



OFFICE OF THE CITY CLERK

AGENDA: FEBRUARY 21, 2023 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Pledge of Allegiance to the Flag (Draayer).
3. Invocation.
4. Roll Call: Artz, Coughlin, Draayer, Groce, Morgan, Tyson, and Mayor Kepley.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on February 7, 2023.
 - b. Approve application for a [fireworks display](#) by Pyrotecnico Fireworks, Inc for July 4, 2023.
 - c. Notification of emergency purchase of two [Police patrol vehicles](#). (Information only)
 - d. Conditional approval of [Main Event Entertainment Special Land Use](#) for serving alcoholic beverages for on-site consumption subject to conditions 1-4 and basis points 1-6.
 - e. Conditional approval of [Main Event Entertainment Site Plan](#) at 3121 28th St subject to conditions 1-4 and basis points 1-5.
 - f. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on February 7, 2023 as distributed. (voice vote)
9. Presentations and Proclamations.
 - a. [Police and Fire](#) monthly reports.

10. Communications and Petitions.
 - a. [Main Event Entertainment](#) zoning ordinance waivers.
 - i. Approve waiver of Section 8.03 B.1 setback requirements. (voice vote)
 - ii. Approve waiver of Section 8.03 B.1 lot coverage requirements. (voice vote)
 - iii. Approve waiver of Section 8.03 B.2 building materials requirements. (voice vote)
11. Public Hearings.
 - a. [Zoning Ordinance text amendments](#).
 - i. Ord. – 23 to Amend the Kentwood Zoning Ordinance Sections 2.02, 3.20.A, 10.03.E, 12.13.A, and 16.03.K. (roll call vote)
12. Reports of Ad Hoc Committees.
13. Bids.
 - a. Authorize contract for [spongy moth suppression](#) program. (voice vote)
 - b. Authorize contract for [2023 sidewalk repair services](#). (voice vote)
 - c. Approve purchase of [replacement fire hose](#). (voice vote)
 - d. Authorize purchase and [installation of shredded bark](#). (voice vote)
 - e. Authorize purchase of [replacement compact track loader](#) and accessories. (voice vote)
 - f. Authorize contract to install [3 HVAC roof top unit replacements](#) for Justice Center. (voice vote)
 - g. Authorize contract for [tree removal for Jaycee Park](#) Phase III. (voice vote)
14. Resolutions.
15. Ordinances.
16. Appointments and Resignations.
17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
18. Old Business/Future Agenda Review.
19. Comments of Commissioners and Mayor.
20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

February 7, 2023
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Ron Draayer, Maurice Groce, Clarkston Morgan, Jessica Ann Tyson.

Staff present: Deputy Finance Director Bhama Cairns, Deputy City Administrator Shay Gallagher, DPW Director Chad Griffin, Economic Development Planner Lisa Golder, Deputy Fire Chief Mike Hipp, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks & Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, and Sabo Representative Lisa Taylor. Also present: King Pot owner Tsz Shang Chan.

PLANNING DEPARTMENT:

A. RECOMMEND CONDITIONAL APPROVAL OF KING POT RESTAURANT SPECIAL LAND USE AND SITE PLAN.

Economic Development Planner Golder reviewed the Findings of Fact from the Administrative Committee with the conditions and basis points. The owner Chan answered questions of the Committee. Commissioner Coughlin and Tyson spoke of the process as members of the Economic Development Corporation regarding their recommendation to approve a liquor license for King Pot.

Motion by Artz, seconded by Tyson, to recommend to the City Commission to approve the Special Land Use for the service of alcoholic beverages with Conditions 1-4 and Basis Points 1-6 and Site Plan with Conditions 1-3 and Basis Points 1-5 located at 4176-28th Street.

Motion Carried.

B. RECOMMEND RESOLUTION FOR APPROVAL OF CLASS C LIQUOR LICENSE FOR KING POT RESTAURANT.

Motion by Tyson, seconded by Artz to recommend to the City Commission to adopt a resolution to approve a Class “C” Liquor License for King Pot located at 4176-28th Street.

Motion Carried.

C. 2023 COMMUNITY DEVELOPMENT BLOCK GRANT DISCUSSION.

Economic Development Planner Golder stated it will be time to submit an application to the county for the Community Development Block Grant (CDBG)

Committee of the Whole
February 7, 2023.

And reviewed two projects and the estimated cost, with noting the City's share for each project. The Committee had questions regarding parking. Park & Recreation Director Romeo reviewed where proposed parking will be and the always increasing need for parking.

Motion by Draayer, seconded by Artz, to recommend to the City Commission to approve the submission of the Community Development Block Grant applicant for Veterans Park Phase 4 and Bowen Station Restroom and parking.

Motion Carried.

The meeting was adjourned at 6:11 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY
DATE PERMIT(S) EXPIRE:

BFS-417 (Rev 01/21)

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358 Compliance: Voluntary Penalty: Permit will not be issued	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
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This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To Pyrotecnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford MI 49341		
Name of Organization, Group, Firm, or Corporation City of Kentwood		
Address 4900 Breton Ave SE, Kentwood MI 49518		
Number and Types of Fireworks Approximately 1000 aerial display shells ranging in size from 2 inches to 6 inches in diameter.		
Exact Location of Display 2675 – 44 th Street, Kentwood MI 49508, south of soccer field – Crestwood Middle School		
City, Village, Township City of Kentwood, MI	Date July 4, 2023 w/ rain date of July 5, 2023	Time Approximately 10:15 pm
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Amount \$5,000,000.00

Issued by action of: ☐ Council ☐ Commission ☐ Board of the

☐ City ☐ Village ☐ Township of _____
(Name of City, Village, Township)

on the _____ day of _____, _____

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage - indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the [Michigan Fireworks Safety Act, PA 256 of 2011](#), [MCL 28.466, Section 16](#).
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.

Crestwood Middle School Athletic Fields
2674 – 44th St., Kentwood MI 49512

Pyrotecnico Fireworks Inc.
12/20/2018 Michael Falk



Launch Location

Setup area: 50' X 50'

Radius from setup area: 420'



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

1/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com FAX (A/C, No): 216-658-7101
INSURED Pyrotecnico Fireworks Inc. P.O. Box 149 299 Wilson Road New Castle PA 16103	INSURER(S) AFFORDING COVERAGE INSURER A: Everest Indemnity Insurance Co. INSURER B: Everest Denali Insurance Company INSURER C: Arch Speciality Ins Co INSURER D: Continental Indemnity Company INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 63281888**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	Y	Y	SI8ML00891-231	1/14/2023	1/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00141-231	1/14/2023	1/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input checked="" type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$	Y	Y	UXP1035252-03	1/14/2023	1/14/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	82-872096-04-27	6/7/2022	6/7/2023	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Excess Liability #2	Y	Y	SI8EX01314-231	1/14/2023	1/14/2024	Each Occ/ Aggregate \$5,000,000 Total Limits \$10,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.

DISPLAY DATE: July 4, 2023

LOCATION: Crestwood Middle School, Kentwood, Michigan

ADDITIONAL INSURED: City of Kentwood, a municipal corporation of the state of Michigan and all associated, affiliated, allied and subsidiary entities of City, now existing or hereafter created, and their respective officers, boards, commissions, councils, employees, agents and contractors, as their respective interests may appear; Kentwood Public Schools

CERTIFICATE HOLDER**CANCELLATION**City of Kentwood
P.O. Box 8848
Kentwood MI 49518-8848

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Bryan Litwin, Police Chief
Jamie King, Fleet Services Supervisor
Cori Derengowski, Purchasing Assistant

DATE: February 21, 2023

TOPIC: Emergency Purchase of Two Police Department Patrol Vehicles, Accessories, & Upfitting

ACTION REQUESTED: None. In accordance with the City of Kentwood Purchasing Policy¹, this memo reports that two 2023 Dodge Charger patrol vehicles were purchased from LaFontaine CDJR-Lansing (LaFontaine) in the amount of \$72,904, plus equipment, accessories, decals, and upfitting services at a total not-to-exceed \$16,100; with funds from the Police Equipment Fund.

BACKGROUND: Two patrol vehicles were recently identified as a “totaled” by the City’s insurance. A claim for the value of vehicles with upfitting costs will be submitted to insurance for reimbursement, which has not been applied to the costs provided in this memo.

An opportunity arose to purchase two patrol vehicles when the Grand Traverse County Sheriff cancelled them in late January. They were ordered as “police packages” and meet the City specifications. The sudden availability and the need to secure the vehicles was approved by the Mayor and they have been purchased.

The City’s contracted vendor for vehicle outfitting services, Tele-Rad, will decommission the totaled vehicles, salvage accessories not damaged, and upfit the newly purchased vehicles.

The vehicle purchases piggybacked State of Michigan MiDEAL contract pricing. All other purchases followed City Purchasing Rules.

If you have any questions, please contact Chief Litwin at 616-656-6504.

Thank you.



¹ b. Emergency purchases. The Mayor, upon the recommendation of the relevant Department Manager and (when practical) the Purchasing Agent, may waive these purchasing rules and authorize purchases and contracts in emergencies where a delay will result in public detriment. Such emergency purchases shall be reported to the City Commission at its next regularly-scheduled meeting.



February 14, 2023

TO: Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
RE: Main Event Entertainment Special Land Use and Site Plan

Attached please find information related to an application for a Special Land Use and Site Plan for service of alcoholic beverages for on-site consumption for Main Event Entertainment to be located at 3121-28th Street SE. Main Event is applying for a Class C Liquor License, thereby allowing the restaurant to serve beer, wine, and spirits.

The applicant would like to construct a new 48,950 square foot entertainment venue on the north side of Woodland Mall. The building would be separated from the mall building by approximately 28 feet. The dining and entertainment center would include: restaurant and bar with chef-inspired cuisines, 22 bowling lanes, laser tag area, 120 interactive and virtual video games, billiard tables and shuffleboard.

The total square footage of the restaurant portion of the building is approximately 8,110 square feet. With tables spread throughout the bowling, billiards, and gaming areas there are approximately 494 seats. There are also two meeting rooms with table seating for 80 people. Hours of operation will be Sunday 11:00 a.m.-midnight; Monday 11:00 a.m.-1:00 a.m., Tuesday-Thursday 11:00 a.m.-midnight; Friday 11:00 a.m.-2:00a.m.; Saturday 9:00 a.m.-2:00a.m.

The recommendation from the Administrative Review Committee is for conditional approval of the service of alcoholic beverages for on-premise consumption. The meeting minutes, staff report, and Findings of Fact from the Administrative Committee review are attached.

If the Commission is inclined to approve the SLU and site plan for Main Event Entertainment, the following action should be taken:

- Approve the Special Land Use and Site Plan for the service of alcoholic beverages based on the recommendation of the Administrative Review Committee.

Please contact me if you have any questions.

STAFF REPORT: January 23, 2023
PREPARED FOR: Administrative Review Committee
PREPARED BY: Lisa Golder
CASE NO.: CC 1-23 Main Event

GENERAL INFORMATION

APPLICANT: Main Event Entertainment
3139 28th Street SE
Kentwood MI 49512

STATUS OF
APPLICANT: Owner and operator

REQUESTED ACTION: Applicant is requesting Special Land Use approval and Site Plan Review for the Service of Alcoholic Beverages for on-site consumption at a full service restaurant and indoor entertainment venue

EXISTING ZONING OF
SUBJECT PARCEL: C-3 Commercial

GENERAL LOCATION: 3139 28th Street SE

PARCEL SIZE: 1.429 acres

EXISTING LAND USE
ON THE PARCEL: Parking

ADJACENT AREA
LAND USES: N: Woodland Mall parking
S: Woodland Mall
W: Parking and Von Maur Department store
W: Parking and Woodland Mall

ZONING ON ADJOINING
PARCELS: N, S, E, W: C-3 Commercial

Compatibility With Master Plan

The Master Plan recommends Commercial use for the overall site. The existing use is a restaurant, consistent with the Master Plan.

Relevant Zoning Ordinance Sections

Chapter 15 lists Special Land Use Standards. Section 15.03 II sets specific standards for the Service of Alcoholic Beverages.

Project Description:

The applicant would like to construct a new 48,950 square foot entertainment venue on the north side of Woodland Mall. The building would be separated from the mall building by approximately 28 feet. The dining and entertainment center would include: restaurant and bar with chef-inspired cuisines, 22 bowling lanes, laser tag area, 120 interactive and virtual video games, billiard tables and shuffleboard.

The total square footage of the restaurant portion of the building is approximately 8,110 square feet. With tables spread throughout the bowling, billiards, and gaming areas there are approximately 494 seats. There are also two meeting rooms with table seating for 80 people. Hours of operation will be Sunday 11:00 a.m.-midnight; Monday 11:00AM-1:00 a.m., Tuesday-Thursday 11:00 a.m.-midnight; Friday 11:00 a.m.-2:00 a.m.; Saturday 9:00 a.m.-2:00 a.m.

Staff Review
Special Land Use

1. The applicant wishes to obtain a Class C liquor license to sell alcoholic beverages for on-site consumption at the proposed Main Event Entertainment Center. The Administrative Committee must review the following standards with respect to the proposed restaurant:

A. Be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance, with the existing or intended character of the general vicinity and that a use will not change the essential character of the area in which it is proposed.

The use is an entertainment center that includes a restaurant/bar as well as bowling, pool, laser tag, and video games. The building is located adjacent to Woodland Mall but is 28' from the north side of the mall entry adjacent to VonMaur and is 12' from the Von Maur building. The building will have the appearance of being part of the mall, and therefore is consistent with the general character of the area.

B. Be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewage facilities or schools.

The proposed use is served adequately by public facilities.

C. Not create excessive additional requirements at public cost for public facilities and services.

The use would not require additional public facilities or services.

D. Not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, electrical or electromagnetic interference or odors.

The use includes a restaurant and entertainment venue that will stay open as late as 2:00AM. The building is proposed to be located approximately 600' from the common lot line with Kohls to the north and 400 feet from the western lot line. The building appears to include a blue light along the top edge of the building, which can be as tall as 40' at the northwest corner entry point. It does not appear that the sign would be highly visible from the residential development to the northwest. However, the applicant must meet the standards for lighting defined in Chapter 20 of the Zoning Ordinance. In addition, the building lighting should be minimized after the Main Event's closing hours.

The applicant shall indicate where dumpsters will be located for the use.

E. Be compatible and in accordance with the goals, objectives and policies of the Master Plan and promote the Intent and Purpose of the zoning district in which it is proposed to locate.

The use is consistent with the Master Plan.

F. Be subject to stipulations by the Planning Commission of additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights, and for insuring that the intent and objectives of this Ordinance will be observed. The breach of any condition, safeguard, or requirement shall automatically invalidate the granting of the Special Land Use.

G. Comply with all applicable licensing ordinances.

2. The applicant must also comply with the Special Land Use Standards of Section 15.04II of the Zoning Ordinance, as follows:

15.04 II 1. Any new establishment seeking a license for the sale or consumption of beer, wine, or alcoholic beverages on-premises shall require special land use approval and site plan review in accordance with this section.

15.04 II. 2. Applicant shall provide a copy of any licensing materials submitted to the Liquor Control Commission.

Applicant has not submitted their application to the Liquor Control Commission yet.

15.04 II 3. Applicant shall provide a site plan illustrating the proposed location where the alcohol sales would occur, as well as all other locations where on-premises sales presently exist within a one thousand-foot radius of the closest lot lines of the subject site.

Liquor licenses issued to restaurants/hotels within 1,000 feet of the proposed Main Event, as follows:

- **Red Robin, 3195 28th Street SE, 4061 28th SE**

- **Al Bos LLC 2930 Shaffer Ave SE**
- **LOF Grand Rapids JV TRS LLC – 3333 28th SE**
- **Black Rock GR LLC 3195 28th SE**
- **Phoenix Theatres GR LLC 3195 28th SE**
- **The Cheesecake Factory 3195 28th SE**
- **On the Border LLC, 3195 28th SE**
-

15.04 II. 4 The proposed establishment must promote the city's economic development goals and objectives, and must be consistent with the city's master plan and zoning ordinance.

The city's economic goals include improving the business climate for businesses. The success of local restaurants and entertainment venues within retail centers is consistent with that goal.

15.04 II 5 Given the character, location, development trends and other aspects of the area in which the proposed use or change in use is requested, the applicant shall demonstrate that the use will: rejuvenate an underutilized property or an identifiable area within the city; or provide a unique business model, service, product, or function; or add to the diversity of the to the city or to an identifiable area within the city; or that the addition of the use or proposed change in use will be otherwise a benefit or asset to the city or identifiable area.

The proposed entertainment venue will add to the diversity of Woodland Mall. With the concern regarding the future of shopping malls, the Main Event will provide entertainment that will bring people into the center for reasons other than retail shopping only. It is anticipated that both the Main Event and the Mall will benefit from the proximity of the two uses.

15.04 II 6 The applicant must demonstrate that the use or change in use as constructed and operated is compatible with the area in which it will be located, and will not have appreciable negative secondary effects on the area, such as:

- (a) Vehicular and pedestrian traffic, particularly during late night or early morning hours that might disturb area residents.
- (b) Noise, odors, or lights that emanate beyond the site's boundaries onto property in the area on which there are residential dwellings.
- (c) Excessive numbers of persons gathering outside the establishment.
- (d) Peak hours of use that add to congestion or other negative effects in the neighborhood
- (e) Fighting, brawling, outside urination, or other behavior that can accompany intoxication.

The applicant shall provide information on provisions made for security at the Main Event. The building is not visible from the public street, and no other uses will be open when Main Event closes most evenings.

In addition, the applicant shall provide information on the intensity of the building lighting that faces residential uses. The applicant shall indicate whether lighting will be turned off after hours, or show that the building lighting will otherwise not be visible from the adjacent residences.

Site Plan Review

3. The proposed Main Event use is a restaurant/bar as well as an entertainment venue. The proposed buildings is 48,950 square feet in area, of which 8,100 square feet is restaurant and bar area. The rest of the building includes 22 bowling lanes, a laser tag area, 120 interactive and virtual video games, billiard tables and shuffleboard.
4. The applicant has indicated in its statement of operations dated January 10, 2023 that the Main Event will also host group parties, corporate events, holiday events, and teambuilding events. The statement also indicates that no guest under 18 is allowed without a parent, guardian, or responsible adult.
5. With respect to the sale of beer, wine and liquor, the company requires that all managers and servers be ServSafe certified, and all front-of-house employees must be Serv-safe trained. In addition to ServSafe, the company uses the BARS program that tests services and ensures that staff property request identification for alcohol purchases.
6. The location of the Main Event building within 12' of the Von Maur building creates a corridor that is not visible from either building that may be a security concern.

Attributes:

- Provides an entertainment venue to complement retail offerings available at the mall
-

Issues:

- Additional information needed regarding after hours security
- Additional information needed regarding the intensity of building lighting
- Visibility of exterior between building and Von Maur



January 10, 2023

Lisa M. Golder
Economic Development Planner
City of Kentwood
4900 Breton Ave SE
Kentwood, MI 49508
Phone: 616 554-0709
Email: GolderL@kentwood.us

RE: Main Event Entertainment, Woodland Mall, Kentwood MI -
Special Land Use Request – Operations Statement

Dear Mrs. Golder:

The first Main Event opened in Lewisville, Texas, in 1998 because the founders believed that families deserved a better place than the league-driven, dusty bowling centers of the past. They developed an idea that became the first of its kind - a haven for families to share in a variety of activities like laser tag, gravity ropes, arcade games, billiards, and more, all under one (very big) roof. Over 20 years later, Main Event operates more than 50 locations in 18 states. In June of 2022, Dave & Buster's acquired Main Event and created even more energy behind the brand as it expands nationally. Dave & Buster's is publicly traded on the NASDAQ under the symbol PLAY with corporate offices in Coppell, Texas.

As a concept, Main Event offers the combination of EAT BOWL PLAY all under one roof. It has a full-service, "scratch family kitchen" menu along with bowling, state-of-the-art arcade games and other entertainment attractions, with new concepts being innovated regularly. We encourage fun over the super competitive, social over solo, and accessible-to-everyone over games that require special expertise. We want to stir children's imaginations and inspire adults to play like kids again!

Main Event serves families of all shapes and sizes: Mom, Dad, and the kids. Your friend family. Your work family. Multiple generations of family. They all come here to make memories one smile at a time, all facilitated by the enthusiasm and hospitality of Main Event's employees. Every birthday deserves a celebration, and we make them epic. Similarly, we throw parties for groups, corporate events, holidays, and team building. With handcrafted food, one-of-a-kind experiences, and real fun together, the party is always on at Main Event.

Our proposed location in Woodland Mall in Kentwood Michigan will be approximately 48,950 square feet and have roughly 200 employees. On the inside, the space is multi-use/multi-functional. A floor plan has been included for reference.

Our proposed hours of operation for this location are Sunday 11:00 a.m. – Midnight; Monday 11:00 a.m. – 1:00 a.m.; Tuesday-Thursday 11:00 a.m. – 12:00 a.m.; Friday 11:00 a.m. – 2:00 a.m.; and Saturday 9:00 a.m. – 2:00 a.m. These hours may vary depending on the time of year and special events.

We know that our locations are large with a lot of moving parts. Over the course of 20+ years, we have created house policies that are implemented to allow our guests to have the most enjoyable and safe experience. Our house policy is that no guest under 18 is allowed without a parent, guardian, or responsible adult

With respect to beer, wine, and liquor service, we require all managers and servers to be ServSafe certified; and all front-of-house employees must be ServSafe trained (i.e., take the course but not the test). ServSafe is recognized by the Michigan Liquor Control Commission (MLCC) and is a National Restaurant Association National Alcohol Server Training Program. In addition to ServSafe, we use the BARS Program, which is a secret shopper program that tests our servers and ensures that our staff properly request identification for alcohol purchases.

Thank you for considering our application. We look forward to joining and making memories with your community!

Sincerely,

Angel Robinson
Property Development Manager
Cell: 817-437-5563

KENTWOOD ADMINISTRATIVE COMMITTEE
FINDINGS OF FACT
FEBRUARY 13, 2023

PROJECT Main Event Entertainment

APPLICATION: CC 1-2023

REQUEST: Special Land Use for an establishment serving alcoholic beverages for on-premise consumption

HEARING DATE: February 13, 2023

RECOMMENDATION: Motion by Kasunic, with support from Morningstar to recommend to the City Commission conditional approval of the request by Main Event Entertainment located at 3121 28th Street SE, for Special Land Use related to a Class C liquor license for an establishment serving alcoholic beverages for on-premise consumption as described in Case No. CC 1-2023.

--Motion Carried--

- CONDITIONS:
1. Compliance with the Statement of Operations dated January 10, 2023 for the Main Event Entertainment operation. The applicant shall supplement the Statement of Operations with information on the security provisions for the area around the proposed Main Event building.
 2. Completion and review of a background check of the applicants to be completed by the Kentwood Police Department.
 3. Review and approval by the Kentwood City Attorney and city staff of a development agreement related to the Special Land Use approval.
 4. Planning Commission and City Commission approvals (as required) of waivers for setback, signage and lot coverage.

BASIS:

1. The statement of operations submitted by Main Event Entertainment describes the operational provisions, hours of operation and provisions for special events. The proposed entertainment facility is located adjacent to, but not connected with Woodland Mall. The separation between the mall and Main Event creates spaces that may become security concerns. The applicant shall indicate how these concerns can be addressed.
2. The development agreement will ensure that the Special Land Use is operated in accordance with representations made by the applicant and within the requirements of Kentwood City Ordinances.
3. The proposed Main Event building is located on a separate parcel from the mall that is intended to include only the proposed building. Therefore, the building cannot meet setback or lot coverage requirements, and must request a waiver.
4. The use is otherwise in compliance with Chapter 6 Article 2 Division 2 of the City of Kentwood Code of Ordinances.
5. The application meets the requirements of Section 15.02 and 15.04 II of the Zoning Ordinance.
6. Discussion at the public hearing.

KENTWOOD ADMINISTRATIVE COMMITTEE
FINDINGS OF FACT
FEBRUARY 13, 2023

PROJECT Main Event Entertainment

APPLICATION: CC 1-2023

REQUEST: Site Plan Review for an establishment serving alcoholic beverages for on-premise consumption

HEARING DATE: February 13, 2023

RECOMMENDATION: Motion by Kasunic, with support from Morningstar, to recommend to the City Commission Conditional Approval of the site plan dated December 15, 2022 for the Main Event Entertainment located at 3121 28th Street SE and described in Case No. 1-23. Approval shall be conditioned on the following:

--Motion Carried--

- CONDITIONS:
1. Compliance with the Statement of Operations dated January 10, 2023 for the Main Event Entertainment operation. The applicant shall supplement the Statement of Operations with information on the security provisions for the area around the proposed Main Event building. Security provisions for the exterior of the site shall be noted on the site plan.
 2. Completion and review of a background check of the applicants to be completed by the Kentwood Police Department.
 3. Review and approval by the Kentwood City Attorney and city staff of a development agreement related to the Special Land Use approval.
 4. Planning Commission and City Commission approvals (as required) of waivers for building setback and lot coverage.

BASIS:

1. The statement of operations submitted by Main Event Entertainment describes the operational provisions, hours of operation and provisions for special events. The proposed entertainment facility is located adjacent to, but not connected with Woodland Mall. The separation between the mall and Main Event creates spaces that may become security concerns. The applicant shall indicate how these concerns can be addressed.
2. The development agreement will ensure that the use is operated in accordance with representations made by the applicant and within the requirements of Kentwood City Ordinances.
3. The proposed Main Event building is located on a separate parcel from the mall that is intended to include only the proposed building. Therefore, the building cannot meet setback or lot coverage requirements, and must request a waiver.
4. The use is otherwise in compliance with Chapter 6 Article 2 Division 2 of the City of Kentwood Code of Ordinances.
5. Discussion at the public hearing.

MINUTES OF THE
ADMINISTRATIVE REVIEW TEAM.

February 13, 2023
Conference Room # 119
4:00 P.M.

Review Team Present: Economic Development Planner Lisa Golder, Deputy Police Chief Stephanie Morningstar and City Clerk Dan Kasunic. Also present: Mike Brown Legal Counsel representing Main Event and the Regional Director.

PUBLIC HEARING FOR A CLASS C LIQUOR LICENSE FOR MAIN EVENT.

Chair Golder opened the public hearing and reviewed the application from Main Event by reviewing the staff report and the request on the sign variance. There was a discussion regarding the security.

There were no public present, and the public hearing was closed.

Motion by Kasunic, seconded by Morningstar, to recommend to the City Commission to approve the Special Land Use for a Class C Liquor License with Conditions, a statement regarding security, background checks to Police, a Development agreement and waivers.

Motion Carried.

Motion by Kasunic, seconded by Morningstar, to recommend to the City Commission to approve the Site Plan for Main Event located at Woodland Mall with conditions 1-4 and Basis Points 1-6 of the staff report dated January 23, 2023.

Motion Carried.

The meeting was adjourned at 4:40 P.M.

Dan Kasunic
Secretary

Lisa Golder
Chair

Total for fund 101 GENERAL FUND	257,723.98
Total for fund 202 MAJOR STREET	255,670.54
Total for fund 203 LOCAL STREET	1,364.58
Total for fund 213 DRAIN FUND	4,825.00
Total for fund 219 STREET LIGHTING	38,387.56
Total for fund 401 PROPERTY BUILDING FUND	21,326.27
Total for fund 580 WATER FUND	107,549.80
Total for fund 590 SEWER FUND	224,307.47
Total for fund 630 SELF INSURANCE FUND	10,454.00
Total for fund 640 DPW EQUIPMENT FUND	85,238.70
Total for fund 641 FIRE CAPITAL ESCROW	384.47
Total for fund 642 POLICE CAPITAL ESCROW	842.98
TOTAL - ALL FUNDS	1,008,075.35

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2023	AP-MB	619 (A)	ARBOR SOLUTIONS INC.	CONTRACTUAL SERVICES	101-258-801.000	712.50
02/03/2023	AP-MB	620 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(0.34)
		620 (A)		PARK MAINT SUPPLIES	101-441-740.208	16.98
						<hr/> 16.64
02/03/2023	AP-MB	621 (A)	KATELYN BUSH	SUPPLIES REIMB	101-691-740.000	70.00
02/03/2023	AP-MB	622 (A)	DINGES FIRE COMPANY	UNIFORM EXPENSE	101-336-743.000	107.25
02/03/2023	AP-MB	623 (A)	FUEL MANAGEMENT SYSTEM	GASOLINE EXP 9737	101-209-862.000	30.91
		623 (A)		GASOLINE EXP 7079	101-301-862.000	6,076.27
		623 (A)		GASOLINE EXP 7076	101-336-862.000	1,970.25
		623 (A)		GASOLINE EXP 7078	101-371-862.000	198.94
		623 (A)		GASOLINE EXP 7077	101-441-862.000	9,379.65
		623 (A)		GASOLINE EXP 9639	101-449-862.000	38.28
		623 (A)		GASOLINE EXP 7080	101-691-862.000	128.52
						<hr/> 17,822.82
02/03/2023	AP-MB	624 (A)	SHELBY HENSHAW	SUPPLIES REIMB	101-691-740.000	126.52
02/03/2023	AP-MB	625 (A)	KENDALL ELECTRIC INC	SUPPLIES - LESS TAX \$5.41	101-101-740.000	90.15
		625 (A)		SUPPLIES	101-101-740.000	299.86
		625 (A)		SUPPLIES - LESS TAX \$15.66	101-101-740.000	261.00
						<hr/> 651.01
02/03/2023	AP-MB	626 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	558.42
02/03/2023	AP-MB	627 (A)	NYE UNIFORM	UNIFORM EXPENSE	101-336-743.000	812.00
02/03/2023	AP-MB	628 (A)	RED WING BUSINESS ADVANTAGE	UNIFORM EXPENSE - R. SENN	101-441-743.000	200.00
		628 (A)		UNIFORM EXPENSE - KAMINSKI	101-441-743.000	200.00
						<hr/> 400.00
02/03/2023	AP-MB	629 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	53.54
		629 (A)		OFFICE SUPPLIES	101-301-727.000	40.21
		629 (A)		SUPPLIES	101-336-740.000	170.16
		629 (A)		SUPPLIES	101-371-740.000	30.13
						<hr/> 294.04
02/03/2023	AP-MB	630 (A)	TAMMY STRIEGLE	VEHICLE MILEAGE - 11/28-12/31/22	101-226-864.000	5.58
		630 (A)		VEHICLE MILEAGE - 1/1-1/25/23	101-226-864.000	3.51
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/03/2023	AP-MB	631 (A)	WKTV	QTR TSFR-CAS (DIRECTTV-AT&T) QE 12/31	101-101-808.452	6,904.57
		631 (A)		QTR TSFR-CEG (DIRECTTV&AT&T) QE 12/31	101-101-808.452	5,598.31
						<hr/> 12,502.88
02/09/2023	AP-MB	261633	52ND STREET AUTOWASH	POLICE - JAN 2023	101-301-861.000	195.00
		261633		INSPECTIONS - JAN 2023	101-371-740.000	15.00
						<hr/> 210.00
02/09/2023	AP-MB	261634	AB SPRING SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	3,896.69
02/09/2023	AP-MB	261635	ACP ENTERTAINMENT INC	50% DEPOSIT - CARNIVAL - JULY 4TH	101-000-123.001	9,000.00
02/09/2023	AP-MB	261636	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE	101-441-743.000	279.18
02/09/2023	AP-MB	261637	ADE INC	SALCE ASSESSMENT	101-136-740.000	120.00
02/09/2023	AP-MB	261638	ALLIANCE COMMUNICATIONS	CONTRACTUAL SERVICES - FEB 2023	580-580-801.000	99.00
02/09/2023	AP-MB	261639	ALRO STEEL CORPORATION	INVENTORY MTR POOL PARTS	101-000-114.000	177.25
02/09/2023	AP-MB	261640	JOSEPH AMANTE	OFFICIATING PAY P.E. - 2/3/23	101-691-801.000	60.00
02/09/2023	AP-MB	261641	ASCE MICHIGAN SECTION	ASCE LUNCHEON - J. KIRKWOOD	101-449-956.000	25.00
		261641		ASCE LUNCHEON - B. BOOMSTRA	101-449-956.000	25.00
						<hr/> 50.00
02/09/2023	AP-MB	261642	AT&T	616 532 7915 212 8 - 1/28-2/27/23	101-441-850.000	53.08
02/09/2023	AP-MB	261643	BATTERIES PLUS	SUPPLIES	101-301-740.000	67.70
02/09/2023	AP-MB	261644	BCI CONSTRUCTION	BSE21001 - PSOIL21018	101-000-202.001	5,000.00
02/09/2023	AP-MB	261645	BERGER CHEVROLET	INVENTORY MTR POOL PARTS	101-000-114.000	1,710.23
02/09/2023	AP-MB	261646	BMI	LICENSE FEE - 1/1-12/31/23	101-693-807.000	421.00
02/09/2023	AP-MB	261647	BOBCAT COMPANY	FORK FRAME	640-640-975.000	712.88
		261647		5.5K FORKS	640-640-975.000	506.92
		261647		62" BUCKET	640-640-975.000	2,149.28
		261647		CUTTING EDGE	640-640-975.000	507.96
		261647		FREIGHT/ASSEMBLY/MATERIALS &	640-640-975.000	797.00
						<hr/> 4,674.04
02/09/2023	AP-MB	261648	BRIAN BODE	REPAIR - TUNE PIANO	101-691-934.000	150.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/09/2023	AP-MB	261649	Boundless Operations, LLC	BMS22001 - PDW220103	202-000-202.001	20,000.00
02/09/2023	AP-MB	261650	PAUL M BROERSMA JR	VEHICLE MILEAGE - JAN 2023	101-441-864.000	20.80
02/09/2023	AP-MB	261651	BROWNELLS INC	SUPPLIES	101-301-740.000	98.06
02/09/2023	AP-MB	261652	BSN SPORTS-SPORT SUPPLY GROUP	PARK MAINT SUPPLIES	101-441-740.208	1,707.62
02/09/2023	AP-MB	261653	BY*PAS INTERNATIONAL CORP.	AUTO SUPPLIES	101-336-861.000	174.90
02/09/2023	AP-MB	261654	CAROLE'S CATERING	SUPPLIES	101-691-740.000	1,925.00
02/09/2023	AP-MB	261655	CHRISTPOHER E CHORYAN	OFFICIATING PAY P.E. - 2/3/23	101-691-801.000	40.00
02/09/2023	AP-MB	261656	CONSUMERS ENERGY	100000216380	101-336-920.000	1,132.17
		261656		100022834343	101-441-920.000	81.07
		261656		100061215818	101-441-920.000	41.48
		261656		100058968965	101-441-920.000	78.25
		261656		100040603324	101-441-920.000	29.28
		261656		100024532283	101-441-920.000	78.74
		261656		100054799323	101-441-920.000	31.00
		261656		100020363220	101-441-920.000	31.00
		261656		100025691757	101-441-920.000	113.14
		261656		100000153831	101-441-920.000	67.74
		261656		100066851047	202-202-778.001	29.12
		261656		100047372600	202-202-778.001	31.16
		261656		100039587868	202-202-778.001	37.41
		261656		100000348597	202-202-778.002	148.85
		261656		100000348225	202-202-778.002	1,878.67
		261656		100022033565	219-219-920.000	37.26
		261656		100022812729	219-219-920.000	39.62
		261656		100021767056	219-219-920.000	35.84
		261656		100000378503	219-219-920.000	368.68
		261656		100000348019	219-219-920.000	27,588.17
		261656		103009432222	219-219-920.000	8,343.99
		261656		100024971614	590-590-920.000	128.64
		261656		100023665316	590-590-920.000	174.03
						<hr/> 40,525.31
02/09/2023	AP-MB	261657	DATAWORKS PLUS, LLC	MOBILE ID REFRESH	101-301-941.000	3,734.00
02/09/2023	AP-MB	261658	DESIGN HEATING & AC INC	06a. Piping & Duct Install under	101-000-202.001	60.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		261658		07a. Res. Final Inspection	101-000-202.001	40.00
		261658		07c. Res. Air Conditioning (New	101-000-202.001	30.00
		261658		07d. Res. Bath & Kitchen Exhaust	101-000-202.001	10.00
		261658		07i. Res. Humidifier	101-000-202.001	5.00
		261658		07h. Res Heating System (new home)	101-000-202.001	50.00
						<hr/> 195.00
02/09/2023	AP-MB	261659	DIESEL LAPTOPS LLC	MAINTENANCE AGREEMENTS	101-441-941.000	1,095.00
02/09/2023	AP-MB	261660	DTE ENERGY	910021269030	101-136-921.000	1,072.79
		261660		910021269030	101-301-921.000	2,503.15
		261660		910022508998	101-441-921.000	174.31
		261660		910020324950	101-691-921.000	643.33
		261660		910021269162	101-738-921.000	1,788.45
		261660		920014979081	580-580-921.000	50.06
						<hr/> 6,232.09
02/09/2023	AP-MB	261661	EBLING & SON INC	INVENTORY MTR POOL PARTS	101-000-114.000	611.54
02/09/2023	AP-MB	261662	EJ USA, INC	MAINTENANCE HYDRANT-WATER	580-580-781.000	516.00
		261662		MAINT & REPAIR OTHER	580-580-784.000	1,075.58
		261662		SUPPLIES	590-590-740.000	23.98
						<hr/> 1,615.56
02/09/2023	AP-MB	261663	ELECT RISK MANAGEMENT	CLAIMS - MEDICAL - 1/1-1/15/23	630-625-964.716	10,454.00
02/09/2023	AP-MB	261664	FIDELITY LANGUAGE RESOURCES	CONTRACTUAL SERVICES - 1/9/23	101-136-801.000	75.00
		261664		CONTRACTUAL SERVICES - 1/26/23	101-136-801.000	60.00
						<hr/> 135.00
02/09/2023	AP-MB	261665	FREDRICKSON SUPPLY LLC	INVENTORY MTR POOL PARTS	101-000-114.000	89.05
02/09/2023	AP-MB	261666	FREIGHTLINER OF GRAND RAPIDS	INVENTORY MTR POOL PARTS	101-000-114.000	499.78
02/09/2023	AP-MB	261667	FRICKE ASPHALT MAINTANCE LLC	ASPHALT REPAIR @ 4700 STAUFFER	580-580-784.001	7,800.00
02/09/2023	AP-MB	261668	GFL ENVIRONMENTAL USA INC.	CONTRACTUAL SERVICES - FEB 2023	101-136-801.000	207.11
		261668		CONTRACTUAL SERVICES - FEB 2023	101-301-801.000	207.11
		261668		CONTRACTUAL SERVICES - FEB 2023	101-691-801.000	207.11
						<hr/> 621.33
02/09/2023	AP-MB	261669	GIVE 'EM A BRAKE SAFETY	INVENTORY MTR POOL PARTS	101-000-114.000	162.26

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
02/09/2023	AP-MB	261670	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	39.97
02/09/2023	AP-MB	261671	GRAINGER INC	INVENTORY MTR POOL PARTS	101-000-114.000	77.82
02/09/2023	AP-MB	261672	MIKE HALL	TELEPHONE - NOV 2022-JAN 2023	101-441-850.000	135.00
02/09/2023	AP-MB	261673	RENEE' HARGRAVE	UNIFORM EXPENSE - HARGRAVE	101-449-743.000	73.85
02/09/2023	AP-MB	261674	HEARTBEAT LLC	CONTRACTUAL SERVICES	101-691-801.000	300.00
02/09/2023	AP-MB	261675	HOEKSTRA TRUCK EQUIPMENT CO.,	PROVIDE AND INSTALL VARIOUS	640-640-975.000	52,881.64
		261675		PROVIDE AND INSTALL VARIOUS	640-640-975.000	25,367.00
						<hr/> 78,248.64
02/09/2023	AP-MB	261676	INNOCENT, RWIYEREKA	MAIL BOX DAMAGE REIMB	203-203-778.003	70.00
02/09/2023	AP-MB	261677	J & C TIRES	SUPPLIES	101-441-740.000	306.00
02/09/2023	AP-MB	261678	JACK DOHENY COMPANIES, INC.	VEHICLE REPAIR & MAINTENANCE	101-441-861.934	1,333.20
02/09/2023	AP-MB	261679	KENT COUNTY TREASURER	CSU REG HOURS - OCT-DEC 2022	101-301-801.000	9,300.00
		261679		CSU O/T HOURS - OCT-DEC 2022	101-301-801.000	1,762.50
		261679		ADMIN FEE - OCT-DEC 2022	101-301-801.000	1,250.00
						<hr/> 12,312.50
02/09/2023	AP-MB	261680	KENT COUNTY TREASURER	HOUSING - NOV 2022	101-301-808.000	3,214.69
02/09/2023	AP-MB	261681	KENT COUNTY TREASURER	DEC 2022 HOUSING MINUS OCT TRUE UP	101-301-808.000	1,918.42
02/09/2023	AP-MB	261682	KENT COUNTY TREASURER	DEC 2022 ARREST PROC MINUS 2022	101-301-808.000	579.06
02/09/2023	AP-MB	261683	KENT COUNTY TREASURER	CSU REGULAR HOURS - JAN-MARCH 2023	101-301-801.000	12,812.50
		261683		CSU O/T HOURS - JAN-MARCH 2023	101-301-801.000	1,106.25
		261683		ADMIN FEE - JAN-MARCH 2023	101-301-801.000	1,250.00
						<hr/> 15,168.75
02/09/2023	AP-MB	261684	ANDREW JOSEPH KOVAC	OFFICIATING PAY P.E. - 2/3/23	101-691-801.000	120.00
02/09/2023	AP-MB	261685	MARK KOWALCZYK	TELEPHONE - JULY 2022-JANUARY 2023	101-371-850.000	345.00
		261685		VEHICLE MILEAGE - 11/30/22	101-371-864.000	81.84
		261685		EDUCATION & TRAINING - 11/30/22	101-371-956.000	246.34
						<hr/> 673.18
02/09/2023	AP-MB	261686	LEXIS NEXIS - MATTHEW BENDER	SUPPLIES	101-136-740.000	233.00

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02/09/2023	AP-MB	261687	THE LIGHT BULB CO	SUPPLIES	101-336-740.000	30.42
02/09/2023	AP-MB	261688	LOWES HOME IMPROVEMENT	SUPPLIES	101-101-740.000	49.86
		261688		SUPPLIES	101-441-740.000	205.03
						<hr/> 254.89
02/09/2023	AP-MB	261689	LYNN PEAVEY CO	SUPPLIES	101-301-740.000	447.31
02/09/2023	AP-MB	261690	MACALLISTER RENTALS	EQUIPMENT RENTAL	101-441-745.000	644.00
02/09/2023	AP-MB	261691	MDJA	DUES-STERKENBURG- 12/31/22-12/31/23	101-136-807.000	275.00
02/09/2023	AP-MB	261692	MED-1 LEONARD LLC	SUPPLIES	101-209-740.000	55.00
02/09/2023	AP-MB	261693	MENARDS-WYOMING	PARK MAINT SUPPLIES	101-441-740.208	19.47
02/09/2023	AP-MB	261694	MLIVE MEDIA GROUP	ACCCT# 1000895334 - JANUARY 2023	101-101-900.000	1,222.19
		261694		ACCT# 1000015102 - JANUARY 2023	101-101-900.000	1,806.00
						<hr/> 3,028.19
02/09/2023	AP-MB	261695	MOONLIGHT GRAPHICS INC	SUPPLIES	101-691-740.000	47.74
02/09/2023	AP-MB	261696	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	4,800.65
		261696		SUPPLIES	101-441-740.000	0.00
						<hr/> 4,800.65
02/09/2023	AP-MB	261697	NETWORK SERVICES COMPANY	SUPPLIES	101-441-740.000	84.86
		261697		SUPPLIES	101-691-740.000	171.65
						<hr/> 256.51
02/09/2023	AP-MB	261698	OLAMETER, CORPORATION	CONTRACTUAL SERVICES	580-580-801.000	1,982.90
02/09/2023	AP-MB	261699	ONE SOURCE RENTAL	SUPPLIES	101-693-740.000	379.84
02/09/2023	AP-MB	261700	ORKIN	CONTRACTUAL SERVICES - JAN 2023	101-136-801.000	25.26
		261700		CONTRACTUAL SERVICES - JAN 2023	101-301-801.000	58.95
		261700		CONTRACTUAL SERVICES - JAN 2023	101-336-801.000	143.71
		261700		CONTRACTUAL SERVICES - JAN 2023	101-336-801.000	70.74
		261700		CONTRACTUAL SERVICES - JAN 2023	101-441-801.000	177.92
		261700		CONTRACTUAL SERVICES - JAN 2023	101-691-801.000	61.74
		261700		CONTRACTUAL SERVICES - JAN 2023	101-738-801.000	88.92
						<hr/> 627.24

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02/09/2023	AP-MB	261701	PETROLEUM TECHNOLOGIES GROUP	INVENTORY MTR POOL PARTS	101-000-114.000	917.69
02/09/2023	AP-MB	261702	62-B DISTRICT COURT - PETTY	WITNESS FEES & JURY FEES	101-136-806.000	564.90
02/09/2023	AP-MB	261703	PFEIFFER COLLISION CENTERS	CLAIMS	101-301-964.000	5,339.30
02/09/2023	AP-MB	261704	PINNACLE CONSTRUCTION GROUP	BSE21003 - PSOIL21045	101-000-202.001	5,000.00
02/09/2023	AP-MB	261705	PROGRESSIVE AE	PROF SERVICES NOT TO EXCEED	101-171-801.000	570.16
02/09/2023	AP-MB	261706	QUADRIANT FINANCE USA, INC.	POSTAGE - JANUARY 2023	101-101-728.000	514.16
02/09/2023	AP-MB	261707	RHD TIRE COMPANY	INVENTORY MTR POOL PARTS	101-000-114.000	1,121.56
02/09/2023	AP-MB	261708	ROAD EQUIPMENT PARTS CENTER	INVENTORY MTR POOL PARTS	101-000-114.000	216.12
02/09/2023	AP-MB	261709	PETER J SALHANEY	OFFICIATING PAY - P.E. 2/3/23	101-691-801.000	60.00
02/09/2023	AP-MB	261710	CHAD SATHER	VEHICLE MILEAGE - 1/28-2/2/23	580-580-864.000	55.25
		261710		VEHICLE MILEAGE - 1/28-2/2/23	590-590-864.000	55.25
						<hr/> 110.50
02/09/2023	AP-MB	261711	SECURALARM	PROF SERVICES AGREEMENT BILLED QTRLY	590-590-801.000	0.00
		261711		JEFFERSON LIFT STATION PANEL	590-590-975.000	2,440.80
						<hr/> 2,440.80
02/09/2023	AP-MB	261712	SMART SOURCE LLC	SUPPLIES	101-136-740.000	955.94
02/09/2023	AP-MB	261713	SPARTAN STORES LLC	SUPPLIES	101-691-740.000	18.79
02/09/2023	AP-MB	261714	SPOK, INC.	TELEPHONE - FEB 2023	101-301-850.000	27.20
02/09/2023	AP-MB	261715	STATE OF MICHIGAN	NOTARY APP FEE - AMY PAYNE	101-301-740.000	10.00
02/09/2023	AP-MB	261716	TERRY STEENHAGEN	SUPPLIES - JAN 2023	580-580-740.000	34.45
		261716		SUPPLIES - JAN 2023	590-590-740.000	34.45
						<hr/> 68.90
02/09/2023	AP-MB	261717	T. REX & THE RABBIT FOODS, LLC	CONTRACTUAL SERVICES	101-691-801.000	187.50
02/09/2023	AP-MB	261718	TERMINAL SUPPLY	INVENTORY MTR POOL PARTS	101-000-114.000	838.17
		261718		CAPITAL OUTLAY	642-642-975.000	842.98
						<hr/> 1,681.15

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02/09/2023	AP-MB	261719	TCS HOLDINGS CO, LLC	CONTRACTUAL SERVICES - JAN 2023	101-137-801.000	49.50
02/09/2023	AP-MB	261720	TRUCK & TRAILER SPECIALTIES	INVENTORY MTR POOL PARTS	101-000-114.000	868.76
		261720		CAPITAL OUTLAY	640-640-975.000	885.00
						<hr/> 1,753.76
02/09/2023	AP-MB	261721	ULINE	SUPPLIES	101-301-740.000	112.56
02/09/2023	AP-MB	261722	VERIZON WIRELESS	TELEPHONE - 2/2-3/1/23	101-301-850.000	4,366.63
		261722		TELEPHONE - 2/2-3/1/23	101-302-850.000	80.84
		261722		TELEPHONE - 2/2-3/1/23	101-336-850.000	1,005.87
						<hr/> 5,453.34
02/09/2023	AP-MB	261723	VESCO OIL CORPORATION	SUPPLIES	101-441-740.000	104.50
02/09/2023	AP-MB	261724	THE WW WILLIAMS COMPANY, LLC	REPAIR	580-580-934.000	1,300.00
02/09/2023	AP-MB	261725	YELLOW ROSE TRANSPORT INC	CS-T TRAP ROCK - DURA PATCHER	202-202-778.001	1,294.58
		261725		CS-T TRAP ROCK - DURA PATCHER	203-203-778.001	1,294.58
						<hr/> 2,589.16
02/10/2023	AP-MB	632 (A)	AIS CONSTRUCTION EQUIPMENT	INVENTORY MTR POOL PARTS	101-000-114.000	4,754.17
02/10/2023	AP-MB	633 (A)	JAM BEST ONE FLEET SERVICE	REPAIR	101-441-934.000	906.74
02/10/2023	AP-MB	634 (A)	BRADLEY'S ACE HARDWARE	INVENTORY MTR POOL PARTS	101-000-114.000	36.91
		634 (A)		CASH DISCOUNTS	101-000-687.000	(5.04)
		634 (A)		SUPPLIES	580-580-740.000	207.93
		634 (A)		SUPPLIES	590-590-740.000	7.18
						<hr/> 246.98
02/10/2023	AP-MB	635 (A)	KATELYN BUSH	SUPPLIES	101-691-740.000	58.62
02/10/2023	AP-MB	636 (A)	REBECCA CAJKA	OFFICIATING PAY P.E. - 2/3/23	101-691-801.000	60.00
02/10/2023	AP-MB	637 (A)	CARLETON EQUIPMENT CO	INVENTORY MTR POOL PARTS	101-000-114.000	66.08
02/10/2023	AP-MB	638 (A)	TOM CHASE	MAINT AGREEMENTS - JAN 2023	101-101-941.000	(0.77)
		638 (A)		SUPPLIES - JAN 2023	101-201-740.000	(1.30)
		638 (A)		TELEPHONE - JAN 2023	101-201-850.000	45.00
		638 (A)		VEHICLE MILEAGE - JAN 2023	101-201-864.000	23.14
						<hr/> 66.07
02/10/2023	AP-MB	639 (A)	CONNECTWISE, INC	SAAS STANDARD USERE (X4)-FEB 2023	101-258-941.000	275.60

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02/10/2023	AP-MB	640 (A)	COURTESY DODGE	INVENTORY MTR POOL PARTS	101-000-114.000	172.20
02/10/2023	AP-MB	641 (A)	CSI EMERGENCY APPARATUS LLC	INVENTORY MTR POOL PARTS	101-000-114.000	137.90
02/10/2023	AP-MB	642 (A)	ETNA SUPPLY	SUPPLIES	580-580-740.000	129.00
		642 (A)		SUPPLIES	590-590-740.000	80.00
						<hr/> 209.00
02/10/2023	AP-MB	643 (A)	FIRE FIGHTER SALES & SERVICE	REPAIR	101-101-934.000	525.41
		643 (A)		REPAIR	101-738-934.000	135.00
						<hr/> 660.41
02/10/2023	AP-MB	644 (A)	STEPHEN KEPLEY	SUPPLIES - 1/3-2/3/23	101-171-740.000	(2.00)
		644 (A)		TELEPHONE - 12/8/22-1/7/23	101-171-850.000	45.00
		644 (A)		VEHICLE MILEAGE - 1/3-2/3/23	101-171-864.000	271.70
						<hr/> 314.70
02/10/2023	AP-MB	645 (A)	NYE UNIFORM	UNIFORM EXPENSE	101-301-743.000	290.00
02/10/2023	AP-MB	646 (A)	PREIN & NEWHOF PC	ENGINEERING SERVICES - NOT-TO-	580-580-810.000	617.65
02/10/2023	AP-MB	647 (A)	SA MORMAN & CO	SUPPLIES	101-101-740.000	32.31
		647 (A)		SUPPLIES	101-336-740.000	1,341.39
						<hr/> 1,373.70
02/10/2023	AP-MB	648 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	16.37
		648 (A)		SUPPLIES	101-136-740.000	215.83
		648 (A)		SUPPLIES	101-191-740.000	20.15
		648 (A)		SUPPLIES	101-215-740.000	226.85
		648 (A)		SUPPLIES	101-441-740.000	14.40
						<hr/> 493.60
02/10/2023	AP-MB	649 (E)	ELAN-PURCHASING CARD	ROMEO-CR CARD EXP	101-000-040.000	16.00
		649 (E)		AMAZON-INV MTR POOL PARTS	101-000-114.000	269.80
		649 (E)		REAL TRUCK-INV MTR POOL PARTS	101-000-114.000	1,419.00
		649 (E)		AMAZON-HOLIDAY ADOPT CHARITY-CR	101-000-236.000	(7.56)
		649 (E)		ADIDAS-HOLIDAY ADOPT CHARITY	101-000-236.000	235.67
		649 (E)		AMAZON-HOLIDAY ADOPT CHARITY	101-000-236.000	976.55
		649 (E)		TARGET-HOLIDAY ADOPT CHARITY	101-000-236.000	318.42
		649 (E)		MEIJER-HOLIDAY ADOPT CHARITY	101-000-236.000	515.19
		649 (E)		DOLLAR TREE-HOLIDAY ADOPT CHARITY	101-000-236.000	81.47
		649 (E)		TJMAXX-HOLIDAY ADOPT CHARITY	101-000-236.000	58.09

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		649 (E)		SAM'S-HOLIDAY ADOPT CHARITY	101-000-236.000	494.85
		649 (E)		COSTCO-HOLIDAY ADOPT CHARITY	101-000-236.000	317.75
		649 (E)		FAMILY FARE-HOLIDAY ADOPT CHARITY	101-000-236.000	700.00
		649 (E)		WALGREENS-NIGHT SHIFT EE	101-101-725.000	14.98
		649 (E)		WALGREENS-SERV AWARD FOR 2	101-101-725.000	780.38
		649 (E)		WALGREENS-SERV AWARD NELSON	101-101-725.000	270.95
		649 (E)		WALGREENS-SUPPLIES EMP REC EVENT	101-101-725.000	10.00
		649 (E)		WALGREENS-SERV AWARD/SUPPLIES	101-101-725.000	64.04
		649 (E)		UPS STORE-POSTAGE	101-101-728.000	26.08
		649 (E)		UPS-POSTAGE	101-101-728.000	64.11
		649 (E)		CONSTANT CONTACT-MNTHLY CONT SERV	101-101-801.000	195.00
		649 (E)		FORMSTACK-ANNUAL MAINT AGREEMENT	101-101-941.000	1,089.00
		649 (E)		AMAZON-SUPPLIES	101-136-740.000	34.99
		649 (E)		DOLLAR TREE-SUPPLIES	101-136-740.000	10.60
		649 (E)		QDOBA-SECURITY COMMITTEE MTG	101-136-740.000	84.54
		649 (E)		LANDS END-CREDIT	101-136-740.000	(28.58)
		649 (E)		LANDS END-SUPPLIES	101-136-740.000	235.73
		649 (E)		PAAM-MANUAL	101-136-740.000	100.00
		649 (E)		GRBA-MEMBERSHIP-BRINKS	101-136-807.000	215.00
		649 (E)		MCBAP-CCJP-M 2 YR MEMBERSHIP-	101-136-807.000	150.00
		649 (E)		PRIMOS BBQ-MTG EXP	101-171-740.000	56.02
		649 (E)		ST OF MI-PARKING	101-171-740.000	5.00
		649 (E)		BUFFALO WILD WINGS-MTG EXP	101-171-740.000	56.64
		649 (E)		CITY OF LANSING-PARKING	101-171-740.000	15.00
		649 (E)		FOWLING-DEPOSIT-MANAGERS MTG	101-171-740.000	225.00
		649 (E)		JW MARRIOTT-PARKING	101-171-740.000	12.00
		649 (E)		CINDY DONUTS-MTG EXP	101-171-740.000	24.25
		649 (E)		ELLIS-PARKING	101-171-740.000	9.00
		649 (E)		PJ'S PIZZA-MTG EXP	101-171-740.000	30.97
		649 (E)		PJ'S PIZZA-MANAGERS MTG	101-171-740.000	105.96
		649 (E)		FOWLING-MANAGERS MTG	101-171-740.000	280.00
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-171-807.000	14.99
		649 (E)		ICMA-MEMBERSHIP-KEPLEY	101-171-807.000	200.00
		649 (E)		ADOBE-MNTHLY SUBSCRIPTION	101-171-807.000	33.98
		649 (E)		HALFMOON ED-WEBINAR-KEPLEY	101-171-956.000	319.00
		649 (E)		DELTA HOTEL-TAX CREDIT	101-171-956.000	(19.08)
		649 (E)		KRISPY KREME-MTG EXP	101-201-740.000	36.02
		649 (E)		FRANKLIN PLANNER-SUPPLIES	101-201-740.000	51.31
		649 (E)		WALMART-SUPPLIES	101-201-740.000	23.56
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-201-807.000	44.97
		649 (E)		DROPBOX-MNTHLY SUBSCRIPTION	101-201-807.000	19.99

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		649 (E)		ST OF MI-MIDEAL ANNUAL MEMBERSHIP	101-201-807.000	230.00
		649 (E)		GFOA-REG CHASE	101-201-956.000	135.00
		649 (E)		MEIJER-MTG EXP	101-209-740.000	14.89
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-209-807.000	14.99
		649 (E)		CREXI-ANNUAL MEMBERSHIP	101-209-807.000	1,200.00
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-226-807.000	29.98
		649 (E)		APPOINTLET-MNTLHY SUBSCRIPTION	101-226-807.000	10.00
		649 (E)		AMAZON-SUPPLIES	101-253-740.000	117.45
		649 (E)		MMTA-MEMBERSHIP-SHELDON	101-253-807.000	198.00
		649 (E)		UNITED-APT US&C CONF-SHELDON	101-253-956.000	665.20
		649 (E)		AMAZON-SUPPLIES	101-258-740.000	82.45
		649 (E)		PDQ.COM-ANNUAL MAINT AGREEMENT	101-258-941.000	1,050.00
		649 (E)		CONNECTWISE-ANNUAL MAINT AGREEMENT	101-258-941.000	324.00
		649 (E)		DELL-SERVER	101-258-975.000	2,533.76
		649 (E)		AMAZON-SUPPLIES	101-301-740.000	640.37
		649 (E)		ELAVON-SRV FEE	101-301-740.000	0.10
		649 (E)		ST OF MI-TAB	101-301-740.000	5.00
		649 (E)		CANDIED YAM-MTG EXP	101-301-740.000	473.44
		649 (E)		VISTA PRINT-SUPPLIES	101-301-740.000	23.13
		649 (E)		TEZMINDS-QR CODE-RECRUITING	101-301-740.000	9.99
		649 (E)		BRADLEY ACE-SUPPLIES	101-301-740.000	25.58
		649 (E)		CUSTOM ENGRAVING-SUPPLIES	101-301-740.000	60.00
		649 (E)		FACEBOOK-RECRUITING AD	101-301-740.000	34.64
		649 (E)		KEYPER SYSTEMS-SUPPLIES	101-301-740.000	107.18
		649 (E)		ADOBE-ANNUAL SUBSCRIPTION	101-301-807.000	131.72
		649 (E)		AMAZON-CELL ACCESSORIES	101-301-850.000	187.55
		649 (E)		AMAZON-CREDIT	101-301-850.000	(110.97)
		649 (E)		IPICD-TRAINING-SMIGIEL	101-301-956.000	195.00
		649 (E)		AMAZON-SUPPLIES	101-302-740.000	21.00
		649 (E)		COURTYARD-TRAINING-TERPSTRA	101-302-956.000	1,080.05
		649 (E)		ZETX-CERT-TERPSTRA	101-302-956.000	200.00
		649 (E)		NORTHWOODS PRINTERS-BUS CARDS FOR 5	101-336-740.000	309.50
		649 (E)		AMAZON-SUPPLIES	101-336-740.000	14.88
		649 (E)		AED SUPERSTORE-SUPPLIES	101-336-740.000	135.95
		649 (E)		AMAZON-UNIFORM EXPENSE	101-336-743.000	678.14
		649 (E)		ST OF MI-EMS LIC-VANSTENSEL	101-336-807.000	25.00
		649 (E)		SMEMSIC-MEMBERSHIP-HIPP	101-336-807.000	75.00
		649 (E)		CALL EM ALL-MNTHLY SUBSCRIPTION	101-336-807.000	15.00
		649 (E)		MFIS-MEMBERSHIP-HOVING	101-336-807.000	31.25
		649 (E)		ST OF MI-EMT LIC-HOVING	101-336-807.000	25.00
		649 (E)		AMAZON-CREDIT	101-336-850.000	(15.91)

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		649 (E)		AMAZON-AUTO SUPPLIES	101-336-861.000	537.69
		649 (E)		GRND TRAVERSE RESORT-TRAINING-HIPP	101-336-956.000	119.00
		649 (E)		GRND TRAV RESRT-TRAINING-	101-336-956.000	119.00
		649 (E)		ASHI-CPR AED PROGRAM PACKAGE	101-336-956.000	213.18
		649 (E)		ASHI-TRAINING	101-336-956.000	85.44
		649 (E)		NORTHWOODS PRINTERS-BUS CARDS-STU K	101-371-740.000	65.77
		649 (E)		FLORENTINES-SPARKS RETIREMENT	101-371-740.000	125.00
		649 (E)		MI PERMIT- ELEC LIC/PLAN REVIEW-	101-371-807.000	150.00
		649 (E)		AMAZON-CELL ACCESSORIES	101-371-850.000	52.65
		649 (E)		ADOBE-MNTHLY SUBSCRIPTION	101-400-807.000	67.98
		649 (E)		AMAZON-SUPPLIES	101-441-740.000	1,209.74
		649 (E)		ST OF MI-REG FEE	101-441-740.000	195.00
		649 (E)		ELAVON-SRV FEE	101-441-740.000	4.06
		649 (E)		AMAZON-PARK MAINT SUPPLIES	101-441-740.208	1,040.47
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-441-807.000	44.97
		649 (E)		AMAZON-CELL ACCESSORIES	101-441-850.000	36.99
		649 (E)		CERT TRAINING INTS-PESTICIDE LIC-	101-441-956.000	306.00
		649 (E)		NEEC-TRAINING-ROSLONIEC	101-441-956.000	1,250.00
		649 (E)		KITCHEN 67-STAFF TRAINING CR	101-441-956.000	(17.80)
		649 (E)		KITCHEN 67-STAFF TRAINING BAL	101-441-956.000	60.00
		649 (E)		EGLE-S-4 CERT-WOLFORD	101-441-956.000	95.00
		649 (E)		AMAZON-SUPPLIES	101-449-740.000	18.58
		649 (E)		LINKEDIN-JOB AD	101-449-740.000	129.56
		649 (E)		YM CARREERS-JOB AD	101-449-740.000	299.00
		649 (E)		WILEY-JOB AD	101-449-740.000	875.00
		649 (E)		ADOBE-ANNUAL SUBSCRIPTION	101-449-807.000	51.27
		649 (E)		4IMPRINT-SUPPLIES	101-691-740.000	309.14
		649 (E)		MEIJER-SUPPLIES	101-691-740.000	29.03
		649 (E)		AMAZON-SUPPLIES	101-691-740.000	389.87
		649 (E)		RAILTOWN-PARS/REC COMM MTG	101-691-740.000	181.97
		649 (E)		BIG LOTS-SUPPLIES	101-691-740.000	8.48
		649 (E)		SAM'S-SUPPLIES	101-691-740.000	245.90
		649 (E)		ADOBE-MNTHLY SUBSCRIPTION	101-691-807.000	109.98
		649 (E)		NCTRC-CTRS RENEWAL-BUSH	101-691-807.000	80.00
		649 (E)		NCTRC-CTRS RENEWAL-ROMEO	101-691-807.000	80.00
		649 (E)		ZOOM-MNTHLY SUBSCRIPTION	101-691-807.000	14.99
		649 (E)		PLOTAROUTE-SUPPLIES	101-693-740.000	25.00
		649 (E)		WINE CNTRY GB-SUPPLIES	101-693-740.000	299.80
		649 (E)		AMAZON-SUPPLIES-DADDY DAUGHTER	101-693-740.000	10.99
		649 (E)		CROWN AWARDS-HOLIDAY LIGHT CONTEST	101-693-740.000	22.23
		649 (E)		ADOBE-MNTHLY SUBSCRIPTION	101-693-807.000	109.98

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		649 (E)		APPLE-MNTHLY SUBSCRIPTION	101-693-807.000	10.99
		649 (E)		PANDORA-MNTHLY SUBSCRIPTION	101-693-807.000	9.99
		649 (E)		DELL-CAPITAL-10 MONITORS	401-401-975.014	1,949.90
		649 (E)		DELL-CAPITAL-4 DOCK STATIONS	401-401-975.014	887.96
		649 (E)		DELL-DESKTOP	401-401-975.014	2,610.00
		649 (E)		AMAZON-3 DELL DOCK STATIONS	401-401-975.014	401.46
		649 (E)		DELL-LATITUDE 5530	401-401-975.014	1,170.00
		649 (E)		ENVELOPES.COM-CREDIT	580-580-740.000	(152.57)
		649 (E)		PDF SUPPLY-MAINT & REPAIR OTHER	580-580-784.000	865.00
		649 (E)		EGLE-TRAIN/CERT-MCNETT	580-580-956.000	95.00
		649 (E)		BLUE WATER MNGMNT-TRAINING-	580-580-956.000	82.50
		649 (E)		BLUE WATER MNGMNT-TRAINING-MCNETT	580-580-956.000	82.50
		649 (E)		BLUE WATER MNGMNT-TRAINING-	590-590-956.000	82.50
		649 (E)		BLUE WATER MNGMNT-TRAINING-MCNETT	590-590-956.000	82.50
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02/16/2023	AP-MB	261726	AB SPRING SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	2,372.43
02/16/2023	AP-MB	261727	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE	101-441-743.000	260.62
02/16/2023	AP-MB	261728	AGILE SAFETY LLC	SUPPLIES	590-590-740.000	225.00
02/16/2023	AP-MB	261729	AMERICAN HOME FITNESS	7 POSITION F.I.D. BENCH W/LEG	101-336-975.000	675.00
02/16/2023	AP-MB	261730	SAVANNAH ASHBROOK	CADET TUITION REIMB - FALL 2022	101-301-956.000	583.38
02/16/2023	AP-MB	261731	B & B TRUCK EQUIPMENT	SUPPLIES	101-441-740.000	805.00
02/16/2023	AP-MB	261732	BERGER CHEVROLET	INVENTORY MTR POOL PARTS	101-000-114.000	96.43
02/16/2023	AP-MB	261733	BLACKBURN MFG CO	SUPPLIES	580-580-740.000	430.76
02/16/2023	AP-MB	261734	BOSHIR, ABU SAYUT BIN	Water	580-000-040.000	322.62
02/16/2023	AP-MB	261735	BOUND TREE MEDICAL	SUPPLIES	101-336-740.000	1,320.11
02/16/2023	AP-MB	261736	BOUWHUIS SUPPLY INC	SUPPLIES	101-336-740.000	180.81
02/16/2023	AP-MB	261737	KEVIN BREWSTER	WINTER CONCERT SERIES - 2/16/23	101-693-801.000	600.00
02/16/2023	AP-MB	261738	ALEX CAREY	SUPPLIES - 2/2/23	101-301-740.000	10.00
02/16/2023	AP-MB	261739	CELLEBRITE INC	SOFTWARE RENEWAL - CELLEBRITE	101-301-941.000	4,300.00

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02/16/2023	AP-MB	261740	CHANDLER, CAROLE	RELEASE OF INS W/H 5134 HEYBOER	101-000-251.000	13,835.00
02/16/2023	AP-MB	261741	CONSUMERS ENERGY	100023227828	580-580-920.001	218.51
02/16/2023	AP-MB	261742	CONSUMERS ENERGY	STREETLIGHTS	219-000-040.000	870.00
02/16/2023	AP-MB	261743	CONSUMERS ENERGY	STREETLIGHTS	219-000-040.000	1,104.00
02/16/2023	AP-MB	261744	CTT - MTU	EDUCATION & TRAINING - KIRKWOOD	101-449-956.000	15.00
02/16/2023	AP-MB	261745	CUMMINS BRIDGEWAY LLC	INVENTORY MTR POOL PARTS	101-000-114.000	417.36
02/16/2023	AP-MB	261746	DRUG SCREENS ONLY	CONTRACTUAL SERVICES	101-441-801.000	502.00
02/16/2023	AP-MB	261747	EJ USA, INC	MAINTENANCE HYDRANT-WATER	580-580-781.000	548.91
		261747		MAINT & REPAIR OTHER	580-580-784.000	328.53
						<hr/> 877.44
02/16/2023	AP-MB	261748	ELEVATOR SERVICE LLC	MAINT. AGREEMENTS - JAN-MARCH 2023	101-101-941.000	98.25
		261748		MAINT. AGREEMENTS - JAN-MARCH 2023	101-301-941.000	98.25
		261748		MAINT. AGREEMENTS - JAN-MARCH 2023	101-336-941.000	98.25
		261748		MAINT. AGREEMENTS - JAN-MARCH 2023	101-738-941.000	98.25
						<hr/> 393.00
02/16/2023	AP-MB	261749	EMERGENCY MEDICAL PRODUCTS	SUPPLIES	101-336-740.000	311.87
02/16/2023	AP-MB	261750	FAAC INCORPORATED	MILO RANGE REFILLABLE MAGAZINES	101-301-740.000	1,420.00
		261750		MILO RANGE WRK NOZZLE & Co2 TANK	101-301-740.000	795.00
						<hr/> 2,215.00
02/16/2023	AP-MB	261751	FIFTH THIRD BANK	KENTWOOD PENSION PE 2/10/23	101-000-245.000	3,242.51
02/16/2023	AP-MB	261752	FREDRICKSON SUPPLY LLC	INVENTORY MTR POOL PARTS	101-000-114.000	1,440.53
02/16/2023	AP-MB	261753	FREIGHTLINER OF GRAND RAPIDS	INVENTORY MTR POOL PARTS	101-000-114.000	1,054.66
02/16/2023	AP-MB	261754	FRICKE ASPHALT MAINTANCE LLC	ASPHALT REPAIR @ 2174 MONTEBELLO	590-590-784.002	2,600.00
02/16/2023	AP-MB	261755	GFL ENVIRONMENTAL USA INC.	CONTRACTUAL SERVICES - FEB 2023	101-336-801.000	101.50
02/16/2023	AP-MB	261756	GIBSON, MARION ANDRE	Water RTS	580-000-040.000	27.42
		261756		Sewer RTS	590-000-040.000	23.63
		261756		Sewer	590-000-040.000	184.12
						<hr/> 235.17

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02/16/2023	AP-MB	261757	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	8.37
02/16/2023	AP-MB	261758	GRAND RAPIDS CITY TREASURER	INTERGOVERNMENTAL BLDG INSP	101-371-801.000	2,210.00
02/16/2023	AP-MB	261759	GRAND RAPIDS GRAPHIX	UNIFORM EXPENSE	101-441-743.000	232.00
02/16/2023	AP-MB	261760	GRAND RAPIDS GRAVEL CO	STONE DUST	101-441-740.691	1,450.00
		261760		DELIVERY ESTIMATE - STONE DUST	101-441-740.691	375.00
						<hr/> 1,825.00
02/16/2023	AP-MB	261761	LORI GRESNICK	VEHICLE MILEAGE - JAN 2023	101-691-864.000	86.45
02/16/2023	AP-MB	261762	HIGH GRADE MATERIALS CO	SUPPLIES	101-441-740.000	519.40
02/16/2023	AP-MB	261763	HONEYWELL ANALYTICS INC	ANNUAL CALIBRATION OF SCBA	101-336-934.000	1,050.00
02/16/2023	AP-MB	261764	KENOWA MUN FED CREDIT UNION	UNION -SGTS 47629-001 PE 2/10/23	101-000-238.000	275.00
02/16/2023	AP-MB	261765	KENT COUNTY TREASURER	REIMB K.C. FOR TAXES PER MTT/STC	101-000-405.000	53.52
02/16/2023	AP-MB	261766	LANGUAGE LINE SERVICES	9020908148	101-301-801.000	437.34
02/16/2023	AP-MB	261767	LANINGA APPLIANCE INC	REPAIR	101-336-934.000	204.80
02/16/2023	AP-MB	261768	LONESTAR AXE LLC	PIG NOTCHED FORCIBLE ENTRY TOOL	641-641-975.000	224.99
		261768		SHIPPING - PIG NOTCHED TOOL	641-641-975.000	22.63
						<hr/> 247.62
02/16/2023	AP-MB	261769	MACQUEEN EMERGENCY	SUPPLIES	101-336-740.000	538.51
		261769		UNIFORM EXPENSE	101-336-743.000	3,504.72
		261769		LEATHERHEAD NEW YORK HOOK, 5FT,	641-641-975.000	102.50
		261769		SHIPPING - HAND TOOLS	641-641-975.000	34.35
						<hr/> 4,180.08
02/16/2023	AP-MB	261770	MARK'S BODY SHOP	INVENTORY MTR POOL PARTS	101-000-114.000	35.00
02/16/2023	AP-MB	261771	MC SMITH ASSOCIATES	MECHANICAL/ELECTRICAL/PLUMBING	401-401-975.000	534.39
		261771		SOIL BORINGS/GEOTECHNICAL	401-401-975.000	1,732.50
		261771		ADD REBID PRINCIPAL LANDSC ARCH	401-401-975.000	3,163.11
		261771		PRINCIPAL LANDSCAPE ARCHITECT	401-401-975.000	5,004.50
		261771		STAFF LANDSCAPE ARCHITECT SERVICES	401-401-975.000	2,661.50
						<hr/> 13,096.00
02/16/2023	AP-MB	261772	MENARDS-WYOMING	SUPPLIES	101-136-740.000	(17.50)

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		261772		SUPPLIES	101-336-740.000	91.74
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02/16/2023	AP-MB	261773	MICHIGAN PAVING & MATERIALS CO	MAINTENANCE ROAD & STREET	202-202-778.001	368.74
02/16/2023	AP-MB	261774	MIDWEST AIR FILTER, INC.	SUPPLIES	101-101-740.000	38.77
		261774		SUPPLIES	101-136-740.000	215.82
		261774		SUPPLIES	101-301-740.000	503.58
		261774		SUPPLIES	101-336-740.000	120.41
		261774		SUPPLIES	101-441-740.000	104.66
		261774		PARK MAINT SUPPLIES	101-441-740.208	32.15
		261774		SUPPLIES	101-738-740.000	106.79
						<hr/> 1,122.18
02/16/2023	AP-MB	261775	MISDU	WITHLD FOC PE 2/10/23	101-000-231.000	1,188.27
02/16/2023	AP-MB	261776	MISS DIG SYSTEM 811	CONTRACTUAL SERVICES - 2023	202-202-801.000	1,054.86
		261776		CONTRACTUAL SERVICES - 2023	580-580-801.000	1,054.86
		261776		CONTRACTUAL SERVICES - 2023	590-590-801.000	1,054.86
						<hr/> 3,164.58
02/16/2023	AP-MB	261777	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	358.62
		261777		AUTO SUPPLIES	101-336-861.000	38.64
		261777		TRACS RENTAL - NOV 2022	101-441-941.000	159.00
		261777		CAPITAL OUTLAY	640-640-975.000	74.51
						<hr/> 630.77
02/16/2023	AP-MB	261778	NORTHWOODS PRINTERS, LLC	SUPPLIES	101-171-740.000	69.25
		261778		SUPPLIES	101-371-740.000	69.25
						<hr/> 138.50
02/16/2023	AP-MB	261779	PACE ANALYTICAL SERV, LLC	TCLP: LEAD, CADMIUM, CHROMIUM	213-213-778.004	300.00
		261779		BTEX	213-213-778.004	230.00
		261779		RAD 226, 228, Pb210	213-213-778.004	240.00
		261779		ENVIRONMENTAL IMPACT FEE/SAMPLE	213-213-778.004	43.00
		261779		% SOLIDS	213-213-778.004	12.00
						<hr/> 825.00
02/16/2023	AP-MB	261780	PAKOR INC	SUPPLIES	101-215-740.000	289.67
02/16/2023	AP-MB	261781	PARADIGM ALLIANCE	DEPOSIT REFUND	101-000-669.691	175.00
02/16/2023	AP-MB	261782	PETROLEUM TECHNOLOGIES GROUP	INVENTORY MTR POOL PARTS	101-000-114.000	396.50

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02/16/2023	AP-MB	261783	PETTY CASH, KENI HUDENKO	SUPPLIES REIMB	101-691-740.000	114.75
02/16/2023	AP-MB	261784	PITSCH COMPANIES	LEAF REMOVAL SERVICES NOT TO EXCEED	101-441-801.000	960.00
02/16/2023	AP-MB	261785	PLUMMERS DISPOSAL SERVICES	FLASHLIGHT YETI HUNT	101-691-740.000	246.00
		261785		FLASHLIGHT YETI HUNT	101-693-740.000	0.00
						<hr/> 246.00
02/16/2023	AP-MB	261786	POTTER, LORI	RECREATION FEES REFUND	101-000-612.000	45.00
02/16/2023	AP-MB	261787	PRINTING SYSTEMS INC	SUPPLIES	101-191-740.000	436.68
02/16/2023	AP-MB	261788	QUALITY AIR HEATING & COOLING	REPAIR	101-336-934.000	396.00
02/16/2023	AP-MB	261789	RHD TIRE COMPANY	INVENTORY MTR POOL PARTS	101-000-114.000	668.20
02/16/2023	AP-MB	261790	ROTARY CLUB OF KENTWOOD	QTRLY DUES - JULY - DEC 2022	101-171-807.000	300.00
		261790		QTRLY DUES - JAN - JUNE 2023	101-171-807.000	300.00
						<hr/> 600.00
02/16/2023	AP-MB	261791	SECURALARM	PRO-RATED DUE TO UPGRADE	590-590-801.000	27.00
02/16/2023	AP-MB	261792	SHELDON CLEANERS	UNIFORM EXPENSE - POLICE - JAN 2023	101-301-743.000	1,035.13
		261792		UNIFORM EXPENSE - FIRE - JAN 2023	101-336-743.000	817.52
						<hr/> 1,852.65
02/16/2023	AP-MB	261793	LAURIE SHELDON	VEHICLE MILEAGE - 9/29-12/31/22	101-253-864.000	310.62
		261793		VEHICLE MILEAGE - 1/1-1/31/23	101-253-864.000	241.15
						<hr/> 551.77
02/16/2023	AP-MB	261794	SMART PLANET SOFTWARE	SNOW PATHS - JANUARY 2023	101-441-941.000	385.00
02/16/2023	AP-MB	261795	SNAP-ON INDUSTRIAL	CAPITAL OUTLAY	640-640-975.000	1,356.51
02/16/2023	AP-MB	261796	SOUNDOFF SIGNAL	CAPITAL OUTLAY	401-401-975.000	1,210.95
02/16/2023	AP-MB	261797	SPARTAN STORES LLC	SUPPLIES	101-691-740.000	30.34
02/16/2023	AP-MB	261798	STATE OF MICHIGAN	STORM WATER ANNUAL PERMIT FEE 2023	213-213-963.000	4,000.00
02/16/2023	AP-MB	261799	STATE OF MICHIGAN	POLICE - LIVESCAN FEES - JAN 2023	101-000-630.006	2,018.75
02/16/2023	AP-MB	261800	STATE OF MICHIGAN -- MDOT	CONSTRUCTION	202-202-978.000	230,827.15

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02/16/2023	AP-MB	261801	T. REX & THE RABBIT FOODS, LLC	CONTRACTUAL SERVICES	101-691-801.000	125.00
02/16/2023	AP-MB	261802	TELE-RAD INC	SUPPLIES	101-336-740.000	77.70
02/16/2023	AP-MB	261803	TERMINAL SUPPLY	INVENTORY MTR POOL PARTS	101-000-114.000	245.88
02/16/2023	AP-MB	261804	TRANS UNION RISK AND	SUPPLIES - DEC 2022	101-302-740.000	203.40
		261804		SUPPLIES	101-302-740.000	112.60
						<hr/> 316.00
02/16/2023	AP-MB	261805	TRUCK & TRAILER SPECIALTIES	INVENTORY MTR POOL PARTS	101-000-114.000	1,350.55
02/16/2023	AP-MB	261806	VAN MANEN PETROLEUM GROUP	GASOLINE EXPENSE	101-441-862.000	1,807.27
02/16/2023	AP-MB	261807	VERMEER OF MICHIGAN INC	INVENTORY MTR POOL PARTS	101-000-114.000	222.60
02/16/2023	AP-MB	261808	WASTE TRENDS	2824 28TH STREET SE	101-000-695.400	75.00
		261808		2856 28TH STREET SE	101-000-695.400	75.00
		261808		2880 28TH STREET SE	101-000-695.400	75.00
		261808		3170 28TH STREET SE	101-000-695.400	150.00
		261808		3214 28TH STREET SE	101-000-695.400	75.00
		261808		4445 28TH STREET SE	101-000-695.400	75.00
		261808		4061 28TH STREET SE	101-000-695.400	75.00
		261808		4550 28TH STREET SE	101-000-695.400	75.00
		261808		3305 EAST PARIS SE	101-000-695.400	75.00
		261808		3747 29TH STREET SE	101-000-695.400	150.00
		261808		3000 LAKE EASTBROOK SE	101-000-695.400	150.00
		261808		2351 FAWNWOOD STREET SE	101-000-695.400	75.00
		261808		5183 & 5184 TAYLOR RIDGE STREET SE	101-000-695.400	200.00
		261808		4254 SHAFFER STREET SE	101-000-695.400	350.00
		261808		4101 SHAFFER STREET SE	101-000-695.400	250.00
		261808		3939 SHAFFER STREET SE	101-000-695.400	525.00
		261808		3701 32ND STREET SE	101-000-695.400	250.00
		261808		3125 LAKE EASTBROOK STREET SE	101-000-695.400	75.00
		261808		2974 28TH STREET SE	101-000-695.400	75.00
		261808		2980 28TH STREET SE	101-000-695.400	75.00
		261808		3040 28TH STREET SE	101-000-695.400	150.00
		261808		3110 28TH STREET SE	101-000-695.400	150.00
		261808		1275 MANORWOOD STREET SE	101-000-695.400	125.00
		261808		2610 32ND STREET SE	101-000-695.400	75.00
		261808		3850 44TH STREET SE	101-000-695.400	75.00
		261808		3900 44TH STREET SE	101-000-695.400	75.00

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		261808		3950 44TH STREET SE	101-000-695.400	75.00
		261808		3990 44TH STREET SE	101-000-695.400	75.00
		261808		4710 44TH STREET SE	101-000-695.400	75.00
						<hr/> 3,800.00
02/16/2023	AP-MB	261809	WEST SHORE FIRE INC	SUPPLIES	101-336-740.000	594.00
02/16/2023	AP-MB	261810	WEST SHORE SERVICES	2022 ANNUAL INSPECTION-WARNING	101-336-854.000	4,416.00
02/16/2023	AP-MB	261811	THE WW WILLIAMS COMPANY, LLC	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	1,457.02
02/16/2023	AP-MB	261812	CITY OF WYOMING	ELECTRICAL INSPECTIONS	101-371-801.000	65.00
		261812		BUILDING INSPECTIONS	101-371-801.000	780.00
		261812		WATER PURCHASES - JAN 2023	580-580-960.000	75,757.99
		261812		WATER PURCHASES-HP-JAN 2023	580-580-960.001	14,019.95
		261812		SEWER SERV PURCH - JAN 2023	590-590-961.000	217,083.53
						<hr/> 307,706.47

TOTAL - ALL FUNDS

TOTAL OF 211 CHECKS

1,008,075.35

--- GL TOTALS ---

101-000-040.000	ACCOUNTS RECEIVABLE	16.00
101-000-114.000	INVENTORY MTR POOL PARTS	25,233.27
101-000-123.001	PREPAID EXPENSE	9,000.00
101-000-202.001	DUE TO CUSTOMER	10,195.00
101-000-231.000	WITHHOLDING FOC/GARNISH	1,188.27
101-000-236.000	EMPLOYEE CHARITABLE CONTRIBUTIONS	3,690.43
101-000-238.000	UNION DUES WHD -POLICE	275.00
101-000-245.000	PENSION WITHHOLDING	3,242.51
101-000-251.000	ESCROW FIRE PA 495	13,835.00
101-000-405.000	ADMINISTRATIVE FEES	53.52
101-000-612.000	RECREATION FEES	45.00
101-000-630.006	POLICE - FINGER PRINTS	2,018.75
101-000-669.691	RENTAL INCOME - REC DEPT	175.00
101-000-687.000	CASH DISCOUNTS	(5.38)
101-000-695.400	OTHER REVENUE - PLANNING	3,800.00
101-101-725.000	OTHER EMPLOYEE BENEFITS	1,140.35
101-101-728.000	POSTAGE	604.35
101-101-740.000	SUPPLIES	841.86
101-101-801.000	CONTRACTUAL SERVICES	195.00
101-101-808.452	CABLE TV FRANCHISE COSTS	12,502.88
101-101-900.000	PRINTING & PUBLISHING	3,028.19
101-101-934.000	REPAIR	525.41
101-101-941.000	MAINTENANCE AGREEMENTS	1,186.48
101-136-740.000	SUPPLIES	2,160.37
101-136-801.000	CONTRACTUAL SERVICES	367.37
101-136-806.000	WITNESS FEES & JURY FEES	564.90
101-136-807.000	DUES & SUBSCRIPTIONS	640.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-136-921.000			HEAT			1,072.79
101-137-801.000			CONTRACTUAL SERVICES			49.50
101-171-740.000			SUPPLIES			887.09
101-171-801.000			CONTRACTUAL SERVICES			570.16
101-171-807.000			DUES & SUBSCRIPTIONS			848.97
101-171-850.000			TELEPHONE			45.00
101-171-864.000			VEHICLE MILEAGE			271.70
101-171-956.000			EDUCATION & TRAINING			299.92
101-191-740.000			SUPPLIES			456.83
101-201-740.000			SUPPLIES			109.59
101-201-807.000			DUES & SUBSCRIPTIONS			294.96
101-201-850.000			TELEPHONE			45.00
101-201-864.000			VEHICLE MILEAGE			23.14
101-201-956.000			EDUCATION & TRAINING			135.00
101-209-740.000			SUPPLIES			69.89
101-209-807.000			DUES & SUBSCRIPTIONS			1,214.99
101-209-862.000			GASOLINE EXPENSE			30.91
101-215-740.000			SUPPLIES			516.52
101-226-807.000			DUES & SUBSCRIPTIONS			39.98
101-226-864.000			VEHICLE MILEAGE			9.09
101-253-740.000			SUPPLIES			117.45
101-253-807.000			DUES & SUBSCRIPTIONS			198.00
101-253-864.000			VEHICLE MILEAGE			551.77
101-253-956.000			EDUCATION & TRAINING			665.20
101-258-740.000			SUPPLIES			82.45
101-258-801.000			CONTRACTUAL SERVICES			712.50
101-258-941.000			MAINTENANCE AGREEMENTS			1,649.60
101-258-975.000			CAPITAL OUTLAY			2,533.76
101-301-727.000			OFFICE SUPPLIES			40.21
101-301-740.000			SUPPLIES			4,843.64
101-301-743.000			UNIFORM EXPENSE			1,325.13
101-301-801.000			CONTRACTUAL SERVICES			28,184.65
101-301-807.000			DUES & SUBSCRIPTIONS			131.72
101-301-808.000			JAIL PER DIEM/ARREST PROCESSING FEES			5,712.17
101-301-850.000			TELEPHONE			4,470.41
101-301-861.000			AUTO SUPPLIES			195.00
101-301-862.000			GASOLINE EXPENSE			6,076.27
101-301-921.000			HEAT			2,503.15
101-301-941.000			MAINTENANCE AGREEMENTS			8,132.25
101-301-956.000			EDUCATION & TRAINING			778.38
101-301-964.000			CLAIMS			5,339.30
101-302-740.000			SUPPLIES			337.00
101-302-850.000			TELEPHONE			80.84
101-302-956.000			EDUCATION & TRAINING			1,280.05
101-336-740.000			SUPPLIES			5,237.45
101-336-743.000			UNIFORM EXPENSE			5,919.63
101-336-801.000			CONTRACTUAL SERVICES			315.95
101-336-807.000			DUES & SUBSCRIPTIONS			171.25
101-336-850.000			TELEPHONE			989.96
101-336-854.000			CIVIL DEFENSE			4,416.00
101-336-861.000			AUTO SUPPLIES			751.23
101-336-861.934			VEHICLE REPAIR & MAINTENANCE			7,726.14

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-336-862.000				GASOLINE EXPENSE		1,970.25
101-336-920.000				ELECTRIC		1,132.17
101-336-934.000				REPAIR		1,650.80
101-336-941.000				MAINTENANCE AGREEMENTS		98.25
101-336-956.000				EDUCATION & TRAINING		536.62
101-336-975.000				CAPITAL OUTLAY		675.00
101-371-740.000				SUPPLIES		305.15
101-371-801.000				CONTRACTUAL SERVICES		3,055.00
101-371-807.000				DUES & SUBSCRIPTIONS		150.00
101-371-850.000				TELEPHONE		397.65
101-371-862.000				GASOLINE EXPENSE		198.94
101-371-864.000				VEHICLE MILEAGE		81.84
101-371-956.000				EDUCATION & TRAINING		246.34
101-400-807.000				DUES & SUBSCRIPTIONS		67.98
101-441-740.000				SUPPLIES		3,552.65
101-441-740.208				PARK MAINT SUPPLIES		2,816.69
101-441-740.691				SPORTS FIELD SUPPLIES		1,825.00
101-441-743.000				UNIFORM EXPENSE		1,730.22
101-441-745.000				EQUIPMENT RENTAL		644.00
101-441-801.000				CONTRACTUAL SERVICES		1,639.92
101-441-807.000				DUES & SUBSCRIPTIONS		44.97
101-441-850.000				TELEPHONE		225.07
101-441-861.934				VEHICLE REPAIR & MAINTENANCE		1,333.20
101-441-862.000				GASOLINE EXPENSE		11,186.92
101-441-864.000				VEHICLE MILEAGE		20.80
101-441-920.000				ELECTRIC		551.70
101-441-921.000				HEAT		174.31
101-441-934.000				REPAIR		906.74
101-441-941.000				MAINTENANCE AGREEMENTS		1,639.00
101-441-956.000				EDUCATION & TRAINING		1,693.20
101-449-740.000				SUPPLIES		1,322.14
101-449-743.000				UNIFORM EXPENSE		73.85
101-449-807.000				DUES & SUBSCRIPTIONS		51.27
101-449-862.000				GASOLINE EXPENSE		38.28
101-449-956.000				EDUCATION & TRAINING		65.00
101-691-740.000				SUPPLIES		4,022.14
101-691-801.000				CONTRACTUAL SERVICES		1,221.35
101-691-807.000				DUES & SUBSCRIPTIONS		284.97
101-691-862.000				GASOLINE EXPENSE		128.52
101-691-864.000				VEHICLE MILEAGE		86.45
101-691-921.000				HEAT		643.33
101-691-934.000				REPAIR		150.00
101-693-740.000				SUPPLIES		737.86
101-693-801.000				CONTRACTUAL SERVICES		600.00
101-693-807.000				DUES & SUBSCRIPTIONS		551.96
101-738-740.000				SUPPLIES		106.79
101-738-801.000				CONTRACTUAL SERVICES		88.92
101-738-921.000				HEAT		1,788.45
101-738-934.000				REPAIR		135.00
101-738-941.000				MAINTENANCE AGREEMENTS		98.25
202-000-202.001				DUE TO CUSTOMER		20,000.00
202-202-778.001				MAINTENANCE ROAD & STREET		1,761.01

Check Date	Bank	Check #	Payee	Description	GL #	Amount
202-202-778.002				MAINTENACE TRAFFIC		2,027.52
202-202-801.000				CONTRACTUAL SERVICES		1,054.86
202-202-978.000				CONSTRUCTION		230,827.15
203-203-778.001				MAINTENANCE ROAD & STREET		1,294.58
203-203-778.003				MAINTENANCE WINTER		70.00
213-213-778.004				MAINTENANCE DRAINS		825.00
213-213-963.000				OTHER EXPENSES		4,000.00
219-000-040.000				ACCOUNTS RECEIVABLE		1,974.00
219-219-920.000				ELECTRIC		36,413.56
401-401-975.000				CAPITAL OUTLAY		14,306.95
401-401-975.014				CAPITAL-WORKSTATION REPLC		7,019.32
580-000-040.000				ACCOUNTS RECEIVABLE		350.04
580-580-740.000				SUPPLIES		649.57
580-580-781.000				MAINTENANCE HYDRANT-WATER		1,064.91
580-580-784.000				MAINT & REPAIR OTHER		2,269.11
580-580-784.001				MAINT & REPAIR OTHER HP		7,800.00
580-580-801.000				CONTRACTUAL SERVICES		3,136.76
580-580-810.000				ENGINEERING SERVICES		617.65
580-580-864.000				VEHICLE MILEAGE		55.25
580-580-920.001				ELECTRIC-HP		218.51
580-580-921.000				HEAT		50.06
580-580-934.000				REPAIR		1,300.00
580-580-956.000				EDUCATION & TRAINING		260.00
580-580-960.000				WATER PURCHASES		75,757.99
580-580-960.001				WATER PURCHASES-HP		14,019.95
590-000-040.000				ACCOUNTS RECEIVABLE		207.75
590-590-740.000				SUPPLIES		370.61
590-590-784.002				MAINT & REPAIR SANITARY		2,600.00
590-590-801.000				CONTRACTUAL SERVICES		1,081.86
590-590-864.000				VEHICLE MILEAGE		55.25
590-590-920.000				ELECTRIC		302.67
590-590-956.000				EDUCATION & TRAINING		165.00
590-590-961.000				SEWER SERVICES PURCHASED		217,083.53
590-590-975.000				CAPITAL OUTLAY		2,440.80
630-625-964.716				CLAIMS - MEDICAL		10,454.00
640-640-975.000				CAPITAL OUTLAY		85,238.70
641-641-975.000				CAPITAL OUTLAY		384.47
642-642-975.000				CAPITAL OUTLAY		842.98
				TOTAL		1,008,075.35

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD FEBRUARY 7, 2023
Commission Chambers**

Mayor Pro-Tem Robert Coughlin called the meeting to order at 7:00 P.M.

Commissioner Morgan led the Pledge of Allegiance to the Flag.

Mayor Pro-Tem Coughlin gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Ron Draayer, Maurice Groce, Clarkston Morgan, and Jessica Ann Tyson.

Motion by Morgan, seconded by Artz, to excuse Mayor Kepley with prior notification.

Motion Carried.

Staff Present: City Engineer Brad Boomstra, Deputy Finance Director Bhama Cairns, Finance Director Tom Chase, Deputy City Administrator Shay Gallagher, Economic Development Planner Lisa Golder, Public Works Director Chad Griffin, Deputy Fire Chief Mike Hipp, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Assistant Planner Joe Pung, Parks and Recreation Director Val Romeo, City Treasurer Laurie Sheldon, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representative Lisa Taylor.

Four (4) citizens attended the meeting.

Motion by Groce, seconded by Tyson, to **approve the agenda** add 7(h) approval of Special Land Use and Site Plan for King Pot, 7(i) adopt Resolution 1-23 King Pot approving a

Class "C" Liquor License, 7(j) approval to an application for the City to submit two CDBG Projects.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Artz, seconded by Groce, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on January 17, 2023.
- B. Receive and file minutes of the City Commission retreat held on January 28, 2023.

City Commission Meeting
February 7, 2023.

- C. Receive and file 4th quarter 2022 Revenue and Expenditure report.
- D. Receive and file Cash and Pooled Investments report for December 31, 2022.
- E. Approve final preliminary plat for Bretonfield Preserve Phase 6.
- F. Information only-Notification of purchase of four automatic chest compression devices and accessories from Stryker Medical in the amount of \$51,932.00 with funds from the FY 2023-24 Fire Equipment Fund as allowed under the Purchasing Policy (emergency purchases and Special Circumstances).
- G. Payables for the City totaling \$9,078,831.10.
- H. approval of Special Land Use subject to Conditions 1-4 and Basis Points 1-6 and Site Plan subject to Conditions 1-3 and Basis Points 1-5 for Case 2-22 for King Pot located at 4176-28th Street.
- I. Adopt **Resolution 1-23** to approve a Class “C” Liquor License to King Pot located at 4176-28th Street.
- J. Approve an application for the City to submit two CDBG Project.

Roll Call Vote: Yeas: All. Nays: None. Absent: Kepley.

Motion Carried.
Resolution Adopted.

Motion by Groce, seconded by Artz, to **approve the minutes** of the January 17, 2023 City Commission Meeting as distributed.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

**APPROVE PETITION TO STRIKE THE 2017 AND PRIOR YEARS
DELINQUENT PERSONAL PROPERTY TAXES FROM THE ROLLS.**

City Treasurer Sheldon noted this number will continue to go down because personal property taxes are no longer collected.

Motion Artz, seconded by Morgan, to approve Petition to strike the 2017 and prior years Delinquent Personal Property Taxes from the rolls.

Motion Carried.

**APPROVE LAND DIVISION FOR LOT 17 OF THE PLAT OF WOODLAND
MALL.**

Economic Planner Golder explained the requirement to have a land split for the proposed new landowner.

Motion by Artz, seconded by Groce, to approve land division for Lot 17 (1.429 acre) of the Woodland Mall.

Motion Carried.

City Commission Meeting
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PUBLIC HEARING:

Amend the Kentwood Zoning Ordinance, floodplain.

Mayor Pro-Tem Coughlin opened the public hearing to amend the Kentwood Zoning Ordinance Chapter 4, Floodplain.

Following a brief presentation by Senior Planned Pung and City Engineer Boomstra:

Motion by Tyson, seconded by Morgan, to close the public hearing.

Motion Carried.

ADOPT ORDINANCE 1–23 TO AMEND THE KENTWOOD ZONING ORDINANCE, CHAPTER 4, FLOODPLAIN.

Motion by Artz, seconded by Groce, to adopt Ordinance 1–23 to amend the Kentwood Zoning Ordinance, Chapter 4, Section 4, Floodplain.

Roll Call Vote: Yeas: All. Nays: None. Absent: Kepley.

Ordinance Adopted.

Steelcase PUD Site Plan.

Mayor Pro-Tem Coughlin opened the public hearing for conditional approval of major change to an approved site plan.

Following a brief presentation by Economic Development Planner Golder:

Motion by Groce, seconded by Morgan, to close the public hearing.

Motion Carried.

CONDITIONAL APPROVAL OF MAJOR CHANGE TO AN APPROVED PUD SITE PLAN, CASE 1-23, SUBJECT TO CONDITIONS 1-9 AND BASIS POINTS 1-7.

Motion Artz, seconded by Tyson, for conditional approval of Major Change to an Approved PUD Site Plan, Case 1-23, subject to Conditions 1-9 and Basis Points 1-7 based on the Planning Commission's Findings of Fact dated January 24, 2023.

Motion Carried.

BIDS:

AUTHORIZE PURCHASE OF POTHOLE PATCHER.

DPW Director Griffin informed the Commission this item is a replacement patcher.

Motion by Draayer, seconded by Morgan, to authorize the purchase of a Cimline Durapatcher P2 Trailer-Based Spray Injection Pothole Patcher at a cost of \$98,600.00 (including a 10% contingency), with funds from the DPW Equipment Fund, through a State of Michigan MiDeal contract from Alta Equipment Company.

Motion Carried.

AUTHORIZE PURCHASE OF STORAGE SERVER EQUIPMENT AND VIDEO CAMERA SOFTWARE UPGRADES.

I.T. Director Anderson informed the Commission they will continue to use the existing cameras and will solve problems with the current system.

Motion by Artz, seconded by Tyson, to authorize purchase of storage server equipment, from DHE Computer Systems LLC at a cost of \$62,000.00 (including a 5% contingency), and video camera software upgrade from SecurAlarm Systems, Inc. at a cost of \$37,490.00 (including a 5% contingency), with funds from the Property & Building Fund and Police Equipment Fund, under the City's Purchasing Policy under Special Circumstances.

Motion Carried.

AUTHORIZE CONTRACT WITH ACP ENTERTAINMENT, INC. FOR INDEPENDENCE DAY EVENTS FOR 2023 AND 2024.

Parks & Recreation Director Romeo reviewed her memorandum dated February 7, 2023.

Motion by Groce, seconded by Morgan, to authorize the Mayor to extend the contract with ACP Entertainment, Inc. to provide two additional years of carnival services during the City's 2023 and 2024 Independence Day events at a \$18,000.00 per event, with funds and contract amounts for the fiscal years to be subject to City Commission approved budget for those years and with funds from the General Fund Operating (Parks & Recreation) budgets, under the City's Purchasing Policy under Special Circumstances.

Motion Carried.

AUTHORIZE CONTRACT FOR SANITARY SEWER SYSTEM POINT REPAIR LINING AND RELATED WATER SERVICE REPLACEMENT.

DPW Director Griffin reviewed his memorandum dated February 7, 2023.

Motion by Artz, seconded by Tyson, to authorize the Mayor to:

- 1) Enter into a contract with McDonald Plumbing Co. for water service replacement in two locations on Eastern Avenue at a not to exceed cost of \$15,950.00 (including a 15% contingency) with funds from the Water Fund.
- 2) Enter into a contract for point repair lining in 15 locations of the sanitary sewer system with Plummers Environmental Service, Inc. at a not to exceeds cost of \$50,700.00 (including a 15% contingency) with funds from the Sewer Fund.

Motion Carried.

AUTHORIZE CONTRACT FOR SPONGY MOTH SUPPRESSION PROGRAM.

Deputy City Administrator Gallagher explained the project and discussed concerns of the Commission. He noted he will provide answers to their questions and concerns.

City Commission Meeting
February 7, 2023.

Motion by Artz, seconded by Morgan to table this item until the February 21, 2023, City Commission Meeting.

Motion Carried.

RESOLUTIONS:

ADOPT RESOLUTION 2-23 TO AUTHORIZE PROPERTY TAX COLLECTION FEE TO RECOVER COSTS INCURRED FOR TAX PAYMENT FOR CHECKS WITH NON-SUFFICIENT FUNDS.

City Treasurer Sheldon explained this action to formalize recovery of fees incurred by the city on checks with non-sufficient funds.

Motion by Artz, seconded by Tyson, to adopt Resolution 2-23 to authorize the Treasurer to impose a property tax collection fee pursuant to MCL 211.44(7) to recover costs incurred for tax payments made by checks with non-sufficient funds.

Roll Call Vote: Yeas: All. Nays: None. Absent: Kepley.

Resolution Adopted.

ADOPT RESOLUTION 3-23 TO AUTHORIZE A CONSUMERS ENERGY LIGHTING CONTRACT FOR BLOOMING BUD LANE STREETLIGHTS.

Engineering and Inspections Director Kirkwood reviewed his memorandum dated February 7, 2023 regrading the type of streetlights on Blooming Bud Lane.

Motion by Morgan, seconded by Groce, to adopt Resolution 3-23 to authorize a Consumers Energy lighting contract for Blooming Bud Lane for six decorative LED streetlights.

Roll Call Vote: Yeas: All. Nays: None. Absent: Kepley.

Resolution Adopted.

ADOPT RESOLUTION 4-23 TO AUTHORIZE A CONSUMERS ENERGY LIGHTING CONTRACT FOR BRETON AVENUE STREETLIGHTS.

Motion by Tyson, seconded by Morgan, to adopt Resolution 4-23 to authorize a Consumers Energy lighting contract for Breton Avenue streetlights of six cobra head LED streetlights.

Roll Call Vote: Yeas: All. Nays: None. Absent: Kepley.

Resolution Adopted.

APPOINTMENTS AND RESIGNATIONS:

CONFIRM APPOINTMENTS OF GALLAGHER, KIRKWOOD AND GOLDR.

Motion by Artz, seconded by Groce, to confirm the appointments of Jim Kirkwood to the Grand Valley Metro Council Technical Committee and Shay Gallagher to the

City Commission Meeting
February 7, 2023.

Transportation Policy Committee, and Lisa Golder as the alternate to the Transportation Policy Committee with terms to expire January 2024.

Motion Carried.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Morgan-Thanked the Parks & Recreation Department for supporting the seniors with their Valentine event.

Commissioner Tyson-reminded everyone of the Unity Walk on February 25th at Woodland Mall with Commissioner Artz requesting people wear red.

Commissioner Coughlin-Stated he will be absent for the February 21st City Commission Meeting.

The meeting was adjourned at 8:03 P.M.

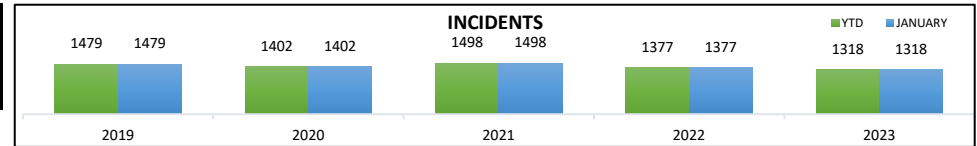
Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem

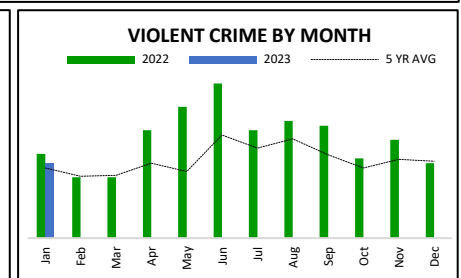
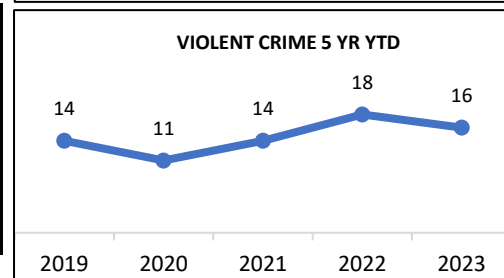
Kentwood Police Department Monthly Statistics

January 2023

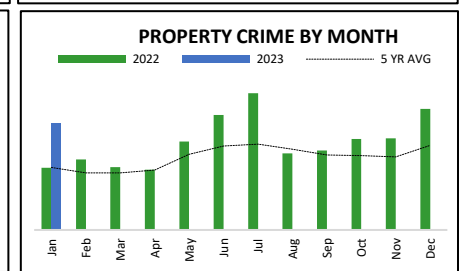
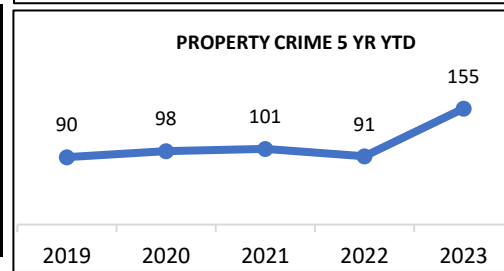
Incidents	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
	1,498	1,377	1,318	1,377	1,318	1,436	▼-59	▼4%	▼8%



Violent Crime	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Homicide	0	0	0	0	0	0	▲	▲ 0%	▲ 0%
CSC	1	4	4	4	4	2.6	▲	▲ 0%	▲ 54%
Robbery	3	0	3	0	3	2.4	▲ 3	▲ 0%	▲ 25%
Aggr. Assault	10	14	9	14	9	10	▼-5	▼36%	▼10%
TOTAL VIOLENT	14	18	16	18	16	15	▼-2	▼11%	▲ 7%

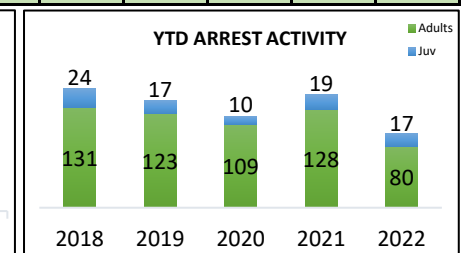
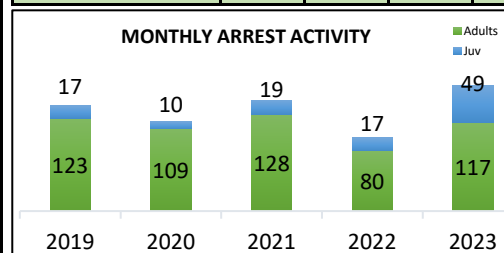


Property Crimes	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Arson	0	0	0	0	0	0.4	▲	▲ 0%	▼100%
Burglary	10	10	11	10	11	11.4	▲ 1	▲ 10%	▼4%
Larceny	72	71	102	71	102	69.8	▲ 31	▲ 44%	▲ 46%
Motor Vehicle Theft	19	10	42	10	42	9.6	▲ 32	▲ 320%	▲ 338%
TOTAL PROPERTY	101	91	155	91	155	91.2	▲ 64	▲ 70%	▲ 70%

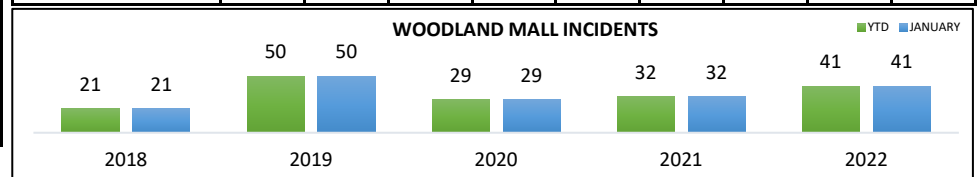


Non-Index	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Non-Agg. Assault	66	79	66	79	66	55	▼-13	▼16%	▲ 20%
Counterfeit & Forgery	0	2	2	2	2	2.2	▲	▲ 0%	▼9%
Embezzlement	2	0	1	0	1	2.2	▲ 1	▲ 0%	▼55%
Fraud	26	18	29	18	29	22.8	▲ 11	▲ 61%	▲ 27%
Stolen Property	2	6	10	6	10	2.4	▲ 4	▲ 67%	▲ 317%
Weapons	12	6	15	6	15	5.6	▲ 9	▲ 150%	▲ 168%
Prostitution & Vice	0	0	0	0	0	0.2	▲	▲ 0%	▼100%
Sex Offenses	0	0	3	0	3	0.2	▲ 3	▲ 0%	▲ 1400%
VCSA	4	7	14	7	14	8	▲ 7	▲ 100%	▲ 75%
Family & Children	12	3	4	3	4	5.6	▲ 1	▲ 33%	▼29%
Operating While Intox.	10	8	10	8	10	10.8	▲ 2	▲ 25%	▼7%
Disorderly Conduct	17	7	8	7	8	9.2	▲ 1	▲ 14%	▼13%
Other Non-Index Crimes	36	21	50	21	50	22.4	▲ 29	▲ 138%	▲ 123%
TOTAL NON-INDEX	187	157	212	157	212	146.6	▲ 55	▲ 35%	▲ 45%
MINOR CRIMES	133	108	153	108	147	136	▲ 39	▲ 36%	▲ 8%
TOTAL OFFENSES	302	266	383	266	383	252.8	▲ 117	▲ 44%	▲ 52%

ARREST	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Adult	128	80	117	80	117	114.2	▲ 37	▲ 46%	▲ 2%
Juvenile	19	17	49	17	49	17.4	▲ 32	▲ 188%	▲ 182%
TOTAL	147	97	166	97	166	131.6	▲ 69	▲ 71%	▲ 26%



WOODLAND MALL	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Incidents	29	32	41	29	41	32.2	▲ 12	▲ 41%	▲ 27%

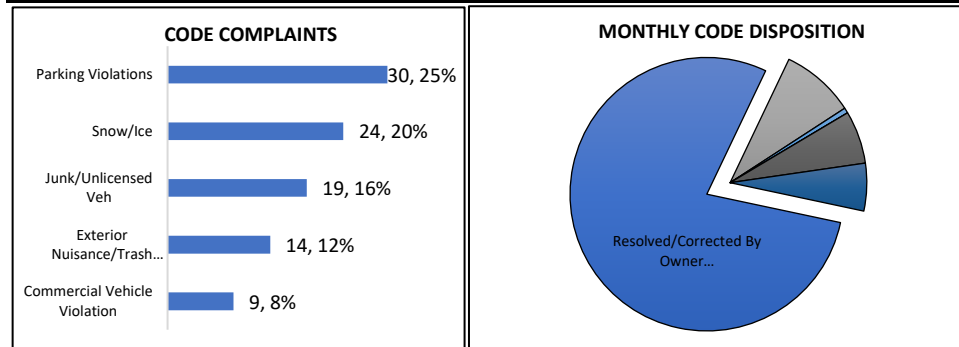


*DATA PRESENTED THROUGHOUT THE YEAR IS SUBJECT TO CHANGE PENDING END OF YEAR DATA COLLECTION.

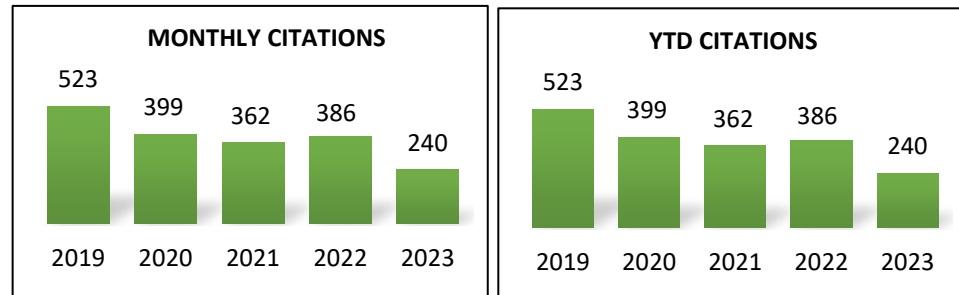
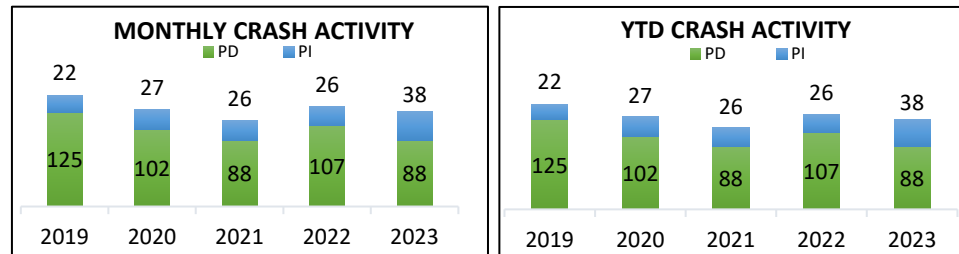
Kentwood Police Department Monthly Statistics

January 2023

Complaints	JAN '23	2023 YTD	5 YR AVG	Complaint Disposition	JAN '23	2023 YTD	5 YR AVG
Garbage/Trash/Junk	42	42	242	Resolved/Corr. By Owner	126	126	214
Parking Violations	30	30	24	Corrected By City	14	14	2.8
Snow/Ice	24	24	35	Not In Violation	1	1	5.8
Junk/Unlicensed Veh	19	19	122	Referred To Other Dpts.	10	10	12.2
Exterior Nuisance/Trash	14	14	26	Citations Issued	9	9	9.6
Commercial Vehicle	9	9	5	TOTAL DISPOSITION	160	160	242.2



Traffic	JAN '21	JAN '22	JAN '23	2022 YTD	2023 YTD	5 YR AVG	CHG TO 2022	% TO 2022	% TO 5 YR
Property Damage	88	107	88	107	88	103.2	▼-19	▼18%	▼15%
Personal Injury	26	26	38	26	38	25	▲12	▲46%	▲52%
Total Accidents	114	133	126	133	126	128.2	▼-7	▼5%	▼2%
Traffic Stops	645	567	538	567	538	670.2	▼-29	▼5%	▼20%
Total Citations	362	386	240	386	240	417.8	▼-146	▼38%	▼43%



January 2023 Citizen Survey Response

Survey Response	Total Positive CPSS Score
-----------------	---------------------------

In January 2023 there were 472 surveys sent out. Of those 191 surveys were completed.

In January 2023 there were 519 survey questions answered. Of those, 473 were rated as positive.

40.47%

91.14%

January 2023 Police Activity:

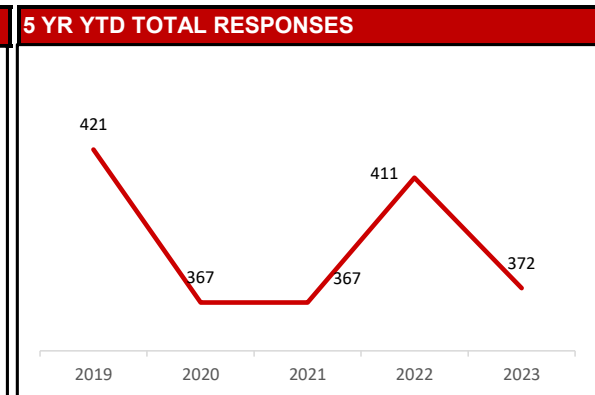
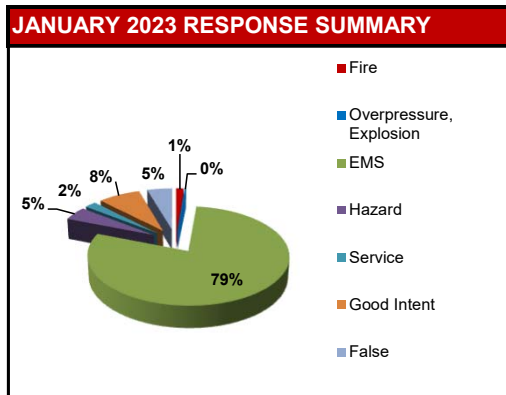
- 18 Arrests were made for Motor Vehicle Theft: Juvenile: 17 Adult: 1
- The Detective Bureau obtained four felony warrants for a Criminal Sexual Conduct (CSC) case

January 2023 Community Events:

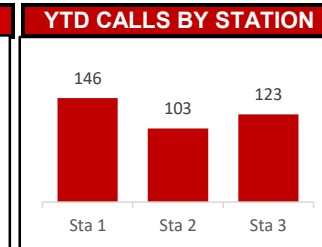
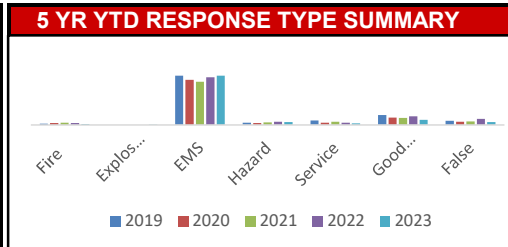
Recruitment Team at the Michigan International Autoshow at DeVos Place



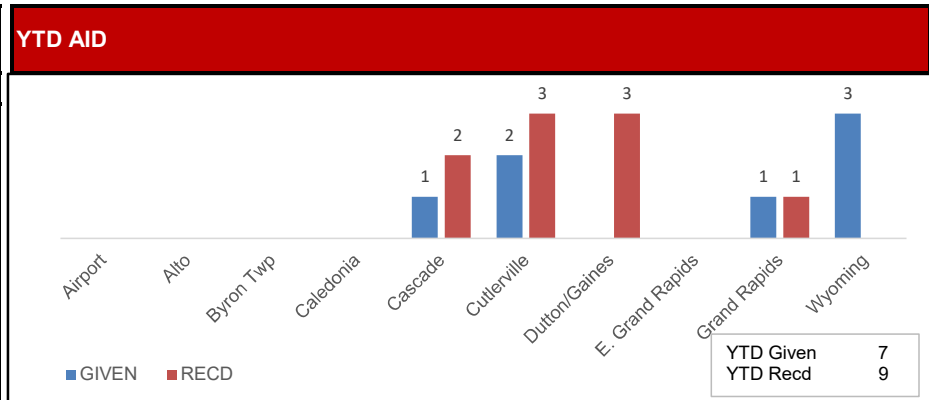
SUMMARY				
NFIRS INCIDENT TYPE SERIES	JAN 2023	2023 YTD	2022 YTD	YTD CHANGE
Fire	5	5	10	-50.00%
Explosion, Excessive Heat	1	1	0	
EMS	295	295	284	3.87%
Hazardous Condition, Standby	17	17	19	-10.53%
Service	8	8	13	-38.46%
Good Intent	29	29	50	-42.00%
False	17	17	35	-51.43%
Other	0	0	0	
TOTAL	372	372	411	-9.49%



JANUARY FIRES	
Building	52nd
Cooking	Forest Hill, Swan Cove
Vehicle	Nature Trail, Broadmoor/52nd
Rubbish, Trash	
Brush, Grass	
Compactor	
Lawn Mower	



JANUARY AID BY DEPARTMENT (Multiple departments may respond to single incident)				
DEPARTMENT	Given	Reason	Received	Reason
Airport				
E. Grand Rapids				
Caledonia				
Cascade	1	Electrical problem	2	MVA, Not Found
Cutlerville	2	Disp as fire & cancelled	3	Heat, Smoke, Elec.
Dutton			3	Bldg,MVA,burning
Grand Rapids	1	Cover	1	Smoke
Wyoming	3	Smoke, EMS, cancelled		



JANUARY REASON FOR EMS CALL (excluding Unknown, NA)							
Abdominal Pain	10	Chest Pain	17	Headache	1	Psych Prob/Suicide Attempt	10
Allergies		Choking		Heart Problems	2	Sick	15
Animal Bite		CO/Hazmat		Heat/Cold Exposure	1	Stab/Gunshot	1
Assault	1	Seizures	12	Hemorrhage/Laceration	4	Stroke/CVA	5
Back Pain	2	Diabetic Problem	8	Industrial Accident		Traffic Accident	50
Breathing Problem	64	Drowning		Medical Alarm	5	Traumatic Injury	6
Burns		Eye Problem		Overdose/Ingestion	7	Unconscious/Fainting	13
Cardiac Arrest/Death	9	Falls	44	Pregnancy/Childbirth	2	Well Person Check	

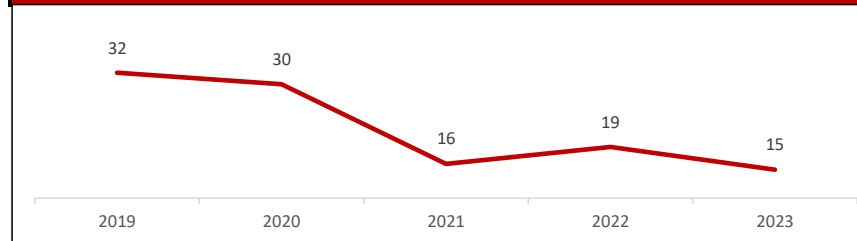
NARCAN USE		JAN 2023	2023 YTD	2022 YTD	YTD CHANGE
Times Administered		4	4	1	300.00%

CASUALTIES		JAN 2023	2023 YTD	2022 YTD
Fire Service Injuries		0	0	0
Civilian Injuries		0	0	0
Fire Service Deaths		0	0	0
Civilian Deaths		0	0	0

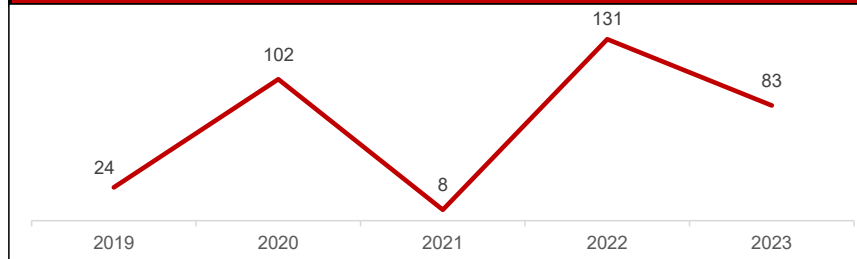
FIRE PREVENTION BUREAU				
ACTIVITIES	15	2023 YTD	2022 YTD	YTD CHANGE
Construction Plan Review	15	15	19	-21.05%
New Construction	0	0	0	
Remodel	7	7	12	
Sprinkler	4	4	1	
Site Plan	2	2	2	
Fire Alarm	2	2	3	
Demolition	0	0	1	
Addition	0	0	0	
Annual Business Inspections	145	145	122	18.85%
Annual Initial	60	60	77	
Reinspections	85	85	45	
Enforcement	0	0	0	
Self Inspections Returned	0	0	0	
Pre-Occupancy Inspections	0	0	0	
Certificate of Occupancy Insp.	8	8	0	
Not Ready	0	0	0	
Walk Through	2	2	1	
Tent Inspections	0	0	0	
Protection/Detection Systems	13	13	8	
Complaint Investigation	0	0	0	
Vacant/Closed Businesses	3	3	4	
Investigations	1	1	0	
Smoke Detector Installations	33	33	54	-38.89%
CO Alarm Installations	7	7	13	-46.15%

CHEMICAL INVENTORY SURVEYS	JAN 2023	2023 YTD	2022 YTD	YTD CHANGE
Surveys returned	239	239	749	-68.09%

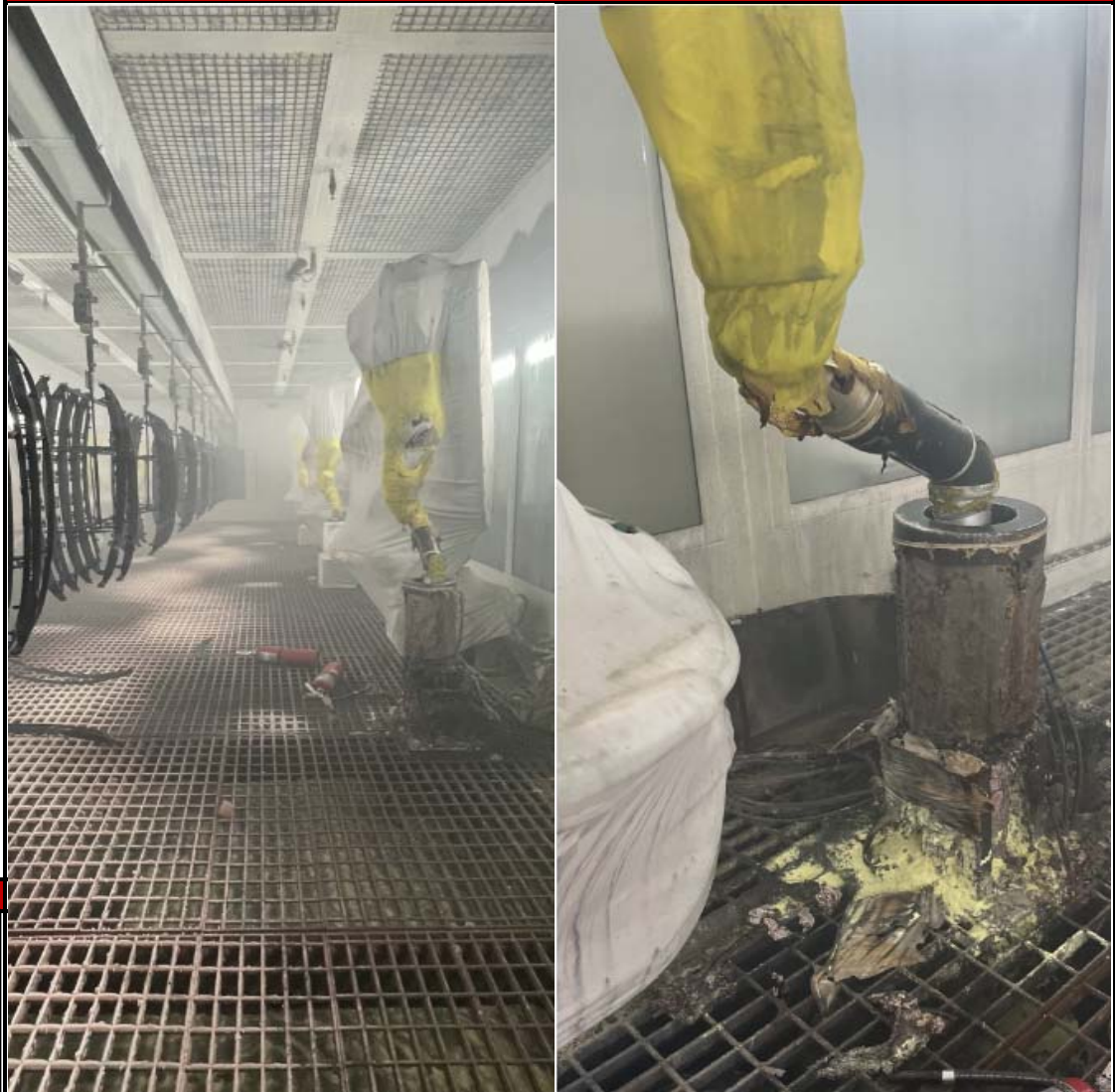
5 YR YTD TOTAL CONSTRUCTION PLAN REVIEWS



5 YR YTD TOTAL INSPECTIONS



PICTURE(S) OF THE MONTH



Fire in cleaning pot for robotic arm in paint area of commercial facility on 52nd St.

19-Jan-23



February 15, 2023

MEMO TO: Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
Golderl@kentwood.us
RE: Waiver request for setback, lot coverage, building materials for Main Event Entertainment, Woodland Mall

Overview:

A new entertainment venue (Main Event Entertainment) is being proposed on the north side of Woodland Mall at 3139 28th Street. The Main Event Entertainment facility will include:

- Full service Restaurant and bar
- 22 bowling lanes
- Laser tag
- 120 interactive and virtual video games
- Regulation sized billiard tables and shuffleboard.

Property owner PR Woodland Anchor-S LLC has proposed a land division to separate the 1.429 acre parcel to be used for the Main Event facility from the parent parcel. This land division has been approved by the Kentwood City Commission. However, in order to accommodate the 48,950 square foot building on the 1.429 acre site, waivers for lot coverage and building setbacks must be approved. This is similar to waivers requested for Von Maur Department store in 2017. In addition, Main Event is asking for waivers for the building materials proposed.

The Main Event facility is proposed on the north side of Woodland Mall near the existing northeast entrance to the mall, adjacent to Von Maur Department store. Main Event will be physically separated from the exterior walls of the mall by a distance of 28 feet. The parcel on which the building is to be located is large enough for the building only and does not include any parking. Parking is collectively used by all visitors to the mall and parking easements exist across the mall property.

Setback and lot coverage waivers:

The waiver request from Main Event would allow for setbacks that are less than what is required in Section 8.03 B.1 of the Zoning Ordinance. The Zoning Ordinance requires 40' in the front yard, and 35' rear yard, and 0' (or 10') on the side yard. Main Event is proposing a front

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yard setback of 10.56' in the front, and 10' in the rear. The reduced setbacks will allow for all of the parking surrounding the building to continue to be owned by the mall.

The second waiver request would allow lot coverage of less than 35%. Lot coverage in the C-3 zone includes area of the lot covered by the main/accessory buildings. The Main Event's lot coverage is proposed to be 78%. This is similar to the lot coverage request approved for the Von Maur building.

Building Materials Waiver:

The building materials waiver request for Main Event would allow concrete masonry unit (CMU) clad with EFIS with an allumaboard metal accent. The proposed materials for the building are as follows:

<u>MATERIAL</u>	<u>SQ FT</u>	<u>PERCENTAGE</u>	<u>ORDINANCE REQUIREMENT</u> (maximum)
EFIS:	23,737	89%	25%
GLASS:	895	3%	75%
ROLLFAB/ALPOLIC:	1946	7%	25%
<u>TOTAL:</u>	<u>26578</u>	<u>99%</u>	

Ordinance Waiver Provisions:

Section 8.02 F allows the City Commission, after recommendation from the Planning Commission, to waive the provisions of Section 8.03B and 8.03 C in cases involving a Regional Shopping Center where there is evidence that the following conditions are met:

1. There are exceptional or extraordinary circumstances of conditions applying to the property. Exceptional or extraordinary conditions include:
 - a. Exceptional narrowness, shallowness or shape of a specific property on the effective date of this Ordinance; or
 - b. By reason of exceptional topographic or environmental conditions or extraordinary situation on the land, building, or structure; or
 - c. By reason of the use or development of the property immediately adjoining the property in question.

2. The waiver or alteration will not be detrimental to adjacent property and the surrounding neighborhood.
3. The granting of the waiver or alteration will better serve to achieve the intent and purpose of the C-3 Regional Commercial Zone district as described in Section 8.01.

These standards should be used by the Planning and City Commissions to evaluate the lot coverage, setback and building materials waiver requirements.

Planning Commission action:

At the February 14, 2023 Planning Commission meeting, the Planning Commission made a unanimous recommendation to the City Commission to recommend approval of the lot coverage, setback and building materials waiver requests for the proposed Main Event Entertainment building, to be located at 3121 28th Street.

The Planning Commission cited the unique nature of the C-3 Regional Commercial zone, the benefit to the overall development, and the precedent set by other such waivers in the past, including the Von Maur addition as a basis for their action, and that the proposed waivers met the standards set forth in Section 8.03F of the Kentwood Zoning Ordinance.

MAIN EVENT

February 3, 2023

Lisa M. Golder
Economic Development Planner
City of Kentwood
4900 Breton Ave SE
Kentwood, MI 49508
Phone: 616 554-0709
Email: GolderL@kentwood.us

RE: Main Event Entertainment, Woodland Mall, Kentwood
MI -
Waiver Requests

Dear Mrs. Golder:

Please let this document serve as the Main Event Entertainment's official request for consideration of waivers at the above-referenced location. Specifically Main Event Entertainment is requesting waivers for setbacks, building materials and lot coverage as outlined in Chapter 8, Section 8.03. Additionally Main Event is requesting a signage provision waiver as outlined in Chapter 16.

Founded in 1998, Dallas based Main Event Entertainment is rapidly growing, with more than 50 centers across the United States serving more than 20 million guests annually. Main Event Entertainment offers the most FUN you can have under one roof, making it the perfect place for families, young adults, and groups of all ages. The Kentwood dining and entertainment center will include the following:

- Restaurant and bar with chef-inspired cuisine
- 22 state-of-the-art bowling lanes with multicolored LED lighting
- Laser Tag Arena
- Nearly 120 Interactive and Virtual Video Games
- Regulation-sized Billiard Tables & Shuffleboard

Whether looking for a chef-inspired casual dining experience with delicious shareables such as wings, loaded nachos, oven-baked artisan pizza and more in a full-service American-fare grill, or a quick meal in the Cafe, featuring artisan style pizzas, Main Event has something to offer everyone.

Our specific signage waiver request is to allow wall signs as shown on elevations and sign

book. Please consider the following conditions driving the request:

- Sheer size and scale of the building - the Main Event building is just shy of 50,000 SF in size – approximately 182' in width and 267' in length. The design of the signs, both in overall height and width, tie into the overall building scaling, including size and height.
- Proximity of site and building in center – the Main Event building is proposed at the rear of the shopping center. Using signage to maximize visibility for patrons is critical to the success of our operations

The allowed signage per Chapter 8, Section 8.03.D would yield limited signage only. The following outlines allowable and requested signage

- Allowed signage - 1.5 square feet: 1 linear foot for first 70 linear feet, plus 1.5 square feet for each 3 linear feet beyond 70 linear feet
- Front (northwest) and rear (southeast) calculation = 182 linear feet = $70 \times 1.5 = 105$, plus $112/3 \times 1.5 = 56$ for a grand total of 161 square feet allowed
- Sides (northeast and southwest elevations) = 267 linear feet = $70 \times 1.5 = 105$, plus $197/3 \times 1.5 = 98.5$ for a grand total of 203.5 square feet allowed
- Window signs – interior EAT.BOWL.PLAY – shall not cover greater than 25% of glass area- the height of the glass on the northwest elevation is approximately 25'8" by 29'5" which is 755 square feet total, and 25% allowable sign area is 188 square feet
- Maximum of two exterior signs allowed

The proposed signage is as follows:

- Northwest (front) exterior sign – 337 SF – 10' H x 33' 7 3/8" L
- Northwest (front) interior sign – 168 SF – 10' 11' 3/4" x 15' 3" - EAT.BOWL.PLAY setback approximately 3-4' from face of glass inside building
- Southeast (rear) – exterior EAT.BOWL.PLAY – approximately 32 SF
- Northeast (side) - 337 SF – 10' H x 33' 7 3/8" L
- Southwest (side) - no signage proposed
- Mall exterior signage (main mall entry – southeast side) – 52.01 SF – 3'11 1/4" H x 13' 2 3/4" L

Attached you will find specific renderings depicting our desired display on the northwest (front), southeast (rear), and northeast and southwest (side) facades, as well as the mall entry sign. A corner detail has been provided to demonstrate the proposed signage at our main entry. On the northwest façade, Main Event is proposing one sign, the Main Event banded sign at the corner entry, and the other being the EAT.BOWL. PLAY sign at the northeast corner of the building. On the southeast façade the EAT.BOWL.PLAY sign is proposed. Main Event is not, however, proposing any signage along the southwest façade. One additional sign is proposed on the south side of the mall near the main entry.

The Main Event exterior signs proposed are all aluminum cabinet with plex face letters anchored with angled wall clips. Interior EAT.BOWL. PLAY sign is 5" deep open-face H style channel letters suspended from the ceiling.

For the lot coverage, the lot coverage requirement is 35% and the Main Event lot coverage is proposed to be 78%. The lot coverage includes only building coverage of the lot. The Main Event parcel is 62,247 square feet and the building outline is 48,610 square feet.

The building material waiver request Main Event seeks is to allow concrete masonry unit (CMU) clad with EIFS with an allumaboard metal accent to be used as a material on the building. We are seeking relief of Chapter 8, Section 8.03.B.2. The proposed materials account for the following quantities on each facade:

Elevation	Total Area (SF)	EIFS (SF)	EIFS %	Glass (SF)	Glass %	Rollfab/ Alpolic (SF)	Rollfab/ Alpolic %
NW	4598	4204	91%	0	0%	394	9%
NE	7511	7123	95%	0	0%	388	5%
SE	5154	4677	91%	170	3%	307	6%
SW	6929	6094	88%	0	0%	836	12%
W	2386	1639	69%	725	30%	22	1%
Total Elevation Sq Ft	26578	23737	89%	895	3%	1946	7%

A specification sheet for allumaboard has been included for reference, as well as the Alpolic specification sheet for canopies proposed on the exterior of the building. Please note the Main Event team has explored options for other materials on this building to enhance the exterior. The rollfab material was chosen as it is a superior product in withstanding climate changes. The material gives a wood-like appearance, however, the maintenance is minimized by using a product that can stand up to the temperature changes. The Extruded Aluminum is manufactured in 8" x 12'-0" individual planks and comes with a 15-year warranty. The finish application is powder coated process and the product is ASTM E84 Tested Class 'A' Fire Rating. The Alpolic canopies are a key design component on the Main Event building and the benefits include sharp appearance, strongest warranty, primed on both sides of skin, custom production and highest performance criteria for architectural paint

The specific setback waiver request Main Event seeks is to allow for setbacks less than those outlined in Chapter 8, Section 8.03.B.1. In addition to an overlay showing the building footprint within the proposed property boundary, a landscape exhibit has also been provided to

demonstrate foundation planting areas proposed on the exterior. Below is an outline of proposed and required setbacks.

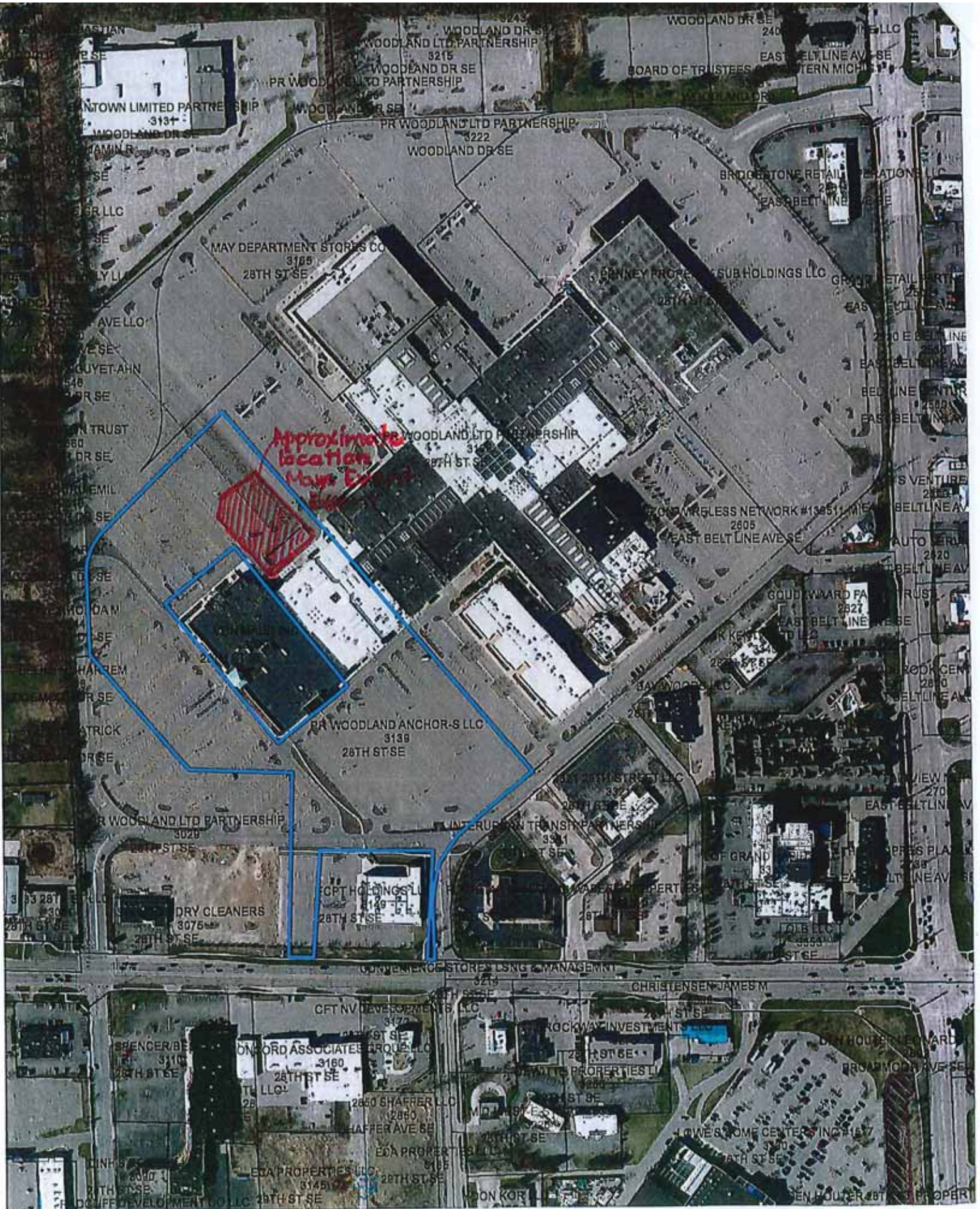
- Northwest (front)
 - Required - 40'
 - Provided – 10.56' at narrowest point
- Southeast (rear) –
 - Required – 35'
 - Proposed 10'

Main Event believes granting these waiver requests will have no negative impact on the shopping center. Main Event does not believe granting the waiver request will confer any special privilege that is denied by the Zoning Ordinance to other lands, structures, or buildings in the same district.

Thank you in advance for your consideration of these waiver requests.

Sincerely,

Angel Robinson
Property Development Manager
Cell: 817-437-5563





Elevation	Total Area (SF)	EIFS (SF)	EIFS %	Glass (SF)	Glass %	Rollfab/Alpolic (SF)	Rollfab/Alpolic %
NW	4598	4204	91%	0	0%	394	9%
NE	7511	7123	95%	0	0%	388	5%
SE	5154	4677	91%	170	3%	307	6%
SW	6929	6094	88%	0	0%	836	12%
W	2386	1639	69%	725	30%	22	1%
Total Elevation Sq Ft	26578	23737	89%	895	3%	1946	7%

February 21, 2023

CITY OF KENTWOOD
ORDINANCE NO. -23

AN ORDINANCE TO AMEND THE CITY OF KENTWOOD ZONING ORDINANCE BEING APPENDIX A OF THE CITY OF KENTWOOD CODE OF ORDINANCES, AS AMENDED, TO AMEND SECTION 2.02, SECTION 3.20.A, SECTION 10.03.E, SECTION 12.13.A, AND SECTION 16.03.K related to Child Care Organizations, Signs, and Planned Unit Developments.

THE CITY OF KENTWOOD ORDAINS:

SECTION 1.

Amend the definition of Child Care Organization in Section 2.02 to read as follows:

CHILD CARE ORGANIZATION: An organization having as its principal function the receiving of minor children for care, maintenance, training, and supervision notwithstanding that educational instruction may be given. Child care organizations are licensed and regulated under the State of Michigan Act 116 of 1973, as amended, and include the following:

1. Child Care Center (or Day Care Center): A facility, other than a private residence, receiving one or more preschool or school age children for care for periods of less than twenty-four (24) hours a day and for not less than two (2) consecutive weeks and where the parents or guardians are not immediately available to the child.
2. Foster Family Home: A private home in which one (1) but not more than four (4) minor children, who are not related to an adult member of the household by blood, marriage or who are not placed in the household pursuant to the adoption code, are given care and supervision for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
3. Foster Family Group Home: A private home in which more than four (4) but fewer than seven (7) minor children, who are not related to an adult member of the household by blood, marriage, or who are not placed in the household pursuant to the adoption code, are provided care for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
4. Family Child Day Care Home: A private home in which one (1) but fewer than seven (7) minor children are received for care and supervision for periods of less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Family day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year. Family child day care home includes a private home with increased capacity as defined by the State of Michigan.
5. Group Child Day Care Home: A private home in which more than six (6) but not more than twelve (12) minor children are given care and supervision for periods of less than twenty-four (24) hours a day unattended by a parent or legal guardian, except children related to the adult member of the family by blood, marriage, or

adoption. Group day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year. Group child day care home includes a private home with increase capacity as defined by the State of Michigan.

6. Child Caring Institution: A child care facility which is organized for the purpose of receiving children for care, maintenance, and supervision usually on a twenty-four (24) hour basis to more than six (6) children in a building maintained for that purpose and operates throughout the year. It includes a maternity home for the care of unmarried mothers and institutions for orphaned, mentally, emotionally, or developmentally challenged or disturbed children.

SECTION 2.

Amend the definition of Dwelling, Multiple in Section 2.02 to read as follows:

DWELLING, MULTIPLE-FAMILY: A building or portion of a building, used or designated for use as a residence for more than two (2) families living independently of each other. This definition does not include manufactured homes, single family attached dwellings or two (2) family dwellings.

SECTION 3.

Amend Section 3.20.A to read as follows:

A. Requirements Pertaining to Group Child Day Care Homes

1. There shall be sufficient on-site outdoor play area to meet state regulations. All required outdoor play areas shall be fenced with a minimum of four (4) foot tall fence, provided that no such fence shall be located in the front yard.
2. Ingress and egress shall be provided as far as possible from two (2) intersecting streets and shall be at least one hundred (100) feet from two through streets.
3. A group child day care shall not be located within twelve hundred (1,200) feet of any other group child day care.
4. For the purpose of this Section, the measurement shall be measured along a street, road, or other public throughfare from the actual location of the use to the nearest property line of the other group day care home.
5. An on-site drive shall be provided for drop offs/loading. This drive shall be arranged to allow maneuvers without creating a hazard to traffic flow on the public street.

SECTION 4.

Amend Section 10.03.E to read as follows:

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
Freestanding –For each main building with less than 150 ft. of front wall width	48 sq. ft.	1/main building	15 ft.	At least seventeen (17) feet behind the public right-of-way	Sign must complement the architectural details of the building and be appropriately landscaped
Freestanding –For each main building of ft. 150 or greater front wall width	Area equal to 2% of the area of the front wall up to 100 sq. ft.				
Industrial Park Identification Sign	48 sq. ft.	1/each Park entrance	15 ft.	At least seventeen (17) feet behind the public right-of-way	May be freestanding or attached to a wall or fence; must be appropriately landscaped
Wall – Main buildings with a wall width of up to 250 ft.	1 sq. ft. for each 2 ½ lineal foot of wall	1/street frontage	Cannot extend above roof line		Area of wall signs is calculated by using the wall to which the sign will be attached
Wall – Main buildings with a wall width of 250 ft. or more	1 sq. ft. for each 2 ½ lineal foot of wall plus 1 sq. ft. for each 5 lineal ft. of wall in excess of 250 lineal ft..				
Non-Commercial	32 sq. ft	1/issue or candidate per street frontage	4 ft.	Behind the ROW	Signs may remain until deemed unsightly through

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
					disrepair or action of the elements
Real Estate	32 sq. ft.	1/premise or building	4 ft. above mean grade If less than 10 ft. from ROW line 6 ft. above mean grade If 10 ft. or more from ROW line	Behind the ROW	Permitted only when property is for sale, rent, or lease
Directional	24 sq. ft.	Only to the extent necessary as determined by the Zoning Administrator for traffic safety, subject to approved plan for design, number, and location.			
Portable	32 sq. ft.	1/lot	4 ft. above mean grade If less than 10 ft. from ROW line 6 ft. above mean grade If 10 ft. or more from ROW line	Behind the ROW and in a location where driver visibility is not impaired	Limited to 30 days of display in any calendar year
Billboard	300 sq. ft.	1/lot as a principal use only	25 ft.	Set back 100 ft. from street right-of-way line	Approved by Special Land Use in accordance with Chapter 15

SECTION 5.**Amend Section 12.13.A to read as follows:****A. Amendments and Deviations from Approved Final PUD Site Plan**

1. Deviations: Deviations from the approved Final PUD Site Plan may occur only when an applicant or property owner granted Final PUD Site Plan approval notifies the Zoning Administrator of the proposed amendment to such approved site plan in writing, accompanied by a site plan illustrating the proposed change, and receives approval consistent

with this section. The request shall be received prior to initiation of any construction in conflict with the approved Final PUD Site Plan.

2. Procedure: Within fourteen (14) days of receipt of a request to amend the Final PUD Site Plan, the Zoning Administrator shall determine whether the change is major, warranting review by the Planning Commission, or minor, allowing administrative approval, as outlined in Section 13.05.I.

SECTION 6.

Add Subsection K to Section 16.03 Signs Permitted or Prohibited

K. Menu Boards and Companion Display for Drive-through and Vehicle Wash Establishments

1. Menu board shall not exceed sixty-four (64) square feet in area nor exceed a height of ten (10) feet
2. Menu board shall be located within ten (10) feet of where the order is placed.
3. Companion display shall not exceed sixteen (16) square feet in area nor exceed a height of ten (10) feet.
4. Companion display shall be located adjacent to a menu board to communicate special pricing and services.

SECTION 7.

This Ordinance shall be effective ten (10) days following its publication.

The foregoing Ordinance was offered by Commissioner , supported by Commissioner , the vote being as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Dan Kasunic
City Clerk

I hereby certify the foregoing to be a true copy of an ordinance adopted at a regular meeting of the Kentwood City Commission held February 21, 2023.

Dan Kasunic
City Clerk

PLANNING STAFF RECOMMENDATION

Pung 1/18/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment Relating Child Care Facility Definitions

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Amend the definition of Child Care Organization in Section 2.02 to read as follows:

CHILD CARE ORGANIZATION: An organization having as its principal function the receiving of minor children for care, maintenance, training, and supervision notwithstanding that educational instruction may be given. Child care organizations are licensed and regulated under the State of Michigan Act 116 of 1973, as amended, and include the following:

1. Child Care Center (or Day Care Center): A facility, other than a private residence, receiving one or more preschool or school age children for care for periods of less than twenty-four (24) hours a day and for not less than two (2) consecutive weeks and where the parents or guardians are not immediately available to the child.
2. Foster Family Home: A private home in which one (1) but not more than four (4) minor children, who are not related to an adult member of the household by blood, marriage or who are not placed in the household pursuant to the adoption code, are given care and supervision for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
3. Foster Family Group Home: A private home in which more than four (4) but fewer than seven (7) minor children, who are not related to an adult member of the household by blood, marriage, or who are not placed in the household pursuant to the adoption code, are provided care for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
4. Family Child Day Care Home: A private home in which one (1) but fewer than seven (7) minor children are received for care and supervision for periods of less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Family day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks

during a calendar year. Family child day care home includes a private home with increased capacity as defined by the State of Michigan.

5. **Group Child Day Care Home:** A private home in which more than six (6) but not more than twelve (12) minor children are given care and supervision for periods of less than twenty-four (24) hours a day unattended by a parent or legal guardian, except children related to the adult member of the family by blood, marriage, or adoption. Group day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year. Group child day care home includes a private home with increase capacity as defined by the State of Michigan.
6. **Child Caring Institution:** A child care facility which is organized for the purpose of receiving children for care, maintenance, and supervision usually on a twenty-four (24) hour basis to more than six (6) children in a building maintained for that purpose and operates throughout the year. It includes a maternity home for the care of un-married mothers and institutions for orphaned, mentally, emotionally, or developmentally challenged or disturbed children.

REDLINE VERSION

CHILD CARE ORGANIZATION: An organization having as its principal function the receiving of minor children for care, maintenance, training, and supervision notwithstanding that educational instruction may be given. Child care organizations are licensed and regulated under the State of Michigan Act 116 of 1973, as amended, and include the following:

1. **Child Care Center (or Day Care Center):** A facility, other than a private residence, receiving one or more preschool or school age children for care for periods of less than twenty-four (24) hours a day and for not less than two (2) consecutive weeks and where the parents or guardians are not immediately available to the child.
2. **Foster Family Home:** A private home in which one (1) but not more than four (4) minor children, who are not related to an adult member of the household by blood, marriage or who are not placed in the household pursuant to the adoption code, are given care and supervision for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
3. **Foster Family Group Home:** A private home in which more than four (4) but fewer than seven (7) minor children, who are not related to an adult member of the household by blood, marriage, or who are not placed in the household pursuant to the adoption code, are provided care for twenty-four (24) hours a day, for four (4) or more days a week for two (2) or more consecutive weeks, unattended by a parent or legal guardian.
- 3.4. **Family Child Day Care Home:** A private home in which one (1) but fewer than seven (7) minor children are received for care and supervision for periods of less than twenty-four (24) hours a day, unattended by a parent or legal guardian, except children related to an adult member of the family by blood, marriage, or adoption. Family day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks

during a calendar year. Family child day care home includes a private home with increased capacity as defined by the State of Michigan.

4.5 Group Child Day Care Home: A private home in which more than six (6) but not more than twelve (12) minor children are given care and supervision for periods of less than twenty-four (24) hours a day unattended by a parent or legal guardian, except children related to the adult member of the family by blood, marriage, or adoption. Group day care home includes a home that gives care to an unrelated minor child for more than four (4) weeks during a calendar year. Group child day care home includes a private home with increase capacity as defined by the State of Michigan.

5.6 Child Caring Institution: A child care facility which is organized for the purpose of receiving children for care, maintenance, and supervision usually on a twenty-four (24) hour basis to more than six (6) children in a building maintained for that purpose and operates throughout the year. It includes a maternity home for the care of un-married mothers and institutions for orphaned, mentally, emotionally, or developmentally challenged or disturbed children.

BASIS:

1. In June of 2022, the State approved Act No. 106 of Public Acts of 2022 amending 1973 PA 116 making allowance for the increase in capacity of family child care homes (1 additional child – up to 7 total) and group child care homes (2 additional children – up to 14 total). .
2. The Kentwood Zoning ordinance currently limits family child care homes to no more than six (6) children and group child care homes to no more than twelve (12) children.
3. The proposed amendments will bring the Zoning Ordinance definitions of family child day care home and group child day care home in alignment with the State of Michigan definitions and the new allowance for increased capacity.
4. The definition for Family Child Day Care Home is placed in its own section as opposed to under Foster Family Group Home

PLANNING STAFF RECOMMENDATION

Pung 1/18/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment Relating to Multiple-Family Dwelling Definition

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Amend the definition of Dwelling, Multiple in Section 2,02 to read as follows:

DWELLING, MULTIPLE-FAMILY: A building or portion of a building, used or designated for use as a residence for more than two (2) families living independently of each other. This definition does not include manufactured homes, single family attached dwellings or two (2) family dwellings.

REDLINE VERSION

DWELLING, MULTIPLE-FAMILY: A building or portion of a building, used or designated for use as a residence for more than two (2) families living independently of each other. This definition does not include manufactured homes, single family attached dwellings or two (2) family dwellings.

BASIS:

1. Change to clarify that the definition refers to multiple-family residential dwellings consistent with the definition language for single family attached, detached, and two family dwellings.

PLANNING STAFF RECOMMENDATION

Pung 1/18/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment Relating to Group Child Day Care Home Proximity

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Amend Section 3.20.A to read as follows:

A. Requirements Pertaining to Group Child Day Care Homes

1. There shall be sufficient on-site outdoor play area to meet state regulations. All required outdoor play areas shall be fenced with a minimum of four (4) foot tall fence, provided that no such fence shall be located in the front yard.
2. Ingress and egress shall be provided as far as possible from two (2) intersecting streets and shall be at least one hundred (100) feet from two through streets.
3. A group child day care shall not be located within twelve hundred (1,200) feet of any other group child day care.
4. For the purpose of this Section, the measurement shall be measured along a street, road, or other public throughfare from the actual location of the use to the nearest property line of the other group day care home.
5. An on-site drive shall be provided for drop offs/loading. This drive shall be arranged to allow maneuvers without creating a hazard to traffic flow on the public street.

REDLINE VERSION

A. Requirements Pertaining to Group Child Day Care Homes

1. There shall be sufficient on-site outdoor play area to meet state regulations. All required outdoor play areas shall be fenced with a minimum of four (4) foot tall fence, provided that no such fence shall be located in the front yard.
2. Ingress and egress shall be provided as far as possible from two (2) intersecting streets and shall be at least one hundred (100) feet from two through streets.
3. A group child day care shall not be located within a twelve hundred (1,200) ~~foot~~ **radius feet** of any other group child day care.

4. For the purpose of this Section, the measurement ~~of a radius~~ shall be ~~measured in~~ ~~a straight line~~ along a street, road, or other public throughfare from the actual location of the use to the nearest property line of the other group day care home.
5. An on-site drive shall be provided for drop offs/loading. This drive shall be arranged to allow maneuvers without creating a hazard to traffic flow on the public street.

BASIS:

1. The proposed amendments are consistent with how other municipalities measure such separation requirements and is consistent with the Michigan Zoning Enabling Act (Act 110 of 2006 as amended).
2. All existing group child day homes would be in conformance with the proposed amendments.

PLANNING STAFF RECOMMENDATION

Pung 1/18/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment Relating Wall Signs in Industrial Districts

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Amend Section 10.03.E to read as follows:

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
Freestanding –For each main building with less than 150 ft. of front wall width	48 sq. ft.	1/main building	15 ft.	At least seventeen (17) feet behind the public right-of-way	Sign must complement the architectural details of the building and be appropriately landscaped
Freestanding –For each main building of ft. 150 or greater front wall width	Area equal to 2% of the area of the front wall up to 100 sq. ft.				
Industrial Park Identification Sign	48 sq. ft.	1/each Park entrance	15 ft.	At least seventeen (17) feet behind the public right-of-way	May be freestanding or attached to a wall or fence; must be appropriately landscaped
Wall – Main buildings with a wall width of up to 250 ft.	1 sq. ft. for each 2 ½ lineal foot of wall	1/street frontage	Cannot extend above roof line		Area of wall signs is calculated by using the wall to which the sign will be attached
Wall – Main buildings with a wall width of 250 ft. or more	1 sq. ft. for each 2 ½ lineal foot of wall plus 1 sq. ft. for each 5 lineal ft. of wall in				

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
	excess of 250 lineal ft..				
Non-Commercial	32 sq. ft	1/issue or candidate per street frontage	4 ft.	Behind the ROW	Signs may remain until deemed unsightly through disrepair or action of the elements
Real Estate	32 sq. ft.	1/premise or building	4 ft. above mean grade If less than 10 ft. from ROW line 6 ft. above mean grade If 10 ft. or more from ROW line	Behind the ROW	Permitted only when property is for sale, rent, or lease
Directional	24 sq. ft.	Only to the extent necessary as determined by the Zoning Administrator for traffic safety, subject to approved plan for design, number, and location.			
Portable	32 sq. ft.	1/lot	4 ft. above mean grade If less than 10 ft. from ROW line 6 ft. above mean grade If 10 ft. or more from ROW line	Behind the ROW and in a location where driver visibility is not impaired	Limited to 30 days of display in any calendar year
Billboard	300 sq. ft.	1/lot as a principal use only	25 ft.	Set back 100 ft. from street right-of-way line	Approved by Special Land Use in accordance with Chapter 15

REDLINE VERSION

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
Freestanding –For each main building with less than 150 ft. of front wall width	48 sq. ft.	1/main building	15 ft.	At least seventeen (17) feet behind the public right-of-way	Sign must complement the architectural details of the building and be appropriately landscaped
Freestanding –For each	Area equal to 2% of the				

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
main building of ft. 150 or greater front wall width	area of the front wall up to 100 sq. ft.				
Industrial Park Identification Sign	48 sq. ft.	1/each Park entrance	15 ft.	At least seventeen (17) feet behind the public right-of-way	May be freestanding or attached to a wall or fence; must be appropriately landscaped
Wall – Main buildings with a wall width of up to 250 ft.	1 sq. ft. for each 2 ½ lineal foot of wall	1/street frontage	Cannot extend above roof line	On-wall facing street frontage	Area of wall signs is calculated by using the wall to which the sign will be attached
Wall – Main buildings with a wall width of 250 ft. or more	1 sq. ft. for each 2 ½ lineal foot of wall plus 1 sq. ft. for each 5 lineal ft. of wall in excess of 250 lineal ft..				
Non-Commercial	32 sq. ft.	1/issue or candidate per street frontage	4 ft.	Behind the ROW	Signs may remain until deemed unsightly through disrepair or action of the elements
Real Estate	32 sq. ft.	1/premise or building	4 ft. above mean grade If less than 10 ft. from ROW line 6 ft. above mean grade If 10 ft. or more from ROW line	Behind the ROW	Permitted only when property is for sale, rent, or lease
Directional	24 sq. ft.	Only to the extent necessary as determined by the Zoning Administrator for traffic safety, subject to approved plan for design, number, and location.			
Portable	32 sq. ft.	1/lot	4 ft. above mean grade If less than 10 ft. from ROW line	Behind the ROW and in a location where driver visibility is not impaired	Limited to 30 days of display in any calendar year
			6 ft. above mean grade		

Signs Permitted	I-1 and I-2 Districts				Other Requirements
	Size	Number	Height	Location	
			If 10 ft. or more from ROW line		
Billboard	300 sq. ft.	1/lot as a principal use only	25 ft.	Set back 100 ft. from street right-of-way line	Approved by Special Land Use in accordance with Chapter 15

BASIS:

1. Currently the ordinance requires that wall signs within industrial districts be placed on the wall facing the street frontage. The industrial districts are the only districts where wall signs are required to be placed on the wall facing the street frontage.
2. There are circumstances, especially with multi-tenant buildings, where a tenant space may not face a street, or it may not be practical or desirable to place the sign on a wall facing the street frontage.

PLANNING STAFF RECOMMENDATION

Pung 1/19/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment to Section 12.13.A

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Amend Section 12,13.A to read as follows:

A. Amendments and Deviations from Approved Final PUD Site Plan

1. Deviations: Deviations from the approved Final PUD Site Plan may occur only when an applicant or property owner granted Final PUD Site Plan approval notifies the Zoning Administrator of the proposed amendment to such approved site plan in writing, accompanied by a site plan illustrating the proposed change, and receives approval consistent with this section. The request shall be received prior to initiation of any construction in conflict with the approved Final PUD Site Plan.
2. Procedure: Within fourteen (14) days of receipt of a request to amend the Final PUD Site Plan, the Zoning Administrator shall determine whether the change is major, warranting review by the Planning Commission, or minor, allowing administrative approval, as outlined in Section 13.05.I.

REDLINE VERSION

A. Amendments and Deviations from Approved Final PUD Site Plan

1. Deviations: Deviations from the approved Final PUD Site Plan may occur only when an applicant or property owner granted Final PUD Site Plan approval notifies the Zoning Administrator of the proposed amendment to such approved site plan in writing, accompanied by a site plan illustrating the proposed change, and receives approval consistent with this section. The request shall be received prior to initiation of any construction in conflict with the approved Final PUD Site Plan.
2. Procedure: Within fourteen (14) days of receipt of a request to amend the Final PUD Site Plan, the Zoning Administrator shall determine whether the change is major, warranting review by the Planning Commission, or minor, allowing administrative approval, as outlined in Section ~~13.05(D)~~ 13.05.I.

BASIS:

1. The ordinance currently refers to Section 13.05(D) 8 to determine if proposed changes to an approved site plan are considered minor or major changes. The section currently referenced is not correct, the proposed amendment would reference the correct section of the Zoning Ordinance.

PLANNING STAFF RECOMMENDATION

Pung 1/18/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 2-23

HEARING DATE: January 24, 2023

REVIEW TYPE: Zoning Ordinance Amendment to Chapter 16 relating to Menu Boards

RECOMMENDATION: Recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as follows:

Add Subsection K to Section 16.03 Signs Permitted or Prohibited

- K. Menu Boards and Companion Display for Drive-through and Vehicle Wash Establishments
1. Menu board shall not exceed sixty-four (64) square feet in area nor exceed a height of ten (10) feet
 2. Menu board shall be located within ten (10) feet of where the order is placed.
 3. Companion display shall not exceed sixteen (16) square feet in area nor exceed a height of ten (10) feet.
 4. Companion display shall be located adjacent to a menu board to communicate special pricing and services.

BASIS:

1. Based on the definition in Section 2.20.S of the Zoning Ordinance a menu board in many respects is a sign. However, when the menu board is located at the rear of a site, the focus is narrowed to the specific options and associated pricing rather than attracting attention to or identifying a business to motorists etc. It is practical and desirable to allow drive-through establishments and vehicle wash establishments a limited ability to communicate to customers the specific options and pricing information in a manner distinguished from the freestanding, wall, and window identification sign allowances
2. Currently the Zoning Ordinance does not specifically make allowance for menu board or pre-order boards for drive-through establishments or vehicle wash establishments. Such signs are currently allowed through a Zoning Administrator interpretation. The proposed amendment to the Zoning Ordinance would explicitly make allowance for menu boards and pre-order boards as permitted signs.



MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Shay Gallagher, Deputy City Administrator
Carla Kane, Purchasing Agent
DATE: February 7, 2023
TOPIC: 2023 Spongy Moth Spraying Program

SPRAY HISTORY	
<u>Year</u>	<u>Acreage</u>
2018	1,010
2019	1,450
2020	617
2021	433
2022	244
This Request	176

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to extend its contract with Hamilton Helicopters, Inc., (Hamilton) for a sixth year of aerial spraying services to continue a Spongy (formerly Gypsy) Moth Suppression Program as recommended by Aquatic Consulting Services (ACS) at a cost of \$12,865.60, plus the cost of notification mailing, with funds from the FY23 Special Assessment Revolving Fund.

SPRAY HISTORY: The City of Kentwood launched a spongy moth suppression program in 2009 and 2010 in which the City took the lead on a bid process that included Wyoming and Walker for the aerial spraying services. The process resulted in two bids, one using a helicopter and one using fixed-wing aircraft. The low bid, and preferred method of dispersal, was by helicopter. Due to a rise in moth populations (and many resident complaints), the program was re-initiated in 2017, and the City retained ACS to conduct a moth egg mass population survey and provide treatment recommendations for 2018 - 2022. Aerial spraying by Hamilton was completed under ACS direction annually.

PRESENT SITUATION: ACS is advising a sixth-year spray treatment of 176 acres, a 28% decrease, to further mitigate population rebound. The ACS-recommended spray map is attached.

Identified areas are to be treated with an aerial application of the insecticide *Bacillus thuringiensis* (Bt), which is derived from a naturally occurring bacteria and is known to affect only caterpillars that are actively feeding at the time of treatment. Bt is not known to affect honeybees or other non-leaf-eating insects, birds, fish, or mammals. Bt is applied at a quart per acre in a very fine mist that targets infested trees. The carrier liquid is water that usually dries within a few minutes. The window to perform the spraying is limited, generally occurring between May 1 and June 15, and is weather dependent.

Staff will send written notifications to all affected Kentwood properties.

It is requested that this specialized work be continued using Hamilton under Special Circumstances¹, as there are very few companies that provide this service. Hamilton works closely and well with the City's consultant. While the cost of operating expenses (e.g., insurance) and product have continued to increase for Hamilton, they have agreed to a one-year contract price of \$73.10/acre (an increase of \$2.50/acre). This minimal increase is due to spraying for other local municipalities at the same time.

As previously discussed, the suppression services also provide an indirect benefit to the non-affected properties since the application will reduce and/or prevent the spread of spongy moths within the community.

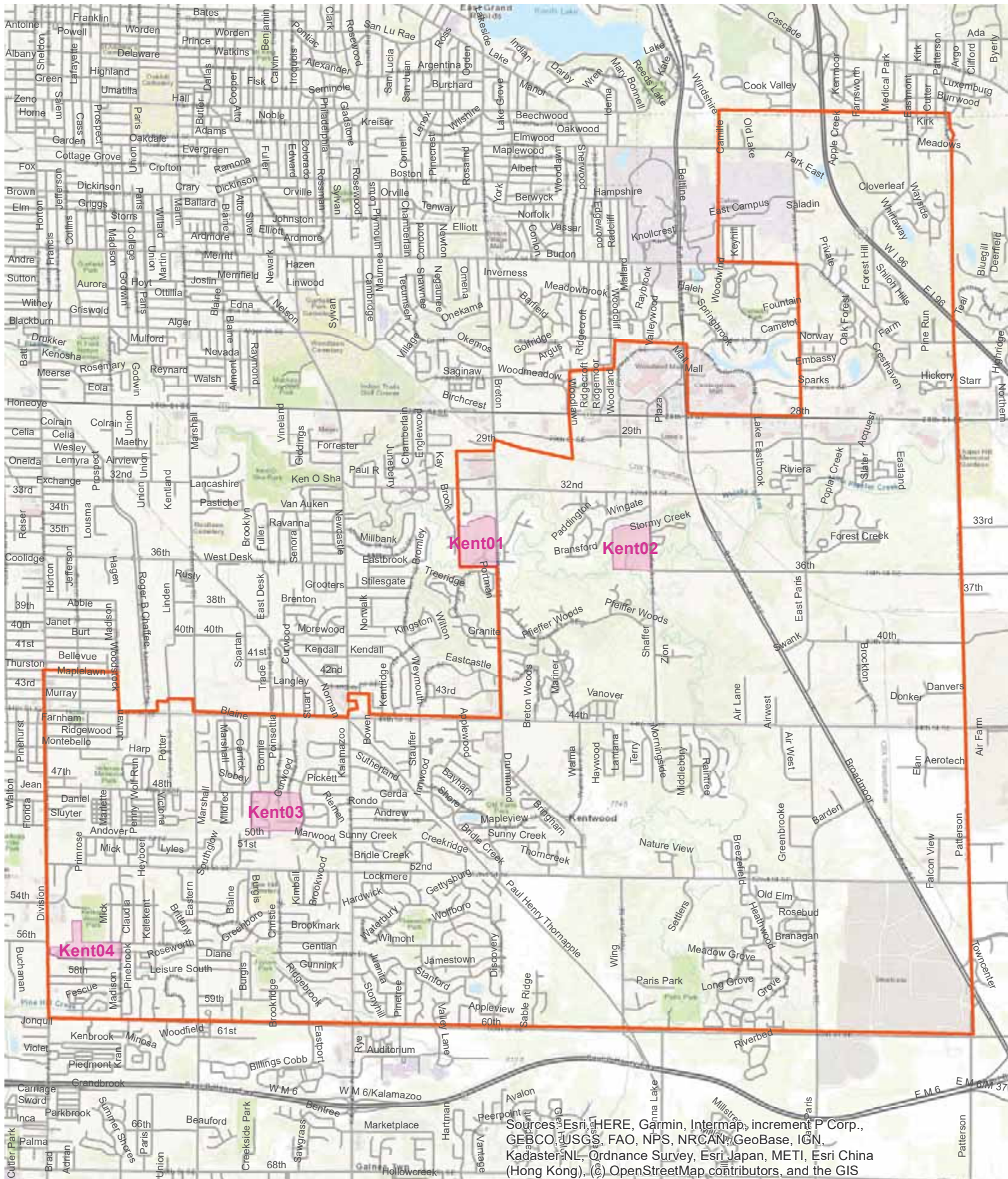
Hamilton will be required to obtain a Congested Area Permit from the Federal Aviation Administration (FAA) which requires a minimum of two months to process.

Please contact Shay Gallagher at 554-0770 or Carla Kane at 554-0772 if you have any questions.

Thank you for your consideration of this request.

¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."

City of Kentwood Spongy Moth Survey Report 2023



You can use a biological approach to protecting your trees. Harmful caterpillar pests can defoliate your trees in a few weeks; after a few seasons of this activity, the health of your trees is affected. Reduced growth, or death of major limbs and even the entire tree can occur.

What is Foray®?

Foray was developed to protect trees from harmful defoliation caused by caterpillar pests such as the gypsy moth, tent caterpillars, bagworms and budworms. Foray is a microbial insecticide that is based upon unique bacteria known as *Bacillus thuringiensis* variety *kurstaki*, or Btk. This bacteria is naturally occurring, and it affects only caterpillars, and only after they

eat it. **Foray** is produced by fermentation in large sterilized stainless steel tanks using the same facilities and expertise, and even some of the same ingredients that are used in producing pharmaceutical products. Several of Valent BioScience's Btk products, including **Foray**, are often used by conventional and organic growers to protect their food crops.

Foray must be eaten by the caterpillars to be effective; that's why thorough coverage of the foliage by the **Foray** spray is so important. Once the Foray is eaten, it causes a reaction in the caterpillar's gut; the caterpillar stops feeding, the gut ruptures and the caterpillar dies within a day or two.



What else will it affect?

Because of the unique chemistry of the caterpillar's gut, **Foray** Btk is very selective in its activity; it will not harm other types of non-target insects, fish, birds or mammals.

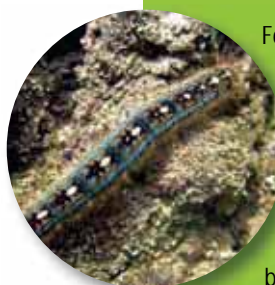
What about its effect upon people living in the area?

Foray has been used to protect forested residential areas for many years across North America and elsewhere in the world. A great deal of information regarding human health has been gathered during these programs, and **Foray** has shown to have no impact in protecting forested residential areas.

If you have any specific health issues or require further information about **Foray** and its use in your neighborhood, please consult your local supplier, or the manufacturer (Valent BioSciences Corporation), or your health care practitioner.

Is Foray as effective as chemical insecticides?

Unlike commonly used chemical insecticides, **Foray** must be eaten to be effective. This usually means that there will be some foliage consumed, but then there are none of the environmental issues that are usually associated with chemical sprays. This is a trade-off that most landowners willingly make.



Foray starts to kill caterpillars within an hour or two of eating some of the sprayed foliage, but because it must be eaten to be effective, timing of the **Foray** spray is critical. So is good spray coverage. As all caterpillars do not hatch and develop at the same time or when populations are extremely high, sometimes a second application may be required.

Remember that **Foray** is a naturally occurring bacteria, and not a chemical insecticide or a synthetic. You may not see elimination of all caterpillars, but you can expect the caterpillars to stop feeding almost immediately. The few if any remaining caterpillars may continue to feed for a few days, but a properly timed application of **Foray** will



prevent significant defoliation and help maintain the health of your trees.

Where can I find more information about Foray®?

There are numerous sources for further information on **Foray** and Btk in general, including your local arborist or aerial applicator, university extension agents, or your local forestry department. You can also visit our website @ www.valentbiosciences.com for further information on Foray or any of our other microbial products.



***B.T.K.*: An Alternative to Chemical Pesticides**

Date: October 28, 1998

What is *B.t.*?

B.t.k. is an abbreviation of the scientific name of a species of bacteria, *Bacillus thuringiensis*, that kills some groups of insects.

B.t. occurs naturally and is commonly found in soils worldwide. It was first discovered infecting silkworms over 90 years ago in Japan, where it became known as Sototo disease.

For many years, the possibilities of using this naturally occurring organism were not recognized, but in the 1950's research began in earnest on its effectiveness as a pest control product.

A commercial *B.t.* product was first registered in the United States in 1958; by 1960 it was cleared for use on food crops and in 1961 it was registered for use in Canada. It is now the most widely used naturally occurring pest control product in the world.

It is important to realize that *B.t.* is not a synthetic chemical. *B.t.* products contain the highly specialized protein crystals and dormant spores of bacteria. These are only activated when they are eaten by a susceptible species of insect. Unlike broad spectrum insecticides, *B.t.* is highly specific that is, it affects only certain species of insects and has no effect on others.

How does it work?

B.t. begins to work after a caterpillar eats a piece of leaf with *B.t.* crystal proteins and spores on it (caterpillars are the immature stage of butterflies and moths).

Susceptible caterpillars have a strongly alkaline digestive tract (in contrast, humans and other animals have acidic digestive tracts). When the crystals reach the caterpillar's gut, they dissolve in the alkaline conditions and release the proteins contained in the crystal.

Through a series of complex biological processes, the proteins disrupt the lining of the gut, which causes the caterpillar to starve. Infected caterpillars may not die for several days, but they usually stop feeding immediately because their digestive tract is paralyzed by the activity of the crystal proteins.

What are *B.t.k.* and *B.t.i.*?

Since *B.t.* was first discovered, researchers have found many different subspecies of *B.t.*, some of which are now commercially useful because they infect different groups of insects.

B.t.k. is the abbreviation for *Bacillus thuringiensis* var. *kurstaki*, the subspecies that is currently used most widely for control of caterpillars. *B.t.i.* stands for *Bacillus thuringiensis* var. *israelensis*, a subspecies that kills young larvae of mosquitoes and black flies. *B.t.i.* is used widely in the British Columbia in mosquito control programs. A new subspecies that has been registered recently is *Bacillus thuringiensis* var. *tenebrionis*, which affects the larvae of some species of beetles.

Is *B.t.k.* safe to use in yards and on food plants?

B.t.k. is not a synthetic chemical it is a naturally occurring organism. It is non-toxic to humans, other mammals, birds, fish and most insects, therefore it is a good choice for use on food crops. *B.t.k.* products have been approved for use on organically grown food for many years.

Does *B.t.k.* harm earthworms, honeybees or other beneficial species?

Each *B.t.k.* strain infects a relatively narrow range of species. Studies have shown that predatory insects, such as lady beetles, are not at risk if they eat an insect that has been infected with *B.t.k.* *B.t.k.* does not infect earthworms, nor does it kill honeybees or many other species of insects. *B.t.k.* is an excellent choice for control of many pest caterpillars because it does not harm predatory insects, birds, snakes and other animals that keep pest numbers low in the yard and garden.

Does *B.t.k.* harm butterflies?

Many caterpillars, which are the immature stage of butterflies and moths, are potentially susceptible to *B.t.k.* Although the effects of *B.t.k.* have not been tested on the caterpillars of every species of butterfly, we do know that it does not harm the adult butterflies, their eggs or the chrysalis stage (an immobile stage, when the caterpillar turns into a butterfly within a silken case).

Generally, only the younger caterpillars of susceptible species are killed by the product and even they must eat a sufficient dose of *B.t.k.* to be affected. To be effective on pest caterpillars, sprays must be timed to coincide with the most susceptible age of insect because *B.t.k.* lasts for such a short time in the environment (see below).

Unless butterfly caterpillars are in the same place at the same time as the target caterpillars, they would not be at risk of being infected.

To minimize the impact of sprays on non-target caterpillars in a home garden, homeowners should spray only if they are sure the caterpillars are causing significant damage (caterpillar damage often looks worse than it is; plants usually recover quickly by growing new leaves).

How long does *B.T.K.* last in the environment?

There have been numerous studies on how long *B.t.k.* lasts in the environment. In general, it has been found that there is a rapid decline in the ability of the bacteria to infect insects within 12 to 48 hours after it is applied.

After the product has been mixed with water and sprayed onto leaves, it is destroyed by the ultraviolet radiation in sunlight within a few days. It is also degraded rapidly by high temperatures and substances on plants leaves. It is also washed from leaves into the soil by rainfall.

In the soil, where *B.t.k.* spores are protected from sunlight, they remain dormant. The spores of *B.t.i.* may also remain dormant in the mud at the bottom of a stream or pond for several months. The spores cannot germinate in either soil or water to do this they must be eaten by a susceptible insect.

What is in commercial *B.t.k.* products?

To enable *B.t.k.* to be made into a commercial product, the bacterial cultures and the food medium the bacteria are grown in are mixed with other ingredients. These are added to make the products stable, mix easily in water and stick to leaves. *B.t.k.* is so fragile in the environment that ultraviolet protectants to shield it from the sun are usually also added.

These ingredients make up approximately 5% of the concentrated product, which is later diluted with water to make a spray. The largest component of any *B.t.k.* spray is water; for example, a common *B.t.k.* product sold for gardeners is diluted 150-300 times before spraying.

These additional ingredients are part of the registered product formulation that is submitted to the federal Pest Management Regulatory Agency for registration. Under current regulatory practice in Canada, all ingredients in pesticides are known and are tested for toxicity in the whole formulation. They are approved by federal health professionals when the product is approved for registration. *B.t.k.* products registered in Canada are required to meet stringent quality standards similar to those used in the food industry.

Why should we use *B.t.k.* products?

Using *B.t.k.* instead of a chemical insecticide to control caterpillars is an important step in reducing your exposure to chemicals in the environment. It is also the best choice to avoid harming the many native beneficial species of insects and other animals.

As with all pest control products, *B.t.k.* should be used only when you know that control measures are necessary. *B.t.k.* lasts for only a few days once it is sprayed, therefore spraying it before caterpillars appear is a wasted effort.





MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission
FROM: Jim Kirkwood, Director of Engineering & Inspections
Cori Derengowski, Purchasing Assistant
DATE: February 21, 2023
TOPIC: 2023 Sidewalk Repair Program

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a contract for sidewalk repair services with Ellis McClain Construction, LLC. in the amount of \$145,255 (including a 10% contingency) with funding as follows:

- a) Approximately \$79,280 for repairs to sidewalks in the public rights-of-way that are the responsibility of the property owner, with all actual costs incurred to be billed to and paid by the property owner; and
- b) Approximately \$52,770 for repairs to sidewalk in the public rights-of-way that are the responsibility of the City of Kentwood, with the costs to be funded as follows:
 - Approximately \$2,790 from the Major Street Fund
 - Approximately \$33,480 from the Local Street Fund
 - Approximately \$14,640 from the Property and Building Fund
 - Approximately \$310 from the Sanitary Sewer Fund
 - Approximately \$1,550 from the Water Fund

BACKGROUND: As part of its ongoing Sidewalk Inspection Program, the Engineering Department has evaluated and documented sidewalk slabs that require replacement. These slabs are damaged or misaligned due to the action of weather, tree roots, and other causes and they are not in compliance with City standards. Consistent with past practice, the City is responsible for replacement of defective sidewalks on City property, for sidewalks defective due to City water or sewer repairs, or street tree root growth.

Property owners are responsible for the replacement of all other defective sidewalks. They were notified by the City, and given the option to using their own contractor subject to City standards and permits, or participate in the City's repair program.

A bid process resulted in the receipt of three (3) bids. The results are shown on the Bid Tabulation.

It is recommended that the City contract with Ellis McClain Construction, LLC., the low bidder. The City's past experiences with this contractor have been favorable.

If you have any questions, please contact Jim Beke at 554-0737.

Thank you for your consideration of this request.

BID TABULATION	
CONTRACTOR	TOTAL PROJECT
ELLIS MCCLAIN CONSTRUCTION	\$132,050
EPIC EXCAVATING	\$139,225
ANLAAN CONSTRUCTION	\$227,619



MEMORANDUM

TO: Mayor Kepley and City Commissioners

FROM: Brent Looman, Fire Chief
Carla Kane, Purchasing Agent

DATE: February 21, 2023

TOPIC: Replacement Fire Hose

BUDGET INFORMATION	
Amount Budgeted	\$14,100
This Request	<u>12,790</u>
Remaining	\$ 1,310

ACTION REQUESTED: It is requested that the City Commission approve the purchase of 2,000 feet of replacement fire hose from MacQueen Emergency in the amount of \$12,790, with funds from the FY24 Fire Department Operating budget.

BACKGROUND: Fire hose must be tested and inspected on an annual basis and the Kentwood Fire Department (KFD) budgets to replace hose that is old, worn, and has failed testing. The KFD tries to salvage hose that fails by removing couplings, cutting out bad spots if they are near the ends, and replacing couplings. Inevitably, replacement hose must be purchased and is budgeted for in each fiscal year. The requested purchase is for 1 3/4" diameter hose.

For many years the KFD has used Mercedes brand lightweight hose because of its durability and functionality. However, other manufacturers have developed similar lightweight products. After extensive research and testing, staff found that Key Hose makes a more suitable product. The Key Hose product was quoted by five vendors and the low bidder, MacQueen Emergency, is recommended for purchase (see Bid Tabulation).

It is anticipated that delivery will be close to June 30, 2023. If delivery occurs before June 30, 2023, the purchase will be made from the FY23 budget. Manufacturer delays may push the delivery into FY24.

If you have questions, please contact Fire Chief Brent Looman at 554-0801.

BID TABULATION	
VENDOR	TOTAL PRICE
MacQueen Emergency	\$12,790
Metro Fire Apparatus Specialists, Inc.	\$13,155
Clarey's Safety	\$14,375
Darley	\$14,393
Fire Safety USA	\$14,473

Thank you for your consideration of this request.



MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Chad Griffin, Public Works Director
Carla Kane, Purchasing Agent
DATE: February 21, 2023
TOPIC: Shredded Bark and Playground Mulch on City Properties

ACTION REQUESTED: It is requested that the City Commission authorize the purchase and installation of shredded bark and playground mulch from/by Superior Ground Cover, Inc. at a total cost not-to-exceed \$18,450, using FY23 General Fund DPW Supplies budgets.

BACKGROUND: The City of Wyoming annually includes the City of Kentwood on its bid documents for the purchase of shredded bark and ADA-approved playground mulch that the City uses on its properties. Their documents request pricing for material only *and* for material blown in place by the vendor. This winter, two proposals were received by Wyoming (see Bid Tabulation below) and the low bidder for Kentwood is Superior Ground Cover, Inc. (Superior). For the past two years, Kentwood has utilized Superior, and has been satisfied with the products and services received.

BUDGET INFORMATION

Budgeted FY23	\$19,800
This Request	<u>18,450</u>
Remaining	\$ 1,350

Most of the bark and mulch will be blown in by Superior, so that it can be done quickly, freeing staff to accomplish other beautification tasks on City properties.

Bid Tabulation - Shredded Bark and Playground Mulch					
Bidder Name	Blown-In		Delivered		Grand Total Price for 2023 Order
	Hardwood Shredded Bark Price Per Cubic Yard (170 Cu Yds)	ADA-Approved Playground Mulch Price per Cubic Yard (350 Cu Yds)	Hardwood Shredded Bark Price Per Cubic Yard (30 Cu Yds)	ADA-Approved Playground Mulch Price per Cubic Yard (45 Cu Yds)	
Superior Ground Cover, Inc.	\$47.00	\$25.75	\$22.00	\$17.50	\$18,450.00
Brink Wood Products, Inc.	No Bid	No Bid	\$16.95	\$15.00	Incomplete

If you have any questions, please contact Chad Griffin (554-0825) or Carla Kane (554-0772).

Thank you.



MEMORANDUM

CITY OF KENTWOOD



TO: Honorable Mayor and City Commission
FROM: Chad Griffin, Director of Public Works
Jim Wolford, Deputy Director of Public Works
Cori Derengowski, Purchasing Assistant
DATE: February 21, 2023
TOPIC: Purchase of Replacement Compact Track Loader with Accessories

ACTION REQUESTED: It is requested that the City Commission authorize the purchase of a replacement Bobcat Compact Track Loader with related accessories from Carleton Equipment Co. at a purchase price of \$63,400 reduced by a \$21,000 trade-in credit for a net cost of \$42,400, plus \$1,500 for lights and decals, for a total net expenditure of \$43,900, from the DPW Equipment Fund.

BACKGROUND: The Department of Public Works (DPW) currently utilizes a Compact Track Loader ("skid steer") in a variety of capacities including sweeping, post hole digging, grading, loading, plowing, tree lifting and moving, jack hammer work, stump grinding, and the operation of a variety of hydraulic attachments. It is especially beneficial for park maintenance, water/sewer repairs, street maintenance, and snow removal. The skid steer is quickly and easily mobilized by trailer to almost any location.

In 2013, DPW staff demonstrated the operation, serviceability, controls, attachments, and overall performance of six different brands of skid steers. The Bobcat brand was rated high in almost every category by the evaluation team and was determined most preferred.

The existing skid steer was purchased in 2013 and is at the end of its useful life. City staff recommends continuing with the Bobcat brand. The FY22-23 DPW Equipment Fund budget includes \$65,000 for this purchase. A trade-in of \$21,000 is included in the request.

This purchase will piggy-back the State of Michigan MI-DEAL contract with dealer, Carleton Equipment Company.

Please contact Chad Griffin 554-0825 or Jim Wolford 656-5311 with questions.

Thank you for your consideration of this request.

BUDGET TABLE

FY22-23	<u>\$65,000</u>
NEW UNIT	\$63,400
ACCESSORIES	\$1,500
TRADE-IN CREDIT	<u>\$21,000</u>
THIS REQUEST NET	<u>\$43,900</u>
REMAINING FUNDS	\$21,100



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Chad Griffin, Director of Public Works
Matt Wardell, Building Maintenance Manager
Cori Derengowski, Purchasing Assistant

DATE: February 21, 2023

TOPIC: Installation of HVAC Roof Top Unit Replacements at Justice Center

ACTION REQUESTED: It is requested that City Commission authorize the Mayor to enter into a contract with Advantage Mechanical Refrigeration (AMR) to install 3 HVAC Roof Top Unit (RTU) replacements for the Justice Center, at a cost not-to-exceed \$57,615 (including a 10% contingency), with funds from the Property & Building Fund.

BACKGROUND: In September 2022, City Commission authorized the purchase of 3 HVAC RTUs from Trane to replace 2001 units. The new units are due to be available for installation within the next 1-2 months.

Proposals were solicited for installation services of the new units. A mandatory pre-bid meeting was held for interested contractors to evaluate the site and confirm the specifications.

Staff recommends that the contract be awarded to AMR, the low proposal. AMR references for similar RTU installations were favorable. AMR is a full-service mechanical contractor and City staff has been assured that the contractor will be responsive and provide the City with priority service.

The replacements with installation is included in the FY23 Property and Building Fund Budget.

While the requested purchase is over the amount budgeted, the Property & Building Fund budget includes a \$100,000 contingency that is available. Any FY23 budget amendments needed will be determined near year-end.

If you have any questions, please contact Chad Griffin at (656-5268) or Matt Wardell (656-5268).

Thank you for your consideration of this request.

BID TABULATION	
Contractor	Total
Advantage Mechanical	\$52,376
Mall City Mechanical	\$87,800
B & V Mechanical	No Bid

BUDGET INFORMATION	
FY23 Budget	\$235,000
Previous Purchase	236,455
This Request	57,615
Overage	(\$59,070)



MEMORANDUM

TO: Mayor Kepley and City Commissioners

FROM: Val Romeo – Parks and Recreation Director
Jim Kirkwood, PE – Director of Engineering and Inspections
Carla Kane – Purchasing Agent

DATE: February 21, 2023

TOPIC: Jaycee Park Improvements - Phase III; Tree Removals

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a tripartite contract with Always There Tree Care, LLC and Kent County for removal of trees in preparation for Jaycee Park Phase III improvements totaling \$65,553, with \$49,165 from Community Development Block Grant (CDBG) funding and up to \$16,388 from the Property and Building Fund.

BACKGROUND: In July 2022, the City Commission approved professional engineering services from MC Smith & Associates (MCSA) for Jaycee Park Phase III Improvements to occur in the 2023 construction season. For this, the City has been awarded a \$394,400 Community Development Block Grant (CDBG).

PROJECT SUMMARY	
Jaycee Park Improvements	
Phase III	
CDBG Funding	\$394,400
Property & Building (25% match)	<u>\$ 98,600</u>
Grand Total	\$493,000

In preparation for Phase III, which includes a bridge, trails, disc golf, and watermain improvements, a contractor was solicited by Kent County for the removal of selected trees.

Kent County received six bids for the tree removal services (see Bid Tabulation). The low bidder, Always There Tree Care, LLC, has been recommended by MCSA. Contractor references are very good.

Phase III expenditures after June 30, 2023, will be paid from the Parks and Recreation Millage funding.

BID TABULATION	
VENDOR	TOTAL PRICE
Always There Tree Care, LLC	\$65,553.00
Alpine Tree Service	\$80,300.00
Integrity Tree Services	\$107,883.14
Monarch Tree Services	\$174,715.00
Christian Bros. Lawncare & Outdoor Services	\$180,941.25
Mr. Bill's Land Tree Snow	\$272,100.00
Summit Tree Service, Inc.	NO BID

If you have any questions, please contact Val Romeo (656-5275) or Jim Kirkwood (554-0739).