RESOLUTION NO. 13-12-96

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ESTABLISHING THE CITIZEN’S ADVISORY TASK FORCE FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM; PROVIDING FOR THE TERM AND COMPOSITION; PROVIDING FOR MEETINGS AND POWERS; PROVIDING FOR DISQUALIFICATION OF MEMBERS; PROVIDING FOR GOALS AND OBJECTIVES; PROVIDING FOR DUTIES AND RESPONSIBILITIES; PROVIDING FOR STAFF PARTICIPATION; PROVIDING FOR DISSOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, construction of the Islamorada, Village of Islands (the “Village”) Wastewater Collection and Transmission System (the “System”) is underway with completion scheduled for 2015; and

WHEREAS, all homes in the System service area shall be required to connect to the System when it is made available to the property; and

WHEREAS, the Village is eligible to submit an application for Florida Small Cities Community Development Block Grant Program (“CDBG”) funding to assist low to moderate income homeowners in the Village; and

WHEREAS, such CDBG funds may be used to provide financial assistance to certain low income to moderate income Village homeowners for costs incurred to connect to the System and for assistance with qualified housing rehabilitation projects; and

WHEREAS, due to the unique requirements of the CDBG application process, a qualified consultant will be engaged to undertake the tasks necessary to plan, develop and submit the application to the State of Florida; and

WHEREAS, pursuant to the CDBG Application Process and Administrative Requirements, the local government shall establish a Citizens’ Advisory Task Force (the
“CATF”) comprised of at least three residents of the Village none of which shall be elected officials and not more than one of which shall be an employee of the Village; and

WHEREAS, the Village Council finds that the establishment of the CATF to be in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS :

Section 1. Recitals. The above recitals are true and correct and are incorporated herein by this reference.

Section 2. Establishment of Community Development Block Grant Program Citizens Task Force. The Village Council hereby establishes the CDBG CATF to make recommendations to assist the Village with implementation of the CDBG.

Section 3. Membership and Term. The CATF shall be comprised of three (3) to five (5) members. All members of the Task Force shall be residents of Islamorada, Village of Islands. All members of the Task Force shall be members of the Islamorada Workforce/Affordable Housing Citizens’ Advisory Committee or a volunteer recommended by a majority vote of the Workforce/Affordable Housing Citizens’ Advisory Committee, and may include not more than one (1) Village employee.

Section 4. Meetings and Powers. Meetings of the CATF shall be held as often as the CATF determines is needed to complete its Duties and Responsibilities. All meetings shall be open to the public, and notice of such meetings shall be given as required by state law and as required by the CDBG. A majority of currently appointed members of the CATF shall constitute a quorum. Provided there is a quorum present, an affirmative vote of the majority of those members present shall be required to take official action. Each recommendation of the CATF
shall be by a majority vote of the members of the CATF. The CATF, at its first meeting, shall organize itself by electing one (1) of its members as the chair and may elect one (1) member as the vice-chair.

Section 5. Disqualification of Members and Compensation. Should any CATF member miss two (2) consecutive meetings without justification, whether regular meetings or special meetings, that person shall be disqualified as a member of the CATF and the Workforce/Affordable Housing Citizens’ Advisory Committee shall appoint a successor to fill the vacant seat. The members of the CATF shall serve without compensation or reimbursement.

Section 6. Goals and Objectives.

a. Provide a public forum to review and analyze the CDBG.

b. Ensure information is made available to the public regarding project planning and selection and the decision-making process of the CDBG.

c. Ensure public hearing requirements of the CDBG are met.

d. Ensure the Village Council is advised of recommendations regarding the CDBG.

Section 7. Duties and Responsibilities.

a. Become familiar with the CDBG process and requirements.

b. Conduct at least one public meeting to discuss the proposed CDBG Application before the second public hearing notice is published; public notice of such meeting shall be advertised at least five (5) days and no more than 20 days before the meeting.

c. Conduct at least one public hearing to obtain citizens views regarding the proposed project to be submitted for funding and ensure a summary of the proposed application is published at least five (5) days and no more than 20 days before the meeting.

d. Conduct additional public meetings to provide input on all aspects of the CDBG.
e. Take a separate vote on each recommendation to be made to the Village Council.

f. Advise the Village Council of its recommendations regarding all aspects of the CDBG.

Section 8. Staff Participation. At all meetings of the CATF, at least one Village staff member shall be present to provide information, support, and input regarding the issues raised by the CATF and to record the minutes of the meeting.

Section 9. Sunset. This Resolution shall sunset and the CATF shall be dissolved on the date the grant program close-out is completed, unless the Council determines otherwise by resolution.

Section 10. Effective Date. This Resolution shall become effective immediately upon its adoption.

Motion to adopt by Councilman Ken Philipson; second by Councilman Mike Forster.

FINAL VOTE AT ADOPTION

VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Ted Blackburn       YES
Vice Mayor Deb Gillis     YES
Councilman Mike Forster   YES
Councilman Ken Philipson  YES
Councilman Dave Purdo     YES

PASSED AND ADOPTED ON THIS 12th DAY OF December, 2013.

[Signature]
TED BLACKBURN, MAYOR

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ATTEST:

[Signature]

VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF ISLAMORADA,
VILLAGE OF ISLANDS ONLY

[Signature]

VILLAGE ATTORNEY