

**APPROVED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD OCTOBER 3, 2023
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Tyson led the Pledge of Allegiance to the Flag.

Commissioner Morgan gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Ron Draayer, Maurice Groce, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Finance Director Kayla Garcia, Public Works Director Chad Griffin, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Fire Chief Brent Looman, Deputy Police Chief Stephanie Morningstar, Parks and Recreation Director Val Romeo, City Treasurer Laurie Sheldon, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representative Anna Kendall.

Four (4) citizens attended the meeting.

Motion by Artz, seconded by Morgan, to **approve the agenda**.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Coughlin, seconded by Tyson, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on September 19, 2023.
- B. Receive and file minutes of the Commission Strategic Planning meeting held on September 26, 2023.
- C. Approve casting ballot for three recommended trustees to the MML Liability & Property Pool Board.
- D. Notification of emergency purchase of Police staff vehicle. (information only)
- E. Payables for the City totaling \$33,878,669.01.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

City Commission Meeting
October 3, 2023.

Motion by Morgan, seconded by Artz, to **approve the minutes** of the September 19, 2023 City Commission Meeting as distributed.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

ADOPT POLICY FOR VIDEO RETENTION WITH FUTURE MODIFICATIONS FOR STORAGE.

City Attorney Sluggett reviewed his memorandum dated October 3, 2023 regarding the policy for video retention.

Motion by Draayer, seconded by Morgan, to adopt the Policy for Video Retention.

Motion Carried.

BIDS:

APPROVE PURCHASE OF POLICE PATROL VEHICLE.

Police Chief Litwin reviewed the memorandum dated October 3, 2023 regarding the purchase of a patrol vehicle.

Motion by Artz, seconded by Coughlin, to approve the purchase of one 2023-model year Dodge Durango from LaFontaine CDJR-Lansing in the amount of \$42,545.00, plus equipment, accessories, decals, and upfitting services at a total not-to-exceed \$19,800.00, for a grand total of \$62,345.00; with funds from the FY 2023-24 Police Equipment Fund piggybacking on the State of Michigan MiDEAL contract pricing.

Motion Carried.

RESOLUTIONS:

ADOPT RESOLUTION 30–23 TO ADOPT THE CITY OF KENTWOOD SUPPORT EMERGENCY OPERATIONS PLAN.

Fire Chief Looman explained the city must maintain an updated local emergency operations support plan as a supplement to the Kent County Plan that is revised every three years.

Motion by Groce, seconded by Tyson, to adopt Resolution 30–23 to adopt an updated City of Kentwood Support Emergency Operations Plan and authorize the Mayor to sign the plan.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Mayor Kepley mentioned Trunk or Treat coming up on October 21.

City Commission Meeting
October 3, 2023.

The meeting was adjourned at 7:16 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor