



**ISLAMORADA, VILLAGE OF ISLANDS
REGULAR VILLAGE COUNCIL MEETING**

**Founders Park Community Center
87000 Overseas Hwy
Islamorada, FL 33036
Thursday, July 9, 2015
5:30 PM**

I. CALL TO ORDER / ROLL CALL

Mayor Mike Forster called the meeting to order at 5:32 P.M. The following Council members were present on roll call: Mayor Mike Forster, Vice Mayor Deb Gillis, Councilman Jim Mooney, Councilman Chris Sante and Councilman Dennis Ward. Also in attendance were Village Manager Maria Aguilar, Village Attorney Roget Bryan, Director of Planning Cheryl Cioffari, Village Clerk Kelly Toth, Deputy Village Clerk Kyle McLeod and all other appropriate personnel.

II. PLEDGE OF ALLEGIANCE

Village Clerk Kelly Toth led the Pledge of Allegiance.

III. PRESENTATIONS AND ANNOUNCEMENTS

Mayor Mike Forster announced the Snake Creek Drawbridge deviation period was extended to September 14th, 2015 to allow for additional public comment. Mayor Forster encouraged the public to visit the Village's website and to follow the link that would allow them to post their comment with the United States Coast Guard or to go directly to the USCG website at <http://www.regulations.gov> and search using docket number USCG-2015-0046.

Councilman Chris Sante stated he had been contacted by several school bus drivers regarding the timing of the openings and asked if the bridge opening schedule could be changed to allow for the bridge to open on the hour beginning at 7AM instead of the current schedule of 8AM.

Vice Mayor Deb Gillis encouraged the public to provide their comments to the United States Coast Guard.

IV. PUBLIC COMMENT

Mayor Mike Forster opened public comment.

Van Cadenhead read Psalm 58 from the Holy Bible.

Dave Purdo thanked everyone involved with the Fourth of July celebration held at Founders Park.

Mayor Mike Forster closed public comment.

V. AGENDA: Request for Deletion / Emergency Additions

Mayor Mike Forster requested the discussion under XII. Mayor/Council Communications regarding financial assistance for small businesses on grinder pumps move up on the agenda to follow Tab 5 Wastewater Update.

Mayor Forster requested a discussion regarding non-smoking areas on public property under XII. Mayor/Council Communications.

Council agreed to the requested agenda changes.

VI. CITIZENS' ADVISORY COMMITTEE UPDATES

A. Achievable Housing Citizens' Advisory Committee Presentation- Chair Janet Wood

Committee Chair Janet Wood presented video identifying several areas within Islamorada for the potential development of affordable housing rental units. Ms. Wood identified the following parcels for affordable housing: Vic's Auto Tech, the weigh station parcel and a parcel located at the corner of Woods Avenue and Gardenia Street. Councilman Chris Sante expressed concern regarding the availability of adequate parking at the Vic's Auto Tech property.

VII. CONSENT AGENDA

A. June 18, 2015 Regular Village Council Meeting Minutes TAB 1

B. Resolution Adopting Revisions to the Village Comprehensive Emergency Management Plan TAB 2

Tabs 3 and 4 were pulled from the Consent Agenda for discussion by Councilman Chris Sante. Councilman Sante made a motion to approve Tabs 1 and 2 of the Consent Agenda. Vice Mayor Deb Gillis seconded the motion. Council voted all in favor. The motion passed 5-0.

C. Resolution Supporting a Ban on the use of Fracking in Florida, the Florida Keys and Any Area that Would Impact the Water Supply or Water Shed of the Florida Keys TAB 3

Tab 3 was heard at approximately 5:53 PM.

Village Attorney Roget Bryan read the title of the resolution.

Mayor Mike Forster opened public comment
Van Candenhead encouraged Council to vote unanimously for this resolution.
Mayor Forster closed public comment.

Councilman Chris Sante made a motion to approve. Vice Mayor Deb Gillis seconded the motion. Council voted all in favor. The motion passed 5-0.

D. Resolution Approving the Purchase of Outdoor Fitness Equipment for Islamorada Founders Park TAB 4

Tab 4 was heard at approximately 5:55 PM.

Village Attorney Roget Bryan read the title of the resolution.

Councilman Chris Sante inquired about the Village skipping competitive bidding for this purchase and expressed concern regarding funding for the installation. Village Manager Maria Aguilar stated funds from the Capital Projects Fund would be used to cover the cost of installation. She explained that revenues from the local government discretionary sur tax for infrastructure and impact fees were recorded in this fund and that she anticipated that there would be an addition to fund balance of approximately \$400,000 dollars by year end. Discussion ensued between Vice Mayor Deb Gillis and Village Manager Maria Aguilar as to whether or not impact fees could be used for the purchase.

Mr. Sutter explained that for the first few months the exercise area would be open during the same hours as the pool to allow staff to train users on the proper use of the equipment. He stated wind sails would be installed to provide shade; two Max Air fans would be positioned to cool the area and that the black asphalt base coat would be covered by a layer of blue paint.

Mayor Mike Forster opened public comment.

Van Cadenhead expressed concern regarding the purchase not having undergone competitive bidding.

Mayor Mike Forster closed public comment.

Director of Parks & Recreation and Marine Resources John Sutter stated the equipment being purchased was the highest quality equipment for our climate. Councilman Jim Mooney stated a significant number of municipalities were using the same brand of equipment due to the equipment's exposure to sun and salt air and its ability to withstand these elements. Mr. Sutter stated staff had visually inspected the Greenfield equipment at other parks and had obtained verbal references from other municipalities regarding the Greenfield Outdoor Fitness Equipment's durability. He stated that staff obtained cost estimates for other brands, but that the other brands did not hold up as well and that he did not think it would be money well spent if the Village purchased a less durable product.

Councilman Chris Sante made a motion to approve. Vice Mayor Deb Gillis seconded the motion. Council voted all in favor. The motion passed 5-0.

VIII. WASTEWATER MATTERS

Tab 5 was heard at approximately 6:05 PM.

A. Wastewater Update

TAB 5

Wastewater Program Manager Greg Tindle stated wastewater connection letters were mailed to Windley Key and South Plantation Key Phase A and Phase B property owners on July 1st. He stated connection letters were mailed on July 8th to the remaining Middle Plantation Key property owners. Mr. Tindle stated staff expects to send connection letters to Upper Matecumbe Key property owners on August 1st.

Mr. Tindle announced that the Florida Department of Environmental Protection (FDEP) would conduct a public meeting at the Founders Park Community Center on July 15th at 1PM. He explained the meeting was to address rules, requirements and procedures related to wastewater connections and abandonment of existing wastewater treatment and disposal systems in connection with the Islamorada wastewater project.

Wade Trim Vice President Tom Brzezinski explained the new format of the wastewater project report and the information Council could expect to see in future reports. He provided a brief report regarding DBO Contractor Services and Owner's Representative budget. Discussion ensued among Councilman Sante and Wastewater Program Manager Greg Tindle regarding data pertaining to wastewater flow and billable flow.

Wade Trim Vice President Tom Brzezinski reported approximately 43 miles of paving was identified under the wastewater project. He stated approximately 38 miles of paving had been completed. Mr. Brzezinski

reported the reflective cracking in the asphalt on North Plantation Key was caused by the trenching and compaction that occurred in early 2000. He stated the only way to correct the problem was to tear up the roads and repave them. Mr. Brzezinski stated the level of thickness of the asphalt being laid was approximately 1 1/2 inches thick and proceeded to explain the paving and testing processes.

Mr. Brzezinski explained why, in some areas, a portion of the old asphalt protrudes out from under the new asphalt. He stated some of the Village roads meander and that when new asphalt was applied old asphalt could be seen in some areas as a result of the roads having existing uneven edges. He stated the contractors were attempting to maintain the width of the road that existed when laying the new asphalt while at the same time attempting to pave in a straight line. He stated the contractor would later lay gravel along the edges of the roads. Mr. Brzezinski explained that, with regard to the waviness of the roads, the contractors were improving upon the previous condition of the roads. Discussion ensued among Council and Mr. Brzezinski regarding trenching and compaction, testing and road work warranties. Councilman Chris Sante expressed interest in hiring an independent inspector to inspect the recent asphaltting.

Mayor Mike Forster opened public comment.

Van Cadenhead spoke in support of an independent inspector.

David Makepeace expressed concern regarding the work being checked multiple times, the costs associated with the inspections and so few miles of roadwork left to check. He stated Reynolds Water Islamorada (RWI) checks the work when they lay the asphalt; the Owners Representative checks RWI's work and that now Council was considering an independent inspector to check the asphaltting that the Owners Representative had already checked. Councilman Sante clarified that he was interested in checking the asphaltting that had been done in the last twelve months; not just the asphaltting that remained to be done. Mr. Makepeace expressed support for spot-checking. Mr. Makepeace expressed gratitude for Reynolds Water Islamorada's responsiveness to his scheduling needs regarding his wastewater connection.

Patty Silver spoke in support of an independent inspector spot checking the quality of the asphaltting/roadwork and stated there were bare spots in the roads in her neighborhood.

Dave Purdo inquired as to whether the roads were as strong as they were prior to the trenching. Mr. Brzezinski stated that they were as strong, if they are compacted correctly. Mr. Brzezinski clarified that Reynolds Water Islamorada (RWI) does not conduct the testing. He stated RWI hires an independent firm to conduct the tests.

Mayor Mike Forster closed public comment.

B. Recommendation for Water Quality Testing from the Water Quality Improvement Citizens' Advisory Committee

TAB 6

This item was heard at 7:08 PM .

Wastewater Program Manager Greg Tindle presented the staff report.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Councilman Dennis Ward expressed concern regarding canals in need of restoration that were in areas where no homeowners association existed. He inquired about the costs associated with canal restoration and who would be responsible for the costs. Mayor Forster explained the two current canal restoration projects were a public private partnership and that funding sources would have to be identified for future canal restoration projects. Discussion ensued regarding the canal restoration projects and the canal rankings.

Water Quality Improvement Citizens' Advisory Committee Chair, David Makepeace explained the purpose of the water quality testing was to test the efficacy of the wastewater treatment which was different than the testing being done for canal restoration.

Mayor Mike Forster made a motion to approve the Village Manager pursuing water quality testing. Councilman Jim Mooney seconded the motion. Council voted all in favor. The motion passed 5-0.

IX. ORDINANCES

- A. First Reading- Ordinance Amending Chapter 30 "Land Development Regulations," Article III "Decision Making and Administrative Bodies," Division 3 "Local Planning Agency" of the Village Code **TAB 7****

Tab 7 was heard at approximately 7:19PM.

Village Attorney Roget Bryan read the title of the resolution. Director of Planning Cheryl Cioffari presented the staff report recommending approval.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Vice Mayor Deb Gillis made a motion to approve. Councilman Dennis Ward seconded the motion. Council voted all in favor. The motion passed 5-0.

- B. Second Reading- Ordinance Amending Chapter 30 "Land Development Regulations" Article V "Schedule of District Use and Development Standards", Division 9 "Fencing Standards" **TAB 8****

Tab 8 was heard at approximately 7:20 PM.

Village Attorney Roget Bryan read the title of the resolution. Director of Planning Cheryl Cioffari presented the staff report recommending approval.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Vice Mayor Deb Gillis made a motion to approve. Councilman Jim Mooney seconded the motion. Council voted all in favor. The motion passed 5-0.

- C. Second Reading – Ordinance Amending the Land Development Regulations to Increase the Permitted Size of Caretaker's Cottages **TAB 9****

Tab 9 was heard at approximately 7:22PM.

Village Attorney Roget Bryan read the title of the resolution. Director of Planning Cheryl Cioffari presented the staff report recommending approval.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Councilman Chris Sante suggested changing the verbiage under section 30-703(a) to state fresh fish and "crustaceans". Council agreed to the change.

Councilman Jim Mooney made a motion to approve with the change. Mayor Mike Forster seconded the motion. Council voted all in favor. The motion passed 5-0.

X. QUASI-JUDICIAL

Village Attorney Roget Bryan read the quasi-judicial statement and requested that anyone not having been sworn in raise their hand. Village Clerk Kelly Toth swore in the witnesses. Village Attorney Roget Bryan read the title of the resolution.

A. Variance Application for Thomas Young (VAR-15-01)

TAB 10

Tab 10 was heard at 7:27 PM.

Village Attorney Roget Bryan requested Council disclose ex-parte communications. Councilman Chris Sante, Vice Mayor Deb Gillis and Councilman Jim Mooney disclosed that they had each spoken with Thomas Young and Larry Frank. Mayor Mike Forster disclosed he had spoken with Thomas Young, Larry Frank, Bob Thompson, Bobby Thompson, Mark Thompson and Don Horton. Councilman Dennis Ward stated he had spoken with Larry Frank.

Planner Thomas Skidmore presented the staff report recommending denial of the variance request.

Robert Smith stated he was speaking on behalf of the applicant, Thomas Young. He stated that he was, on two occasions, the Director of Environmental Resources for Monroe County, prior to Islamorada's incorporation. Mr. Smith stated he had personally worked on at least 50 variances for porch setbacks during his time with Monroe County. He stated the purpose of a shoreline setback was to protect the environment. Mr. Smith stated that historically the altered shoreline setback in all of the Florida Keys was twenty feet. He stated variances are generally a political decision by the governing body on whether or not they believe the objectives of the comprehensive plan are being met with regard to what an applicant is trying to achieve with their property.

He stated Mr. Young bought the house in the mid 1980's with an existing altered shoreline. He clarified that government changed the setback whereby creating the hardship for the property owner. Mr. Smith stated that the applicant desired to fit into the community character of his neighborhood and to be able to have the same thing his neighbors were being permitted to enjoy. Mr. Smith distributed photographs of a porch. He stated that both of Mr. Young's neighbors have exactly what Mr. Young is requesting.

Mr. Smith stated the applicant, Mr. Young, is requesting sixty square feet which is slightly less than the staff report reflects. He stated the property was scarified and that the applicant would be willing to install stormwater control measures.

Thomas Young stated he had a handicapped family member living in the house that utilized a wheel chair and that the existing six foot porch prevented other people from being able to walk around on the porch when the wheel chair was present. He stated the needed the additional space for his growing family. Mr. Young stated he wanted a larger veranda like the neighbors on either side of him. Mr. Young explained that he showed the neighbors that were opposing his variance request, how far his proposed porch would extend and stated that they did not indicate to him that they were in opposition to his plans. Mr. Young responded to Council's concern regarding the notion that if Council approved his request, they would have to approve every request thereafter. Mr. Young stated he was aware that he could build something legally and stated his intentions to add a cistern and swale to the property.

Dave Purdo requested Council approve Mr. Young's variance request that would allow Mr. Young to use the full length of his porch.

Linnea Sheets, Mr. Young's neighbor, stated there would be no negative impact to the environment by granting this request. She stated that she and the neighbors appreciate that Mr. Young beautifies his property and requested Council approve Mr. Young's variance request.

Robert Smith stated that he had identified an inaccuracy within the staff report and explained that one of the two neighboring properties was not conforming and did not meet the setback requirements. He stated the home was setback 12 feet from the Mangroves and provided a photo of the property to Council. Mr. Smith stated the Mr. Young was allowed to have accessory structures within the shoreline setback and explained the term accessory structure. He stated Mr. Young was requesting an additional 4.9 feet from the 30 foot setback.

Mayor Forster asked if anyone would like to comment that was in opposition; there were none. He closed public comment.

Councilman Chris Sante stated that the impact of the request was minimal and that the applicant could request to build something much larger which would be allowable. He stated that he did not foresee any unintended consequences of the request.

Director of Planning Cheryl Cioffari stated the survey that was submitted indicated 5.07 feet encroachment into the shoreline setback. She stated that when a variance is granted, unless it specifies a cubic area, the requestor is granted the full setback along the property line. She encouraged Council to limit the development request to a specific size.

Councilman Jim Mooney stated that it was clear to him that variances are not alike and do not occur often. He spoke in support of approving the variance request. He stated that because Council grants one variance, it does not have to grant all of them. Village Attorney Roget Bryan stated that variance requests are site specific and usually with independent conditions. Mr. Bryan stated the criterion for granting or denying the request had to be consistently and uniformly applied.

Mayor Mike Forster spoke in support of approving the item, but expressed concern about approving the request legally. He asked Mr. Robert Smith to state the findings of fact that challenged staff's denial of the request. Mr. Smith stated that it was not a self-imposed hardship and that staff's argument was based on that premise.

Vice Mayor Deb Gillis inquired as to when Monroe County and Marathon changed their shoreline setback requirements. Director of Planning Cheryl Cioffari read the setback requirements in effect for Monroe County in 1986. Mr. Smith confirmed that the law requiring a twenty foot setback was written in 1986; the change to thirty feet was proposed in 1995 but was not approved and adopted in its entirety until 2002.

Village Attorney Roget Bryan stated that the application, photos and emails would be made a part of the official file.

Councilman Chris Sante made a motion to approve the variance for the amount of the encroachment only. Councilman Jim Mooney seconded the motion. Council voted and the motion passed 4-1 with Councilman Dennis Ward opposing.

Director of Planning Cheryl Cioffari clarified that the amount of square footage being approved was the area depicted in the survey as 5.07 feet x 24.02 feet. Councilman Chris Sante confirmed that this was the area being approved.

Mayor Mike Forster requested a two-minute break.

This item was heard at 8:24 PM.

Village Attorney Roget Bryan read the title of the resolution and requested Council disclose ex-parte communications. Each Councilmember disclosed that they had no ex-parte communications. Mr. Bryan stated that the meeting was still in the quasi-judicial portion of the agenda and those giving testimony had been sworn. Planner Thomas Skidmore presented the staff report.

Mayor Mike Forster invited the applicant to speak.

Kadee Della Donna from Long Beach, California stated she and her business partner would be ready to build in approximately twelve to eighteen months.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Discussion ensued among Council and the Director of Planning Cheryl Cioffari regarding the applicant's accrual of points in the Building Permit Allocation System (BPAS), the timing of an award, the ability to defer an award and past BPAS rankings that were awarded.

Vice Mayor Deb Gillis made a motion to approve the request, providing for four (4) additional perseverance points from BPAS. Councilman Jim Mooney seconded the motion. Council voted all in favor. The motion passed 5-0.

XI. RESOLUTIONS

A. Resolution Approving Project Agreement with the Weiler Engineering Group

TAB 12

This item was heard at 8:35 PM.

Village Attorney Roget Bryan read the title of the resolution. Village Manager Maria Aguilar presented the staff report recommending approval.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Councilman Jim Mooney made a motion to approve. Councilman Dennis Ward seconded the motion. Council voted all in favor. The motion passed 5-0.

B. Resolution Amending the Schedule of Fees and Deposits for Planning and Development Services Applications

TAB 13

This item was heard at 8:37 PM.

Village Attorney Roget Bryan read the title of the resolution. Director of Planning Cheryl Cioffari presented the staff report recommending approval.

Mayor Mike Forster asked if Council had any questions; there were none.

Mayor Mike Forster opened public comment; seeing none, public comment was closed.

Councilman Chris Sante made a motion to approve. Councilman Dennis Ward seconded the motion. Council voted all in favor. The motion passed 5-0.

XII. MOTIONS

XIII. MAYOR / COUNCIL COMMUNICATIONS

This discussion item was heard at 6:35 PM.

A. Discussion Regarding Financial Assistance for Small Businesses on Grinder Pumps –Councilman Sante

Councilman Chris Sante expressed concern regarding the costs associated with installing single pump grinder systems for commercial property owners and requested Council consider making the installation for these property owners more equitable.

Mayor Mike Forster opened public comment.

Mary Gargiulo expressed concern regarding the wastewater connection costs and the impact that it has on small businesses. She encouraged the Council to consider providing financial assistance to small business owners.

Patty Silver stated she thought only a few businesses would be affected by the connection cost problems being discussed. She encouraged Council to identify an equitable solution for these property owners and proffered the following suggestions: the Village incurs the costs of the grinder pumps; or possible reengineering to allow multiple businesses to flow into one lift station which would connect to the wastewater main; or provide a wastewater assessment credit.

David Makepeace expressed concern regarding the Village's potential liability should the properties being discussed change their type of use or building size.

Mayor Mike Forster closed public comment.

Councilman Chris Sante stated he would like to see the Village offer a form of financing to those commercial properties on single pump systems. Vice Mayor Deb Gillis inquired as to how many properties would be affected. Tom Brzezinski, Wade Trim Vice President stated he did not know the exact number of properties that would be affected, but that staff would research the question and bring the data back to Council. Vice Mayor Gillis asked the Village Manager if funding was available to assist these property owners. Village Manager Maria Aguilar explained that FDEP would reimburse for the purchase through the State Revolving Fund (SRF) if the Village owns the pumps and the Village then has the obligation to repay those funds. Vice Mayor Deb Gillis explained the difference between commercial and residential being that a commercial property owner had a mechanism for recovering the costs associated with wastewater connection in that they could increase the prices of their goods or services. Ms. Aguilar explained another distinction between commercial and residential was that a commercial enterprise could deduct the costs associated with a capital project as a business expense on their federal taxes whereby lowering their tax liability.

Discussion ensued among Council and staff regarding potential unintended consequences, businesses expanding and the Village potentially incurring the wastewater costs associated with the expansion and the number of properties affected. Mayor Mike Forster provided a brief history of the multiple discussions that had occurred regarding wastewater connections. He stated that the project was approximately 80% complete and spoke against reengineering. He suggested the Village consider financial assistance for these property owners.

Council requested staff provide information identifying the number of single-pump systems for the properties that were discussed. Councilman Ward suggested Councilman Sante speak with the Key Largo Wastewater Treatment District regarding some of the accommodations it was making for property owners.

Mayor Mike Forster opened public comment.

Patty Silver stated her property was originally identified as needing a two pump system and that she had to request a waiver from the Department of Environmental Protection for a single pump system.

David Makepeace stated the Water Quality Improvement Citizens' Advisory Committee meets on July 28th and that they would be glad to address the issue and return to Council with recommendations. Council expressed agreement for Mr. Makepeace's suggestion.

Mayor Mike Forster closed public comment.

Wastewater Program Manager Greg Tindle clarified Council direction to identify types of financial assistance for commercial (non-residential) properties using simplex grinders.

B. Discussion Regarding Urging the Florida Legislature to Allow Local Control of Smoking Regulations

This item was added at the beginning of the meeting; and heard at approximately 8:39 PM.

Mayor Mike Forster read a resolution recently approved by the City of Key West urging the Florida Legislature to allow local control of smoking regulation that would prohibit smoking on public property. Mayor Mike Forster requested Council support for staff direction to draft a resolution in support of the same. Council expressed support for Mayor Forster's request.

XIV. VILLAGE ATTORNEY / VILLAGE MANAGER COMMUNICATIONS

A. Discussion Regarding Food Truck Regulations in Other Florida Municipalities

TAB 14

This item was heard at 8:42 PM.

Village Manager Maria Aguilar presented the staff report regarding mobile food vendors.

Councilman Chris Sante stated he was seeking a minimal ordinance allowing food truck vendors at smaller events; to be permitted for a specific amount of time and referred to the Orlando ordinance included with the staff report as an example. Discussion ensued regarding current temporary use permits and the difference in the type of permitting Councilman Sante was seeking, packaged food trucks, lunch trucks and available parking. Mayor Mike Forster clarified the staff direction from Council to provide a minimal ordinance to Council, similar to Pensacola's, as it was briefer than the Orlando ordinance, allowing the temporary permitting of food trucks on private property for smaller events that would not require the Village's temporary use permit.

B. Discussion Regarding Shoreline Setbacks

TAB 15

This item was heard at 8:58 PM.

Director of Planning Cheryl Cioffari presented the staff report.

Councilman Chris Sante inquired about altered open water shorelines. Ms. Cioffari read Village Code Section 30-1542(1)(b)3 pertaining to altered open water shorelines not adjacent to manmade canals, channels or

basins. Councilman Sante suggested amending the verbiage regarding accessory structures to mirror that of principal structures to allow for more uniformity in the code. He stated that there are areas in the Code that are problematic for planning staff and he would like to see these items identified and corrected. Director of Planning Cheryl Cioffari suggested amending the portion of the Code that pertains to shoreline setbacks for accessory structures on altered open water. Councilman Dennis Ward inquired as to whether or not the Director of Planning thought the Department of Economic Opportunity would agree to the changes. Director of Planning Cheryl Cioffari stated that she thought the DEO would approve of the change and be more amenable to changes affecting accessory structures rather than principle structures. Council requested the planning staff identify and make clarifications in the code where needed.

C. Discussion Regarding Changing the Variance Criteria within the Land Development Regulations

TAB 16

This item was heard at 9:09 PM.

Director of Planning Cheryl Cioffari presented the staff report and explained the purpose for variance criteria.

Councilman Chris Sante stated this discussion is similar the previously discussed tab in that he is requesting staff to identify and recommend changes to the variance criteria where they think change is needed.

Ms. Cioffari suggested she could bring forward a few items every quarter for Council input.

D. Discussion Regarding Strategic Planning Workshop

This item was heard at 9:18 PM.

Village Manager Maria Aguilar stated that at a previous Regular Village Council Meeting Council requested a strategic planning workshop. She explained that a large portion of the strategic planning that was previously conducted pertained to Planning and Development Services. Ms. Aguilar explained that on July 21st a workshop would be conducted to discuss Trainnovation's recommendations for process improvements in the Planning and Development Services Department. She explained Trainnovations, the consultant hired to review the planning process, had experience with long term planning and suggested postponing the workshop for long term planning until after the July 21st workshop had occurred. She stated that Council may decide to utilize Trainnovations for the strategic planning workshop; or perhaps Dr. Robert Lee, the consultant hired in 2014.

Mayor Forster requested the final report from the April 2014 strategic planning workshop be sent to Council. Council agreed to postpone scheduling the strategic planning workshop until after the July 21st.

Village Attorney Roget Bryan requested an Executive Session to discuss the litigation matter: In Re: the Oil Spill by the Oil Rig "Deepwater Horizon" in the Gulf of Mexico on April 20, 2010, Case number 2:10-MD-02179-CJB-SS pending in the United States District Court for the Eastern District of Louisiana. He requested the meeting be held on July 13th at 3:00 PM at the Village Administrative Center, 86800 Overseas Highway, Third Floor Conference Room, Islamorada, FL. He stated this executive session meeting would be followed by a Special Call Village Council Meeting.

Village Attorney Roget Bryan reminded Council of the mandatory ethics training. He stated State Attorney Catherine Vogel was conducting ethics training in Marathon on July 16th. Village Clerk Kelly Toth stated training was also being offered at the Florida League of Cities Conference in August.

XV. ADJOURNMENT

Councilman Chris Sante made a motion to adjourn. Mayor Mike Forster seconded the motion. The meeting adjourned at 9:24 PM.


Kelly S. Toth
Village Clerk

Approved by the Village Council this 30th day of July, 2015.