



CITY OF JACKSONVILLE

DEPARTMENT OF COMMUNITY DEVELOPMENT

200 WEST DOUGLAS
JACKSONVILLE, ILLINOIS 62650
(217) 479-4620
MSCOTT@JACKSONVILLEIL.GOV

POOL PERMIT APPLICATION

as of June 23, 2023

DATE RECEIVED: / /

Project Owner Information					
Project Address				Zoning District	
Owner's Name		Phone		Email	
Owner's Address		City		State	Zip
Pool Contractor Information					
Company Name			Contact Name		
Contractor Address		Phone		cell	
City	State	Zip	Email		
Electrical Contractor Required for in-ground and above-ground non-storable pools					
Dimensions of swimming pool					
Pool Type:	In-ground <input type="checkbox"/>	Above-Ground <input type="checkbox"/>	Storable? (Y/N) <input type="checkbox"/>	Pool Height Above Grade <input type="checkbox"/>	Cost of Construction <input type="text"/>
Is the pool surrounded by a fence or barrier at least 48 inches in height above finished ground level? If you checked no you will need to fill out a fence application !			Yes <input type="checkbox"/> No <input type="checkbox"/>	Is pool equipped with a raisable lockable ladder?	Yes <input type="checkbox"/> NO <input type="checkbox"/>
Is the pump protected by a Ground Fault Circuit Interrupter (outlet, integrated, breaker, etc.)?			<input type="text"/>		

Application approved by: _____ Date: _____

Information Regarding Swimming Pool Installs

1. Always call J.U.L.I.E at 811 or 1-800-892-0123 before any digging occurs to locate underground utilities.
2. **ALL SWIMMING POOLS THAT ARE CAPABLE OF HOLDING A DEPTH OF WATER GREATER THEN 24" MUST BE SURROUNDED BY A MINIMUM 48" HIGH FENCE OR BARRIER!**
3. No swimming pools shall be installed beneath, or have any edge of the pool within 10' from measured horizontally from an overhead telephone wire, electrical wire, cable wire or any other type of wire. No pool shall be installed beneath, or have any edge of the pool within 27' measured diagonally from any high voltage electrical feeder wires. No pool shall be constructed over any type of buried wire.
4. **Any swimming pool shall not be filled with water until after a fence, gate or lockable ladder has been installed. Fail to due so, you will be charged \$50.00 a day until you have met the requirements for the safety measures surrounding your pool.**
5. When applying for a pool permit, a site plan must be submitted showing how far the pool is away from the property lines, overhead electrical wires, buildings and any other structures located on the lot. If the fence is existing, the site plan must show the existing fence location. If a new fence is being erected you will need to fill out a fence application. On the site plan you must show the fence line and indicate how far off the property line you will be placing the fence on all three sides. The review time of the permit applications can take up to 7 days. No work shall take place prior to the permit being issued. Failure to turn in an application prior to being approved and work has started the permit will be charged double and a stop work order will be issued.
6. In-ground pools shall not be installed within any easement.
7. The install of the swimming pool, paving or equipment must not change the existing water drainage to cause water to drain onto adjacent property.
8. A setback inspection is required before the pool permit can be issued and underground utilities have been marked out on site. Please contact our office to request an inspection with our building inspector at 217-479-4620.



9. An outdoor pool, spa, or hot tub shall be provided with a barrier, fence, or enclosure that meets the following requirements. The top of the barrier shall be a minimum of 48" above the grade, measured from the side that faces away from the pool. Openings in the barrier shall not allow the passage of a 4" sphere nor be designed in such a way that will allowed climbing or scaling. Chain link fences, used as a barrier, shall have a maximum mesh size of 1 1/4" or have permanent slats that will reduce the openings to a maximum of 1 3/4". When diagonal materials, such as lattice are used for a barrier, the opening form shall not exceed 1 3/4. Pedestrian access gates shall open outward away from the pool, shall be self-closing, and have a self-latching device. Where an above ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure and the means of access is a ladder or steps then the ladder or steps shall be capable of being secured, locked or removed to prevent access, or the ladder or steps shall be surrounded by an acceptable approved barrier. The following are exempt from the barrier requirements: Spas or hot tubs with an approved safety cover. Fixtures that are drained after each use.
10. It's recommended all doors with direct access to the pool shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened. The sound of the alarm shall be distinctive. The alarm shall automatically reset under all conditions. The alarm shall be equipped with manual means, such as touch pads or switches, to deactivate temporarily the alarm for a single opening from either direction. Deactivation shall not be for more than 15 seconds. Deactivation switches or touch pads shall be located a minimum of 54" above the walking surfaces.
11. An electrical permit is required for all electrical work and must be obtained by an electrical contractor registered with the City of Jacksonville or by the home owner. Permanently installed swimming pools shall have all metal parts associated with the pool bonded together, including the water (min #8 solid copper conductor). **An inspection is required before backfilling to check the bonding and a final inspection is to be required when the pool is completed.** Receptacles on the property shall be located at least 6 ft away from the inside walls of the pool. Receptacles that provide power for a water pump installed for the pool which shall be permitted between 6ft and 10ft from the inside walls of the pool, required to be GFCI protected, single receptacle type and must be of the ground type per National Electrical Code Section 680.22(A)(1). All receptacles located within 20ft of the inside walls of a pool shall be protected by a GFCI. Pool pumps must be directly plugged into receptacle.

Pool Location Worksheet

Instructions:

1. Select the "Interior Lot" or "Corner Lot" diagram below whichever better represents the configuration of the lot upon which the pool is to be construction.
2. Sketch the location of the proposed pool on the appropriate diagram.
3. Indicate distances showing how far the pool is away from the property lines, overhead electrical wires, buildings and any other structures located on the lot. If the fence is existing, the site plan must show the existing fence location

Interior Lot



OR

Corner Lot

