVEMENT MARKINGS, INC.  
FOR THE VILLAGE OF HUNTLEY  
2021 PAINT PAVEMENT MARKING PROGRAM**

**Resolution (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Fiscal Year 2021 Annual Budget includes \$40,000 for the Pavement Marking Program; and

WHEREAS, on April 8, 2021, sealed bids were opened and read aloud for the Municipal Partnering Initiative (MPI) Paint Pavement Marking Program; and

WHEREAS, the lowest responsible bidder for the 2021 program was Precision Pavement Markings, Inc. at \$230,118.96 using the quantities from all four participating MPI agencies and \$39,753.90 for the Village of Huntley work; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to authorize the bid award to Precision Pavement Markings, Inc. for the Village of Huntley 2021 Paint Pavement Marking Program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley approves the bid award to Precision Pavement Markings, Inc. in an amount of \$39,753.90 for the 2021 Paint Pavement Marking Program.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Consideration – Resolution Awarding a Contract to A&A Paving through The Interlocal Purchasing System (TIPS) Cooperative Purchasing Program for the 2021 Seal Coating Program**

Department:           **Public Works and Engineering Department – Administration and Engineering Division**

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**Introduction**

The Seal Coating Program is part of the overall Pavement Management Program with the goal of prolonging the useful life of the pavement and delaying the resurfacing of entire parking lots for Village of Huntley owned facilities. When applied to low stress pavements, crack sealing and seal coating is a cost-effective measure to extend pavement life by precluding water from entering the pavement subsurface thereby retarding the propagation of more cracks and preserving the pavement condition. Seal coating consists of repair and patching of potholes, cleaning and sealing large sunken cracks, power cleaning of pavement, one heavy coat of coal tar pavement sealer reinforced with silica sand for improved wear and skid resistance; and finally fortified with Tarmax Liquid Rubber.

The Seal Coating Program areas are as follows:

<b>FACILITIES &amp; GROUNDS MAINTENANCE FUND</b>	
<b>PARKING LOT</b>	<b>TOTAL</b>
PHASE 1 (MORKES & BBQ KING)	\$9,233.02
PHASE 2 (VISITOR CENTER & PARKSIDE)	\$10,356.68
<b>SUB TOTAL</b>	<b>\$19,589.70</b>
<b>BUDGET</b>	<b>\$40,000.00</b>
<b>SUB TOTAL DIFFERENCE</b>	<b>\$20,410.30</b>

<b>WATER &amp; WASTEWATER CAPITAL FUND</b>	
<b>PARKING LOT</b>	<b>TOTAL</b>
WELL 7	\$3,498.44
WELL 8	\$2,747.77
WELL 10	\$2,812.36
WELL 11	\$3,974.60
EAST WASTEWATER PLANT	\$6,570.90
COVINGTON LIFT STATION	\$2,490.71
HERITAGE LIFT STATION	\$2,690.85
TALAMORE LIFT STATION	\$4,709.83
<b>SUB TOTAL</b>	<b>\$29,495.46</b>
<b>BUDGET</b>	<b>\$30,000.00</b>
<b>SUB TOTAL DIFFERENCE</b>	<b>\$504.54</b>

On March 20, 2020 The Interlocal Purchasing System (TIPS) received proposals for contract No. 200201 Trades, Labor and Materials (JOC). TIPS is a national purchasing cooperative where public entities join forces to procure a wide range of public services in an effort to tap economies of scale. Byrne & Jones Construction won a national contract which is available for any municipality that is a

member of TIPS. A&A Paving is a sub-contractor to Byrne & Jones Construction and TIPS allows for the assignment of a contract. This will be the Village of Huntley's second year as a member of the TIPS Cooperative.

**Staff Analysis**

The proposal documents have been reviewed by Public Works and Engineering Department Staff. All is in order for consideration to award the contract to A&A Paving in the amount of \$49,085.16 for the 2021 Seal Coating Program.

**Financial Impact**

The FY21 budget includes \$40,000.00 in the Facilities & Grounds Maintenance Fund, 410-00-00-8003; and \$15,000.00 in the Water Capital Fund, 515-00-00-8004; and \$15,000.00 in the Wastewater Capital Fund, 525-00-00-8005 for the Seal Coating Program.

**Legal Analysis**

Not Required.

**Action Requested**

A motion of the Village Board for a Resolution Awarding a Contract to A&A Paving for the 2021 Seal Coating Program.

**Exhibits**

1. TIPS Tri-Party Agreement
2. TIPS Vendor Agreement
3. Project Location Exhibits
4. Draft Resolution

**The Interlocal Purchasing System (TIPS)**  
**A Department of Education Service Center, Region 8 - (a Texas governmental entity)**  
**4845 US Highway North, Pittsburg, Texas 75686**

**Limited Assignment of TIPS Construction Contract**  
**This is a Tri-Party Assignment Agreement.**

The intent of this form (the “Agreement” or the “Assignment”) is to permit the named Assignee, an authorized contractor of the Assignor, to perform work under the The Interlocal Purchasing System (TIPS) contract(s) held by the Assignor and named herein. This contractual assignment of rights is not exclusive. It is agreed that the Assignor may assign contractual rights under the named contract to one or more Assignees at any time with the agreement of TIPS.

The Assignor, retains all contract rights to the named contract(s), but is temporarily assigning limited, non-exclusive rights under the referenced contract to the assignee for the purpose of performing and completing the construction or related project(s) as specifically granted by the Assignor, in writing, from time to time and as permitted under the assigned TIPS contract award(s).

TIPS reserves the immediate right of rescission of this assignment at will, for cause, no cause or for convenience, with written or electronic notice to the other two (2) parties at the addresses provided in the signature block herein.

This assignment may be terminated by the Assignor or the Assignee for cause, no cause or for convenience with ten (10) days written notice to the other two (2) parties. The assignee is not granted rights to assign their rights under the assignment to any party or for any purpose.

TIPS Contract name and number: Trades, Labor, and Materials (JOC) - 200201

Assignor (original TIPS contract holder): Byrne and Jones Construction Byrne and Jones Enterprises Inc

Assignee (company assigned contract): A and A Paving

Assignment number: (provided by TIPS) 3652

Effective Date of Assignment(s): 04/20/2021

The Assignor, non-exclusively and as limited herein, assigns the Assignor's contractual rights and obligations under the specified TIPS contract(s) to the named Assignee (“Assignee”) for the limited time and purpose as described herein until Assignor’s TIPS contract(s) expires by its terms or this assignment agreement is terminated as provided herein. The Assignee agrees to be bound by all terms and conditions of the named TIPS contract and must comply with all applicable federal, state and local law, regulations and rules. The Assignor’s TIPS Agreement, the incorporated Request for Competitive Sealed Proposal and the Assignor’s response to the TIPS Request for Competitive Sealed Proposal are hereby incorporated herein in full and are as binding upon the Assignee as they are upon the Assignor and if all named documents for Exhibit “A” are not attached or hyperlinked, they are incorporated herein by reference as if copied verbatim. By signing this Agreement, Assignor expressly authorizes TIPS to release all portions of Assignor’s solicitation response(s) and TIPS Contract(s) to Assignee including all pricing and documentation deemed confidential by Assignor. It is the responsibility of each party to obtain and read

each document named in Exhibit “A” prior to signing. The signature of a party is express confirmation that the signing parties read, understand, and agree to the terms of the documents identified in Exhibit “A.”

Any and every project performed under this assignment by the Assignee shall require and be approved by the Assignor and TIPS by execution of the TIPS form entitled “Specific Project Approval for TIPS Vendor Contract Assignment”. TIPS shall enter the executed “Specific Project Approval for TIPS Vendor Contract Assignment” form in the Assignor’s file at the TIPS offices as a record of the permitted transaction under this assignment. All “Specific Project Approval for TIPS Vendor Contract Assignment” forms executed by the parties under this assignment shall be incorporated into this assignment document by reference as if copied verbatim herein.

Assignee is hereby notified that failure to timely submit a response to the next upcoming published TIPS Solicitation which encompasses Assignees offered goods or services may result in issuance of Rescission Notice of this Assignment. Termination of this and any other Assignment to which Assignee is a party may be set forth promptly and imposed immediately at TIPS sole discretion. It is the duty of Assignee to contact TIPS upon execution of this Assignment to identify the next upcoming published TIPS Solicitation which encompasses Assignees offered goods or services to which they must timely submit a response.

Any project performed under this assignment by the Assignee for another party approved by TIPS and the Assignor by execution of the form entitled “Specific Project Approval for TIPS Vendor Contract Assignment” to this assignment, and entered into by the Assignee with another party to provide goods or services under the assigned contract, shall survive the termination of this assignment or the termination of the Assignor’s original contract with TIPS until completion of the contracted project.

Payment of TIPS Administration Fees, as provided for in the documents named in Exhibit “A,” shall be the responsibility of the Assignee. The TIPS Administration Fee is set forth in Exhibit “A” and is up to 2% of the total price of any sale under the assigned TIPS contract(s). The Assignee shall pay the designated TIPS Administration Fee which is up to 2% of the total price of any sale under the assigned TIPS contract(s).

Payment and Performance or other bonding requirements of the TIPS Member are the responsibility of the Assignee. **Prior to execution of this Agreement, Assignee must provide to TIPS proof of bonding capacity equivalent to the estimated cost of the anticipated project subject to this Assignment.** Assignee may need to provide additional capacity in the event that the estimated cost of the project subject to this Assignment increases. When applicable, performance bonds and payment bonds will be required on construction or labor required jobs. Assignee will meet the TIPS Member’s local and state purchasing requirements. Bonds costs are passed through at cost to the TIPS Member and are not subject to the TIPS Participation fee due to TIPS. The actual cost of the bond will be a pass through to the TIPS Member and shall be added to the purchase order or Contract.

Prior to execution of this Agreement, Assignee must provide to TIPS a completed TIPS Reference Form, provided by TIPS, in which Assignee must provide at least three (3) current and valid references from unaffiliated entities that have used Assignee’s services within the last three years. While it is preferable that those references are governmental entities, it is not required. Assignment cannot be completed without positive responses from three (3) of the provided references.

In consideration thereof, the Assignor acknowledges receipt of \$500.00 paid by cash by the Assignee.

Other additional consideration may be demanded and received by the assignor from the Assignee in relation to this assignment.

The Assignor warrants and covenants the following with regard to the contractual rights which the Assignor has assigned:

1. that they are still owing to the Assignor over and above all claims for setoff or otherwise;
2. that the Assignor, with the agreement of TIPS, has the right to assign the contract;
3. that the Assignor will not do any act which may prevent or hinder the Assignee from enforcing the assigned contractual rights; and
4. that the Assignor has not done or knowingly permitted any act, deed or thing by which the contractual rights can be impeached or affected in any manner.
5. The Assignor directs the Assignee to complete the contractual obligations, which would otherwise be the responsibility of the Assignor, but which have been transferred as indicated herein, with the Assignee.
6. It is agreed that this Assignment will inure to the benefit of and be binding upon the parties to this Assignment, their heirs, executors, administrators, successors and assigns, respectively.

This Agreement will be construed in accordance with and governed by the laws of the State of Texas and venue for any action involving Education Service Center Region 8 and/or TIPS as a party shall be in Camp County, Texas.

In the event that any one or more of the provisions contained in this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect or invalidate any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein. All existing agreements and contracts both verbal and written, between the Assignor and the Assignee have been superseded by this Agreement.

There are no third-party beneficiaries to this Agreement.

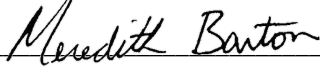
Notwithstanding the assignment of rights and obligations contained within the terms of this Agreement, no assignment or transfer of any rights or obligations under the documents identified as Exhibit "A" or under this Agreement shall be made without prior notification of and written permission of TIPS.

The parties intend this statement of this Agreement including Exhibit "A" to constitute the complete, exclusive, and fully integrated statement of the Agreement. As such, it is the sole expression of their agreement, and they are not bound by any other agreements of whatsoever kind or nature.

The parties have each caused the foregoing to be executed by their respective authorized representatives as of the date specified by the final signatory. This assignment is not effective until all parties listed have signed and dated.

**The Interlocal Purchasing System (TIPS)**

Printed Name of Authorized Signatory: Meredith Barton

Signature: 

Title: Vice-President of Operations

Address: 4845 US Highway 271 North

City, State Pittsburg, Texas

Zip: 75686 Date: 04/20/2021

**Name of Assignor Company:** Byrne and Jones Construction Byrne and Jones Enterprises Inc

Printed Name of Authorized Signatory: Joe Schuit

Signature: 

Title: Business Development

Address: 13940 St. Charles Rock Road

City, State Bridgeton, MO

Zip: 63044 Date: 04/20/2021

**Name of Assignee Company:** A and A Paving

Printed Name of Authorized Signatory: Mario Mockus

Signature: 

Title: Associate Pavement Consultant

Address: 251 N. Garden Ave.

City, State Roselle, IL

Zip: 60172 Date: 04/20/2021

Primary Contact Name: Mario Mockus

Primary Contact Phone: 630.529.2500

Primary Contact Email: mmockus@aandapaving.com

**EXHIBIT “A” DESCRIBED HEREIN IS ATTACHED OR HYPERLINKED BELOW**

Exhibit “A” includes:

1. Assignor’s TIPS Vendor Agreement is hereby incorporated as if fully set forth herein and is as binding upon the Assignee as it is upon the Assignor.
2. The TIPS Request for Competitive Sealed Proposal related to this assignment is hereby incorporated as if fully set forth herein and is as binding upon the Assignee as it is upon the Assignor.
3. Assignor’s response to the TIPS Request for Competitive Sealed Proposal is hereby incorporated as if fully set forth herein and are as binding upon the Assignee as they are upon the Assignor.

TIPS staff inserts below the above-named documents:

Assignor’s TIPS Vendor Agreement:

TIPS Request for Competitive Sealed Proposal:

Assignor’s Response to the TIPS Request for Competitive Sealed Proposal:

**If all named documents for Exhibit “A” are not attached or hyperlinked, they are incorporated herein by reference as if copied verbatim. It is the responsibility of each party to obtain and read each document named in Exhibit “A” prior to signing. The signature of a party is express confirmation that the signing parties read, understand, and agree to the terms of the documents identified in Exhibit “A.”**

Assignor’s TIPS Vendor Agreement: Byrne and Jones Construction Byrne and Jones Enterprises Inc  
[https://www.tips-usa.com/assets/Vendorspdf/200201\\_Trades\\_Labor\\_Materials\\_JOC\\_Contract\\_Byrne\\_and\\_Jones\\_Construction.pdf](https://www.tips-usa.com/assets/Vendorspdf/200201_Trades_Labor_Materials_JOC_Contract_Byrne_and_Jones_Construction.pdf)

TIPS Request for Competitive Sealed Proposal: RCSP 200201 Trades, Labor and Materials (JOC)  
<https://www.tips-usa.com/assets/Commoditypdf/200201%20RCSP%20Trades%20Labor%20and%20Materials.pdf>

# TIPS VENDOR AGREEMENT (JOC)

Between Byrne & Jones Construction and  
(Company Name)

**THE INTERLOCAL PURCHASING SYSTEM (TIPS),**  
a Department of Texas Education Service Center Region 8 for  
**TIPS RCSP 200201 Trades, Labor and Materials (JOC)**

## General Information

The Vendor Agreement (“Agreement”) made and entered into by and between The Interlocal Purchasing System (hereinafter referred to as “TIPS” respectfully) a government cooperative purchasing program authorized by the Region 8 Education Service Center, having its principal place of business at 4845 US Hwy 271 North, Pittsburg, Texas 75686. This Agreement consists of the provisions set forth below, including provisions of all Attachments referenced herein. In the event of a conflict between the provisions set forth below and those contained in any Attachment, the provisions set forth shall control.

The Vendor Agreement shall include and incorporate by reference this Agreement, the terms and conditions, special terms and conditions, any agreed upon amendments, as well as all of the sections of the solicitation as posted, including any addenda and the awarded vendor’s proposal. Once signed, if an awarded vendor’s proposal varies or is unclear in any way from the TIPS Agreement, TIPS, at its sole discretion, will decide which provision will prevail. Other documents to be included are the awarded vendor’s proposals, task orders, purchase orders and any adjustments which have been issued. If deviations are submitted to TIPS by the proposing vendor as provided by and within the solicitation process, this Agreement may be amended to incorporate any agreed deviations.

The following pages will constitute the Agreement between the successful vendors(s) and TIPS. Bidders shall state, in a separate writing, and include with their proposal response, any required exceptions or deviations from these terms, conditions, and specifications. If agreed to by TIPS, they will be incorporated into the final Agreement.

A Purchase Order, Agreement or Contract is the TIPS Member’s approval providing the authority to proceed with the negotiated delivery order under the Agreement. Special terms and conditions as agreed to between the vendor and TIPS Member should be added as addenda to the Purchase Order, Agreement or Contract. Items such as certificate of insurance, bonding requirements, small or disadvantaged business goals are some of the addenda possible.

# TIPS Vendor Agreement Signature Form

RFP 200201 Trades Labor and Materials (JOC)

Company Name Byrne & Jones Construction

Address 13940 St. Charles Rock Road

City Bridgeton State MO Zip 63044

Phone 314-567-7997 Fax 314-567-1828

Email of Authorized Representative mhicks@byrneandjones.com

Name of Authorized Representative Matt Hicks

Title Director of Sales & Preconstruction

Signature of Authorized Representative 

Date 4/1/20

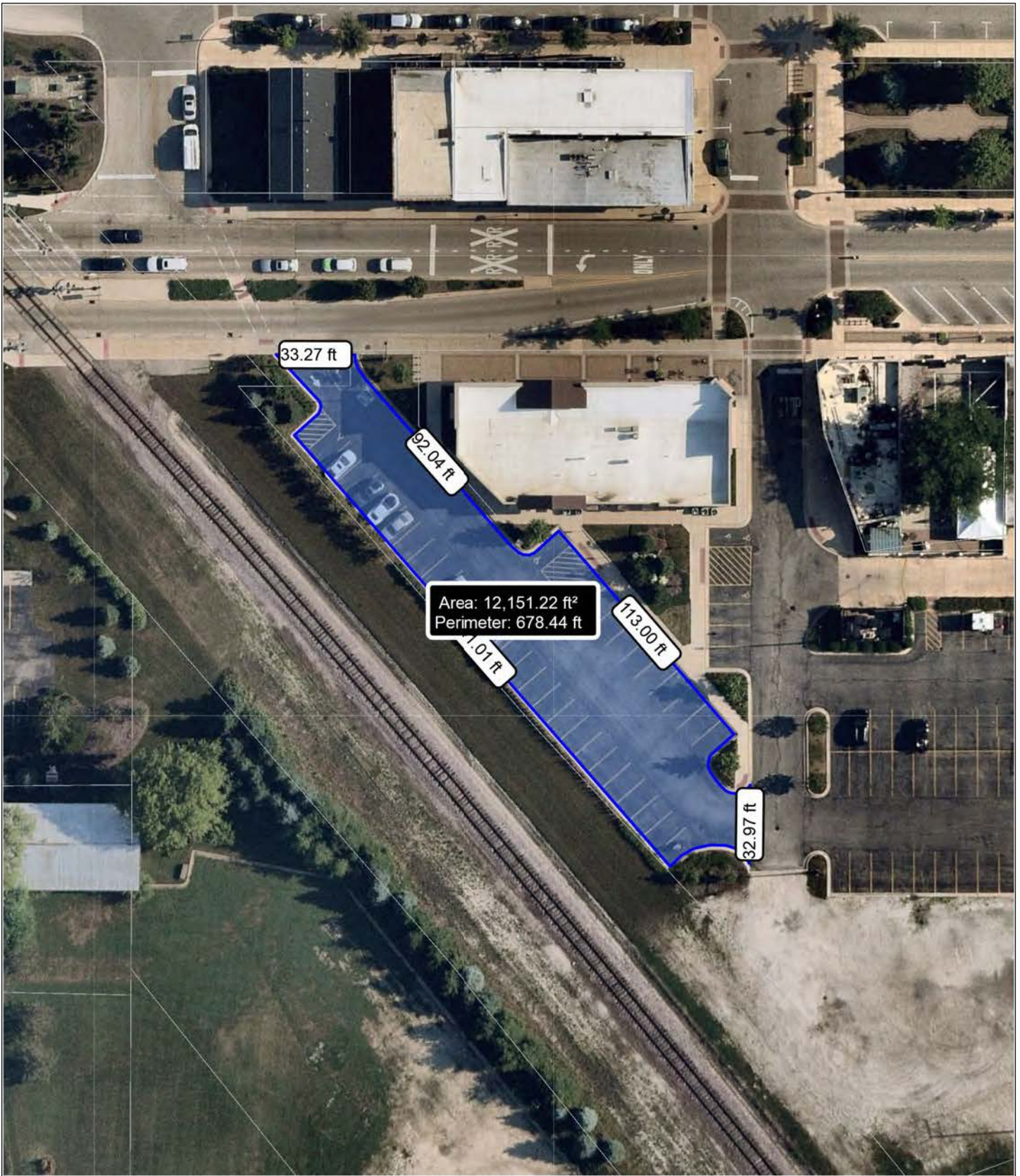
TIPS Authorized Representative Name Meredith Barton

Title Chief Operating Officer

TIPS Authorized Representative Signature 

Approved by ESC Region 8 

Date 4/23/2020



Village of Huntley GIS  
 PHASE 1 (MORKES)

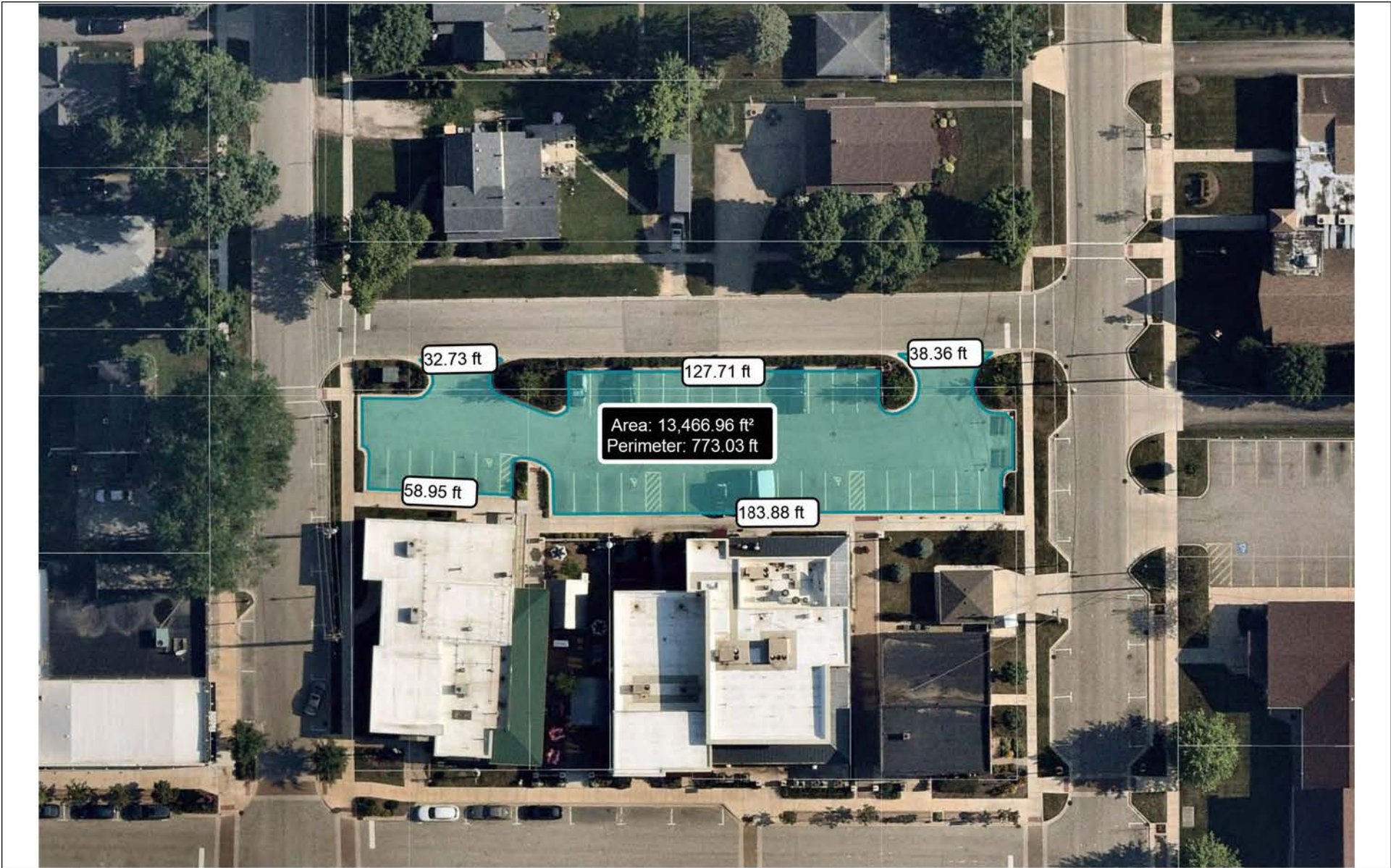
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VILLAGE OF HUNTLEY  
 10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

SCALE: 1" = 60'

Print Date: 8/6/2020



Village of Huntley GIS  
 PHASE 1 (BBQ KING)

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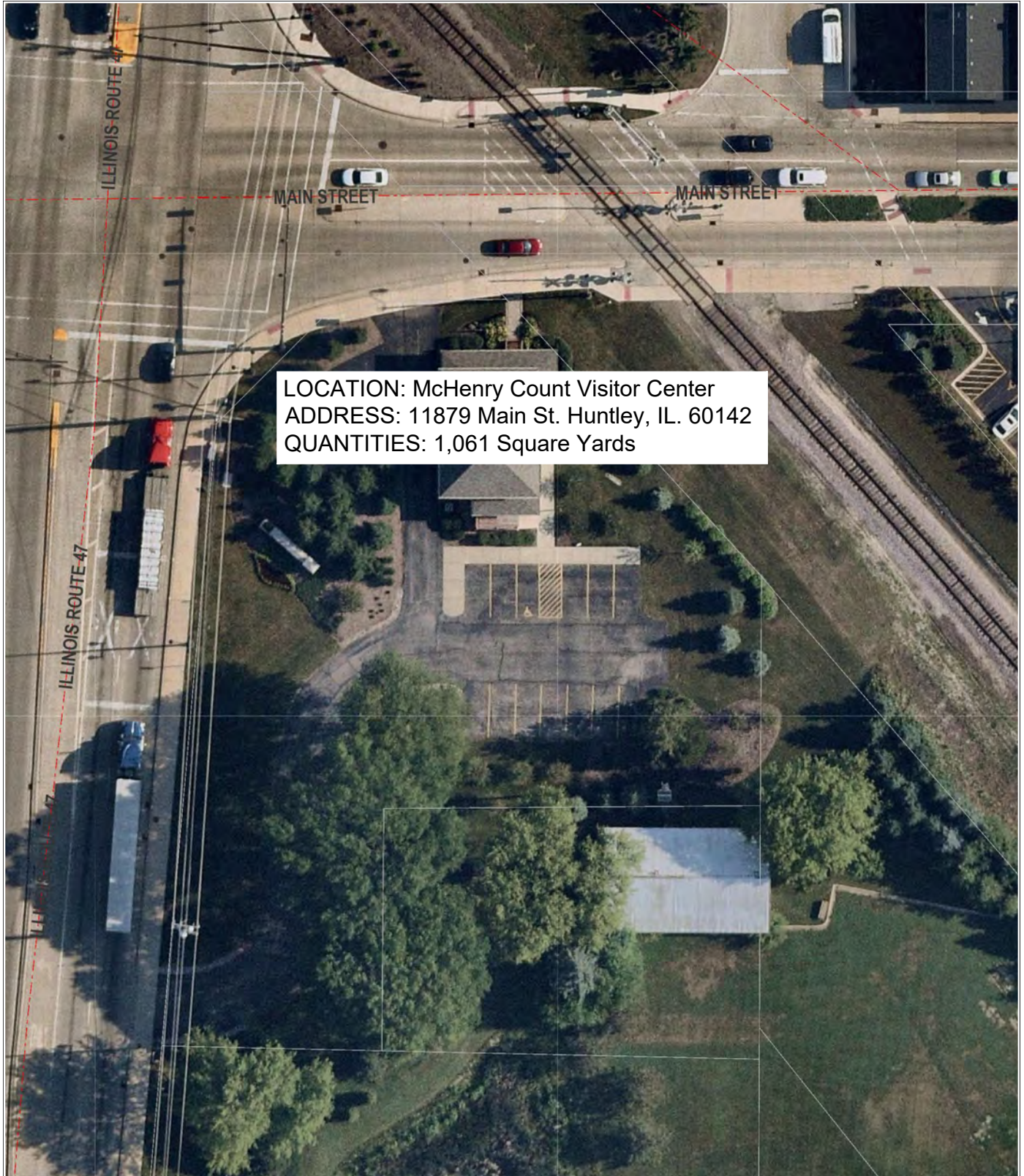


SCALE: 1" = 60'



VILLAGE OF HUNTLEY  
 10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

Print Date: 8/6/2020



LOCATION: McHenry Count Visitor Center  
 ADDRESS: 11879 Main St. Huntley, IL. 60142  
 QUANTITIES: 1,061 Square Yards

**Village of Huntley GIS**

**PHASE 2 (VISITORS CENTER)**

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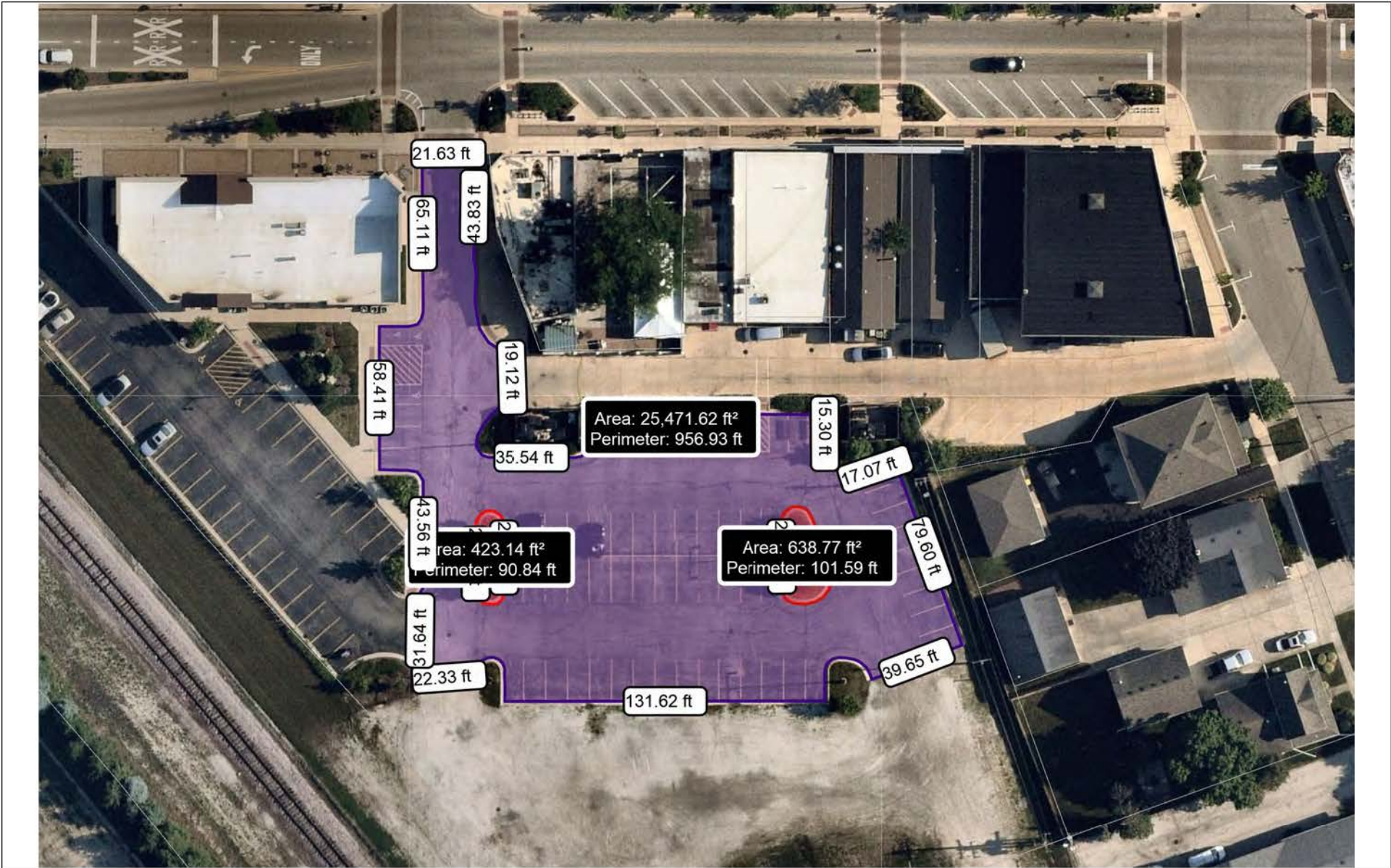


**VILLAGE OF HUNTLEY**

10987 Main Street  
 Huntley, IL 60142  
 (847)669-9600

SCALE: 1" = 50'

Print Date: 10/12/2020



Village of Huntley GIS  
PHASE 2 (PARKSIDE)

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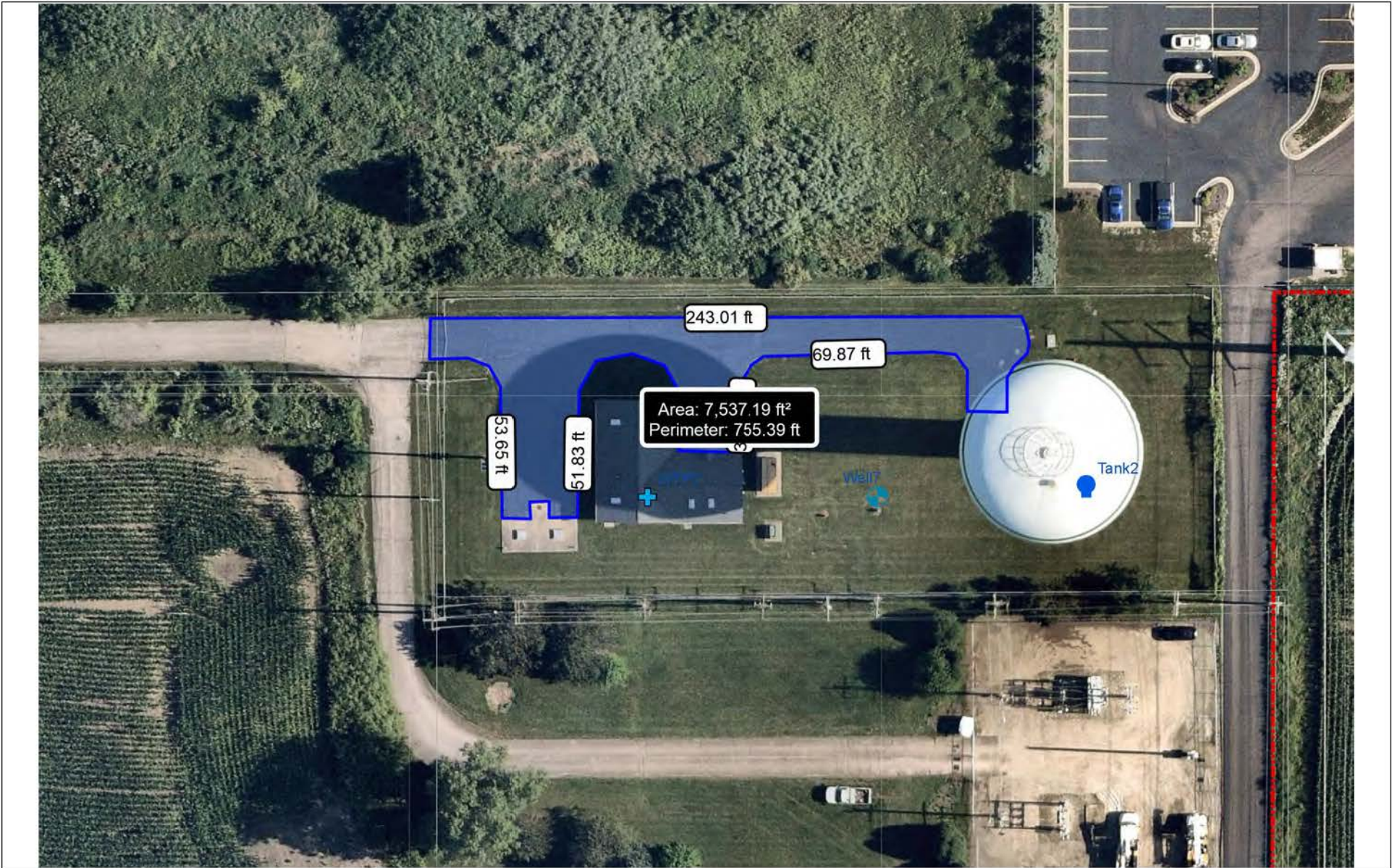


SCALE: 1" = 60'



VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 8/6/2020



Village of Huntley GIS

WELL 7

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SCALE: 1" = 60'



VILLAGE OF HUNTLEY

10987 Main Street

Huntley, IL 60142

(847)669-9600

Print Date: 8/6/2020



Village of Huntley GIS  
WELL 8

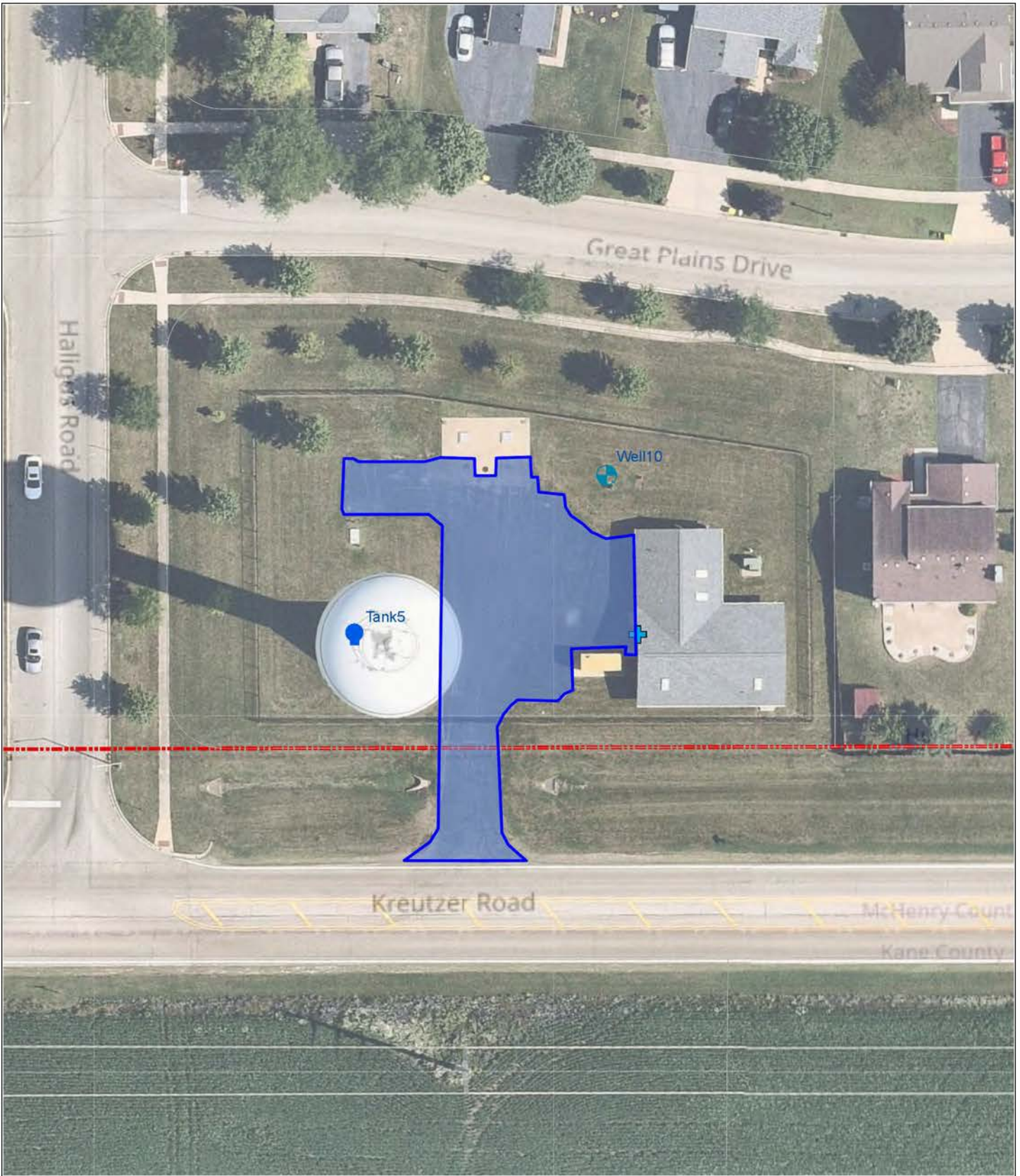
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SCALE: 1" = 60'

VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 8/6/2020



Village of Huntley GIS  
WELL 10

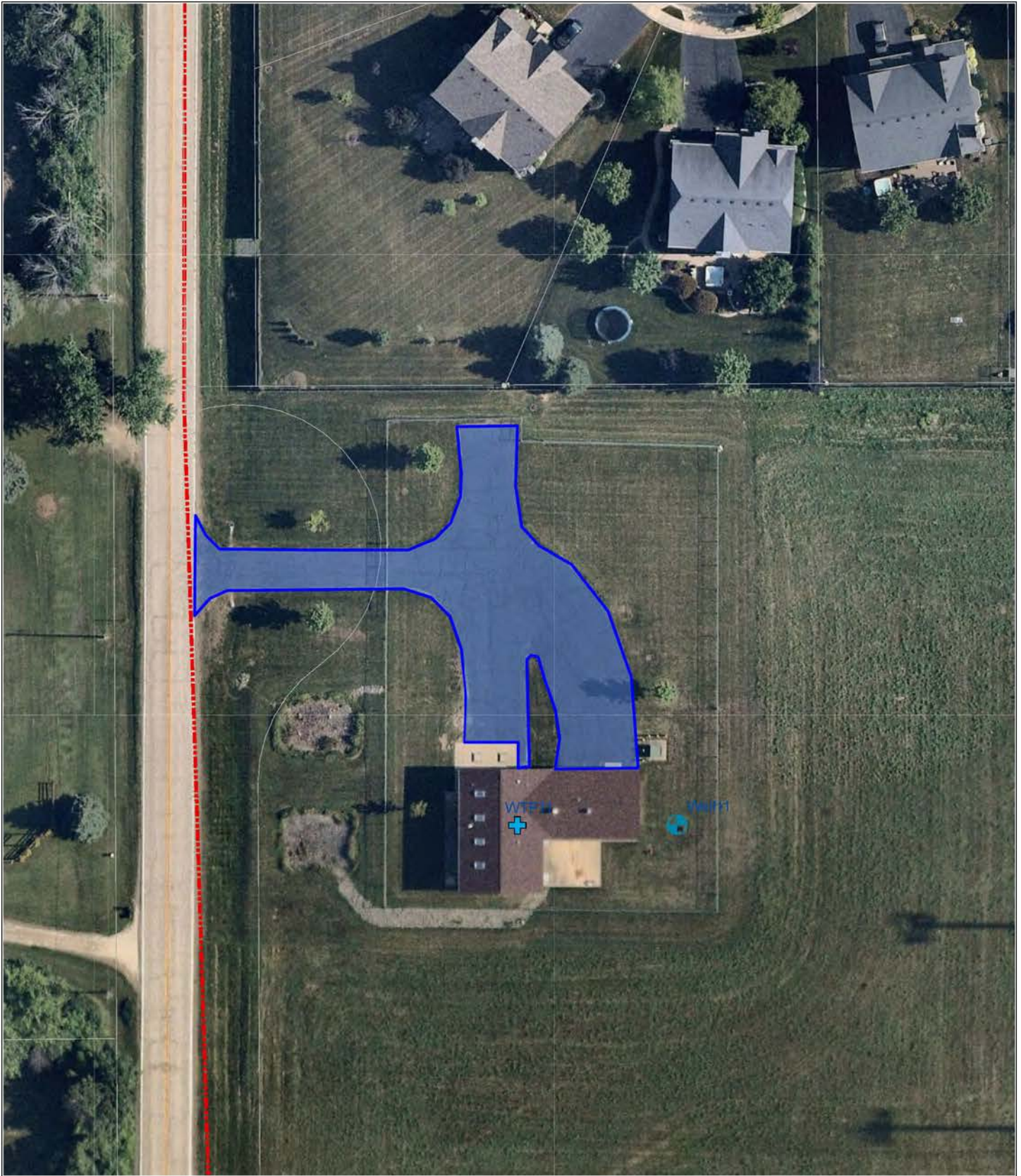
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SCALE: 1" = 50'

VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 8/5/2020



Village of Huntley GIS  
WELL 11

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VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

SCALE: 1" = 60'

Print Date: 8/6/2020



Village of Huntley GIS  
EAST WASTEWATER PLANT

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SCALE: 1" = 100 '



VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

Print Date: 8/5/2020



Village of Huntley GIS  
COVINGTON LIFT STATION

VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

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SCALE: 1" = 9'

Print Date: 8/7/2020



Village of Huntley GIS  
HERITAGE LIFT STATION

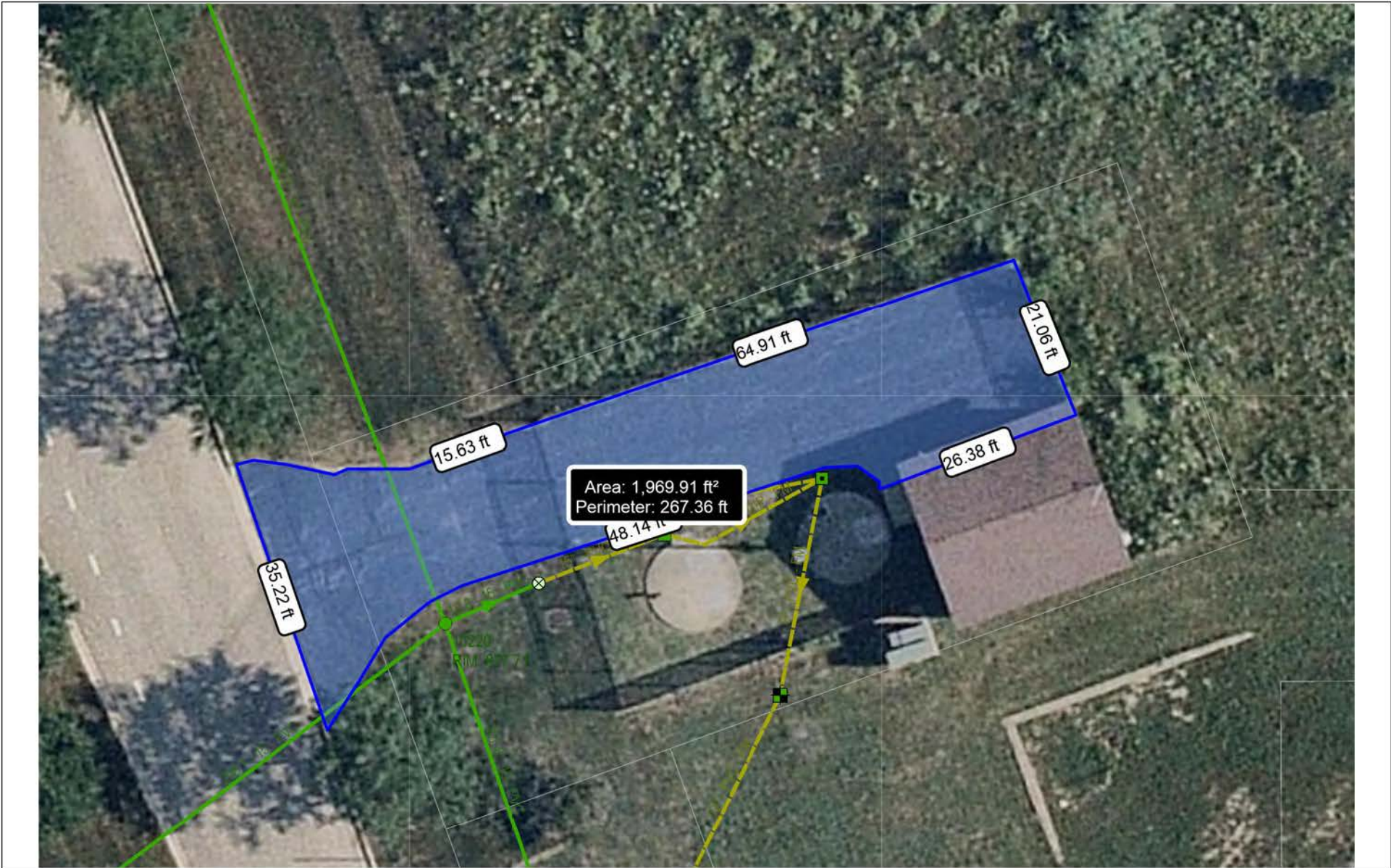
VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

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SCALE: 1" = 19'

Print Date: 8/7/2020



Village of Huntley GIS  
TALAMORE LIFT STATION



VILLAGE OF HUNTLEY  
10987 Main Street  
Huntley, IL 60142  
(847)669-9600

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SCALE: 1" = 19'

Print Date: 8/7/2020

**RESOLUTION AWARDIN A CONTRACT TO A&A PAVING  
THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS)  
COOPERATIVE PURCHASING PROGRAM FOR THE 2021 SEAL COATING PROGRAM**

**Resolution (R)2021-05.xx**

**A&A Paving**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Fiscal Year 2021 Annual Budget includes \$70,000 for the Seal Coating Program; and

WHEREAS, on March 20, 2020, sealed bids were received and opened through The Interlocal Purchasing System (TIPS) for contract # 200201 Trades, Labor and Materials (JOC); and

WHEREAS, the lowest responsible bidder for the 2021 Seal Coating Program was Byrne & Jones Construction; and

WHEREAS, A&A Paving has been assigned the contract from Byrne & Jones Construction through the Tri-Party Assignment Agreement; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to approve a contract to Hastings to A&A Paving for the Village of Huntley 2021 Pavement Seal Program.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley Authorizes the contract for the 2021 Pavement Sealing Program to A&A Paving through the Interlocal Purchasing System (TIPS) Cooperative Purchasing Program in the amount Not to Exceed \$70,000.00.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
<b>Trustee</b>	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May, 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

- Agenda Item:           **Consideration – Eakin Creek Interceptor Sewer Design Engineering**
- i.       A Resolution Approving a Professional Services Agreement with Christopher B. Burke Engineering, LTD in an Amount Not to Exceed \$91,700 for Eakin Creek Interceptor Sewer Design Engineering**
  - ii.      An Ordinance Approving an Amendment to the FY21 Budget in the amount of \$91,700 for Eakin Creek Interceptor Sewer Design Engineering**
- Department:           **Public Works and Engineering Department – Administration and Engineering Division**
- 

### **Introduction**

A proposal was received from Christopher B. Burke Engineering, LTD, (CBBEL) for Design Engineering Services for the Eakin Creek Interceptor Sewer. This is in follow up to an engineering memorandum from February, 2021, which outlined the existing and future sanitary sewer conveyance needs of the development corridor along Freeman Road and the eastern segment of Jim Dhamer Drive.

### **Staff Analysis**

The results of the review completed by CBBEL confirmed existing Freeman Road Lift Station capacity limitations and that the most economical solution to increase the capacity of the wastewater conveyance is to replace the Lift Station with a new gravity flow interceptor sewer. This gravity interceptor sewer would convey wastewater to an existing 18-inch trunk line sewer that continues to the Village’s existing Del Webb Boulevard Lift Station. The connection to the existing 18-inch trunk sewer would be made at an existing sanitary manhole located on the west side of Del Webb Sun City Neighborhood 32B.

Furthermore, the memorandum proposed that an alignment that roughly parallels Eakin Creek would be the most cost-effective routing. A 14-inch or 16-inch diameter interceptor sewer is proposed with the use of water main quality pipe necessary to accommodate the sewer line bury depths estimated to be between 20 and 25 feet. The limits of the improvements are through private property, which will require utility easements. Also, any wetland or floodway environmental resource impacts will be addressed through required permitting with the appropriate regulatory agency.

### **Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies *Promote Sound Financial Management and Fiscal Sustainability* as a Strategic Priority, and “enhance asset management program to sustain level of service at economical life cycle cost” as an objective.

### **Financial Impact**

The cost to complete the design engineering work is not to exceed \$91,700. A budget amendment for this amount will be required in the Wastewater Capital Fund expenditure line item 525-00-00-8005. The capital development fee paid by Venture One as part of the annexation of the Stade property will be utilized to pay for this work. The fee (\$706,851.90) will be sitting in an escrow account in the Wastewater Capital Fund and claimed as revenue throughout this project. The budget amendment will reflect this fee as new revenue in FY21 to match the expense of \$91,700.

**Legal Analysis**

None required.

**Action Requested**

A motion of the Village Board for:

- i. A Resolution Approving a Professional Services Agreement with Christopher B. Burke Engineering, LTD in an Amount Not to Exceed \$91,700 for Eakin Creek Interceptor Sewer Design Engineering
- ii. An On Ordinance Approving an Amendment to the FY21 Budget in the amount of \$91,700 for Eakin Creek Interceptor Sewer Design Engineering

**Exhibits**

1. CBBEL Proposal
2. Exhibit
3. Draft Resolution
4. Draft Ordinance



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

May 5, 2021

Village of Huntley  
10987 Main Street  
Huntley, IL 60142

Attention: Mr. Tim Farrell  
Director of Public Works & Engineering

Subject: **Proposal for Professional Engineering Services for the  
Corporate Park North Sanitary Sewer Improvements**

Dear Mr. Farrell:

Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to submit this proposal for professional design engineering services for the subject project. This proposal includes our Understanding of the Assignment, Scope of Services, and Estimate of Fee.

**UNDERSTANDING OF ASSIGNMENT**

We understand that the Village has previously explored alternatives for the Freeman Road Sanitary Subbasin Improvements. CBBEL completed a memorandum dated February 16, 2021 which outlined the Existing and Future Infrastructure Conveyance Review of the Freeman Road Lift Station. The results of the review indicated that the most economical solution to upgrade the capacity of the wastewater conveyance system tributary to the existing Freeman Road Lift Station was to replace the Lift Station with a new gravity flow interceptor sewer.

The memorandum indicated that upon further investigation of the subject site for a new interceptor sewer, the Village and CBBEL discovered engineering plans at various levels of design related to the Corporate Park subdivisions' development at the northwest corner of IL Rt. 47 and Jim Dahmer Drive. The plans indicated the construction of a new 15" gravity interceptor sewer through different phases of the development to presumably eliminate the need for the existing Freeman Road Lift Station and associated 6" force main. This 15" gravity interceptor sewer would convey wastewater by flowing to an existing 18" trunk line sewer which continues to the Village's existing Del Webb Blvd. Lift Station. The connection to the existing 18" trunk sewer would be made at an existing sanitary manhole located on the west side of Del Webb Sun City Neighborhood 32B. Village Staff has indicated the Del Webb Blvd. lift station has sufficient capacity to convey the current and ultimate future PE flow tributary to the existing Freeman Road Lift Station.

Furthermore, the memorandum estimated that an alignment which roughly parallels Eakin Creek would be the most cost-effective routing. A 16-inch diameter interceptor sewer will be

proposed due to the use of water main quality pipe proposed to accommodate the sewer depths. The bury depth of the sewer is estimated to be between 20 and 25 feet.

The limits of the improvements are understood to include the utility improvement through private property which will require utility easements to be drafted and obtained. Due to wetland and floodplain design limitations, the proposed improvements will be constructed at existing grade and restored to existing conditions.

## **SCOPE OF SERVICES**

CBBEL proposes the following scope of services for the projects.

**Task 1 – Kick-off Meeting and Data Collection:** The Project Team will attend project kick-off meeting with the Village to discuss the project objectives and to refine the project scope, as necessary. The team will collect, examine, review and evaluate data to be utilized for the improvement based on existing conditions, and Village input. This data will include at least the following base information:

- Village Design Standards
- Existing Public/Private Utility Information
- Existing Boundary/Right-of-Way Information
- Village Utility Atlases
- Topographic Survey information

**Task 2 – Topographic Survey:** CBBEL will perform topographic survey along the proposed Interceptor Sewer alignment, on a 150-foot-wide swath East of the Easterly bank of Eakin Creek, from Freeman Rd. to Windy Prairie Dr. (approx. 2,300 feet). Our work on this task will comprise the following items:

1. Horizontal Control: Utilizing state plane coordinates, CBBEL will tie into NGS Monumentation control utilizing state of the art GPS equipment. Horizontal Datum will correlate with established/existing NGS control monuments (NAD '83, Illinois East Zone 1201).
2. Vertical Control: We will establish site benchmarks for construction purposes, tied to the NAVD '88 Vertical Datum. State-of-the-art G.P.S. equipment will be used to establish benchmarks and assign a vertical datum on the horizontal control points. This will be based on GPS observed NGS control monuments (NAVD '88 Datum).
3. CBBEL will field locate all pavements, driveways, bike paths, curbs and gutters, pavement markings, signs, manholes, utility vaults, drainage structures, utilities, etc. within the project limits.
4. CBBEL will field locate isolated trees of 6-inch caliper or greater within the survey limits (Tree Line only for forested areas), and record tree size, location and elevation on survey.
5. Office calculations and plotting field and record data.
6. CBBEL will survey cross sections along the project limits at 50' intervals at all grade controlling features.
7. CBBEL will field-locate all aboveground utility infrastructure within the survey limits such as water, sanitary sewer, storm sewer, telephone, electric, cable and gas, etc. For each structure we will identify size, type, rim, and invert elevations.
8. Office contouring of field data and one-foot contour intervals.

9. Drafting the Existing Conditions Plan base sheets at a scale of 1"=20' for use during design.

**Task 2B – Utility Coordination:** CBBEL will coordinate with utility owners and with JULIE Utility Coordination to retrieve atlas information for all applicable underground utilities including water main, gas, electric, cable, etc. CBBEL will compile all Utility Atlas information into the base map. Locations of existing utilities /obstructions / systems shown on the base map are the compilation of available utility plans provided by utility owners and JULIE Utility Coordination. All utilities /obstructions / systems may not be shown. Contractor shall be responsible for locating and protecting all underground utilities /obstructions / systems whether or not shown on base map.

**Task 3 – Geotechnical Services:** CBBEL will retain Testing Service Corporation (TSC) to perform 7 soil borings along the sewer's alignment and to perform a "Potentially Impacted Property" (PIP) evaluation for the completion of the LPC-662 Form and, if necessary, provide sampling and laboratory analyses for completion of the LPC-663 Form. Split-spoon samples will then be taken from the borings of the subgrade soils to a depth of approximately 30-45 feet below existing grade. Laboratory testing will include moisture content and unconfined compressive strength by direct or indirect methods, as appropriate. Upon completion of field and laboratory work, a Soil Borings Summary report will be completed. The report will give subgrade descriptions and laboratory test data that will be included in the contract specifications for reference purposes only.

Testing Service Corporation (TSC) will perform a "Potentially Impacted Property" (PIP) evaluation for completion of the LPC-662 Form and, if necessary, provide sampling and laboratory analyses for completion of the LPC-663 Form.

Uncontaminated soil including uncontaminated soil mixed with clean construction or demolition debris (CCDD) accepted at a CCDD fill operation must be certified to be uncontaminated soil in accordance with Section 22.51(f)(2)(B) of the Environmental Protection Act [415 ILCS 5/22.51(f)(2)(B)]. Uncontaminated soil accepted at an uncontaminated soil fill operation (USFO) must be certified to be uncontaminated soil in accordance with Section 22.51a(d)(2)(B) of the Environmental Protection Act [415 ILCS 5/22.51a(d)(2)(B)]. These certifications must be made by a licensed professional engineer or geologist (PE/PG) using the attached Form LPC-663 when the soil is removed from a site which is determined by the PE/PG to be a "Potentially Impacted Property" (PIP) based on review of readily ascertainable property history, environmental databases and site reconnaissance. Uncontaminated soil from a site which is not identified as a PIP by the PE/PG may be certified by either the source site owner or operator using LPC-662 with pH analysis only.

TSC will evaluate current Federal and State environmental agency records for the site by obtaining a First Radius Map Report from Environmental Data Resources, Inc. (EDR). Review of the Radius Map Report assists in identifying potential contamination sources from the project site as well as nearby properties which may cause it to be considered a PIP. TSC will also perform a site reconnaissance to evaluate it and the surrounding area for evidence of the use or release of hazardous substances or petroleum products. Soil samples collected from the borings will be analyzed for pH.

Based on the results of this review, the TSC Professional Geologist will conclude if the source site is a PIP. If the source site is not identified as a PIP and pH analysis meet IEPA requirements, TSC will prepare a letter discussing the reviewed information and recommend

that the Owner or Operator sign the LPC-662 Form certifying that the site is not a PIP and the soil is presumed to be uncontaminated. This form is acceptable at most of the Uncontaminated Soil Fill Operation (USFO/CCDD) facilities.

In the event that the source site is identified as PIP, soil sampling and analysis will be performed for completion of the LPC-663 form. A summary report will be prepared which describes the sampling procedures and results of the analytical laboratory testing. If all analytical results meet their respective Maximum Allowable Concentrations of Chemical Constituents in Uncontaminated Soil Used as Fill Material at Regulated Fill Operations (MACs), Form LPC-663 will be filled out and signed by a Licensed Professional Engineer or Geologist.

In the event that the source site (or portions thereof) is identified as a PIP, the owner is unwilling to sign the LPC-662 form or the prospective USFO/CCDD facility selected for disposal of the soil requires analysis for acceptance of it, TSC will perform additional soil analysis for completion of the LPC-663 form at additional costs outlined in this proposal. Soil samples are to be collected from zones to be excavated as part of the proposed site improvements. Immediately upon removing the soil from the sampler, a representative portion will be placed in a clean glass sample jar and kept cool for possible analytical testing. A second portion will be broken up to maximize surface area and placed in a separate clean jar which is covered with an aluminum foil liner. A headspace analysis will be performed on the second samples, i.e. a photo-ionization detector (PID) used to check for the presence of volatile organic vapors.

The number of samples analyzed, and the parameters of the analytical testing will be based upon the Potentially Impacted Property evaluation. For proposal purposes, it is assumed that two (2) samples will be analyzed for volatile organic compounds (VOCs), polynuclear aromatic hydrocarbons (PNAs), total RCRA Metals and pH. If additional samples or analytical parameters are appropriate in the judgement of the PE/PG based on the records review, site reconnaissance or PID screening, additional samples will be collected at that time with the costs of analysis to be discussed with the client prior to analysis. Selected samples will be placed in laboratory supplied jars or vials and properly preserved in a cooler on ice. They will be shipped to an analytical laboratory following standard chain-of-custody procedures.

The list of analytical parameters noted are acceptable at the majority of local USFO/CCDD facilities although analysis of additional parameters may be required by some of them. If possible, we recommend that the USFO/CCDD facility destination to be used for a particular project be contacted to verify that the analytical parameters proposed will be sufficient. Additional cost for analysis of the full MAC list is listed as an optional item in the Cost Estimate. The analytical results will be compared to Maximum Allowable Concentrations of Chemical Constituents in Uncontaminated Soil Used as Fill Material at Regulated Fill Operations (MACs) as presented in 35 IAC 1100.Subpart F.

It should be noted that if one or more total metals concentrations exceed their respective MAC, additional analysis of the TCLP or SPLP extract may be performed for those metals. In accordance with 35IAC1100.610(b)(3)(C) and as an alternative to the MAC value, compliance verification may be determined by comparing soil sample extraction results by TCLP or SPLP to the respective.

**Task 4 – Preliminary Plans:** CBBEL will prepare plan sheets and specifications for the proposed work in accordance with IDOT standards. The plan sheets and specifications will be submitted to the Village for review. The following will be completed:

Sheet	# of Sheets	Staff hours/ Sheet	Total Hours
Cover Sheet	1	8	8
General Notes and Summary of Quantities	1	12	12
Existing Conditions and Removal Sheet	4	8	32
Proposed Plan and Profile	4	12	48
SE/SC and Landscaping Plan	2	10	20
Construction Details	2	8	16
Specifications			32
QC/QA			4
Engineers Opinion of Probable Cost			10
<b>TOTAL</b>	<b>14</b>		<b>182</b>

CBBEL will use IDOT standard pay items or Village standard special provisions where applicable. Otherwise, project-specific special provisions will be written as needed. Plans, special provisions, and the estimate of cost will be submitted to the Village for review.

CBBEL will also make any required submittals to IEPA for the proposed sanitary improvements. As needed to permit and/or remove the existing lift station, CBBEL will coordinate with the Illinois Department of Transportation (IDOT) for the improvements within the Rt. 47 ROW.

A set of preliminary plans will be submitted to utility companies for verification of facilities.

**Task 5 – Final Plans, Specifications and Estimates:** Upon meeting with the Village to review their comments on the preliminary submittal, we will revise and finalize the contract documents and cost estimate. During this task, the exact letting date will be determined and an estimated construction schedule will be provided.

**Task 6 – Easement Plat and Legal Description:** CBBEL will create a Plat of Easement for the proposed improvements through the private property so that the Village can obtain the easement from the property owner. This task includes:

1. Initial coordination with Client.
2. Research on the Kane County Recorder’s Office website.
3. Field recon and survey to locate existing monumentation and boundary evidence.
4. Office calculations and plotting of field and record data.
5. CAD drafting of the Plat \ Exhibit of the proposed easement area.
6. Write legal description for the proposed easement area.
7. Final review and submittal by an Illinois Professional Land Surveyor.

**Task 7 - Wetland Delineation and Permitting**

**Task 7.1 – Field Reconnaissance:** An investigation of the project site will be completed to delineate the limits of wetlands and waters of the United States present. The delineation will

be completed based on the methodology established by the U.S. Army Corps of Engineers (USACE). Also, during the site visit, wildlife and plant community qualities will be assessed. The limits of the wetland community will be field staked so that they can be professionally surveyed by others in relation to the project coordinate system. We will locate the delineated boundaries using a submeter accuracy handheld GPS unit.

Task 7.2 – Letter Report: The results of the field reconnaissance will be summarized in a letter report. The wetlands' generalized quality ratings, according to the Swink and Wilhelm Methodology (1994), will be included along with exhibits depicting the approximate wetland and project boundaries, National Wetland Inventory, Soil Survey, floodplain, USGS topography, site photographs and their locations, and the USACE Routine On-Site Data Forms. If the delineation is field surveyed, that will be used as our base wetland boundary map, otherwise we will use the best available aerial photograph.

Task 7.3 – U.S. Army Corps of Engineers Application: **If required**, CBBEL Environmental Resources Staff will prepare the USACE Permit Application. This information will include the required exhibits, specifications, data and project information. This information will also be compiled and assembled for placement in a permit application package to the Illinois Environmental Protection Agency, if necessary.

We have assumed that if a USACE permit is required, that it will be processed as a Nationwide Permit. If it is processed as an Individual Permit, a supplemental proposal will be submitted to cover the cost of the additional required services.

Task 7.4 – Kane DuPage County Soil and Water Conservation District Approval: The USACE permit is necessary, the USACE may require approval from the Kane-DuPage County Soil and Water Conservation District. CBBEL will complete the permit application and submittal requirements. The required permit application fee will be provided by the Village.

Task 7.5 – Kane County Stormwater Permit Application  
CBBEL will prepare a Kane County Stormwater Permit application for submission to the Village of Huntley. The application will include a narrative of the project, exhibits, associated calculations, and a completed permit application. The permit application will address all stormwater and wetland requirements of the KCSO.

Task 7.6 - IDNR-OWR Floodway Construction Permit: **If required**, CBBEL will prepare a technical memorandum and associated exhibits verifying the project meets the minimum standards of Regional Permit No. 3. This area is currently mapped as Zone A floodplain, but previous studies performed for the Village may have determined the limits of a Federal Emergency Management Agency (FEMA) Regulatory Floodway.

Task 7.7 – Wetland Review Agency Coordination: **If required**, before and during the permit review process, we expect to have meetings with the regulatory agencies, project team, and the Village. We also expect to have to prepare responses to comments received during the permit review process. We have budgeted for attendance at two meetings and include budget to cover the cost of submittal of two responses to comments. If additional meetings, or responses to comments, are required they will be billed on a time and materials basis.

**Task 8 – Bid Documents:** We will make the final revisions to the final submittal based on the Village’s final review comments. A final estimate of cost and estimate of required working days will also be submitted. We will provide the plans, specifications and estimate to the Village in electronic format.

**Task 9 – Bidding Assistance:** CBBEL will advertise for bidding, distribute plans and specifications to all bidders, and hold a bid opening. CBBEL will review and tabulate all of the bids and make a recommendation of award.

## ESTIMATE OF FEE

We estimate the costs of the services to be the following:

	<b>BASE</b>	<b>BASE + IF REQUIRED</b>
Task 1 – Kick-off Meeting and Data Collection	\$ 1,200	\$ 1,200
Task 2 – Topographic Survey	\$ 10,600	\$ 10,600
Task 2b – Utility Coordination	\$ 3,000	\$ 3,000
Task 3 – Geotechnical Services	\$ 16,800	\$ 16,800
Task 4 – Preliminary Plans	\$ 19,500	\$ 19,500
Task 5 – Final Plans, Specifications and Estimates	\$ 4,300	\$ 4,300
Task 6 – Easement Plat and Legal Description	\$ 11,000	\$ 11,000
Task 7 – Wetland Delineation and Permitting		
Task 7.1 – Field Reconnaissance	\$ 1,700	\$ 1,700
Task 7.2 – Letter Report	\$ 3,200	\$ 3,200
Task 7.3 – USACE Application	\$	\$ 3,500
Task 7.4 – Kane DuPage County Soil and Water Conservation District Approval	\$	\$ 1,000
Task 7.5 – Kane County Stormwater Permit Application	\$ 6,000	\$ 6,000
Task 7.6 – IDNR-OWR Floodway Construction Permit	\$	\$ 1,200
Task 7.7 – Wetland Review Agency Coordination	\$	\$ 3,000
Task 8 – Bid Documents	\$ 3,500	\$ 3,500
Task 9 – Bidding Assistance	\$ 1,000	\$ 1,000
<b>Direct Cost</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
<b>Total Not-To-Exceed Amount</b>	<b>\$ 83,000</b>	<b>\$ 91,700</b>

This proposal does not include any construction observation services.

The above estimated fees will be billed to the Village on a time and materials basis, not to exceed the above total. All work performed under this proposal will be in accordance with our Master Agreement for billing purposes.

If this proposal meets with your approval, please sign and return one copy of this proposal as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



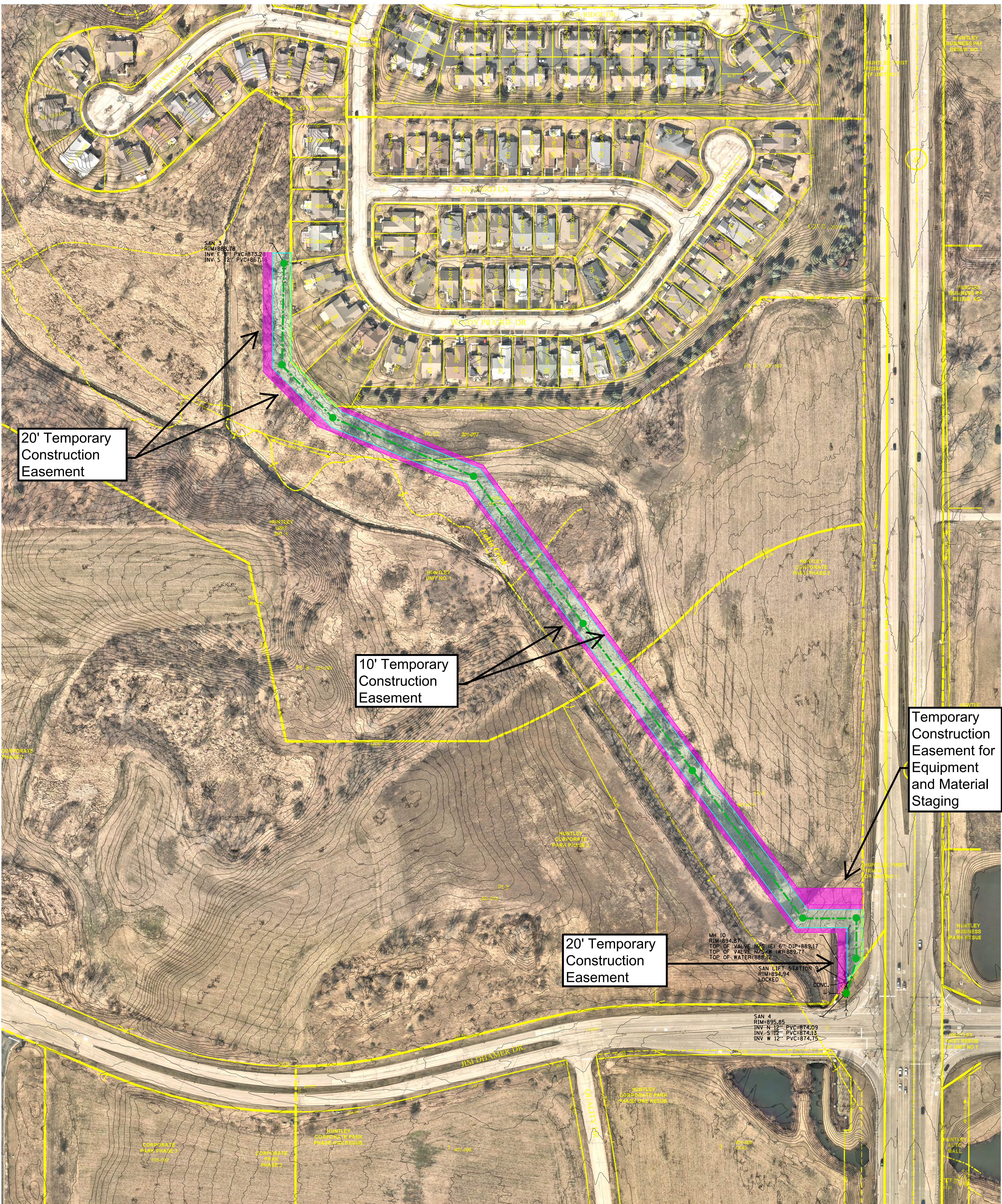
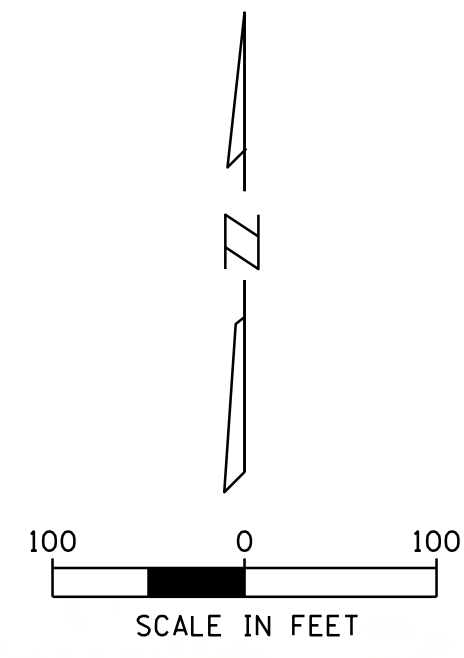
Michael E. Kerr, PE  
President

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF HUNTLEY:

BY: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



20' Temporary Construction Easement

10' Temporary Construction Easement

Temporary Construction Easement for Equipment and Material Staging

20' Temporary Construction Easement

- Sanitary Manhole
- 40 ft MUE
- 16" Sanitary Intercept Sewer
- Temporary Construction Easement

**CHRISTOPHER B. BURKE** ENGINEERING, LTD.  
 9575 West Higgins Road, Suite 600  
 Rosemont, Illinois 60018  
 (847) 823-0500

**HUNTLEY CORPORATE PARK NORTH SANITARY SEWER EASEMENTS**  
 IN  
 VILLAGE OF HUNTLEY, ILLINOIS  
 PREPARED FOR  
 VILLAGE OF HUNTLEY

CALC.	x	PROJECT NO.	070102.0104A
DWN.	x	SHEET 1 OF 1	
CHKD.	x	DRAWING NO.	DEFAULT
SCALE:	1" = 100'	DATE:	xx-xx-xx

PRELIMINARY

**RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH  
CHRISTOPER B. BURKE ENGINEERING, LTD (CBBEL)  
FOR EAKIN CREEK INTERCEPTOR SEWER DESIGN ENGINEERING**

**Resolution (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village has received a proposal for Design Engineering Services for Eakin Creek Interceptor Sewer; and

WHEREAS, the approved FY21 Budget shall require an amendment to include funding for the Design Engineering Services for Eakin Creek Interceptor Sewer; and

WHEREAS, the Village of Huntley has reviewed the proposal submitted and determined that it is in the best interest to approve a Professional Services Agreement with Christopher B. Burke Engineering, LTD in the amount of \$91,700 for Design Engineering Services for Eakin Creek Interceptor Sewer.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley approves a Professional Services Agreement with Christopher B. Burke Engineering, LTD in the amount of \$91,700 for Design Engineering Services for Eakin Creek Interceptor Sewer.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST :

\_\_\_\_\_  
Village Clerk

**ORDINANCE APPROVING AN AMENDMENT TO THE FY21 BUDGET  
IN THE AMOUNT OF \$91,700 FOR  
EAKIN CREEK INTERCEPTOR SEWER DESIGN ENGINEERING**

**Resolution (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village has received a proposal from Christopher B. Burke Engineering, LTD (CBBEL) for Design Engineering Services for the Eakin Creek Interceptor Sewer in an amount not to exceed \$91,700 and has approved a Professional Services Agreement with CBBEL to complete this work, which requires an amendment to the FY21 Budget; and

WHEREAS, a budget amendment is required in the Wastewater Capital Fund, line item 525-00-00-8005. The capital development fee of \$706,851.90 paid by Venture One as part of the annexation of the Stade property will be utilized to pay for this work, and the budget amendment will reflect this fee as new revenue in FY21 to match the new expense of \$91,700.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley hereby approves an amendment to the FY21 Budget, Wastewater Capital Fund Line Item 525-00-00-8005, to increase the expenditure amount for this line item, Wastewater Infrastructure Improvements, by \$91,700.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

ATTEST :

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Consideration – A Resolution Declaring Surplus Property and Granting Approval of the Sale and/or Disposal of Village-Owned Property**

Departments:       **Public Works and Engineering Department – Streets, Underground, and Fleet Division**

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**Introduction**

Vehicle 1690, a 2000 International 5-Yard plow truck, was replaced in the FY20 budget. Vehicle 1652, a 2008 Dixie Chopper, was replaced in the FY21 budget. Vehicle 1653 is a Ransom walk behind mower that currently does not run and has not been used for several years and is not scheduled for replacement.

**Staff Analysis**

Staff is requesting approval to declare the following items as surplus and to sell or dispose of these vehicles and equipment. These items have reached the end of their useful life with the Village.

<u>Vehicle #</u>	<u>Vehicle Year</u>	<u>Item Description</u>	<u>VIN#</u>
1690	2000	International 5-Yard Dump	1HTSDAAR7YH272142
1652	2008	Dixie Chopper riding mower	Unknown
1653	Unknown	Ransom walk behind mower	9331050502

These items will be sold in accordance with the Village vehicle replacement policy through an online auction company that specializes in the sale of public surplus items.

**Financial Impact**

Revenue generated from the sales will go into the Equipment Replacement Fund.

**Legal Analysis**

None required.

**Action Requested**

A motion by the Village Board for a Resolution Declaring Surplus Property and Granting Approval of the Sale and/or Disposal of Village-Owned Property.

**Exhibits**

1. Draft Resolution

**RESOLUTION DECLARING SURPLUS PROPERTY AND APPROVING OF THE SALE AND/OR DISPOSAL OF VILLAGE-OWNED PROPERTY**

**RESOLUTION (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, in accordance with the Village of Huntley Vehicle Replacement Policy, the vehicles as listed below are being requested for designation as surplus and for auction and/or disposal; and

WHEREAS, an online auction service will be utilized to assist in the orderly disposal of the vehicles.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley hereby declares the items listed below as surplus and approves the sale and/or disposal of these vehicles and equipment through the services of an online auction company that specializes in the sale of public surplus items and authorizes Village Staff to enter into an auction agreement, if required, with a Public Auction Service to dispose of said vehicles and equipment.

<u>Vehicle #</u>	<u>Vehicle Year</u>	<u>Item Description</u>	<u>VIN#</u>
1690	2000	International 5-Yard Dump	1HTSDAAR7YH272142
1652	2008	Dixie Chopper riding mower	Unknown
1653	Unknown	Ransom walk behind mower	9331050502

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27th day of May 2021.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:                   **Consideration – A Resolution Authorizing Expenditure of Funds for the Purchase of Information Technology Support Services**

Department:               **Village Manager’s Office - Information Technology**

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**Introduction**

The Village Board approved a Master Contract and 2021 Task Order with Advanced Business Networks (ABN) on December 11, 2020 for the provision of supplementary information technology services. ABN assistance is provided via three ABN employees that are on-site for a total of 24 hours per week (“support hours”) as well as off-site monitoring and management of the Village’s network infrastructure (“project hours”).

**Staff Analysis**

ABN provides a 20% discount by purchasing blocks of pre-paid project hours over 300 hours. As in previous years, Staff is seeking authorization to purchase a block of 350 project hours at a cost of \$42,000 for FY21. Project hours do not have an expiration date and if not used during FY21 could be carried over to FY22.

**Strategic Plan Priority**

The 2016-2020 Strategic Plan identifies *Promote Innovation through Technology* as a priority and “continually monitor network security system to protect against cyber attack” as an objective.

**Financial Impact**

The total cost for these services was budgeted for in the FY21 Budget.

**Legal Analysis**

None required.

**Action Requested:**

A motion of the Village Board for a Resolution Authorizing Expenditure of Funds for the Purchase of Information Technology Support Services.

**Exhibit**

1. Draft Resolution

**RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS  
FOR THE PURCHASE OF INFORMATION TECHNOLOGY SUPPORT SERVICES**

Advanced Business Networks, Inc.

**Resolution (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has determined that Advanced Business Networks, Inc. (ABN) is qualified to provide information technology support and network maintenance assistance; and

WHEREAS, ABN provides a 20% discount by purchasing blocks of project hours over 300 hours; and

WHEREAS, the Village of Huntley has determined that it is in the best interest to purchase 350 project hours at a cost of \$42,000 for FY21 information technology support and network maintenance assistance as described in the Master Contract and Task Order for 2021 approved by Resolution (R)2020-12.70; and

WHEREAS, these costs were included in the FY21 budget approved on December 10, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village Board hereby approves the purchase of 350 project hours in the amount of \$42,000 from Advanced Business Networks for FY21.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27th day of May 2021.

APPROVED:

\_\_\_\_\_  
Village President

ATTEST:

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Consideration – A Resolution Awarding a Five-Year Contract for Copier Leasing Services to Gordon Flesch Company, Inc.**

Department:           **Finance Department**

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### **Introduction**

The Village distributed a request for proposal (RFP) for copier leasing services for the upgrade and replacement of four existing copy machines and for continued maintenance service on two machines the Village is intending to keep using. The four new machines will replace one at Public Works, one at the Police Department, one in the Village Manager's Office and one in the mail room of the Municipal Complex.

Five of the machines have a lease expiration date of 5/31/2021. One of the copiers is owned by the Village. This machine has had several breakdowns over the last several months and is six years old. In an effort to cut down on capital and maintenance costs, and in order to keep up to date with technology, the RFP did not request utilizing the lease to buy option.

### **Staff Analysis**

Seven vendors submitted proposals to the Village on April 13, 2021. All proposals were reviewed and scored by a Village staff review team based on weighted criteria as set forth in the RFP. These criteria include consideration of the reasonableness and appropriateness of costs for the services being provided, reliability of service and technical support, provider experience and qualifications, and ability to meet the expected delivery schedule.

Of these seven proposals received, four of them did not meet all the requirements requested by the Village. Of the remaining three, two had cost effective options with a good quality product and met all of the Village's requirements.

One had a lower annual lease cost, while the other had a lower annual maintenance cost. While Gordon Flesch appears to be higher at the onset of the lease, it is hard to determine how much the per copy maintenance fee will go up with the other vendor after year three. Gordon Flesch will freeze the per copy maintenance cost over the five year contract. There will also be pass through freight charges for the old equipment after the five years with the other vendor, and there would be no charge from Gordon Flesch.

Based on the proposal review process, staff is presenting the proposal from Gordon Flesch Company, Inc. for Village Board approval. In particular, the proposal review team recommended acceptance of the Gordon Flesch proposal for the following reasons:

1. The per copy maintenance fee is frozen over the full term of the five-year contract. This fee would increase after year three with the other vendor.
2. Gordon Flesch has their own leasing company. Therefore, the Village would only need to work with one vendor instead of working with the copier vendor and the leasing company. Also, at the end of the leasing term Gordon Flesch has a much higher vested interest in the Village's service requirements as the owner of the equipment and the lease.

3. Gordon Flesch is very familiar with the Village. The current machine in the Village Manager's office is serviced by Gordon Flesch.
4. Their service history has been excellent with the Village.
5. The machines used in the proposals are Ricoh models, which the Village has familiarity with and has had much success with this brand. Both of the lower proposals suggested this line of copiers.

### **Financial Impact**

Gordon Flesch's proposal is approximately \$3,100 per year higher than the lowest vendor as shown in the chart below. However, the lowest vendor's proposal would allow unspecified increases in the per copy charge after year three of the maintenance agreement, which would reduce this gap in an unknown amount. Also, the proposal from the lowest vendor would require the Village to pay unspecified pass-through freight costs to the leasing company at the end of the five years, which will further increase the overall cost of that vendor's proposal.

	<u>Total Annual Cost</u>
Proven IT	Did not meet all criteria of RFP
Toshiba	Did not meet all criteria of RFP
Elite Document Solutions, Inc.	Did not meet all criteria of RFP
Stan's - LPS Midwest	\$14,522.64
Gordon Flesch	\$17,626.08
IMAGETEC L.P.	\$18,075.62
Marco	\$18,139.08

The total annual contract is also well below the Village's FY21 budget. Current budget for the annual lease cost and annual maintenance costs for these six copiers totals \$31,000. The annual cost for these same six pieces of equipment from Gordon Flesch equals \$17,626.

### **Legal Analysis**

The Village Attorney reviewed the contract.

### **Action Requested**

A motion of the Village Board for a Resolution Awarding a Five-Year Contract for Copier Leasing Services to Gordon Flesch Company, Inc.

### **Exhibits**

1. Original Master Agreement 2013
2. Mater Agreement Supplement 2021
3. Master Agreement and Acceptance Supplement Contract Agreement
4. Draft Resolution



**G F C L E A S I N G**  
A DIVISION OF THE GORDON FLESCH COMPANY

April 19, 2013

Jennifer Chernak  
Village Of Huntley  
10987 E Main St  
Huntley, IL 601427394

Dear Jennifer Chernak:

RE: Lessee #490000022 imageCARE Master Agreement #MA.V2-4128

Thank you for choosing GFC Leasing to finance your office equipment needs. Please retain the enclosed signed and accepted copy of your imageCARE Master Agreement for your files as it refers to the Terms and Conditions of your agreement with GFC Leasing.

Please keep us in mind for your future equipment needs. Did you know you can lease more than office equipment from us? GFC Leasing has a staff that specializes in the leasing of other types of equipment your organization may need to operate at peak efficiency. We can lease everything from I.T. & communications equipment to laboratory & manufacturing equipment and we will work with the equipment vendor of your choice.

Should you have any questions regarding this agreement or future financing needs, please contact us at any time.

Sincerely,

Sheila Marron  
Corporate Manager  
GFC Leasing

Enclosure

*a commitment to service excellence for over 40 years*

P.O. BOX 2290, MADISON, WI 53701 • PHONE 608.274.7877 • FAX 608.274.6717 • E-MAIL [gfclease@gflesch.com](mailto:gfclease@gflesch.com) 172  
CHICAGO, IL • GENEVA, IL • JOLIET, IL • DUBLIN, OH • MANSFIELD, OH • MADISON, WI • MILWAUKEE, WI

imageCARE® Master Agreement

Agreement Number: MA.V2-4128



GFC LEASING

A division of the Gordon Flesch Company

Technology that works. People who perform.

Customer (You or Customer) form with fields for Village of Huntley, full legal name, address, phone, date written, contact name, city, state, zip, and federal ID #.

THIS AGREEMENT CONTAINS THE TERMS BETWEEN THE GORDON FLESCH COMPANY, INC. d/b/a GFC LEASING ("GFC") AND YOU ("you" or "Customer") AS SET FORTH HEREIN ON PAGES 1 AND 2 OF THIS AGREEMENT, PLUS ALL TERMS INCLUDED IN EACH ACCEPTANCE SUPPLEMENT WHICH REFERENCES THIS AGREEMENT ("Supplement")...

AGREED to by the parties hereto as of the Date executed by GFC below.

GORDON FLESCH COMPANY, INC.

By:

Name/Title:

Handwritten signature and date 4/2/13 for Gordon Flesch Company, Inc.

CUSTOMER: Village of Huntley

The undersigned certifies that he/she is duly authorized to execute and deliver this Agreement on behalf of Customer.

By:

Name/Title:

Witness

Handwritten signature and date 4/2/13 for Jennifer Chernak, Dir of Finance, Village of Huntley.

Guaranty form with fields for Date, Guarantor Signature, and Print Name, repeated three times.

SECTION 1 -

1.1. EQUIPMENT, SOFTWARE. If a particular Supplement includes GFC Equipment (as defined herein), GFC hereby rents or leases to you as lessee as the case may be, the items of personal property, including all parts, additions, repairs and accessories incorporated therein and/or affixed thereto, and software, embedded or otherwise, and software licenses (collectively, the "GFC Equipment") described in the Supplement(s) executed and delivered by the parties hereto pursuant to the terms of this Agreement...

1.2. SELECTION OF EQUIPMENT. You acknowledge that you have selected (or will select) the type, size, design, capacity, quantity, manufacturer, model and supplier of the GFC Equipment referred to in each Supplement on the basis of your own judgment and expressly disclaim reliance on GFC...

1.3. SECURITY DEPOSIT, LOCATION, RIGHT OF INSPECTION AND PERSONAL PROPERTY. The security deposit set forth in any Supplement shall be held by GFC and does not earn interest unless required by law. If you default hereunder, or the GFC Equipment is damaged, GFC may apply the security deposit to cure such default or repair such damage...

In the event you elect to prepay this Agreement, any security deposit held by GFC, may in GFC's sole discretion, be applied to the balance due under this Agreement. When you have met all requirements of this Agreement as of the expiration or termination of the latest to expire Supplement, any remaining security deposit shall be returned to you.

1.4. TITLE, USE AND ALTERATIONS. Except as otherwise provided herein, GFC holds title to the GFC Equipment, except any Software, and you shall have no interest or claims thereto or therein. However, unless you are in default, you shall have the right to possession of the GFC Equipment during the term of this Agreement.

1.5. INSURANCE. During the term of this Agreement, you shall keep the GFC Equipment insured, at your expense, against all risks of loss or damage for the full replacement value thereof and shall carry public liability insurance covering the GFC



Equipment. Said insurance shall be in form and amount and with companies approved by GFC, and shall name GFC as loss payee and as an additional insured, respectively. You shall deliver proof of such coverage to GFC upon request. You shall pay GFC all deductible amounts upon the occurrence of a loss. You shall obtain endorsements that will give GFC thirty (30) days written notice before said insurance is altered or canceled and that said insurance to GFC shall not be invalidated by any act or omission by you. The proceeds of such insurance shall be used as determined by GFC in its sole discretion, to either repair or replace the GFC Equipment or apply to your obligations under this Agreement. You appoint GFC as your attorney-in-fact in connection with any said insurance proceeds. In the event you do not provide proof of insurance, GFC may acquire such insurance and the cost thereof shall be included with and become due and payable with the next Payment. Any duplication of such payments by GFC and you shall be your responsibility.

**1.8. LOSS AND DAMAGE.** You shall bear the entire risk of loss, theft or damage to the GFC Equipment and no such event shall release you of the obligation to make payments or of any other obligation under this Agreement. If GFC determines that any item of GFC Equipment is lost, stolen or damaged beyond repair ("Lost Equipment"), you shall, upon demand, pay GFC in cash the "Accelerated Payment" applicable to the Lost Equipment. Accelerated Payment shall be calculated as follows: (i) all past due and all other amounts then owed by you to GFC under this Agreement; and (ii) the present value of the remaining total Payments for the term of this Agreement regarding the Lost Equipment, which shall equal the total remaining Payment for the term discounted at the rate of 8% per annum, less any proceeds of insurance then received by GFC. The parties hereto agree that the Accelerated Payment for the Lost Equipment will equal the fair value thereof on the date of such loss, theft or damage.

**1.7. OTHER DOCUMENTS.** If at any time a transaction subject to this Agreement shall be construed to be a secured transaction or a conditional sale, this Agreement shall be deemed to be the security agreement or conditional sale contract, and GFC shall be the secured party or seller, and you the debtor or purchaser, respectively. You consent to GFC filing one or more financing statements showing GFC's interest in the GFC Equipment, and you authorize GFC to file or record this Agreement with the governmental offices deemed appropriate by GFC. You shall pay GFC's filing and recording expenses upon demand. Neither the filing of said financing statements, or a continuation statement thereof, nor any provisions of this Agreement, shall constitute an acknowledgment by either GFC or you that this transaction is subject to either Article 2 or Article 9 of the Uniform Commercial Code ("UCC").

**1.6. YOUR WARRANTIES.** To the extent permitted by law, you hereby waive any and all rights and remedies conferred upon you by Article 2A of the UCC as set forth in Chapter 411 of the Wisconsin Statutes, as amended from time to time, including, but not limited to, your right to: (i) rescind this Agreement; (ii) repudiate this Agreement; (iii) reject the GFC Equipment; (iv) obtain specific performance; (v) revoke acceptance of the GFC Equipment; (vi) recover damages from GFC for any breach of warranty or for any other reason; (vii) a security interest in the GFC Equipment in your possession or control for any reason; (viii) except partial delivery of the GFC Equipment; (ix) "cover" by making any purchase or lease of or contract to purchase or lease equipment in substitution for that due from GFC; or (x) recover any general, special, incidental or consequential damages. To the extent permitted by law, you also hereby waive any rights now or hereafter conferred by statute or otherwise which may require GFC to sell, lease, or otherwise use any GFC Equipment in mitigation of GFC's damages in the event of your default or which may otherwise limit or modify any of GFC's rights or remedies under this Agreement.

## SECTION 2 - ImageCARE SERVICE OF GFC EQUIPMENT/CUSTOMER EQUIPMENT

**2.1. MAINTENANCE, REPAIRS AND SUPPLIES.** If you have selected maintenance services for GFC Equipment, or for equipment that is used by Customer but is not GFC Equipment ("Customer Equipment") pursuant to a particular Supplement, GFC will provide maintenance services and repairs ("Services" or "ImageCARE Services") for such Equipment ("Serviced Equipment") located within a GFC service area, and covered by this Agreement, as reasonably necessary, in GFC's sole discretion, to maintain the Serviced Equipment in good working condition during the applicable term and any extension thereof. All your request, GFC will provide additional Service on any such unit of Serviced Equipment at GFC's then prevailing rate for additional service calls not covered by a service agreement. When in the opinion of GFC, a shop reconditioning is necessary for any of the Serviced Equipment because normal service, repair and parts replacement cannot keep a unit of Serviced Equipment in satisfactory operating condition, GFC will submit to you a cost estimate of needed repairs, which cost will be in addition to the charges provided for herein. If you do not authorize and pay for such work GFC may refuse to provide Services therefor. All regular Service will be performed during GFC's normal business hours. If the Serviced Equipment is not made available for Service at the location indicated on the Supplement at the time GFC's service representative calls to perform Services, thereafter, the Services will be performed only upon your request. There will be no refund if in any such case you fail to request Services. Service provided pursuant to this Agreement does not cover: (1) service or parts required by causes other than normal use of the Serviced Equipment, including but not limited to, acts of God, acts of civil or military authority, government requirements, war, riots, fires, explosions, earthquakes, weather conditions, floods, installation or malfunction of unauthorized software, parts, attachments or devices, service performed by someone other than GFC, failure of electrical power or air conditioning, and (2) unless otherwise provided herein, expendable consumable supply items such as copy paper or toner. GFC shall not be responsible for failure to render Service due to acts of God, acts of civil or military authority, embargoes, epidemics, government requirements, war, riots, fires, explosions, earthquakes, weather conditions, floods, strikes or other labor disputes, or unavailability of materials and/or components and other causes beyond GFC's control. Parts to be furnished will be on an exchange basis and will be new parts or parts warranted to perform as new when installed in the Serviced Equipment. GFC shall not be responsible for damage that occurs or Service required in connection with the Serviced Equipment due to your failure to provide a clean and proper operating environment, including temperature and humidity, failure to operate the Serviced Equipment in accordance with manufacturer's recommendations, neglect, misuse, intentional acts or negligence by you or anyone other than GFC. Services shall not include electrical work external to the Serviced Equipment or any third party software or programming unless specifically provided herein. Any obligation of GFC to provide replacement parts is conditioned upon the availability of the parts from the original equipment manufacturer. In the event that replacement parts are no longer readily available from the original manufacturer for a particular piece of Serviced Equipment, GFC shall be released from its Service obligations thereafter pursuant to this Agreement. If you are in default pursuant to this Agreement, GFC may refuse to continue to provide Service for the Serviced Equipment. GFC may terminate the Service component of this Agreement for Serviced Equipment subject to a Supplement at any time by giving you thirty (30) days prior written notice. This section shall not apply to Software. The level of Service, if any, provided by GFC for particular units of GFC Equipment and Customer Equipment shall be as set forth in the Supplement(s) applicable to such GFC Equipment and Customer Equipment.

**2.2. CONSUMABLE SUPPLY VARIANCES.** Standards for your toner usage will be based on published vendor yields. Staples, fax cartridges and paper are excluded unless expressly stated in a particular Supplement for Equipment subject thereto. You shall pay for all shipping and handling costs associated with such supplies. Any toner cartridges provided by GFC for the Serviced Equipment may be new, remanufactured or reprocessed and you shall pay for all associated shipping and handling costs. Should your use of supplies exceed the published yields for a particular piece of the Serviced Equipment by more than ten percent (10%), you agree to pay when invoiced, additional charges at GFC's then current rates for such excess usage. You shall provide to GFC an inventory of supplies in your possession upon GFC's request. If you fail to return to GFC any unused supplies upon termination of this Agreement by either party, GFC reserves the right to invoice you and you shall pay GFC for such unused supplies at GFC's then current rates.

## SECTION 3 - GENERAL PROVISIONS

**3.1. PAYMENTS AND METER READINGS.** You shall pay GFC the payments when due, as set forth in each Supplement, every calendar month, quarterly or other as selected therein, until all such payments have been made, including any and all charges per image, at the applicable fee per image for each black & white or color image. GFC will invoice you for images of charges, which may be in arrears, based on meter readings. All payment obligations herein are collectively referred to as the "Payments." Payments shall be made in advance and sent to GFC at P.O. Box 2280 Madison, Wisconsin 53701, or as otherwise designated by GFC in writing. You shall also pay a prorated amount for any partial monthly billing period based on a 30-day month and the number of days between the Commencement Date and the day of the first full billing period for each Supplement. You acknowledge that GFC may install certain hardware or Software on your computer, computer network and/or other office equipment. You acknowledge that it is advisable and is your sole responsibility to use virus protection software on all computer equipment and back up all data on your computer equipment that you deem necessary, prior to GFC's installation of the GFC Equipment and Software and servicing of the GFC Equipment and Customer Equipment. In the event any data is lost or corrupted at any time, it shall be your responsibility to restore such data at your sole cost. At GFC's option, you will provide actual meter readings upon GFC's request, by: (a) telephone or facsimile; (b) automatic meter reading device attached to the GFC Equipment and Customer Equipment; or (c) any other method which GFC requests. GFC may estimate the number of images produced by you in any particular billing period if you do not provide GFC with meter readings within seven (7) days of GFC's request. GFC may audit any automatic meter reading device from time to time. Annually, GFC may increase the Base Payment, the Fee per Image for each image type and the Charge per Image for Coverage. If you fail to pay any part of a Payment or any other sum to GFC within ten (10) days after the due date thereof you shall pay to GFC a late fee of 5% of the overdue amount plus accrued interest on the late payment from the expiration of said ten (10) days until paid, at a rate equal to the lesser of 1.5% per month or the highest legal rate permitted. Toner prices are subject to change. GFC reserves the right to add an additional charge from time to time for the purpose of offsetting increased fuel-related costs.

**3.2. DISCLAIMER OF WARRANTY AND LIMITATION OF LIABILITY.** GFC MAKES NO WARRANTIES, ORAL OR WRITTEN, EXPRESS OR IMPLIED AS TO ANY MATTER WHATSOEVER, INCLUDING, WITHOUT LIMITATION, WARRANTIES AS TO THE CONDITION, QUALITY, CAPACITY, WORKMANSHIP, MERCHANTABILITY, DESIGN, SECURITY OR OPERATION OF THE GFC EQUIPMENT, CUSTOMER EQUIPMENT AND THE SOFTWARE, AND FITNESS FOR ANY PARTICULAR PURPOSE, OR THAT YOUR USE OF THE GFC EQUIPMENT, CUSTOMER EQUIPMENT AND SOFTWARE SHALL BE UNINTERRUPTED OR ERROR FREE, ALL OF WHICH ARE HEREBY EXPRESSLY WAIVED BY YOU. YOU SHALL HAVE THE BENEFIT OF ANY MANUFACTURER'S, LICENSOR'S AND OTHER THIRD PARTY SERVICE PROVIDER'S PROMISES AND WARRANTIES TO THE EXTENT SUCH WARRANTIES APPLY TO YOU. GFC SHALL NOT BE LIABLE TO YOU FOR ANY LIABILITY, CLAIM, LOSS, DAMAGE OR EXPENSE OF ANY KIND OR NATURE CAUSED DIRECTLY OR INDIRECTLY BY THE GFC EQUIPMENT, SOFTWARE, BREACH OF WARRANTY OR CONTRACT, NEGLIGENCE, OR ANY OTHER LEGAL OR EQUITABLE THEORY. YOUR PAYMENT AMOUNTS TO GFC FOR THE GFC EQUIPMENT, SERVICE AND SOFTWARE REFLECT THE ALLOCATION OF RISK AND LIMITATION OF LIABILITY CONTAINED HEREIN. IN NO EVENT SHALL GFC'S LIABILITY TO YOU, WHETHER THE CLAIM IS IN CONTRACT, TORT (INCLUDING NEGLIGENCE), BREACH OF WARRANTY OR PURSUANT TO ANY OTHER LEGAL OR EQUITABLE THEORY, EXCEED THE PAYMENTS MADE BY YOU TO GFC PURSUANT TO THIS AGREEMENT DURING THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRIOR TO GFC'S RECEIPT OF YOUR CLAIM. GFC may assign to you all rights GFC may have with respect to any manufacturer's warranty relating to the GFC Equipment. You authorize GFC to add to each Supplement the serial numbers of GFC Equipment and Customer Equipment subject hereto.

**3.3. OPERATION OF EQUIPMENT, DEMONSTRATION.** You shall use the GFC Equipment, Customer Equipment and Software in a careful and proper manner, only in the normal course of your business and comply with all laws, ordinances and regulations relating to it, and manufacturer's and licensor's recommendations relating to proper use and the environment, including temperature and humidity specifications, in which it is to be used. You acknowledge that installation and configuration of the Software often requires that you as the end user agree to certain license, service level and related agreements. To that end, you hereby authorize GFC to accept and/or agree to on your behalf, all Software license, service level and any other agreements related to the Software, that it executes on your behalf to install, configure and/or service the Software on your behalf. You assume all risks and liability for the GFC Equipment, Customer Equipment and Software and for the maintenance (unless otherwise provided herein), use, possession, operation, storage and condition thereof, and for injuries or death resulting to any persons and damage to any property or loss or corruption of data arising therefrom. You further agree to assume liability for, and to indemnify and hold GFC harmless against, all claims, losses, costs, expenses, damages, penalties and liabilities arising from or pertaining to the manufacture, purchase, financing, assembly, installation, ownership, delivery, rejection, non-delivery, possession, use, transportation, storage, operation, maintenance, repair, condition, your breach of any agreement or license or return of other disposition of the GFC Equipment, Customer Equipment and Software, and data loss or corruption, including costs of retrieval and attempted retrieval, together with all legal fees and expenses incurred by GFC in connection with any liability asserted against it. This agreement and indemnities in this section shall survive the expiration or earlier termination of this Agreement.

**3.4. TAXES AND LIENS.** You shall pay when due, all fees and taxes (including but not limited to, personal property tax, sales or use tax), imposed in connection with the GFC Equipment, Service and supplies, and you shall keep the GFC Equipment free from all liens and encumbrances. In addition, you shall pay GFC on demand, interest at a rate equal to the lesser of 1.5% per month or the highest legal rate permitted on tax that GFC remits in connection with the commencement of a particular Supplement. To the extent the State of Illinois or any other governmental entity in Illinois, assesses or otherwise imposes any of such taxes and fees regarding GFC Equipment, or otherwise arising from this Agreement, you shall reimburse GFC for such sums upon demand. Any duplication of such payments by GFC and you shall be your responsibility. If any of the GFC Equipment is subject to the Dealer Buyout Option, you shall report such GFC Equipment for purposes of personal property taxes.

**3.5. DEFAULT-AND-CROSS-DEFAULT.** If you fail to pay any amount herein when it is due and payable, or fail to timely perform any other obligation as required herein, or if you suspend business, become insolvent, enter into or petition for a creditors' arrangement, or if a receiver is appointed for any of your property, or if you or Guarantor shall suffer an adverse material change in your or Guarantor's financial condition from the date hereof, and as a result GFC deems itself to be insecure, or if you shall be in default under any other agreement with GFC, you shall be in default pursuant to this Agreement and any other agreements with GFC, and the Accelerated Payment shall become immediately due and owing and GFC shall have all rights and remedies available to it, including but not limited to, the right to exercise any one or more of the following remedies: (i) take possession of the GFC Equipment, including the Software, and your right to possession and use shall terminate; (ii) sell or lease the GFC Equipment at public or private sale; (iii) terminate your right to possession as to any or all items of the GFC Equipment; (iv) terminate this Agreement. In the event GFC terminates this Agreement, or your right to possession of some or all of the GFC Equipment, you shall remain liable to GFC for the Accelerated Payment less the net sale or lease proceeds realized by GFC from the GFC Equipment. All rights and remedies of GFC shall be cumulative and in addition to every other right and remedy available to GFC. You and Guarantor, in addition to the Accelerated Payment and all other amounts, agree to pay all reasonable attorneys' fees, costs and expenses incurred by GFC arising from all amounts due hereto and you hereby waive all existing and future claims and defenses against any Payments due hereunder, and agree to pay all default due hereto regardless of any such claim.

**3.6. NON-WAIVER AND NON-CANCELABLE.** No covenant or condition of this Agreement can be waived except by the written consent of GFC. Forbearance or indulgence by GFC in any regard shall not constitute a waiver of your obligation to perform the covenant or condition, and until you completely perform said covenant or condition, GFC shall be entitled to invoke any remedy available to GFC under this Agreement or by law or in equity. This Agreement is irrevocable by you for the full term hereof and until you have paid all Payments and other charges herein required, even if your right to possession of the GFC Equipment has terminated, or because the GFC Equipment has been repossessed, or for any other reason. Payments shall not abate during the term of any Supplement subject hereto for any reason. Notwithstanding anything herein to the contrary, if Customer is a municipality or other governmental entity, and funds are not appropriated for any portion of the term of a Supplement subject to this Agreement, Customer may terminate this Agreement with respect to such Supplement at the end of the time period for which funds have been appropriated.

**3.7. ASSIGNMENT, NOTICE AND MODIFICATION.** You shall not (a) assign, transfer, pledge or hypothecate this Agreement or the GFC Equipment, or (b) sublet or rent the GFC Equipment or permit the GFC Equipment to be used by anyone other than you or your employees. GFC may assign this Agreement or a portion thereof, and the assignee shall be entitled to all of the benefits of this Agreement. Service of all notices under this Agreement shall be sufficient if given personally or mailed to the party involved at its respective address herein, or at such address as such party may provide in writing from time to time. Notice shall be deemed delivered and effective: (a) in the case of personal delivery, on the date when personally delivered; (b) in the case of mail, on the date when deposited in the United States mail, duly addressed with first class postage to afford such delivery; or (c) in the case of electronic mailing, on the date when sent by GFC. Neither this Agreement nor any Supplement schedule or rider can be modified or amended except by written agreement signed and currently dated by the parties hereto.

**3.8. MISCELLANEOUS.** This Agreement and the Supplements, schedules and riders which refer to or may be attached hereto constitute the entire agreement between the parties regarding the subject matter hereof, and all other agreements, representations, promises, inducements, statements and understandings, prior to and contemporaneous with this Agreement, written or oral, are superseded by this Agreement. Time is of the essence regarding this Agreement and its provisions. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Wisconsin. You and Guarantor agree that notwithstanding where you, Guarantor or the GFC Equipment is located, jurisdiction for any dispute between the parties shall be in Wisconsin and shall be venue in Dane County, Wisconsin. You and Guarantor expressly agree to submit to personal jurisdiction in Dane County, Wisconsin. You, Guarantor and GFC waive any right to a jury trial regarding any dispute arising from this Agreement and/or the Guaranty.

**3.9. BUSINESS PURPOSE, SUCCESSORS AND SEVERABILITY.** You represent and warrant to GFC that the GFC Equipment will be used primarily (60% or more) for business or commercial purposes. This transaction is not primarily for personal, family, household or agricultural purposes. This Agreement shall be binding upon and inure to the benefit of the heirs, administrators, successors and assigns of the parties hereto. If any portion of this Agreement is deemed invalid, it shall not affect the balance of the Agreement.

**3.10. FURTHER ASSURANCES.** You will, at your expense, promptly and duly execute and deliver to GFC such further documents and assurances and take such further action as requested by GFC to carry out the intent and purpose of this Agreement. You shall notify GFC in writing of any change in your legal name, address, state of organization, or change in your state-assigned organization number.

**3.11. NO AGENCY.** You acknowledge and agree that neither the manufacturer, nor the supplier, nor any salesman, representative or other agent of the manufacturer or supplier is an agent of GFC. No salesman, representative or agent of the manufacturer or supplier is authorized to waive or alter any term or condition of this Agreement, and no representation as to the Equipment or any other matter by the manufacturer or supplier shall in any way affect your duty to make Payments and perform your obligations as set forth herein.

MA.V2-4128

Village Of Huntley  
ATTN: Jennifer Chernak  
10987 E Main St  
Huntley, IL 601427394

***Rider to  
imageCARE Master Agreement Acceptance Supplement***

**Customer Name: Village of Huntley Master Agreement # \_\_\_\_\_** (the “Master Agreement”)

**Supplement # \_\_\_\_\_** (the “Supplement”)

The supplemental contract terms set forth in this Rider shall be incorporated into and made a part of the above-referenced Master Agreement and Supplement between the Gordon Flesch Company, Inc. d/b/a **GFC Leasing** (“GFC”) and the Village of Huntley (“Customer”). In the event of any conflict between this Rider, the Master Agreement, and/or the Supplement, this Rider shall govern and control.

1. GFC’s “Response to Request for Proposal Prepared for: Village of Huntley Request for Proposal Copier Leases” dated April 13, 2021 (the “Proposal”) and all terms, agreements, acknowledgments, and representations of GFC set forth in the Proposal, including without limitation all representations of GFC regarding leased equipment specifications and service terms and conditions, shall be, and are hereby, incorporated into and made part of this Rider and the Supplement by reference as if fully set forth.
2. GFC shall provide imageCARE Service and all other services identified in the Supplement and the Proposal subject to the Village’s payment of the monthly fee and image charges set forth in the Supplement, and without additional cost to the Village. These services shall specifically include, but are not limited to, the following:
  - a. Delivery, installation, and configuration of all GFC Equipment.
  - b. User training for all GFC Equipment.
  - c. Removal and pick-up from Customer’s premises and proper off-site disposal of Customer’s current copier equipment as set forth in the Proposal and further specified by Customer.
  - d. Relocation, re-installation, and set-up of existing Ricoh C6003 copier equipment (MPC6003/NEX33493) located at 10987 Main Street. Said equipment shall be relocated to a new location on the same premises as directed by Customer.
  - e. Maintenance, service, and repair of all GFC Equipment and Customer Equipment identified in the Supplement as reasonably requested by Customer or otherwise as necessary to maintain the GFC Equipment and Customer Equipment in good working condition throughout the term of the Supplement and any extension thereof.
  - f. Removal and pick-up from Customer’s premises and proper off-site disposal of all GFC Equipment promptly upon the termination or expiration of the Supplement, including any extension thereof. Customer shall have no liability for monthly payments accruing after the date of the Supplement’s termination or expiration as a result of any delay by GFC in completing removal and pick-up of the GFC Equipment.
3. This Rider and the Supplement will be governed by and construed in accordance with the internal laws, but not the choice of law rules, of the State of Illinois. The venue for any disputes regarding this Rider or the Supplement will be McHenry County, Illinois.

**imageCARE® Master Agreement  
Acceptance Supplement**

Master Agreement #: \_\_\_\_\_ Supplement #: \_\_\_\_\_ Supplement Term: \_\_\_\_\_ Commencement Date: \_\_\_\_\_

This Acceptance Supplement is executed and delivered by the Gordon Flesch Company, Inc., d/b/a **GFC Leasing** ("GFC") and \_\_\_\_\_ ("Customer" or "you"), pursuant to and in accordance with the imageCARE Master Agreement (the "Agreement") between you and GFC, which is made a part of this Agreement, the defined terms therein being used herein with their defined meanings.

Federal ID #: \_\_\_\_\_

First Payment Due Date: _____	Payment and Meter Read Frequency: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other	Security Deposit: \$ _____
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imageCARE Program (please check all applicable)			
<input type="checkbox"/> <b>GFC Equipment</b> <input type="checkbox"/> <b>GFC IT Services (See Addendum)</b> <input type="checkbox"/> <b>Customer Equipment</b> <input type="checkbox"/> <b>Software</b> <input type="checkbox"/> <b>imageCARE Service*</b> <small>*Toner Included. Excludes fax cartridges, paper, staples, wide format print heads, ink tanks, maintenance cartridges, colortrac paper hold down guide &amp; scan glass.</small>	<b>GFC Equipment, If Applicable:</b> <input type="checkbox"/> <b>New</b> <input type="checkbox"/> <b>Certified Pre-owned</b> <input type="checkbox"/> <b>Other</b> _____	<b>End of Supplement Option:</b> <input type="checkbox"/> Fair Market Value <input type="checkbox"/> \$1.00 Buyout <input type="checkbox"/> No Purchase Option (HaaS and SaaS)	<b>Tax Exempt</b> <input type="checkbox"/> No <input type="checkbox"/> Yes (If yes, please attach your tax exemption certificate)

Install DCA <input type="checkbox"/> Yes <input type="checkbox"/> No	IT Contact Name: _____	Phone: _____	Email: _____
Meter Contact Name: _____	Phone: _____	Email: _____	
A/P Contact Name: _____	Phone: _____	Email: _____	

Payment**: \$ _____	<b>**Plus fees, taxes and image charges.</b>
Attached imageCARE Master Agreement Schedule of Equipment / Accessories & Image Charges is made a part of this supplement, as page 2. Attached Rider to imageCARE Master Agreement Acceptance Supplement is made a part of this supplement, as page 3.	
<b>Comments:</b>	

**Automated Clearing House ("ACH") Authorization:** By providing the below information, Customer hereby authorizes GFC to automatically withdraw from Customer's bank account described below, the full amount due for charges accruing in each billing period when due. Such charges may vary for each billing period based on Customer's actual images used and by any applicable sales/use taxes, property taxes and fees. This authorization shall continue until this Agreement expires unless revoked in writing.  
**Voided check must accompany lease form.**

ACH <input type="checkbox"/> Yes <input type="checkbox"/> No	I: _____	I: _____
If yes, enter bank information in boxes above right	Bank Routing Code	Bank account number

1. You hereby confirm that the GFC Equipment and/or Software subject to this Supplement is of the type, size, design, capacity, quantity, manufacturer, model and supplier selected by you and meets provisions of any Purchase Order pursuant to which GFC has acquired title thereto.
2. If this Supplement includes hosted Laserfiche and Docs-on-the-Cloud, the terms and provisions of the Laserfiche Hosted Subscription Service + Docs-On-The-Cloud Addendum ("Hosting Addendum") is incorporated herein and made a part hereof. If this Supplement includes Docs-on-the-Cloud, the terms and provisions of the Docs-on-the-Cloud Addendum ("DOTC Addendum") is incorporated herein and made a part hereof. If this Supplement includes SOS Cloud Backup, the terms and provisions of the Infrascafe Terms of Service at <https://www.infrascafe.com/terms/> and the SOS Cloud Backup (Infrascafe, Inc.) Terms and Conditions ("SOS Terms") are incorporated herein and made a part hereof. If the applicable Hosting Addendum, DOTC Addendum, or SOS Terms are not attached, they are available at [www.gflesch.com/terms](http://www.gflesch.com/terms).
3. All provisions of the Agreement are hereby incorporated by reference in this Supplement to the same extent as if fully set forth herein, except:
  - a. If the imageCARE Program for this Supplement does not include GFC Equipment, Section 1 of the Agreement shall not apply hereto.
  - b. If the imageCARE Program for this Supplement does not include imageCARE Service, Section 2 of the Agreement shall not apply hereto.
4. Any Purchase Order issued by you to GFC regarding the GFC Equipment and/or Software subject hereto, is issued solely for purposes of your authorization. You expressly agree that the terms and conditions of any such Purchase Order shall not at any time, modify or be included in the Agreement and this Supplement.
5. You shall make the first Payment on or before the date indicated herein, or in any event not later than ten (10) days after delivery of the Equipment. Subsequent Payments shall be payable on the same day of each month thereafter, unless otherwise provided herein or in an invoice from GFC, until the total number of Payments under this Supplement have been made. The term for this Supplement shall commence as of the Commencement Date set forth above. Unless otherwise provided, the Term for this Supplement will be extended automatically, without notice, for successive month-to-month terms beyond the initial Term unless you provide GFC written notice that you do not want to extend, at least one calendar month before the end of the scheduled Term or any extension of the Term.
6. A scanned and emailed or otherwise reproduced signature on this Supplement shall be a binding signature and carry the same legal force as an original signature. This Supplement contains this page and page 2 "Schedule of Equipment/Accessories, Image Charges and Software" which you acknowledge that you have had the opportunity to read and is made a part of this Agreement. This Supplement may be executed in counterparts, which collectively shall be deemed one Supplement.
7. Restricted Rights Legend. Any Software provided to the U. S. Government, agency or instrumentality thereof or any prime contractor or subcontractor under any arrangement with the U.S. Government ("Government") is provided with Restricted Rights. Use, duplication, or disclosure by the Government is subject to restrictions as set forth in subparagraph (c)(1)(ii) of the Rights in Technical Data and Computer Software clause at DFARS 252.227-7013 or subparagraphs (c)(1) and (2) of the Commercial Computer Software – Restricted Rights at 48 CFR 52.227-19, as applicable, and/or applicable Federal Acquisition Regulation protecting the commercial ownership rights of independently developed commercial software.

**AGREED** to by the parties hereto as of the Commencement Date set forth above.

**OWNER:**  
GORDON FLESCH COMPANY, INC.,  
d/b/a GFC LEASING

**CUSTOMER:**

The undersigned affirms that he/she is duly authorized to execute and deliver this Acceptance Supplement on behalf of Customer.

By: \_\_\_\_\_  
Authorized Signature

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_



**RESOLUTION AWARDING A FIVE-YEAR CONTRACT FOR COPIER LEASING SERVICES TO GORDON FLESCH COMPANY, INC.**

**RESOLUTION (R)2021-05.xx**

WHEREAS, the Village of Huntley is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and

WHEREAS, the Village of Huntley has reviewed the Contract Lease Agreement from Gordon Flesch Company, Inc.; and

WHEREAS, the Village Board of Trustees has determined that it is in the public best interest to enter into an Agreement with Gordon Flesch Company, LLP. to contract leasing services for six of the Villages copy machines from June 1, 2021 – June 1, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF HUNTLEY as follows:

SECTION I: The Village of Huntley adopts and approves the Agreement for Copier Leasing Services in the form attached hereto and a copy of which is incorporated herein.

SECTION II: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION III: All Resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk

Agenda Item:           **Transmittal of First Quarter for FY2021 Financial and Investment Reports for the Village of Huntley**

Department:           **Finance**

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**Introduction**

Submitted for review and acceptance are the Village's First Quarter FY2021 Financial and Investment Reports.

**Staff Analysis**

Attached for review:

1. FY2021 First Quarter Financial and Investment Report Review
2. FY2021 Revenue and Expense Detail

**Legal Analysis**

Not required.

**Action Requested**

A motion of the Village Board to accept and place on file the following reports for the Village of Huntley:

1. FY2021 First Quarter Financial and Investment Report Review
2. FY2021 Revenue and Expense Detail

# First Quarter Financial Report

— 2021 —



Prepared by the Village of Huntley Finance Department

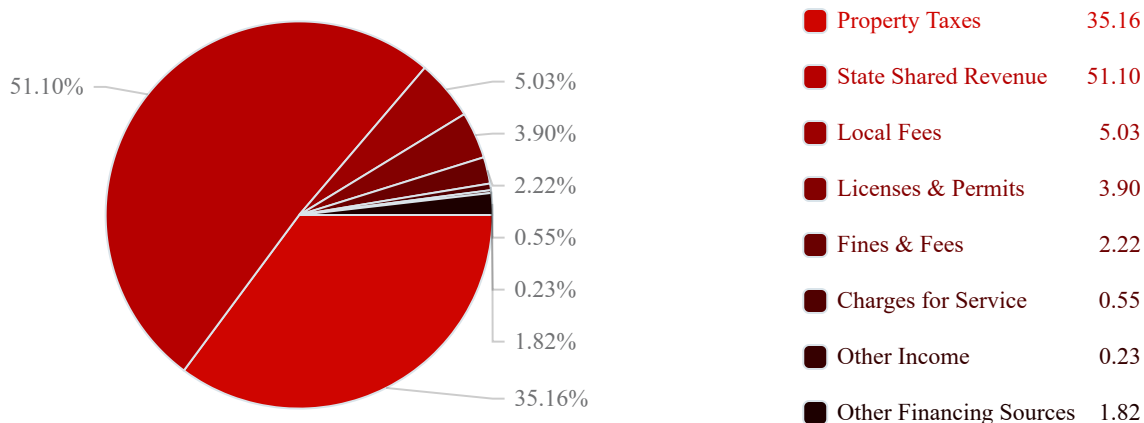
# **SECTION 1: General Fund Revenue Sources**

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General Fund Revenues are the taxes, fees and other charges that the Village assesses to provide services to its citizens. General Fund Revenues for the FY21 budget are composed of the following revenue percentages:

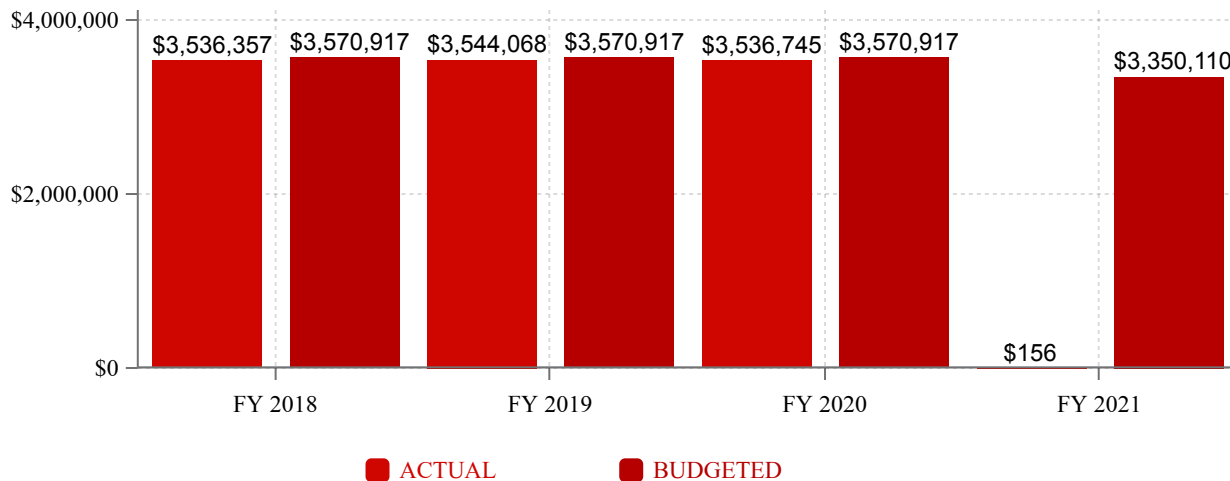
### Budgeted Revenues FY21



The three largest sources of revenue for FY21 continue to be **property tax, sales tax, and income tax**, which is part of the State shared revenue. Local fees and fines include local use tax, telecommunications tax, building permits, video gaming and police fines. At the end of the first quarter for FY21, General Fund revenues appear to be trending behind budgeted parameters. However, property tax revenue does not begin to come in to the Village until the second quarter of the fiscal year and accounts for 35% of General Fund revenues. Revenue collections for the first quarter of FY20 were showing a 12% collection rate; FY21 collections are showing at 15%.

**Property Tax Revenue** - Every December, the Village levies property taxes to provide funding for General Village operations, employer portion of IMRF, Social Security and Police Pension obligations. The following graph indicates the amount levied, or budgeted for the General Fund, the amount actually received through FY20, and the budgeted amount for FY21. As a home rule community, the Village levies for dollars and has received between 98% and 100% of dollars levied the last three years as noted by the chart below. The Village will begin to see these dollars during the second quarter of this fiscal year.

### Property Tax Collection

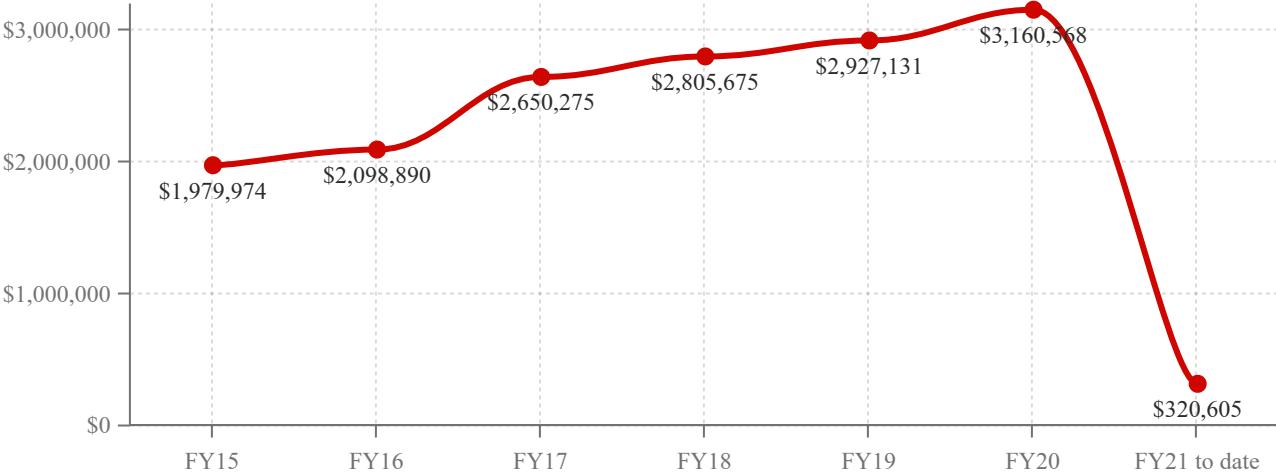


**Sales Tax Revenue** - Sales tax at a rate of 8% is collected on all retail sales within the Village. The sales tax is administered and collected by the Illinois Department of Revenue (IDOR). One percent of this sales tax is distributed to the municipality where the sale occurred. This tax is recorded in the Village's General Fund and is used for basic Village operations.

Beginning July 1, 2020 the Village started collecting an additional 1% for the new home rule sales tax. This revenue is dedicated to capital projects and streets. The Village received \$891,272 for July through December sales or an average of \$148,545 per month.

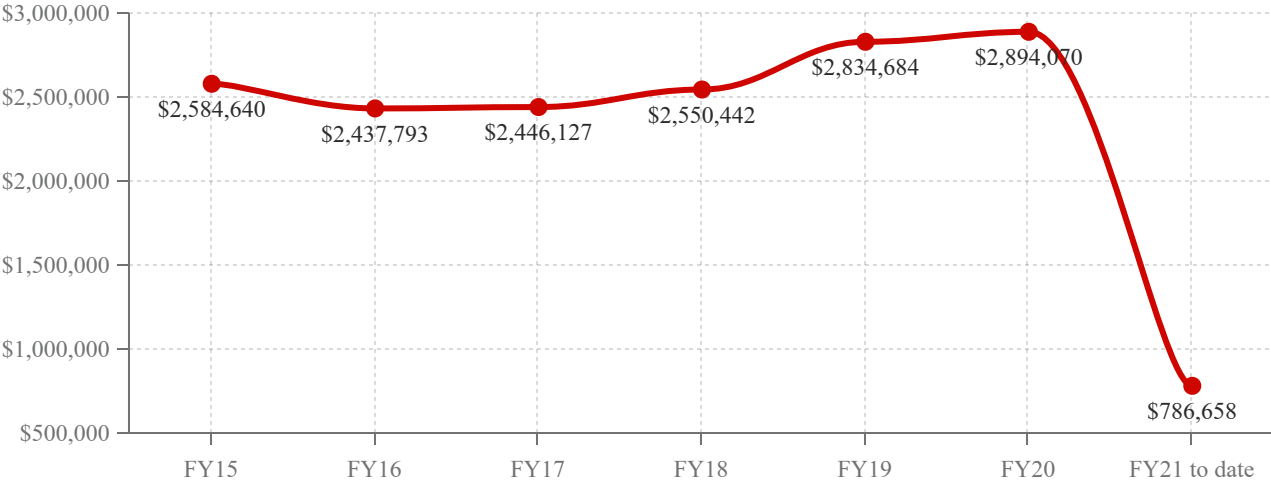
Sales tax has a lag of three months from the time the sale occurs and when the Village receives the money from the state. FY21 actual revenues are showing one month worth of collections for this March 31, 2021 report. This one month of revenue total is \$320,605 vs. \$220,345 for the same period last year. This is a 45% increase from last January. Minus the sales tax rebate, total sales tax dollars are shown below for the last 6 years.

**Sales Tax 1%**



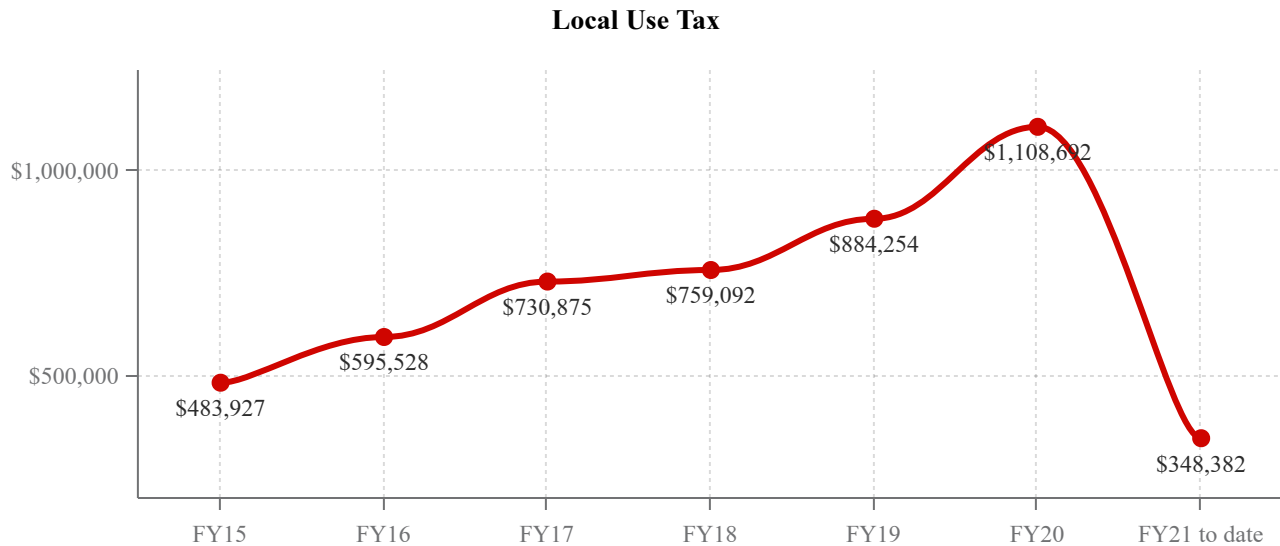
**Income Tax Revenue** - Income tax receipts continue to hold strong through March 31, 2021. Trending ahead of FY20 receipts through March 31, 2021 by 15%. First quarter FY21 actual dollars are over 30% of budgeted dollars, ahead of the expected 25% for this three month mark. The impact of the pandemic along with the possible reduction from the State is yet to be determined on this revenue stream. The chart below displays ending actual dollars through FY20 and three months of actual dollars for FY21.

**Income Tax**

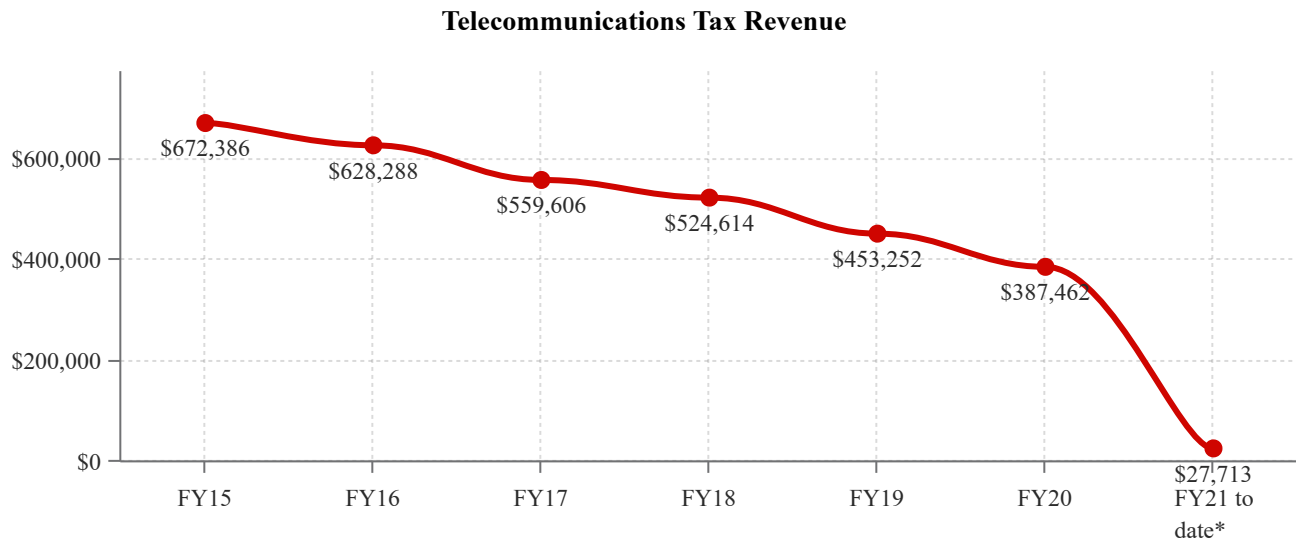


# OTHER REVENUE SOURCES

**Local Use Tax** - Local Use Tax is trending ahead of budgeted parameters at 39%. At this first quarter, 25% is the expectation for revenue receipts compared to budgeted dollars. Original projections from the Illinois Municipal League (IML) indicated local use tax continuing to increase. New projections for this revenue source from IML based on the COVID-19 pandemic continue to show this revenue stream increasing over last year. The continued shift from brick-and-mortar to online shopping is supporting the growth of this tax revenue.



**Telecommunications Tax** - Telecommunications tax revenue, like sales tax revenue, has a lag of three months from the time the tax is remitted to the State and the revenue is received by the municipality. FY21 actual revenues are showing one month of collections for this March 31, 2021 report. This one month of revenue equals \$27,713 vs. \$35,255 for the same period last year. This revenue is allocated between the General Fund, the Facilities and Grounds Maintenance Fund and the Downtown TIF Fund.



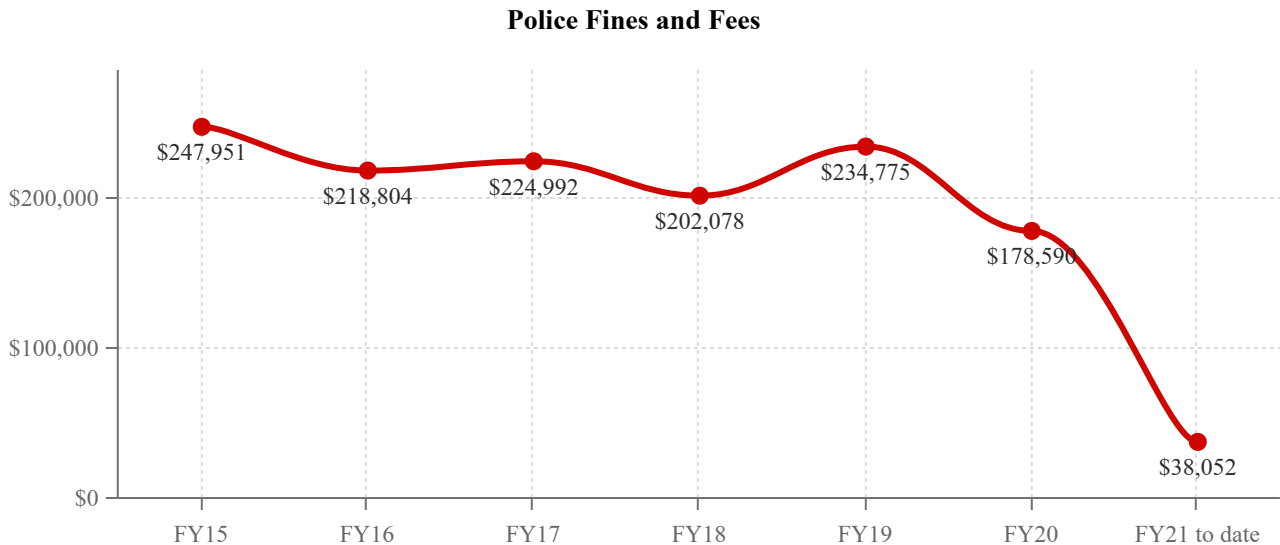
\* General Fund = \$4,619, Facilities & Grounds Maintenance Fund = \$17,765, Downtown TIF Fund = \$5,329

**Video Gaming Revenue** - Video gaming revenue is trending in slightly ahead of budgeted parameters for this first quarter of FY21 at 27%. March revenue was the highest collections ever at \$27,691. This revenue is split between the General Fund and the Downtown TIF Fund. Displayed below are revenues through March 31, 2021. Due to the COVID19 pandemic, FY20 includes four months of zero receipts.



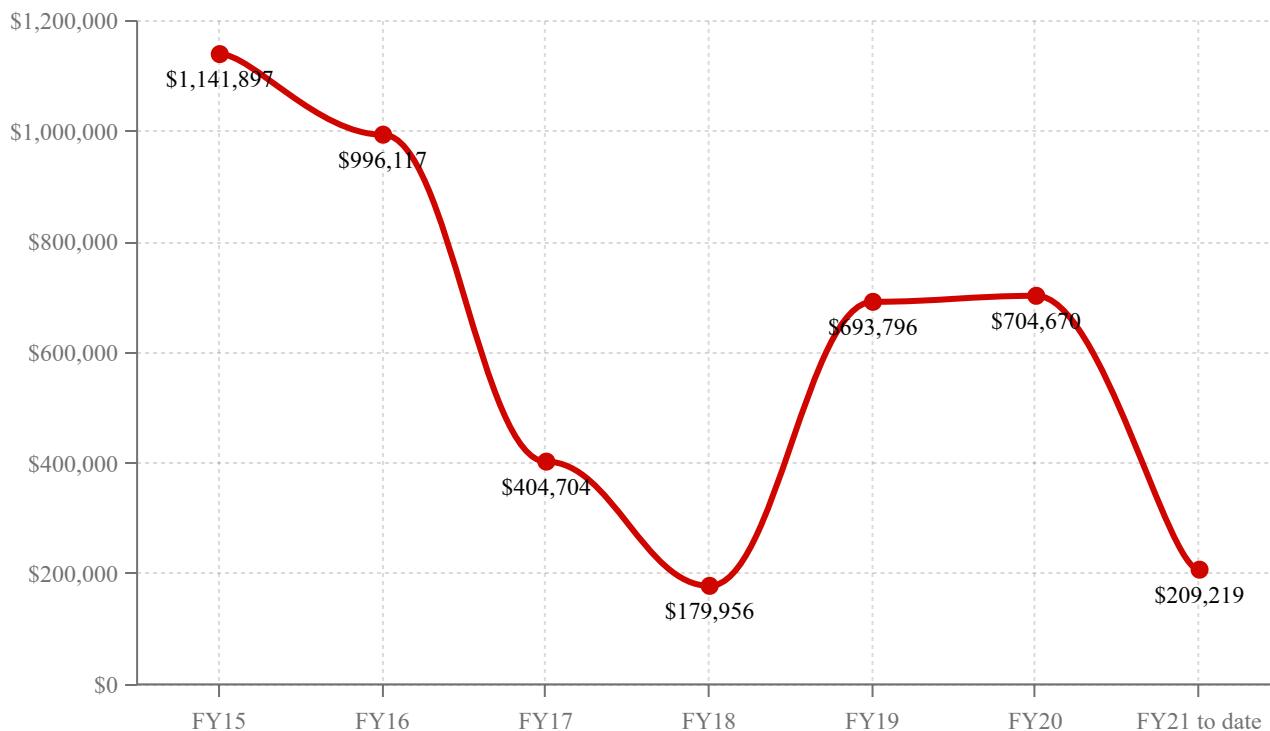
\* General Fund = \$24,463 and Downtown TIF Fund = \$21,986

**Police Fines & Fees** - Police fines are trending in at 18% of budget through March 31, 2021. FY20 showed a slight drop in this revenue stream due to the county being closed down for adjudication processing during a portion of the year because of the pandemic. This has begun to tick back up during FY21, however this overall revenue stream continues to trend behind budgeted parameters.



**Building Permit Revenue** - Building permit dollars through March 31, 2021 are well ahead of budget at \$209,219 or 70%. The chart below shows the dramatic drop in this revenue source compared to its peak years. However, activity rebounded in 2019 and is expected to remain strong in 2021 with new residential and commercial construction.

**Building Permit Revenues**



**Conclusion** - At the end of the first quarter for FY21, General Fund revenues appear to be trending behind budget. However, property tax revenue does not begin to come in to the Village until the second quarter of the fiscal year and accounts for 35% of General Fund revenues. The other three large sources of revenue for the General Fund (Sales Tax, Local Use Tax and Income Tax) are all trending well ahead of budget.

# **SECTION 2: General Fund Expenditures**

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**General Fund Expenditures** - General Fund Expenditures account for the general operations of the Village, including Police, Development Services, and Public Works and Engineering (Streets, Engineering, Buildings & Grounds and Fleet Services). It also includes the Village Manager's Office (including Human Resources and Information Technology) and Finance.

At the end of the first quarter for FY21, General Fund Expenditures are at 23% of budget. Overall, the General Fund is operating within the parameters of budgeted dollars. The charts below display General Fund expenditures by department and category type.

**EXPENDITURES BY DEPARTMENT THROUGH MARCH 31, 2021**

<b>GENERAL FUND</b>	<b>BUDGET</b>	<b>YTD ACTUAL</b>	<b>AVAILABLE</b>	<b>PCT USED</b>
<b>EXPENSES</b>				
Legislative	\$326,134	\$60,050	\$266,084	18.41%
Village Manager's Office	\$927,661	\$191,008	\$736,653	20.59%
Finance	\$434,680	\$98,963	\$335,717	22.77%
Police	\$7,221,141	\$1,423,215	\$5,797,926	19.71%
Public Works	\$2,838,823	\$953,176	\$1,885,647	33.58%
Development Services	\$1,096,092	\$213,168	\$882,924	19.45%
Contingencies	\$93,858	\$0	\$93,858	0.00%
<b>EXPENDITURES W/O TRANSFERS</b>	<b>\$12,938,389</b>	<b>\$2,939,581</b>	<b>\$9,998,808</b>	<b>22.72%</b>
Transfers Out	\$1,658,842	\$414,727	\$1,244,115	25.00%
<b>TOTAL EXPENDITURES</b>	<b>\$14,597,231</b>	<b>\$3,354,308</b>	<b>\$11,242,923</b>	<b>22.98%</b>

**EXPENDITURES BY TYPE THROUGH MARCH 31, 2021**

<b>GENERAL FUND</b>	<b>BUDGET</b>	<b>YTD ACTUAL</b>	<b>AVAILABLE</b>	<b>PCT USED</b>
<b>EXPENSES</b>				
Personnel Services	\$8,742,591	\$1,726,669	\$7,015,922	19.75%
Health Insurance Transfer	\$967,594	\$241,906	\$725,688	25.00%
Commodities	\$660,495	\$261,734	\$398,761	39.63%
Contractual	\$2,473,851	\$709,273	\$1,764,578	28.67%
Contingencies/Transfer to ERF	\$93,858	\$0	\$93,858	0.00%
<b>EXPENDITURES W/O TRANSFERS</b>	<b>\$12,938,389</b>	<b>\$2,939,581</b>	<b>\$9,998,808</b>	<b>22.72%</b>
One Time Revenue Transfer	\$1,658,842	\$414,727	\$1,244,115	25.00%
<b>TOTAL EXPENDITURES</b>	<b>\$14,597,231</b>	<b>\$3,354,308</b>	<b>\$11,242,923</b>	<b>22.98%</b>

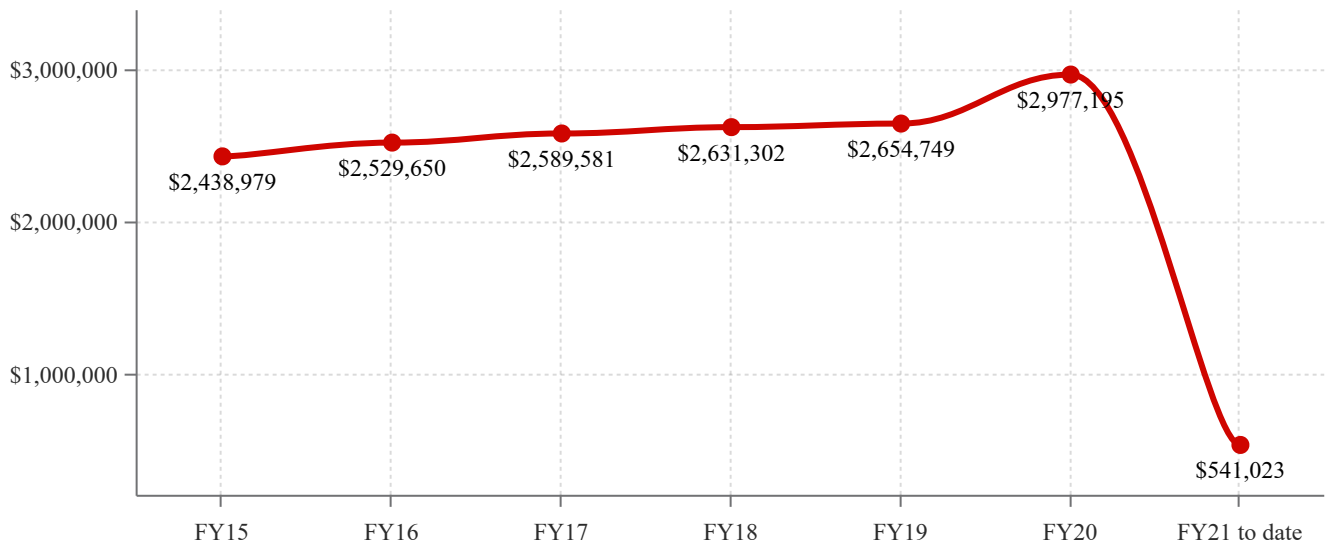
# **SECTION 3: Water and Wastewater Revenues**

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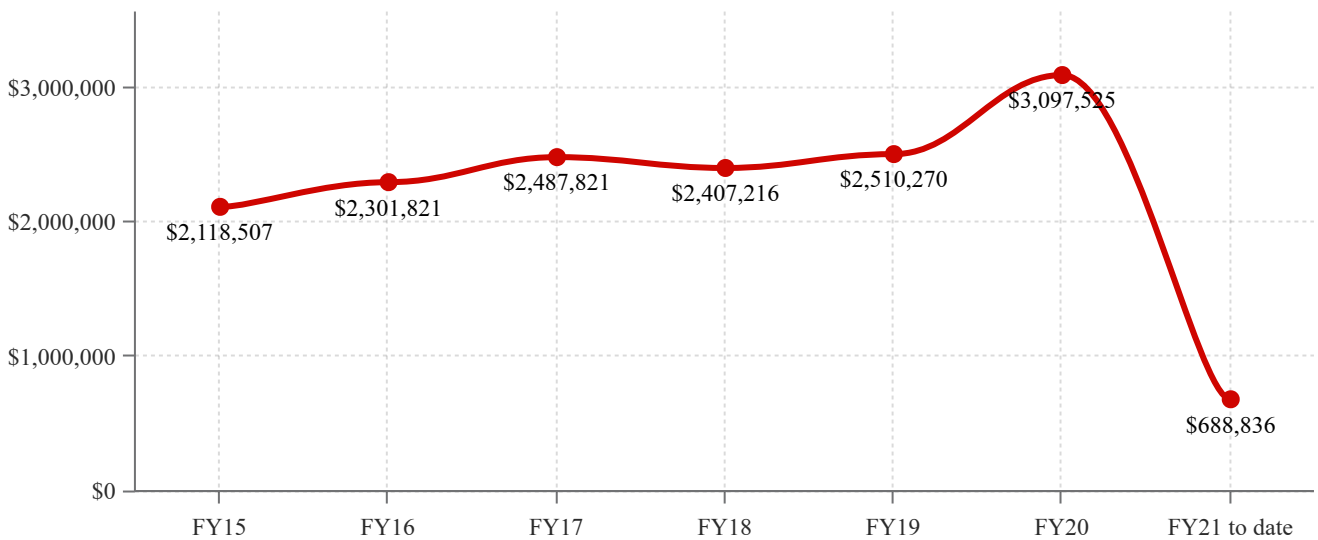
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**Water and Wastewater Revenues** - Water and Wastewater revenues come from charges for service for the water and wastewater treatment facilities. These revenue streams are dependent on customer usage. At the end of the first quarter for FY21 both revenue sources seem to be coming in slightly behind budgeted parameters at 19% in the Water Fund and 24% in the Wastewater Fund. This revenue stream is seasonal and shows an increase in the summer months when usage is higher. The COVID-19 pandemic may have actually increased water usage with the stay at home order and school age children being home more hours in a day than normal. Water gallons billed were 15% higher in FY20 than in FY19.

### Water Revenue



### Wastewater Revenue



# SECTION 4: Cash and Investments

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The charts on the next three pages are summaries of cash and investments through March 31, 2021.

VILLAGE OF HUNTLEY						
CASH AND INVESTMENT DISTRIBUTION						
March 31, 2021						
FINANCIAL INSTITUTION	CASH	%	INVESTMENTS	%	TOTAL	%
<b>AMERICAN COMMUNITY</b>						
Money Market	\$208,742	1.09%	\$0	0.00%	\$208,742	0.46%
Petty Cash	\$1,344	0.01%	\$0	0.00%	\$1,344	0.00%
CD's	\$0	0.00%	\$0	0.00%	\$0	0.00%
CDARS	\$0	0.00%	\$3,278,875	12.52%	\$3,278,875	7.23%
	\$210,086	1.09%	\$3,278,875	12.52%	\$3,488,961	7.69%
<b>BMO HARRIS BANK</b>						
Operating Account	\$580,327	3.02%	\$0	0.00%	\$580,327	1.28%
OpenEdge Credit Card Deposits	\$1,076	0.01%	\$0	0.00%	\$1,076	0.00%
Police Pension	\$0	0.00%	\$0	0.00%	\$0	0.00%
	\$581,403	3.03%	\$0	0.00%	\$581,403	1.28%
<b>FIRST NATIONAL BANK</b>						
CD's	\$0	0.00%	\$207,665	0.79%	\$207,665	100.00%
	\$0	0.00%	\$207,665	0.79%	\$207,665	100.00%
<b>IMET</b>						
Convenience Fund	\$0	0.00%	\$436,526	1.67%	\$436,526	0.96%
	\$0	0.00%	\$436,526	1.67%	\$436,526	0.96%
<b>THE ILLINOIS FUNDS</b>						
Corporate	\$13,104,159	68.27%	\$0	0.00%	\$13,104,159	28.88%
E-Pay	\$108,660	0.57%	\$0	0.00%	\$108,660	0.24%
E-Pay Clearing	\$1,000	0.01%	\$0	0.00%	\$1,000	0.00%
Motor Fuel Tax	\$1,409,150	7.34%	\$0	0.00%	\$1,409,150	3.11%
	\$14,622,969	76.19%	\$0	0.00%	\$14,622,969	32.23%
<b>US BANK</b>						
Lock Box	\$856,931	4.46%	\$0	0.00%	\$856,931	1.89%
SSA #6 - SSA #10	2,132,000	11.11%	\$0	0.00%	\$2,132,000	4.70%
	\$2,988,932	15.57%	\$0	0.00%	\$2,988,932	6.59%
<b>5/3 INVESTMENTS</b>						
Investments	\$295,006	1.54%	\$8,664,728	33.09%	\$8,959,733	19.75%
	\$295,006	1.54%	\$8,664,728	33.09%	\$8,959,733	19.75%
<b>CHARLES SCHWAB</b>						
Police Pension	\$495,452	2.58%	\$13,594,128	51.92%	\$14,089,580	31.05%
	\$495,452	2.58%	\$13,594,128	51.92%	\$14,089,580	31.05%
	\$19,193,848	100.00%	26,181,921.89	100.00%	\$45,375,769	100.00%
<b>SUMMARY</b>						
CASH					\$19,193,848	42.30%
INVESTMENTS					\$26,181,922	57.70%
					\$45,375,769	100.00%



INSTITUTION & INVESTMENT INSTRUMENT	RATE	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT
		MATURITY	MATURITY	MATURITY	MATURITY	MATURITY	MATURITY
		JAN - JUNE 2021	JULY - DEC 2021	JAN - JUNE 2022	JULY - DEC 2022	JAN - DEC 2023	JAN - DEC 2024
<b>CDARS</b>							
American Community Bank	0.350%		\$3,278,875				
First National Bank	0.050%		\$207,665				
<b>Fifth Third Securities - Certificate of Deposit updated 4/28/2021</b>							
American Exp Federal Savings	2.250%		\$250,819				
UBS Bank USA Salt Lake City	3.200%		\$178,330				
BMW Bank North America	3.250%		\$253,605				
Capital One NA CD	2.100%			\$248,840			
Third Federal Savings & Loan CD	2.500%			\$251,011			
Citibank National Association CD	2.900%			\$251,966			
Synovus Bank Georgia CD	1.550%			\$141,832			
Synchrony Bank CD	2.700%			\$251,189			
Comenity Capl Bank Utah CD	2.540%			\$205,524			
Goldman Sachs Bank USA	1.900%			\$253,239			
TIAA FSB JACKSONVILLE FLA	2.900%			\$166,011			
MORGAN STANLEY PRIVATE BANK NATL CD	1.950%			\$177,725			
Merrick Bank South Jordan Utah CD	3.250%			\$257,049			
Pinnacle Bank CD	0.650%				\$135,120		
Live Oak Bank North Carolina CD	1.750%				\$256,968		
Wells Fargo NA CD	1.800%				\$179,946		
Morgan Stanley Bank NA CD	1.800%				\$254,138		
SALLIE MAE BK MURRAY UTAH CD	2.650%					\$118,251	
State India BK New York NY CD	3.728%					\$183,120	
CAPITAL ONE BANK (USA) NAT CD	2.500%					\$267,140	
<b>TOTAL</b>		<b>\$0</b>	<b>\$4,169,294</b>	<b>\$2,204,386</b>	<b>\$826,172</b>	<b>\$568,511</b>	<b>\$0</b>

INSTITUTION & INVESTMENT INSTRUMENT	RATE	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT	INVESTMENT
		MATURITY	MATURITY	MATURITY	MATURITY	MATURITY	MATURITY
		JAN - JUNE 2021	JULY - DEC 2021	JAN - JUNE 2022	JULY - DEC 2022	JAN - DEC 2023	JAN - DEC 2024
<b>5/3 Securities Municipal Bonds updated 04/28/2021</b>							
Charlotte NC CTFS Partner Taxable	2.62%	\$200,536					
Des Moines Iowa Taxable GO Bonds	4.00%	\$334,023					
Grand Chute Wis GO Prom Note	4.00%	\$276,504					
Las Vegas NV Taxable Variable Purpose Ref	2.40%	\$285,439					
Honolulu Hawaii City & Cnty Wastewater Sys	2.78%		\$211,306				
Pennsylvania State University Rev Bonds	2.03%		\$292,181				
Dunedin Florida Non- Ad Valorem Rev Taxable	3.31%		\$527,322				
Dupage County Comm School Dist #200 GO Refunding Bonds	3.00%		\$250,340				
Oregon State Department Administrative Svcs	2.64%		\$235,340				
McLean & Woodford Cntys IL	4.00%				\$246,965		
Grand Parkway Transn Corp	1.59%				\$376,305		
Manchester MI Community School	4.00%					\$288,989	
San Antonio TX Indl Devl Corp Contract	3.13%					\$422,652	
Rogers ARK Sales	3.73%						\$435,004
<b>TOTAL</b>		<b>\$1,096,503</b>	<b>\$1,516,489</b>	<b>\$0</b>	<b>\$623,270</b>	<b>\$711,641</b>	<b>\$435,004</b>
<b>TOTAL</b>		<b>\$1,096,503</b>	<b>\$5,685,782</b>	<b>\$2,204,386</b>	<b>\$1,449,441</b>	<b>\$1,280,152</b>	<b>\$435,004</b>

# **SECTION 5: Revenue and Expense Reports**

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**Revenue and Expenditure Report** - Overall revenues appear to be trending in within budgeted dollars for the first three months in FY21. Those funds that appear to be behind the 25% collection rate can be primarily attributed to the lack of property tax dollars received in the first quarter for the Village.

Expenditures within the operational funds appear to be trending in line with budgeted dollars or slightly below. Some capital funds may appear to be trending ahead of budget due to equipment purchased or projects completed. The Equipment Replacement Fund will have a budget carry over amendment coming in front of the Board for the police squad equipment that was not received until after January 1, 2021 for the FY20 squad car purchases, and supplies for the new 5-Yard dump truck purchased in FY20.

VILLAGE OF HUNTLEY						
REVENUE AND EXPENDITURE ALL FUNDS SUMMARY						
THROUGH MARCH 31, 2021						
FUND	REVENUE		%	EXPENDITURES		%
	BUDGET	Y.T.D.	Collected	BUDGET	Y.T.D.	Expended
General Fund	\$12,938,389	\$1,988,299	15.37%	\$14,597,231	\$3,354,308	22.98%
<b>Special Revenue Funds</b>						
Drug Enforcement	\$12,600	\$1,888	14.98%	\$40,500	\$28,903	71.36%
Cemetery Fund	\$32,000	\$25,631	80.10%	\$45,630	\$5,251	11.51%
Liability Insurance	\$355,735	\$47,174	13.26%	\$355,735	\$307,995	86.58%
Special Service Area #5	\$31,250	\$20	0.06%	\$46,485	\$22,347	48.07%
<b>Enterprise Funds</b>						
Water Operating	\$2,856,821	\$541,023	18.94%	\$2,888,893	\$665,097	23.02%
Water Capital & Equipment	\$844,000	\$218,671	25.91%	\$2,436,100	\$192,342	7.90%
Wastewater Operating	\$2,920,100	\$688,836	23.59%	\$2,498,955	\$545,676	21.84%
Wastewater Capital & Equipment	\$300,000	\$73,991	24.66%	\$784,376	\$186,728	23.81%
<b>Capital Funds</b>						
Capital Projects & Improvements	\$415,932	\$39,477	9.49%	\$1,209,120	\$384,705	31.82%
Facilities & Grounds Maintenance	\$340,000	\$33,308	9.80%	\$335,875	\$26,206	7.80%
Streets Improvements and Roads & Bridges	\$3,355,298	\$618,759	18.44%	\$1,895,000	\$151,428	7.99%
Downtown TIF	\$341,884	\$39,922	11.68%	\$1,841,884	\$0	0.00%
Motor Fuel Tax	\$925,956	\$225,915	24.40%	\$1,000,000	\$0	0.00%
Rebuild Illinois Bond Fund	\$586,369	\$293,185	50.00%	\$170,000	\$0	0.00%
Equipment Replacement Fund	\$548,833	\$132,599	24.16%	\$539,233	\$566,487	105.05%
<b>Internal Service Fund</b>						
Benefits Fund	\$1,539,565	\$381,982	24.81%	\$1,764,565	\$482,856	27.36%
<b>Fiduciary Fund</b>						
Police Pension Fund	\$1,906,846	\$313,439	16.44%	\$579,924	\$57,579	9.93%
	\$30,251,578	\$5,664,119		\$33,029,506	\$6,977,908	

\* General Fund Expenditure budget and actual numbers include the one time revenue amount for capital of \$1,658,842.

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
<b>Fund 100 - General Fund</b>				
<b>REVENUE</b>				
4010	Property Taxes-McHenry County	\$2,175,897	\$0	0%
4012	Property Taxes-Kane County	\$1,174,213	\$156	0%
4015	Property Taxes-Police Pension	\$1,198,846	\$0	0%
4120	Sales Tax	\$2,900,000	\$320,605	11%
4121	Local Use Tax	\$998,700	\$348,382	35%
4123	Cannabis Use Tax	\$22,371	\$5,355	24%
4125	Income Tax	\$2,609,936	\$786,658	30%
4130	Personal Property Replacement Tax	\$80,000	\$21,670	27%
4245	Simplified Municipal Telecommunications Tax	\$55,250	\$4,619	8%
4250	Cable TV Franchise Tax	\$440,000	\$0	0%
4252	Video Service Provider Fee-AT&T	\$70,000	\$0	0%
4260	Video Gaming Tax	\$85,000	\$24,463	29%
4310	Building Permits	\$300,000	\$209,219	70%
4311	Non Residential Review & Permit Fee	\$20,000	\$137	1%
4313	Engineering Plan Review Fee-Single Family	\$15,000	\$15,000	100%
4315	Elevator Plan Review/Fees	\$10,000	\$4,305	43%
4320	Liquor License	\$52,500	\$0	0%
4322	Tobacco License	\$3,700	\$0	0%
4325	Video Game License & Fees	\$57,500	\$1,000	2%
4330	Contractor Registration	\$17,000	\$5,740	34%
4340	Waste hauler License	\$13,489	\$0	0%
4350	Business Registration	\$4,000	\$1,765	44%
4360	Special Events Registration	\$12,000	\$2,885	24%
4511	Development Application Fees	\$15,000	\$123,075	821%
4515	Police Fines & Fees	\$215,000	\$38,052	18%
4525	Building Permit Penalties/Fines	\$2,000	\$463	23%
4530	Wireless Tower Contract Fees	\$54,537	\$14,013	26%
4532	Small Wireless Facilities Fees	\$650	\$650	100%
4665	School Resource Officer	\$67,379	\$18,503	27%
4708	Investment Income	\$25,000	\$4,223	17%
4709	Unrealized Gain/Loss Investment	\$0	-\$22,780	0%
4790	Miscellaneous Revenue	\$10,000	\$1,388	14%
4910	Transfer from Benefits Fund	\$225,000	\$56,250	25%
4912	Transfer from the Cemetery Fund	\$10,000	\$2,503	25%
<b>REVENUE TOTALS</b>		<b>\$12,939,968</b>	<b>\$1,988,299</b>	<b>15%</b>
<b>EXPENSE</b>				
<b>Department 10 - Legislative</b>				
5010	Full-Time Salaries	\$48,801	\$12,200	25%
5025	Boards & Commissions	\$3,501	\$0	0%
5160	FICA	\$3,946	\$927	23%
6105	Legal Fees	\$75,000	\$2,204	3%
6105	Litigation	\$50,000	\$0	0%
6107	Police Commission	\$10,100	\$4,222	42%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>YTD Actuals</b>	<b>COLLECTED/ EXPENDED</b>
6136	Election Expenses	\$500	\$0	0%
6230	Awards and Recognition	\$300	\$0	0%
6249	Mayor Expenses	\$4,000	\$127	3%
6250	Trustee Expenses	\$5,000	\$50	1%
6275	Dues And Publications	\$14,634	\$3,755	26%
6280	Training and Meetings	\$500	\$0	0%
6320	Postage and Freight	\$100	\$0	0%
6325	Printing and Publishing	\$750	\$0	0%
6350	Rentals and Leases	\$500	\$164	33%
6352	Special Events	\$55,000	\$22,690	41%
6353	Farmers Market	\$9,700	\$3,680	38%
6355	Senior Transportation	\$0	\$0	0%
6375	Other Contractual Services	\$500	\$0	0%
6380	Recording of Documents	\$2,000	\$550	28%
6386	Public Information	\$34,000	\$7,923	23%
6475	Telephone and Internet Services	\$4,802	\$1,174	24%
7005	Office Supplies	\$2,000	\$197	10%
7009	Miscellaneous Commodities	\$500	\$188	38%
<b>Department 10 - Legislative Totals</b>		<b>\$326,134</b>	<b>\$60,050</b>	<b>18%</b>
<b>Department 20 - Village Managers Office</b>				
<b>Division 10 - Administration</b>				
5010	Full-Time Salaries	\$403,601	\$94,240	23%
5020	Part-Time Salaries	\$2,877	\$0	0%
5110	IMRF	\$44,551	\$11,949	27%
5150	Health Insurance	\$48,000	\$12,000	25%
5160	FICA	\$29,038	\$7,181	25%
6275	Dues And Publications	\$2,500	\$246	10%
6280	Training and Meetings	\$2,000	\$150	7%
6300	Taxes Licenses and Fees	\$2,500	\$0	0%
6320	Postage and Freight	\$1,000	\$54	5%
6325	Printing and Publishing	\$100	\$100	100%
6350	Rentals and Leases	\$8,896	\$750	8%
6375	Other Contractual Services	\$500	\$0	0%
6475	Telephone and Internet Services	\$8,500	\$2,012	24%
6620	Vehicle Maintenance and Repairs	\$1,000	\$0	0%
7005	Office Supplies	\$1,500	\$230	15%
7009	Miscellaneous Commodities	\$500	\$529	106%
7210	Fuel	\$2,000	\$0	0%
7280	Small Tools and Equipment	\$0	\$188	100%
<b>Division 10 - Administration Totals</b>		<b>\$559,064</b>	<b>\$129,629</b>	<b>23%</b>
<b>Division 21 - Human Resources</b>				
5010	Full-Time Salaries	\$52,445	\$11,994	23%
5020	Part-Time Salaries	\$15,276	\$3,350	22%
5110	IMRF	\$7,929	\$1,766	22%
5150	Health Insurance	\$7,500	\$1,875	25%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
5160	FICA	\$5,181	\$1,149	22%
6121	Computer Consultants	\$5,063	\$0	0%
6151	Personnel Recruitment	\$30,000	\$0	0%
6152	Psych and Medical Services	\$6,700	\$834	12%
6225	Education Tuition Reimbursement	\$5,000	\$0	0%
6275	Dues And Publications	\$1,209	\$449	37%
6280	Training and Meetings	\$15,500	\$165	1%
6320	Postage and Freight	\$200	\$28	14%
6325	Printing and Publishing	\$610	\$50	8%
6351	Employee Events	\$7,750	\$1,117	14%
6375	Other Contractual Services	\$2,700	\$213	8%
6451	HR Programs	\$17,600	\$898	5%
6475	Telephone and Internet Services	\$0	\$149	100%
7005	Office Supplies	\$800	\$214	27%
7009	Miscellaneous Commodities	\$800	\$0	0%
7255	Uniform and Protective Clothing	\$0	\$97	100%
7280	Small Tools and Equipment	\$0	\$1,900	100%
<b>Division 21 - Human Resources Totals</b>		<b>\$182,263</b>	<b>\$26,248</b>	<b>14%</b>
<b>Division 22 - Information Technology</b>				
5010	Full-Time Salaries	\$52,433	\$11,814	23%
5110	IMRF	\$6,158	\$1,353	22%
5150	Health Insurance	\$7,500	\$1,875	25%
5160	FICA	\$4,011	\$879	22%
6121	Computer Consultants	\$96,552	\$11,612	12%
6280	Training and Meetings	\$6,180	\$0	0%
6375	Other Contractual Services	\$7,500	\$6,394	85%
6475	Telephone and Internet Services	\$6,000	\$1,204	20%
<b>Division 22 - Information Technology Totals</b>		<b>\$186,334</b>	<b>\$35,131</b>	<b>19%</b>
<b>Department 20 - Village Managers Office Totals</b>		<b>\$927,661</b>	<b>\$191,008</b>	<b>21%</b>
<b>Department 30 - Finance</b>				
5010	Full-Time Salaries	\$207,484	\$47,027	23%
5020	Part-Time Salaries	\$0	\$0	0%
5030	Overtime	\$500	\$30	6%
5110	IMRF	\$24,336	\$5,499	23%
5150	Health Insurance	\$37,500	\$9,375	25%
5160	FICA	\$15,576	\$3,527	23%
6110	Accounting and Financial Services	\$48,611	\$9,117	19%
6121	Computer Consultants	\$45,186	\$14,766	33%
6275	Dues And Publications	\$1,169	\$608	52%
6280	Training and Meetings	\$5,000	\$79	2%
6320	Postage and Freight	\$2,150	\$612	28%
6325	Printing and Publishing	\$2,040	\$0	0%
6350	Rentals and Leases	\$3,000	\$895	30%
6375	Other Contractual Services	\$30,270	\$3,083	10%
6475	Telephone and Internet Services	\$6,858	\$1,616	24%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
7005	Office Supplies	\$3,500	\$584	17%
7009	Miscellaneous Commodities	\$500	\$0	0%
7255	Uniform and Protective Clothing	\$500	\$246	49%
7280	Small Tools and Equipment	\$500	\$1,900	380%
<b>Department 30 - Finance Totals</b>		<b>\$434,680</b>	<b>\$98,963</b>	<b>23%</b>
<b>Department 50 - Police</b>				
5010	Full-Time Salaries	\$3,917,368	\$896,459	23%
5020	Part-Time Salaries	\$31,557	\$4,617	15%
5030	Overtime	\$200,000	\$44,328	22%
5110	IMRF	\$34,282	\$7,775	23%
5120	Police Pension	\$1,198,846	\$0	0%
5150	Health Insurance	\$544,594	\$136,156	25%
5160	FICA	\$300,047	\$70,034	23%
6105	Legal Fees	\$3,000	\$3,000	100%
6121	Computer Consultants	\$48,000	\$3,360	7%
6140	Radio Dispatch Services	\$58,318	\$7,641	13%
6260	CALEA Accreditation	\$380,000	\$121,947	32%
6275	Dues And Publications	\$9,000	\$0	0%
6280	Training and Meetings	\$39,000	\$4,662	12%
6320	Postage and Freight	\$35,000	\$5,173	15%
6325	Printing and Publishing	\$1,000	\$123	12%
6350	Rentals and Leases	\$2,700	\$501	19%
6375	Other Contractual Services	\$9,751	\$2,198	23%
6384	Crime Lab Services	\$500	\$0	0%
6395	Community Citizen Training Programs	\$38,100	\$37,088	97%
6396	Bike Officers Program	\$11,500	\$675	6%
6475	Telephone and Internet Services	\$2,000	\$11	1%
6610	Warranties and Maintenance Agreements	\$50,000	\$11,307	23%
6615	Building and Facility Maintenance	\$35,000	\$6,065	17%
6620	Vehicle Maintenance and Repairs	\$500	\$0	0%
6665	GIS Maintenance	\$35,000	\$19,304	55%
6675	Software Subscriptions	\$4,500	\$1,142	25%
7005	Office Supplies	\$31,943	\$8,096	25%
7009	Miscellaneous Commodities	\$6,000	\$1,038	17%
7120	Community Policing Supplies	\$250	\$0	0%
7210	Fuel	\$6,000	\$0	0%
7220	Vehicle and Equipment Parts and Supplies	\$65,000	\$17,081	26%
7255	Uniform and Protective Clothing	\$60,500	\$3,440	6%
7262	Investigative Supplies	\$750	\$0	0%
7264	Miscellaneous Operating Supplies	\$500	\$0	0%
7280	Small Tools and Equipment	\$31,385	\$3,802	12%
7281	Patrol Supply and Equipment	\$29,250	\$6,193	21%
<b>Department 50 - Police Totals</b>		<b>\$7,221,141</b>	<b>\$1,423,215</b>	<b>20%</b>

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
<b>Department 60 - Public Works</b>				
<b>Division 10 - Administration</b>				
5010	Full-Time Salaries	\$163,188	\$37,041	23%
5020	Part-Time Salaries	\$15,754	\$974	6%
5030	Overtime	\$0	\$42	100%
5110	IMRF	\$20,553	\$4,599	22%
5150	Health Insurance	\$22,500	\$5,625	25%
5160	FICA	\$13,213	\$2,841	22%
6120	Engineering Services	\$15,000	\$363	2%
6125	Residential Engineering Permit Review	\$1,500	\$0	0%
6128	Commercial Engineering Permit Reviews	\$40,000	\$3,568	9%
6275	Dues And Publications	\$1,225	\$100	8%
6280	Training and Meetings	\$3,000	\$5	0%
6320	Postage and Freight	\$100	\$0	0%
6325	Printing and Publishing	\$500	\$0	0%
6350	Rentals and Leases	\$2,000	\$912	46%
6375	Other Contractual Services	\$500	\$0	0%
6475	Telephone and Internet Services	\$35,000	\$4,078	12%
6610	Warranties and Maintenance Agreements	\$1,000	\$166	17%
6620	Vehicle Maintenance and Repairs	\$14,000	\$3,422	24%
6665	GIS Maintenance	\$9,725	\$6,725	69%
7005	Office Supplies	\$1,000	\$168	17%
7009	Miscellaneous Commodities	\$960	\$120	13%
7210	Fuel	\$4,500	\$1,120	25%
7255	Uniform and Protective Clothing	\$750	\$283	38%
7280	Small Tools and Equipment	\$500	\$188	38%
<b>Division 10 - Administration Totals</b>		<b>\$366,468</b>	<b>\$72,337</b>	<b>20%</b>
<b>Division 61 - Streets Utilities &amp; Fleet Svcs</b>				
5010	Full-Time Salaries	\$686,580	\$145,019	21%
5020	Part-Time Salaries	\$40,334	\$6,641	16%
5030	Overtime	\$30,000	\$33,286	111%
5110	IMRF	\$80,330	\$20,407	25%
5150	Health Insurance	\$151,500	\$37,875	25%
5160	FICA	\$54,271	\$13,759	25%
6121	Computer Consultants	\$19,440	\$3,600	19%
6275	Dues And Publications	\$1,500	\$1,133	76%
6280	Training and Meetings	\$18,000	\$2,656	15%
6320	Postage and Freight	\$1,000	\$49	5%
6325	Printing and Publishing	\$100	\$0	0%
6350	Rentals and Leases	\$10,000	\$298	3%
6360	GPS Monitoring Services	\$2,500	\$582	23%
6370	Traffic Signal Maintenance	\$40,000	\$8,560	21%
6375	Other Contractual Services	\$355,000	\$264,562	75%
6460	Electricity - Street Lights	\$165,000	\$13,812	8%
6475	Telephone and Internet Services	\$5,022	\$1,442	29%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>YTD Actuals</b>	<b>COLLECTED/ EXPENDED</b>
6610	Warranties and Maintenance Agreements	\$4,600	\$0	0%
6620	Vehicle Maintenance and Repairs	\$75,000	\$39,008	52%
6665	GIS Maintenance	\$14,000	\$3,423	24%
6675	Software Subscriptions	\$4,850	\$1,190	25%
7005	Office Supplies	\$1,500	\$338	23%
7009	Miscellaneous Commodities	\$500	\$303	61%
7170	Street Light Maintenance - Materials	\$20,000	\$5,701	29%
7210	Fuel Oil and Antifreeze	\$50,000	\$23,129	46%
7215	Ice and Snow Materials	\$200,000	\$158,034	79%
7220	Vehicle and Equipment Parts and Supplies	\$20,000	\$10,526	53%
7240	Safety Supplies and Equipment	\$4,000	\$383	10%
7245	Sign and Striping Supplies	\$30,000	\$7,394	25%
7250	Street Repair and Paving Materials	\$40,000	\$4,194	10%
7251	Sidewalk Repair Materials	\$25,000	\$795	3%
7255	Uniform and Protective Clothing	\$7,500	\$4,291	57%
7280	Small Tools and Equipment	\$4,000	\$1,330	33%
<b>Division 61 - Streets Utilities &amp; Fleet Svcs Totals</b>		<b>\$2,161,527</b>	<b>\$813,721</b>	<b>38%</b>
<b>Division 62 - Buildings &amp; Grounds</b>				
5010	Full-Time Salaries	\$179,910	\$39,521	22%
5020	Part-Time Salaries	\$18,031	\$3,379	19%
5030	Overtime	\$1,000	\$8	1%
5110	IMRF	\$23,224	\$4,939	21%
5150	Health Insurance	\$36,000	\$9,000	25%
5160	FICA	\$15,143	\$3,202	21%
6275	Dues And Publications	\$400	\$300	75%
6375	Other Contractual Services	\$923	\$90	10%
6475	Telephone and Internet Services	\$1,197	\$280	23%
6620	Vehicle Maintenance and Repairs	\$1,200	\$919	77%
7009	Miscellaneous Commodities	\$4,500	\$1,142	25%
7210	Fuel Oil and Antifreeze	\$500	\$0	0%
7230	Building Supplies	\$1,800	\$754	42%
7235	Beautification Landscaping Supplies and Materials	\$25,000	\$3,421	14%
7255	Uniform and Protective Clothing	\$1,000	\$140	14%
7280	Small Tools and Equipment	\$1,000	\$24	2%
<b>Division 62 - Buildings &amp; Grounds Totals</b>		<b>\$310,828</b>	<b>\$67,118</b>	<b>22%</b>
<b>Department 60 - Public Works Totals</b>		<b>\$2,838,823</b>	<b>\$953,176</b>	<b>34%</b>
<b>Department 70 - Development Services</b>				
5010	Full-Time Salaries	\$624,714	\$142,710	23%
5020	Part-Time Salaries	\$39,550	\$0	0%
5030	Overtime	\$500	\$0	0%
5110	IMRF	\$72,735	\$16,649	23%
5150	Health Insurance	\$112,500	\$28,125	25%
5160	FICA	\$50,816	\$10,553	21%
6121	Computer Consultants	\$670	\$120	18%
6123	Outside Consulting Services	\$90,000	\$6,798	8%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>YTD Actuals</b>	<b>COLLECTED/ EXPENDED</b>
6127	Inspection Services	\$11,350	\$546	5%
6275	Dues And Publications	\$2,550	\$1,046	41%
6280	Training and Meetings	\$2,500	\$0	0%
6320	Postage and Freight	\$2,000	\$128	6%
6325	Printing and Publishing	\$1,000	\$0	0%
6350	Rentals and Leases	\$7,500	\$1,015	14%
6375	Other Contractual Services	\$500	\$0	0%
6385	Historic Preservation	\$1,000	\$0	0%
6387	Economic Development	\$50,000	\$205	0%
6475	Telephone and Internet Services	\$10,457	\$2,481	24%
6620	Vehicle Maintenance and Repairs	\$3,000	\$377	13%
6665	GIS Maintenance	\$4,500	\$1,141	25%
7005	Office Supplies	\$3,500	\$452	13%
7009	Miscellaneous Commodities	\$500	\$0	0%
7210	Fuel Oil and Antifreeze	\$3,000	\$289	10%
7255	Uniform and Protective Clothing	\$1,000	\$346	35%
7280	Small Tools and Equipment	\$250	\$188	75%
<b>Department 70 - Development Services Totals</b>		<b>\$1,096,092</b>	<b>\$213,168</b>	<b>19%</b>
<b>Department 90 - Interfund Transfers/Contingencies</b>				
8900	Contingencies	\$93,858	\$0	0%
9904	Transfer to Liability Fund	\$85,235	\$21,317	25%
9906	Transfer to General Equipment Replacement Fund	\$528,833	\$132,212	25%
9910	Transfer to Facilities & Grounds Maintenance Fund	\$44,774	\$11,195	25%
9911	Transfer to Streets and Roads Bridges Fund	\$1,000,000	\$250,003	25%
<b>Department 90 - Transfers/ Contingencies Totals</b>		<b>\$1,752,700</b>	<b>\$414,727</b>	<b>24%</b>
<b>EXPENSE TOTALS</b>		<b>\$14,597,231</b>	<b>\$3,354,308</b>	<b>23%</b>

**Fund 210 - Drug Enforcement Fund**

**REVENUE**

4555	Drug Enforcement Fines	\$0	\$0	0%
4576	DUI Fines	\$4,000	\$581	15%
4668	Charges For Services	\$8,500	\$1,250	15%
4708	Investment Income	\$100	\$57	57%
<b>REVENUE TOTALS</b>		<b>\$12,600</b>	<b>\$1,888</b>	<b>15%</b>

**EXPENSE**

**Department 50 - Police**

6280	Training and Meetings	\$1,000	\$0	0%
6397	DARE Program	\$2,000	\$0	0%
7009	Miscellaneous Commodities	\$500	\$0	0%
7281	Patrol Supply and Equipment	\$7,000	\$0	0%
8132	Vehicles-Police	\$30,000	\$28,903	96%
<b>EXPENSE TOTALS</b>		<b>\$40,500</b>	<b>\$28,903</b>	<b>71%</b>

**Fund 220 - Cemetery Fund**

**REVENUE**

4708	Investment Income	\$2,000	\$70	4%
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**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>YTD Actuals</b>	<b>COLLECTED/ EXPENDED</b>
4709	Unrealized Gain/Loss Investment	\$0	-\$939	0%
4725	Cemetery Plot Sales	\$30,000	\$26,500	88%
<b>REVENUE TOTALS</b>		<b>\$32,000</b>	<b>\$25,631</b>	<b>80%</b>
<b>EXPENSE</b>				
5025	Boards & Commissions	\$1,050	\$0	0%
5160	FICA	\$80	\$0	0%
6600	Grounds Maintenance	\$14,500	\$2,748	19%
6611	Landscape and Park Maintenance	\$5,000	\$0	0%
8010	Capital Project - Cemetery	\$15,000	\$0	0%
9900	Transfer to General Fund	\$10,000	\$2,503	25%
<b>EXPENSE TOTALS</b>		<b>\$45,630</b>	<b>\$5,251</b>	<b>12%</b>
<b>Fund 230 - Liability Insurance Fund</b>				
<b>REVENUE</b>				
4010	Property Taxes-McHenry County	\$161,525	\$0	0%
4012	Property Taxes-Kane County	\$88,475	\$156	0%
4496	Liability Insurance Reimbursement	\$20,000	\$25,743	129%
4708	Investment Income	\$500	-\$41	-8%
4900	Transfer from the General Fund	\$85,235	\$21,317	25%
<b>REVENUE TOTALS</b>		<b>\$355,735</b>	<b>\$47,174</b>	<b>13%</b>
<b>EXPENSE</b>				
5130	Unemployment Insurance	\$20,000	\$0	0%
6510	Liability Insurance Premium	\$260,735	\$240,609	92%
6552	Loss Fund	\$75,000	\$65,777	88%
6555	MICA Loss	\$0	\$1,609	100%
<b>EXPENSE TOTALS</b>		<b>\$355,735</b>	<b>\$307,995</b>	<b>87%</b>
<b>Fund 250 - Special Service Area #5</b>				
<b>REVENUE</b>				
4010	Property Taxes-McHenry County	\$31,250	\$0	0%
4708	Investment Income	\$0	\$20	100%
<b>REVENUE TOTALS</b>		<b>\$31,250</b>	<b>\$20</b>	<b>0%</b>
<b>EXPENSE</b>				
8000	Capital Improvements - General Government	\$46,485	\$22,347	48%
<b>EXPENSE TOTALS</b>		<b>\$46,485</b>	<b>\$22,347</b>	<b>48%</b>
<b>Fund 400 - Capital Projects and Improvement</b>				
<b>REVENUE</b>				
4122	Home Rule Sales Tax	\$390,932	\$39,470	10%
4708	Investment Income	\$25,000	\$5,684	23%
4709	Unrealized Gain/Loss Investment	\$0	-\$5,676	0%
<b>REVENUE TOTALS</b>		<b>\$415,932</b>	<b>\$39,477</b>	<b>9%</b>
<b>EXPENSE</b>				
8000	Capital Improvements - General Government	\$10,500	\$10,185	97%
8001	Street Improvements	\$9,000	\$0	0%
8002	Stormwater Improvements	\$36,500	\$0	0%
8003	Building and Facility Improvements	\$16,000	\$7,191	45%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
8006	Facade Improvement Program	\$0	\$2,020	100%
8007	Downtown Improvements	\$51,000	\$45,957	90%
8121	Equipment - Public Works	\$86,120	\$69,350	81%
9911	Transfer to Streets and Road & Bridge Fund	\$1,000,000	\$250,003	25%
<b>EXPENSE TOTALS</b>		<b>\$1,209,120</b>	<b>\$384,705</b>	<b>32%</b>
<b>Fund 410 - Facilities &amp; Grounds Maintenance</b>				
<b>REVENUE</b>				
4245	Simplified Municipal Telecommunications Tax	\$276,026	\$17,764	6%
4708	Investment Income	\$3,000	\$299	10%
4715	Rental Income	\$16,200	\$4,050	25%
4900	Transfer From General Fund	\$44,774	\$11,195	25%
<b>REVENUE TOTALS</b>		<b>\$340,000</b>	<b>\$33,308</b>	<b>10%</b>
<b>EXPENSE</b>				
6179	Landscape Services	\$130,000	\$6,000	5%
6275	Dues And Publications	\$6,000	\$0	0%
6470	Natural Gas	\$1,000	\$229	23%
6480	Electricity	\$1,000	\$147	15%
6610	Warranties and Maintenance Agreements	\$45,000	\$11,100	25%
6615	Building and Facility Maintenance	\$50,000	\$5,981	12%
7235	Beautification Landscaping Supplies and Materials	\$10,000	\$0	0%
8003	Building and Facility Improvements	\$92,875	\$2,750	3%
<b>EXPENSE TOTALS</b>		<b>\$335,875</b>	<b>\$26,206</b>	<b>8%</b>
<b>Fund 420 - Street Improvement/Road &amp; Bridge</b>				
<b>REVENUE</b>				
4010	Property Taxes-McHenry County	\$42,500	\$0	0%
4012	Property Taxes-Kane County	\$25,000	\$0	0%
4122	Home Rule Sales Tax	\$1,172,798	\$118,409	10%
4408	50/50 Programs	\$5,000	\$0	0%
4708	Investment Income	\$110,000	\$0	0%
4709	Unrealized Gain/Loss Investment	\$0	\$344	100%
4915	Transfer From Capital Projects Fund	\$1,000,000	\$250,003	25%
4950	One Time Revenue Transfer In	\$1,000,000	\$250,003	25%
<b>REVENUE TOTALS</b>		<b>\$3,355,298</b>	<b>\$618,759</b>	<b>18%</b>
<b>EXPENSE</b>				
6120	Engineering Services	\$214,000	\$0	0%
6350	Rentals and Leases	\$4,000	\$0	0%
8000	Capital Improvements - General Government	\$247,000	\$91,561	37%
8001	Street Improvements	\$1,430,000	\$59,867	4%
<b>EXPENSE TOTALS</b>		<b>\$1,895,000</b>	<b>\$151,428</b>	<b>8%</b>
<b>Fund 440 - Downtown TIF Fund</b>				
<b>REVENUE</b>				
4010	Property Taxes-McHenry County	\$175,000	\$0	0%
4245	Simplified Municipal Telecommunications Tax	\$18,724	\$5,329	28%
4260	Video Gaming Tax	\$85,000	\$21,986	26%
4709	Unrealized Gain/Loss Investment	\$0	-\$3,196	0%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
4920	Transfer From Water Operating Fund	\$31,580	\$7,901	25%
4925	Transfer From Wastewater Operating Fund	\$31,580	\$7,901	25%
<b>REVENUE TOTALS</b>		<b>\$341,884</b>	<b>\$39,922</b>	<b>12%</b>
<b>EXPENSE</b>				
6123	Outside Consulting Services	\$2,109	\$0	0%
8006	Facade Improvement Program	\$50,000	\$0	0%
8007	Downtown Improvements	\$1,500,000	\$0	0%
9620	2020 GO Bond Issuance & Refunding - Principal	\$175,000	\$0	0%
9621	2020 GO Bond Issuance & Refunding - Interest	\$114,300	\$0	0%
9622	2020 GO Bond Issuance & Refunding - Admin Fee	\$475	\$0	0%
<b>EXPENSE TOTALS</b>		<b>\$1,841,884</b>	<b>\$0</b>	<b>0%</b>
<b>Fund 460 - Motor Fuel Tax Fund</b>				
<b>REVENUE</b>				
4135	State MFT Allotments	\$545,956	\$126,831	23%
4136	New State MFT Allotment	\$375,000	\$98,917	26%
4708	Investment Income	\$5,000	\$167	3%
<b>REVENUE TOTALS</b>		<b>\$925,956</b>	<b>\$225,915</b>	<b>24%</b>
<b>EXPENSE</b>				
8001	Street Improvements	\$1,000,000	\$0	0%
<b>EXPENSE TOTALS</b>		<b>\$1,000,000</b>	<b>\$0</b>	<b>0%</b>
<b>Fund 465 - Rebuild Illinois Bond Fund</b>				
<b>REVENUE</b>				
4139	Rebuild Illinois Bond Fund - Grant	\$586,369	\$293,185	50%
<b>REVENUE TOTALS</b>		<b>\$586,369</b>	<b>\$293,185</b>	<b>100%</b>
<b>EXPENSE</b>				
8001	Street Improvements	\$170,000	\$0	0%
<b>EXPENSE TOTALS</b>		<b>\$170,000</b>	<b>\$0</b>	<b>0%</b>
<b>Fund 480 - Equipment Replacement Fund</b>				
<b>REVENUE</b>				
4515	Police Fines & Fees	\$5,000	\$57	1%
4708	Investment Income	\$5,000	\$1,397	28%
4709	Unrealized Gain/Loss Investment	\$0	-\$1,066	0%
4720	Sale of Assets	\$10,000	\$0	0%
4950	One Time Revenue Transfer In	\$528,833	\$132,212	25%
<b>REVENUE TOTALS</b>		<b>\$548,833</b>	<b>\$132,599</b>	<b>24%</b>
<b>EXPENSE</b>				
<b>Department 00 - Non-Departmental</b>				
6350	Rentals and Leases	\$46,233	\$46,233	100%
6360	GPS Monitoring Services	\$1,800	\$349	19%
8210	Information Systems - Hardware	\$67,000	\$11,579	17%
<b>Department 00 - Non-Departmental Totals</b>		<b>\$115,033</b>	<b>\$58,160</b>	<b>51%</b>
<b>Department 50 - Police</b>				
8122	Equipment - Police	\$7,200	\$0	0%
8132	Vehicles - Police	\$100,000	\$103,506	104%
<b>Department 50 - Police Totals</b>		<b>\$107,200</b>	<b>\$103,506</b>	<b>97%</b>

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
<b>Department 60 - Public Works</b>				
8131	Vehicles - Public Works	\$317,000	\$404,821	128%
<b>Department 60 - Public Works Totals</b>		<b>\$317,000</b>	<b>\$404,821</b>	<b>128%</b>
<b>EXPENSE TOTALS</b>		<b>\$539,233</b>	<b>\$566,487</b>	<b>105%</b>
<b>Fund 510 - Water Operating Fund</b>				
<b>REVENUE</b>				
4610	Water Use Charges	\$2,351,571	\$500,079	21%
4611	Irrigation Water Use Charges	\$350,000	\$977	0%
4612	Safe Drinking Program - X Connect Revenue	\$80,000	\$22,227	28%
4615	Backflow Inspection Revenue	\$40,000	\$3,573	9%
4640	Meter Sales	\$0	\$9,990	100%
4708	Investment Income	\$5,000	\$3,879	78%
4716	Late Fees	\$30,000	-\$1	0%
4790	Miscellaneous Revenue	\$250	\$299	119%
<b>REVENUE TOTALS</b>		<b>\$2,856,821</b>	<b>\$541,023</b>	<b>19%</b>
<b>EXPENSE</b>				
<b>Department 60 - Public Works</b>				
<b>Division 65 - Water</b>				
5010	Full-Time Salaries	\$975,522	\$212,235	22%
5020	Part-Time Salaries	\$29,041	\$3,833	13%
5030	Overtime	\$25,000	\$17,502	70%
5110	IMRF	\$116,748	\$27,487	24%
5150	Health Insurance	\$245,498	\$61,376	25%
5160	FICA	\$75,787	\$17,325	23%
6110	Accounting and Financial Services	\$13,335	\$2,629	20%
6121	Computer Consultants	\$62,374	\$15,482	25%
6122	SCADA Consultants	\$5,000	\$2,145	43%
6123	Outside Consulting Services	\$17,000	\$240	1%
6146	Water and Wastewater Sample Testing	\$5,000	\$2,671	53%
6275	Dues And Publications	\$2,000	\$921	46%
6280	Training and Meetings	\$2,500	\$56	2%
6300	Taxes Licenses and Fees	\$1,000	\$109	11%
6320	Postage and Freight	\$18,032	\$2,639	15%
6325	Printing and Publishing	\$8,000	\$912	11%
6350	Rentals and Leases	\$6,000	\$1,643	27%
6360	GPS Monitoring Services	\$2,000	\$465	23%
6375	Other Contractual Services	\$23,816	\$2,466	10%
6390	Safe Drinking Program - X Connect Inspection	\$35,000	\$179	1%
6470	Natural Gas	\$10,000	\$2,176	22%
6475	Telephone and Internet Services	\$25,000	\$4,100	16%
6480	Electricity	\$275,000	\$25,549	9%
6510	Liability Insurance Premium	\$86,910	\$80,202	92%
6610	Warranties and Maintenance Agreements	\$5,000	\$1,510	30%
6620	Vehicle Maintenance and Repairs	\$25,000	\$8,734	35%
6665	GIS Maintenance	\$14,000	\$3,423	24%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
7005	Office Supplies	\$750	\$158	21%
7009	Miscellaneous Commodities	\$500	\$0	0%
7100	Lab Supplies and Minor Equipment	\$10,000	\$0	0%
7210	Fuel Oil and Antifreeze	\$17,000	\$8,110	48%
7220	Vehicle and Equipment Parts and Supplies	\$2,000	\$560	28%
7225	Chemicals	\$190,000	\$23,261	12%
7230	Building Supplies	\$5,000	\$595	12%
7240	Safety Supplies and Equipment	\$500	\$0	0%
7255	Uniform and Protective Clothing	\$1,500	\$200	13%
7280	Small Tools and Equipment	\$500	\$188	38%
7285	Hydrant and Valve Supplies	\$10,000	\$0	0%
7290	Plant Materials and Supplies	\$10,000	\$1,107	11%
9905	Transfer to Downtown TIF Fund	\$31,580	\$7,901	25%
9908	Transfer to Water Capital Fund	\$500,000	\$125,006	25%
<b>EXPENSE TOTALS</b>		<b>\$2,888,893</b>	<b>\$665,097</b>	<b>23%</b>
<b>Fund 515 - Water Capital &amp; Equipment Fund</b>				
<b>REVENUE</b>				
4618	Infrastructure Maintenance Fee	\$305,000	\$80,179	26%
4640	Meter Sales	\$25,000	\$6,660	27%
4708	Investment Income	\$10,000	\$15,856	159%
4709	Unrealized Gain/Loss Investment	\$0	-\$9,030	0%
4716	Late Fees	\$4,000	\$0	0%
4920	Transfer From Water Operating Fund	\$500,000	\$125,006	25%
<b>REVENUE TOTALS</b>		<b>\$844,000</b>	<b>\$218,671</b>	<b>26%</b>
<b>EXPENSE</b>				
6360	GPS Monitoring Services	\$1,000	\$233	23%
6610	Warranties and Maintenance Agreements	\$20,000	\$8,040	40%
7110	Meters	\$75,000	\$25,000	33%
8004	Water Infrastructure Improvement	\$2,161,000	\$51,283	2%
8123	Equipment - Water	\$113,500	\$44,258	39%
8133	Vehicles - Water	\$65,600	\$63,529	97%
<b>EXPENSE TOTALS</b>		<b>\$2,436,100</b>	<b>\$192,342</b>	<b>8%</b>
<b>Fund 520 - Wastewater Operating Fund</b>				
<b>REVENUE</b>				
4620	Wastewater Use Charges	\$2,650,000	\$623,222	24%
4668	Charges For Services	\$10,000	\$6,480	65%
4708	Investment Income	\$2,000	\$161	8%
4716	Late Fees	\$25,000	\$0	0%
4728	Energy Rebate	\$0	\$698	100%
4935	Transfer From Wastewater Capital Fund	\$233,100	\$58,275	25%
<b>REVENUE TOTALS</b>		<b>\$2,920,100</b>	<b>\$688,836</b>	<b>24%</b>
<b>EXPENSE</b>				
<b>Department 60 - Public Works</b>				
<b>Division 66 - Wastewater</b>				
5010	Full-Time Salaries	\$995,777	\$229,703	23%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
5020	Part-Time Salaries	\$19,875	\$1,823	9%
5030	Overtime	\$25,000	\$21,889	88%
5110	IMRF	\$118,071	\$29,679	25%
5150	Health Insurance	\$97,191	\$24,300	25%
5160	FICA	\$76,814	\$18,846	25%
6110	Accounting and Financial Services	\$13,335	\$2,560	19%
6121	Computer Consultants	\$64,468	\$15,482	24%
6122	SCADA Consultants	\$11,000	\$2,807	26%
6146	Water and Wastewater Sample Testing	\$15,000	\$2,849	19%
6147	J.U.L.I.E. Program	\$5,000	\$2,671	53%
6150	Sludge Disposal	\$90,000	\$17,640	20%
6275	Dues And Publications	\$2,000	\$1,252	63%
6280	Training and Meetings	\$6,500	\$50	1%
6300	Taxes Licenses and Fees	\$35,000	\$0	0%
6320	Postage and Freight	\$18,032	\$2,560	14%
6325	Printing and Publishing	\$7,500	\$913	12%
6350	Rentals and Leases	\$4,000	\$1,643	41%
6360	GPS Monitoring Services	\$1,500	\$349	23%
6375	Other Contractual Services	\$8,000	\$702	9%
6470	Natural Gas	\$20,000	\$6,098	30%
6475	Telephone and Internet Services	\$25,000	\$4,019	16%
6480	Electricity	\$295,000	\$20,792	7%
6510	Liability Insurance Premium	\$86,910	\$80,202	92%
6610	Warranties and Maintenance Agreements	\$8,800	\$3,422	39%
6620	Vehicle Maintenance and Repairs	\$20,000	\$10,498	52%
6665	GIS Maintenance	\$14,000	\$3,422	24%
7005	Office Supplies	\$1,000	\$158	16%
7009	Miscellaneous Commodities	\$500	\$0	0%
7100	Lab Supplies and Minor Equipment	\$8,000	\$3,071	38%
7210	Fuel Oil and Antifreeze	\$16,500	\$5,225	32%
7220	Vehicle and Equipment Parts and Supplies	\$2,000	\$1,338	67%
7225	Chemicals	\$100,000	\$17,204	17%
7230	Building Supplies	\$6,000	\$2,175	36%
7240	Safety Supplies and Equipment	\$500	\$0	0%
7255	Uniform and Protective Clothing	\$2,000	\$0	0%
7280	Small Tools and Equipment	\$500	\$287	57%
7290	Plant Materials and Supplies	\$13,500	\$2,148	16%
9620	2020 GO Bond Issuance & Refunding - Principal	\$165,000	\$0	0%
9621	2020 GO Bond Issuance & Refunding - Interest	\$68,100	\$0	0%
9622	2020 GO Bond Issuance & Refunding - Admin Fee	\$0	\$0	0%
9905	Transfer to Downtown TIF Fund	\$31,580	\$0	0%
9909	Transfer to Wastewater Capital Fund	\$0	\$7,901	0%
<b>EXPENSE TOTALS</b>		<b>\$2,498,955</b>	<b>\$545,676</b>	<b>22%</b>

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

ACCOUNT	ACCOUNT DESCRIPTION	BUDGET	YTD Actuals	COLLECTED/ EXPENDED
<b>Fund 525 - Wastewater Capital &amp; Equipment</b>				
<b>REVENUE</b>				
4618	Infrastructure Maintenance Fee	\$285,000	\$76,923	27%
4708	Investment Income	\$10,000	\$2,285	23%
4709	Unrealized Gain/Loss Investment	\$0	-\$5,217	0%
4716	Late Fees	\$5,000	\$0	0%
<b>REVENUE TOTALS</b>		<b>\$300,000</b>	<b>\$73,991</b>	<b>25%</b>
<b>EXPENSE</b>				
6360	GPS Monitoring Services	\$1,700	\$349	21%
6610	Warranties and Maintenance Agreements	\$20,000	\$8,040	40%
8005	Wastewater Infrastructure Improvements	\$344,500	\$34,784	10%
8124	Equipment - Wastewater	\$96,500	\$21,751	23%
8134	Vehicles - Wastewater	\$88,576	\$63,529	72%
9902	Transfer to Wastewater Operating Fund	\$233,100	\$58,275	25%
<b>EXPENSE TOTALS</b>		<b>\$784,376</b>	<b>\$186,728</b>	<b>24%</b>
<b>Fund 600 - Benefits Fund</b>				
<b>REVENUE</b>				
4705	Employee Contributions	\$192,000	\$48,585	25%
4706	Retiree Contributions	\$17,282	\$4,321	25%
4708	Investment Income	\$20,000	\$5,940	30%
4709	Unrealized Gain/Loss Investment	\$0	-\$4,446	0%
4900	Transfer From General Fund	\$967,594	\$241,906	25%
4920	Transfer From Water Operating Fund	\$245,498	\$61,376	25%
4925	Transfer From Wastewater Operating Fund	\$97,191	\$24,300	25%
<b>REVENUE TOTALS</b>		<b>\$1,539,565</b>	<b>\$381,982</b>	<b>25%</b>
<b>EXPENSE</b>				
5160	FICA	\$9,565	\$6,536	68%
5199	Benefit Time Payouts	\$125,000	\$85,453	68%
6556	Medical Insurance	\$1,305,000	\$315,120	24%
6557	Dental Insurance	\$80,000	\$16,844	21%
6558	Life Insurance	\$20,000	\$2,653	13%
9900	Transfer to the General Fund	\$225,000	\$56,250	25%
<b>EXPENSE TOTALS</b>		<b>\$1,764,565</b>	<b>\$482,856</b>	<b>27%</b>
<b>Fund 800 - Police Pension Fund</b>				
<b>REVENUE</b>				
4015	Property Taxes-Police Pension	\$1,198,846	\$609	0%
4705	Employee Contributions	\$358,000	\$81,804	23%
4708	Investment Income	\$350,000	\$17,295	5%
4709	Unrealized Gain/Loss Investment	\$0	\$213,732	100%
<b>REVENUE TOTALS</b>		<b>\$1,906,846</b>	<b>\$313,439</b>	<b>16%</b>
<b>EXPENSE</b>				
5121	Retiree Payments	\$325,981	\$29,958	9%
5122	Disability Payments	\$59,413	\$4,951	8%
5125	Surviving Spouse Benefits	\$119,430	\$9,953	8%
6105	Legal Fees	\$5,000	\$0	0%

**VILLAGE OF HUNTLEY  
REVENUE AND EXPENSE REPORT  
THROUGH MARCH 31, 2021**

<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET</b>	<b>YTD Actuals</b>	<b>COLLECTED/ EXPENDED</b>
6110	Accounting and Financial Services	\$12,000	\$642	5%
6123	Outside Consulting Services	\$50,000	\$12,075	24%
6275	Dues And Publications	\$1,000	\$0	0%
6280	Training and Meetings	\$3,000	\$0	0%
6375	Other Contractual Services	\$500	\$0	0%
6591	Fiduciary Insurance	\$3,500	\$0	0%
7005	Office Supplies	\$100	\$0	0%
<b>EXPENSE TOTALS</b>		<b>\$579,924</b>	<b>\$57,579</b>	<b>10%</b>

Agenda Item:           **Consideration – A Resolution Approving a Temporary Use Permit for Huntley Festival Foundation d/b/a Huntley Fall Fest to Hold a Festival including a Carnival, Temporary Sign Request, and Waiving of Fees for Huntley Fall Fest, September 23-26, 2021**

Petitioner:           **Huntley Festival Foundation**

Department:       **Village Manager’s Office**

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**Introduction**

The Huntley Fall Fest began in 2006 as a one-day event. Since that time, a carnival was added in 2011 and several partnerships began with groups to raise funds for their benefit: Huntley Parks Foundation (basket raffle), Huntley Library (book sale), Huntley Area Lions Club (pancake breakfast), Kopf Running (5k), Animal Services and Assistance Programs (car show).

The Village is in receipt of a request from the Huntley Festival Foundation (Foundation) to hold the 2021 Fall Fest event at Deicke Park. The 2021 event will include a Thursday evening event including the carnival and main paid area which includes the beer garden. The Fall Fest event will be held on Thursday September 23<sup>rd</sup> 6:00 pm – 10:30 pm; September 24<sup>th</sup> from 5:00 pm-11:00 pm; September 25<sup>th</sup> from 10:00 am-11:00 pm and September 26<sup>th</sup> from 11:00 am – 7:00 pm.

The attached letter outlines the various events that take place during the event and the financial benefit to local organizations that volunteer at and/or participate in the event.

**Staff Analysis**

A meeting will need to take place within the next 30 days between the Village, Police and Park District Staff to discuss such matters as private security for the event, the safety plan, parking and other pertinent logistical information for the safe and orderly operation of the festival.

The Foundation has submitted a letter of request for approval of the following items:

1. To hold a festival on Park District property that includes but is not limited to: entertainment, food and drink, craft fair, car show and fireworks. The complete list is listed in the attached letter.
2. To hold a carnival in the Stingray Bay parking lot. The Village’s Zoning Ordinance allows for the issuance of a temporary use permit by the Village Board of Trustees for a carnival subject to the following conditions:
  - a) approval on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties,
  - b) limited to a period not to exceed five days, and
  - c) adequate fire extinguishers, refuse containers and cleanup of the site upon termination of the event.
3. To hire three Police Officers for traffic direction and security during the Fest. Traffic direction is requested at the following locations:
  - Route 47 and Mill St. (2 Officers) Friday 7–10 pm; Saturday 3–10:30 pm; Sunday 1– 6 pm
  - Mill St. and Lincoln St. (1 Officer) Friday 6–10 pm; Saturday 1–10:30 pm; Sunday 1– 6 pm

4. Parking for the festival will be provided mainly on Park District property (approximately 639 spaces), and in the Union Special parking lot (250+). A shuttle bus will transport people from Union Special to the fest; an exhibit showing the bus route is attached. If available, overflow parking is proposed on the top portion of the +/- 17 acres at the northwest corner of Route 47 and Mill Street as authorized and permitted by the property owner. Additionally, the Foundation is requesting assistance from the Village to place stakes/poles in the overflow parking area so that flags can be installed to indicate parking rows. The Foundation will mark the pole locations. As in the past, the following Village streets will be posted no parking: Mill, Lincoln, Sunset and Heinz.
5. To post temporary signage before and after the event as follows:
  - a) To post 15 (3' x 10') banners as indicated on the event signage exhibit included in the packet. The banners would be posted two weeks prior to the event. They are also requesting the assistance of the Public Works and Engineering Department to hang the banners. The Foundation acknowledges that some sites may not be under the Village's jurisdiction and others may not be feasible in the noted location. If these sites are unacceptable, the Foundation requests permission for other sites with the approval of the Village Manager. Additionally, no signs will be posted on private property without prior authorization of the property owner and no more than one (1) sign will be placed at any of the specified location and a Sign Ordinance variation is required to locate the signs on Village rights-of-way.
  - b) To post yard signs at the subdivision entrances one (1) week prior to the event.
  - c) To post directional signage on the day of the event at the following locations:
    - West Main Street at Lois Lane
    - Deicke Park entrance
    - Route 47 and Mill Street
  - d) The use of the two Village-owned electronic message boards to use on Route 47 and Mill Street to assist those entering the fest.

### **Financial Impact**

The Foundation is requesting that the temporary use permit fee for the carnival and any fees associated with the Fall Fest be waived.

### **Legal Analysis**

None required.

### **Action Requested**

A motion of the Village Board for a Resolution Granting the Issuance of a Temporary Use Permit to hold a Festival including a Carnival, Temporary Sign Permit, and the Waiving of Fees to the Huntley Festival Foundation d/b/a Huntley Fall Fest for the 2021 event subject to the following conditions of approval:

1. Letter of authorization for the event to be held on Huntley Park District property.
2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
3. All conditions of approval regarding the serving and/or selling of alcohol must be met.
4. Letter of authorization from the property owner of the +/- 17 acres of the northwest corner of Route 47 and Mill Street to utilize the overflow parking area.

5. The Foundation agrees to meet with Village Staff within 30 days upon approval of the Temporary Use Request to discuss and plan for security, parking and any other pertinent logistical information for the safe and orderly operation of the festival.
6. The Foundation agrees to again meet with Village Staff no later than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the festival.
7. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.
8. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.
9. The signs are to be removed no later than Monday, September 27, 2021.
10. The event shall be held subject to applicable state and local requirements regarding Covid-19.

**Exhibits:**

1. Letter of Request
2. On-site Parking Plan
3. 2021 Safety Plan
4. Carnival Covid 19 Plan
5. Shuttle Bus Route/Loading Exhibits
6. Sign Exhibit
7. Draft Resolution



**Village Board**

**Village of Huntley**

**10987 Main Street**

**Huntley, IL 60142**

**Re: Request for Hearing**

To the Village Board:

This is a request for a hearing for approval of the Huntley Fall Fest activities, area signage, and the request to borrow village materials/assistance.

The Huntley Fall Fest will be held on the following dates in 2021: \*NEW\* Thursday, September 23 from 6-1030pm, Friday, September 24th from 5pm-11pm, Saturday, September 25th from 10am-11pm, and Sunday, September 26th from 11am-7pm.

The added Thursday would have the carnival in operation along with the “main pad” area which includes food vendors, beer garden, and main stage/bands.

**SIGNAGE:**

1. The Foundation is requesting to post fifteen (3x10) banners in the following locations listed below, as were done in prior years. The banners are the same type of banner that was used for prior fests. These will be posted two weeks prior to the event. The Foundation is also requesting the assistance of the Public Works Department to hang the banners.
  - 1) RT 47 and Reed Road
  - 2) RT 47 and RT 62
  - 3) RT 47 and Mill Street
  - 4) RT 47 and Del Webb Boulevard
  - 5) RT 47 and Kreutzer Road
  - 6) RT 47 and Dean St
  - 7) RT 47 and Main Street (N/E)
  - 8) RT 62 and Haligus Road (E/B)
  - 9) RT 62 and Haligus Road (W/B)
  - 10) Huntley/Dundee Road and Haligus Road
  - 11) Huntley/Dundee Road and Main Street
  - 12) Reed Road and Haligus
  - 13) Haligus and Main Street
  - 14) Kreutzer Road and Main Street
  - 15) Kreutzer Road and Haligus Road

- If there are any changes to the locations, the Foundation would request for permission to relocate a banner to another site with the approval of the Village Manager.

2. The Foundation is requesting to post snipe signs at the subdivision entrances. These would be posted one week prior to the Fest as in past years. These signs are the same as used in past years as well.

### **SIGNAGE: DURING THE FEST**

1. The Foundation is requesting to post directional signage at the following locations during the Fest. These signs would be 3x10 banners.

- West Main Street at Lois Lane
- Deicke Park entrance at RT 47
- RT 47 and Mill Street
- Parking lot of Union Special/Sew Hop'd

2. The Foundation is requesting to use of the Village's two electronic message boards to place in the area of RT 47 and Mill St to assist those entering the Fest, as used in past years.

### **PARKING AREA**

1. Fall Fest is requesting the assistance of Public Works with placing poles in the ground in the overflow parking area off of Mill St (*on the west section, also known as the "upper" of the property*).

2. The following locations would be utilized for parking in 2020:

- Park District parking lot
- Skala property – utilizing the "upper" and "lower" portions of the property
- Other locations designated and allowed by the Park District, including areas of Warrington Park (*see attached image*)
- Union Special property; Fall Fest would employ busses to shuttle patrons (*see attached images for drop/load area*)

*\*\*\* The Foundation will take in all information and feedback of how the Village's July 4<sup>th</sup> parking, utilizing the same areas (except for Union Special) works, and will make any necessary adjustments.*

3. Volunteers and other groups will man parking areas to assist patrons with entering and exiting.

### **CARNIVAL**

1. We are requesting to hold a carnival within the Fest which will be held in the Stingray Bay parking lot area, Thursday through Sunday. The layout of the carnival will remain the same as in past years.

### **POLICE SERVICES**

1. Fall Fest is requesting to hire three Officers on detail for traffic direction and security during the Fest. We are requesting Police assistance for traffic direction at the following locations and times:

- RT 47 and Mill St (2 Officers): Friday 7-10pm / Saturday 3pm-10:30pm / Sunday 1-6pm
- Mill St and Lincoln (1 Officer): Friday 6-10pm / Saturday 1-10:30pm / Sunday 1-6pm

### **SAFETY PLAN AND SECURITY**

1. The Foundation has adopted the provided Safety Plan authored by the Huntley Park District and will employ the same at the Fest (*see attached safety plan*).
2. On site security will be provided by the OddFellows, who have worked with Fall Fest since its inception.

### **VILLAGE FEES**

1. The Foundation is requesting that any Village fees associated with Fall Fest be waived.

### **INFORMATION ABOUT THE FEST**

- Started in 2006 as a one-day event
- Added a Carnival in 2011
- The Huntley Festival Foundation was founded as a 501(c)3 charitable organization in 2017.
- The Fest has partnerships with several groups who run events within Fall Fest, including the Huntley Library (Book Sale), Huntley Area Lions (Pancake Breakfast), Kopf Running (5k Run), Animal Services and Assistance Programs (Car Show). Monies raised from these events go back into the community through their non-profit groups.

**- Huntley Library Friends Foundation – Book Sale (2006-2019): \$25,579**

**- Kopf Running – 5K (2018-2019): \$2,000 to Action for Healthy Kids**

- The Huntley Park District also holds a basket raffle at Fall Fest which raises funds for their sports programs. The raffle, held at the Fest since 2009, has raised \$37,115. The Park District also sold Ice Cream donated by Culvers from 2011-2018 and raised \$2,419. In 2008, Fall Fest purchased a stage (\$8,847.20) for the Park District which is used at Concerts in the Park and at other events in Deicke Park and Park District events.

### **DONATIONS (2015-2019):**

- 2015: \$5,135
- 2016: \$5,250
- 2017: \$8,050
- 2018: \$30,550
- 2019: \$4,850

**TOTAL: \$53,835**

The following groups have received donations from the Huntley Festival Foundation and Fall Fest:

- Springbrook church
- Oddfellows society
- TLC Preschool
- Huntley Dragons
- Huntley American Legion
- Huntley Historical Community

- Grafton Township Food Pantry
- Huntley Community Radio
- Huntley Area Public Library
- Huntley Park Foundation
- District 158 Foundation
- Sun City Lions
- Huntley Friends Foundation
- Huntley Area Friends Foundation
- Action for Healthy Kids (5K recipient)
- Knights of Columbus
- Heat United Soccer Club
- Animal House Shelter
- Hoof Woof Meow
- Huntley Red Raider Football
- Huntley Blue Baseball
- Lifezone Sports Foundation Inc
- It's Our Little Story Org
- Huntley Rotary
- Xplosion Cheer
- Huntley Jaycees
- Huntley Historical Society
- Huntley Lions Club
- Huntley High School Football
- Huntley Blue U12 Baseball
- Huntley High School Poms
- Boy Scouts
- Huntley Gridiron Club
- Huntley Blue 13U

## **AWARDS AND RECOGNITION**

The Huntley Fall Fest has been recognized as a Top Ten Fall Festival in Illinois by the following:

2017 - Selected as one of the top 10 Fall Festivals in Illinois by "Only In Your State"

2018 - Selected as one of the Top Ten Fall Festivals in Illinois by Best of AmericanTowns

2020 – Selected as ‘One of the Best’ Festivals in McHenry County – Northwest Herald

## **EVENTS AT THE FEST**

- Food Vendors
- Bands (10 over the 3 days)
- Book Sale
- Pancake Breakfast
- Train Show
- 5k Run
- Scarecrow Contest
- Scarecrow Building

- Car Show
- Craft Show
- Sponsor Expo
- Kids Stage
- Magic Show
- Petting Zoo
- Pony Rides
- Train Rides
- Carnival
- Fireworks
- Inflatables for Kids
- Straw Mound
- Tractor Show
- Hayrides

Sincerely,

Bryant Haniszewski  
President, Huntley Festival Foundation  
847-650-9041  
huntleyfallfest@yahoo.com

# ON-SITE PARKING EXHIBIT



## Huntley Fall Fest – On-Site Parking

*Parking Also Available at Sew Hop'd Brewery / Union Special  
1 Union Special Plaza*

**Fall Fest 2021**  
**Safety Plan**  
**Thursday, September 23rd**  
**Friday, September 24th**  
**Saturday, September 25th**  
**Sunday, September 26th**

**Thursday**

8:30 AM Staff arrive and begin set up  
5-10:30 PM Event open to the public

**Friday**

5:00 PM Fest opens for the day  
11:00 PM Fest closes for the night

**Saturday**

10:00 AM Fest opens for the day  
11:00 PM Fest closes for the night

**Sunday**

11:00 AM Fest opens for the day  
7:00 PM End of festival

**Fall Fest Site Supervisors**

Bryant Haniszewski, Event Manager	847-650-9041
Sean Crary, Treasurer	309-368-8680

**HPD Site Supervisors** (call in this order)

Bob Tures, Facility Manager	224-325-6076
Scott Crowe, Recreation Director	847-815-4995
Thom Palmer, Executive Director	847-514-3904

**General Safety Considerations**

The biggest hazards involve moving vehicles, low visibility, open flames, heavy lifting, exhaustion, disorderly patrons, and weather. For this event, general safety rules shall be as follows:

1. All event vehicles shall be in place no later than one half hour before the opening time each day of the event 4:30 pm on Thursday and Friday, 9:30 am on Saturday, 10:30 am on Sunday.
2. Patrons are encouraged to use appropriate guidelines for low light and visibility. Staff, volunteers, and patrons are encouraged to stay on lit paths and in well-lit areas.
3. Fire extinguishers will be placed in all necessary locations including next to food vendors, staging, generators and all additional areas as seen fit.
4. All proper lifting techniques will be utilized and use of multi person lifts will be required upon lifting materials when necessary.
5. Anyone observing an unsafe condition shall immediately inform a site supervisor.
6. If at any time you are unsure about a policy, procedure, or patron/vendor action, please consult with a Fall Fest or Huntley Park District supervisor immediately (see phone numbers above).

## **Communications**

Site Supervisors will have radios or cell phones to communicate throughout the event site.

## **Severe Weather**

In the case of severe weather conditions that severely impede the safety of our participants or patrons, the Site Supervisors shall conference with Bryant Haniszewski, Event Manager, to determine whether the event should be canceled. A determination will try to be reached as soon as possible to allow ample time to communicate to all vendors, volunteers and patrons.

## **Weather Evacuation**

In the event that supervisors, vendors, volunteers and patrons need to seek shelter due to dangerous weather conditions, a **Weather Alert** will be called and all supervisors, vendors, volunteers and patrons will seek shelter in the REC Center.

## **Criminal Activity Response**

In the case of a threat such as criminal activity which immediately endangers supervisors, vendors, volunteers and patrons, shelter should be sought in the REC Center. A **Criminal Activity Alert** should be relayed over the radios or cell phones, indicating that supervisors, vendors, volunteers and patrons should take immediate shelter and not put themselves in harm's way by trying to evacuate the area. A Fall Fest or HPD Supervisor will notify police immediately upon hearing the alert.

## **Site Evacuation**

In the case of a fire or other incident which requires the event site be cleared, a **Site Evacuation Alert** will be called and staff and volunteers will evacuate the areas.

## **First Aid**

First Aid supplies will be located at the Main Information Tent. Report any minor injuries (treatable on scene) to a site supervisor. Call 911 for major accidents, and then inform a site supervisor. In the event of a major accident requiring ambulance transport, no vehicles will be permitted to move on the site until all emergency vehicles have cleared. All injuries must be documented on an Accident Report, which is located at the Main Information Tent.

## **Cold Safety**

All supervisors, vendors and volunteers are encouraged to dress appropriately for the cold weather, wearing protective covering for hands, head, and feet, which are most susceptible to the cold temperatures as needed. Avoid getting wet! Signs of cold emergency include uncontrollable shivering, change in mental status or behavior, numbness or tingling of hands or feet. Be alert to signs of a cold emergency in fellow employees or volunteers. Supervisors, vendors and volunteers should also monitor their own body temperature and if at any time they feel the cold is becoming a danger, they should seek shelter in the REC Center to warm up.



SALERNO'S

Windy City Amusements, Inc.



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Tony and Ruth Salerno

Dear Festival Organizer,

We hope that you are doing well during these crazy times. While 2020 was a taxing year for all of us, things are starting to look better for 2021. As vaccine distribution is becoming more available, the number of new COVID-19 cases are declining and have been on a steady downward trend for the last several months.

Regarding your 2021 festivals, we know some of you are still debating if planning should continue or you should cancel the event for a second year in a row. As we begin to see the light at the end of the tunnel, we hope that you will continue planning for your event as long as possible as we are hopeful that we will be able to open during the late spring.

There have been several encouraging signs for outdoor amusements in Illinois. Last week, Six Flags Great America in Gurnee announced that it was scheduled to open on April 24 and Santa's Village in East Dundee is scheduled to open on May 10. During a conference call with the Illinois Amusement Ride Division and Amusement ride owners, the department further clarified that they would be inspecting amusement rides and permitting their operation this spring. We were told that the Governor had issued guidelines for reopening, but local health departments will have the final approval on events taking place within their jurisdiction.

Some event organizers have expressed concern regarding non-refundable deposits for entertainers. Many local musicians have also been out of work for the last year and many have already committed to being flexible with event organizers. We recommend having a discussion with the bands you are considering hiring and ask with them about refundable deposits in the case of another cancellation. Our response is that if the bands don't want to guarantee that you will get your deposit back, book a different band.

As a last resort scenario, even if you plan to reduce your entertainment for 2021, please allow us to still provide a carnival. Over the course of the last year, we have seen a demand for entertainment for families. In the fall, local pumpkin farms with amusement rides were well attended, and guests who were not comfortable chose not to attend.

In our 40+ years in business we could have never imagined that we would have been shut down by a pandemic. For our company to survive, it is essential that we can open in some capacity in 2021. Every year we help raise much needed money for your organization as well as many other groups and non-profits. Since 1977, we raised over 25 million dollars for local organizations. We are counting on your event to help us stay in business and continue to service your event for years to come.

We have been observing how others in our industry have made changes to their operating procedures to continue to operate. On the following pages, we outline our mitigation plan to safely reopen at our events in Illinois including sanitizing procedures, social distancing mitigations, and the enforcement of face coverings.

We look forward to getting our festivals and events back on track in 2021!

Sincerely,

Tony, Ruth, Anthony, Karen, Mark, Cheryl, and Michael Salerno



# COVID-19 MITIGATION PLAN

*Getting Back to Safe, Family Fun*





# COVID-19 MITIGATION PLAN

*Getting Back to Safe, Family Fun*



## INTRODUCTION

The health safety of our guests and employees is our number one priority. As we look forward to a safe re-opening in 2021, we developed a robust mitigation plan following CDC guidelines for Carnivals and Amusement Parks, plus elements from some of the best plans implemented by major fairs and theme parks across the country. We researched how major theme parks such as Disney World and Universal Studios operated during the pandemic and also how some major fairs and festivals were able to hold events safely.



## FAIRS, FESTIVALS, AND EVENTS CAN OPEN SAFELY

During 2020, several large scale events opened throughout the country and were able to host crowds with successful mitigation plans in place. In late July, the Delaware State Fair was the first to open, helping set the standard for the reopening procedures in the fair and carnival industry; the Ozark Empire Fair in Missouri welcomed over 82,000 guests in early August; and several other events followed in the fall.

In Northwest Illinois, pumpkin farms and apple orchards hosted record crowds during the fall of 2020, many of whom operated amusement rides and haunted attractions.

In early 2021, several fairs have taken place in Florida including the Manatee County Fair, South Florida Mini Fair, Kissimmee Valley Fair, and others.



## THE SCIENCE

By now, everyone is accustomed to the term “follow the science” and following the science is exactly what we did. According to data collected by the CDC, there have been no major spikes in COVID-19 cases following the events that took place in early 2021. In fact, COVID-19 cases have been on a downward trend since they peaked in November and as vaccines are distributed, cases should continue further decline.

Illustrated on the following page are COVID-19 case numbers charted in Manatee, Palm Beach, and Osceola Counties during the last week of their events through 14 days after the event concluded. The decline in COVID-19 case numbers prove that outdoor events can be held safely with proper mitigations in place.



# COVID-19 MITIGATION PLAN

*Getting Back to Safe, Family Fun*



## Manatee County Fair - Manatee County, Florida: Jan 14-24, 2021

### 7 Day total

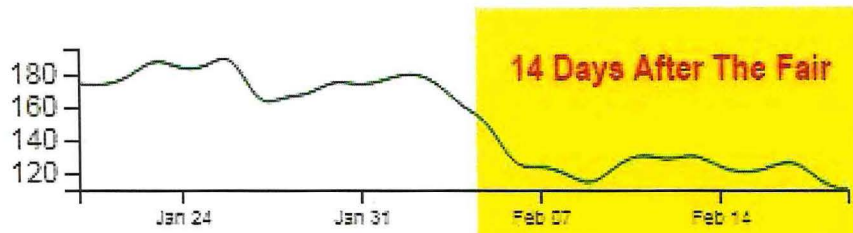
Cases

774

(191.94 per 100k)

↓ -12.84 % change

### Manatee County - Period: 1/20/21 - 2/20/21



Source: CDC (<https://covid.cdc.gov/covid-data-tracker/#county-view>)

## South Florida Mini Fair - Palm Beach County, Florida: Jan 14-24, 2021

### 7 Day total

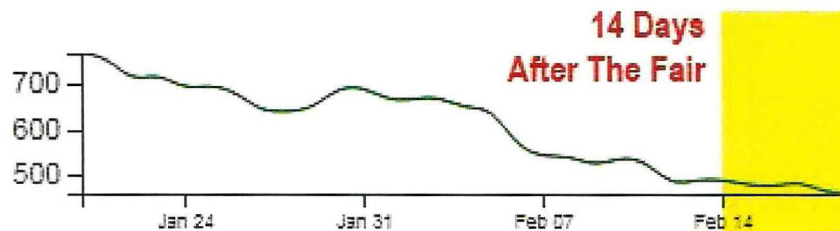
Cases

3228

(215.66 per 100k)

↓ -3.61 % change

### Palm Beach County - Period: 1/20/21 - 2/20/21



Source: CDC (<https://covid.cdc.gov/covid-data-tracker/#county-view>)

## Kissimmee Valley Fair - Osceola County, Florida: Feb 11-21, 2021

### 7 Day total

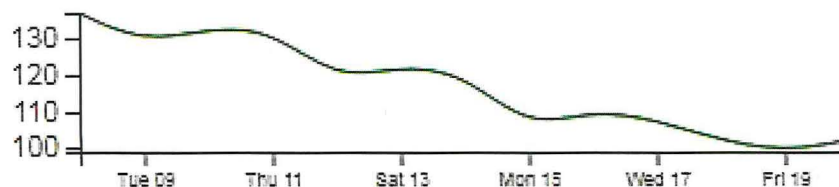
Cases

720

(191.62 per 100k)

↓ -22.91 % change

### Osceola County - Period: 1/10/21 - 2/20/21



Source: CDC (<https://covid.cdc.gov/covid-data-tracker/#county-view>)



# COVID-19 MITIGATION PLAN

*Getting Back to Safe, Family Fun*



## OUR MITIGATION PLAN

It is our goal to provide a safe, clean and fun environment, not only for our guests, but also for our employees. Following guidance from the CDC and other industry leaders, we have developed the following policies and procedures.



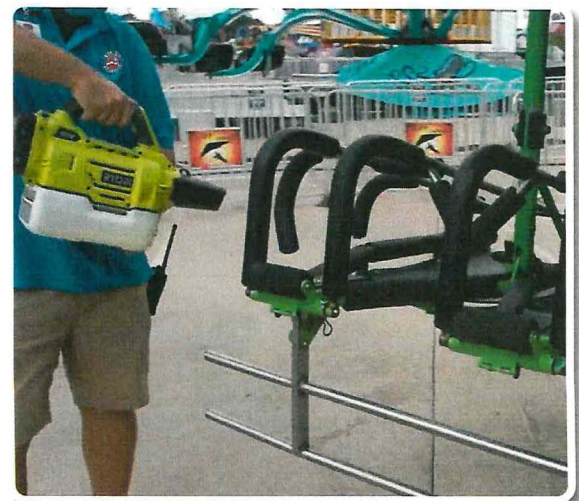
### EMPLOYEE SCREENING & PROTOCOLS

- Prior to the start of each shift, each employee's temperature will be taken. If an employee registers a temperature above 100.4 degrees, they will not be allowed to work.
- Employees will be provided Personal Protective Equipment including face coverings and gloves (where applicable). Employees will be required to wear face coverings throughout their shift.
- Employees will be trained in operations with new health and safety protocols.
- Employees will be encouraged to practice social distancing while on and off duty.



### MIDWAY OPERATIONS & CLEANING

- Rides will be deep cleaned using KOC-86 self-sanitizing coating, a water-based photocatalyst Titanium Dioxide (TiO<sub>2</sub>) solution. It slowly destroys any microorganism that touches the surface such as viruses, bacteria, mold, fungi, or any other microorganism for 6 months and lasts for up to 28 days
- Riders will be grouped with members from their party on attractions. On rides that social distancing cannot be achieved, riders will be spaced out with open rows, seats, or cars in between groups.
- Queue lines for rides, games and food stands will include markers that are 6ft. apart so distancing can be maintained while waiting.





# COVID-19 MITIGATION PLAN

*Getting Back to Safe, Family Fun*



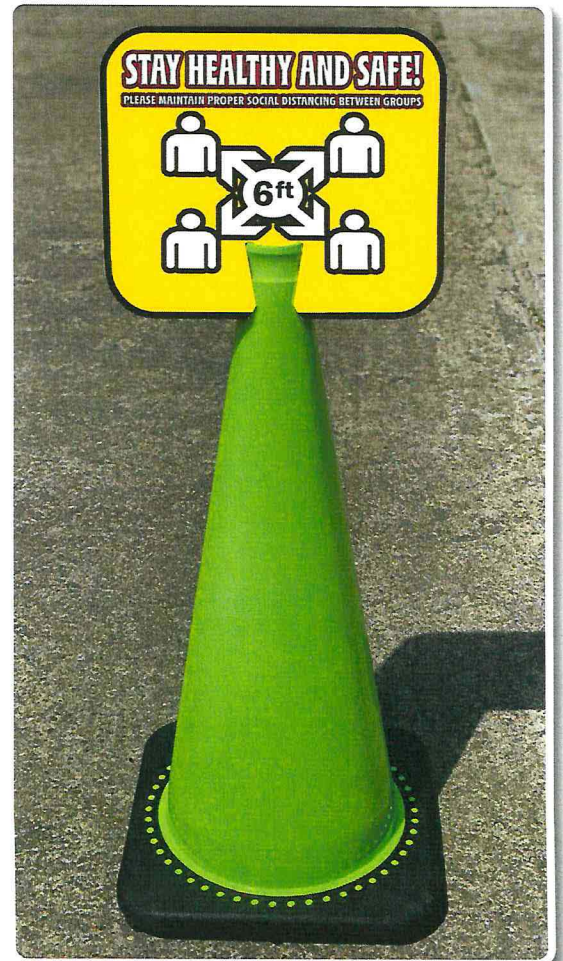
## MIDWAY OPERATIONS & CLEANING (CONTINUED)

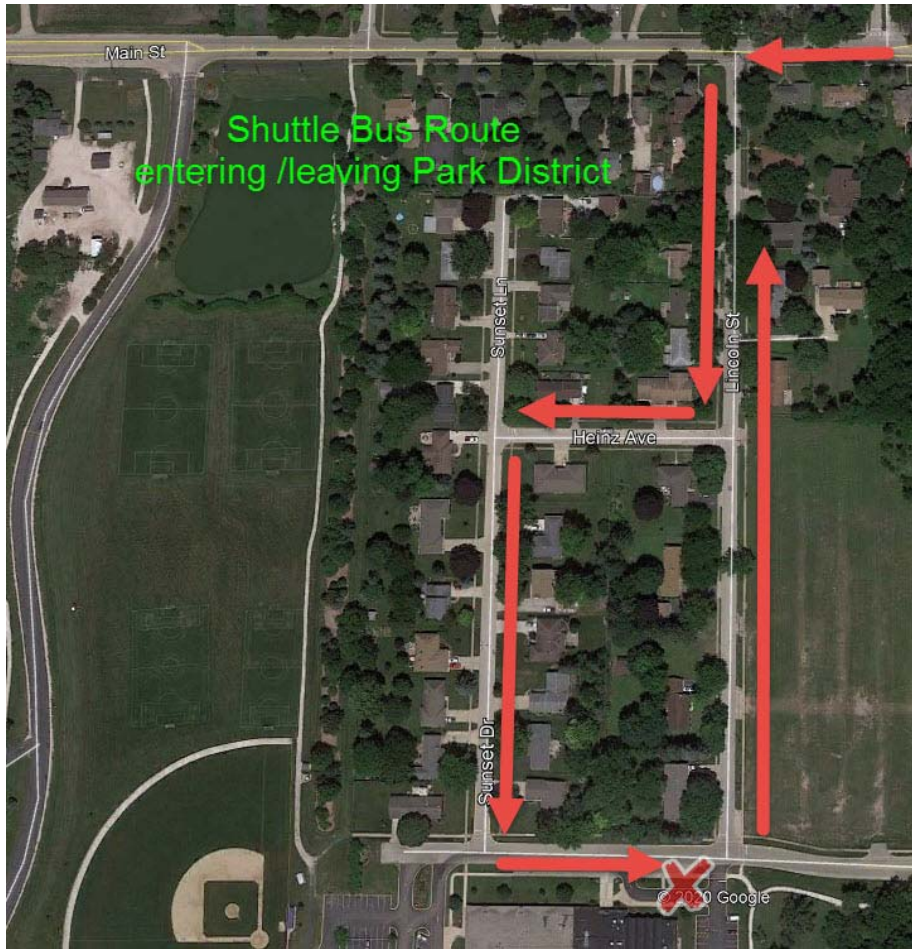
- Hand sanitizer dispensers will be placed throughout the midway, giving ample opportunity for safe hygiene practices
- Rides with high touch points such as children's bounce houses will be eliminated.
- To help promote social distancing, midways will be widened (where applicable), and riders will be placed further apart.
- Signage will be placed throughout the midway encouraging guests to social distance.
- Guests will be encouraged to wear face coverings while on the midway.

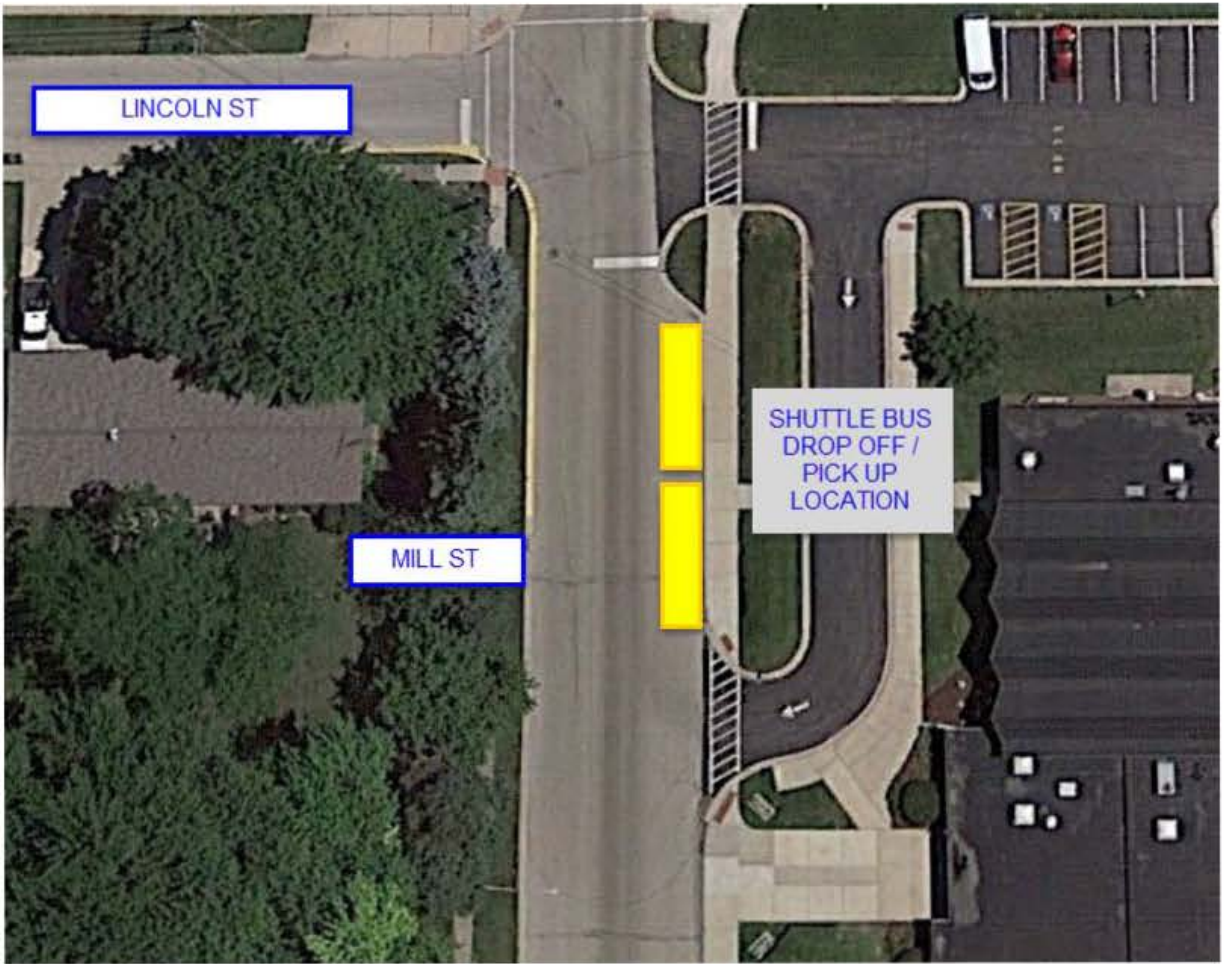


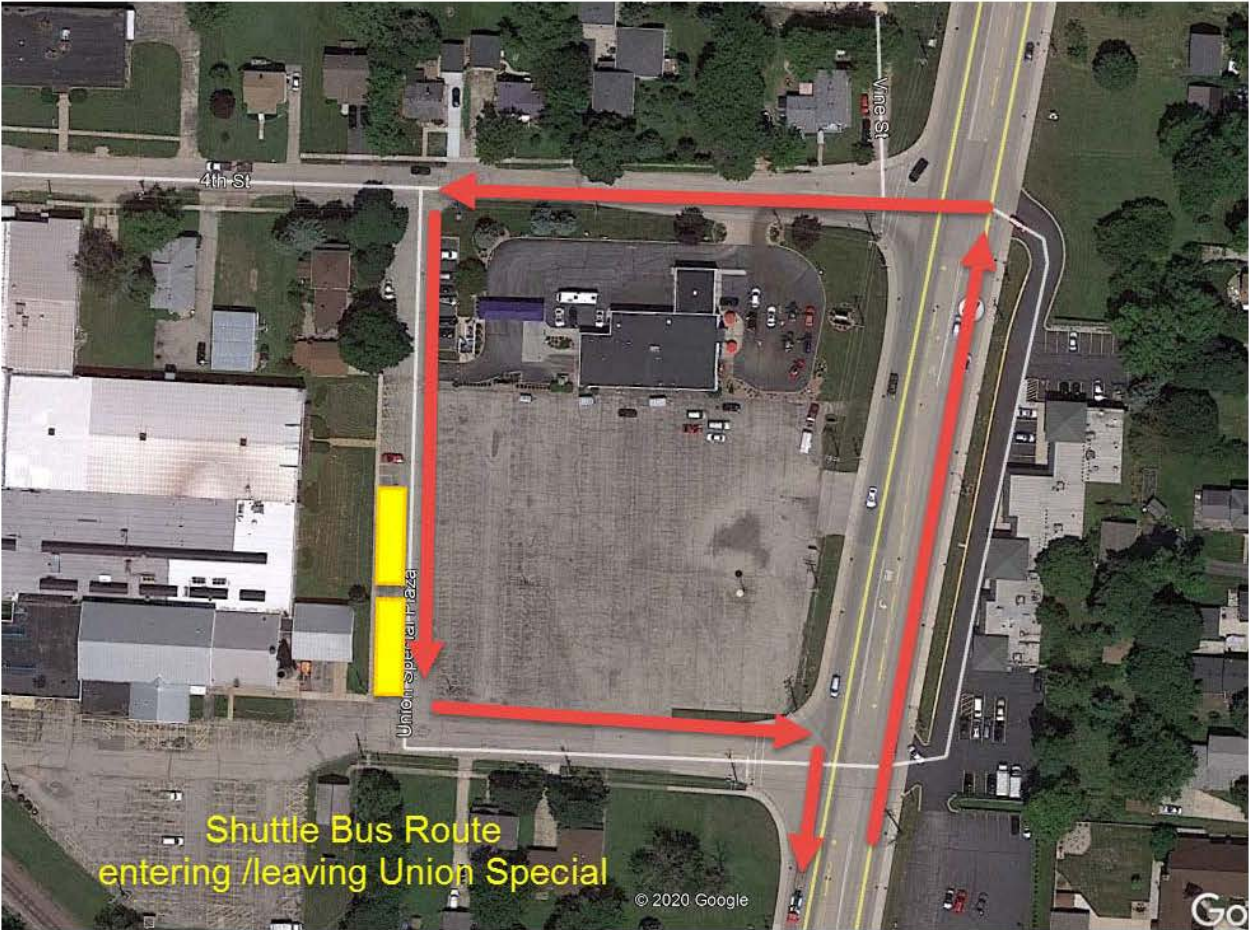
## FOOD & GAME CONCESSIONS

- Food concessions will follow the most current CDC and health department guidelines.
- Commonly used areas such as counters will be cleaned and sanitized throughout the day.
- A designated employee will handle customer payments and a separate employee will serve food.
- Condiments will be available in single-use packets as well as individually wrapped food utensils.
- Game equipment touched by the public will be wiped after use.



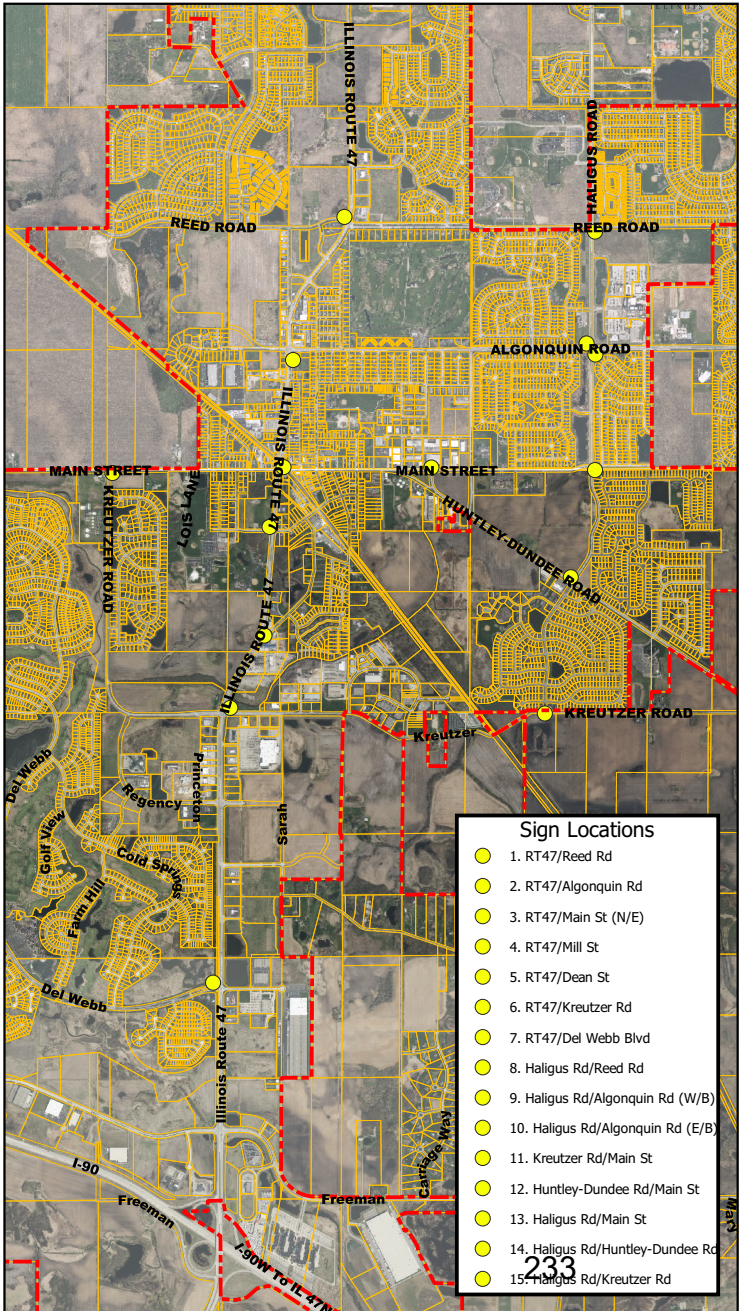






Shuttle Bus Route  
entering /leaving Union Special

Village of Huntley  
Temporary Event  
Sign Locations



**Sign Locations**

- 1. RT47/Reed Rd
- 2. RT47/Algonquin Rd
- 3. RT47/Main St (N/E)
- 4. RT47/Mill St
- 5. RT47/Dean St
- 6. RT47/Kreutzer Rd
- 7. RT47/Del Webb Blvd
- 8. Haligus Rd/Reed Rd
- 9. Haligus Rd/Algonquin Rd (W/B)
- 10. Haligus Rd/Algonquin Rd (E/B)
- 11. Kreutzer Rd/Main St
- 12. Huntley-Dundee Rd/Main St
- 13. Haligus Rd/Main St
- 14. Haligus Rd/Huntley-Dundee Rd
- 15. Haligus Rd/Kreutzer Rd

233

**A RESOLUTION GRANTING ISSUANCE OF A  
TEMPORARY USE PERMIT TO HOLD A FESTIVAL INCLUDING A CARNIVAL,  
TEMPORARY SIGN REQUEST, AND WAIVING OF FEES FOR THE  
2021 HUNTLEY FALL FEST, SEPTEMBER 23-26, 2021**

**Huntley Festival Foundation d/b/a Huntley Fall Fest**

**Resolution (R)2021-05.\*\*\***

WHEREAS, the Village Board is being presented with a request from the Huntley Festival Foundation d/b/a Huntley Fall Fest to hold a carnival and place temporary signage at various locations throughout the Village for the 2021 Huntley Fall Fest to be held on September 23<sup>rd</sup> from 6:00 pm – 10:30 pm; September 24<sup>th</sup> from 5:00 pm-11:00 pm; September 25<sup>th</sup> from 10:00 am-11:00 pm and September 26<sup>th</sup> from 11:00 am – 7:00 pm; and

WHEREAS, permission is being requested to hold a 4-day carnival during the 2021 Huntley Fall Fest; and

WHEREAS, permission is being requested to allow temporary signage for the announcement of the 2021 Fall Fest; and

WHEREAS, permission is being requested of the following:

1. To hold a festival on Park District property that includes entertainment, food and drink, craft fair, car show and fireworks. The Foundation will hire private security for the event; however, they will also be required to meet with Village Staff including Police personnel to review final security, parking and any other pertinent logistical information for the safe and orderly operation of the festival no later than 30 days prior to the event.

Parking for the festival will be provided on Park District property and overflow parking is proposed on the top portion of the +/- 17 acres at the northwest corner of Route 47 and Mill Street as authorized and permitted by the property owner. Additionally, the Foundation is requesting assistance from the Village to place stakes/poles in the overflow parking area, if available, so that flags can be installed to indicate parking rows. The Foundation will mark the pole locations; and

2. To hold a carnival in the Stingray Bay parking lot. The Village's Zoning Ordinance allows for the issuance of a temporary use permit by the Village Board of Trustees for a carnival subject to the following conditions:
  - a) approval on the basis of the adequacy of the parcel size, parking provisions, and traffic access and the absence of undue adverse impact on other properties,
  - b) limited to a period not to exceed five (5) days, and
  - c) adequate fire extinguishers, refuse containers and cleanup of the site upon termination of the event.
3. To post temporary signage before and after the event as follows:
  - a) To post 15 (3'x 10') banners as indicated on the event signage exhibit included in the packet. The banners would be posted two weeks prior to the event. They are also requesting the assistance of the Public Works and Engineering Department to hang the banners. The Foundation acknowledges that some sites may not be under the Village's jurisdiction and

others may not be feasible in the noted location. If these sites are unacceptable, the Foundation may request permission for other sites with the approval of the Village Manager. Additionally, no signs will be posted on private property without prior authorization of the property owner and no more than one (1) sign will be placed at any of the specified locations and a Sign Ordinance variation is required to locate the signs in the Village rights of way and

- b) To post yard signs at the subdivision entrances one (1) week prior to the event.
- c) To post directional signage on the day of the event at the following locations:
  - i. West Main Street at Lois Lane
  - ii. Deicke Park entrance
  - iii. Route 47 and Mill Street
- d) The use of the two (2) Village-owned electronic message boards to use on Route 47 and Mill Street to assist those entering the Fest.

WHEREAS, it is also requested that all temporary use permit for the carnival fees be waived; and

WHEREAS, the Village of Huntley Zoning Ordinance allows for the issuance of a temporary use permit for temporary signs as follows:

- 1) not to exceed 30 days,
- 2) maximum size of 50 square feet and no more than 8 feet above ground,
- 3) not to be displayed on a fence or tree,
- 4) not located in the Village rights-of-way;

therefore a variation from the Sign Ordinance will need to be granted to display signs on fences and within the Village rights-of-way; and

WHEREAS, authorization from the property owner of the +/- 17 acres of the northwest corner of Route 47 and Mill Street is required.

NOW THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES of the Village of Huntley as follows:

SECTION I: The Temporary Use Permit is issued to the Huntley Festival Foundation d/b/a Huntley Fall Fest to hold a carnival and place the signage as described above announcing the 2021 Fall Fest, subject to the following conditions of approval:

- 1. Letter of authorization for the event to be held on Huntley Park District property.
- 2. A Temporary Use Permit must be applied for and obtained from the Development Services Department.
- 3. All conditions of approval regarding the serving and/or selling of alcohol must be met.
- 4. Letter of authorization from the property owner of the +/- 17 acres of the northwest corner of Route 47 and Mill Street to utilize the overflow parking area.
- 5. The Foundation agrees to meet with Village Staff within 30 days upon approval of the Temporary Use Request to discuss and plan for security, parking and any other pertinent logistical information for the safe and orderly operation of the festival.

6. The Foundation agrees to again meet with Village Staff no later than 30 days prior to the event to present final security, parking and any other pertinent logistical information for the safe and orderly operation of the festival.
7. The petitioner shall provide the Village with a valid Certificate of Insurance naming the Village as an additional insured.
8. The petitioner agrees to enter into an agreement to indemnify and hold the Village harmless from and against any and all claims arising from the event.
9. The signs are to be removed no later than Monday, September 27, 2021.
10. The event shall be held subject to applicable state and local requirements regarding Covid-19.

SECTION II: All temporary use permit carnival fees are hereby waived.

SECTION III: This resolution shall be in full force and effect from and after its passage and approval as provided by law.

SECTION IV: All resolutions and parts of resolutions in conflict herewith are hereby repealed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Trustee Goldman	_____	_____	_____	_____
Trustee Holzkopf	_____	_____	_____	_____
Trustee Kanakaris	_____	_____	_____	_____
Trustee Leopold	_____	_____	_____	_____
Trustee Westberg	_____	_____	_____	_____
Trustee _____	_____	_____	_____	_____

PASSED and APPROVED this 27<sup>th</sup> day of May 2021.

APPROVED:

ATTEST:

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk