

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JUNE 4, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Morgan led the Pledge of Allegiance to the Flag.

Reverend Jay Jones of Pentecostal of Kentwood Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Economic Development Planner Lisa Golder, Deputy Fire Chief Mike Hipp, DPW Grounds Supervisor Aaron Jansma, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, Deputy DPW Director Jim Wolford, and Sabo representatives.

Five (5) citizens attended the meeting.

Motion by Morgan, seconded by Artz, to **approve the agenda** with the following addenda: move 7(h) purchase of ladder truck to 13(b) and add 7(j) letter of agreement with Fire Union.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Kyle White thanked the city for support of the East Kentwood track meet, noting many commented on how nice the City of Kentwood looks.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Groce, seconded by Coughlin, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on May 21, 2024.
- B. Adopt Resolution 17–24 to approve the Southkent Cable TV WKTV 2024-2025 Budget.
- C. Adopt Resolution 18–24 to adopt the Debt Service and Capital Project Fund Budgets for FY 2024-25.
- D. Adopt Resolution 19–24 to approve the Water and Sewer Funds budgets and set water and sewer rates for FY 2024-2025.
- E. Approve annual contribution to the Kentwood Employee Pension Plan.

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- F. Receive and file Revenue and Expenditure Report for quarter ending March 3, 2024.
- G. Receive and file Cash and Pooled Investments Report as of March 31, 2024.
- H. Payables for the City totaling \$1,702,991.72.
- I. Approve the Letter of Agreement with the Firefighters Union.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.
Resolutions Adopted.

Motion by Artz, seconded by Coughlin, to **approve the minutes** of the May 21, 2024 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

KENT DISTRICT LIBRARY COMMUNITY REPORT PRESENTATION.

KDL Board member Christina Tazelaar, KDL Director Lance Warner and Regional Manager Kiosha Jeltema spoke on the activities and achievements of Kent District Library.

PUBLIC HEARING:

Walma and 44th St. Condominiums.

Mayor Kepley opened the public hearing to Conditionally rezone 4.72 acres of land from C-4 Office to RPUD-1 Attached Residential Planned Unit Development and conditional approval of the preliminary site plan per site plan dated 4/19/24, subject to conditions 1-8 and basis points 1-5.

Following a brief presentation by Economic Development Planner Golder, Bosgraf Homes representatives Mike Bosgraf and Mike Corby:

Motion by Artz, seconded by Coughlin, to close the public hearing.

Motion Carried.

ADOPT ORDINANCE 5-24 TO REZONE 4.72 ACRES OF LAND FROM C-4 TO RPUD AND CONDITIONAL APPROVAL OF THE PRELIMINARY SITE PLAN FOR WALMA AND 44TH STREET CONDOMINIUMS.

Motion by Coughlin, seconded by Tyson, to Adopt Ordinance 5-24 to rezone 4.7 acres of land from C-4 Office to RPUD-1 Attached Residential Planned Unit Development and for conditional approval of the preliminary site plan for Walma and 44th Street Condominiums per site plan dated 4/19/2024, Case 9-24, subject to conditions 1-8 and basis points 1-5 located at 2802-44th Street.

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Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Ordinance Adopted.

BIDS:

AUTHORIZE PURCHASE OF HYDROSEEDING EQUIPMENT.

DPW Grounds Supervisor Jansma explained the reasons for requesting a smaller seeder and the benefits of purchasing this item.

Motion by Moore, seconded by Tyson, to authorize the purchase of a Finn T-30 Hydro seeder from Alta Equipment Company at a cost of \$22,757.00 (including a 5% contingency), with funds from the FY 2024-25 DPW Equipment Fund, with the purchase through the State of Michigan MiDEAL contract.

Motion Carried.

AUTHORIZE PURCHASE OF AERIAL PLATFORM LADDER FIRE TRUCK.

Fire Chief Looman continued to explain the features of purchasing a ladder truck.

Motion by Morgan, seconded by Tyson, to Authorize purchase of a 2024 Spartan 100-foot aerial platform ladder fire truck from CSI Emergency Apparatus, LLC at a total cost not to exceed \$2,045,546.00, including a \$93,740.00 discount for prepayment and a \$25,000.00 contingency for auxiliary items, with funds from the FY 2024-25 Fire Equipment Fund.

Motion Carried.

The meeting was adjourned at 8:07 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor