

**APPROVED MINUTES OF THE
COMMITTEE OF THE WHOLE**

November 1, 2022
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin (6:00p.m.), Betsy Artz, Ron Draayer, Clarkston Morgan, Jessica Ann Tyson, and Mayor Stephen Kepley.

Staff present: Deputy Parks & Recreation Director Lorraine Beloncis, Finance Director Tom Chase, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks & Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo Representative Lisa Taylor.

PLANNING DEPARTMENT:

**A. RECOMMEND ADOPTION OF ORDINANCE AMENDMENTS FOR
SHORT-TERM RENTALS.**

Community Development Director Schweitzer stated staff reviewed the issues raised at the prior Committee of the Whole discussions and definitions of short-term rentals. The roles and responsibilities of staff and what constitutes a homestead for rentals. Mayor Kepley spoke of the State bill on the Senate floor wanting to control short-term rental and not giving the locals control. City Attorney Sluggett and Police Chief Litwin spoke of the process if a complaint of a short-term rental is filed. Commissioner Draayer spoke of an amendment he wanted to add to the proposed ordinance, with Mayor Kepley speaking against the amendment because of enforcement and manpower implications.

Motion by Draayer, seconded by Tyson, in Section 74-81 to delete the entire section and replace with the prohibitions in Section 74-80 do not apply to the letting of the primary residence of an owner-occupied attached single-family dwelling, detached single family dwelling, two-family dwelling or any portion thereof.

1-3 motion dies.

The committee discussed point of concerns or needed clarification.

Motion by Artz, seconded by Morgan, to amend Section 74-80 (b) to add “or less”

Motion Carried.

Motion by Morgan, seconded by Tyson, to recommend to the City Commission to adopt an ordinance to amend Chapter 74, Article 3, Section 74-72 entitled

“Definitions” and to enact Chapter 74, Section 74-80 entitled “Short-Term Rentals” and Section 74-81 entitled “Short-Term Rental exceptions” of the Code of Ordinances for the City of Kentwood.

Motion Carried.
Draayer Dissenting.

POLICE DEPARTMENT:

A. POLICE STAFFING PRESENTATION:

Police Chief Litwin provided a handout and presentation reviewing the organizational charts, staffing and responsibilities of the Community Services Bureau, Traffic Bureau, Staff Services Bureau and Records Bureau. He answered questions of the committee and Mayor Kepley noted any changes to staffing level will be presented at a future Committee of the Whole with Finance Director Chase providing the cost options for a good, better, best type of staffing increase.

PARKS AND RECREATION DEPARTMENT:

A. RECREATION AND COMMUNITY EVENTS ANNUAL REPORT.

Parks & Recreation Director Romeo and Deputy Director Beloncis reviewed the Recreation Budget Report for FY 2021-2022 (691) informing the committee of the most popular programs and Community Events Budget Report for FY 2021-2022 (693) noting private contributions had far exceeded expectations.

The meeting was adjourned at 7:00 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem