

## **APPROVED MINUTES OF THE COMMITTEE OF THE WHOLE**

September 5, 2023  
Conference Room #119  
5:30 P.M.

Present: Commissioners: Betsy Artz, Ron Draayer, Maurice Groce, Jessica Ann Tyson, and Mayor Stephen Kepley.

Staff present: Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, Police Sergeant Tim Wierenga, and Sabo Representative Anna Kendall. Also: Main Event representative (JVentures LLC) Jill Valachovic.

### **PLANNING DEPARTMENT:**

#### **A. DISCUSSION ON QUOTA LICENSE FOR MAIN EVENT ENTERTAINMENT.**

Economic Development Planner Golder reviewed her memorandum dated August 25, 2023 including a brief history of discussions with the Economic Development Corporation and their recommendation. Main Event representative Valachovic explained the difficulty in obtaining an escrowed liquor license, reviewing through her list of 46 escrowed licenses and why they were not available to purchase. Woodland Mall Manager Tony Delucca spoke on how this is an investment in to the community, in the market and is a big win for the mall. There was a discussion on availability of a liquor license and trying to obtain a license. Some discussion on when any action should be taken. The representative stated the company needs to know there will be a license available or the project may need to slow down or stop; however, if the city would approve the license, then the state could “hold” the license until the certificate of occupancy was given then they would get the license, unless a liquor license could be obtained between the time awarded by the city and the state processing the application. With the City Attorney’s Office stating they were not aware of that option and some discussion. The committee wanted to provide time for the City legal counsel to research and provide insight to the committee. By consensus this item will be placed on to the Committee of the Whole Meeting and the City Commission Meeting agendas for September 19<sup>th</sup>.

### **POLICE DEPARTMENT:**

#### **A. DRONE PRESENTATION.**

Police Chief Litwin reviewed his memorandum dated September 5, 2023 pertaining to the proposed Drone Program. Sergeant Wierenga along with a representative from Motorola provided a PowerPoint presentation that provided a

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mission statement for this program, the benefits, a few notable drone uses, along with information on the equipment and the software. They spoke of some of the safeguards to prevent obstacles, who would be trained, policy and procedures and of privacy concerns.

The consensus of the committee was to move forward on this program and to bring before the City Commission for a proposed purchase of equipment, software and training.

**PLANNING DEPARTMENT:**

**A. APPROVE DISTRIBUTION OF PROPOSED MASTER PLAN  
AMENDMENT FOR 2802-44<sup>TH</sup> STREET, SE.**

Because of a lack of time this item will move to tonight's City Commission agenda under 10(a) Commination's and petitions.

**STAFF COMMENTS:**

Police Chief Litwin informed the committee of an establishment in the city that has multiple liquor sales violations and has forwarded the information to the state.

The meeting was adjourned at 7:00P.M.

Dan Kasunic  
City Clerk

Stephen C.N. Kepley  
Mayor