



Development Services Department  
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## RESIDENTIAL NEW CONSTRUCTION BUILDING PERMIT APPLICATION

### CUSTOMER DATA

Name of Owner or Tenant \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot No. \_\_\_\_\_  
Property Address \_\_\_\_\_ County \_\_\_\_\_ Model \_\_\_\_\_  
Daytime Phone # \_\_\_\_\_ Email \_\_\_\_\_

### PRIMARY CONTRACTOR INFORMATION – ATTACH COPIES OF SUB-CONTRACTOR LICENSES

Business Name \_\_\_\_\_ Contact \_\_\_\_\_  
Address of Business \_\_\_\_\_  
Phone # \_\_\_\_\_ Email \_\_\_\_\_

Contractor Type \_\_\_\_\_ Registration # \_\_\_\_\_

### PROPOSED PROJECT DATA

CONSTRUCTION VALUE \$ \_\_\_\_\_ (Including Installation) Area \_\_\_\_\_ sq.ft.

Description of Work: \_\_\_\_\_  
(Single Family Detached, Attached, Townhouse, etc.)

Please indicate the following:

- No. of Bedrooms \_\_\_\_\_ Baths \_\_\_\_\_ *Provide additional details as needed below*
- Basement Style (Slab / Partial / Full) \_\_\_\_\_
- Garage Type (Standard / Expanded / 3-Car) \_\_\_\_\_
- Additional Options (e.g. Sunroom, Fireplace) \_\_\_\_\_

Owner/Representative Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_

### For Office Use Only

PERMIT NUMBER \_\_\_\_\_ DATE RECEIVED \_\_\_\_\_

TOTAL FEE \_\_\_\_\_ METHOD OF PAYMENT \_\_\_\_\_ RECEIVED BY \_\_\_\_\_

APPROVED BY \_\_\_\_\_ DATE: \_\_\_\_\_