

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD MAY 8, 2023
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:04 P.M.

Commissioner Coughlin led the Pledge of Allegiance to the Flag.

Reverend Mike Baynai of Good Shepherd Presbyterian Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Ron Draayer, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Motion by Morgan, seconded by Coughlin, to excuse Commissioner Groce with prior notification.

Motion Carried.

Staff Present: Finance Director Tom Chase, Deputy City Administrator Shay Gallagher, Public Works Director Chad Griffin, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Assistant Planner Joe Pung, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representative Anna Kendall.

Five (5) citizens attended the meeting.

Motion by Coughlin, seconded by Morgan, to **approve the agenda**.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Artz, seconded by Tyson, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on April 24, 2023.
- B. Receive and file minutes of the Committee of the Whole Strategic Planning meeting held on May 1, 2023.
- C. Payables for the City totaling \$745,338.38.

Roll Call Vote: Yeas: All. Nays: None. Absent: Groce.

Motion Carried.

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Motion by Draayer, seconded by Tyson, to **approve the minutes** of the April 24, 2023 City Commission Meeting as distributed.

Motion Carried.

PUBLIC HEARING:

3119 Broadmoor Ave. rezoning.

Mayor Kepley opened the public hearing to rezone 3.62 acres of land from C-2 Community Commercial to L-1 Light Industrial for 3119 Broadmoor Ave., SE.

Following a brief presentation by Assistant Planner Pung:

Motion by Coughlin seconded by Morgan, to close the public hearing.

Motion Carried.

ADOPT ORDINANCE 3-23 TO REZONE 3.62 ACRES OF LAND FROM C-2 COMMUNITY COMMERCIAL TO I-1 LIGHT INDUSTRIAL FOR SELF-STORAGE, 3119 BROADMOOR AVE., SE.

Motion by Coughlin, seconded by Morgan, to adopt Ordinance 3-23 to rezone 3.62 acres of land from C-2 Community Commercial to I-1 Light Industrial for Case 9-23 subject to basis points 1-5 located at 3119 Broadmoor Avenue, SE. as described in Planning Commission's Findings of Fact dated April 25, 2023.

Roll Call Vote: Yeas: All. Nays: None. Absent: Groce.

Ordinance Adopted.

Rezone 18.66 acres of land located at 4755 Walma Ave.

Mayor Kepley opened the public hearing to rezone 18.66 acres of land from C-4 Office to OS Open Space for Case 10-23 located at 4755 Walma Ave.

Following a brief presentation by Assistant Planner Pung:

Motion by Artz, seconded by Morgan, to close the public hearing.

Motion Carried.

ADOPT ORDINANCE 4-23 TO REZONE 18.66 ACRES OF LAND FROM C-4 OFFICE TO OS OPEN SPACE FOR CASE 10-23 SUBJECT TO BASIS POINTS 1-5 LOCATED AT 4755 WALMA AVENUE.

Motion by Artz, seconded by Coughlin, to adopt Ordinance 4-23 to rezone 18.66 acres of land from C-4 Office to OS Open Space for Case 10-23 subject to basis points 1-5 located at 4755 Walma Avenue as described in Planning Commission's Finding of Fact dated April 25, 2023.

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Roll Call Vote: Yeas: All. Nays: None. Absent: Groce.

Ordinance Adopted.

Fiscal Year 2024 General Fund and Special Revenue Fund Budgets and City Operating Millages.

Mayor Kepley opened the public hearing for the discussion of the Fiscal Year 2024 General Fund and Special Revenue Funds Budgets and City Operating Millages.

Finance Director Chase explained this is part of the budgeting process and this hearing had been noticed in the Grand Rapids Press. He stated this budget is the same as what had been presented at the April 13, 2023 meeting.

No action is needed at this time.

Motion by Artz, seconded by Morgan, to close the public hearing.

Motion Carried.

BIDS:

AUTHORIZE CONTRACT FOR DRAIN REPAIR SERVICES ON LANTANA COURT.

Engineering & Inspections Director Kirkwood explained this project is too large for the Department of Public Works to complete and needed to go outside the city.

Motion by Morgan, seconded by Tyson, to authorize the Mayor to execute a contract for drain repair services with Busscher Development Inc., in an amount not to exceed \$53,625.00 (including 10% contingency), with funds from the FY 22-23 Drain Fund budget.

Motion Carried.

AUTHORIZE PURCHASE OF VMWARE LICENSING AND SUPPORT.

I.T. Director Anderson stated to remain compliant with LIEN the City needed to upgrade the software licensing and support.

Motion by Tyson, seconded by Morgan, to authorize the purchase of a vCenter license and 140VMware Horizon Standard Plus licenses with five years of software maintenance and support from Arbor Solutions at a cost of \$72,601.00, with funds from the FY 2022-23 Property and Building, Police Equipment, and Fire Equipment Fund budgets.

Motion Carried.

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ORDINANCES:

ADOPT ORDINANCE 5-23 TO REPEAL CHAPTER 10 “ANIMALS” OF THE KENTWOOD CODE OF ORDINANCES AND RELOCATE CERTAIN REGULATIONS.

Deputy City Administrator Gallagher stated as discussed at the prior Committee of the Whole for the city to use the county’s animal control the city needed to repeal Chapter ten and move some of the provisions within the chapter to Chapters 34 & 38.

Motion by Artz, seconded by Tyson, to adopt Ordinance 5-23 to repeal Chapter 10 “Animals” of the Kentwood Code of Ordinances and relocate certain regulations.

Roll Call Vote: Yeas: All. Nays: None. Absent: Groce.

Ordinance Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Morgan-Thanked the DPW for their work at Saturday’s Clean-up Day.

City Attorney Sluggett-Reviewed the judgement at the Michigan Supreme Court and stated a “reconsideration” will be submitted and will let the commission know if it had been accepted.

CLOSED EXECUTIVE SESSION

Motion by Tyson, seconded by Morgan to enter a closed session for negotiation sessions connected with the negotiation of collective bargaining agreements as permitted under Section 8 (c) of PA 267 Michigan Open Meetings Act of 1976.

Roll Call Vote: Yeas: All. Nays: None. Absent: Groce.

Motion Carried.

The meeting was adjourned at 7:38 P.M.
The meeting was reconvened at 8:36 P.M.

The meeting was adjourned at 8:36 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor