



Islamorada, Village of Islands Planning & Development Services

86800 Overseas Highway, Islamorada, FL 33036
T: 305-664-6400, F: 305-664-6467

APPLICATION FOR DOCK LENGTH VARIANCE

Pursuant to Code Section 30-1550 and Comprehensive Plan Objective 5-1.2

Fee:	*Deposit:	Total Fee:
\$750.00	\$500.00	\$1,250.00

* A deposit is required for development approval or permits which necessitate additional review and processing, and/or public hearing and notice requirements. Applicants are required to pay a cost recovery deposit which shall be credited toward the fee charged for such additional review and processing and shall pay additional deposits as may be required from time to time. A debit based upon the actual time expended in reviewing an application and the applicable actual amount charged to the Village shall be charged against the cost recovery deposit.

An application must be deemed complete and in compliance with the Village Code by Staff prior to the items being scheduled for review. **See list of required submittals and documents below.**

APPLICANT / AGENT (if applicable): Property owner must submit a **notarized** letter authorizing the applicant/agent to act on their behalf including the agent's name, address and phone number.

Name: _____
Mailing Address: _____
Primary Phone: _____ Fax: _____
Email: _____

PROPERTY OWNER:

Name: _____
Mailing Address: _____
Primary Phone: _____ Fax: _____
Email: _____

LEGAL DESCRIPTION OF PROPERTY: If in metes and bounds, attach legal description on separate sheet.

Physical Address: _____ Mile Marker: _____
Lot: _____ Block: _____ Subdivision: _____
 Plantation Key Windley Key Upper Matecumbe Key Lower Matecumbe Key
Real Estate (RE) Number: _____ Alternate Key: _____

PROPERTY DESCRIPTION:

Zoning District: _____ Future Land Use Category: _____
Total Land Area: _____ Square Feet _____ Acres
Existing Use of Property: _____

Proposed Use of Property: _____

PROPOSED VARIANCE:

Only the following shoreline structures are eligible for the Dock Length Variance procedure (**please check one**):

Application for Dock Length Variance

- Structures serving three (3) or fewer dwelling units;
- Nonconforming structures to be rebuilt in the same footprint that are lawfully existing within the shoreline setback along manmade canals, channels, or basins, or serving three or fewer dwelling units on any shoreline; and
- Docks or docking facilities lawfully existing along the shoreline of manmade canals, channels, or basins, or serving three or fewer dwelling units on any shoreline.

PROPOSED VARIANCE (Continued):

State the Code Section(s) and the Land Development Regulations standard(s) required (i.e., setbacks, parking, loading, landscaping): _____

Describe the variance requested: _____

Describe the shoreline on which the dock is proposed: _____

Describe the submerged lands across which the dock would extend (sand, seagrass, corals, etc.): _____

List all applications for development permits submitted for the site within the past three (3) years. Please indicate the type of application, name of applicant, date of application and whether the application was approved, denied or withdrawn: _____

CRITERIA: No variance shall be approved which fails to meet any standard below. The administrative long dock variance shall only be granted based on a written determination by the Director that the proposed dock:

(Please describe how the proposed variance meets each standard. Attach additional sheets if necessary.)

1. Will be consistent with the community character of the surrounding area: _____

2. Will not interfere with public recreational uses in or on adjacent waters, including the obstruction of saltwater flats:

3. Will not be detrimental to marine resources: _____

4. Will pose no navigational or safety hazard: _____

Application for Dock Length Variance

REQUIRED SUBMITTALS: All of the following must be submitted in order to have a complete application.

- Correct application fee.** Check or money order to "Islamorada, Village of Islands".
- Notarized agent authorization letter**, if applicable, including the agent's name, address and phone number authorizing the applicant/agent to act on all property owners' behalf.
- Proof of ownership** e.g. warranty deed, lease or pending sale contract.
- Property record card(s)** from the Monroe County Property Appraiser.
- Location map** showing where the project is located on the Key.
- Photographs** of site from adjacent streets or a recent aerial photograph with property boundaries delineated.
- Signed and sealed survey** prepared by a Florida registered surveyor. The survey shall include elevations and location of all existing structures, paved areas, location of all utility structures, all easements, all bodies of water on and adjacent to the site, docks, piers, mean high water line and total acreage by habitat.
- Site plan** prepared by a professional architect, engineer, or landscape architect showing proposed dock and all proposed and existing structures, improvements, parking areas, etc. with all dimensions to scale. See Code Section 30-215 for minimum site plan requirements.
- Permits** issued by the U.S. Army Corps of Engineers and Florida Department of Environmental Protection.
- Benthic Survey** pursuant to Code Section 30-1543(e) prepared by a Village qualified biologist.
- Bathymetric Survey** prepared by a professional surveyor to show adequate water depth for the entire scope of proposed work.

If deemed necessary to complete a full review of the application, the Planning and Development Services Department reserves the right to request additional information.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge such information is true, complete and accurate. I certify that all information required has been provided.

Digital signatures do not require notarization when they can be verified by a Trusted Certificate issued by a third-party Certificate Authority. If you are not using a "verifiable digital signature", print this document and have it notarized.

Signature of Applicant

Date

Print Name: _____

STATE OF _____

COUNTY OF _____

Sworn to and subscribed before me by means of _____ physical appearance or _____ online notarization, this _____ day of _____, 20____, by _____ (name of person signing the application) as _____ (type of authority e.g. officer, manager / member, trustee, attorney in fact) for _____ (name of entity or party on behalf of whom application was executed).

Signature of Notary Public

SEAL:

Personally Known Produced Identification

Type of ID _____