

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD APRIL 18, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 5:00 P.M.

Commissioner Coughlin led the Pledge of Allegiance to the Flag.

Commissioner Moore gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, and Mayor Stephen Kepley.

Motion by Groce, seconded by Coughlin, to excuse Commissioner Tyson with prior notification.

Motion Carried.

Staff Present: Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Economic Development Planner Lisa Golder, Public Works Director Chad Griffin, Deputy Fire Chief Mike Hipp, City Assessor Andy Johnson, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett.

Twelve (12) citizens attended the meeting.

Motion by Coughlin, seconded by Moore, to **approve the agenda**.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Laura Greenland of Greenland Advanced Oral Care requested the City to have East Paris Avenue from Cascade Road to 28th Street have a commemorative designation as the “Medical Corridor” providing reasons and many supporting businesses for the change.

A representative of the United Veterans Council of Kent County spoke of the change to the Memorial Day and Veterans parade to May 25th beginning at 10am to encourage participation of the public and to invite the City of Kentwood to have vehicle in the parade.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

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Motion by Artz, seconded by Groce, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on April 8, 2024.
- B. Adopt Resolution 8–24 to authorize a special liquor license application for the June 8, 2024 Kickoff to Summer Celebration.
- C. Adopt Resolution 9–24 to authorize a special liquor license application for the July 4, 2024 Celebration.
- D. Adopt Resolution 10-24 to authorize a special liquor license application for the September 21, 2024 Kentwood Fall Fest.
- E. Payables for the City totaling \$223,466.30.
- F. Adopt Resolution 11–24 to set a public hearing for Weiss Technik tax abatement.

Roll Call Vote: Yeas: All. Nays: None. Absent: Tyson.

Motion Carried.
Resolutions Adopted.

Motion by Artz, seconded by Morgan, to **approve the minutes** of the April 8, 2024 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

POLICE AND FIRE DEPARTMENTS MONTHLY REPORTS.

POLICE DEPARTMENT MONTHLY REPORT FOR MARCH 2024.

Police Chief Litwin reviewed the March 2024 Monthly Report and spoke on events the department participated in. He spoke of Wednesday incident with the State Fugitive Task Force

FIRE DEPARTMENT MONTHLY REPORT FOR MARCH 2024.

Fire Chief Looman reviewed the Monthly Report for March 2024. Chief Looman informed the Commission of the delivery of a new Fire Engine and spoke of using the new attenuator 29 times this year.

Motion by Coughlin, seconded by Groce, to receive and file the Police and Fire Departments Monthly Reports for March 2024.

Motion Carried.

PUBLIC HEARING:

Heyboer Acres Phase 2

Mayor Kepley opened the public hearing for conditional approval of the preliminary plat and final site plan for Heyboer Acres Plat Phase 2 per site plan dated 1/14/24, Case 7-24,

Following a brief presentation by Economic Development Planner Golder:

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A few neighbors spoke of their concern regarding the retention ponds.

Motion by Artz, seconded by Moore, to close the public hearing.

Motion Carried.

APPROVE CONDITIONAL APPROVAL OF THE PRELIMINARY PLAT AND FINAL SITE PLAN FOR HEYBOER ACRES PHASE TWO.

Motion by Coughlin, seconded by Morgan, for conditional approval of the preliminary plat and final site plan for Heyboer Acres Phase two per site plan dated January 17, 2024, Case 7-24, subject to conditions 1-3 and basis points 1-3.

Motion Carried.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Artz-Spoke of the Senior Expo and how well it is organized.

Commissioner Groce-Announced he will be moving to the east side of the state later this year for family reasons.

Commissioner Morgan- Announced it is Commissioner Groce's birthday today but did not sing happy birthday.

Mayor Kepley- Stated he will be meeting with Kentwood Public Schools regarding the safety of the students at Meadowlawn School.

The meeting was adjourned at 5:51 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor