

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD MAY 13, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Groce led the Pledge of Allegiance to the Flag.

Reverend Mick Veach of Kentwood Community Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Project Manager Susan Arnold, City Engineer Brad Boomstra, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Deputy Fire Chief Mike Hipp, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Water Supervisor Ken McKnett, Deputy Police Chief Stephanie Morningstar, Parks and Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representative.

Thirty-five (35) citizens attended the meeting.

Motion by Morgan, seconded by Tyson, to **approve the agenda.**

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Coughlin, seconded by Morgan, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on April 18, 2024.
- B. Receive and file minutes of the Committee of the Whole Informational meeting held on April 27, 2024.
- C. Payables for the City totaling \$1,547,662.80.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Motion by Groce, seconded by Moore, to **approve the minutes** of the April 18, 2024 City Commission Meeting as distributed.

Motion Carried.

City Commission Meeting
May 13, 2024.

PRESENTATIONS AND PROCLAMATIONS:

ADMINISTER OATH OF OFFICE TO POLICE OFFICERS.

Police Chief Litwin introduced Police Officers Kenneth Dietrich, Tyler Morningstar, and Matthew Zaiger. City Clerk Kasunic administered the Oath of Office to the officers. They introduced the families who were present.

ADMINISTER OATH OF OFFICE TO FIREFIGHTER ECKHOFF.

Fire Chief Looman introduced Fire Fighter Tanin Eckhoff. City Clerk Kasunic administered the Oath of Office. He then introduced the family who were present.

PUBLIC HEARING:

Weiss Technik .

Mayor Kepley opened the public hearing to establish an Industrial Development District and to establish an Industrial Facilities Exemption Certificate for Weiss Technik North America.

Following a brief presentation by Community Development Director Terry Schweitzer, CCO Jeff Agar and Wolverine Group representative Mike Houseman:

The residents of 36th Street near the project, spoke against the proposed project.

Motion by Tyson, seconded by Groce, to close the public hearing.

Motion Carried.

PROPOSED RESOLUTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT AND INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR WEISS TECHNIK N.A.

Motion by Groce, seconded by Morgan, to table action to establish an Industrial Development District and establish an Industrial Facilities Exemption Certificate for Weiss Technik North America located at 4251, 4275, 4401-36th Street SE.

Motion Carried.

Artz Dissenting.

FISCAL YEAR 2024-2025 GENERAL FUND AND SPECIAL REVENUE FUNDS BUDGETS AND CITY OPERATING MILLAGES-INFORMATION ONLY.

Mayor Kepley opened the public hearing on the Fiscal Year 2024-2025 General Fund and Special Revenue Funds Budgets and City Operating Millages.

Finance Director Garcia noted the new General Ledger account number changes.

Motion by Morgan, seconded by Coughlin, to close the public hearing.

Motion Carried.

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BIDS:

APPROVE 2024 STREET RESURFACING AND MAINTENANCE PROGRAM.

City Engineer Boomstra stated this is an annual request and action and explained the map that accompanied the request.

Motion by Artz, seconded by Coughlin, to approve a 2024 Street Resurfacing and Annual Routine Maintenance Program at a total cost not-to-exceed \$1,388,350 (including a 10% contingency), with the FY 2023-24 and FY 2024-25 Major and Local Street Fund budgets.

Motion Carried.

AUTHORIZE PURCHASE OF SAFE EXCAVATION TRENCH SHORING BOX

Deputy DPW Director Wolford reviewed the memorandum dated May 13, 2024 regarding the need for a lighter and smaller box.

Motion by Moore, seconded by Groce, to authorize the purchase of safe excavation trench shoring box equipment from Pro-Tec Equipment (low bidder) at a cost of \$16,567.00, using funds from the FY 2024-25 Water and Sewer Fund budgets.

Motion Carried.

AUTHORIZE CONTRACT FOR HYDRO-EXCAVATION OF WATER SERVICES.

Water Supervisor McKnett explained the unfunded mandate by the State to have this project completed on 367 homes in the Wyoming Water District.

Motion by Artz, seconded by Moore, to authorize the Mayor to enter into a contract for hydro-excavation of water services with Plummer's Environmental in an amount not-to-exceed \$132,650. (including a 10% contingency), with funds from the Water Fund budget.

Motion Carried.

RESOLUTIONS:

ADOPT RESOLUTION 12-24 TO AUTHORIZE A GRANT APPLICATION TO THE MICHIGAN DNR FOR LAMBERTS TRAIL PROPERTY.

Project Manager Arnold explained this resolution modifies the other resolution adopted where the City has a 50% match giving the City a better odds of being awarded a grant for this project.

Motion by Artz, seconded by Groce, to adopt Resolution 12-24 to authorize an application to the Michigan Department of Natural Resources for Lambert Trail Property.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

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ADOPT RESOLUTION 13–24 TO APPROVE A CONTRACT WITH MDOT FOR CONSTRUCTION WORK IN EAST PARIS AVENUE.

Engineering and Inspections Director Kirkwood reviewed his memorandum dated May 13, 2024 regarding the construction in East Paris that will begin July 8th and continue for 4 to 6 weeks.

Motion by Morgan, seconded by Moore, to adopt Resolution 13–24 to approve a contract with MDOT for resurfacing of East Paris Avenue from 28th Street (M-11) to Burton Street. The local share of the construction is estimated at \$180,300.00 including a 10% contingency, to be paid from the FY 2024-25 Major Street Fund budget.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Community Development Director Schweitzer introduced the Planning Intern Aaron Bigalow.

Commissioner Tyson-Acknowledged Rev Hudson who is now Doctor Hudson.

The meeting was adjourned at 8:41 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor