

JACKSONVILLE CITY CEMETERIES BOARD MINUTES FEBRUARY 16, 2024

The regular monthly meeting of the Jacksonville City Cemeteries Board was called to order at 9:05 a.m. in the Commission Room of the Jacksonville Municipal Building. The meeting was publicly announced by posting and by written notice to the local newspaper and radio stations.

ROLL CALL: Members present were: Chairman Linda Brown, Tom Newby, Gerald Scott, Vicky Scott; Treasurer Mary Ferguson; Deputy Clerk Angela Salyer; Superintendent Doug Moore. Also present was Sue Thomas. Absent from the meeting was Pat Robson and City Clerk Bradshaw. A quorum was declared.

AGENDA: Motion was made by Newby, seconded by G. Scott, to accept the February 16, 2024 Agenda as presented in advance. **By voice vote, motion carried.**

MINUTES: Motion was made by G. Scott, seconded by Newby to approve the December 15, 2023 Minutes as presented in advance. **By voice vote, motion carried.**

FINANCE:

a.) Treasurer's Investment Report – January 2024:

Treas. Ferguson reported that a \$100,000 CD that has matured. Interest rates have lowered and she will wait until interest rates are up to 5% range to reinvest. Market continues to have volatile changes. The cemeteries investments are broadly diversified across domestic equities and international markets. Investments will be maintained as they are currently. Next month Treas. Ferguson will have a report on the \$100,000 reinvestment. Motion was made by Newby, seconded by V. Scott, to accept the Treasurer's Report. **By voice vote, motion carried.**

b.) Cash Receipts Report – January 2024:

Chair Brown gave a brief overview of the January Cash Receipts Report noting that the operating fund opening cash balance is \$154,118.50, had revenue of \$48,944.27, expenses of \$30,535.74 leaving an ending balance of \$172,527.03.

c.) Cash Receipts Report and Claims Approval – January 2024:

Motion was made by Newby, seconded by V. Scott, to approve Financial Statements for the month ending January 31, 2024, to approve the Cash Receipts Reports, and to pay claims when funds are available. **By voice vote, motion carried.**

SUPERINTENDENT'S REPORT: Supt. Moore reported on the following:

- ✘ Presented a synopsis for comparison of the revenue for the most recent period and also the previous five years. Presented a copy of the 2024 Approved Budget. The sidewalks for the columbarium were not included in the budget. There is gifted money that may be used for this. The paths for the original columbarium at Diamond Grove were approximately \$3,500. Chair Brown would like a bench near the columbarium in East Cemetery.
- ✘ Confirmed with CMS that the invoices have been received and are in account processing.
- ✘ The new columbarium was installed at Diamond Grove on February 1, 2024. There was an issue with the crane. The weight was nearly 18,000 lbs. It was an interesting process the lift and set. Andy Bruington of Jacksonville Monument Company took sandwich containers and filled them with ice and placed around the edges. When the ice melts, it crushes and settles. This allows the monument company to put the bonding around the edges.
- ✘ Mowing notice has been published and is on the website.
- ✘ Purchased a new printer for Diamond Grove.

- ✘ Received a “Stop Use” Notice from Kawasaki for one of the newer Toro mowers. It is something with the battery capacitor that has an issue and can catch fire. The battery has been disconnected and will be taken for repair to Mower Medics.
- ✘ New signage for all of the cemetery entrances. There have been problems at East Cemetery with people venturing off the road and into the open spaces. There are also issues at Diamond Grove with people pulling off the roadways to park. Aaron from Lomelino signs will be doing the signs.
- ✘ Ran into a problem with the mausoleum. A lady was attempting to locate an entombment and in the process realized some of the information was not clear on the burials. Supt. Moore has reached out to Eddie Carpenter to get an updated list to go through and compare to our list. There were issues with the spelling of Vieira.
- ✘ Received a couple of applications for summer help. Two are return workers, John Rozyke and Greg Olson.
- ✘ Will receive plants next month. Had some seeds for canna plants and the guys have propagated 78 plants from seeds. These will be shared between parks, lakes and cemeteries.

PUBLIC COMMENT: No discussion.

OLD BUSINESS:

Supt. Moore has been in constant contact with Birdsell Machine and Ornamental about repairing the fence.

NEW BUSINESS:

The Cemetery Board has received the resignation of Cemetery Foreman, David Carl – effective March 4, 2024. Mr. Carl has started his own business.

Mayor Ezard is to contact Becky McHenry to fill the Pat Robson vacancy. G. Scott offered condolences to Linda on the loss of her husband.

ADJOURNMENT: Hearing no further business, a motion was made by Newby, seconded by G. Scott, to adjourn the meeting at 9:43 a.m. **By voice vote, motion carried.**

Respectfully submitted,

Linda M. Brown
LMB:st

Recorded by Deputy Clerk Angela Salyer.