RESOLUTION NO. 13-04-14

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RE-ESTABLISHING THE AD HOC SOLID WASTE SERVICES CITIZENS’ ADVISORY COMMITTEE; PROVIDING FOR THE TERM AND COMPOSITION; PROVIDING FOR MEETINGS AND DISQUALIFICATION OF MEMBERS; PROVIDING FOR STAFF PARTICIPATION; PROVIDING FOR GOALS AND OBJECTIVES; PROVIDING FOR DUTIES AND RESPONSIBILITIES; PROVIDING FOR DISSOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the term of the Islamorada, Village of Islands (the “Village”) Agreement for Solid Waste Collection, Disposal and Recycling Services (“Solid Waste Services”) expires on September 30, 2013; and

WHEREAS, with the adoption of Resolution No. 12-12-113 on December 13, 2012, the Village Council established the Ad Hoc Solid Waste Service Citizens’ Advisory Committee (the “Committee”) to gather input from residents regarding Services to be included in the Request for Proposals for Solid Waste Services especially as those Services may relate to environmental sustainability; and

WHEREAS, the Committee completed its duties and responsibilities by providing a final written report of its recommendations to the Village Council on February 14, 2013 and a verbal report of those recommendations on February 28, 2013; and

WHEREAS, as stipulated in the resolution establishing the Committee, the Committee was dissolved on the date of its final report to the Village Council; and

WHEREAS, the Village Council desires to utilize the services of a citizens’ committee to assist Village staff with the evaluation of a Request for Proposals (“RFP”) for Solid Waste Services and to act as the evaluation, ranking and recommendation committee for proposals submitted in response to the RFP; and
WHEREAS, the Village Council finds that re-establishment of an Ad Hoc Solid Waste Services Citizens’ Advisory Committee to complete the additional duties and responsibilities is in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Re-Establishment of Ad Hoc Solid Waste Services Citizens’ Advisory Committee. The Village Council hereby re-establishes the Ad Hoc Solid Waste Services Citizens’ Advisory Committee (the “Committee”) to provide input for a Request for Proposals (“RFP”) for Solid Waste Collection, Disposal and Recycling Services (“Solid Waste Services”) and act as the evaluation, ranking and recommendation committee for proposals submitted in response to the RFP.

Section 3. Membership and Term. The Committee shall be comprised of five (5) members. All members of the Committee shall be residents of Islamorada, Village of Islands. Each Village Council Member shall appoint one (1) person to the Committee and the members shall serve on the Committee until the date of dissolution of the Committee. The appointing Village Council Member may replace a Committee member with or without cause at any Regular Village Council Meeting and the replacement shall serve the remainder of the original term.

Section 4. Meetings and Powers. Meetings of the Committee shall be held as often as the Committee determines is needed to complete its Duties and Responsibilities. All meetings shall be open to the public, and notice of such meetings shall be given as required by state law. A majority of currently appointed members of the Committee shall constitute a quorum. Provided there is a quorum present, an affirmative vote of the majority of those members present shall be
required to take official action. The Committee, at its first meeting, shall organize itself by electing one (1) of its members as the chair, one (1) member as the vice-chair.

Section 5. Disqualification of Members and Compensation. Should any committee member miss two (2) consecutive meetings without justification, whether regular meetings or special meetings, that person shall be disqualified as a member of the Committee and the Council Member who appointed the Committee member shall appoint a successor for the balance of the unexpired term of the vacant seat. The members of the Committee shall serve without compensation or reimbursement.

Section 6. Goals and Objectives.

a. Provide a public forum to review and analyze the RFP for Solid Waste Services with special emphasis on the recommendations made by the Committee in its final report to Council on February 28, 2013 and as were further addressed at a Village Council Workshop on March 15, 2013.


c. Provide evaluation, rankings and recommendations to assist the Village Council with the selection of the Solid Waste Services Provider.

Section 7. Duties and Responsibilities.

a. Become knowledgeable about all aspects of the Village’s existing Agreement for Solid Waste Collection, Disposal and Recycling Services (the “Existing Agreement”).


c. Review the RFP and provide input to Village staff to ensure the appropriate terms of the Existing Agreement and the Council approved recommendations from the Committee’s final report are incorporated into the document.
d. Develop evaluation criteria for the ranking of the RFP submittals.

e. Following the RFP submittal deadline, carefully review and rank each submittal based on the evaluation criteria developed by the Committee.

f. Submit a ranking summary and recommendations to Village staff for incorporation into a Council Communication / Agenda item; provide a verbal report of the summary and recommendations to the Village Council at the publicly noticed meeting to approve the rankings and recommendations for a Solid Waste Services Provider.

**Section 7. Staff Participation.** At all meetings of the Committee, at least one Village staff member shall be present to provide information, support, and input regarding the issues raised by the Committee and to record the minutes of the meeting.

**Section 8. Sunset.** This Resolution shall sunset and the Committee shall be dissolved on the date the new Agreement for Solid Waste Collection, Disposal and Recycling Services is fully executed, unless the Council determines otherwise by motion and affirmative vote.

**Section 9. Effective Date.** This Resolution shall become effective immediately upon its adoption.

[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]
Motion to adopt by Councilwoman Deb Gillis; second by Vice Mayor Ted Blackburn.

FINAL VOTE AT ADOPTION

VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Ken Philipson          YES
Vice Mayor Ted Blackburn     YES
Councilman Mike Forster      YES
Councilwoman Deb Gillis      YES
Councilman Dave Purdo        YES

PASSED AND ADOPTED on this 11th day of April 2013.

KEN PHILIPSON, MAYOR

ATTEST:

ARIANA S. LAWSON, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF ISLAMORADA,
VILLAGE OF ISLANDS ONLY

VILLAGE ATTORNEY