

VILLAGE OF HUNTLEY

10987 Main Street, Huntley, IL 60142
Phone: 847-515-5252 Fax: 847-515-5241

ANNUAL BUSINESS REGISTRATION/RENEWAL APPLICATION

Name of Business: _____

Business Address: _____

IL State Tax ID: _____

City: _____

Sq. Footage: _____ # of Employees: _____

State: _____ Zip Code: _____

of Bathrooms: _____ # of Exits: _____

Phone Number: _____

Water Service Account #: _____

Email: _____

Detailed Description of Business: _____

Date Founded: _____ Hours of Operation: _____ Days of Operation: _____

Home-based businesses please answer:

Will the home occupation be clearly incidental? _____

Will there be extra vehicles based out of your home? _____

How many employees (other than immediate family) will be employed? _____

Will there be stock-in-trade displayed or sold from the premises? _____

Will there be storage of any kind relative to the business? _____

If yes, please describe materials and location: _____

Does your business deal with food products? _____

If yes, please provide a copy of your license or sanitation certificate from the County Health Department

Does your business require the keeping or care of humans, animals, birds or reptiles? _____

If you have vending machines, please answer:

of coin operated amusement machines? _____ Location: _____

of coin operated vending machines? _____ Location: _____

of delivery vehicles? _____

If you're opening a restaurant, please answer:

What is the seating capacity of your restaurant? _____

Will you be delivering food to customers? _____

Owner/Billing Name, Address & Ph. Number:

Manager Name, Address & Ph. Number:

Signature of Applicant: _____

(To be signed by the owner above)

Printed Signature: _____

Date of Signature ____/____/____

OFFICE USE BELOW THIS LINE

Registration #: _____

Issuance Date ____/____/____

Expiration Date ____/____/____

Fee Paid: \$ _____

Date Paid: ____/____/____

To Whom: _____