

**PROPOSED MINUTES OF THE  
COMMITTEE OF THE WHOLE**

April 8, 2024  
Conference Room #119  
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff present: City Attorney Blake Conklin, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks & Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, and Sabo Representative Cayla Smith

**FINANCE DEPARTMENT:**

**A. INTRODUCTORY OVERVIEW OF THE SCHEDULE OF CAPITAL IMPROVEMENTS.**

Deputy City Administrator Gallagher and Mayor Kepley explained these are two separate planning documents. Structures and Improvements Plan (SIP) and Capital Expenditures Plan (CEP). These are required by the State and by City Charter and have been reviewed and recommended by the Planning Commission. They explained this is a six-year planning document and explained how those items are planned out for the next six years.

Motion by Morgan, seconded by Groce, to recommend to the City Commission to adopt a resolution as a planning guide for the next six years.

Motion Carried.

**PLANNING DEPARTMENT:**

**A. NOISE ORDINANCE AMENDMENT DISCUSSION.**

Community Development Director Schweitzer and Police Chief Litwin explained how the Police Department currently grants noise permits for businesses and residents. They noted businesses are requesting permits throughout the year and after researching noise ordinances for other municipalities in the state and of other states they are proposing changes to the City's current ordinance. They reviewed

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some of the items mentioning the need to obtain equipment to measure noise decibels and training needed to implement the proposed change to the ordinance. The Committee discussed and questioned staff with a revised ordinance to come back to the committee with the recommended changes. No action required at this time.

Mayor Kepley wanted to inform the committee of a proposed change at the state level pertaining to speed limits regulated by locals instead of by the state as it is currently.

Deputy City Administrator Gallagher informed the Committee that a FAQ is now available to answer questions to their constituents regarding the Polce and Fire Millage.

Commissioner Coughlin informed the Committee of an upcoming meeting of Princeton Estate residents regarding crime and crime prevention at the Justice Center on April 22<sup>nd</sup> from 6-8p.m. and they are welcome to attend.

The meeting was adjourned at 6:23 P.M.

Dan Kasunic  
City Clerk

Robert Coughlin  
Mayor Pro-Tem