



OFFICE OF THE CITY CLERK

February 2023

RE: Election Worker Application

Thank you for your interest in working in upcoming elections in the City of Kentwood. Kentwood has 18 voting locations, and we are always looking for people who are interested in serving their community on election day. An election worker must be a registered voter in Michigan, provide excellent customer service to voters, have attention to detail, and familiarity with computers is preferred but not required.

Each year, elections may be held in May, August, and November on the Tuesday following the first Monday of the month; every four years there is an additional Presidential Primary in Feb/March. For each election, we have a mandatory training at City Hall on a Wednesday or Thursday prior to the election which lasts 40-60 minutes. On election day, you would need to report at 6:00 am and work until 9:00 – 10:00 pm. It is a long day, which can be challenging both when voter turnout is very high or very low. I generally find that our workers do see it to be a rewarding day, although it is not for everyone. We do provide lunch and dinner, and workers are paid a flat rate which is currently \$165.00. Nine days of early in-person voting will begin with state-wide elections in 2024, which will be eight hour days beginning the second Saturday before the election through the Sunday preceding election day. Many additional workers will be needed for early voting centers.

Once your application is on file, you may not be asked to work every available election. Depending on expected voter turnout, we will use as few as 50 workers or as many as 200 workers. If selected to work an election, you will receive a letter about six weeks prior to election day requesting your availability. At times it is necessary to replace a worker in the week or two before an election, in which case you may receive a phone call. So it is helpful if you note election days on your calendar, just in case!

Please complete an Election Inspector Application, which can be returned in person at Kentwood City Hall, 4900 Breton Ave; by mail to Kentwood City Clerk, PO Box 8848, Kentwood MI 49518; or by email to elections@kentwood.us. I appreciate your interest in being involved in the election process, and I look forward to hearing from you.

If you have any questions, please feel free to contact me. Thank you!

Becky Schultz
Deputy City Clerk
616.554.0729
schultzb@kentwood.us

Upcoming Elections:

May 2, 2023 – School millage	Feb 27, 2024 – Pres. Primary
Aug 8, 2023 – City primary	May 7, 2024 – Local/School
Nov 7, 2023 – City general	Aug 6, 2024 – State Primary
	Nov 5, 2024 – Presidential/State