

Kalkaska County Board of Commissioners
Regular and Annual Meeting Minutes
September 15, 2021
(UNAPPROVED)

Meeting (also by ZOOM) called to order by Chair Fisher at 6:02 PM, Commissioner Chambers, Administration Building, 605 N Birch Street, Kalkaska, MI. Present Commissioners Robert Baldwin, Katina Banko, Truman Bicum, David Comai (arrived 6:03 PM), James Sweet, Kohn Fisher and County Clerk Deborah Hill. Pledge of Allegiance by all. Invocation by Commissioner Baldwin. Absent Commissioner Craig Crambell.

Call for Conflict: None

Approval of Agenda:

Motion by Comai to approve Agenda with addition of Gerald McKee under Appointments. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Approval of Minutes:

Motion by Bicum to approve BOC Regular Meeting Minutes of 8-18-2021. Supported by Banko. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve ARPA Committee Meeting Minutes of 8-25-2021. Supported by Bicum. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve Personnel Special Meeting Minutes of 8-30-2021. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Sweet to approve Special Meeting Minutes of 9-1-2021. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Finance Committee Meeting Minutes of 9-7-2021. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Committee Meeting Minutes of 9-8-2021 with spelling correction page 1. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Baldwin to approve ARPA Committee Meeting Minutes of 9-8-2021. Supported by Bicum. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Closed Session Meeting Minutes of 8-18-2021. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Public Input: None

(By ZOOM: Seth Phillips, Patrick Whiteford, Ryan Ziegler, and Valerie Thornburg)

(In person Marlene Barber, Jen Berkey and Gerald McKee)

Appointments:

Sheriff Patrick Whiteford: Whiteford addressed Board by ZOOM; noted attendance at multiple Committee meetings to present status of ARPA proposed projects requesting feed-back from Board. Discussion.

Michigan State University Extension, Jen Berkey: Berkey addressed Board regarding MSUE Kalkaska County 2020-2021 Annual Report; noted statistics on community communications, resources, youth development; FAIR activities and multiple community programs. (Copy of report filed with Clerk) Programs include health, nutrition, Ag programs, business, farm management and volunteer programs. Berkey reminded Board of grant overview to be presented at Department Head Meeting 9-23-2021 at 10:00 AM; noted Networks Northwest upcoming ARPA sessions available. (Clerk to forward information)

Recycle Interim Manager Gerald McKee: McKee addressed Board noting history of Recycle Center, transition over the years with Recycle Committee members, grant for trailers with satellite locations, concern with removal of trailers without Recycle Committee input and efforts to continue improving Recycle services to community. McKee noted concerns with potential of outsourcing Recycle services due to products that private business may not accept. Discussion regarding level of services, revenue, expenses and millage status. Board noted concerns with level of millages currently imposed on the tax payers.

Public Input:

Robert Diekman: Diekman addressed Board inquiring of finances of Recycle Center and what direction the Board is looking at with future of Center. Discussion, Board noted Recycle services will continue with millage funds regardless of county or private oversight. Discussion.

Motion by Bicum for Point of Order. Supported by Banko. 6 yeas. 0 nays. 1 absent. **Carried.**

Committee Appointments: None

Chair Fisher noted recent resignation on EDC Board. **Motion** by Banko to accept the resignation of Tim Ellis from the EDC Board. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

Budget and Bills:

Motion by Banko to approve Budget Amendments 2021-0029-0044 (except #0037 VOIDED) with account number changes as presented by Accountant Hervey. Supported by Baldwin. Discussion, Banko noted her communications with Department Heads regarding overages. Roll call vote: Banko, yes; Baldwin, yes; Bicum, yes; Crambell, absent; Comai, yes; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Motion by Banko to approve Post Approved Bills of \$598,547.95; General Fund Bills of \$112,257.71; Payroll #16 of \$180,808.18; Payroll #17 of \$174,882.89; Commissioner Per-Diem (\$925.00) and Salary (\$3,340.00) of \$4,265.00. Supported by Baldwin. Roll call vote: Banko, yes; Baldwin, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Unfinished Business: Chair Fisher noted met with POLC/COLC regarding ongoing negotiations.

Committee Reports:

Judiciary and Public Safety: Sweet reported; noted Emergency Services Mike Thompson reported increased need for shelter locations in emergencies; noted increased reporting requirements/expenses. **Motion** by Sweet to request all Board members to communicate with the Townships they represent to consider the Township Hall as a sheltering place; do they currently have generators and some written documentation if they can provide this function. Supported by Comai. Discussion. 6 yeas. 0 nays. 1 absent. **Carried.**

Health and Welfare: Bicum reported; noted COA filed report of activities; noted Library Director reported on funding concerns, activities and grant opportunities with the Village.

DPW: Comai reported. **Motion** by Comai to allow the membership balance from Mrs. Green to be transferred; Director to provide a fee schedule with transfer option limit for Board approval. Supported by Banko. Roll call vote: Comai, yes; Banko, yes; Baldwin, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Comai to move forward with the \$1,000,000.00 Bond previously approved to make necessary repairs to the Kaliseum. Supported by Banko. Discussion; committee noted concerns with needed repairs, current cost of repairs; await engineer report for water usage; KMHC consideration/meeting with Spence Brothers. **Motion and support withdrawn.** **Motion** by Comai to obtain 3 quotes for tree removal on Disc Golf course and upgrade for electrical at the Park. Supported by Banko. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Comai to advertise for sealed bids to remove the pavilion with cement pillars at Log Lake. Supported by Banko. Discussion. 6 yeas. 0 nays. 1 absent. **Carried.**

Personnel: Baldwin reported. **Motion** by Baldwin to approve Resolution 2021-40 to lift the hiring freeze to allow the COA Director to fill the permanent Part-time Custodian vacancy. Supported by Sweet. Roll call vote: Baldwin, yes; Sweet, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to approve Resolution 2021-41 to lift the hiring freeze to allow the COA Director to fill the COA Community Support Specialist position. Supported by Banko. Discussion; noted new position, including replacing other duties. Roll call vote: Baldwin, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to approve Resolution 2021-42 to lift the hiring freeze to allow the Sheriff to fill a Full-time Animal Control Clerk position (from part-time) for the balance of 2021 and 2022 only. Supported by Sweet. Discussion; noted funds from fund balance. Roll call vote: Baldwin, yes; Sweet, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to approve Resolution 2021-39 to lift the hiring freeze to allow the Prosecutor to fill a Part-time Assistant Prosecutor vacancy. Supported by Sweet. Discussion, noted intent to review increase for Elected and Chief Assistant Prosecutor wages without filling the 3rd position; noted request from Ziegler to maintain current wages, keep 3rd position as part-time and review after 90 days; Ziegler noted part-time position with no benefits, up to 24 hours a week. Roll call vote: Baldwin, yes; Sweet, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to approve Resolution 2021-45 to lift the hiring freeze to allow the Treasurer to fill a part-time

Deputy vacancy. Supported by Sweet. Discussion; noted Treasurer reported she may reduce hours during the slow months. Roll call vote: Baldwin, yes; Sweet, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve Resolution 2021-44 to lift the hiring freeze to allow the Kaliseum Director to fill a Part-time Fitness Instructor vacancy. Supported by Comai. Roll call vote: Baldwin, yes; Comai, yes; Banko, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve 30 day extension for Equalization Director Daniels to use 7.5 vacation hours. Supported by Banko. Discussion, noted policy allows up to 90 day extension. 6 yeas. 0 nays. 1 absent. **Carried.**

Finance: Banko reported; noted request from Treasurer to increase Elected Official wages. **Motion** by Banko to approve purchase of firearms from account 248-301-390.000 as proposed in the Michigan Police Equipment quote dated 8-30-2021 and approve sale of old firearms to former deputies and current deputies as previously allowed per amount discussed in Committee. Supported by Baldwin. Discussion. Roll call vote: Banko, yes; Baldwin, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. **Carried.**

Chair Fisher called for recess at 8:30 PM.

Chair called for reconvene at 8:39 PM.

County Affairs: Baldwin reported. **Motion** by Baldwin to install BS&A for cash receipting in all departments unless otherwise approved by the Board. Supported by Comai. Discussion regarding training expenses and virtual options. Roll call vote: Baldwin, yes; Comai, yes; Banko, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to approve the sale of a 2012 Dodge by the Sheriff to Northern Michigan Law Enforcement Training Group for \$500.00. Supported by Banko. Discussion; noted expense to repair extensive. Roll call vote: Baldwin, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve the Change Order dated 8-3-2021 for Motorola Solutions as proposed with review and approval by counsel. Supported by Sweet. Discussion, no added costs with amendments. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve Proclamation of 2021 National Police Week October 10 through October 16, 2021. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to approve Resolution 2021-46 Opposing Mandatory Vaccinations and Mandatory Masking as amended. Supported by Comai. Roll call vote: Baldwin, yes; Comai, yes; Banko, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried. Motion** by Baldwin to send Resolution 2021-46 to Representatives, Senators and Congressman. Supported by Banko. Discussion. 6 yeas. 0 nays. 1 absent. **Carried.**

Baldwin addressed Board advising extensive research into existing services/options to recycle services; noted American Waste does accept many items that current Recycle takes; noted review of pros and cons provided by Recycle Manager Hoppe; review of equipment; need for a formal/detailed proposal. **Motion** by Baldwin to move forward with alternate recycling services including recycle receptacles in place until Board determines further staffing. Supported by Bicum. Discussion; **motion and support withdrawn.** Discussion; Baldwin noted intent to stress the continued recycle services, regardless of oversight by the county or private business.

Motion by Baldwin to waive Art 5, Sec M, BOC Bylaws, Board Action, Referral to Committee, to allow review and/or approval of Recycle proposal requests. Supported by Comai. Roll call vote: Baldwin, yes; Comai, yes; Banko, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Baldwin to request formal proposal from American Waste for 12-10 yard recycle receptacles, in 3 locations; to include all costs. Supported by Comai. Baldwin, yes; Comai, yes; Banko, yes; Bicum, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.** (To set Special Board meeting when information received.) Clerk to obtain a list of recycle trailer locations for communication to assure continued service during transition of staffing. Discussion.

Finance Con't: **Motion** by Banko for Construction Codes to move from 2015 forward with permits and pending matters. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.** **Motion** by Banko to approve the proposed Budget Workshop dates of 10-25, 10-27 and 10-29, 2021 with appointments beginning at 5:00 PM. Supported by Comai. 6 yeas. 0 nays. 1 absent. **Carried.**

ARPA Committee: **Motion** by Baldwin to approve the proposed ARPA Fund Project List following review by Manor and Committee. Supported by Banko. Discussion. Roll call vote: Baldwin, yes; Banko, yes; Bicum, yes; Comai, yes; Crambell, absent; Sweet, yes; Fisher, yes. 6 yeas. 0 nays. 1 absent. **Carried.**

Sub-Committee Reports: None

Correspondence: Chair noted items addressed in Committees.

New Business: None

Other Business: Clerk noted need to set interviews for Constructions Codes positions, Recycle vacancies and MIDC Manager. Discussion. Consensus to set Special Personnel Meeting 9-22-2021, 6:00 PM; MIDC Meeting 9-29 or 30 in the evening; Clerk to notify MIDC Committee and all applicants. Special Meeting pending proposal from American Waste.

Public Input:

Sheriff Patrick Whiteford: Noted to Board that Work Crew could provide some assistance at Recycle in the interim.

(Seth Phillips by ZOOM-no input)

Motion by Banko to adjourn at 10:56 PM. Supported by Baldwin. 6 yeas. 0 nays. 1 absent. **Carried.**

Respectfully submitted:

Deborah Hill, Kalkaska County Clerk and
Clerk of the Board of Commissioners

Kohn Fisher, Chair of
Kalkaska County Board of Commissioners

These minutes are not official until they are approved at the next Regular Board of Commissioners meeting.