



Development Services Department
10987 Main Street • Huntley, Illinois 60142 • 847-515-5252
www.huntley.il.us

DRAINAGE IMPROVEMENTS

I CERTIFY THAT I HAVE READ AND RECEIVED A COPY OF THESE REGULATIONS AND WILL COMPLY WITH THESE REQUIREMENTS AND ALL OTHER APPLICABLE BUILDING CODES AND VILLAGE AMENDMENTS. I ACKNOWLEDGE THAT COPIES OF APPROVED PLANS, PLAN REVIEW COMMENTS AND COPIES OF THIS HANDOUT WILL BE PROVIDED TO THE PROPERTY OWNER, ALL CONTRACTORS AND ALL OTHER RELEVANT PARTIES.

SIGNATURE

DATE

J. U. L. I. E

Call Joint Utility Location Information for Excavators, at 1-800-892-0123 prior to digging anywhere for any reason so that utility installations can be identified prior to damage being done that may potentially cost the person(s) digging and or the property owners an undeterminable amount of monies for repair or replacement of any damaged utility or amenity. Record the “dig number” in a safe place for future reference.

Excavation Spoils

THE EXCAVATION SPOILS MUST BE REMOVED FROM THE SITE FOR THE FINAL INSPECTION. Any/ All Excavation spoils are to be hauled off site and disposed of in an approved manner. Such spoils are not to be dispersed upon any lot or parcel within the Village of Huntley without additional approvals from the Village Engineer.

Inspection Requirements

- If a connection is made to any stormwater structure, a final inspection upon completion is required. Someone from Development Services or Public Works will perform this inspection. A two-hour window of time will be provided.
- **IMPORTANT** - Any excavation around the structure must be left open for inspection of the connection point. Backfilling around the structure may be done only after the inspection is complete.

Inspection Scheduling

The final inspection must be scheduled a minimum of 24 hours in advance by 12:00 noon by calling 847-515-5252. **Please be prepared to provide the permit number when requesting all inspections.** Do NOT leave a voice mail for your inspection requests.

VILLAGE OF HUNTLEY DRAINAGE IMPROVEMENTS

Permit Requirements:

The following must be provided when applying for a Drainage Improvement permit.

- Permit Application, listing the contractor(s). Refer to the permit application for details.
- Letters of Permission from adjacent property owners if work is required outside of applicant's property, as needed.
- Contract/Proposal with a description of the work.
- A notarized County waiver (2-page form) may be required if the improvements encroach into the right of way or Municipal Utility Easement (MUE). The County form must be completed in BLACK INK. If black ink is NOT used, an additional surcharge may apply. Note: we can provide the Notary service.

Plan Requirements

- A Drainage Improvement Permit Plan showing the proposed drainage system with a description of the project, information regarding materials to be used and notes regarding restoration which shall be designed to meet the following criteria (refer to Village Standard Details for additional information):
 - For Sump Pump Connections:
 - Use rigid, smooth-wall interior pipe, such as solid wall PVC pipe.
 - Air gap at discharge point from house
 - Cleanouts are required at any change in direction.
 - For systems that require a connection to an existing storm sewer system at a structure or direct connection to a pipe:
 - The connection to an existing structure shall be cored and sealed by a contractor or Village of Huntley Public Works Department.
 - Connections to an existing pipe with a blind connection will only be allowed for a single property and shall use an "InsertATee" connection (or approved equal) cored and sealed by registered contractor or Village of Huntley Public Works Department. If serving multiple properties, a new 2-foot diameter structure shall be installed over the pipe.
- All pipe material and connections to be installed by Public Works shall be provided by the permittee.
- Final inspection to be requested for contractor connections when connection is made prior to backfilling to verify proper connection and sealing.
- Additional requirements may apply if the proposed improvement encroaches into public right-of-way or municipal utility easements (ROW/MUE).

Permits are valid for 6 months from the date of issue. Written requests for extensions will be required after 6 months.