



OFFICE OF THE CITY CLERK

AGENDA: AUGUST 2, 2023 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Pledge of Allegiance to the Flag (Coughlin).
3. Invocation by Rev. Hull, Princeton Christian Reformed Church.
4. Roll Call: Artz, Coughlin, Draayer, Groce, Morgan, Tyson, and Mayor Kepley.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on July 18, 2023.
 - b. Res. – 23 to set public hearing for [SnackCraft, LLC tax abatement](#).
 - c. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on July 18, 2023 as distributed. (voice vote)
9. Presentations and Proclamations.
10. Communications and Petitions.
11. Public Hearings.
 - a. [Zoning Ordinance text amendments](#).
 - i. Ord. – 23 to Amend the Kentwood Zoning Ordinance relating to Open Air Construction and Industrial Equipment Sales and Rentals. (roll call vote)
12. Reports of Ad Hoc Committees.

13. Bids.
 - a. Authorize purchase of [road salt for the 2023-24](#) winter season. (voice vote)
 - b. Authorize contract for [sidewalk construction at Pinewood Park](#). (voice vote)
 - c. Authorize contract for [Community Center design](#) and construction administrative services. (voice vote)
14. Resolutions.
15. Ordinances.
16. Appointments and Resignations.
17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
18. Old Business/Future Agenda Review.
19. Comments of Commissioners and Mayor.
20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

July 18, 2023
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Ron Draayer, Maurice Groce, Clarkston Morgan, Jessica Ann Tyson, and Mayor Stephen Kepley.

Staff present: Finance Director Emeritus Tom Chase, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, and Sabo Representative Anna Kendall.

POLICE DEPARTMENT:

A. POLICE STAFFING UPDATE.

Police Chief Litwin informed the Committee that the op-out bonus has been finalized. Five officers will continue to leave the department and go to the Kent County Sheriffs Department, with three officers leaving the department for other departments and three anticipated retirements by the end of the year with one pushing back his retirement until a later date.

The department has posted for sponsored program at GRCC for January. The department will sponsor three for Grand Valley Academy. They currently have three in training, and four to begin the Police Academy in August.

The Committee had several questions pertaining to pension vs. 401k and comparables and promotions.

The meeting was adjourned at 6:52 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem

RESOLUTION NO. _____

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO SET A PUBLIC HEARING FOR
CONSIDERATION OF AN APPLICATION FOR AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE IN THE CITY OF KENTWOOD FOR
SNACKCRAFT, LLC

WHEREAS, Act 198 of Public Acts of 1974, as amended, allows local governments to establish Industrial Development Districts; and

WHEREAS, the Kerry Sweet Ingredients Industrial Development District for Kerry Sweet Ingredients, established by Resolution No. 2-08, dated January 3, 2008 is generally located at 4444 – 52nd Street SE, Kentwood Michigan and is more fully described in the attached Exhibit “A”; and

WHEREAS, it is necessary to set a public hearing date for the consideration of approval for an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for SnackCraft, LLC; NOW THEREFORE,

BE IT RESOLVED by the City Commission of the City of Kentwood as follows:

1. That the application of SnackCraft, LLC for an Industrial Facilities Exemption Certificate shall remain in file in the office of the City Clerk for consideration by the public.
2. That the City Commission shall meet in the City Commission Chambers, City of Kentwood, Kent County, Michigan on September 19, 2023 at which time and place the City Commission shall afford the applicant, the City Assessor and a representative of each of the taxing units an opportunity to be heard on the question of the approval of the application for an Industrial Facilities Exemption Certificate for SnackCraft, LLC.
3. BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

LEGAL DESCRIPTION

Land in the City of Kentwood, Kent County, Michigan, described as follows:
Commencing at the North one-quarter corner of Section 36, T6N, R11, City of Kentwood, Kent County Michigan; thence South $01^{\circ} 54' 17''$ East 60.04 feet along the North-South one-quarter line of said Section 36 to the place of beginning; thence S $89^{\circ} 56' 42''$ East 562.21 feet along the South right-of-way line of 52nd Street 60.00 feet South of and parallel with the North line of said Section 36; thence South $61^{\circ} 32' 14''$ East 109.10 feet along the Westerly line of Highway M-37 (variable width right-of-way); thence South $30^{\circ} 28' 07''$ East 819.36 feet along the Westerly right-of-way line of Highway M-37 (Broadmoor Avenue); thence South $59^{\circ} 32' 02''$ West 1192.96 feet to a point on the North-South one-quarter line that is located 1215.40 feet Northerly of the Southwest corner of the Northwest one-quarter of said Section 36; thence North $01^{\circ} 54' 17''$ West 1364.36 feet (recorded as North $01^{\circ} 54' 24''$ West) along said North-South $\frac{1}{4}$ line to the place of beginning. Except that part of the following description that lies Northeasterly of a line described as: Beginning at a point on the North line of Section 36, T6N R11W, City of Kentwood, Kent County Michigan, which is south $89^{\circ} 04' 03''$ East a distance of 453.33 feet from the North one-quarter corner of said Section 36; thence South $60^{\circ} 39' 35''$ East 235.22 feet; thence South $29^{\circ} 35' 26''$ East a distance of 1000.00 feet to the point of ending of this lone description.

PUBLIC NOTICE

To the Residents and Taxpayers of the City of Kentwood, Kent County, Michigan:

NOTICE OF HEARING
TO CONSIDER THE APPROVAL OF AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
FOR SNACKCRAFT, LLC

Please take notice that the City Commission of the City of Kentwood has been requested to approve an Industrial Facilities Exemption Certificate for SnackCraft, LLC on a property generally located at 4444 - 52nd Street SE, Kentwood, Michigan, and more fully described as:

Land in the City of Kentwood, Kent County, Michigan, described as follows:
Commencing at the North one-quarter corner of Section 36, T6N, R11, City of Kentwood, Kent County Michigan; thence South 01° 54' 17" East 60.04 feet along the North-South one-quarter line of said Section 36 to the place of beginning; thence S 89° 56' 42" East 562.21 feet along the South right-of-way line of 52nd Street 60.00 feet South of and parallel with the North line of said Section 36; thence South 61°32'14" East 109.10 feet along the Westerly line of Highway M-37 (variable width right-of-way); thence South 30° 28'07" East 819.36 feet along the Westerly right-of-way line of Highway M-37 (Broadmoor Avenue); thence South 59° 32'02" West 1192.96 feet to a point on the North-South one-quarter line that is located 1215.40 feet Northerly of the Southwest corner of the Northwest one-quarter of said Section 36; thence North 01°54'17" West 1364.36 feet (recorded as North 01° 54'24" West) along said North-South ¼ line to the place of beginning. Except that part of the following description that lies Northeasterly of a line described as: Beginning at a point on the North line of Section 36, T6N R11W, City of Kentwood, Kent County Michigan, which is south 89°04'03" East a distance of 453.33 feet from the North one-quarter corner of said Section 36; thence South 60° 39' 35" East 235.22 feet; thence South 29°35'26" East a distance of 1000.00 feet to the point of ending of this lone description.

Take further notice that the City Commission will meet at the City Commission Chambers, 4900 Breton Avenue SE, Kentwood Michigan on September 19, 2023 at 7:00 P.M. for a public hearing on the proposed Industrial Facilities Exemption Certificate.

Inquiry regarding the above matter may be made by calling Lisa M Golder, Economic Development Planner at (616) 554-0709.

Dan Kasunic
Kentwood City Clerk

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on August 2, 2023, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk

Total for fund 101 GENERAL FUND	331,403.09
Total for fund 202 MAJOR STREET	23,151.07
Total for fund 203 LOCAL STREET	27,825.80
Total for fund 205 POLICE & FIRE PROTECTION	37.77
Total for fund 213 DRAIN FUND	1,699.28
Total for fund 219 STREET LIGHTING	282.82
Total for fund 271 LIBRARY FUND	2.12
Total for fund 285 ECONOMIC DEVELOPMENT	4.46
Total for fund 401 PROPERTY BUILDING FUND	75,386.50
Total for fund 580 WATER FUND	174,313.26
Total for fund 590 SEWER FUND	188,417.18
Total for fund 608 PARKS & RECREATION EQUIPMENT FUND	139,090.00
Total for fund 630 SELF INSURANCE FUND	7,539.81
Total for fund 640 DPW EQUIPMENT FUND	845.48
Total for fund 641 FIRE CAPITAL ESCROW	9,935.00
Total for fund 703 TAX COLLECTION FUND	16,882.70
Total for fund 808 CAPITAL PROJECTS FUND	903.00
TOTAL - ALL FUNDS	997,719.34

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/14/2023	AP-MB	1002 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(2.03)
		1002 (A)		SUPPLIES	101-301-740.000	29.99
		1002 (A)		SUPPLIES	580-580-740.000	71.53
						<hr/> 99.49
07/14/2023	AP-MB	1003 (A)	TOM CHASE	MAINT AGREEMENTS - JUNE 2023	101-101-941.000	(0.66)
		1003 (A)		SUPPLIES - JUNE 2023	101-201-740.000	(2.50)
		1003 (A)		TELEPHONE - JUNE 2023	101-201-850.000	45.00
		1003 (A)		VEHICLE MILEAGE - JUNE 2023	101-201-864.000	10.34
						<hr/> 52.18
07/14/2023	AP-MB	1004 (A)	EASTERN FLORAL	OTHER EMPLOYEE BENEFITS	101-101-725.000	115.95
07/14/2023	AP-MB	1005 (A)	ETNA SUPPLY	H2O METER, 3/4 IPERL S 100 CF ECR	580-000-152.002	6,080.00
07/14/2023	AP-MB	1006 (A)	FUEL MANAGEMENT SYSTEM	GASOLINE EXP 7079	101-301-862.000	6,641.24
		1006 (A)		GASOLINE EXP 7076	101-336-862.000	1,990.79
		1006 (A)		GASOLINE EXP 7078	101-371-862.000	260.73
		1006 (A)		GASOLINE EXP 7077	101-441-862.000	3,272.63
		1006 (A)		GASOLINE EXP 7080	101-691-862.000	268.23
						<hr/> 12,433.62
07/14/2023	AP-MB	1007 (A)	LRE ENGINEERS & SURVEYORS	INSPECT 52ND ST REHAB & WATERMAIN	202-202-810.000	15,696.62
		1007 (A)		40TH ST REHAB DESIGN	203-203-810.000	1,978.91
		1007 (A)		ENGINEERING SERVICES NOT-TO-EXCEED	213-213-778.004	510.00
		1007 (A)		INSPECT 52ND ST REHAB & WATERMAIN	580-580-810.000	3,924.16
						<hr/> 22,109.69
07/14/2023	AP-MB	1008 (A)	SMART PLANET SOFTWARE	SNOW PATHS - JUNE 2023	101-441-941.000	70.00
07/14/2023	AP-MB	1009 (A)	SUSAN STRONG	POSTAGE - 1/19-4/13/23	101-101-728.000	31.96
		1009 (A)		VEHICLE MILEAGE - 1/19-4/13/23	101-201-864.000	5.85
						<hr/> 37.81
07/14/2023	AP-MB	1010 (A)	JOSHUA ANDERSON	OFFICIATING PAY P.E. - 7/7/23	101-691-801.000	80.00
07/14/2023	AP-MB	1011 (A)	JOSE R GONZALEZ	OFFICIATING PAY P.E. - 7/7/23	101-691-801.000	80.00
07/14/2023	AP-MB	1012 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	335.73
07/14/2023	AP-MB	1013 (A)	DALE SANBORN	OFFICIATING PAY P.E. - 7/7/23	101-691-801.000	80.00
07/14/2023	AP-MB	271885	OUENDAG, JANICE	DUE TO CUSTOMER	101-000-202.001	0.78
		271885		DUE TO CUSTOMER	205-000-202.001	1.60
		271885		DUE TO CUSTOMER	271-000-202.001	0.09
						<hr/> 2.47
07/14/2023	AP-MB	271886	PRINS LORRAINE	DUE TO CUSTOMER	101-000-202.001	1.17

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		271886		DUE TO CUSTOMER	205-000-202.001	2.35
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07/14/2023	AP-MB	271887	RAI SHA	DUE TO CUSTOMER	101-000-202.001	2.72
		271887		DUE TO CUSTOMER	205-000-202.001	5.49
		271887		DUE TO CUSTOMER	271-000-202.001	0.31
						<hr/> 8.52
07/14/2023	AP-MB	271888	TAYLOR JENNIFER K	DUE TO CUSTOMER	101-000-202.001	0.79
		271888		DUE TO CUSTOMER	205-000-202.001	1.60
		271888		DUE TO CUSTOMER	271-000-202.001	0.09
						<hr/> 2.48
07/17/2023	AP-MB	271889	FIFTH THIRD BANK	KENTWOOD PENSION PAY DATE-7/17/23	101-000-245.000	8,560.00
07/20/2023	AP-MB	271890	PACE TRANSPORTATION SERVICES	INVENTORY MTR POOL PARTS	101-000-114.000	228.80
07/20/2023	AP-MB	271891	2-90 SIGN SYSTEMS	SUPPLIES	101-136-740.000	383.32
07/20/2023	AP-MB	271892	AB SPRING SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	2,416.72
		271892		VEHICLE REPAIR & MAINTENANCE	101-441-861.934	951.07
						<hr/> 3,367.79
07/20/2023	AP-MB	271893	ACCURATE SAFETY DISTRIBUTORS	CIVIL DEFENSE	101-336-854.000	1,939.23
07/20/2023	AP-MB	271894	AT&T MOBILITY	ACCT#287290134314 - 6/7/23-7/6/23	101-301-850.000	18.12
		271894		ACCT#287290134314 - 6/7/23-7/6/23	101-449-850.000	18.12
						<hr/> 36.24
07/20/2023	AP-MB	271895	NICK BARAL	TOOL ALLOWANCE	101-441-740.000	905.22
07/20/2023	AP-MB	271896	C. STODDARD & SON, INC.	SUPPLIES	101-441-740.000	150.00
07/20/2023	AP-MB	271897	CALEDONIA COMMUNITY SCHOOLS	TAX-DELQ'T PPT-JUNE 2023	703-000-225.050	696.01
07/20/2023	AP-MB	271898	CUMMINS BRIDGEWAY LLC	INVENTORY MTR POOL PARTS	101-000-114.000	446.04
07/20/2023	AP-MB	271899	DENNY'S EXCAVATING INC	CONSTRUCTION OF JAYCEE PARK	401-401-975.000	36,436.50
07/20/2023	AP-MB	271900	DYLAN DUANE KRAAYENBRINK	CONTRACTUAL SERVICES	101-691-801.000	350.00
07/20/2023	AP-MB	271901	ELEVATOR SERVICE LLC	REPAIR	101-738-941.000	261.92
07/20/2023	AP-MB	271902	FOREST HILLS PUBLIC SCHOOLS	TAX-DELQ'T PPT-JUNE 2023	703-000-225.110	188.77
07/20/2023	AP-MB	271903	FREIGHTLINER OF GRAND RAPIDS	INVENTORY MTR POOL PARTS	101-000-114.000	111.69
07/20/2023	AP-MB	271904	GARNER, KASHEENA	DEPOSIT REFUND	101-000-669.691	100.00
07/20/2023	AP-MB	271905	GILSON GRAPHICS	SUPPLIES	101-136-740.000	398.49

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07/20/2023	AP-MB	271906	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	20.99
07/20/2023	AP-MB	271907	GRAND RAPIDS CITY TREASURER	PARKING - JUNE 2023	101-101-963.000	30.00
07/20/2023	AP-MB	271908	GRAND RAPIDS COMMUNITY COLLEGE	TAX-DELQ'T PPT-JUNE 2023	703-000-224.001	322.97
07/20/2023	AP-MB	271909	INTERURBAN TRANSIT PARTNERSHIP	TAX-DELQ'T PPT-JUNE 2023	703-000-223.001	266.49
07/20/2023	AP-MB	271910	KABACK, MICHAEL	MAILBOX	203-203-778.003	11.85
07/20/2023	AP-MB	271911	KELLOGGSVILLE PUBLIC SCHOOLS	TAX-DELQ'T PPT-JUNE 2023	703-000-225.140	744.61
07/20/2023	AP-MB	271912	KENT COMMUNICATIONS INC	POSTAGE-JUNE 2023	101-101-728.000	72.00
		271912		CONTRACTUAL SERV-JUNE 2023	101-101-801.000	444.37
						<hr/> 516.37
07/20/2023	AP-MB	271913	KENT COUNTY TREASURER	TAX-DELQ'T PPT-JUNE 2023	703-000-222.000	3,351.63
07/20/2023	AP-MB	271914	KENT COUNTY TREASURER	TAX-DELQ'T PPT-JUNE 2023	703-000-228.000	1,109.78
07/20/2023	AP-MB	271915	KENT COUNTY TREASURER	CSU REGULAR HOURS	101-301-801.000	8,562.50
		271915		CSU OVERTIME HOURS	101-301-801.000	1,012.50
		271915		ADMIN FEE-PAID QRTLY	101-301-801.000	1,250.00
						<hr/> 10,825.00
07/20/2023	AP-MB	271916	KENT DISTRICT LIBRARY	TAX-DELQ'T PPT-JUNE 2023	703-000-223.000	1,616.67
07/20/2023	AP-MB	271917	KENT INTERMEDIATE SCHOOL DIST	TAX-DELQ'T PPT-JUNE 2023	703-000-224.000	1,029.82
07/20/2023	AP-MB	271918	KENTWOOD PUBLIC SCHOOLS	TAX-DELQ'T PPT-JUNE 2023	703-000-225.160	7,555.95
07/20/2023	AP-MB	271919	KUSSMAUL ELECTRONICS CO	INVENTORY MTR POOL PARTS	101-000-114.000	1,278.77
07/20/2023	AP-MB	271920	LANGUAGE LINE SERVICES	9020908149	101-336-801.000	2.10
07/20/2023	AP-MB	271921	LAW, JEFF	RECREATION FEES REFUND	101-000-612.000	5.00
07/20/2023	AP-MB	271922	LOWES HOME IMPROVEMENT	SUPPLIES	101-336-740.000	639.51
07/20/2023	AP-MB	271923	MED-1 BRETON	SUPPLIES	101-136-740.000	46.00
		271923		SUPPLIES	101-301-740.000	185.00
						<hr/> 231.00
07/20/2023	AP-MB	271924	MED-1 LEONARD LLC	SUPPLIES	101-301-740.000	35.00
		271924		SUPPLIES	101-691-740.000	46.00
						<hr/> 81.00
07/20/2023	AP-MB	271925	MENTAL HEALTH FOUNDATION OF	EMPLOYEE CHARITABLE CONTRIBUTIONS	101-000-236.000	425.00
07/20/2023	AP-MB	271926	MICHIGAN MUNICIPAL LEAGUE	MML 2022-2023 DUES	101-101-807.000	9,585.00
07/20/2023	AP-MB	271927	MICHIGAN MUNICIPAL LEAGUE	2ND QTR 2023 SUTA RETURN	101-000-244.000	122.26
07/20/2023	AP-MB	271928	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	1,267.14

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		271928		TRACS RENTAL-MAY 2023	101-441-941.000	159.00
		271928		TRACS RENTAL-JUNE 2023	101-441-941.000	159.00
						<hr/> 1,585.14
07/20/2023	AP-MB	271929	ORKIN	CONTRACTUAL SERV-JUNE 23	101-101-801.000	85.41
		271929		CONTRACTUAL SERV-JUNE 23	101-136-801.000	25.27
		271929		CONTRACTUAL SERV-JUNE 23	101-301-801.000	58.94
		271929		CONTRACTUAL SERV-JUNE 23	101-336-801.000	214.45
		271929		CONTRACTUAL SERV-JUNE 23	101-441-801.000	177.92
		271929		CONTRACTUAL SERV-JUNE 23	101-691-801.000	124.21
		271929		CONTRACTUAL SERV-JUNE 23	101-738-801.000	88.92
						<hr/> 775.12
07/20/2023	AP-MB	271930	PLM LAKE & LAND MANAGEMENT	ALGAE TREATMENT OF LAKE	213-000-041.000	1,189.28
07/20/2023	AP-MB	271931	PURITY CYLINDER GASES	SUPPLIES	101-336-740.000	45.70
07/20/2023	AP-MB	271932	QUADIANT FINANCE USA, INC.	POSTAGE	101-101-728.000	500.00
07/20/2023	AP-MB	271933	RED LINE SECURITY, LLC	SECURITY SERVICES - JUNE 10TH-FOOD	101-693-801.000	2,100.00
07/20/2023	AP-MB	271934	RICHFIELD TRAILER SUPPLY-GR	INVENTORY MTR POOL PARTS	101-000-114.000	778.16
07/20/2023	AP-MB	271935	SECURALARM	REPLACE RFID READER AT JUSTICE	101-301-934.000	5,823.74
07/20/2023	AP-MB	271936	SECURITY INC.	CONTRACTUAL SERV-JUNE 2023	101-136-801.000	318.24
		271936		CONTRACTUAL SERV-JUNE 2023	101-253-801.000	318.24
						<hr/> 636.48
07/20/2023	AP-MB	271937	SHELDON CLEANERS	UNIFORM EXPENSE - POLICE	101-301-743.000	1,156.10
		271937		UNIFORM EXPENSE - FIRE	101-336-743.000	827.24
						<hr/> 1,983.34
07/20/2023	AP-MB	271938	T. REX & THE RABBIT FOODS, LLC	CONTRACTUAL SERVICES	101-691-801.000	206.25
07/20/2023	AP-MB	271939	T. REX & THE RABBIT FOODS, LLC	SUPPLIES	101-691-740.000	10.43
07/20/2023	AP-MB	271940	ANDREA ZUFELT	NADCP CONF REIMBRSMNT	101-137-956.000	126.71
07/20/2023	AP-MB	271941	ACCURATE SAFETY DISTRIBUTORS	CIVIL DEFENSE	101-336-854.000	592.36
07/20/2023	AP-MB	271942	AD-AMERICA MARKETING GROUP	SUPPLIES-JULY 4TH	101-691-740.000	1,131.67
07/20/2023	AP-MB	271943	AT&T	831 001 0836 727	101-101-850.000	1,309.50
		271943		831 001 0837 144	101-101-850.000	1,972.23
						<hr/> 3,281.73
07/20/2023	AP-MB	271944	AT&T	TELEPHONE - ASE	101-101-850.000	820.00
07/20/2023	AP-MB	271945	BATTERIES PLUS	SUPPLIES	101-301-740.000	16.56

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/20/2023	AP-MB	271946	CALEDONIA RENT-ALL INC	INVENTORY MTR POOL PARTS	101-000-114.000	73.28
07/20/2023	AP-MB	271947	CASCADE TWP TRI COM	2023 ANNUAL CONTRIBUTION HAZMAT	101-336-801.000	2,000.00
07/20/2023	AP-MB	271948	CORPORATE TECHNOLOGIES LLC	STORED DATA BACKUP - JULY 2023	101-258-801.000	400.00
07/20/2023	AP-MB	271949	EHIM	FSA - MEDICAL-PREFUNDED FY23-24	101-000-230.000	2,800.00
		271949		FSA - CHILD CARE PREFUNDED FY 23-24	101-000-230.001	5,000.00
						<hr/> 7,800.00
07/20/2023	AP-MB	271950	FIDLAR TECHNOLOGIES INC	ULC TICKET BOOKS	101-301-740.000	1,280.00
		271950		ESTIMATED SHIPPING	101-301-740.000	20.00
		271950		FREIGHT	101-301-740.000	16.73
						<hr/> 1,316.73
07/20/2023	AP-MB	271951	FIFTH THIRD BANK	KENTWOOD PENSION PE 7/14/23	101-000-245.000	3,755.83
07/20/2023	AP-MB	271952	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	177.83
		271952		SUPPLIES-JULY 4TH	101-693-740.000	180.98
						<hr/> 358.81
07/20/2023	AP-MB	271953	LORI GRESNICK	SUPPLIES-JULY 4TH	101-693-740.000	50.84
07/20/2023	AP-MB	271954	JOHNSTONE SUPPLY	SUPPLIES	101-301-740.000	99.43
07/20/2023	AP-MB	271955	JUDICIAL MANAGEMENT SYSTEMS	CONTR SERV 7/1/23-6/30/24	101-136-801.000	17,637.00
07/20/2023	AP-MB	271956	KENOWA MUN FED CREDIT UNION	UNION -SGTS 47629-001 PE 7/14/23	101-000-238.000	275.00
07/20/2023	AP-MB	271957	KENT COMMUNICATIONS INC	NEWSLETTER	101-101-801.000	1,603.42
		271957		EST POSTAGE - TAX BILLS	101-253-900.000	3,708.50
						<hr/> 5,311.92
07/20/2023	AP-MB	271958	KENT COUNTY E.M.S.	JULY-SEPT 2023	101-336-807.000	353.04
07/20/2023	AP-MB	271959	KENT COUNTY TREASURER	MOBILE HOME PRK FEES	101-000-222.000	526.00
		271959		MOBILE HOME PRK FEES-SET-	101-000-225.000	2,104.00
						<hr/> 2,630.00
07/20/2023	AP-MB	271960	WIER ENTERPRISES LLC	SIDEWALK REPAIR	203-203-778.449	630.00
07/20/2023	AP-MB	271961	LAKESHORE MUSEUM CENTER	SENIOR TRIP 7/17/23	101-691-740.000	12.00
07/20/2023	AP-MB	271962	LYNN PEAVEY CO	SUPPLIES	101-301-740.000	309.02
07/20/2023	AP-MB	271963	MARK'S BODY SHOP	INVENTORY MTR POOL PARTS	101-000-114.000	22.50
07/20/2023	AP-MB	271964	MENARDS-WYOMING	SUPPLIES	101-301-740.000	17.00
		271964		SUPPLIES-JUNY 4TH	101-693-740.000	499.90
						<hr/> 516.90

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07/20/2023	AP-MB	271965	MI ASSOC OF MUNICIPAL	DUES-WARDEN	101-441-807.000	45.00
		271965		CONF-WARDEN/JANSMA	101-441-956.000	298.00
						<hr/> 343.00
07/20/2023	AP-MB	271966	MISDU	WITHLD FOC PE 7/14/23	101-000-231.000	1,459.07
07/20/2023	AP-MB	271967	CORY MYERS	UNIFORM EXPENSE	101-336-743.000	75.00
07/20/2023	AP-MB	271968	NAPA AUTO PARTS	INVENTORY MTR POOL PARTS	101-000-114.000	2,459.15
		271968		AUTO SUPPLIES	101-336-861.000	53.44
						<hr/> 2,512.59
07/20/2023	AP-MB	271969	ONE SOURCE RENTAL	SUPPLIES-JULY 4TH	101-693-740.000	928.22
07/20/2023	AP-MB	271970	PITNEY BOWES INC	METER 5/1/23-7/31/23	101-101-728.000	226.98
07/20/2023	AP-MB	271971	PLUMMERS DISPOSAL SERVICES	FARMERS MARKET - 12 DATES	101-693-740.000	464.00
07/20/2023	AP-MB	271972	RED LINE SECURITY, LLC	SECURITY SERVICES - JULY 4TH	101-693-801.000	2,040.00
07/20/2023	AP-MB	271973	RICHFIELD TRAILER SUPPLY-GR	INVENTORY MTR POOL PARTS	101-000-114.000	9.59
07/20/2023	AP-MB	271974	SENTRY AIR SYSTEMS INC	18" DUCTLESS CONTAINMENT HOOD	101-302-740.000	1,264.00
		271974		REPLACEMENT PRE-FILTER PADS	101-302-740.000	123.00
		271974		REPLACEMENT HEPA FILTER	101-302-740.000	144.00
		271974		HOOR COUNTER ACCESSORY	101-302-740.000	118.00
		271974		SHIPPING & HANDLING - ESTIMATED	101-302-740.000	48.74
						<hr/> 1,697.74
07/20/2023	AP-MB	271975	TRANE	SUPPLIES	101-301-740.000	577.50
07/20/2023	AP-MB	271976	TX CHILD SUPPORT SDU	WITHLD CHILD SUPPORT PE 7/14/23	101-000-231.000	23.08
07/20/2023	AP-MB	271977	THE UPS STORE - #412	SUPPLIES	101-301-740.000	33.31
07/20/2023	AP-MB	271978	VERMONT SYSTEMS INC	MAINT AGREEMNT 7/1/23-6/30/24	101-691-941.000	7,799.12
07/20/2023	AP-MB	271979	GOOD MORNING BEDLAM	SUMMER CONCERT #5 7/20/23	101-693-801.000	1,250.00
07/21/2023	AP-MB	1014 (A)	KATELYN BUSH	CLOTHING ALLOWANCE	101-691-740.000	18.99
07/21/2023	AP-MB	1015 (A)	CSI EMERGENCY APPARATUS LLC	INVENTORY MTR POOL PARTS	101-000-114.000	1,395.65
07/21/2023	AP-MB	1016 (A)	DINGES FIRE COMPANY	UNIFORM EXPENSE	101-336-743.000	164.86
07/21/2023	AP-MB	1017 (A)	ELECT RISK MANAGEMENT	CLAIMS - MEDICAL - JUNE 2023	630-625-964.716	3,484.00
07/21/2023	AP-MB	1018 (A)	ETNA SUPPLY	SUPPLIES	101-101-740.000	42.00
07/21/2023	AP-MB	1019 (A)	MACQUEEN EMERGENCY	UNIFORM EXPENSE	101-336-743.000	133.80
07/21/2023	AP-MB	1020 (A)	NYE UNIFORM	UNIFORM EXPENSE	101-301-743.000	2,005.00
		1020 (A)		UNIFORM EXPENSE	101-336-743.000	1,114.45
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						3,119.45
07/21/2023	AP-MB	1021 (A)	PREIN & NEWHOF PC	MEADOWLANE DR-5/28-6/30/23	203-203-810.000	23,646.66
		1021 (A)		MEADOWLANE DR-5/28-6/30/23	580-580-810.000	8,640.13
		1021 (A)		MEADOWLANE DR-5/28-6/30/23	590-590-810.000	13,187.56
						45,474.35
07/21/2023	AP-MB	1022 (A)	ROWE PROFESSIONAL SERVICES	TRAFFIC SIGNAL 52ND & STAUFFER	202-202-810.000	1,714.00
		1022 (A)		DIVISIONS AVE PED CROSSING	202-202-810.000	4,134.09
						5,848.09
07/21/2023	AP-MB	1023 (A)	ROYAL TRUCK AND TRAILER SALES	INVENTORY MTR POOL PARTS	101-000-114.000	253.97
07/21/2023	AP-MB	1024 (A)	SELECT FASTENERS FAST	INVENTORY MTR POOL PARTS	101-000-114.000	89.64
07/21/2023	AP-MB	1025 (A)	SMART BUSINESS SOURCE LLC	OFFICE SUPPLIES	101-301-727.000	866.37
		1025 (A)		SUPPLIES	101-441-740.000	75.89
						942.26
07/21/2023	AP-MB	1026 (A)	WEST MICHIGAN JANITORIAL	CONTRACTUAL SERV-JUNE 2023	101-136-801.000	2,917.50
		1026 (A)		CONTRACTUAL SERV-JUNE 2023	101-301-801.000	6,807.50
		1026 (A)		CONTRACTUAL SERV-JUNE 2023	101-441-801.000	5,725.00
		1026 (A)		CONTRACTUAL SERV-JUNE 2023	101-691-801.000	2,050.00
		1026 (A)		CONTRACTUAL SERV-JUNE 2023	101-738-801.000	7,800.00
		1026 (A)		CARPET CLEANING	101-738-934.000	310.00
						25,610.00
07/21/2023	AP-MB	1027 (A)	DINGES FIRE COMPANY	UNIFORM EXPENSE	101-336-743.000	165.62
07/21/2023	AP-MB	1028 (A)	ETNA SUPPLY	SUPPLIES	101-301-740.000	169.98
07/21/2023	AP-MB	1029 (A)	FUEL MANAGEMENT SYSTEM	GASOLINE EXP 7079	101-301-862.000	6,578.56
		1029 (A)		GASOLINE EXP 7076	101-336-862.000	1,754.61
		1029 (A)		GASOLINE EXP 7078	101-371-862.000	232.29
		1029 (A)		GASOLINE EXP 7077	101-441-862.000	2,839.36
		1029 (A)		GASOLINE EXP 9639	101-449-862.000	61.73
		1029 (A)		GASOLINE EXP 7080	101-691-862.000	208.84
						11,675.39
07/21/2023	AP-MB	1030 (A)	SHELBY HENSHAW	SUPPLIES	101-691-740.000	11.02
07/21/2023	AP-MB	1031 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	337.79
07/21/2023	AP-MB	1032 (A)	SHARE CORPORATION	SUPPLIES	101-101-740.000	73.00
		1032 (A)		SUPPLIES	101-441-740.000	73.01
						146.01
07/21/2023	AP-MB	1033 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	100.21

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		1033 (A)		STAPLER	101-201-740.000	153.02
		1033 (A)		OFFICE SUPPLIES	101-301-727.000	67.39
		1033 (A)		SUPPLIES	101-371-740.000	124.13
		1033 (A)		SUPPLIES	101-441-740.000	107.02
						<hr/> 551.77
07/21/2023	AP-MB	1034 (A)	TELNET WORLDWIDE INC	TELEPHONE 7/15/23-8/14/23	101-101-850.000	722.29
07/21/2023	AP-MB	1035 (A)	VRC COMPANIES	OTHER EXPENSES-JULY 2023	101-101-963.000	54.16
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	101-209-740.000	6.16
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	101-301-740.000	478.71
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	101-371-740.000	57.73
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	101-400-740.000	28.42
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	101-449-740.000	54.61
		1035 (A)		SUPPLIES-RECORD RETENTION-JULY 2023	285-285-740.000	4.46
						<hr/> 684.25
07/24/2023	AP-MB	271980	BOUMA RICHARD L	DUE TO CUSTOMER	101-000-202.001	3.31
		271980		DUE TO CUSTOMER	205-000-202.001	6.71
		271980		DUE TO CUSTOMER	271-000-202.001	0.38
						<hr/> 10.40
07/24/2023	AP-MB	271981	CITY OF KENTWOOD TREASURER	DUE TO CUSTOMER	101-000-202.001	1.77
		271981		DUE TO CUSTOMER	205-000-202.001	3.60
		271981		DUE TO CUSTOMER	271-000-202.001	0.20
						<hr/> 5.57
07/24/2023	AP-MB	271982	CITY OF KENTWOOD TREASURER	DUE TO CUSTOMER	101-000-202.001	1.15
		271982		DUE TO CUSTOMER	205-000-202.001	2.32
		271982		DUE TO CUSTOMER	271-000-202.001	0.13
						<hr/> 3.60
07/24/2023	AP-MB	271983	CITY OF KENTWOOD TREASURER	DUE TO CUSTOMER	101-000-202.001	1.74
		271983		DUE TO CUSTOMER	205-000-202.001	3.52
		271983		DUE TO CUSTOMER	271-000-202.001	0.20
						<hr/> 5.46
07/24/2023	AP-MB	271984	SUN TOM SHIUH	DUE TO CUSTOMER	101-000-202.001	1.21
		271984		DUE TO CUSTOMER	205-000-202.001	2.44
		271984		DUE TO CUSTOMER	271-000-202.001	0.13
						<hr/> 3.78
07/24/2023	AP-MB	271985	SUN TOM SHIUH	DUE TO CUSTOMER	101-000-202.001	2.44
		271985		DUE TO CUSTOMER	205-000-202.001	4.95
		271985		DUE TO CUSTOMER	271-000-202.001	0.28
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						7.67
07/24/2023	AP-MB	271986	SUN VICTORIA MOOR	DUE TO CUSTOMER	101-000-202.001	1.57
		271986		DUE TO CUSTOMER	205-000-202.001	3.19
		271986		DUE TO CUSTOMER	271-000-202.001	0.18
						4.94
07/27/2023	AP-MB	271987	AT&T MOBILITY	WI-FI VARIOUS-CHG ACCT#287303434683	101-101-850.000	507.36
07/27/2023	AP-MB	271988	BLOOM SLUGGETT, PC	LEGAL FEES - JUNE 2023	101-101-804.000	38,950.60
		271988		LEGAL FEES - JUNE 2023	101-301-804.000	18,000.00
		271988		LEGAL FEES - JUNE 2023	808-808-804.000	903.00
						57,853.60
07/27/2023	AP-MB	271989	BSN SPORTS-SPORT SUPPLY GROUP	PARK MAINT SUPPLIES	101-441-740.208	204.94
07/27/2023	AP-MB	271990	BYRON-GAINES UTILITY AUTHORITY	SEWER SERVICES PURCH - JUNE 2023	590-590-961.000	8,258.55
07/27/2023	AP-MB	271991	COURT COMPLIANCE CORPORATION	CONTRACTUAL SERVICES - JUNE 2023	101-136-801.000	2,156.00
07/27/2023	AP-MB	271992	DICKINSON WRIGHT, PLLC	LEGAL FEES - P.E. 6/30/23	101-101-804.000	15,129.00
07/27/2023	AP-MB	271993	DORNBOS SIGN INC	MAINTENANCE ROAD & STREET	202-202-778.001	63.40
07/27/2023	AP-MB	271994	EJ USA, INC	SUPPLIES	580-580-740.000	45.56
07/27/2023	AP-MB	271995	FEDEX	SUPPLIES	101-301-740.000	38.05
07/27/2023	AP-MB	271996	FERGUSON SUPPLY COMPANY	PARK MAINT SUPPLIES	101-441-740.208	43.25
07/27/2023	AP-MB	271997	SEAN CORBIN	CONTRACTUAL SERVICES - JUNE 2023	101-137-801.000	480.00
07/27/2023	AP-MB	271998	GRAND RAPIDS CITY TREASURER	REPAIR - 6/15/23	219-219-934.000	282.82
07/27/2023	AP-MB	271999	GREAT LAKES CLEANING SYSTEMS	SUPPLIES	101-441-740.000	158.50
07/27/2023	AP-MB	272000	KENT COUNTY TREASURER	HOUSING - APRIL 2023	101-301-808.000	3,312.16
07/27/2023	AP-MB	272001	KENT COUNTY TREASURER	ARREST PROCESSING - APRIL 2023	101-301-808.000	1,750.57
07/27/2023	AP-MB	272002	KENT COUNTY TREASURER	HOUSING - MAY 2023	101-301-808.000	9,138.32
07/27/2023	AP-MB	272003	KENT COUNTY TREASURER	ARREST PROCESSING - MAY 2023	101-301-808.000	1,410.81
07/27/2023	AP-MB	272004	KENT COUNTY TREASURER	HOUSING - JUNE 2023	101-301-808.000	4,912.33
07/27/2023	AP-MB	272005	KENT COUNTY TREASURER	ARREST PROCESSING - JUNE 2023	101-301-808.000	1,468.47
07/27/2023	AP-MB	272006	MARK KOWALCZYK	UNIFORM EXPENSE - SHOES	101-371-743.000	124.52
		272006		UNIFORM EXPENSE - PANTS/SHIRTS	101-371-743.000	214.63
		272006		TELEPHONE - 2/2-6/21/23	101-371-850.000	180.00
						519.15
07/27/2023	AP-MB	272007	LANGUAGE LINE SERVICES	9020508015 - JUNE 2023	101-136-801.000	957.08

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07/27/2023	AP-MB	272008	LANINGA APPLIANCE INC	SUPPLIES	101-336-740.000	30.05
07/27/2023	AP-MB	272009	MARTINEZ CONCRETE	CONCRETE CURB X 2	202-202-778.001	1,512.00
		272009		SIDEWALK AT 5812 MADISON	580-580-784.000	1,462.50
		272009		CONCRETE SIDEWALK @ 225 SF	590-590-934.000	4,387.50
						<hr/> 7,362.00
07/27/2023	AP-MB	272010	MED-1 BRETON	SUPPLIES	101-136-740.000	23.00
		272010		SUPPLIES	101-691-740.000	23.00
						<hr/> 46.00
07/27/2023	AP-MB	272011	MENARDS-WYOMING	PARK MAINT SUPPLIES	101-441-740.208	35.11
07/27/2023	AP-MB	272012	MICHIGAN STATE FIREMEN'S ASS'N	EDUCATION & TRAINING	101-336-956.000	1,209.81
07/27/2023	AP-MB	272013	MIDWEST AIR FILTER, INC.	SUPPLIES	101-101-740.000	130.04
07/27/2023	AP-MB	272014	NETWORK SERVICES COMPANY	SUPPLIES	101-301-740.000	136.32
07/27/2023	AP-MB	272015	PLUMMERS DISPOSAL SERVICES	JC PARK - 6/12/23	101-441-740.208	45.00
07/27/2023	AP-MB	272016	SECURALARM	REPAIR	101-101-934.000	37.50
		272016		REPAIR	101-441-934.000	37.50
		272016		REPAIR	101-691-934.000	37.50
						<hr/> 112.50
07/27/2023	AP-MB	272017	UNITED STATES TREASURY	PCORI FEE - MED&RHS PLAN YE	630-625-801.000	1,421.76
07/27/2023	AP-MB	272018	WOODSIDE OAKS SITE CONDO ASSOC	DUES FOR 2023	101-441-801.000	450.00
07/27/2023	AP-MB	272019	CITY OF WYOMING	WATER PURCHASES - JUNE 2023	580-580-960.000	153,897.74
		272019		WATER PURCHASES-HP - JUNE 2023	580-580-960.001	1.12
		272019		SEWER SERV PURCH - JUNE 2023	590-590-961.000	162,583.57
						<hr/> 316,482.43
07/27/2023	AP-MB	272020	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE - J. HOWER	101-441-743.000	131.99
07/27/2023	AP-MB	272021	AD-AMERICA MARKETING GROUP	SUPPLIES - JULY 4TH	101-693-740.000	290.16
07/27/2023	AP-MB	272022	ADN ADMINISTRATORS, INC.	CONTRACTUAL SERV-DENTAL - AUG 2023	630-630-801.000	1,278.50
		272022		CONTRACTUAL SERV-VISION - AUG 2023	630-635-801.000	243.75
						<hr/> 1,522.25
07/27/2023	AP-MB	272023	AGRLP	CLASS LIC RENEWAL (3 EMP)	101-441-956.000	150.00
07/27/2023	AP-MB	272024	AMERICAN PUBLIC WORKS ASSOC	APWA DUES - J. KIRKWOOD	101-449-807.000	254.00
07/27/2023	AP-MB	272025	BS & A SOFTWARE	ASSESSING SYS MAINT - 8/1/23-8/1/24	101-209-941.000	3,717.00
		272025		PAS - 4/6/23-7/3/23	101-371-941.000	1,104.00
						<hr/> 4,821.00

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07/27/2023	AP-MB	272026	LEVI CALDUCH	ATHLETIC SHOE REIMB - CALDUCH	101-336-743.000	75.00
07/27/2023	AP-MB	272027	CHERRY VALLEY STOVE & SAW	MAINTENANCE ROAD & STREET	203-203-778.001	58.38
07/27/2023	AP-MB	272028	CHERRYLAN LLC	PROGRAMMING	401-401-975.000	25,000.00
07/27/2023	AP-MB	272029	CONSUMERS ENERGY	100013677677	101-336-920.000	1,541.81
		272029		100084342698	202-202-778.001	30.96
						<hr/> 1,572.77
07/27/2023	AP-MB	272030	COUCH, SHALANDA	DEPOSIT REFUND	101-000-669.691	100.00
07/27/2023	AP-MB	272031	MICHAEL S. DOYLE	SUMMER CONCERT SERIES - 7/27/23	101-693-801.000	700.00
07/27/2023	AP-MB	272032	ELITE BUILDING SERVICES	4900 BRETON (CITY HALL)	101-101-801.000	400.00
		272032		4740/4742 WALMA (JUSTICE)	101-136-801.000	141.00
		272032		4740/4742 WALMA (JUSTICE)	101-301-801.000	329.00
		272032		5068 BRETON (DPW)	101-441-801.000	180.00
		272032		355 48TH (REC CENTER)	101-691-801.000	100.00
		272032		4950 BRETON (LIBRARY)	101-738-801.000	450.00
		272032		4950 BRETON (LIBRARY)	101-738-801.000	500.00
						<hr/> 2,100.00
07/27/2023	AP-MB	272033	EMERGENCY MEDICAL PRODUCTS	SUPPLIES	101-336-740.000	188.30
07/27/2023	AP-MB	272034	EPIC RACE TIMING LLC	5K ON 7/4/23 JULY 4TH EVENT	101-693-801.000	950.00
		272034		BIBS & SAFETY PINS	101-693-801.000	52.25
						<hr/> 1,002.25
07/27/2023	AP-MB	272035	FIRST STOP HEALTH, LLC	CONTRACTUAL SERV - AUGUST 2023	630-625-801.000	1,111.80
07/27/2023	AP-MB	272036	FRICKE ASPHALT MAINTANCE LLC	1738 BRIDLECREEK	203-203-778.001	1,500.00
07/27/2023	AP-MB	272037	GFL ENVIRONMENTAL USA INC.	CONTRACTUAL SERVICES - AUG 2023	101-101-801.000	207.11
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-136-801.000	207.11
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-301-801.000	207.11
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-336-801.000	250.12
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-441-801.000	668.24
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-691-801.000	207.11
		272037		CONTRACTUAL SERVICES - AUGUST 2023	101-738-801.000	207.11
						<hr/> 1,953.91
07/27/2023	AP-MB	272038	GODWIN HARDWARE & PLUMBING,	PARK MAINT SUPPLIES	101-441-740.208	109.82
07/27/2023	AP-MB	272039	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	465.31
07/27/2023	AP-MB	272040	LORI GRESNICK	SUPPLIES REIMB - GRESNICK	101-691-740.000	37.32
07/27/2023	AP-MB	272041	NICHOLAS HARKES	ATHLETIC SHOE REIMB - N. HARKES	101-336-743.000	75.00
07/27/2023	AP-MB	272042	HOEKSTRA TRANSPORTATION INC	2023 SHUTTLE BUS	608-608-975.000	124,800.00

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		272042		ADD FOLDAWAY SEAT - BUS	608-608-975.000	1,600.00
		272042		ADD ARMRESTS - BUS	608-608-975.000	690.00
						<hr/> 127,090.00
07/27/2023	AP-MB	272043	JACOB HOWER	SUPPLIES REIMB - J. HOWER	580-580-740.000	61.40
07/27/2023	AP-MB	272044	HSI EMERGENCY CARE SOLUTIONS	EDUCATION & TRAINING	101-336-956.000	3,910.50
07/27/2023	AP-MB	272045	HULST HEATING & COOLING INC	BRYANT 4T RTU FIRE STATION 3	641-641-975.000	9,935.00
07/27/2023	AP-MB	272046	JUDICIAL MANAGEMENT SYSTEMS	WEBSITE PROGRAMMING	401-401-975.000	13,950.00
07/27/2023	AP-MB	272047	CITY OF KENTWOOD - UTILITY	WATER & SEWER EXP - 630-0068-06-00	101-441-922.000	9,436.95
		272047		WATER & SEWER EXP - 630-0068-03-00	101-441-922.000	407.72
		272047		WATER & SEWER EXP - 628-0068-01-00	101-441-922.000	5,577.47
		272047		WATER & SEWER EXP - 630-0068-07-00	101-441-922.000	144.90
		272047		WATER & SEWER EXP - 630-0068-04-00	101-691-922.000	833.76
		272047		WATER & SEWER EXP - 630-0068-02-00	101-691-922.000	152.36
						<hr/> 16,553.16
07/27/2023	AP-MB	272048	THE LIGHT BULB CO	SUPPLIES	101-101-740.000	176.70
07/27/2023	AP-MB	272049	MARK'S BODY SHOP	UNIFORM EXPENSE	101-336-743.000	179.00
07/27/2023	AP-MB	272050	MENARDS-WYOMING	SUPPLIES	101-441-740.000	118.94
07/27/2023	AP-MB	272051	MIDWEST AIR FILTER, INC.	SUPPLIES	101-738-740.000	22.47
07/27/2023	AP-MB	272052	NETWORK SERVICES COMPANY	SUPPLIES	101-136-740.000	358.73
		272052		SUPPLIES	101-301-740.000	837.02
		272052		SUPPLIES	101-336-740.000	342.15
		272052		SUPPLIES	101-738-740.000	550.73
						<hr/> 2,088.63
07/27/2023	AP-MB	272053	62-B DISTRICT COURT - PETTY	WITNESS FEES & JURY FEES - 7/12/23	101-136-806.000	656.60
07/27/2023	AP-MB	272054	PINE REST CHRISTIAN MENTAL	SUPPLIES - C.W. 7/11/23	101-336-740.000	1,250.00
07/27/2023	AP-MB	272055	SANDEEP SANYASI	OFFICIATING PAY P.E. - 7/21/23	101-691-801.000	240.00
07/27/2023	AP-MB	272056	SITEONE LANDSCAPE SUPPLY	SUPPLIES	101-441-740.000	106.06
07/27/2023	AP-MB	272057	SRT SUPPLY	CTS - FLASH-BANG, ALUMINUM BODY	101-301-740.000	1,197.12
		272057		CTS OC-VAPOR AEROSOL GRENADE	101-301-740.000	1,209.90
		272057		SHIPPING - MUNITIONS	101-301-740.000	225.00
						<hr/> 2,632.02
07/27/2023	AP-MB	272058	AMANDA JANE STERKENBURG	REIMB - FOOD FOR JURORS - 7/12/23	101-136-806.000	48.11
07/27/2023	AP-MB	272059	TOM DEYOUNG'S ENGINE & MOWER	CAPITAL OUTLAY	640-640-975.000	845.48
07/27/2023	AP-MB	272060	UNDERGROUND SECURITY CO	SUPPLIES	101-201-740.000	12.40

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		272060		SUPPLIES	101-209-740.000	194.45
		272060		SUPPLIES	101-301-740.000	351.85
		272060		SUPPLIES	101-371-740.000	99.20
		272060		SUPPLIES	101-400-740.000	53.50
		272060		SUPPLIES	101-449-740.000	52.75
						<hr/> 764.15
07/27/2023	AP-MB	272061	US GOLF CARS, INC.	CARRYALL UTILITY VEHICLE 2023	608-608-975.000	12,000.00
07/27/2023	AP-MB	272062	US SPECIALTY COATINGS	SPORTS FIELD SUPPLIES	101-441-740.691	891.50
07/27/2023	AP-MB	272063	ROBERT VANDER HART	OFFICIATING PAY P.E. - 7/21/23	101-691-801.000	200.00
07/27/2023	AP-MB	272064	VERIZON WIRELESS	TELEPHONE - 7/11-8/10/23	101-136-850.000	92.88
		272064		TELEPHONE - 7/11-8/10/23	101-137-850.000	46.44
		272064		TELEPHONE - 7/11-8/10/23	101-201-850.000	166.27
		272064		TELEPHONE - 7/11-8/10/23	101-253-850.000	47.71
		272064		TELEPHONE - 7/11-8/10/23	101-258-850.000	95.42
		272064		TELEPHONE - 7/11-8/10/23	101-371-850.000	162.15
		272064		TELEPHONE - 7/11-8/10/23	101-441-850.000	662.11
		272064		TELEPHONE - 7/11-8/10/23	101-691-850.000	154.17
		272064		TELEPHONE - 7/11-8/10/23	101-693-850.000	18.00
		272064		TELEPHONE - 7/11-8/10/23	580-580-850.000	129.12
						<hr/> 1,574.27
07/27/2023	AP-MB	272065	WASTE TRENDS	5134 HEYBOER SE	101-000-695.400	150.00
		272065		4429 52ND STREET SE	101-000-695.400	135.00
		272065		4577 CONEFLOWER SE	101-000-695.400	200.00
		272065		2802 44TH STREET SE	101-000-695.400	250.00
		272065		2318 EAST PARIS SE	101-000-695.400	135.00
		272065		3305 EAST PARIS SE	101-000-695.400	150.00
		272065		5500 SOUTH DIVISION	101-000-695.400	150.00
		272065		5980 KALAMAZOO STREET SE	101-000-695.400	150.00
		272065		1689 60TH STREET SE	101-000-695.400	135.00
						<hr/> 1,455.00
TOTAL - ALL FUNDS				TOTAL OF 215 CHECKS		997,719.34
--- GL TOTALS ---						
101-000-114.000			INVENTORY MTR POOL PARTS	8,414.38		
101-000-202.001			DUE TO CUSTOMER	18.65		
101-000-222.000			DUE TO COUNTY	526.00		
101-000-225.000			DUE TO SCHOOLS	2,104.00		
101-000-230.000			FSA - MEDICAL	2,800.00		
101-000-230.001			FSA - CHILD CARE	5,000.00		
101-000-231.000			WITHHOLDING FOC/GARNISH	1,482.15		

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-000-236.000			EMPLOYEE CHARITABLE CONTRIBUTIONS		425.00	
101-000-238.000			UNION DUES WHD -POLICE		275.00	
101-000-244.000			SUTA PAYABLE		122.26	
101-000-245.000			PENSION WITHHOLDING		12,315.83	
101-000-612.000			RECREATION FEES		5.00	
101-000-669.691			RENTAL INCOME - REC DEPT		200.00	
101-000-687.000			CASH DISCOUNTS		(2.03)	
101-000-695.400			OTHER REVENUE - PLANNING		1,455.00	
101-101-725.000			OTHER EMPLOYEE BENEFITS		115.95	
101-101-728.000			POSTAGE		830.94	
101-101-740.000			SUPPLIES		521.95	
101-101-801.000			CONTRACTUAL SERVICES		2,740.31	
101-101-804.000			LEGAL FEES		54,079.60	
101-101-807.000			DUES & SUBSCRIPTIONS		9,585.00	
101-101-850.000			TELEPHONE		5,331.38	
101-101-934.000			REPAIR		37.50	
101-101-941.000			MAINTENANCE AGREEMENTS		(0.66)	
101-101-963.000			OTHER EXPENSES		84.16	
101-136-740.000			SUPPLIES		1,209.54	
101-136-801.000			CONTRACTUAL SERVICES		24,359.20	
101-136-806.000			WITNESS FEES & JURY FEES		704.71	
101-136-850.000			TELEPHONE		92.88	
101-137-801.000			CONTRACTUAL SERVICES		480.00	
101-137-850.000			TELEPHONE		46.44	
101-137-956.000			EDUCATION & TRAINING		126.71	
101-201-740.000			SUPPLIES		162.92	
101-201-850.000			TELEPHONE		211.27	
101-201-864.000			VEHICLE MILEAGE		16.19	
101-209-740.000			SUPPLIES		200.61	
101-209-941.000			MAINTENANCE AGREEMENTS		3,717.00	
101-253-801.000			CONTRACTUAL SERVICES		318.24	
101-253-850.000			TELEPHONE		47.71	
101-253-900.000			PRINTING & PUBLISHING		3,708.50	
101-258-801.000			CONTRACTUAL SERVICES		400.00	
101-258-850.000			TELEPHONE		95.42	
101-301-727.000			OFFICE SUPPLIES		933.76	
101-301-740.000			SUPPLIES		7,263.49	
101-301-743.000			UNIFORM EXPENSE		3,161.10	
101-301-801.000			CONTRACTUAL SERVICES		18,227.55	
101-301-804.000			LEGAL FEES		18,000.00	
101-301-808.000			JAIL PER DIEM/ARREST PROCESSING FEES		21,992.66	
101-301-850.000			TELEPHONE		18.12	
101-301-862.000			GASOLINE EXPENSE		13,219.80	
101-301-934.000			REPAIR		5,823.74	
101-302-740.000			SUPPLIES		1,697.74	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-336-740.000			SUPPLIES		2,495.71	
101-336-743.000			UNIFORM EXPENSE		2,809.97	
101-336-801.000			CONTRACTUAL SERVICES		2,466.67	
101-336-807.000			DUES & SUBSCRIPTIONS		353.04	
101-336-854.000			CIVIL DEFENSE		2,531.59	
101-336-861.000			AUTO SUPPLIES		53.44	
101-336-861.934			VEHICLE REPAIR & MAINTENANCE		2,416.72	
101-336-862.000			GASOLINE EXPENSE		3,745.40	
101-336-920.000			ELECTRIC		1,541.81	
101-336-956.000			EDUCATION & TRAINING		5,120.31	
101-371-740.000			SUPPLIES		281.06	
101-371-743.000			UNIFORM EXPENSE		339.15	
101-371-850.000			TELEPHONE		342.15	
101-371-862.000			GASOLINE EXPENSE		493.02	
101-371-941.000			MAINTENANCE AGREEMENTS		1,104.00	
101-400-740.000			SUPPLIES		81.92	
101-441-740.000			SUPPLIES		1,694.64	
101-441-740.208			PARK MAINT SUPPLIES		438.12	
101-441-740.691			SPORTS FIELD SUPPLIES		891.50	
101-441-743.000			UNIFORM EXPENSE		805.51	
101-441-801.000			CONTRACTUAL SERVICES		7,201.16	
101-441-807.000			DUES & SUBSCRIPTIONS		45.00	
101-441-850.000			TELEPHONE		662.11	
101-441-861.934			VEHICLE REPAIR & MAINTENANCE		951.07	
101-441-862.000			GASOLINE EXPENSE		6,111.99	
101-441-922.000			WATER & SEWER EXPENSE		15,567.04	
101-441-934.000			REPAIR		37.50	
101-441-941.000			MAINTENANCE AGREEMENTS		388.00	
101-441-956.000			EDUCATION & TRAINING		448.00	
101-449-740.000			SUPPLIES		107.36	
101-449-807.000			DUES & SUBSCRIPTIONS		254.00	
101-449-850.000			TELEPHONE		18.12	
101-449-862.000			GASOLINE EXPENSE		61.73	
101-691-740.000			SUPPLIES		1,954.56	
101-691-801.000			CONTRACTUAL SERVICES		3,717.57	
101-691-850.000			TELEPHONE		154.17	
101-691-862.000			GASOLINE EXPENSE		477.07	
101-691-922.000			WATER & SEWER EXPENSE		986.12	
101-691-934.000			REPAIR		37.50	
101-691-941.000			MAINTENANCE AGREEMENTS		7,799.12	
101-693-740.000			SUPPLIES		2,414.10	
101-693-801.000			CONTRACTUAL SERVICES		7,092.25	
101-693-850.000			TELEPHONE		18.00	
101-738-740.000			SUPPLIES		573.20	
101-738-801.000			CONTRACTUAL SERVICES		9,046.03	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-738-934.000			REPAIR		310.00	
101-738-941.000			MAINTENANCE AGREEMENTS		261.92	
202-202-778.001			MAINTENANCE ROAD & STREET		1,606.36	
202-202-810.000			ENGINEERING SERVICES		21,544.71	
203-203-778.001			MAINTENANCE ROAD & STREET		1,558.38	
203-203-778.003			MAINTENANCE WINTER		11.85	
203-203-778.449			SIDEWALK REPAIR		630.00	
203-203-810.000			ENGINEERING SERVICES		25,625.57	
205-000-202.001			DUE TO CUSTOMER		37.77	
213-000-041.000			ACCTS REC-SCENIC LAKE		1,189.28	
213-213-778.004			MAINTENANCE DRAINS		510.00	
219-219-934.000			REPAIR		282.82	
271-000-202.001			DUE TO CUSTOMER		2.12	
285-285-740.000			SUPPLIES		4.46	
401-401-975.000			CAPITAL OUTLAY		75,386.50	
580-000-152.002			METERS		6,080.00	
580-580-740.000			SUPPLIES		178.49	
580-580-784.000			MAINT & REPAIR OTHER		1,462.50	
580-580-810.000			ENGINEERING SERVICES		12,564.29	
580-580-850.000			TELEPHONE		129.12	
580-580-960.000			WATER PURCHASES		153,897.74	
580-580-960.001			WATER PURCHASES-HP		1.12	
590-590-810.000			ENGINEERING SERVICES		13,187.56	
590-590-934.000			REPAIR		4,387.50	
590-590-961.000			SEWER SERVICES PURCHASED		170,842.12	
608-608-975.000			CAPITAL OUTLAY		139,090.00	
630-625-801.000			CONTRACTUAL SERVICES		2,533.56	
630-625-964.716			CLAIMS - MEDICAL		3,484.00	
630-630-801.000			CONTRACTUAL SERVICES		1,278.50	
630-635-801.000			CONTRACTUAL SERVICES		243.75	
640-640-975.000			CAPITAL OUTLAY		845.48	
641-641-975.000			CAPITAL OUTLAY		9,935.00	
703-000-222.000			DUE TO COUNTY		3,351.63	
703-000-223.000			DUE TO DISTRICT LIBRARY		1,616.67	
703-000-223.001			DUE TO INTERURBAN TRANSIT PARTNERSHIP		266.49	
703-000-224.000			DUE TO INTERMEDIATE SCHOOL DISTRICT		1,029.82	
703-000-224.001			DUE TO COMMUNITY COLLEGE		322.97	
703-000-225.050			DUE TO CALEDONIA PUBLIC SHCOOLS		696.01	
703-000-225.110			DUE TO FOREST HILLS PUBLIC SCHOOLS		188.77	
703-000-225.140			DUE TO KELLOGGSVILLE PUBLIC SCHOOLS		744.61	
703-000-225.160			DUE TO KENTWOOD PUBLIC SCHOOLS		7,555.95	
703-000-228.000			DUE TO SET		1,109.78	
808-808-804.000			LEGAL FEES		903.00	
			TOTAL		997,719.34	

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JULY 18, 2023
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Commissioner Morgan gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Ron Draayer, Maurice Groce, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Finance Director Emeritus Tom Chase, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Public Works Director Chad Griffin, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representative Anna Kendall.

Four (4) citizens attended the meeting.

Motion by Artz, seconded by Morgan, to **approve the agenda**.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Edward Kolenda requested a streetlight be installed at the intersection at Old Elm and East Paris because at night it is difficult to see Old Elm as you drive.

Commissioner Groce has been in conversations with staff and is currently working on this item.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Groce, seconded by Tyson, to approve the Consent Agenda as follows:

- A. Approve selection of AQR Capital Management as a Pension Plan equity manager.
- B. Authorize execution of Mission Square Retirement Administrative Services Agreement.
- C. Payables for the City totaling \$1,330,773.60.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

City Commission Meeting
July 18, 2023.

Motion by Morgan, seconded by Coughlin, to **approve the minutes** of the July 10, 2023 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

POLICE AND FIRE DEPARTMENT MONTHLY REPORTS.

POLICE DEPARTMENT MONTHLY REPORT FOR JUNE 2023.

Police Chief Litwin reviewed the Police Department Monthly Report for June 2023.

He spoke of events the department was involved in for June.

FIRE DEPARTMENT MONTHLY REPORT FOR JUNE 2023.

Fire Chief Looman reviewed the Fire Department Monthly Report for June 2023.

He spoke the number of smoke detectors that have been installed with the expectation of having 500 installed by the end of August. Chief Looman spoke of the process of hiring two open positions for Fire Fighters. Commissioner Draayer inquired of businesses returning their hazardous materials surveys and asked what the department is doing to obtaining better information.

Motion by Morgan, seconded by Groce, to receive and file the Police and Fire Monthly reports for June 2023.

Motion Carried.

BIDS:

AUTHORIZE EXTENSION OF UNIFORM RENTAL AGREEMENT FOR DEPARTMENT OF PUBLIC WORKS.

DPW Director Griffin reviewed his memorandum dated July 18, 2023 regarding uniform rental agreement.

Motion by Artz, seconded by Morgan, to authorize the Mayor to extend an employee uniform rental service agreement with Maurer's Textile Rental Services, Inc. for up to five years at an estimated annual total cost of \$16,000.00, with funds from the Public Works General Fund Operating budget under Special Circumstances as allowed under the City of Kentwood Purchase Policy.

Motion Carried.

AUTHORIZE CONTRACT FOR SANITARY SEWER LATERAL CLEANING AND LINING.

DPW Director Griffin reviewed his memorandum dated July 18, 2023.

City Commission Meeting
July 18, 2023.

Motion by Artz, seconded by Morgan, to authorize the Mayor to enter into a contract for the cleaning and lining of 23 sanitary sewer laterals with Performance Pipelining, Inc. not to exceed a cost of \$224,455.00 (including a 15% contingency), with funds from the 2023-24 Sewer Fund.

Motion Carried.

APPROVE PURCHASE OF TWO POLICE PATROL VEHICLES.

Police Chief Litwin explained the opportunity to purchase two vehicles that another department didn't want, and they will be requesting additional vehicles in the future.

Motion by Draayer, seconded by Tyson, to approve the purchase of two 2023 model year Dodge Durango's from LaFontaine CDJR-Lansing in the amount of \$85,090.00, plus equipment, accessories, decals, and upfitting services at a total not-to-exceed \$39,600.00, for a grand total of \$124,690.00: with funds from the FY 2024-25 Police Equipment Fund piggybacking on a State of Michigan MiDEAL contract pricing.

Motion Carried.

AUTHORIZE PURCHASE OF GMC TRUCK WITH EQUIPMENT FOR MEDICAL UNIT.

Fire Chief Looman informed the Commission this is the second half of the total purchase for a medical response vehicle.

Motion by Artz, seconded by Coughlin, to authorize the purchase of a 2024 GMC Sierra 3500HD crew cab, 4-wheel drive work truck to be outfitted as a medical response unit from Todd Wenzel Buick GMC in an amount not-to-exceed \$49,800.00, including a \$7,000.00 contingency for auxiliary equipment, with funds from the FY 2023-24 Fire Equipment Fund piggybacking on the State of Michigan MiDEAL Contract.

Motion Carried.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Groce-inquired on 52nd Street and Stauffer on what is being installed. The City is installing a non-motorized trail with grant money.

Commissioner Morgan-informed the commission that the Bowen House that has a historical designation is for sale and wanted to ensure that this location remains in historical condition.

Mayor Kepley-informed the Commission that with the two Park and Recreation Projects, Covenant Park and the proposed Community Center, the City has received the RFPs and has reviewed them and will begin to interview the designers on Monday with the intention to bring to City Commission a staff recommendation at the first meeting in August and if all goes well have a ribbon-cutting for the Community Center sometime between October 2025 or June 2026. Then with final Covenant Park design seek grant and private donation funding.

City Commission Meeting
July 18, 2023.

Mayor Kepley spoke on the county's proposed sustainable business park for how to deal with the trash problem for the next fifty years. There will be an upcoming meeting to decide if they will have a sustainable business park that would raise the cost of waste removal for Kentwood residents by around \$25 per year or be in the landfill business, then they will need to permit for a new landfill which will take five years but knowing the current landfill has only seven to eight years left. Also noting the waste-to-energy contract expires in 2025.

The meeting was adjourned at 7:38 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor



**CITY OF KENTWOOD
PLANNING COMMISSION
PROPOSED
FINDINGS OF FACT
JULY 25, 2023**

Pung 07/06/23

PROJECT: Zoning Ordinance Text Amendments

APPLICATION: 15-23

HEARING DATE: July 11, 2023

REVIEW TYPE: Zoning Ordinance Amendments Relating to Open Air Construction and Industrial Equipment Sales and Rental

MOTION: **Motion by Holtrop, supported by Benoit, to recommend to the City Commission to amend the Kentwood Zoning Ordinance No. 9-02 as described in Pung's memo dated July 19, 2023.**

- Motion Carried (7-0) –
- Quinn and Poyner absent -

Amend Section 10.2.A Table of Use to add:

Open Air Construction and Industrial Equipment Sales and Rental as a special land use in the I1 Light Industrial and I2 Heavy Industrial districts.

Amend Section 15.03 Special Land Use Specific Approval Standards to add the following:

KK: Open Air Construction and Industrial Equipment Sales and Rental

Amend Section 15.04 Site Design Standards to add the following:

KK: Open Air Construction and Industrial Equipment Sales and Rental

1. There shall be a minimum front yard landscaped setback of thirty-five (35) feet. No parking, storage, or display is permitted within the landscaped setback.
2. The maximum height of equipment stored or displayed in the front yard shall be no more than ten (10) feet.
3. A landscaped berm or solid wall at least three (3) feet in height may be required in the front yard.
4. The maximum height of equipment stored or displayed in a rear or side yard shall be no higher than thirty (30) feet or the height of the building,

whichever is less; although, when the height of the equipment will exceed fifteen (15) feet additional screening, landscaping, or setbacks may be required.

5. Additional screening and setbacks may be required for lots with frontage on more than one street.
6. A six-foot high vertical screen and/or a buffer zone may be required along the side and rear lot lines to enclose and screen the open air sales and/or storage area.
7. The lot areas used for parking, display, or storage shall be provided with a bituminous or Portland cement binder so as to provide a permanent, durable, and dustless surface and shall be graded and drained so as to dispose of all surface water.
8. The equipment shall be in good working order and shall be fit for the purpose for which it is to be used.

Amend Section 12.08.E.4 to read as follows:

Outdoor Storage: All business, services, or processing shall be conducted wholly within enclosed buildings with the exception of outdoor contractor's storage yards and open air construction and industrial equipment sales and rental which must be screened from view from any public street.

Basis:

- 1) The proposed amendments would make allowance for Open Air Construction and Industrial Equipment Sales and Rental in industrial districts.
- 2) The proposed use is an appropriate use for industrial districts as a special land use.
- 3) Ability to require additional landscaping, screening, and setbacks provides flexibility to address visibility and other issues.
- 4) Ensure inoperable and/or junked equipment is not stored on the property.

, 2023

CITY OF KENTWOOD
ORDINANCE NO. -23

AN ORDINANCE TO AMEND THE CITY OF KENTWOOD ZONING ORDINANCE BEING APPENDIX A OF THE CITY OF KENTWOOD CODE OF ORDINANCES, AS AMENDED, Relating to Open Air Construction and Industrial Equipment Sales and Rental

THE CITY OF KENTWOOD ORDAINS:

SECTION 1.

Amend Section 10.2.A Table of Use to add:

Open Air Construction and Industrial Equipment Sales and Rental as a special land use in the I1 Light Industrial and I2 Heavy Industrial districts.

SECTION 2.

Amend Section 15.03 Special Land Use Specific Approval Standards to add the following:

KK: Open Air Construction and Industrial Equipment Sales and Rental

SECTION 3.

Amend Section 15.04 Site Design Standards to add the following:

KK: Open Air Construction and Industrial Equipment Sales and Rental

1. There shall be a minimum front yard landscaped setback of thirty-five (35) feet. No parking, storage, or display is permitted within the landscaped setback.
2. The maximum height of equipment stored or displayed in the front yard shall be no more than ten (10) feet.
3. A landscaped berm or solid wall at least three (3) feet in height may be required in the front yard.
4. The maximum height of equipment stored or displayed in a rear or side yard shall be no higher than thirty (30) feet or the height of the building, whichever is less; although, when the height of the equipment will exceed fifteen (15) feet additional screening, landscaping, or setbacks may be required.
5. Additional screening and setbacks may be required for lots with frontage on more than one street.
6. A six-foot high vertical screen and/or a buffer zone may be required along the side and rear lot lines to enclose and screen the open air sales and/or storage area.
7. The lot areas used for parking, display, or storage shall be provided with a bituminous or Portland cement binder so as to provide a permanent, durable, and

dustless surface and shall be graded and drained so as to dispose of all surface water.

8. The equipment shall be in good working order and shall be fit for the purpose for which it is to be used.

SECTION 4.

Amend Section 12.08.E.4 to read as follows:

Outdoor Storage: All business, services, or processing shall be conducted wholly within enclosed buildings with the exception of outdoor contractor's storage yards and open air construction and industrial equipment sales and rental which must be screened from view from any public street.

SECTION 5.

This Ordinance shall be effective ten (10) days following its publication.

The foregoing Ordinance was offered by Commissioner , supported by Commissioner , the vote being as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Dan Kasunic
City Clerk

I hereby certify the foregoing to be a true copy of an ordinance adopted at a regular meeting of the Kentwood City Commission held August 2, 2023

Dan Kasunic
City Clerk

STAFF REPORT: June 22, 2023
PREPARED FOR: Kentwood Planning Commission
PREPARED BY: Joe Pung
CASE NO.: 15-23 EquipmentShare

GENERAL INFORMATION

APPLICANT: Steelcase Inc. Rep: Highpoint
 Attn: Dan White Attn: Brian Sikma
 901 – 44th Street 5500 Cascade Road
 Grand Rapids, MI 49508 Grand Rapids, MI 49546

STATUS OF
APPLICANT: Kentwood Property Owner

REQUESTED ACTION: Amend the zoning ordinance to add Construction and Industrial Equipment Sales and Rental as a special land use to industrial districts.

EXISTING ZONING OF
SUBJECT PARCEL: N/A

GENERAL LOCATION: All Industrial Zoned Properties

Relevant Zoning Ordinance Sections

Section 10.01 describes the intent and purpose of industrial districts. Section 10.02 lists the allowable uses in industrial districts. Sections 10.03. list the development requirements and performance standards for industrial districts. Section 13.03 details the zoning ordinance amendment process. Section 13.08 outlines the general review standards.

Staff Comments

- 1) The applicant is requesting a text amendment to the zoning ordinance to make allowance for *Construction and Industrial Equipment Sales and Rental* as a special land use in the I1 Light Industrial and I2 Heavy Industrial districts. The use would include both indoor and open air display/storage of construction and industrial equipment for sale or rent.

- 2) Exhibits 1 through 4 contain images from the EquipmentShare website depicting the types of equipment that the company offers for sale or rent. As proposed, the text amendment would not limit the construction and industrial equipment offered for sale or rent to those items currently offered by EquipmentShare.
- 3) The open air display/storage of construction and industrial equipment for sale or rent is currently classified as an open air business. An open air business is defined as follows:

Open Air Business: Uses operated substantially in the open air including, but not limited to:

1. *Bicycle, utility truck or trailer, motor vehicle, boat, or home equipment sale, repair or rental services.*
2. *Outdoor display and sale of garages, motor homes, manufactured homes, snowmobiles, farm implements, swimming pools and similar activities (either as a principal or accessory use conducted on a lot).*
3. *Retail sale of trees, fruits, vegetables, shrubbery, plants, seeds, top-soil, humus, fertilizer, trellises, lawn furniture, playground equipment and other home garden supplies and equipment.*

Open air businesses are currently limited to the following zoning districts as special land uses:

- C2 Community Commercial
- C3 Regional Commercial
- C-PUD Commercial Planned Unit Development
- M-PUD Mixed Use Planned Unit Development
- FBC Form Based Code

See Staff Comment #6 for a list of the open air business site design standards.

- 4) Based on the type of equipment that is proposed for sale or rent it would be reasonable to locate such a use in an industrial district as opposed to a commercial location.
- 5) The applicant has not offered any specific site design criteria that would apply to *Construction and Industrial Equipment Sales and Rental*. If it is deemed necessary to apply specific standards (limit to height of displayed equipment, screening requirements, limits to front yard display, etc.), they should be identified within Section 15.04 of the Zoning Ordinance.

The following special land use general approval standards found in Section 15.02 of the Zoning Ordinance apply to all special land uses:

- A. Be designed, constructed, operated and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and that a use will not change the essential character of the area in which it is proposed.

- B. Be served adequately by essential public facilities and services such as highways, streets, police and fire protection, drainage structures, refuse disposal, water and sewage facilities or schools.
 - C. Not create excessive additional requirements at public cost for public facilities and services.
 - D. Not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to any persons, property, or the general welfare by reason of excessive production of traffic, noise, smoke, fumes, glare, electrical or electromagnetic interference or odors.
 - E. Be compatible and in accordance with the goals, objectives and policies of the Master Plan and promote the Intent and Purpose of the zoning district in which it is proposed to locate.
 - F. Be subject to stipulations by the Planning Commission of additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights, and for insuring that the intent and objectives of this Ordinance will be observed. The breach of any condition, safeguard, or requirement shall automatically invalidate the granting of the Special Land Use.
 - G. Comply with applicable licensing ordinances.
6. Open Air Business special land use site design standards:
- 1. Minimum lot area shall be one acre.
 - 2. Minimum lot width shall be 200 feet.
 - 3. A six-foot high vertical screen and/or a buffer zone may be required along the side and rear lot lines to enclose and screen the open air sales and/or storage area.
 - 4. All open air businesses shall comply with all applicable health department regulations regarding sanitation and general health conditions.
 - 5. The Planning Commission may, to insure strict compliance with any regulation contained herein and required as a condition of the issuance of a permit for an open air business use, require the applicant to furnish a performance guarantee satisfactory to and in an amount determined by the Planning Commission to be reasonably necessary to ensure compliance hereunder. In fixing the amount of the performance guarantee, the Planning Commission shall take into account the size and scope of the proposed open air business use, current prevailing cost of rehabilitating the premises upon default of the operator of the use, estimated expenses to compel the operator to comply by court decree and other factors and conditions as might be relevant in determining the sum reasonable in the light of all facts and circumstances surrounding each application.
 - 6. The lot areas used for parking, display or storage shall be provided with a bituminous or Portland cement binder so as to provide a permanent, durable, and dustless surface and shall be graded and drained so as to dispose of all surface water.

7. Ingress and egress shall be provided as far as practicable from two intersecting streets and shall be at least 150 feet from an intersection.
 8. All lighting shall be shielded from adjacent residential areas.
 9. The height of all materials and equipment stored in an outdoor storage area shall not exceed the height of any landscape screening, wall or fence.
 10. The storage and display of materials is not permitted in any required front yard and shall meet all the yard setback requirements applicable to any building in the district. In the FBC context areas the minimum front yard open air display/storage setback is 20 feet and a minimum two foot high screen wall or hedge shall be provided to screen the display and provided separation between the product and the sidewalk.
 11. All loading activities and parking areas shall be provided on the same premises (off street).
 12. The storage of any soil, fertilizer, or similar loosely packaged materials shall be sufficiently contained to prevent any adverse effect upon adjacent properties.
 13. In the C3 zone district the open air business approval is limited to January 1 through November 15 of the calendar year. The open air events are limited to farmers markets, Halloween themed costume and accessories, and the sale of new and late model cars, trucks, motorcycles, snowmobiles, all-terrain vehicles, recreational vehicles, boat, and power water craft. A zoning permit for a period of not more than fourteen consecutive days must be secured from the Zoning Administrator for each individual open air sales event.
 14. Within the FBC context areas, the primary building wall shall be built to a minimum of 25% of the overall width of the primary street property line.
7. Exhibits 5 through 8 are images of similar uses and depict operational practices (unpaved storage areas, front yard display/storage, unscreened display/storage, storage/display of equipment in a manner to increase visibility of the equipment, etc.) that can be an issue/concern. The potential issues/concerns could be addressed through specific special land use site design criteria.

Exhibit 1: Types of Equipment for Sale or Rent



Exhibit 2: Types of Equipment for Sale or Rent

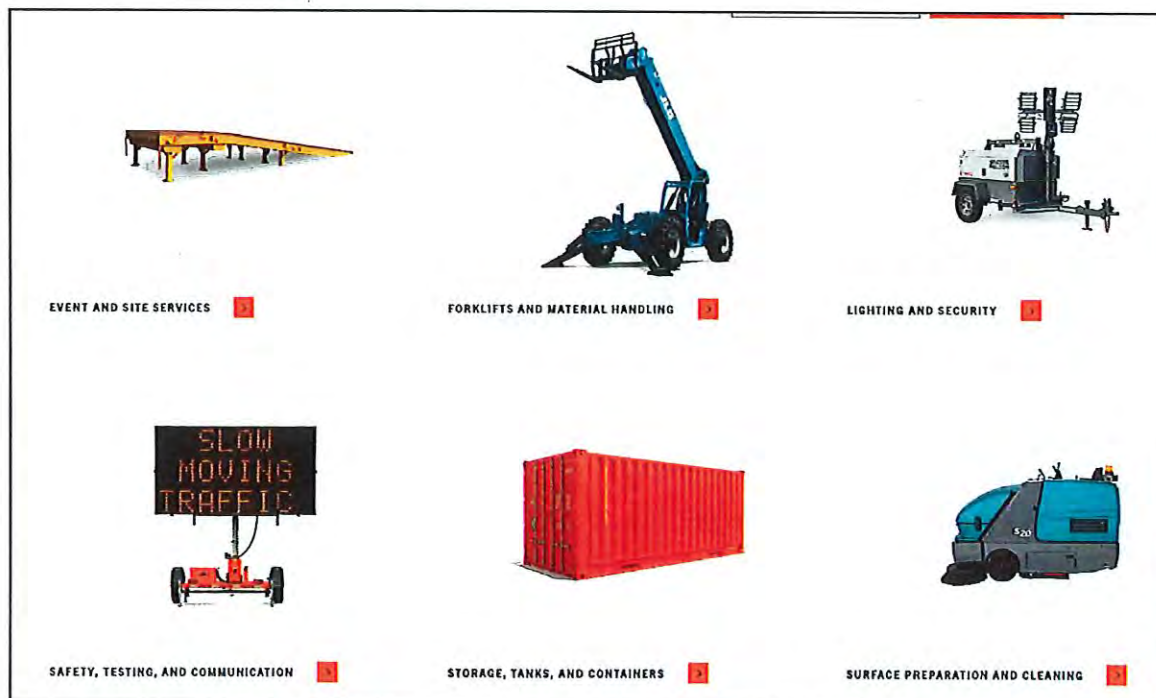


Exhibit 3: Types of Equipment for Sale or Rent



Exhibit 4: Types of Equipment for Sale or Rent



Exhibit 5: Existing Construction Equipment Rental Facility

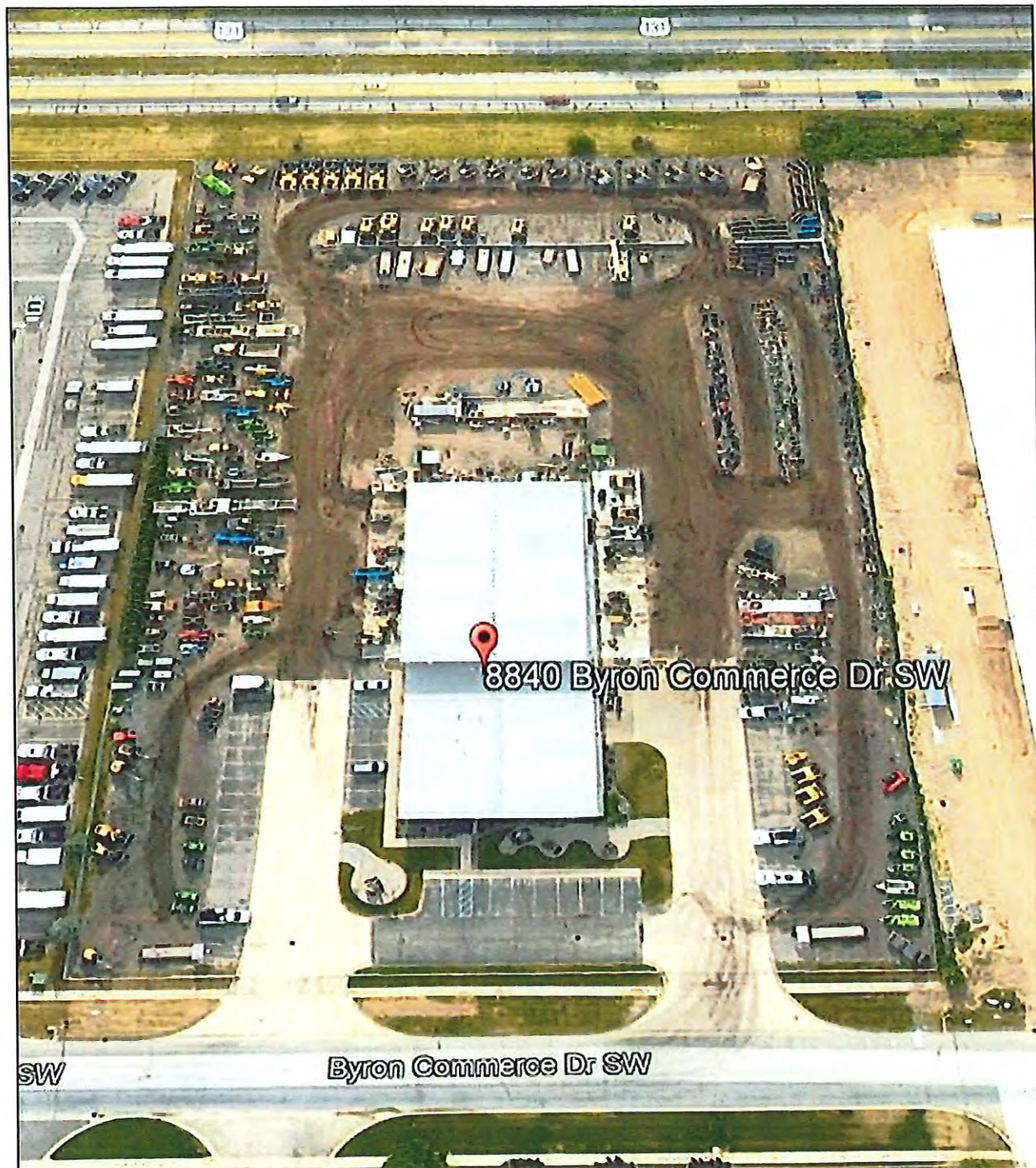


Exhibit 6: Existing Construction Equipment Rental Facility



Exhibit 7: Existing Construction Equipment Rental Facility



Exhibit 8: Existing Construction Equipment Rental Facility



Memo

To: City of Kentwood Planning Department

From: Brian Sikma, Highpoint Real Estate & Development, on behalf of Steelcase

Date: June 2, 2023

Re: Request for a "Text Change to the Industrial Zoning District"

On behalf of Steelcase, I am respectfully requesting a text change to the Industrial Zoning District to include:

Construction and Industrial Equipment sales and rental under a special land use.

Steelcase is working with EquipmentShare for the purchase of the facility as described in the application. This site is uniquely suited to accommodate the business of EquipmentShare, a national equipment company with the following business description:

EquipmentShare is a nationwide construction technology company dedicated to increasing industry productivity through smart jobsite technology and equipment rental, retail and service centers. EquipmentShare integrates its cloud-connected platform, T3, into its rental experience giving customers unparalleled visibility and control over their machines and jobsite operations. The demand for the company's innovation continues to drive EquipmentShare's growth.

In order to deploy this technology our T3 Program uses telematics and hardware tech to monitor equipment health, software to optimize rental utilization, and mobile applications for team members to clock in and off on the spot – T3 is the only cloud-based operating system that brings together construction workflows and data from constantly moving elements in one place. T3 can integrate with existing software systems to digitize manual processes, giving full visibility over a contractor's work throughout the entire course of the project. From start to finish, T3 helps thousands of contractors of all shapes and sizes digitize, connect and track all three pillars of construction productivity (assets, people and materials) in one single, easy-to-use platform.

We are looking to expand our operations in Grand Rapid and have identified a possible regional hub for EquipmentShare operations at the Steelcase facility located in Kentwood that would service the entire Grand Rapids MSA and surrounding area. This facility would not only facilitate the equipment rental side for three separate divisions of our operations, but serve as a regional training center for both our employees and customers to receive required OSHA certifications.

It is critical that this use is located in an industrial area for the following reasons:

1. Much of the equipment is large and must be transported with semi tractors / trailers. Truck routes are important.

Memo

Page 2

June 2, 2023

2. Because of transportation issues, the locations cannot be located in a congested retail area.
3. Services for this equipment are similar to service on class A trucks and other excavating equipment, which are located in industrial areas.
4. Yard Area is necessary as this equipment is often very large, similar to a contractors storage yard that are currently located in the city.

On behalf of Steelcase, thank you for your consideration. We believe that this is an appropriate use for a unique facility we no longer need. It would be to one user that wants to at this point control access with one new curb cut on 52nd street. As an owner occupant, we believe they will be an excellent neighbor for Steelcase as they continue to operate adjacent to this facility on their Kentwood campus.

Finally, this use of heavy equipment leasing and rental in an industrial area is consistent with the use in industrial areas of adjoining municipalities such as Byron Township and the City of Wyoming

From: Schweitzer, Terry
Sent: Thursday, June 15, 2023 4:26 PM
To: Nicolas Morano; Golder, Lisa
Cc: Brian Sikma
Subject: RE: [EXTERNAL]Steelcase - Text Amendment Zoning Application

Nic: We appreciate your inquiry. In my conversations with Brian, we talked about the characteristics of our current special land use allowance for contractor's yards as compared to the sales, rental and service associated with construction and industrial equipment. I feel that the rental and sales facet of the latter, especially with open air storage and display, is distinctly different and unlike any other current industrial provision.

We feel that the proposed text amendment is a reasonable request, especially if it termed as "open air" construction and industrial equipment sales and rental" as a special land use in the I-1 Light Industrial zone district. As you correctly pointed out, if the proposed text change is approved, it would allow Steelcase or Equipment Share to seek Special Land Use and site plan approval within the Steelcase IPUD.

Please let us know if you would like to further discuss this explanation. Thank you, Terry

Terry Schweitzer
Community Development Director
Phone: (616) 554-0710
schweizert@kentwood.us

From: Nicolas Morano <nicolas@ggtmlaw.com>
Sent: Wednesday, June 14, 2023 11:44 AM
To: Golder, Lisa <GolderL@kentwood.us>; Schweitzer, Terry <SchweitzerT@kentwood.us>
Cc: Brian Sikma <bsikma@highpointre.com>
Subject: [EXTERNAL]Steelcase - Text Amendment Zoning Application

⚠ Stop. Think. Read. This is an external email. Please use caution when clicking on any links or opening attachments.

Hi Lisa and Terry,

Brian Sikma (copied here) has informed me that the attached application for a text amendment to the City of Kentwood's zoning ordinance was recently submitted on Steelcase's behalf. As detailed in the application, this text amendment is being requested in anticipation of a potential sale of the "truck garage" property located within the IPUD south of 52nd Street and north of 60th Street (between East Paris and Broadmoor/Patterson).

When reviewing the application along with the applicable provisions of the City's zoning ordinance, I just wanted to clarify how the City is treating and processing the text change application.

In particular, I noted that within the IPUD zoning classification, one of the special land uses that can be obtained would be any special land use within the I-1 Light Industrial district. The application that was submitted does request that the text of the "Industrial" zoning be amended so that "construction and industrial equipment sales and rental" is a special land use. The intent was to amend the text of special land

uses under the I-1 Light Industrial district (which would then allow Steelcase's prospective purchaser to apply for a special land use within the IPUD zoning classification for its intended use).

With that background, I wanted to confirm that you were treating and processing Steelcase's application as a proposed text change to the I-1 Light Industrial district to include "construction and industrial equipment sales and rental" as a special land use. Can you please confirm the same?

Also, if I have misunderstood what can be applied for as a special land use under the IPUD zoning classification, please let me know that as well.

Thank you very much for your consideration and anticipated response to this e-mail.

Nic Morano

Nicolas M. Morano, Attorney at Law

Gielow Groom
Terpstra & McEvoy

Direct: 231.291.0109 | Office: 231.747.7160

Assistant: Cassie Bates | 231.291.0101 | cassie@ggtmlaw.com

281 Seminole - 2nd Floor, Norton Shores, MI 49444

ggtmlaw.com

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MEMORANDUM

TO: Honorable Mayor Kepley and City Commission
FROM: Chad Griffin, Public Works Director
Carla Kane, Purchasing Agent
DATE: August 2, 2023
TOPIC: Road Salt for Winter Season 2023-2024



ACTION REQUESTED: It is requested that the City Commission authorize the purchase of up to 4,550 tons of bulk road salt for the 2023-2024 winter season from Compass Minerals America, Inc., at a cost of up to \$311,220, with funds from the FY24 Major and Local Street Funds budgets.

BACKGROUND: The City regularly purchases road salt for winter road maintenance under a Kent County Road Commission (“KCRC”) contract. This offers more attractive pricing (due to a larger purchase volume) than the City could obtain by bidding for itself.



The KCRC contract with Compass Minerals America affords the City the opportunity to purchase up to 4,550 tons at \$68.40 per ton (a 3.2% price decrease from last winter season).

Based upon usage over the last couple of seasons, staff recommends a commitment of 3,500 tons. This commitment will allow the City to purchase as much as 130% (4,550 tons) or as little as 80% (2,800 tons) of the committed tonnage. The amount actually purchased will depend upon the character and severity of the coming winter.

If you have any questions, please call Chad Griffin at 554-0825 or Jim Wolford at 656-5311.

Thank you for your consideration of this request.



MEMORANDUM

TO: Mayor Kepley and City Commissioners

FROM: Spencer McKellar – Deputy Director of Parks & Recreation
Jim Kirkwood – Director of Engineering & Inspections
Carla Kane – Purchasing Agent

SUBJECT: Pinewood Park – Sidewalk Addition for Wilmont Drive Access

DATE: August 2, 2023

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to sign a contract with Cascade Cement to construct a new sidewalk for safe pedestrian access to Pinewood Park off Wilmont Drive at a cost not to exceed \$26,500 (including a 10% contingency), using funds from the Parks & Recreation Millage.

BACKGROUND: The Kentwood Parks & Recreation Department is requesting that a 5-foot-wide concrete sidewalk be constructed at the southerly entrance to Pinewood Park off Wilmont Drive. This new walkway will serve the residents in the area and alleviate the need to walk in the access driveway.

The Engineering Department requested a quote from four concrete contractors and three responded. Cascade Cement was the low bidder with a quote of \$24,113 for the project.

This sidewalk addition includes the construction of approximately 400 lineal feet of 5-foot-wide concrete sidewalk and the reconstruction of the ADA landing ramp at the intersection of Wilmont Drive and Ramblewood Drive.

A map indicating the proposed scope of work is attached.

If you have any questions, please contact Spencer McKellar at 656-5274 or Jim Kirkwood at 554-0739.

Thank you for your consideration of this request.

BID TABULATION	
BIDDER	TOTAL PRICE FOR PROJECT
Cascade Cement	\$24,113.00
Ellis McClain Construction	\$28,000.00
Kent Home Services	\$28,314.44

PINEWOOD PARK

1999 WOLFBORO DR SE

51.9 ft

315.0 ft

16.7 ft

1947 WILMONT DR SE

1975 WILMONT DR SE



MEMORANDUM



TO: City Commission

FROM: Susan Arnold – Project Engineer
Val Romeo – Parks and Recreation Director
Carla Kane – Purchasing Agent

SUBJECT: Community Center Design and Contract Administration Services

DATE: August 2, 2023

ACTION REQUESTED: To authorize the Mayor to enter into a contract with Spark 43 Architects (Spark 43) for design and contract administration services for the construction of a Kentwood Community Center in an amount not to exceed \$1,417,500 (including a 10% contingency), with funds from the Parks Millage.

BACKGROUND: To facilitate commencement of a process to design and construct a Kentwood Community Center, services were solicited through a full RFP process.

Proposals were received from thirteen design firms (see proposal tabulation) and were evaluated by a team comprised of the Mayor's office, Purchasing, Engineering, Parks & Recreation, and Public Works. Three firms were interviewed: Williams Architects, Integrated Architecture, and Spark 43.

Spark 43 is being recommended because they presented an extremely strong and well-rounded team, including vast relevant and local experience in programming, facilities, specialty flooring, and athletic fields. They easily demonstrated their expertise, creativity, confidence, and desire to collaborate with the city on this project.

The firm will provide architectural design and project management, while their subconsultants will contribute community engagement services, recreation programming, universal, acoustics, and interior designs, landscape design, and civil, structural, mechanical, and traffic engineering.

Spark 43's team is committed to designing a Community Center that meets the community's needs and expectations. They will work closely with City

PROPOSAL TABULATION			
Firm Name	Total Proposed # of Hours	NTE Project Total Cost	Cost Per Hour
Tower Pinkster	8,631	\$996,100	\$115.41
Intersect Studio	11,970	\$1,458,103	\$121.81
Ghafari Associates	8,410	\$1,071,852	\$127.45
TMP Architecture	7,350	\$962,000	\$130.88
Spark 43 Architects	9,540	\$1,288,675	\$135.08
Integrated Design Solutions	9,456	\$1,303,291	\$137.83
Kingscott Associates	10,371	\$1,469,500	\$141.69
Integrated Architecture	7,030	\$1,006,280	\$143.14
Progressive AE	6,098	*\$893,000	\$146.44
DLZ	10,102	\$1,542,200	\$152.66
The Collaborative	6,248	**\$1,026,510	\$164.29
Williams Architects	9,228	\$1,748,620	\$189.49
Fishbeck	Non-responsive		
		*As read was \$884,000 - did not include reimbursable expenses	**As read was \$1,006,510 - did not include EGLE permit cost

staff and the City's Construction Manager (to be hired in the next few months) to deliver an inclusive, welcoming, and awe-inspiring facility in an efficient and cost-effective manner, with a dedication to meeting programming and staff needs. They are committed to designing a facility that controls necessary ongoing maintenance costs and is transformative for Kentwood residents.

If you have any questions about this project, please feel free to contact Susan Arnold (554-0743) or Val Romeo (656-5275).