



SOLAR PANEL INSTALLATION

I CERTIFY THAT I HAVE READ AND RECEIVED A COPY OF THESE REGULATIONS AND WILL COMPLY WITH THESE REQUIREMENTS AND ALL OTHER APPLICABLE BUILDING CODES AND VILLAGE AMENDMENTS. I ACKNOWLEDGE THAT COPIES OF APPROVED PLANS, PLAN REVIEW COMMENTS AND COPIES OF THIS HANDOUT WILL BE PROVIDED TO THE PROPERTY OWNER, ALL CONTRACTORS AND ALL OTHER RELEVANT PARTIES.

SIGNATURE

DATE

ALWAYS REFER TO THE COVENANTS, CODES AND RESTRICTIONS FOR YOUR SUBDIVISION BEFORE APPLYING FOR A BUILDING PERMIT.

Inspection Requirements

- A final inspection upon completion is required by the Development Services Department and the Huntley Fire Protection District.
- **Note: Contractor must be on-site at the time of the final inspection. All equipment boxes, electric pedestal and electric panel will need to be open and ready for inspection at that time. Contractor must have pictures of relevant roof installations for inspector's review.**

Inspection Scheduling

The permit number is required in order to schedule an inspection. All inspections must be scheduled by calling (847) 515-5252 or faxing (847) 515-5241 by **12:00 noon** the business day prior to the intended inspection. Do NOT leave a voice mail for your inspection requests. Final inspections will be offered in two hour windows (8 AM - 10 AM, 1 PM - 3 PM, etc.)

Permit Requirements

- Homeowner's association approval letter, if applicable
- Permit application
- A licensed electrical contractor must be listed and have a current contractors registration with the Village of Huntley
- A contract signed by the homeowner
- Three (3) complete sets of detailed plans stamped by a Structural Engineer
- Plans must show the location and setback measurements of the solar panels

- ComEd Interconnection Application must be included with the permit submittal
- ComEd Interconnection Approval letter must be submitted before a permit will be issued
- No Homeowner's Association or Village property, or any other property other than the permitted lot, may be used as access for project without written permission from the affected property owner.
- All solar installation companies must have a Distributed Generation Certification through the Illinois Commerce Commission or be working with a subcontractor who has this certification. You can verify if a solar energy system installer is certified by visiting the website of the **Illinois Commerce Commission**. A current copy of an installer's distributed generation certification must be on file at the village, or submitted prior to permit issuance.

NOTE: An analysis of the age and condition of the existing roof should be done. Homeowner should be aware that removal and replacement of the solar panels as a result of eventual re-roofing will be costly and as such should assess the expected longevity of their existing roof *before* installing solar systems.

- **Permits are valid for 6 months from the date of issue.** Written requests for extensions will be required after 6 months and are subject to additional fees.