

JACKSONVILLE CITY CEMETERIES BOARD MINUTES April 19, 2024

The regular monthly meeting of the Jacksonville City Cemeteries Board was called to order at 9:12 a.m. at Kim's Place Cafe. The meeting was publicly announced by posting and by written notice to the local newspaper and radio stations.

ROLL CALL: Members present were: Tom Newby, Gerald Scott, Vicky Scott; Treasurer Mary Ferguson; City Clerk Angela Salyer; Superintendent Doug Moore. Also present were Mayor Andy Ezard, Sue Thomas, and Miranda Elliott. Absent from the meeting was Chairman, Linda Brown. A quorum was declared.

MOTION: Motion was made by V. Scott to appoint G. Scott as chairman pro-tem, seconded by Newby. **By voice, motion carried.**

AGENDA: Motion was made by G. Scott, seconded by Newby, to accept the April 19, 2024 Agenda as presented in advance. **By voice vote, motion carried.**

MINUTES: Motion was made by V. Scott, seconded by Newby to approve the February 16, 2024 and March 15, 2024 Minutes as presented in advance. **By voice vote, motion carried.**

FINANCE:

a.) Treasurer's Investment Report – January 2024:

Treas. Ferguson reported that a \$100,000 CD that matured in February 2024 was reinvested with Flagstar Bank on March 6, 2024 with a 5.05% interest rate. This CD will mature on September 5, 2025. The \$50,000 CD with State Bank of India matured earlier this month yielding 2%. Treas. Ferguson recommends reinvesting that \$50,000 plus \$10,000 from the cemetery trust fund balance, currently at \$16,526.07, for a total of \$60,000 with a maturity that would take us up to April 2026. The \$100,000 Goldman Sachs CD will be mature on June 4, 2024. It is currently yielding 3.3% so we can continue to see improvement on that investment. Motion was made by Newby, seconded by V. Scott, to accept the Treasurer's Report and her recommendation to reinvest \$50,000 plus \$10,000 from cemetery trust fund. **By voice vote, motion carried.**

b.) Cash Receipts Report – January 2024:

Chair pro-tem Scott will continue the cash receipts report until the May 2024 meeting.

c.) Cash Receipts Report and Claims Approval – January 2024:

Motion was made by Newby, seconded by V. Scott, to approve Financial Statements for the month ending March 31, 2024, to approve the Cash Receipts Reports, and to pay claims when funds are available. **By voice vote, motion carried.**

SUPERINTENDENT'S REPORT: Supt. Moore reported on the following:

- ✘ Tony Burton has been hired to fill the vacancy of David Carl.
- ✘ The employees have been doing work in the greenhouse the last couple of months trying different things for the baskets and plants that will go to the beds. They have been working with different kinds of soil combinations and hoping for more success.
- ✘ Tony Garmen and Greg Olson have been working on the beds at both locations. The planting will not take place until May.
- ✘ Research was conducted on mulch and how to extend its life and keep it looking fresh. To do this required tarping and specific application due to chemical issues. Foster Brothers is the company that provides the mulch and it has been received and it is currently being placed and will continue being placed throughout the month.

- ✘ There is a tree at East Cemetery by the shop that needs to be removed. T & K Tree Service will remove the tree so it will not fall on the shop or into the street.
- ✘ All employees have had a staff meeting to discuss plans for this year. Things will be done together as a group as opposed to two locations. Mowing and weed eating as one group. Hopefully this will get everyone working together.
- ✘ Capital Improvements – MFT for roads was approved in March. The concrete work at Diamond Grove will be going before the council in April on the original and new columbarium. There was a mower in the budget for replacement and that will be deferred for a year and Supt. Moore will be asking to use the funds for concrete work.
- ✘ The State of Illinois paid the mowing invoices for 2022 and 2023. The mowing contract will need to be renewed before March 2025.

Questions were asked about the new columbarium. The new columbarium face plates are larger than the one in the older columbarium, they are 12 x 24. They cover two niches as opposed to individuals. There is a divider in between so it is still an individual compartment with one face plate. The print will be uniform on all plates.

Questions were raised about the metal monument that has previously been discussed. It has been at least six months since there has been any contact with the family.

PUBLIC COMMENT: No discussion.

OLD BUSINESS:

Supt. Moore has been in contact with Calvary Cemetery about the fence issue and also been trying to reach Doug Birdsell. There is one other source that could possibly do the fabrication if Doug Birdsell cannot.

Supt. Moore has had two visits from the party interested in purchasing the other spaces on the transfer topic. The party proposed bonding for the transfer and also asked if he could go to court to force the transfer of the spacing. The party is very insistent on making this happen. This matter has been referred to City Attorney Dan Beard.

NEW BUSINESS:

City Clerk Salyer thanked Mayor Ezard for coming to the meeting.

Mayor Ezard is to contact Becky McHenry to fill the Pat Robson vacancy.

ADJOURNMENT: Hearing no further business, a motion was made by Newby, seconded by V. Scott, to adjourn the meeting at 9:42 a.m. **By voice vote, motion carried.**

Respectfully submitted,

Linda M. Brown
LMB:st

Recorded by City Clerk Angela Salyer.