

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JULY 10, 2023
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Tyson led the Pledge of Allegiance to the Flag.

Rev. Thomas Wilson, Word of Faith Christian Center gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Ron Draayer, Maurice Groce, Clarkston Morgan, Jessica Ann Tyson, and Mayor Kepley.

Staff Present: Finance Director Emeritus Tom Chase, Human Resources Director Gail Dewey, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Public Works Director Chad Griffin, Deputy Fire Chief Mike Hipp, Communications Specialist Anna Kendall, Engineering & Inspections Director Jim Kirkwood, Fire Chief Brent Looman, Deputy Police Chief Stephanie Morningstar, Parks and Recreation Director Val Romeo, Deputy City Clerk Becky Schultz, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeffrey Sluggett, and Building Maintenance Supervisor Matt Wardell.

Five (5) citizens attended the meeting.

Motion by Tyson, seconded by Artz, to **approve the agenda** with the following addenda: move 7(d) Investment Policy to 10(a) and add 20 Closed Session and 21 Possible action consistent with closed session discussion.

Motion Carried.

ACKNOWLEDGE VISITORS:

Pastor Enoch Mitogo T. Opira of African Community Fellowship Church introduced himself and noted the vibrant community of their church.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Groce, seconded by Morgan, to **approve the Consent Agenda** as follows:

- A. Receive and file minutes of the Committee of the Whole meeting held on June 20, 2023.
- B. Approve ballot of recommended trustees to the Michigan Municipal League Workers Compensation Fund Board.

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- C. Notification of emergency purchase of HVAC roof top unit for Fire Station 3 at a total cost of \$14,119.00 with the funds from the FY24 Fire Equipment Fund (correction to fund; information only).
- D. Payables for the City totaling \$1,024,944.20.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Motion by Morgan, seconded by Artz, to **approve minutes** of the regular City Commission Meeting held on June 20, 2023 as distributed.

COMMUNICATIONS AND PETITIONS:

APPROVE INVESTMENT POLICY STATEMENT FOR KENTWOOD RETIREMENT PLANS.

Finance Director Emeritus Chase reviewed his memo dated July 6, 2023 regarding the proposed Investment Policy for the City's Deferred Compensation Plan and Defined Contribution Plan. Commissioner Draayer inquired about socially responsible investment options. Chase noted the Pension Board expects to bring a brokerage investment option to a future meeting. Artz, Groce and Draayer expressed appreciation for the Pension Board and Chase's oversight.

Motion by Coughlin, seconded by Groce to approve, as recommended by the Post-Employee Benefits Board, the Investment Policy Statement for the City's 457(b) Deferred Compensation Plan and 401(a) Defined Contribution Plan.

Motion Carried.

BIDS:

AUTHORIZE PURCHASE OF POLICE EXTERNAL BODY ARMOR AND UNIFORMS.

Deputy Police Chief Morningstar reviewed the memo dated July 10, 2023, noting officers could be fitted by the end of the month with delivery after two additional months.

Motion by Groce, seconded by Tyson to authorize the purchase of up to 65 external body armor carriers with attachments and uniforms from On Duty Gear with a cost not to exceed \$89,661.55 with funds from the FY2024 Police Equipment Fund Budget.

Motion Carried.

AUTHORIZE CONTRACT FOR ENGINEERING SERVICES FOR EAST PARIS AVENUE REHABILITATION.

Engineering and Inspections Director Kirkwood reviewed his memo dated July 10, 2023.

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Motion by Artz, seconded by Tyson to authorize the Mayor to enter a contract for design and construction engineering services with Land Resource and Engineering for the rehabilitation of East Paris between 28th Street and Burton Street, in an amount not-to-exceed \$131,115.00 (including a 10% contingency), with funds from the FY23 and FY24 Local Street Fund.

Motion Carried.

AUTHORIZE CONTRACT FOR ENGINEERING SERVICES FOR HEYBOER ACRES PLAT.

Engineering and Inspections Director Kirkwood reviewed the memo dated July 10, 2023.

Motion by Artz, seconded by Groce to authorize the Mayor to enter a contract for construction engineering, inspection, and testing services with Bergmann Associates, in an amount not to exceed \$46,194.00 (including a 10% contingency), to represent the City's interest during construction of the Heyboer Acres #1 public plat.

Motion Carried.

AUTHORIZE CONTRACT FOR FIRE STATION 1 ADDITION AND REMODEL.

Fire Chief Looman reviewed his memo dated July 10, 2023 noting department fitness requirements and reduction in scope to limit costs.

Motion by Coughlin, seconded by Groce to authorize the Mayor to enter into a contract with Visser Brothers, Inc. for construction of a fire station fitness room addition and remodel, in an amount not to exceed \$806,944.00 (including a 10% contingency) with funds from the FY24 Fire Equipment Fund budget.

Motion Carried.

RESOLUTIONS:

RES. 24-23 TO AUTHORIZE CONSUMERS ENERGY CONTRACT FOR THE ADDITION OF EIGHT STREETLIGHTS IN BRETONFIELD PRESERVE.

Engineering and Inspections Director Kirkwood reviewed his memo dated July 10, 2023.

Motion by Artz, seconded by Groce to adopt Resolution 24-23 to authorize Consumers Energy to make changes in the lighting service contract for the addition of 8 LED streetlights on Sanderling Court and Breton Avenue in Bretonfield Preserve No. 6.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

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COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Groce noted all the positive comments heard about the 4th of July parade and route.

Commissioner Morgan asked for July 4 feedback from Parks and Recreation. Director Romeo noted parade route comments from residents appreciating the shade, available parking, and proximity to other events. Morgan noted 44th Street traffic, and Morningstar confirmed officers received complaints from residents traveling to work and the airport. Morgan also reported residents appreciated the effectiveness of speed monitors on local streets and their desire for more permanent placement.

Commissioner Draayer thanked the staff for the successful 4th of July event. Commissioner Artz agreed and noted her appreciation for City departments working together on the event.

CLOSED SESSION.

Motion by Groce, seconded by Morgan to enter into a closed session for negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under Section 8(c) of PA 267 Michigan Open Meetings Act of 1976.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

The meeting was adjourned at 7:38 P.M.
The meeting reconvened at 7:57 P.M.

APPROVE POLC SUPERVISORY UNIT COLLECTIVE BARGAINING AGREEMENT.

Motion by Draayer, seconded by Artz, to approve the Police Supervisory Unit Union CBA and authorize the Mayor to take the necessary action to effectuate the contract as discussed in closed session.

Motion Carried.

The meeting was adjourned at 7:58 P.M.

Becky Schultz
Deputy City Clerk

Stephen C.N. Kepley
Mayor