A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING AN AGREEMENT WITH THE TRUST FOR PUBLIC LANDS (TPL) TO PROVIDE GEOGRAPHIC INFORMATION SYSTEM (GIS) SERVICES FOR THE IMPLEMENTATION OF GROWTH MANAGEMENT PLANNING EFFORTS IN CONJUNCTION WITH THE DEPARTMENT OF ECONOMIC OPPORTUNITY TECHNICAL ASSISTANCE GRANT; APPROVING THE WAIVER OF COMPETITIVE BIDDING; AUTHORIZING THE VILLAGE MANAGER TO TAKE NECESSARY AND EXPEDIENT ACTION; PROVIDING FOR ALLOCATION OF FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Islamorada, Village of Islands (the “Village”) is in need of an independent contractor to geographic information system (GIS) mapping services for implementation of growth management planning efforts in conjunction with the Department of Economic Opportunity (DEO) technical assistance grant; and

WHEREAS, on January 14, 2016, the Village Council of Islamorada, Village of Islands (the “Village Council”) gave direction to Village Staff to proceed with a contract with the Trust for Public Lands (“TPL”) for GIS analysis; and

WHEREAS, the Village Manager and Director of Planning have recommended that the Village utilize the services of TPL to provide GIS analysis; and

WHEREAS, the Village Council, upon recommendation of the Village Manager and Director of Planning, desires to approve an Agreement with TPL, to provide GIS analysis for implementation of growth management planning efforts in conjunction with the Department of Economic Opportunity (DEO) technical assistance grant at a cost not to exceed Ten Thousand Dollars ($10,000.00), as set forth in Exhibit “A” attached hereto; and

RESOLUTION NO. 16-01-08
WHEREAS, the Village Council finds that the waiver of competitive bidding for these services is in the best interest of the Village.

NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated herein by reference.

Section 2. Approval of Agreement. The Village Council hereby approves an Agreement with TPL to provide GIS analysis for implementation of growth management planning efforts, at a cost not to exceed Ten Thousand Dollars ($10,000.00), as set forth in Exhibit “A” attached hereto.

Section 3. Waiver of Purchasing Provisions. In accordance with Sections 2-328(1) and 2-328(3) of the Village Code, the Village Council hereby approves the waiver of competitive bidding to utilize the services of FTC.

Section 4. Authorization of Village Officials. The Village Manager and/or her designee and the Village Attorney are hereby authorized to take all actions necessary to implement the terms and conditions of the Agreement.

Section 5. Authorization of Fund Expenditure. Notwithstanding the limitations imposed upon Village Manager pursuant to the Village’s Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds to implement the terms and conditions of the Agreement.

Section 6. Effective date. This Resolution shall take effect immediately upon its adoption.

Motion to adopt by Councilman Mike Forster, seconded by Vice Mayor Jim Mooney.
FINAL VOTE AT ADOPTION
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Deb Gillis  YES
Vice Mayor Jim Mooney  YES
Councilman Mike Forster  YES
Councilman Chris Sante  YES
Councilman Dennis Ward  YES

PASSED AND ADOPTED ON THIS 28TH DAY OF JANUARY, 2016.

ATTEST:

DEB GILLIS, MAYOR

KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF ISLAMORADA,
VILLAGE OF ISLANDS ONLY

ROGET V. BRYAN, VILLAGE ATTORNEY
AGREEMENT

THIS IS AN AGREEMENT, dated the ___ day of ______, 2016, between:

ISLAMORADA, VILLAGE OF ISLANDS
a Florida municipal corporation, hereinafter "VILLAGE,"

and

THE TRUST FOR PUBLIC LAND
a Florida Not-for-Profit Corporation, hereinafter "CONSULTANT."

WITNESSETH:

In consideration of the mutual terms and condition, promises, covenants, and payments hereinafter set forth, VILLAGE and CONSULTANT agree as follows:

ARTICLE 1
PREAMBLE

In order to establish the background, context and form of reference for this Agreement and to generally express the objectives, and intentions, of the respective parties herein, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

1.1.1 The VILLAGE is in need of an independent contractor to provide Geographic Information System (GIS) analysis for implementation of growth management planning efforts in conjunction with the Department of Economic Opportunity (DEO) technical assistance grant to local governments.

1.2 In January 2016, the VILLAGE received a proposal from CONSULTANT to provide GIS mapping and training services.

1.3 The VILLAGE and CONSULTANT desire to enter into an Agreement for the provision of GIS mapping services as set forth herein.

1.4 The Village Manager is authorized to execute an agreement with CONSULTANT for services related to the scope of work set forth in the Proposal attached hereto as Exhibit "A" and as more particularly described herein.
ARTICLE 2
SCOPE OF WORK

2.1 The CONSULTANT shall furnish all labor necessary to perform all of the work described in the Proposal, a copy of which is attached hereto and specifically made a part of this Agreement as Exhibit "A".

2.2 CONSULTANT hereby represents to VILLAGE, with full knowledge that VILLAGE is relying upon these representations when entering into this Agreement with CONSULTANT, that CONSULTANT has the professional expertise, experience and manpower to perform the services to be provided by CONSULTANT pursuant to the terms of this Agreement.

2.3 CONSULTANT assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with applicable recognized professional standards. If within twelve (12) months following completion of its services, such services fail to meet the aforesaid standards, and the VILLAGE promptly advises CONSULTANT thereof in writing, CONSULTANT agrees to re-perform such deficient services without charge to the VILLAGE.

2.4 None of the work or services under this contract shall be subcontracted beyond that shown on List of Major Sub-contractors submitted to the VILLAGE by CONSULTANT, unless CONSULTANT obtains prior written consent from the VILLAGE. Approved subcontractors shall be subject to each provision of this contract and CONSULTANT shall be responsible and indemnify the VILLAGE for all subcontractors' acts, errors or omissions

2.5 CONSULTANT shall utilize the E-Verify system to verify the employment eligibility of all new employees hired by the CONSULTANT during the term of this Agreement. The Department of Homeland Security's E-Verify system can be found at: http://www.dhs.gov/files/programs/gc_1185221678150.shtm.

ARTICLE 3
TIME FOR COMPLETION

3.1 The CONSULTANT shall commence work as directed by VILLAGE and in accordance with a project timeline to be provided to CONSULTANT by the VILLAGE. CONSULTANT shall complete all work in a timely manner in accordance with the project timeline and as stated in Exhibit "A" to this Agreement.

3.2 Anything to the contrary notwithstanding, minor adjustment to the timetable for completion approved by VILLAGE in advance, in writing, will not constitute a delay by CONSULTANT. Furthermore, a delay due to an Act of God, fire, lockout, strike or labor dispute, riot or civil commotion, act of public enemy or other cause beyond the control of CONSULTANT shall extend this Agreement for a period equal to such delay and during this period such delay shall not constitute a delay by CONSULTANT for which liquidated damages are due.
ARTICLE 4
CONTRACT SUM

4.1 The VILLAGE hereby agrees to pay CONSULTANT for the faithful performance of this Agreement, for work completed in accordance with the Proposal attached hereto as Exhibit "A", and as directed by VILLAGE. Prices for work completed by the CONSULTANT shall be as reflected in CONSULTANT's Proposal attached hereto and made a part hereof as Exhibit "A". A total contract price hereof is referred to as Contract Sum and shall not exceed Ten Thousand Dollars ($10,000.00).

4.2 The VILLAGE will make payments to CONSULTANT for completed and proper work and in the amounts stated in Exhibit "A".

4.3 The CONSULTANT shall guarantee all portions of its work against poor workmanship for a period of six (6) months after final payment and shall immediately correct any defects in CONSULTANT's work hereunder. The parties acknowledge and agree that the data inputs for the Project are being supplied by the VILLAGE to CONSULTANT, and that CONSULTANT's workmanship guarantee is without warranty as to the accuracy or completeness of the data inputs supplied by the VILLAGE.

4.4 The making and acceptance of the final payment shall constitute a waiver of all claims by the CONSULTANT other than those arising from requirements of the specifications.

4.5 CONSULTANT is prohibited from placing a lien on the Village's property. This prohibition applies to; inter alia, all sub-consultants and subcontractors, suppliers and labors.

ARTICLE 5
CONSULTANT'S LIABILITY INSURANCE

5.1 The CONSULTANT shall not commence work under this contract until he has obtained all insurance required under this paragraph and such insurance has been approved by the VILLAGE nor shall the CONSULTANT allow any Subcontractor to commence work on his sub-contract until all similar such insurance required of the subcontractor has been obtained and approved.

5.2 Certificates of insurance, reflecting evidence of the required insurance, shall be filed with the Village prior to the commencement of the work. These Certificates shall contain a provision that coverage afforded under these policies will not be canceled until at least thirty (30) days prior written notice has been given to the VILLAGE. Policies shall be issued by companies authorized to do business under the laws of the State of Florida.

5.4 Insurance shall be in force until all work required to be performed under the terms of the Contract is satisfactorily completed as evidenced by the formal acceptance by the VILLAGE. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this contract, then in that event, the CONSULTANT shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the contract and extension thereunder is in effect. The CONSULTANT shall not continue to work pursuant to this contract unless all required insurance remains in full force and effect.

5.5 Comprehensive General Liability insurance to cover liability bodily injury and property damage. Exposures to be covered are: premises, operations, products/completed operations, and certain contracts. Coverage must be written on an occurrence basis, with the following limits of liability:

   a) Workers' Compensation Insurance – as required by law;
   b) Comprehensive General Liability Insurance - $500,000 per occurrence;
   c) Automobile Liability Insurance - $500,000 per occurrence, $500,000 per Accident for bodily injury and $500,000 per accident for property damage.

5.6 The CONSULTANT shall hold the VILLAGE, its agents, and employees, harmless on account of claims for damages to persons, property or premises arising out of CONSULTANT's negligent operations in completing this Agreement and name the VILLAGE as an additional insured under their policy.

5.7 The VILLAGE reserves the right to require any other insurance coverage it deems necessary depending upon the exposures.

ARTICLE 6
PROTECTION OF PROPERTY

6.1 At all times during the performance of this Contract, the CONSULTANT shall protect the VILLAGE's property and properties adjoining the Project site from all damage whatsoever on account of the work being carried on pursuant to this Agreement.

ARTICLE 7
CONSULTANT'S INDEMNIFICATION

7.1 The CONSULTANT agrees to release the VILLAGE from and against any and all liability and responsibility in connection with the above mentioned matters. The CONSULTANT further agrees not to sue or seek any money or damages from VILLAGE in connection with the above mentioned matters, except in the event that the VILLAGE fails to pay to CONSULTANT the fees and costs as provided for in Article 4 herein.
7.2 The CONSULTANT agrees to indemnify and hold harmless the VILLAGE, its trustees, elected and appointed officers, agents, servants and employees, from and against any and all claims, demands, or causes of action of whatsoever kind or nature, and the resulting losses, costs, expenses, reasonable attorneys' fees, liabilities, damages, orders, judgments, or decrees, sustained by the VILLAGE or any third party arising out of, or by reason of, or resulting from the CONSULTANT's negligent acts, errors, or omissions.

7.3 If a court of competent jurisdiction holds the Village liable for certain tortuous acts of its agents, officers, or employees, such liability shall be limited to the extent and limit provided in 768.28, Florida Statutes. This provision shall not be construed as a waiver of any right or defense that the Village may possess. The Village specifically reserves all rights as against any and all claims that may be brought.

7.4 VILLAGE and CONSULTANT expressly agree to abide by all local, state, and federal laws.

ARTICLE 8
INDEPENDENT CONTRACTOR

8.1 This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the CONSULTANT is an independent contractor under this Agreement and not the VILLAGE's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers Compensation Act, and the State unemployment insurance law. The CONSULTANT shall retain sole and absolute discretion in the judgment of the manner and means of carrying out the CONSULTANT's activities and responsibilities hereunder provided. This Agreement shall not be construed as creating any joint employment relationship between the CONSULTANT and the VILLAGE and the VILLAGE will not be liable for any obligation incurred by CONSULTANT, including but not limited to unpaid minimum wages and/or overtime premiums.

ARTICLE 9
PERFORMANCE BOND

9.1 No performance bond shall be required under this Agreement.

ARTICLE 10
CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK

10.1 The VILLAGE or CONSULTANT may request changes that would increase, decrease or otherwise modify the Scope of Services/Basic Services to be provided under this Agreement as described in Article 2 of this Agreement. Such changes or additional services must be in accordance with the provisions of the Code of Ordinances of the VILLAGE and must be contained in a written amendment, executed by the parties hereto, with the same formality
and with equality and dignity prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work. Each amendment shall at a minimum include the following information on each project:

<table>
<thead>
<tr>
<th>PROJECT NAME</th>
<th>DESCRIPTION</th>
<th>ESTIMATED PROJECT COST</th>
<th>ESTIMATED COST FOR ADDITION OR CHANGE TO PROJECT CONTRACT</th>
<th>ESTIMATED PROJECT COMPLETION DATE</th>
</tr>
</thead>
</table>

10.2 In no event will the CONSULTANT be compensated for any work which has not been described in a separate written agreement executed by the parties hereto.

**ARTICLE 11**

**TERM AND TERMINATION**

11.1 This Agreement may be terminated by either party for cause, or by the VILLAGE for convenience, upon ten (10) days written notice by the VILLAGE to CONSULTANT in which event the CONSULTANT shall be paid its compensation for services performed to termination date. In the event that the CONSULTANT abandons this Agreement or causes it to be terminated, he shall indemnify the VILLAGE against any loss pertaining to this termination up to a maximum of the full contracted fee amount. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by CONSULTANT shall become the property of VILLAGE and shall be delivered by CONSULTANT to VILLAGE.

11.2 This Agreement shall take effect as of the date of execution as shown herein below and continue for such time as is contemplated by the VILLAGE.

**ARTICLE 12**

**CONTRACT DOCUMENTS**

12.1 CONSULTANT and VILLAGE hereby agree that the following Specification and Contract Documents, which are attached hereto and made a part thereof, are fully incorporated herein and made a part of this Agreement, as if written herein word for word: this Agreement; CONSULTANT’s Proposal for providing Geographic Information System (GIS) analysis services within the Village of Islamorada, as set forth in and made a part of this Agreement as Exhibit “A”; and all other exhibits thereto.

**ARTICLE 13**

**MISCELLANEOUS**

13.1 **Legal Representation.** It is acknowledged that each party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply due to the joint contribution of both parties.

13.2 **Assignments.** This Agreement, or any interest herein, shall not be assigned, transferred or otherwise encumbered, under any circumstances, by CONSULTANT without
the prior written consent of VILLAGE. For purposes of this Agreement, any change of ownership of CONSULTANT shall constitute an assignment which requires VILLAGE approval. However, this Agreement shall run to the VILLAGE and its successors and assigns.

13.3 Records. CONSULTANT shall keep books and records and require any and all subcontractors to keep books and records as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONSULTANT expects to be reimbursed, if applicable. Such books and records will be available at all reasonable times for examination and audit by VILLAGE and shall be kept for a period of three (3) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by VILLAGE of any fees or expenses based upon such entries.

VILLAGE is a public agency subject to Chapter 119, Florida Statutes. To the extent that CONSULTANT is acting on behalf of VILLAGE pursuant to Section 119.0701, Florida Statutes, CONSULTANT shall:

a. Keep and maintain public records that ordinarily and necessarily would be required to be kept and maintained by VILLAGE were VILLAGE performing the services under this agreement;

b. Provide the public with access to such public records on the same terms and conditions that the County would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

c. Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and

d. Meet all requirements for retaining public records and transfer to VILLAGE, at no cost, all public records in possession of the CONSULTANT upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the VILLAGE.

13.4 Ownership of Documents. Reports, surveys, plans, studies and other data provided in connection with this Agreement are and shall remain the property of Village.

13.5 No Contingent Fees. CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONSULTANT, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the VILLAGE shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.
13.6 Notice. Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, the CONSULTANT and the VILLAGE designate the following as the respective places for giving of notice:

VILLAGE: Maria T. Aguilar, Village Manager
Village Administration Center
Islamorada, Village of Islands
86800 Overseas Highway
Islamorada, Florida 33023

Copy To: Roget V. Bryan, Village Attorney
Islamorada, Village of Islands
86800 Overseas Highway
Islamorada, Florida 33023

CONSULTANT: Attn: Brenda McClymonds
The Trust for Public Land
7900 Red Road, Suite 26
South Miami, Florida 33143
Brenda.McClymonds@tpl.org

13.7 Binding Authority. Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

13.8 Exhibits. Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

13.9 Headings. Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

13.10 Severability. If any provision of this Agreement or application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.
13.11 **Governing Law.** This Agreement shall be governed by the laws of the State of Florida with venue lying in Monroe County, Florida. Notwithstanding, VILLAGE and CONSULTANT expressly agree to abide by all local, state, and federal laws.

13.12 **Disputes.** Any claim, objection, or dispute arising out of the terms of this Agreement shall be litigated in the Sixteenth Judicial Circuit Court in and for Monroe County.

13.13 **Attorney's Fees.** To the extent authorized by law, in the event that either party brings suit for enforcement of this Agreement, the prevailing party shall be entitled to attorney's fees and court costs in addition to any other remedy afforded by law.

13.14 **Extent of Agreement.** This Agreement together with Contract Documents, attached as an Exhibit hereto, as amended herein above represents the entire and integrated agreement between the VILLAGE and the CONSULTANT and supersedes all prior negotiations, representations or agreements, either written or oral.

13.15 **Waiver.** Failure of the VILLAGE to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be construed as a waiver or relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

(This space intentionally left blank)
IN WITNESS WHEREOF, the parties have executed this Agreement on the respective dates under each signature: The VILLAGE, signing by and through its Village Manager, attested to by its Village Clerk, duly authorized to execute same, and by CONSULTANT, by and through its Senior Counsel, duly authorized officer to execute same.

VILLAGE

ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA

Maria T. Aguilar, Village Manager

AUTHENTICATION:

Kelly Toth, Village Clerk

(SEAL)

APPROVED AS TO FORM AND LEGALITY FOR THE USE AND BENEFIT OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, ONLY

Roget V. Bryan, Village Attorney
CONSULTANT
THE TRUST FOR PUBLIC LAND

WITNESSES:

BY:
Title: SENIOR CONSULTANT

ATTEST:

SECRETARY

STATE OF FLORIDA }\nonprofit California
COUNTY OF MONROE } public benefit
SANTA FE

BEFORE ME, an officer duly authorized by law to administer oaths and take acknowledgments, personally appeared PETE NIVEN as SENIOR CONSULTANT, of THE TRUST FOR PUBLIC LAND, a Florida corporation, and acknowledged executed the foregoing Agreement as the proper official of THE TRUST FOR PUBLIC LAND, for the use and purposes mentioned in it and affixed the official seal of the corporation, and that the instrument is the act and deed of that corporation.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal at in the State and County aforesaid on this 4th day of July, 2016.

NOTARY PUBLIC

My Commission Expires: 10/3/2018
PROPOSAL - January 15, 2016

Project Description
TPL will conduct an analysis, using GIS, to assist the Village of Islamorada in developing a
ripped classification system for the Village's vacant private land. This analysis will mirror the
similar analysis performed for Monroe County. The analysis will determine conservation
acquisition priorities and development compatibility on each vacant parcel based on the
following criteria:

1. Submerged land
2. Saltmarsh/Bayouwood
3. Hammock habitat
4. Beach Berm
5. Wetland extent > 50%
6. Species Focus Areas
7. Florida Forever Project boundaries and Essential Parcels Remaining
8. Canal Frontage
9. Infrastructure facilities - paved roads, potable water, and electricity
10. Scarified - lots with > 6,000 sqft
11. FEMA V zones
12. FEMA CBRS areas
13. Offshore island
14. Sea level rise 1' or greater

Using the criteria listed above, parcels will be ranked to reflect conservation acquisition
priorities and development compatibility. The Trust for Public Land proposes to carry out
this work for the Village of Islamorada according to the following tasks:

Task 1. Criteria Matrix Development
The Trust for Public Land will use data already obtained through the Monroe County work for
the criteria listed above. The Trust for Public Land will work with Village of Islamorada staff to
characterize any new criteria listed above to determine best available data sources, and
assessment methodologies for prioritizing the criteria. Data inventory, data sources, assessment
methodologies, and prioritization strategies will be recorded in matrix format to be used as a
guide for GIS analysis implementation.

Deliverable:
Draft criteria matrix with detailed data inventory, sources, methodologies, and prioritization
strategies for each criterion listed above.

See attached document for Exhibit “A”
TPL GIS Analysis for Conservation Acquisition Priorities in Village of Islamorada, Florida

Task 2. Data Transfer
The Trust for Public Land will use data already obtained through the Monroe County work for the criteria listed above. Any new data will be provided by the Village of Islamorada. Data transfer will be digital GIS data in shapefile, geodatabase and/or raster format to The Trust for Public Land for the analysis and new datasets will be sufficient to characterize and substantiate each criteria as detailed in the draft criteria matrix. Metadata for interpreting each of the GIS datasets will be included.

The Trust for Public Land will use vacant parcel data provided by Village of Islamorada.

The Trust for Public Land will review and validate any new data provided with respect to the methodologies and analysis strategies defined in the draft criteria matrix created in Task 1. Data preprocessing will be performed as required. The draft criteria matrix will be updated to reflect actual data formats and content.

Deliverables:
- Refined criteria matrix detailing actual data transfer inventory with regard to the identified analysis criterion.

Task 3. Criteria Analysis and Scoring
The Trust for Public Land will construct GIS models to assess conservation priorities and development compatibility as outlined in the assessment criteria detailed in the criteria matrix. Staff from the Village of Islamorada will provide criteria weights that will be used to generate the conservation priorities and development compatibility overall results and score. TPL will present the draft conservation priorities and development compatibility results by webinar/conference call meeting for review and confirmation by Village of Islamorada staff. TPL will refine models as required based on feedback from City.

Deliverables:
- Draft conservation priorities analysis/development compatibility analysis presentation by webinar/conference call for review and confirmation by Village of Islamorada staff.
- Refined criteria matrix reflecting feedback and revised criteria weights.

Task 4. Parcel Tagging and Analysis Results Delivery
Using the priority analysis model results above, The Trust for Public Land will digitally tag each private vacant parcel in the Village of Islamorada according to the assessment criteria. Result will contain number of acres and percent acres of each criteria and overall result found on each vacant parcel. In addition, a conservation priority score and development compatibility score will be calculated. TPL will present the final parcel results by webinar/conference call meeting for review and confirmation by Village of Islamorada staff.

Deliverables:
- Review final results with Village of Islamorada - webinar/conference call
- Deliver a GIS parcel shapefile of private vacant lands in the Village of Islamorada with assessment and scoring results.
TPL GIS Analysis for Conservation Acquisition Priorities in Village of Islamorada, Florida

- Deliver a MS Excel workbook with assessment and scoring results for each vacant parcel, to facilitate detailed review, sorting, query of assessment results
- Final criteria matrix detailing data sources, analysis methodologies, and scoring rationale.

Task 5. GIS Data-Driven Report Template

If desired, The Trust for Public Land will assist the Village of Islamorada staff in producing formatted, PDF property profile reports by creating a GIS data-driven report template for ArcGIS 10.3 for automated property report generation. Village of Islamorada staff will provide guidance on format required for the GIS report template.

**Deliverables:**
- A GIS data-driven report template for ArcGIS 10.3 for generating property-specific reports related to this assessment.

The total proposed cost for providing the services contained in the Tasks 1 thru 5 is $10,000. This budget includes all TPL staff and consultant costs, and other expenses.

Schedule

TPL’s proposed schedule for carrying out the services described above, assuming Village of Islamorada approval is as follows:

1. February 2016 – Criteria Matrix Development and Data Transfer
   (Completion of Tasks 1 & 2)

2. February-April 2016 – Criteria Analysis, Draft Result Presentation, and Analysis Revisions
   (Completion of Tasks 3)

3. May 2016 – Parcel Tagging, Scoring, Analysis Results Delivery, and GIS Data-Driven Report Template Delivery
   (Completion of Tasks 4 & 5)
Fee Proposal
Trust for Public Lands

The total proposed cost for providing the services contained in the Tasks 1 thru 5 is $10,000. This budget includes all TPL staff and consultant costs, and other expenses.

Schedule

TPL's proposed schedule for carrying out the services described above, assuming Village of Islamorada approval is as follows:

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   (Completion of Tasks 1 & 2)

2. February-April 2016 – Criteria Analysis, Draft Result Presentation, and Analysis Revisions
   (Completion of Tasks 3)

3. May 2016 – Parcel Tagging, Scanning, Analysis Results Delivery, and GIS Data-Driven Report Template Delivery
   (Completion of Tasks 4 & 5)