RESOLUTION NO. 19-05-29

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING EXPENDITURES INCURRED FROM F. J. NUGENT & ASSOCIATES, INC. AND APPROVING WORK AUTHORIZATIONS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATIONS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, as part of development and maintenance of the central wastewater utility, Islamorada, Village of Islands (the “Village”) has retained the services of F. J. Nugent & Associates, Inc. (“Nugent”), on a project-by-project basis to install, repair and maintain wastewater system grinder pumps and the associated SCADA / telemetry system; and

WHEREAS, pursuant to Section 2-327 of the Village’s Code of Ordinances relating to the Village’s purchasing guidelines, the Village Manager has the authority to make or enter into purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is less than $25,000.00 and the aggregate total for any single vendor in any single year is less than $25,000.00; and

WHEREAS, pursuant to Section 2-327 of the Village’s Code of Ordinances relating to the Village’s purchasing guidelines, purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is $25,000.00 or more shall be awarded by the Village Council; and

WHEREAS, Nugent is a sole-source vendor of the Village due to their familiarity with the Village’s wastewater system, having provided services since construction of the system was started, due to their supply of specified E-1 grinder pumps and also due to other vendors not being available in this area; and

WHEREAS, in FY 2018-2019 through May 15, 2019, the Village has paid a total of Sixty-six Thousand Three Hundred Thirty-nine and 09/100 Dollars ($66,339.09) in invoices to Nugent (Exhibit A), at the direction of the Village Manager due to a need to continue provision of services ensuring that the needs of the community would be met; and
WHEREAS, Nugent has provided the Village three (3) Work Authorizations (sales quotations), attached hereto as Exhibit B, for additional services needed to install, repair and maintain Village grinder pumps and the associated SCADA / telemetry system in the total amount of Forty Thousand Nine Hundred Seventeen and 97/100 Dollars ($40,917.97); and

WHEREAS, the Village Manager and Village staff estimate that an additional $50,000.00 in services from Nugent may be needed by the end of FY 2018-2019; and

WHEREAS, the Village Council of Islamorada, Village of Islands (the “Village Council”) finds that ratification of expenses incurred for Nugent’s services in FY 2018-2019 through May 15, 2019 attached hereto as Exhibit A, approval of the Work Authorizations from Nugent, attached hereto as Exhibit B, approval of additional expenses in the amount of $50,000.00 through the end of FY 2018-2019, and waiver of competitive bidding for the services to be provided is in the best interest of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Approval of Expenses and Work Authorizations. The Village Council hereby ratifies and approves the following: 1) expenses incurred by the Village in FY 2018-2019 for services provided by Nugent through May 15, 2019 on Exhibit A in the amount of Sixty-six Thousand Three Hundred Thirty-nine and 09/100 Dollars ($66,339.09); 2) work authorizations at Exhibit B for Nugent to provide additional services in the amount of Forty Thousand Nine Hundred Seventeen and 97/100 Dollars ($40,917.97), and 3) $50,000.00 in additional services from Nugent through end of the FY 2018-2019.

Section 3. Authorization of Village Officials. The Village Manager and/or his designee and the Village Attorney are authorized to take all actions necessary to implement the terms and conditions of work authorizations.

Section 4. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village’s Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds to implement the terms and conditions of the Work Authorizations listed on Exhibit B and additional services for $50,000.00 through the end of FY 2018-2019.
Section 5. Execution of Work Authorizations. The Village Manager is authorized to execute the Work Authorizations on behalf of the Village, to execute any required agreements and/or documents to implement the terms and conditions of the Work Authorization and to execute any extensions and/or amendments to the Work Authorizations, subject to the approval as to form and legality by the Village Attorney.

Section 6. Waiver of Competitive Bidding. In accordance with Section 2-328(1) and (3) of the Village Code, the Village Council authorizes waives the waiver of competitive bidding provisions of the Village Code to engage the services of Nugent for the Work Authorizations attached hereto as Exhibit B.

Section 7. Effective Date. This Resolution shall take effect immediately upon adoption.

Motion to adopt by Councilman Ken Davis, second by Vice Mayor Mike Forster.

FINAL VOTE AT ADOPTION
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Deb Gillis YES
Vice Mayor Mike Forster YES
Councilman Ken Davis YES
Councilwoman Cheryl Meads YES
Councilman Jim Mooney YES

PASSED AND ADOPTED ON THIS 30TH DAY OF MAY, 2019.

DEB GILLIS, MAYOR

ATTEST:

KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND BENEFIT OF ISLAMORADA, VILLAGE OF ISLANDS:

ROGET V. BRYAN, VILLAGE ATTORNEY
## Vendor History Report

### Posting Date Range 10/01/2018 - 05/15/2019

### GL Account | Description | Payment Date | Payment Number | Amount
---|---|---|---|---

#### 300-1200-541-64 Public Works - Capital Outlay
10766 | Founders Park Pump Station | 10/18/2018 | 72072 | 14,174.00
11212 | Pump for Tennis Court Lift Station @IFP | 2/21/2019 | 73026 | 7,125.00
11373 | Telemetry for Founders Park Lift Stations | 4/4/2019 | 73340 | 5,090.00

#### 402-1500-535-63 Wastewater - Capital Outlay
10731 | High Tide Collectors 2 Cellular, 2 Solar, with Com | 10/25/2018 | 72119 | 11,641.72
11209 | 104 Cortez grinder pump installation | 2/21/2019 | 73026 | 4,118.97

#### 402-1500-535-41 Wastewater - Communications
10731 | High Tide Collectors 2 Cellular, 2 Solar, with Com | 10/25/2018 | 72119 | 1,250.00
10925 | Annual High Tide Monitoring | 12/6/2018 | 72422 | 4,910.00

#### 402-1500-535-52 Wastewater - Operating Supplies
10945 | Tamper Proof Screw/socket | 12/6/2018 | 72422 | 324.40
11009 | Build Workbench | 12/20/2018 | 72561 | 309.00
11207 | Operating Supplies | 2/21/2019 | 73026 | 78.00
11244 | WW Operating Supplies/Parts | 2/28/2019 | 73067 | 218.36
11245 | WW Operating Supplies | 2/28/2019 | 73067 | 204.30
11252 | Operating Supplies | 3/7/2019 | 73117 | 87.70
11389 | Operating Supplies | 4/18/2019 | 73463 | 556.55
11431 | Operating Supplies | 4/18/2019 | 73463 | 432.60
11452 | Operating Supplies | 4/25/2019 | 73514 | 725.00
11453 | Operating Supplies | 4/25/2019 | 73514 | 1,668.42
11193 | Basin Cover | 5/2/2019 | 73557 | 1,500.00
11463 | Proof Screws | 5/2/2019 | 73557 | 86.00

#### 402-1500-535-46 Wastewater - Repairs & Maintenance
10828 | Repair & Maint | 10/25/2018 | 72119 | 463.08
10829 | Maint & Repair -89003 Old Hwy | 10/25/2018 | 72119 | 793.88
10830 | Repair & Maint - 57 Columbus Dr | 10/25/2018 | 72119 | 798.83
10831 | Repair & Maint -106 Columbus Dr | 10/25/2018 | 72119 | 709.57
10832 | Repair & Maint -84731 Old Hwy | 10/25/2018 | 72119 | 709.57
10838 | Repair & Maint -84785 Old Hwy | 10/25/2018 | 72119 | 1,823.00
10898 | E/One Pump Repair | 11/20/2018 | 72321 | 709.57
10939 | Repair-shroud/check vent-89635 Old Hwy | 12/6/2018 | 72422 | 654.50
10940 | Repair-pump- 54 Columbus Dr | 12/6/2018 | 72422 | 699.97
10941 | Repair- Pump- 2 Tiki Ln | 12/6/2018 | 72422 | 793.88
10942 | Repair- pump- WR37646 | 12/6/2018 | 72422 | 793.88
10957 | Repair- check vent 183 Carroll St | 12/6/2018 | 72422 | 259.50
# Vendor History Report

**1067 - FJNUGENT & ASSOCIATES, INC.**  
Posting Date Range 10/01/2018 - 05/15/2019

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<td>11374</td>
<td>Grinder Pump Guardian</td>
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<td>250.00</td>
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$ 66,339.09
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<td>402-1500-535-63</td>
<td><strong>Wastewater - Capital Outlay</strong></td>
<td>Purchase &amp; Install 21 Lift Station Monitors to address lack of communication between grinder pumps and collector for SCADA / telemetry system</td>
<td>4/22/2019</td>
<td>RQ19-0147</td>
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<tr>
<td>HIGH TIDE 300</td>
<td>Purchase 6HP Grinder Pump</td>
<td>4/26/2019</td>
<td>RQ19-0148</td>
<td>6,684.00</td>
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<td>VOI Coral Sh</td>
<td>Purchase Simplex HDPE Grinder Station</td>
<td>4/30/2019</td>
<td>RQ19-0149</td>
<td>4,318.97</td>
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<td><strong>35,667.97</strong></td>
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<td>402-1500-535-41</td>
<td><strong>Wastewater - Communications</strong></td>
<td>AT&amp;T Annual Communications Charge for 21 Lift Station Monitors needed to address lack of communication between grinder pumps and collector for SCADA / telemetry system</td>
<td>4/22/2019</td>
<td>RQ19-0147</td>
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<td><strong>40,917.97</strong></td>
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**Customer/Bill To:** VILLAGE OF ISLAMORADA  
86800 OVERSEAS HIGHWAY  
ISLAMORADA, FL 33036  
Phone: (305) 664-6400  
Email: 

**Serial Number(s):**

**Ship To:** 288 GARDENIA ST  
TAVERNIER, FL 33070  

**From:** Bob Matheson  
bob@nugentco.com  
(407) 330-8833  

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<table>
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<th>Qty</th>
<th>Price Net Each</th>
<th>Total</th>
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<td>HTT 300, 6X8 FRP ENCLOSURE, LIFT STATION MONITOR</td>
<td>21.00</td>
<td>$1,070.00</td>
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<td>AT&amp;T YEARLY COMMUNICATION CHARGE</td>
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**Labor Rates / Service Call / Delivery**

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**Delivery Charge**

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**Sales Tax**

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<tr>
<th>Total Amount</th>
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**Notes:**

- Plan Sheets not Provided. A new quote may be required upon receipt of Final Engineering Plans. F.J. Nugent & Associates, Inc. will not be responsible if items do not meet project specifications.
- All State, Local & Federal taxes are applicable unless a proper sales tax exempt form is provided prior to shipment.
- Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.
411 Wyly Avenue, Sanford, FL 32773

Sales Quotation

Date: April 26, 2019
Quote Number: VOI Coral Sh
Customer PO #: Email Kevin

Customer/Bill To:
VILLAGE OF ISLAMORADA
86800 OVERSEAS HIGHWAY
ISLAMORADA, FL 33036
Ship To:
288 GARDENIA ST
TAVERNIER, FL 33070

From:
Bob Matheson
bob@nugentco.com
(407) 330-8833

Job Name | Lead Time | Payment Terms | Delivery | Sales Code
--- | --- | --- | --- | ---
Coral Shores | 2-3 Weeks | Net 30 | Freight Allowed | BM

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<tr>
<td>FLYGT 6HP</td>
<td>6HP Grinder Pump 3 Phase 460V</td>
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<td>$6,684.00</td>
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<tr>
<td>3102.170-1107</td>
<td>Model MP-3102.170 2&quot; volute Submersable Grinder Pump</td>
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Notes:
- Plan Sheets not provided. A new quote may be required upon receipt of Final Engineering plans. F. J. Nugent & Associates, Inc. will not be responsible if items do not meet project specifications.
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Labor Rates / Service Call / Delivery

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<thead>
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<th>Qty</th>
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<td>Total Amount</td>
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Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.
## Sales Quotation

**Date:** April 30, 2019  
**Quote Number:** VOI BASIN  
**Customer PO #:** PHONE CALL KEVIN

| Customer/Bill To: | VILLAGE OF ISLAMORADA  
|                  | 86800 OVERSEAS HIGHWAY  
|                  | ISLAMORADA, FL 33036  
|                  | Phone: (305) 664-6400  
| From: Bob Matheson  
|                  | bob@nugento.com  
| Serial Number(s): | WH658971

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<tbody>
<tr>
<td>WH171-84, Simplex HDPE Grinder Station, (1) Extreme 1/240V Grinder Pump, 32' Power Supply Cable, 4&quot; Inlet Grommet, 1-1/4&quot; SS Discharge, Wager 2100 Series Check Vent, Sentry Advisor w/Generator Receptacle</td>
<td>2-3 Weeks</td>
<td>Net 30</td>
<td>Freight Allowed: BM</td>
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<table>
<thead>
<tr>
<th>Part Number</th>
<th>Description</th>
<th>Qty</th>
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<tr>
<td>WH171-84</td>
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<td>1.00</td>
<td>$4,318.97</td>
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**Notes:**
- Plan Sheets not provided. A new quote may be required upon receipt of final engineering plans. F.J. Nugent & Associates, Inc. will not be responsible if items do not meet project specifications.
- All state, local & federal taxes are applicable unless a proper sales tax exempt form is provided prior to shipment.

Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.