



OFFICE OF THE CITY CLERK

AGENDA: MARCH 19, 2024 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Pledge of Allegiance to the Flag (Tyson).
3. Invocation by Commissioner Moore.
4. Roll Call: Artz, Coughlin, Groce, Moore, Morgan, Tyson, and Mayor Kepley.

Excuse Commissioners Coughlin and Morgan with prior notification. (voice vote)
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on March 5, 2024.
 - b. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on March 5, 2024 as distributed. (voice vote)
9. Presentations and Proclamations.
 - a. [Police and Fire Department](#) monthly reports.
10. Communications and Petitions.
11. Public Hearings.
12. Reports of Ad Hoc Committees.

13. Bids.
 - a. Approve implementation of a [Domestic Violence Problem-Solving Court](#). (voice vote)
 - b. Authorize contract for [armored car courier services](#). (voice vote)
 - c. Authorize contract for [water service materials inventory project](#). (voice vote)
 - d. Authorize repairs to [Fire Engine 54](#). (voice vote)
14. Resolutions.
 - a. Res. – 24 Authorizing an application for a Michigan Natural Resources Trust Fund grant for [Rondo Street Station Park improvements](#). (roll call vote)
 - b. Res. – 24 Authorizing an application for a Michigan Natural Resources Trust Fund grant for [Lamberts Trail property acquisition](#). (roll call vote)
15. Ordinances.
 - a. Ord. – 24 for Conditional approval for [Storage 5 rezoning](#) of 5.87 acres of property on 44th St (1800-1900) from C-2 to I-1, Case 1-24, subject to basis points 1-8. (roll call vote)
16. Appointments and Resignations.
17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
18. Old Business/Future Agenda Review.
19. Comments of Commissioners and Mayor.
20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

March 5, 2024
Conference Room #119
5:42 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff present: Deputy City Administrator Shay Gallagher, DPW Director Chad Griffin, City Clerk Dan Kasunic, and City Attorney Jeff Sluggett.

Mayor Pro-Tem Coughlin opened the meeting then asked for a motion to go into Closed Session to discuss a written opinion.

Motion by Morgan, seconded by Artz, to enter into a Closed Session to discuss a written legal opinion which is exempt from discussion or disclosure by state statute as permitted by Section 8(1)(h) of the Michigan Open Meetings Act.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

The meeting was adjourned at 5:43 p.m.
The meeting was reconvened at 6:40 p.m.

62-B DISTRICT COURT:

A. DOMESTIC VIOLENCE PROBLEM-SOLVING COURT DISCUSSION.

62-B District Judge Sterkenburg reviewed the memorandum dated March 5, 2024 considering a partnership with Domestic Violence Action Network for Domestic Violence Problem-Solving Court with funds paid by a grant. The Committee discussed the current workload and morale and how the additional workload would be handled. The Judge spoke on staffing levels, training, turnover and educated the Committee on the difference between Sobriety Court and how Domestic Violence Court would operate. Mayor Kepley stated the discussion will continue at tonight's City Commission Meeting with the intent for any action at the following Commission meeting.

The meeting was adjourned at 7:00 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem

Total for fund 101 GENERAL FUND	257,090.67
Total for fund 202 MAJOR STREET	40,351.11
Total for fund 203 LOCAL STREET	15,106.51
Total for fund 205 POLICE & FIRE PROTECTION	264.71
Total for fund 208 PARK & RECREATION FUND	32.90
Total for fund 213 DRAIN FUND	2,315.00
Total for fund 219 STREET LIGHTING	35,783.89
Total for fund 271 LIBRARY FUND	14.80
Total for fund 401 PROPERTY BUILDING FUND	3,489.34
Total for fund 408 PARKS & RECREATION CAPITAL FUND	148,768.31
Total for fund 580 WATER FUND	5,152.80
Total for fund 590 SEWER FUND	3,554.49
Total for fund 608 PARKS & RECREATION EQUIPMENT FUND	31,250.00
Total for fund 630 SELF INSURANCE FUND	30,922.18
Total for fund 640 DPW EQUIPMENT FUND	107,026.88
Total for fund 641 FIRE CAPITAL ESCROW	75,819.16
Total for fund 642 POLICE CAPITAL ESCROW	22,137.52
Total for fund 703 TAX COLLECTION FUND	1,724,785.53
TOTAL - ALL FUNDS	2,503,865.80

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 1/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2024	AP-MB	2216 (A)	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE - WEIDNER	101-441-743.000	169.59
03/01/2024	AP-MB	2217 (A)	ADN ADMINISTRATORS, INC.	CONTRACTUAL SERV-DENTAL-MARCH 2024	630-630-801.000	1,236.00
		2217 (A)		CONTRACTUAL SERV-VISION-MARCH 2024	630-635-801.000	235.00
						<hr/> 1,471.00
03/01/2024	AP-MB	2218 (A)	AIS CONSTRUCTION EQUIPMENT	INVENTORY MTR POOL PARTS	101-000-114.000	426.57
03/01/2024	AP-MB	2219 (A)	ARBOR SOLUTIONS INC.	CONTRACTUAL SERVICES - 1/25/24	101-258-801.000	975.00
		2219 (A)		CONTRACTUAL SERVICES - 2/7/24	101-258-801.000	637.50
						<hr/> 1,612.50
03/01/2024	AP-MB	2220 (A)	ARROWHEAD UPFITTERS INC	VEHICLE ACCESSORIES - DURANGO	642-642-975.000	16,387.66
		2220 (A)		VEHICLE UPFITTING	642-642-975.000	3,190.00
						<hr/> 19,577.66
03/01/2024	AP-MB	2221 (A)	ANN BAKER	VEHICLE MILEAGE - JANUARY 2024	101-691-864.000	69.68
03/01/2024	AP-MB	2222 (A)	BERGER CHEVROLET	INVENTORY MTR POOL PARTS	101-000-114.000	774.04
03/01/2024	AP-MB	2223 (A)	JAM BEST ONE FLEET SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	465.80
03/01/2024	AP-MB	2224 (A)	BOUND TREE MEDICAL	SUPPLIES	101-301-740.000	593.18
03/01/2024	AP-MB	2225 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(1.16)
		2225 (A)		SUPPLIES	101-301-740.000	14.57
		2225 (A)		MAINT & REPAIR OTHER	580-580-784.000	43.16
						<hr/> 56.57
03/01/2024	AP-MB	2226 (A)	KATELYN BUSH	VEHICLE MILEAGE - FEB 2024	101-691-864.000	9.38
		2226 (A)		VEHICLE MILEAGE - FEB 2024	101-693-864.000	11.39
						<hr/> 20.77
03/01/2024	AP-MB	2227 (A)	CARLETON EQUIPMENT CO	INVENTORY MTR POOL PARTS	101-000-114.000	315.86
		2227 (A)		BOBCAT COMPACT TRACK LOADER	640-640-975.000	63,375.07
						<hr/> 63,690.93
03/01/2024	AP-MB	2228 (A)	CDW GOVERNMENT	CANON IMAGEFORMULA DR-M260	101-136-740.000	864.50
		2228 (A)		MICROSOFT SURFACE PRO 9 - 8GB	401-401-975.014	1,126.71
		2228 (A)		MICROSOFT PRO SIGNATURE TYPE COVER	401-401-975.014	141.37
		2228 (A)		MICROSOFT SURFACE PRO DOCK 2	401-401-975.014	203.46
						<hr/> 2,336.04
03/01/2024	AP-MB	2229 (A)	COURTESY DODGE	INVENTORY MTR POOL PARTS	101-000-114.000	4.72
03/01/2024	AP-MB	2230 (A)	CSI EMERGENCY APPARATUS LLC	INVENTORY MTR POOL PARTS	101-000-114.000	261.84
03/01/2024	AP-MB	2231 (A)	DELL MARKETING LP	DELL OPTIPLEX MICRO FORM FACTOR	401-401-975.014	697.80

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 2/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2024	AP-MB	2232 (A)	DINGES FIRE COMPANY	JUMBO BIV 5.0" STORZ RIGID X	641-641-975.000	4,155.12
		2232 (A)		BLIND CAP 5.0" STORZ W/LANYARD	641-641-975.000	253.84
		2232 (A)		SHIPPPING - ENGINE 52 VALVES	641-641-975.000	57.40
						<hr/> 4,466.36
03/01/2024	AP-MB	2233 (A)	EJ USA, INC	CONSTRUCTION - MEADOWLANE	203-203-978.000	867.68
		2233 (A)		SUPPLIES	580-580-740.000	32.76
		2233 (A)		MAINT & REPAIR OTHER	580-580-784.000	1,962.33
						<hr/> 2,862.77
03/01/2024	AP-MB	2234 (A)	EMERGENCY MEDICAL PRODUCTS	SUPPLIES	101-336-740.000	256.87
03/01/2024	AP-MB	2235 (A)	ETNA SUPPLY	SUPPLIES	101-136-740.000	20.40
		2235 (A)		SUPPLIES	101-301-740.000	47.60
		2235 (A)		MAINTENANCE ROAD & STREET	202-202-778.001	1,233.98
						<hr/> 1,301.98
03/01/2024	AP-MB	2236 (A)	FIRST STOP HEALTH, LLC	CONTRACTUAL SERV - MARCH 2024	630-625-801.000	1,084.55
03/01/2024	AP-MB	2237 (A)	STEPHANIE FOX	SUPPLIES - 11/16/23-2/16/24	101-171-740.000	(0.27)
		2237 (A)		SUPPLIES REIMB - 11/16/23-2/16/24	101-171-740.000	31.58
		2237 (A)		TELEPHONE - 11/16/23-2/15/24	101-171-850.000	135.00
		2237 (A)		VEHICLE MILEAGE - DEC 2023	101-171-864.000	9.43
						<hr/> 175.74
03/01/2024	AP-MB	2238 (A)	GILSON GRAPHICS	#10 WINDOW ENVELOPES-STD LFT HAND	101-101-740.000	1,141.97
03/01/2024	AP-MB	2239 (A)	GORDON FOOD SERVICE	SUPPLIES - FREEZE FEST	101-693-740.000	14.98
03/01/2024	AP-MB	2240 (A)	GRAINGER INC	SUPPLIES	101-441-740.000	312.56
03/01/2024	AP-MB	2241 (A)	GRAND RAPIDS GRAPHIX	UNIFORM EXPENSE - T. HUGHES	101-441-743.000	57.00
03/01/2024	AP-MB	2242 (A)	VIKTORYIA HIGHLAND	SUPPLIES REIMB- VIPS APPREC BANQUET	101-301-740.000	180.35
03/01/2024	AP-MB	2243 (A)	INTERSTATE BATTERY SYSTEMS GR	INVENTORY MTR POOL PARTS	101-000-114.000	122.04
03/01/2024	AP-MB	2244 (A)	STEPHEN KEPLEY	TELEPHONE - 12/8/23-2/7/24	101-171-850.000	90.00
		2244 (A)		VEHICLE MILEAGE - 1/5-2/24/24	101-171-864.000	484.41
						<hr/> 574.41
03/01/2024	AP-MB	2245 (A)	LRE ENGINEERS & SURVEYORS	ENG SERV-52ND ST REHAB & WATERMAIN	202-202-810.000	846.30
		2245 (A)		ENG SERV - EAST PARIS AVE REHAB	202-202-810.000	8,054.81
		2245 (A)		ENG SERV - 40TH ST REHAB DESIGN	203-203-810.000	446.25
		2245 (A)		ENG SERV-52ND ST REHAB & WATERMAIN	580-580-810.000	211.58
						<hr/> 9,558.94

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 3/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2024	AP-MB	2246 (A)	MADISON NATIONAL LIFE	PREPAID LIFE INSURANCE-MARCH 2024	101-000-123.717	2,974.64
		2246 (A)		PREPD LONGTERM DISAB INS-MARCH 2024	101-000-123.721	5,002.77
		2246 (A)		S-T-D INS - MARCH 2024	101-000-229.000	1,564.10
		2246 (A)		EE VOL LIFE INS - MARCH 2024	101-000-229.001	582.02
						<hr/> 10,123.53
03/01/2024	AP-MB	2247 (A)	MARK'S BODY SHOP	INVENTORY MTR POOL PARTS	101-000-114.000	427.90
		2247 (A)		SUPPLY & INSTALL GRAPHICS TO	642-642-975.000	720.00
						<hr/> 1,147.90
03/01/2024	AP-MB	2248 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	634.11
03/01/2024	AP-MB	2249 (A)	MERL'S TOWING SERVICE, INC	CONTRACTUAL SERVICES	101-301-801.000	480.00
03/01/2024	AP-MB	2250 (A)	MML WORKER'S COMPENSATION FUND	5000420 23 WORKER'S COMP INS	101-000-123.718	84,957.00
03/01/2024	AP-MB	2251 (A)	MOONLIGHT GRAPHICS INC	PRINTING & PUBLISHING -UNITY WALK	101-693-900.000	199.24
03/01/2024	AP-MB	2252 (A)	NAPA	INVENTORY MTR POOL PARTS	101-000-114.000	4,329.39
		2252 (A)		SUPPLIES	101-441-740.000	95.44
						<hr/> 4,424.83
03/01/2024	AP-MB	2253 (A)	NATIONAL INSURANCE SERVICES	BENEFIT CONSULTING- JAN-MARCH 2024	101-101-725.000	11,704.20
03/01/2024	AP-MB	2254 (A)	NETWORK SERVICES COMPANY	SUPPLIES	101-101-740.000	59.65
		2254 (A)		SUPPLIES	101-336-740.000	80.34
						<hr/> 139.99
03/01/2024	AP-MB	2255 (A)	ON DUTY GEAR, LLC	UNIFORM EXPENSE	101-301-743.000	50.99
		2255 (A)		Blauer FlexRS Covert Tactical	101-301-743.000	629.93
		2255 (A)		SHIPPING - UNIFORMS	642-642-975.000	50.00
		2255 (A)		Blauer FlexRS Base Shirt-Long	642-642-975.000	559.92
		2255 (A)		Blauer FlexRS Base Shirt-Short	642-642-975.000	389.94
		2255 (A)		Armor Express Bravo Cut External	642-642-975.000	530.00
		2255 (A)		Armor Express Custom Label/ID Tags	642-642-975.000	50.00
						<hr/> 2,260.78
03/01/2024	AP-MB	2256 (A)	PLUMMER'S ENVIRONMENTAL SERV	ROBOTIC CUTTING FLAT RATE	213-213-778.004	1,185.00
		2256 (A)		VACTOR	213-213-778.004	350.00
		2256 (A)		CAMERA TRUCK	213-213-778.004	780.00
						<hr/> 2,315.00
03/01/2024	AP-MB	2257 (A)	PRINTING SYSTEMS INC	SUPPLIES	101-191-740.000	369.28
03/01/2024	AP-MB	2258 (A)	PURITY CYLINDER GASES	LINCOLN WELDER K3459-1	640-640-975.000	8,300.00
03/01/2024	AP-MB	2259 (A)	REPCOLITE PAINTS, INC	SUPPLIES	101-738-740.000	126.50

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 4/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/01/2024	AP-MB	2260 (A)	RHD TIRE COMPANY	INVENTORY MTR POOL PARTS	101-000-114.000	692.00
03/01/2024	AP-MB	2261 (A)	RJ THOMAS MANUFACTURING	PICNIC TABLES	408-408-975.000	21,432.00
		2261 (A)		PICNIC TABLES - ADA	408-408-975.000	5,105.60
		2261 (A)		GRILL	408-408-975.000	498.00
		2261 (A)		SERVING TABLE	408-408-975.000	613.50
		2261 (A)		HOT COAL BIN	408-408-975.000	798.40
						<hr/> 28,447.50
03/01/2024	AP-MB	2262 (A)	SA MORMAN & CO	SUPPLIES	101-101-740.000	252.95
		2262 (A)		SUPPLIES	101-441-740.000	252.95
						<hr/> 505.90
03/01/2024	AP-MB	2263 (A)	SAPPHIRE SPECIALTY VEHICLES	SPECIALTY BUILD STAGE TRAILER	608-608-975.000	31,250.00
03/01/2024	AP-MB	2264 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	8.53
		2264 (A)		SUPPLIES	101-215-740.000	5.78
		2264 (A)		OFFICE SUPPLIES	101-301-727.000	150.17
		2264 (A)		SUPPLIES	101-371-740.000	84.92
						<hr/> 249.40
03/01/2024	AP-MB	2265 (A)	SPARTAN STORES LLC	SUPPLIES	101-691-740.000	44.91
03/01/2024	AP-MB	2266 (A)	TRANE	SUPPLIES	101-101-740.000	63.09
03/01/2024	AP-MB	2267 (A)	VAN MANEN PETROLEUM GROUP	GASOLINE EXPENSE	101-441-862.000	1,860.09
03/01/2024	AP-MB	2268 (A)	WASTE TRENDS	5450 SOUTH DIVISION	101-000-695.400	225.00
03/01/2024	AP-MB	2269 (E)	PURCHASE POWER	POSTAGE-3947	101-101-728.000	5,825.00
03/07/2024	AP-MB	274172	AD-AMERICA MARKETING GROUP	SUPPLIES	101-691-740.000	606.63
03/07/2024	AP-MB	274173	ASCE MICHIGAN SECTION	EDUCATION & TRAINING - KIRKWOOD	101-449-956.000	25.00
		274173		EDUCATION & TRAINING - BOOMSTRA	101-449-956.000	25.00
						<hr/> 50.00
03/07/2024	AP-MB	274174	AT&T	616 656 3333 777 0 - 2/19-3/18/24	101-101-850.000	51.77
		274174		616 698 6580 556 3 - 2/19-3/18/24	101-301-850.000	3,868.94
		274174		616 534 7117 767 3 - 2/22-3/21/24	101-336-850.000	113.13
		274174		616 532 7915 212 8 - 2/28-3/27/24	101-441-850.000	56.50
		274174		616 554 1233 256 7 - 2/19-3/18/24	101-738-850.000	51.87
						<hr/> 4,142.21
03/07/2024	AP-MB	274175	CALEDONIA RENT-ALL INC	SUPPLIES	101-441-740.000	124.95
03/07/2024	AP-MB	274176	CAPITAL REAL ESTATE TAX SERV	DUE TO CUSTOMER	703-000-202.001	551.76

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 5/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2024	AP-MB	274177	CHROUCH COMMUNICATIONS, INC.	SUPPLIES	101-336-740.000	56.41
03/07/2024	AP-MB	274178	CITY OF KENTWOOD TREASURER	DUE TO CUSTOMER	703-000-202.001	2.65
03/07/2024	AP-MB	274179	COMPASS MINERALS AMERICA INC	BULK ROAD SALT	202-202-778.003	20,854.31
		274179		BULK ROAD SALT	203-203-778.003	12,512.58
						<hr/> 33,366.89
03/07/2024	AP-MB	274180	CONSUMERS ENERGY	100000216380	101-336-920.000	1,049.87
		274180		100022834343	101-441-920.000	66.67
		274180		100020363220	101-441-920.000	32.00
		274180		100040603324	101-441-920.000	29.18
		274180		100058968965	101-441-920.000	80.35
		274180		100061215818	101-441-920.000	35.95
		274180		100054799323	101-441-920.000	31.29
		274180		100024532283	101-441-920.000	51.32
		274180		100025691757	101-441-920.000	91.18
		274180		100000153831	101-441-920.000	67.03
		274180		100039587868	202-202-778.001	28.77
		274180		100047372600	202-202-778.001	30.75
		274180		100066851047	202-202-778.001	29.05
		274180		100000348225	202-202-778.002	1,652.95
		274180		100000348597	202-202-778.002	131.20
		274180		100022812729	219-219-920.000	39.33
		274180		100022033565	219-219-920.000	39.90
		274180		100021767056	219-219-920.000	34.41
		274180		100000378503	219-219-920.000	280.44
		274180		103009432222	219-219-920.000	9,508.69
		274180		100000348019	219-219-920.000	25,881.12
		274180		100023227828	580-580-920.001	229.11
		274180		100023665316	590-590-920.000	165.15
		274180		100024971614	590-590-920.000	107.67
						<hr/> 39,693.38
03/07/2024	AP-MB	274181	CVS HEALTH	DUE TO CUSTOMER	101-000-202.001	7.31
		274181		DUE TO CUSTOMER	205-000-202.001	14.78
		274181		DUE TO CUSTOMER	271-000-202.001	0.84
						<hr/> 22.93
03/07/2024	AP-MB	274182	BETH DEAR	VEHICLE MILEAGE - FEB 2024	101-209-864.000	293.46
		274182		EDUCATION & TRAINING - B. DEAR	101-209-956.000	300.00
						<hr/> 593.46
03/07/2024	AP-MB	274183	DTE ENERGY	910021332135	101-101-921.000	1,444.30
		274183		910021269030	101-136-921.000	713.06
		274183		910021269030	101-301-921.000	1,663.83
		274183		910020310231	101-336-921.000	1,469.23
		274183		910021319710	101-336-921.000	1,179.98

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 6/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		274183		910020347175	101-336-921.000	874.93
		274183		910022508998	101-441-921.000	178.40
		274183		910021332317	101-441-921.000	2,343.29
		274183		920019163954 - COVENANT PARK	101-441-921.000	261.35
		274183		910020324950	101-691-921.000	871.61
		274183		910021269162	101-738-921.000	1,272.24
		274183		910021319520	580-580-921.000	275.66
		274183		920014979081	580-580-921.000	66.64
		274183		910021319942	580-580-921.001	150.99
						<hr/> 12,765.51
03/07/2024	AP-MB	274184	E3M SOLUTIONS	BASE PLAN REQUESTS & DRAW'S -	401-401-975.000	1,320.00
		274184		BASE PLAN REQUESTS & DRAW'S -	408-408-975.000	80.00
		274184		BASE PLAN REQUESTS & DRAW'S -	641-641-975.000	340.00
		274184		BASE PLAN REQUESTS & DRAW'S -	642-642-975.000	260.00
						<hr/> 2,000.00
03/07/2024	AP-MB	274185	FALER, JOSEPH	PENALTY REFUND - CHARGED IN ERROR	101-000-445.000	17.07
03/07/2024	AP-MB	274186	GALLS-QUARTERMASTER	UNIFORM EXPENSE	101-301-743.000	217.40
03/07/2024	AP-MB	274187	GONZALES, CATHERINE	MAILBOX DAMAGED BY SNOW PLOW	203-203-778.003	47.50
03/07/2024	AP-MB	274188	GRAND RAPIDS CITY TREASURER	WS2194398 - 11/14/23-2/15/24	101-441-922.000	82.64
03/07/2024	AP-MB	274189	LORI GRESNICK	VEHICLE MILEAGE - FEB 2024	101-691-864.000	79.06
		274189		VEHICLE MILEAGE - FEB 2024	101-693-864.000	14.74
						<hr/> 93.80
03/07/2024	AP-MB	274190	MIKE HALL	TELEPHONE - DEC 2023 - FEB 2024	101-441-850.000	135.00
03/07/2024	AP-MB	274191	IMAGETREND, INC.	ELITE RESCUE-SAAS- 10/10/23-10/9/24	101-336-940.000	20,668.20
03/07/2024	AP-MB	274192	JOHNSTONE SUPPLY	MAINT & REPAIR OTHER HP	580-580-784.001	43.41
03/07/2024	AP-MB	274193	DAN KASUNIC	ELECTION MEALS - 2/27/24	101-191-740.000	2,437.48
		274193		VEHICLE MILEAGE - 2/27/24 ELECTION	101-191-864.000	245.89
						<hr/> 2,683.37
03/07/2024	AP-MB	274194	ANDREW JOSEPH KOVAC	OFFICIATING PAY P.E. - 3/1/24	101-691-801.000	120.00
03/07/2024	AP-MB	274195	KRISTIN VANWEELDEN-GOOTJES	MARCH PRE-CAMPAIGN SERVICES	408-408-801.000	5,000.00
03/07/2024	AP-MB	274196	LOWES HOME IMPROVEMENT	INVENTORY MTR POOL PARTS	101-000-114.000	37.39
		274196		SUPPLIES	101-336-740.000	59.77
		274196		SUPPLIES	101-441-740.000	355.30
		274196		SUPPLIES	101-738-740.000	406.64
		274196		SUPPLIES	580-580-740.000	30.54

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 7/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
						889.64
03/07/2024	AP-MB	274197	MEYER MUSIC INC	DUE TO CUSTOMER	703-000-202.001	76.94
03/07/2024	AP-MB	274198	MICHIGAN CAT	INVENTORY MTR POOL PARTS	101-000-114.000	359.80
03/07/2024	AP-MB	274199	MLIVE MEDIA GROUP	ACCT# 65374 - FEB 2024	101-101-900.000	1,367.19
		274199		ACCT# 65182 - FEB 2024	101-101-900.000	1,206.60
						<u>2,573.79</u>
03/07/2024	AP-MB	274200	PETSMART LLC #717	DUE TO CUSTOMER	703-000-202.001	7.78
03/07/2024	AP-MB	274201	PLUMMERS DISPOSAL SERVICES	PORTABLE ADARESTROOM RENTAL - PARK	101-441-740.208	165.00
		274201		SUPPLIES - 4499 BOWEN BLVD SE	101-691-740.000	157.50
						<u>322.50</u>
03/07/2024	AP-MB	274202	PRIMARY TITLE AGENCY	DUE TO CUSTOMER	703-000-202.001	14.12
03/07/2024	AP-MB	274203	PRO-LINE FENCING	66' (4') WOODLAND GREEN VINYL	202-202-778.001	1,254.50
03/07/2024	AP-MB	274204	PRO-TEC EQUIPMENT INC	EQUIPMENT RENTAL	590-590-745.000	1,039.00
03/07/2024	AP-MB	274205	RED ROBIN - KENTWOOD	DUE TO CUSTOMER	101-000-202.001	108.70
		274205		DUE TO CUSTOMER	205-000-202.001	203.27
		274205		DUE TO CUSTOMER	208-000-202.001	32.90
		274205		DUE TO CUSTOMER	271-000-202.001	11.36
		274205		DUE TO CUSTOMER	703-000-202.001	805.31
						<u>1,161.54</u>
03/07/2024	AP-MB	274206	RED ROBIN - KENTWOOD	DUE TO CUSTOMER	101-000-202.001	2.91
		274206		DUE TO CUSTOMER	703-000-202.001	291.23
						<u>294.14</u>
03/07/2024	AP-MB	274207	RED ROBIN- KENTWOOD	MTT 23-001708 INTEREST	101-000-445.000	61.62
03/07/2024	AP-MB	274208	RENEWED EARTH INC	GRIND & DISPOSE OF BRUSH DEBRIS	101-441-963.000	4,400.00
03/07/2024	AP-MB	274209	ROMERO RUBEN	DUE TO CUSTOMER	703-000-202.001	6.00
03/07/2024	AP-MB	274210	PETER J SALHANEY	OFFICIATING PAY - P.E. 3/1/24	101-691-801.000	80.00
03/07/2024	AP-MB	274211	SHELDON CLEANERS	UNIFORM EXPENSE - POLICE - FEB 2024	101-301-743.000	1,065.96
03/07/2024	AP-MB	274212	SOCCER BUDDIES	CONTRACTUAL SERV - MARCH CLASSES	101-691-801.000	60.00
03/07/2024	AP-MB	274213	SPOK, INC.	TELEPHONE - MARCH 2024	101-301-850.000	28.88
03/07/2024	AP-MB	274214	SUPERIOR ASPHALT INC	MAINTENANCE ROAD & STREET	202-202-778.001	620.00

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 8/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2024	AP-MB	274215	SVH PROPERTIES LLC	DUE TO CUSTOMER	703-000-202.001	29.82
03/07/2024	AP-MB	274216	THE RAPID GROUP, LLC	SUPPLIES	101-215-740.000	770.00
03/07/2024	AP-MB	274217	UNITED VOLLEYBALL SUPPLY, LLC	ML4 4" TAPE NET 32'X39"	101-441-740.208	900.00
		274217		FREIGHT - SUPPLIES FOR VB COURTS	101-441-740.208	67.10
						967.10
03/07/2024	AP-MB	274218	WHORLED	WINTER CONCERT SERIES - 3/7/24	101-693-801.000	450.00
03/07/2024	AP-MB	274219	YMCA CAMP MANITOU-LIN	DEPOSIT - 2024 WATER SKI CLINIC	101-691-801.000	320.00
03/08/2024	AP-MB	2270 (A)	ADN ADMINISTRATORS, INC.	CLAIMS - DENTAL - FEB 2024	630-630-964.720	25,094.73
		2270 (A)		CLAIMS-VISION - FEB 2024	630-635-964.722	3,271.90
						28,366.63
03/08/2024	AP-MB	2271 (A)	SHERRY BARNUM	VEHICLE MILEAGE - FEB 2024	101-691-864.000	24.79
		2271 (A)		VEHICLE MILEAGE - FEB 2024	101-693-864.000	41.54
						66.33
03/08/2024	AP-MB	2272 (A)	BERGER CHEVROLET	INVENTORY MTR POOL PARTS	101-000-114.000	612.34
03/08/2024	AP-MB	2273 (A)	JAM BEST ONE FLEET SERVICE	VEHICLE REPAIR & MAINTENANCE	101-441-861.934	595.70
03/08/2024	AP-MB	2274 (A)	BLACK GOLD HOLDINGS LLC	UPM COLD MIX ASPHALT	202-202-778.001	1,162.50
		2274 (A)		UPM COLD MIX ASPHALT	203-203-778.001	1,162.50
						2,325.00
03/08/2024	AP-MB	2275 (A)	BRADLEY'S ACE HARDWARE	INVENTORY MTR POOL PARTS	101-000-114.000	7.98
		2275 (A)		CASH DISCOUNTS	101-000-687.000	(1.66)
		2275 (A)		SUPPLIES	101-336-740.000	23.97
		2275 (A)		PARK MAINT SUPPLIES	101-441-740.208	50.97
						81.26
03/08/2024	AP-MB	2276 (A)	REBECCA CAJKA	OFFICIATING PAY P.E. - 3/1/24	101-691-801.000	60.00
03/08/2024	AP-MB	2277 (A)	CHRISTPOHER E CHORYAN	OFFICIATING PAY P.E. - 3/1/24	101-691-801.000	80.00
03/08/2024	AP-MB	2278 (A)	COURTESY DODGE	INVENTORY MTR POOL PARTS	101-000-114.000	908.00
03/08/2024	AP-MB	2279 (A)	CSI EMERGENCY APPARATUS LLC	ELKHART CHIEF XD PISTOL GRIP	641-641-975.000	2,257.50
		2279 (A)		ELKHART CHIEF XD FOG TIP	641-641-975.000	2,158.00
		2279 (A)		ELKHART CHIEF XD SMOOTH BORE TIP	641-641-975.000	313.00
		2279 (A)		ELKHART CHIEF XD PISTOL GRIP	641-641-975.000	575.00
						5,303.50
03/08/2024	AP-MB	2280 (A)	CUMMINS INC	INVENTORY MTR POOL PARTS	101-000-114.000	1,024.98

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 9/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2024	AP-MB	2281 (A)	DINGES FIRE COMPANY	UNIFORM EXPENSE	101-336-743.000	133.16
03/08/2024	AP-MB	2282 (A)	EMERGENCY MEDICAL PRODUCTS	SUPPLIES	101-336-740.000	375.90
03/08/2024	AP-MB	2283 (A)	ETNA SUPPLY	SUPPLIES	101-441-740.000	38.80
		2283 (A)		MAINTENANCE ROAD & STREET	202-202-778.001	21.00
						59.80
03/08/2024	AP-MB	2284 (A)	FD LAKE	SUPPLIES	101-441-740.000	185.93
		2284 (A)		REPAIR	101-441-934.000	593.75
						779.68
03/08/2024	AP-MB	2285 (A)	FLYERS ENERGY LLC	GASOLINE EXP 7079	101-301-862.000	6,244.87
		2285 (A)		GASOLINE EXP 7076	101-336-862.000	1,917.28
		2285 (A)		GASOLINE EXP 7078	101-371-862.000	211.78
		2285 (A)		GASOLINE EXP 7077	101-441-862.000	3,066.46
		2285 (A)		GASOLINE EXP 7080	101-691-862.000	73.40
						11,513.79
03/08/2024	AP-MB	2286 (A)	FREIGHTLINER OF GRAND RAPIDS	INVENTORY MTR POOL PARTS	101-000-114.000	191.56
03/08/2024	AP-MB	2287 (A)	KEYLA GARCIA	TELEPHONE - 1/25-2/24/24	101-201-850.000	45.00
		2287 (A)		VEHICLE MILEAGE - FEB 2024	101-201-864.000	18.22
						63.22
03/08/2024	AP-MB	2288 (A)	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	61.92
03/08/2024	AP-MB	2289 (A)	GRAINGER INC	SUPPLIES	101-336-740.000	38.52
03/08/2024	AP-MB	2290 (A)	HAMMERSMITH EQUIPMENT CO, INC	VEHICLE REPAIR & MAINTENANCE	101-441-861.934	165.25
		2290 (A)		MAINTENANCE ROAD & STREET	202-202-778.001	115.00
						280.25
03/08/2024	AP-MB	2291 (A)	SHELBY HENSHAW	SUPPLIES REIMB	101-691-740.000	36.12
03/08/2024	AP-MB	2292 (A)	HOFFMAN LAWN CARE LLC	CITY SIDEWALK SNOWPLOWING SERVICES	101-441-801.000	9,240.00
03/08/2024	AP-MB	2293 (A)	LADD'S GOLF AND TURF LLC	Force Z23 Infield Groomer Laser	640-640-975.000	30,999.00
		2293 (A)		Profile Blade (Weed Removal)	640-640-975.000	499.00
		2293 (A)		Vibrflex 5800	640-640-975.000	849.00
		2293 (A)		6' Rigid Drag Mat w/Level Bar	640-640-975.000	549.00
		2293 (A)		Mini Box Blade Mid Mount	640-640-975.000	599.00
		2293 (A)		VibraFlex 3500R (Rear Mount)	640-640-975.000	549.00
		2293 (A)		7' Fine Finish Broom	640-640-975.000	699.99
		2293 (A)		VibraFlex Pin, Gold 1/4" (per	640-640-975.000	132.82
		2293 (A)		Freight and Set Up	640-640-975.000	475.00
						35,351.81

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 10/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2024	AP-MB	2294 (A)	THE LIGHT BULB CO	SUPPLIES	101-336-740.000	28.74
03/08/2024	AP-MB	2295 (A)	MACALLISTER RENTALS	EQUIPMENT RENTAL	101-441-745.000	1,219.00
03/08/2024	AP-MB	2296 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	622.30
03/08/2024	AP-MB	2297 (A)	MED-1 BRETON	CONTRACTUAL SERVICES	101-301-801.000	120.00
03/08/2024	AP-MB	2298 (A)	MENARDS-WYOMING	SUPPLIES	101-441-740.000	155.40
		2298 (A)		PARK MAINT SUPPLIES	101-441-740.208	97.63
						<hr/> 253.03
03/08/2024	AP-MB	2299 (A)	MICHIGAN PAVING & MATERIALS CO	MAINTENANCE ROAD & STREET	202-202-778.001	1,860.49
03/08/2024	AP-MB	2300 (A)	MIDWEST AIR FILTER, INC.	SUPPLIES	101-101-740.000	62.64
		2300 (A)		SUPPLIES	101-441-740.000	56.87
		2300 (A)		SUPPLIES	101-738-740.000	365.15
						<hr/> 484.66
03/08/2024	AP-MB	2301 (A)	MISS DIG SYSTEM 811	CONTRACTUAL SER - 2024 FEES	202-202-801.000	2,005.22
		2301 (A)		CONTRACTUAL SER - 2024 FEES	580-580-801.000	2,005.23
		2301 (A)		CONTRACTUAL SER - 2024 FEES	590-590-801.000	2,005.23
						<hr/> 6,015.68
03/08/2024	AP-MB	2302 (A)	MOONLIGHT GRAPHICS INC	SUPPLIES	101-191-740.000	20.00
03/08/2024	AP-MB	2303 (A)	NAPA	INVENTORY MTR POOL PARTS	101-000-114.000	1,212.34
		2303 (A)		TRACS RENTAL - JANUARY 2024	101-441-940.000	159.00
						<hr/> 1,371.34
03/08/2024	AP-MB	2304 (A)	NETWORK SERVICES COMPANY	SUPPLIES	101-441-740.000	422.96
		2304 (A)		PARK MAINT SUPPLIES	101-441-740.208	972.65
		2304 (A)		SUPPLIES	580-580-740.000	80.56
		2304 (A)		SUPPLIES	590-590-740.000	80.56
						<hr/> 1,556.73
03/08/2024	AP-MB	2305 (A)	NYE UNIFORM	UNIFORM EXPENSE	101-336-743.000	488.95
03/08/2024	AP-MB	2306 (A)	PRINTING SYSTEMS INC	SUPPLIES	101-191-740.000	532.70
03/08/2024	AP-MB	2307 (A)	ANN PRZYBYSZ	TELEPHONE - FEB 2024	101-691-850.000	10.00
		2307 (A)		VEHICLE MILEAGE - FEB 2024	101-691-864.000	35.51
		2307 (A)		CARSS RENEWAL REIMB	101-691-956.000	75.00
						<hr/> 120.51
03/08/2024	AP-MB	2308 (A)	RATHCO	ST SIGN INSTALLATION	202-202-778.006	376.00
03/08/2024	AP-MB	2309 (A)	REPCOLITE PAINTS, INC	SUPPLIES	101-738-740.000	74.30

03/14/2024 10:00 AM

User: smithpy

DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD

CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 11/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/08/2024	AP-MB	2310 (A)	HELGA ROELOFS	OFFICIATING PAY P.E. - 3/1/24	101-691-801.000	20.00
03/08/2024	AP-MB	2311 (A)	MYEYEDR DBA RX OPTICAL	SUPPLIES - ERIC DEGROOT	101-336-740.000	40.00
03/08/2024	AP-MB	2312 (A)	SECURITY INC.	CONTRACTUAL SERV - JAN 2024	101-253-801.000	318.24
03/08/2024	AP-MB	2313 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	47.45
		2313 (A)		SUPPLIES	101-136-740.000	155.03
		2313 (A)		OFFICE SUPPLIES	101-301-727.000	705.99
		2313 (A)		SUPPLIES	101-336-740.000	107.20
		2313 (A)		SUPPLIES	101-691-740.000	139.35
						<hr/> 1,155.02
03/08/2024	AP-MB	2314 (A)	SMART PLANET SOFTWARE	SNOW PATHS - JANUARY 2024	101-441-940.000	280.00
03/08/2024	AP-MB	2315 (A)	SPARK 43 LLC	DESIGN SERVICES COMMUNITY CENTER	408-408-975.000	115,240.81
03/08/2024	AP-MB	2316 (A)	TRANE	REPAIR	101-441-934.000	4,945.33
03/08/2024	AP-MB	2317 (A)	WEST SHORE FIRE INC	REPAIR	101-336-934.000	766.28
03/11/2024	AP-MB	274220	BARRINGTON BANK & TRUST C	DUE TO CUSTOMER	703-000-202.001	3,473.73
03/11/2024	AP-MB	274221	BRENDAN CASWELL	VEHICLE MILEAGE-JULY - SEPT 2023	101-301-864.000	19.50
03/11/2024	AP-MB	274222	EXTRA SPACE STORAGE	DUE TO CUSTOMER	101-000-202.001	24.86
		274222		DUE TO CUSTOMER	205-000-202.001	46.66
		274222		DUE TO CUSTOMER	271-000-202.001	2.60
		274222		DUE TO CUSTOMER	703-000-202.001	183.56
						<hr/> 257.68
03/11/2024	AP-MB	274223	King Pot	BPC23003	101-000-202.001	1,500.00
03/11/2024	AP-MB	274224	PEGAN, KAREN	RECREATION FEES REFUND	101-000-612.000	80.00
03/11/2024	AP-MB	274225	GARRETT TREMAINE	VEHICLE MILEAGE- JANUARY-MARCH 2023	101-301-864.000	16.90
03/11/2024	AP-MB	274226	JEFFREY WOOLLAM	VEHICLE MILEAGE - APRIL - JUNE 23	101-301-864.000	8.45
03/14/2024	AP-MB	274227	AT&T	616 R01 5636 123 6 - MARCH 2024	590-590-923.000	156.88
03/14/2024	AP-MB	274228	BOULDER BLIMP COMPANY	SUPPLIES - LIMB LOSS	101-693-740.000	319.00
03/14/2024	AP-MB	274229	BOUWHUIS SUPPLY INC	SUPPLIES	101-336-740.000	94.88
03/14/2024	AP-MB	274230	CALEDONIA COMMUNITY SCHOOLS	TAX - IFT ROLL - SUMMER 2023	703-000-225.050	33,079.81

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 12/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	AP-MB	274231	CALEDONIA COMMUNITY SCHOOLS	TAX - IFT ROLL - WINTER 2023	703-000-225.050	33,071.27
03/14/2024	AP-MB	274232	CALEDONIA COMMUNITY SCHOOLS	TAX - W TAX 23	703-000-225.050	32,503.21
03/14/2024	AP-MB	274233	CHERRY VALLEY STOVE & SAW	INVENTORY MTR POOL PARTS	101-000-114.000	41.88
		274233		SUPPLIES	101-441-740.000	122.85
						<hr/> 164.73
03/14/2024	AP-MB	274234	L.N. CURTIS AND SONS	UNIFORM EXPENSE	101-336-743.000	1,413.79
03/14/2024	AP-MB	274235	AMY LEIGH ERICKSON	SUPPLIES	101-691-740.000	54.00
03/14/2024	AP-MB	274236	FIFTH THIRD BANK	KENTWOOD PENSION PE 3/8/24	101-000-245.000	3,011.93
03/14/2024	AP-MB	274237	FOREST HILLS PUBLIC SCHOOLS	TAX - S TAX 23	703-000-225.110	3,321.28
03/14/2024	AP-MB	274238	FOREST HILLS PUBLIC SCHOOLS	TAX - W TAX 23	703-000-225.110	28,974.39
03/14/2024	AP-MB	274239	GRAND RAPIDS COMMUNITY COLLEGE	TAX - IFT ROLL - SUMMER 2023	703-000-224.001	36,019.38
03/14/2024	AP-MB	274240	GRAND RAPIDS COMMUNITY COLLEGE	TAX - S TAX 23	703-000-224.001	10,831.47
03/14/2024	AP-MB	274241	GREAT LAKES DISC LLC	FREEZE FEST PLAYER PACK DISCS	101-693-740.000	1,540.00
03/14/2024	AP-MB	274242	INTERURBAN TRANSIT PARTNERSHIP	TAX - IFT ROLL - SUMMER 2023	703-000-223.001	29,669.67
03/14/2024	AP-MB	274243	INTERURBAN TRANSIT PARTNERSHIP	TAX - S TAX 23	703-000-223.001	8,922.43
03/14/2024	AP-MB	274244	MIKE KAMINSKI	VEHICLE MILEAGE - JANUARY 2024	101-441-864.000	80.40
03/14/2024	AP-MB	274245	KELLOGGSVILLE PUBLIC SCHOOLS	TAX - S TAX 23	703-000-225.140	10,121.79
03/14/2024	AP-MB	274246	KELLOGGSVILLE PUBLIC SCHOOLS	TAX - W TAX 23	703-000-225.140	36,215.85
03/14/2024	AP-MB	274247	KENOWA MUN FED CREDIT UNION	UNION -SGTS 47629-001 PE 3/8/24	101-000-238.000	327.50
03/14/2024	AP-MB	274248	KENT COMMUNICATIONS INC	POSTAGE - FEB 2024	101-101-728.000	736.48
		274248		CONTRACTUAL SERVICES - FEB 2024	101-101-801.000	72.00
						<hr/> 808.48
03/14/2024	AP-MB	274249	KENT COUNTY TREASURER	TAX - IFT ROLL - SUMMER 2023	703-000-222.000	87,086.80
03/14/2024	AP-MB	274250	KENT COUNTY TREASURER	TAX - IFT ROLL - WINTER 2023	703-000-222.000	41,443.25
03/14/2024	AP-MB	274251	KENT COUNTY TREASURER	HOUSING - JANUARY 2024	101-301-808.000	3,622.44
03/14/2024	AP-MB	274252	KENT COUNTY TREASURER	ARREST PROCESSING - JANUARY 2024	101-301-808.000	1,136.88

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 13/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	AP-MB	274253	KENT COUNTY TREASURER	TAX - S TAX 23	703-000-222.000	26,189.97
03/14/2024	AP-MB	274254	KENT COUNTY TREASURER	SET - S TAX 23	703-000-228.000	38,039.61
03/14/2024	AP-MB	274255	KENT COUNTY TREASURER	TAX - W TAX 23	703-000-222.000	94,792.75
03/14/2024	AP-MB	274256	KENT DISTRICT LIBRARY	TAX - IFT ROLL - WINTER 2023	703-000-223.000	23,186.50
03/14/2024	AP-MB	274257	KENT DISTRICT LIBRARY	TAX - W TAX 23	703-000-223.000	53,039.88
03/14/2024	AP-MB	274258	KENT INTERMEDIATE SCHOOL DIST	TAX - IFT ROLL - SUMMER 2023	703-000-224.000	114,783.41
03/14/2024	AP-MB	274259	KENT INTERMEDIATE SCHOOL DIST	TAX - S TAX 23	703-000-224.000	34,518.92
03/14/2024	AP-MB	274260	CITY OF KENTWOOD - UTILITY	WATER & SEWER EXP - 313-0000-01-00	580-580-922.000	20.83
03/14/2024	AP-MB	274261	KENTWOOD PUBLIC SCHOOLS	TAX - IFT ROLL - SUMMER 2023	703-000-225.160	32,400.89
03/14/2024	AP-MB	274262	KENTWOOD PUBLIC SCHOOLS	TAX - IFT ROLL - WINTER 2023	703-000-225.160	32,400.59
03/14/2024	AP-MB	274263	KENTWOOD PUBLIC SCHOOLS	TAX - S TAX 23	703-000-225.160	48,995.75
03/14/2024	AP-MB	274264	KENTWOOD PUBLIC SCHOOLS	TAX - W TAX 23	703-000-225.160	237,278.62
03/14/2024	AP-MB	274265	LOWES HOME IMPROVEMENT	INVENTORY MTR POOL PARTS	101-000-114.000	3.08
		274265		SUPPLIES	101-136-740.000	75.14
		274265		SUPPLIES	101-301-740.000	28.19
		274265		SUPPLIES	101-336-740.000	102.42
		274265		EDUCATION & TRAINING	101-336-956.000	26.34
		274265		SUPPLIES	101-441-740.000	49.31
		274265		PARK MAINT SUPPLIES	101-441-740.208	490.82
		274265		MAINTENANCE ROAD & STREET	202-202-778.001	74.28
						<hr/> 849.58
03/14/2024	AP-MB	274266	MISDU	WITHLD FOC PE 3/8/24	101-000-231.000	1,233.79
03/14/2024	AP-MB	274267	WESTERN CHAPTER - MSPE	EDUCATION & TRAINING	101-449-956.000	80.00
03/14/2024	AP-MB	274268	PLUMMERS DISPOSAL SERVICES	VOLLEYBALL COURTS SEASONAL (23	101-441-740.208	330.00
		274268		LAST FARMERS MARKET	101-691-740.000	0.00
		274268		TRUNK OR TREAT	101-693-740.000	477.00
						<hr/> 807.00
03/14/2024	AP-MB	274269	PM ENVIRONMENTAL, INC.	PHASE 1 ENVIRONMENTAL SITE	101-101-801.000	3,300.00
03/14/2024	AP-MB	274270	RAYMOND SHONK	CONTRACTUAL SERVICES	101-691-801.000	367.50
03/14/2024	AP-MB	274271	DANIEL RECK	ATHLETIC SHOE REIMB	101-336-743.000	75.00

03/14/2024 10:00 AM
User: smithpy
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 03/01/2024 - 03/14/2024

Page 14/17

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/14/2024	AP-MB	274272	SHELDON CLEANERS	UNIFORM EXPENSE - FIRE - FEB 2024	101-336-743.000	921.32
03/14/2024	AP-MB	274273	SIELAFF, MARK	MAILBOX DAMAGED BY SNOW PLOW	203-203-778.003	70.00
03/14/2024	AP-MB	274274	STATE OF MICHIGAN	S.O.R. REG - P.E. - 2/29/24	101-000-630.000	210.00
03/14/2024	AP-MB	274275	STATE OF MICHIGAN	DUE TO CALEDONIA P.S.-IFT ROLL-S 23	703-000-225.050	85,062.45
		274275		DUE TO KENTWOOD P.S.-IFT ROLL-S 23	703-000-225.160	101,887.66
		274275		DUE TO SET - IFT ROLL - SUMMER 2023	703-000-228.000	218,577.86
						<hr/> 405,527.97
03/14/2024	AP-MB	274276	STATE OF MICHIGAN	DUE TO CALEDONIA P.S.-IFT ROLL-W 23	703-000-225.050	85,040.48
		274276		DUE TO KENTWOOD P.S.-IFT ROLL-W 23	703-000-225.160	101,886.69
						<hr/> 186,927.17
03/14/2024	AP-MB	274277	THE UPS STORE - #412	POSTAGE	101-336-728.000	229.71
03/14/2024	AP-MB	274278	US SPECIALTY COATINGS	SPORTS FIELD SUPPLIES	101-441-740.691	870.66
03/14/2024	AP-MB	274279	VERIZON WIRELESS	TELEPHONE - 3/2-4/1/24	101-301-850.000	2,975.52
		274279		INTERNET - 3/2-4/1/24	101-301-923.000	1,374.68
		274279		TELEPHONE - 3/2-4/1/24	101-302-850.000	40.54
		274279		TELEPHONE - 3/2-4/1/24	101-336-850.000	306.95
		274279		INTERNET - 3/2-4/1/24	101-336-923.000	792.28
						<hr/> 5,489.97
03/14/2024	AP-MB	274280	VISSER BROTHERS, INC.	BASE BID - PE 2/29/24	641-641-975.000	65,709.30
03/14/2024	AP-MB	274281	WEST MICHIGAN FENCING ACADEMY	CONTRACTUAL SERVICES	101-691-801.000	119.00
			TOTAL - ALL FUNDS	TOTAL OF 212 CHECKS		2,503,865.80

--- GL TOTALS ---

101-000-114.000	INVENTORY MTR POOL PARTS	11,753.71
101-000-123.717	PREPAID LIFE INSURANCE	2,974.64
101-000-123.718	PREPAID WORKER'S COMP INS	84,957.00
101-000-123.721	PREPD LONGTERM DISAB INS	5,002.77
101-000-202.001	DUE TO CUSTOMER	1,643.78
101-000-229.000	ACCIDENT/DISABILITY INS	1,564.10
101-000-229.001	EE VOL LIFE INS	582.02
101-000-231.000	WITHHOLDING FOC/GARNISH	1,233.79
101-000-238.000	UNION DUES WHD -POLICE	327.50
101-000-245.000	PENSION WITHHOLDING	3,011.93
101-000-445.000	PENALTIES & INTEREST-TAX	78.69
101-000-612.000	RECREATION FEES	80.00
101-000-630.000	POLICE SERVICES	210.00
101-000-687.000	CASH DISCOUNTS	(2.82)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-000-695.400				OTHER REVENUE - PLANNING		225.00
101-101-725.000				OTHER EMPLOYEE BENEFITS		11,704.20
101-101-728.000				POSTAGE		6,561.48
101-101-740.000				SUPPLIES		1,636.28
101-101-801.000				CONTRACTUAL SERVICES		3,372.00
101-101-850.000				TELEPHONE		51.77
101-101-900.000				PRINTING & PUBLISHING		2,573.79
101-101-921.000				HEAT		1,444.30
101-136-740.000				SUPPLIES		1,115.07
101-136-921.000				HEAT		713.06
101-171-740.000				SUPPLIES		31.31
101-171-850.000				TELEPHONE		225.00
101-171-864.000				VEHICLE MILEAGE		493.84
101-191-740.000				SUPPLIES		3,359.46
101-191-864.000				VEHICLE MILEAGE		245.89
101-201-850.000				TELEPHONE		45.00
101-201-864.000				VEHICLE MILEAGE		18.22
101-209-864.000				VEHICLE MILEAGE		293.46
101-209-956.000				EDUCATION & TRAINING		300.00
101-215-740.000				SUPPLIES		775.78
101-253-801.000				CONTRACTUAL SERVICES		318.24
101-258-801.000				CONTRACTUAL SERVICES		1,612.50
101-301-727.000				OFFICE SUPPLIES		856.16
101-301-740.000				SUPPLIES		863.89
101-301-743.000				UNIFORM EXPENSE		1,964.28
101-301-801.000				CONTRACTUAL SERVICES		600.00
101-301-808.000				JAIL PER DIEM/ARREST PROCESSING FEES		4,759.32
101-301-850.000				TELEPHONE		6,873.34
101-301-862.000				GASOLINE EXPENSE		6,244.87
101-301-864.000				VEHICLE MILEAGE		44.85
101-301-921.000				HEAT		1,663.83
101-301-923.000				INTERNET		1,374.68
101-302-850.000				TELEPHONE		40.54
101-336-728.000				POSTAGE		229.71
101-336-740.000				SUPPLIES		1,265.02
101-336-743.000				UNIFORM EXPENSE		3,032.22
101-336-850.000				TELEPHONE		420.08
101-336-861.934				VEHICLE REPAIR & MAINTENANCE		465.80
101-336-862.000				GASOLINE EXPENSE		1,917.28
101-336-920.000				ELECTRIC		1,049.87
101-336-921.000				HEAT		3,524.14
101-336-923.000				INTERNET		792.28
101-336-934.000				REPAIR		766.28
101-336-940.000				SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES		20,668.20
101-336-956.000				EDUCATION & TRAINING		26.34
101-371-740.000				SUPPLIES		84.92
101-371-862.000				GASOLINE EXPENSE		211.78
101-441-740.000				SUPPLIES		2,173.32

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-441-740.208			PARK MAINT SUPPLIES		3,074.17	
101-441-740.691			SPORTS FIELD SUPPLIES		870.66	
101-441-743.000			UNIFORM EXPENSE		1,483.00	
101-441-745.000			EQUIPMENT RENTAL		1,219.00	
101-441-801.000			CONTRACTUAL SERVICES		9,240.00	
101-441-850.000			TELEPHONE		191.50	
101-441-861.934			VEHICLE REPAIR & MAINTENANCE		760.95	
101-441-862.000			GASOLINE EXPENSE		4,926.55	
101-441-864.000			VEHICLE MILEAGE		80.40	
101-441-920.000			ELECTRIC		484.97	
101-441-921.000			HEAT		2,783.04	
101-441-922.000			WATER & SEWER EXPENSE		82.64	
101-441-934.000			REPAIR		5,539.08	
101-441-940.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES		439.00	
101-441-963.000			OTHER EXPENSES		4,400.00	
101-449-956.000			EDUCATION & TRAINING		130.00	
101-691-740.000			SUPPLIES		1,100.43	
101-691-801.000			CONTRACTUAL SERVICES		1,226.50	
101-691-850.000			TELEPHONE		10.00	
101-691-862.000			GASOLINE EXPENSE		73.40	
101-691-864.000			VEHICLE MILEAGE		218.42	
101-691-921.000			HEAT		871.61	
101-691-956.000			EDUCATION & TRAINING		75.00	
101-693-740.000			SUPPLIES		2,350.98	
101-693-801.000			CONTRACTUAL SERVICES		450.00	
101-693-864.000			VEHICLE MILEAGE		67.67	
101-693-900.000			PRINTING & PUBLISHING		199.24	
101-738-740.000			SUPPLIES		972.59	
101-738-850.000			TELEPHONE		51.87	
101-738-921.000			HEAT		1,272.24	
202-202-778.001			MAINTENANCE ROAD & STREET		6,430.32	
202-202-778.002			MAINTENACE TRAFFIC		1,784.15	
202-202-778.003			MAINTENANCE WINTER		20,854.31	
202-202-778.006			ST SIGN INSTALLATION		376.00	
202-202-801.000			CONTRACTUAL SERVICES		2,005.22	
202-202-810.000			ENGINEERING SERVICES		8,901.11	
203-203-778.001			MAINTENANCE ROAD & STREET		1,162.50	
203-203-778.003			MAINTENANCE WINTER		12,630.08	
203-203-810.000			ENGINEERING SERVICES		446.25	
203-203-978.000			CONSTRUCTION		867.68	
205-000-202.001			DUE TO CUSTOMER		264.71	
208-000-202.001			DUE TO CUSTOMER		32.90	
213-213-778.004			MAINTENANCE DRAINS		2,315.00	
219-219-920.000			ELECTRIC		35,783.89	
271-000-202.001			DUE TO CUSTOMER		14.80	
401-401-975.000			CAPITAL OUTLAY		1,320.00	
401-401-975.014			CAPITAL-WORKSTATION REPLC		2,169.34	
408-408-801.000			CONTRACTUAL SERVICES		5,000.00	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
408-408-975.000			CAPITAL OUTLAY		143,768.31	
580-580-740.000			SUPPLIES		143.86	
580-580-784.000			MAINT & REPAIR OTHER		2,005.49	
580-580-784.001			MAINT & REPAIR OTHER HP		43.41	
580-580-801.000			CONTRACTUAL SERVICES		2,005.23	
580-580-810.000			ENGINEERING SERVICES		211.58	
580-580-920.001			ELECTRIC-HP		229.11	
580-580-921.000			HEAT		342.30	
580-580-921.001			HEAT-HP		150.99	
580-580-922.000			WATER & SEWER EXPENSE		20.83	
590-590-740.000			SUPPLIES		80.56	
590-590-745.000			EQUIPMENT RENTAL		1,039.00	
590-590-801.000			CONTRACTUAL SERVICES		2,005.23	
590-590-920.000			ELECTRIC		272.82	
590-590-923.000			INTERNET		156.88	
608-608-975.000			CAPITAL OUTLAY		31,250.00	
630-625-801.000			CONTRACTUAL SERVICES		1,084.55	
630-630-801.000			CONTRACTUAL SERVICES		1,236.00	
630-630-964.720			CLAIMS - DENTAL		25,094.73	
630-635-801.000			CONTRACTUAL SERVICES		235.00	
630-635-964.722			CLAIMS-VISION		3,271.90	
640-640-975.000			CAPITAL OUTLAY		107,026.88	
641-641-975.000			CAPITAL OUTLAY		75,819.16	
642-642-975.000			CAPITAL OUTLAY		22,137.52	
703-000-202.001			DUE TO CUSTOMER		5,442.90	
703-000-222.000			DUE TO COUNTY		249,512.77	
703-000-223.000			DUE TO DISTRICT LIBRARY		76,226.38	
703-000-223.001			DUE TO INTERURBAN TRANSIT PARTNERSHIP		38,592.10	
703-000-224.000			DUE TO INTERMEDIATE SCHOOL DISTRICT		149,302.33	
703-000-224.001			DUE TO COMMUNITY COLLEGE		46,850.85	
703-000-225.050			DUE TO CALEDONIA PUBLIC SHCOOLS		268,757.22	
703-000-225.110			DUE TO FOREST HILLS PUBLIC SCHOOLS		32,295.67	
703-000-225.140			DUE TO KELLOGGSVILLE PUBLIC SCHOOLS		46,337.64	
703-000-225.160			DUE TO KENTWOOD PUBLIC SCHOOLS		554,850.20	
703-000-228.000			DUE TO SET		256,617.47	
			TOTAL		2,503,865.80	

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD MARCH 5, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:05 P.M.

Commissioner Morgan led the Pledge of Allegiance to the Flag.

Reverend Karl House of the Way MicroChurches gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Public Works Director Chad Griffin, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, 62-B District Court Judge Amanda Sterkenburg and Sabo representative Anna Kendall.

Three (3) citizens attended the meeting.

Motion by Coughlin, seconded by Moore, to **approve the agenda**, adding 9(a) continued conversation pertaining to Domestic Violence Problem-Solving Court.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Morgan, seconded by Moore, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on February 20, 2024.
- B. Receive and file Cash and Pooled Investments report as of December 31, 2023.
- C. Receive and file Revenue and Expenditure Report for Quarter ending December 31, 2023.
- D. Approve Finding of Fact for Andrew Anderson Rezoning, Case 2-24, Broadmoor Ave. and 52nd Street from Light Industrial to C-2 Commercial.
- E. Approve Findings of Fact for GRR Ancillary Rezoning, Case 29-23, Patterson Ave. and 36th St. from I-PUD and R1-C to CPUD.
- F. Payables for the City totaling \$13,178,034.53.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

City Commission Meeting
March 5, 2024.

Motion by Tyson, seconded by Groce, to **approve the minutes** of the February 20, 2024 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

CONTINUATION OF DOMESTIC VIOLENCE PROBLEM-SOLVING COURT.

62-B District Court Judge Sterkenburg continued to answer questions of the Commission regarding a request to partner with the Domestic Violence Action Network to implement a Domestic Violence Problem-Solving Court. Mayor Kepley noted any action on the request for approval will be at the March 19, 2024 City Commission Meeting.

BIDS:

APPROVE PURCHASE AND INSTALLATION OF SHREDDED BARK FOR CITY PROPERTIES.

DPW Director Griffin reviewed his memorandum dated March 5, 2024 regarding the request for shredded bark.

Motion by Artz, seconded by Coughlin, to approve the purchase and installation of shredded bark and ADA-approved playground mulch to Superior Ground Cover, Inc. (low bidder) for the 2024 season with the option, upon mutual agreement, to extend the annual purchase for up to four additional years, at an annual cost not to exceed \$20,500.00 (including 10% contingency), with funds from the General Fund Public Works budget.

Motion Carried.

AUTHORIZE CONTRACT FOR SIDEWALK REPAIR SERVICES.

Engineering & Inspections Director Kirkwood reviewed his memorandum dated March 5, 2024 regarding the 2024 sidewalk repair program. He noted this is for the review of 10% of the sidewalks in the city.

Motion by Artz, seconded by Coughlin, to authorize the Mayor to enter into a contract for sidewalk repair services with Cole Concrete, LLC. (low bidder) For \$66,294.00 (including a 10% contingency) with funding as follows:

- a) Approximately \$18,864.00 for repairs to sidewalks in the public rights-of-way that are the responsibility of the property owner, with all actual costs incurred to be billed to and paid by the property owner; and
- b) Approximately \$41,431.00 for repairs to the sidewalk in the public rights-of-way that are the responsibility of the City of Kentwood, with the costs to be funded by their appropriate various departmental account.

Motion Carried.

City Commission Meeting
March 5, 2024.

RESOLUTIONS:

ADOPT RESOLUTION 4-24 TO APPROVE CONTRACT WITH MDOT FOR 40TH STREET CONSTRUCTION.

Engineering & Inspection Director Kirkwood informed the Commission of the timeframe of the project noting the addition of a right-turn lane. After a brief discussion on not having a 10% contingency built into the request, the amount requested will be changed to reflect the added contingency.

Motion by Groce, seconded by Coughlin, to adopt Resolution 4-24 to approve a contract with MDOT for 40th Street reconstruction from Soundtech Court to Patterson Avenue. Kentwood's share of the construction is estimated at \$285,000 (with a 10% contingency) to be paid from the FY24 and FY25 Major Street Fund (Act 51) budgets.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

ADOPT RESOLUTION 5-24 TO ADOPT CITY OF KENTWOOD SCHEDULE OF FEES.

Finance Director Garcia noted a minor change to the Schedule of Fees distributed and requested approval to become effective in May.

Motion by Coughlin, seconded by Tyson, to approve Resolution 5-24 adopting the revised rates, fees, and charges for the provision of City Services set forth in the "City of Kentwood Schedule of Fees" with the changes effective May 1, 2024.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Resolution Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Groce-Requested staff look at the placement of the Yield Signs at the traffic circle. He thanked Deputy City Administrator Gallagher for coordinating meetings with Metronet and the residents.

Commissioner Morgan-Request to be excused from the March 19, 2024 City Commission meeting.

Commissioner Tyson-Thanked the Parks & Recreation Department for their work on the MLK Walk.

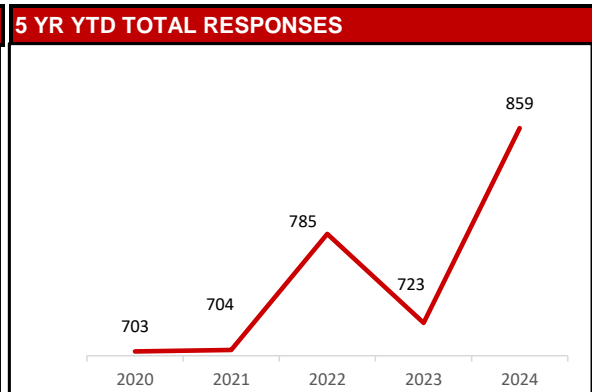
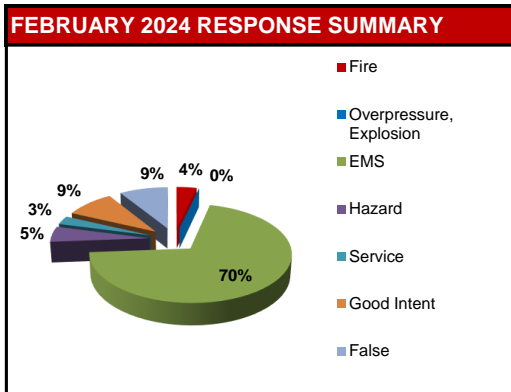
The meeting was adjourned at 7:45 P.M.

Dan Kasunic
City Clerk

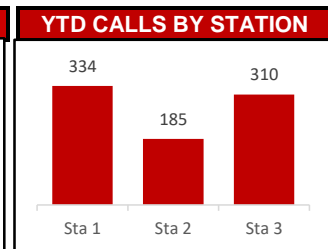
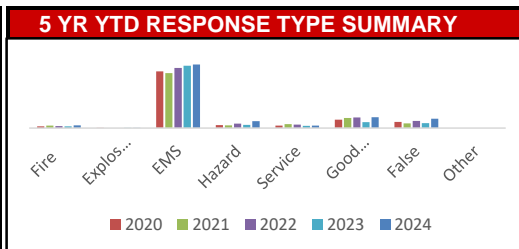
Stephen C.N. Kepley
Mayor

FEBRUARY 2024 KENTWOOD FIRE DEPARTMENT REPORT

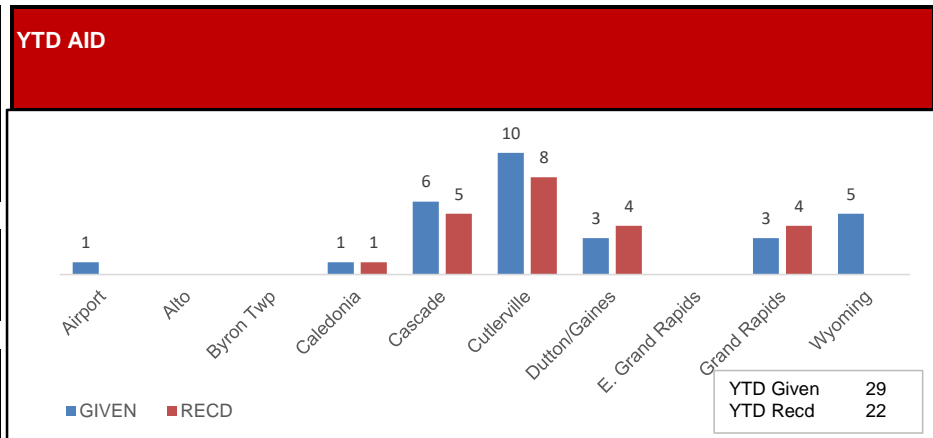
SUMMARY				
NFIRS INCIDENT TYPE SERIES	FEB 2024	2024 YTD	2023 YTD	YTD CHANGE
Fire	14	24	16	50.00%
Explosion, Excessive Heat	0	2	2	
EMS	268	569	558	1.97%
Hazardous Condition, Standby	20	62	29	113.79%
Service	11	22	19	15.79%
Good Intent	35	96	54	77.78%
False	34	84	45	86.67%
Other	0	0	0	
TOTAL	382	859	723	18.81%



FEBRUARY FIRES (injury, aid given)	
Building	Marwood (2), Brockton, S. Division, Andover
Cooking	S. Creek, N. Hardwick, Camelot, Walnut Hills, Drummond, Broadmoor
Vehicle	Countrywood
Other	Woodfield East (stovetop), S. Division (mattress)



FEBRUARY AID BY DEPARTMENT (Multiple departments may respond to single incident)				
DEPARTMENT	Given	Reason	Received	Reason
Caledonia			1	Cooking
Cascade			2	Bldg. cooking
Cutlerville	6	2 EMS, EMS can, Bldg can,	6	3 Bldg. elec. motor,
		2 Cooking		mattress
Dutton/Gaines	1	MVA	2	Cooking, sprinkler
Grand Rapids	1	Cooking	2	MVA, smoke
Wyoming	3	EMS, EMS can, bldg		
Airport				



FEBRUARY REASON FOR EMS CALL (excluding Unknown, NA)							
Abdominal Pain	11	Chest Pain	23	Head Injury	2	Pregnancy/Childbirth	2
Allergies		Choking		Headache		Psych Prob/Suicide Attempt	6
Altered Mental Status	30	CO/Hazmat		Heart Problems	7	Sick	5
Assault	3	Seizures	12	Heat/Cold Exposure		Stab/Gunshot	
Auto vs Pedestrian		Diabetic Problem	3	Hemorrhage/Laceration		Stroke/CVA	8
Back Pain	1	Drowning		Hypotension/Hypertension	1	Traffic Accident	14
Breathing Problem	48	Eye Problem	1	Invalid Assist/Lift Assist	1	Traumatic Injury	2
Burns		Falls	33	Medical Alarm	2	Unconscious/Fainting	8
Cardiac Arrest/Death	4	GI Bleed		Overdose/Ingestion	1	Weak/Lethargic	4

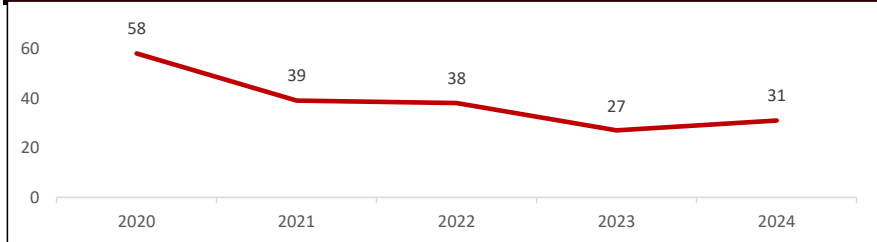
NARCAN USE	FEB 2024	2024 YTD	2023 YTD	YTD CHANGE
Times Administered	0	3	4	-25.00%

CASUALTIES	FEB 2024	2024 YTD	2023 YTD
Fire Service Injuries	2	2	0
Civilian Injuries	0	0	0
Fire Service Deaths	0	0	0
Civilian Deaths	0	0	0

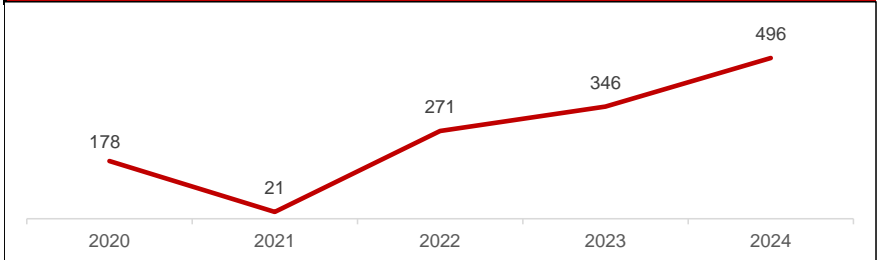
FIRE PREVENTION BUREAU				
ACTIVITIES	FEB 2024	2024 YTD	2023 YTD	YTD CHANGE
Construction Plan Review	12	31	27	14.81%
New Construction	0	0	0	
Remodel	4	8	10	
Sprinkler	4	11	8	
Site Plan	2	4	4	
Fire Alarm/Hood	2	5	5	
Demolition	0	3	0	
Addition	0	0	0	
Annual Business Inspections	221	202	145	39.31%
Annual Initial			60	
Reinspections			85	
Enforcement			0	
Pre-Occupancy Inspections	0	0	0	
Certificate of Occupancy Insp.	5	14	11	
Not Ready		0	0	
Walk Through	6	8	2	
Tent Inspections		0	0	
Protection/Detection Systems	28	50	29	
Complaint Investigation	1	1	0	
Vacant/Closed Businesses	3	4	6	
Investigations	3	5	2	
Smoke Detector Installations	60	139	91	52.75%
CO Alarm Installations	24	48	21	128.57%

CHEMICAL INVENTORY SURVEYS				
	FEB 2024	2024 YTD	2023 YTD	YTD CHANGE
Surveys returned	3	337	772	-56.35%

5 YR YTD TOTAL CONSTRUCTION PLAN REVIEWS



5 YR YTD TOTAL INSPECTIONS



PICTURE(S) OF THE MONTH

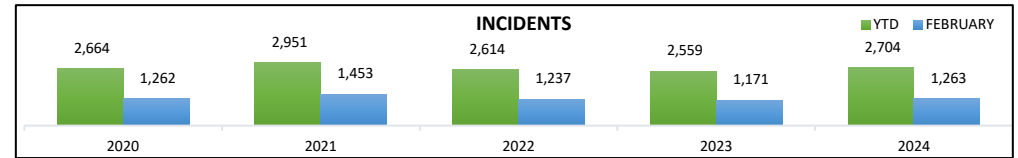


February 18, 2024 - Andover
Fire behind a bedroom wall in a 6-unit condominium was traced to a faulty electrical service entering the building. Power was turned off and the Red Cross provided assistance to the residents.

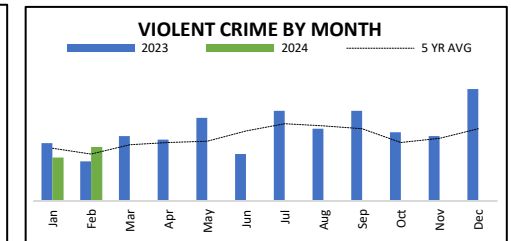
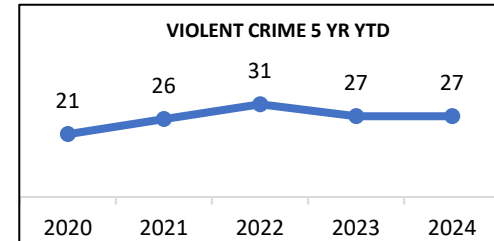
Kentwood Police Department Monthly Statistics

February 2024

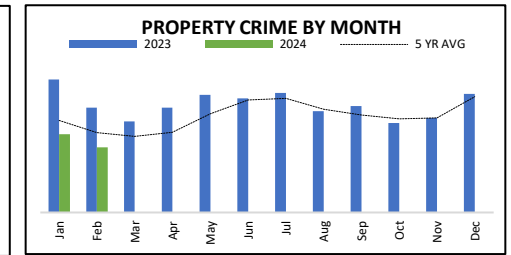
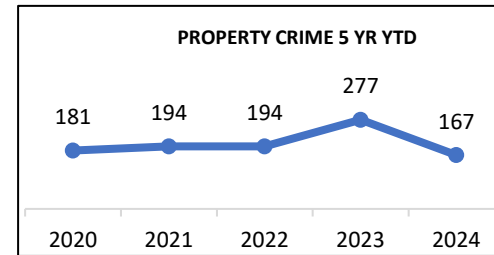
Incidents	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
	1,237	1,171	1,263	2,559	2,704	2,709



Violent Crime	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Homicide	0	0	0	0	1	0
CSC	2	1	3	6	4	4
Robbery	3	3	1	3	1	4
Aggr. Assault	8	7	11	22	21	19
TOTAL VIOLENT	13	11	15	31	27	27.6

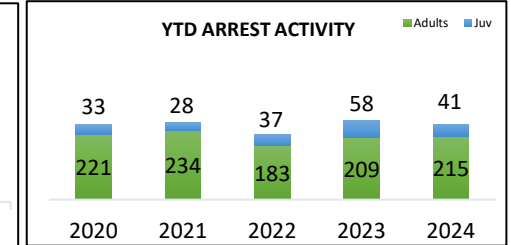
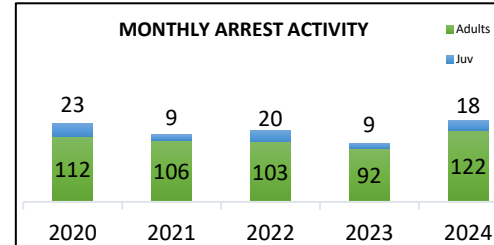


Property Crimes	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Arson	0	1	0	1	1	1
Burglary	2	4	4	15	10	17
Larceny	84	99	62	201	134	150.6
Motor Vehicle Theft	17	18	10	60	22	31.4
TOTAL PROPERTY	103	122	76	277	167	200

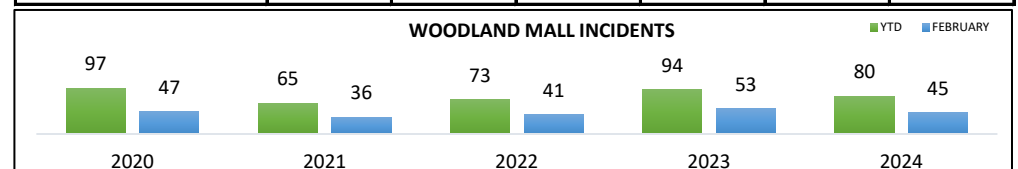


Non-Index	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Non-Agg. Assault	60	56	63	122	129	110
Counterfeit & Forgery	5	0	0	2	0	4
Embezzlement	0	2	0	3	1	3.4
Fraud	16	13	11	42	17	38.6
Stolen Property	3	9	4	19	7	7.8
Weapons	2	4	8	19	13	12.6
Prostitution & Vice	0	1	0	1	1	0.2
Sex Offenses	1	1	2	4	4	1.6
VCSA	15	14	3	28	5	16.2
Family & Children	2	8	5	12	12	10.6
Operating While Intox.	11	8	13	18	24	20.8
Disorderly Conduct	8	10	7	18	15	16
Other Non-Index Crimes	14	30	36	80	77	51.6
TOTAL NON-INDEX	137	156	152	368	305	293.4
MINOR CRIMES	179	209	208	356	402	289.8
TOTAL OFFENSES	253	289	243	676	499	521

ARREST	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Adult	103	92	122	209	215	210
Juvenile	20	9	18	58	41	37.6
TOTAL	123	101	140	267	256	247.6



WOODLAND MALL	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Incidents	41	53	45	94	80	76.6

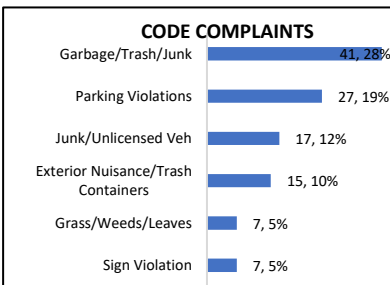


*DATA PRESENTED THROUGHOUT THE YEAR IS SUBJECT TO CHANGE PENDING END OF YEAR DATA COLLECTION.

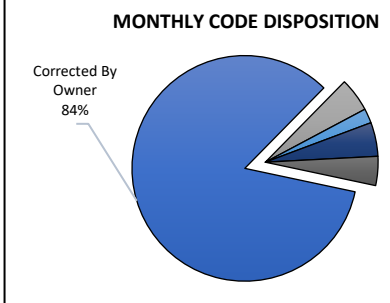
Kentwood Police Department Monthly Statistics

February 2024

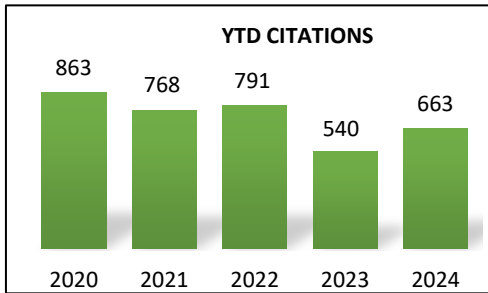
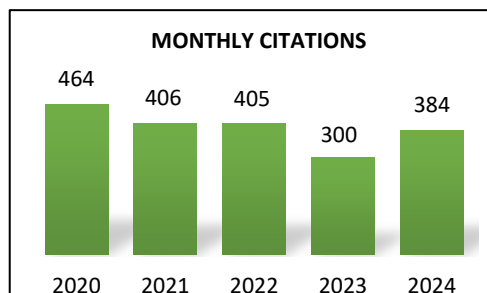
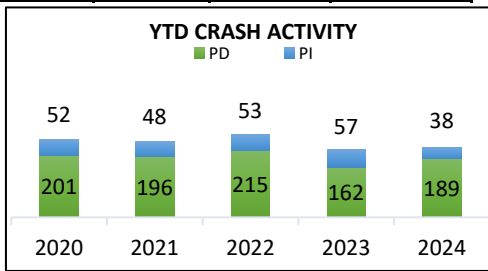
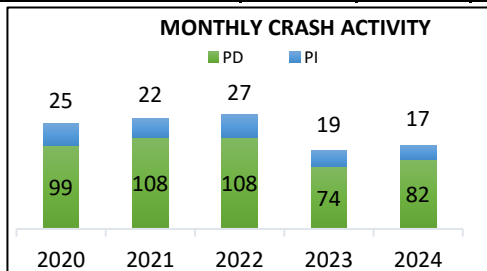
Top Complaints	FEB '24	2024 YTD	5 YR AVG
Garbage/Trash/Junk	41	56	54
Parking Violations	27	64	56
Junk/Unlicensed Veh	17	42	50
Exterior Nuisance/Trash Containers	15	26	12
Grass/Weeds/Leaves	7	7	2
Sign Violation	7	11	8



Disposition	FEB '24	2024 YTD	5 YR AVG
Resolved/Corr. By Owner	121	297	389.8
Corrected By City	7	20	22.8
Not In Violation	3	3	6
Referred To Other Dpts.	7	34	21.8
Citations Issued	6	21	16
TOTAL DISPOSITION	144	375	456.4



Traffic	FEB '22	FEB '23	FEB '24	2023 YTD	2024 YTD	5 YR AVG
Property Damage	108	74	82	162	189	202.2
Personal Injury	27	19	17	57	38	49.8
Total Accidents	135	93	99	219	227	252
Total Citations	405	300	384	540	663	783.2
Traffic Stops	617	510	901	1044	1496	1286.8



February 2024 Citizen Survey Response

Total Survey Response

Total Positive CPSS Score

In February 2024 there were 459 surveys sent out. Of those, 176 surveys were completed.

In February 2024 there were 483 total survey questions answered. Of those, 464 were rated as positive.

38%

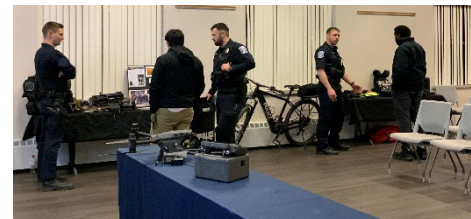
96%

February 2024 Police Injury Report:

There was one injury reported in February, it was a left knee sprain.

February 2024 Events:

Recruitment Open House, Kozminski Memorial Basketball Game



FEBRUARY 2024 MAJOR ARREST SUMMARY

ARREST DESCRIPTION	COUNT
AGGRAVATED ASSAULT	6
WEAPONS OFFENSE - CONCEALED	4
WEAPONS OFFENSE - OTHER	1
MOTOR VEHICLE THEFT	1



MEMORANDUM

TO: Mayor Kepley and City Commissioners
FROM: Amanda H. Sterkenburg, District Court Judge
Michele White, Court Administrator/Magistrate
Carla Kane, Purchasing Agent
DATE: March 19, 2024
RE: Domestic Violence Problem Solving Court

ACTION REQUESTED: It is requested that the City Commission approve the 62B District Court to partner with the Domestic Violence Action Network (DVAN) to implement a Domestic Violence Problem-Solving Court (PSC) with funds of \$142,500 for the first year, \$186,225 for the second year, and an estimated \$189,547 for the third year, from a \$4,000,000 Kent County-awarded reimbursement grant, The American Rescue Plan Act of 2021 (ARPA). Initially, funding will come from the 62B District Court's operating budget and program participant fees to be charged by the PSC.

BACKGROUND: The 62B District Court has partnered with DVAN to create a PSC to enhance supportive services for domestic violence victims and increase accountability for domestic violence perpetrators. Two court locations, 62B District Court and 61st District Court (Grand Rapids) will receive ARPA grant reimbursement through 2026 to provide one FTE, fringe benefits, services, and supplies to support the PSC at each location.

DVAN uses a collective impact framework to network between various agencies throughout Kent County for the early identification of high-lethality intimate partner violence situations. In conjunction with the DVAN backbone organization, the PSC will address high-risk offenders and their partners and provide resources consistent with best practices. As a group, the two court locations and other partners will track and react to data, educate stakeholders, support a community-based advocacy plan, and develop and refine successful programming to reduce domestic violence.

To ensure the most promising outcomes, a court staffing team at each court location comprised of a Judge, Victim Advocate, Case Manager, Law Enforcement, Prosecution and Defense attorney, and treatment providers will screen prospective participants after a legal eligibility assessment has been completed by the Kent County Prosecutor. Identification and solicitation of continued grant funding has already begun with DVAN preparing to secure additional grant funding beginning in 2025.

The first year of the PSC will be considered a "soft start" and the program will accommodate approximately ten participants in each of the two courts. Successful participation will be conditioned upon completion of "phases" that address stability, accountability, behavior change, and future planning. Program participants will be charged a fee to participate and will be responsible for their court costs. Each will receive therapeutic services valued at a minimum of \$3,000. The current model projects participation fees of between \$1000-\$1200 per participant.

If you have any questions, please contact Judge Amanda Sterkenburg at (616) 554-0717 or by emailing her at sterkenburga@kentwood.us.

Thank you for your consideration of this request.

Total Grant Expenses for the 62B District Court			
Direct Costs	Year 1	Year 2	Year 3
Salaries, Fringe, Supplies, Education, Contractual, etc.	\$142,500	\$186,225	Estimated \$189,547



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Laurie Sheldon, Treasurer
Amanda H. Sterkenburg, District Court
Cori Derengowski, Buyer

DATE: March 19, 2024

TOPIC: Armored Courier Service for Treasurer and 62B District Court



ACTION REQUESTED: It is requested that City Commission authorize the Mayor to enter into a three-year contract, with the possibility of up to two additional one-year extensions, for armored car courier services, with Security Incorporated at the estimated annual cost of \$11,000, with funds from the Treasurer and District Court Departmental Budgets.

BACKGROUND: The City of Kentwood (City) contracts armored courier services for the secure transfers of monies from the Treasurers department and the 62-B District Court to the City's and 62-B District Court's banking institutions. The quality of service provided on this contract is critical to the City's financial and judicial processes.

In 2018, an extensive bidding process was initiated, resulting in the receipt of three (3) bids. Unfortunately, the vendor awarded the contract in 2018 was terminated due to subpar performance. Consequently, in 2019, the Treasurer's department opted to contract with the next lowest bidder, while the Court selected Security Incorporated (Security Inc.) based on recommendations from other district courts in Kent County. By 2020, dissatisfaction with the previous vendor's performance led the Treasurer's department to forego contract renewal, resulting in the consolidation of all City armored courier services with Security Inc.

Security Inc. has been providing commendable services to the City since being awarded the contract in 2020. They are also the designated provider for armored courier services for Kent County, including the 61st and 63rd District Court. Transitioning to a new supplier would entail updating banking information and security clearances, which would require significant staff resources. Furthermore, past suppliers have failed to meet performance expectations, whereas Security Inc. has consistently demonstrated exceptional capabilities in delivering the required services. Taking these factors into account, staff recommends awarding the contract to Security Inc. under Special Circumstances¹.

If you have questions, please contact Laurie Sheldon (616) 554-0763 or Cori Derengowski (616) 554-0760.

Thank you for considering this request.

¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."

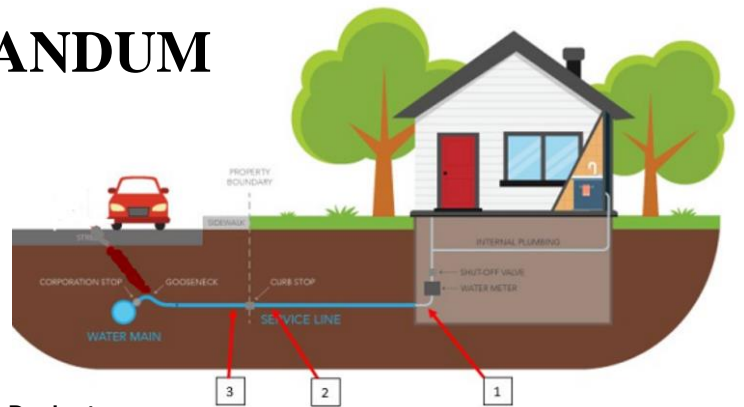


MEMORANDUM

TO: Mayor Kepley and City Commissioners
FROM: Chad Griffin, Public Works Director
Ken McNett, Utilities Services Supervisor
Carla Kane, Purchasing Agent

DATE: March 19, 2024

TOPIC: City Water Service Material Identification Project



ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a contract for the management of a water service materials inventory project with Prein & Newhof in an amount not-to-exceed \$76,780 (including a 10% contingency), with funds from the Water Fund budget.

BACKGROUND: The City has been tasked with a city-wide project to identify water service materials, primarily through hydro-excavation of water services, in order to meet Michigan Department of Environment, Great Lakes, and Energy Drinking Water and Environmental Health Division (EGLE) requirements for a Complete Distribution System Materials Inventory (CDSMI) prior to the imposed deadline of October 16, 2024.

The City maintains approximately 8,000 water services. A reliable inventory of potable water service line materials is important for service line replacement planning, effective asset management, and notification of citizens served by lead service lines. While the City anticipates that no existing water services will be composed of lead, reliability and completeness of service line records can vary, so EGLE has mandated that ALL water services around the state be verified and recorded. The City is not expected to physically verify every service line, but rather a statistically sound subset. To this end, 368 random locations within the distribution system must be characterized and recorded through hydro-excavation. They include service lines materials on both public and private property.

Three points of physical verification are required for each service line (see rendering above). Physical verification methods include potholing at locations 2 and 3 and an in-home inspection at location 1. The material observed for each point described will be recorded. The resulting information will be reported to EGLE and transferred to the Regional Geographic Information System (REGIS) system database.

The awarded engineering firm will be tasked with developing a bid package and undertaking a bid process to hire a contractor, provide construction inspection for the oversight and management of the contractor's work, communicate with the property owners, submit the required documentation prior to the deadline, and provide any complaint resolution for up to one year upon the project's completion.

The City received four proposals for the engineering services (see Bid Tabulation). The proposal submitted by Prein & Newhof is recommended because of their demonstrated experience with projects identical in scope. They have completed fourteen CDSMI projects for municipalities around the state, with five of them led by the proposed Project Manager. Prein & Newhof is very familiar with the City's water services and has done excellent work for the City in the past.

This request includes the standard ten percent (10%) contingency. It is anticipated that a recommended contractor to perform the work of the project will be brought to City Commission for approval in May.

If you have any questions, please contact Ken McNett 554-0733 or Chad Griffin 554-0825.
Thank you for your consideration of this request.

BID TABULATION						
ENGINEERING FIRM	Services for Project Organization and Bid Process	HRS	Services to Manage Awarded Contractor	HRS	Grand Total NTE Price for Project	Grand Total Hours for Project
Williams & Works (alternate)	\$ 6,008	48	\$ 17,040	159	\$ 23,048	207
Williams & Works	\$ 6,008	48	\$ 31,672	351	\$ 37,680	399
Hubbell, Roth & Clark, Inc.	\$ 8,210	72	\$ 54,710	582	\$ 62,920	654
Prein & Newhof (alternate)	\$ 6,000	36	\$ 63,800	468	\$ 69,800	504
Prein & Newhof	\$ 6,000	36	\$ 100,700	758	\$ 106,700	794
AECOM	\$ 21,576	210	\$ 88,500	800	\$ 110,076	1,010

*Corrected total - as
read was 408 hrs



WATERMAIN MAP

CITY OF KENTWOOD

KENT COUNTY, MICHIGAN

4900 BRETON AVE, S.E., P.O. BOX 5848,
KENTWOOD, MICHIGAN 49518-8848 PHONE (616) 698-9610

BASE MAP REVISED: 10-22-15
SUPERCEDES EARLIER EDITIONS



RAILROAD

PUBLIC STREET

PRIVATE STREET

WATERMAIN - OTHER JURISDICTIONS

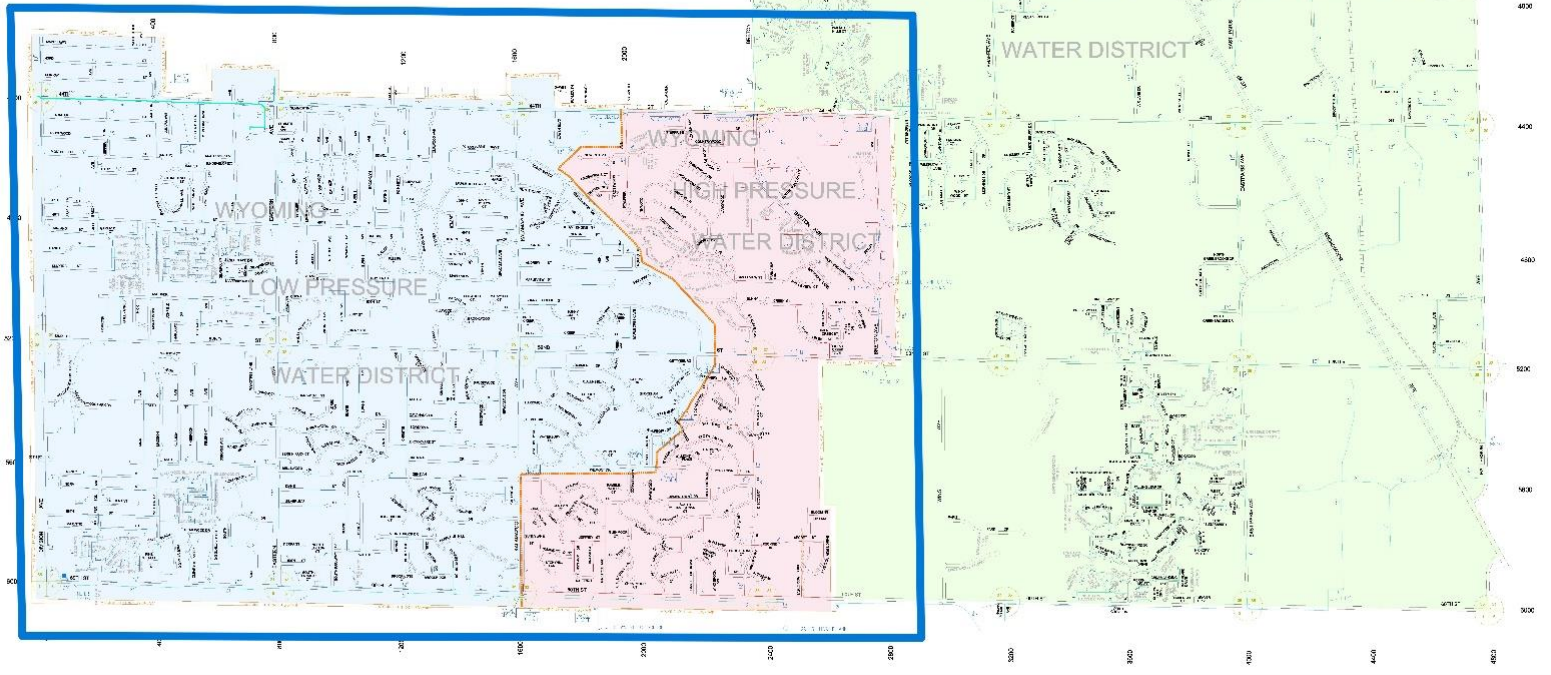
WATERMAIN - HIGH PRESSURE (6" MAIN UNLESS OTHERWISE NOTED)

WATERMAIN - LOW PRESSURE (6" MAIN UNLESS OTHERWISE NOTED)

1988 GRAND RAPIDS CONTRACT BOUNDARY

WYOMING CONTRACT BOUNDARY

HIGH PRESSURE / LOW PRESSURE DISTRICT BOUNDARY





MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Brent Looman, Fire Chief
Jamie King, Fleet Services Supervisor
Cori Derengowski, Buyer

DATE: March 19, 2024

TOPIC: Repairs to Fire Engine 54

ACTION REQUESTED: It is requested that the City Commission authorize repairs to the Kentwood Fire Department's Spartan Engine 54 to be performed by Cummins Sales and Service (Cummins), in an amount not to exceed \$34,450.00 (including a 10% contingency), with funds from the FY24 Fire Equipment Fund Budget.

BACKGROUND: Engine 54 (E-54) is a 2005 model Spartan fire engine with 154,465 miles and 13,527 engine hours (equating to 446,391 miles of wear). It is powered by a diesel Cummins ISL CM850 engine.

In diagnosing and troubleshooting a "lack of power" and excessive exhaust smoke concern, the unit was scheduled for an engine blowby test, which verified excessive engine wear.

Cummins has provided a quote for an engine overhaul. An in-frame re-build will be required to bring the engine horsepower performance back to an acceptable rating. This overhaul repair carries a three-year 100K mile warranty.

Parts will be ordered, and overhaul work will be pre-scheduled, to reduce potential downtime.

A 10% contingency has been included due to the complexity of the repairs, and the potential for finding additional problems while repairs are underway.

The local Cummins branch is the certified service provider for E-54's engine parts and service, and for this reason, it is requested for approval under Special Circumstances¹.

If you have any questions, please contact Jamie King at (616) 554-0793.

Thank you for your consideration of this request.



¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."

**City of Kentwood
Resolution No. — 24**

**Resolution Authorizing an Application to the Michigan Department of
Natural Resources for Rondo Street Station Park**

WHEREAS, the City of Kentwood supports the submission of an application to the Michigan Natural Resources Trust Fund for improvements to Rondo Street Station Park; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Kentwood is hereby making a financial commitment to the project in the amount of \$300,000 matching funds: and,

NOW, THEREFORE BE IT RESOLVED the City Commission of the City of Kentwood, hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$600,000, and further resolves to make available its financial obligation amount of \$300,000 (50%) of the total project cost during the 2025-2026 fiscal year.

The foregoing resolution was proposed by Commissioner -, supported by Commissioner -, the vote being as follows:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

Dan Kasunic
City of Kentwood Clerk

I, Dan Kasunic, City of Kentwood Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Kentwood at the City Commission meeting held on March 19 ,2024.

Dan Kasunic
City of Kentwood Clerk

**City of Kentwood
Resolution No. — 24**

**Resolution Authorizing an Application to the Michigan Department of
Natural Resources for Lamberts Trail Property**

WHEREAS, the City of Kentwood supports the submission of an application titled, “Lamberts Trail” to the Michigan Natural Resources Trust Fund for acquisition of property at 4779 Quail Meadows Dr SE, Kentwood, MI 49512; and,

WHEREAS, the location of the proposed project is within the jurisdiction of The City of Kentwood and,

WHEREAS, the proposed project, if completed, will be a benefit to the community; and,

WHEREAS, with this resolution of support it is acknowledged that The City of Kentwood is not committing to any obligations; financial or otherwise.

NOW, THEREFORE BE IT RESOLVED the City Commission of the City of Kentwood, hereby supports submission of a Michigan Natural Resources Trust Fund Application for Lamberts Trail.

The foregoing resolution was proposed by Commissioner -, supported by Commissioner -, the vote being as follows:

Yeas:

Nays:

Absent:

RESOLUTION DECLARED ADOPTED.

Dan Kasunic
City of Kentwood Clerk

I, Dan Kasunic, City of Kentwood Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Kentwood at the City Commission meeting held on March 19 ,2024.

Dan Kasunic
City of Kentwood Clerk



March 14, 2024

MEMO TO: Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
RE: Storage 5 proposed Conditional Rezoning

At the public hearing for the Storage 5 Conditional Rezoning request, the City Commission requested additional information regarding the proposed storage facility, as well as the opportunity to tour the existing vacant Trinity Health building. The following addresses the questions raised both at the Commission meeting and after the tour of the facility:

1. Ensure that all property owners are/were properly notified regarding the proposed self-storage facility:

Mr. Catania, representative for the Storage 5 proposal sent a letter/notification to all properties within 300 feet of the proposed rezoning. The letter includes Mr. Catania's personal cell phone number, email, and an invitation to the recipients to meet with him at the site on March 11, 2024.

Mr. Catania reports that the area residents and businesses have been 100% positive and supportive. There were questions raised about the type of storage that was being proposed. However, after learning that all storage would be climate-controlled storage, there were no further questions. Most of the respondents said they would use the facility. The applicant reports that respondents would like to see the outlots developed into restaurants and/or a coffee shop. Mr. Catania indicated that the Tamarisk apartment management supported the idea of a self-storage facility and expressed their belief that a good number of tenants would use the facility. With respect to the outlots, the Tamarisk management mentioned the need for a high-end laundry facility in the area.

2. Provide indication of estimated taxes generated from the existing office/call center use versus the proposed Storage 5 self-storage facility:

The Kentwood City Assessor Andy Johnson has estimated that tax revenues would not be significantly different under either use. Mr. Johnson will be available at the March 19 City Commission meeting to answer questions on this matter.

Local Demand Analysis for self-storage:

Mr. Catania provided information on the local demand for climate controlled self-storage by providing data on the current supply of climate controlled self-storage per capita at 1, 2, 3, 4, and 5-miles distance from the proposed Storage 5 facility. The applicant states that at five miles

from the facility, there is only 2.5 square feet of climate controlled self-storage per capita. Further, he states that the national average is considered to be 8-9 square feet per capita.

However, according to the *2023 Self Storage Almanac*, the US has an average of 6.10 square feet of self-storage per capita, and Michigan has an average of 4.99 square feet of storage per capita. The City of Kentwood has a total of 9 self-storage facilities totaling 495,971 square feet, or 9.1 square feet per capita, exceeding both the state and national averages.

3. **Signage:** A question was raised regarding signage on the building. The applicant has provided some images of signage on the attached email dated March 4, 2024.
4. **Building appearance:** The applicant's legal counsel has submitted additional self-imposed restrictions for the conditional rezoning request (see attached letter dated March 13, 2024). The letter clarifies the applicant's commitment to improvements to the façade of the building, the lighting for the portion of the proposed storage building that abuts the residential uses to the south, street access to the proposed outlots along 44th Street and hours of operation of the proposed self-storage building. Additional renderings depict the proposed façade treatment and signage.

Attachment 1

Letter/Notification of all properties within 300 feet of the proposed self-storage facility

To: Neighbors of 1800-1900 44th St

March 4, 2024

Introduction:

My name is Chris Catania, and I represent the applicant and developer for a property that is near your address. You previously were sent a Notice of Public Hearing letter from the City of Kentwood in early February of 2024 regarding this conditional rezone. I am writing today to give you a brief overview of the proposed project and to provide my contact information in case you have any questions or concerns or would like more information about this project. I will also be hosting an open house at the property on Monday March 11th from 4:00-7:00 pm if you would like to come by in person to see the property and discuss the project.

My hope is that you support the project, as it will provide a low-impact use of the existing building while at the same time unlocking the potential for additional development of the property, primarily along 44th Street, and bring new business and hundreds of jobs to your area.

Quick Facts:

Subject property is located at: 1800-1900 44th St. SE, Kentwood, MI 49508

Total Acres effected is 5.87 of the total 13.139 parcel

Current Zoning is: C-2 Community Commercial

Proposed Conditional Zoning is: I-1 Light Industrial

Proposed Use: Climate Controlled Self Storage - Adaptive reuse of an existing building

Additional Use: Retail/Commercial Pad Sites (C-2)

Project Description:

My company, Storage Five Kentwood LLC, proposes an adaptive reuse of the existing 116,057 SF Trinity Health building to be converted to a Class A, climate controlled, self-storage facility. A new and updated exterior facade "look" will be part of the conversion. See included renderings.

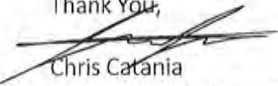
The building was originally built in 1957 and is currently owned by Trinity Health. Trinity Health intended to use the property as a call center; however, the COVID 19 pandemic has fundamentally changed the business landscape, including the elimination of centralized call centers. The building and parking lot have been vacant for over 3 years. To allow for self-storage use of the existing building, we have applied for a conditional rezone of the portion of land on which the building sits (5.87 acres) from C-2 to I-1. This is the bare minimum amount of the property necessary to contain the existing 116,057 SF building and related parking. This plan allows for the balance of the property to remain zoned as C-2 and will unlock the potential for development along 44th Street and the rear portion (South) of the property which are currently both unused parking lots.

In order to ensure that the City of Kentwood and its residents get what we are promising, we have offered a conditional rezone, which restricts the use allowed in the I-1 zone to only self-storage. No other use of the building would be allowed, which ensures that only this very quiet and neighborhood friendly use goes into the building. Additionally, this plan and this use require very little parking which allows for the creation of the new commercial out-lots along 44th sized for existing market demands to stimulate commercial development and expand the tax base within the City.

Our redevelopment plan unlocks the highest and best use of the entire property by allowing for multiple new business to be built along 44th Street. Potential uses include full-service restaurants, quick-service restaurants, coffee shops, banks, and other neighborhood friendly offerings.

The proposed rezone is supported and has already been unanimously approved by the City of Kentwood Planning Commission. The application is now pending a vote by the Kentwood City Commissioners. I am asking for your support of this project and hope that you will call with any questions or attend the open house noted above.

Thank You,



Chris Catania

Storage Five Development

email: chris@buonproperties.com

cell: (+1) 713-545-0883

Attachment 2
Information regarding signage and local demand for analysis

Golder, Lisa

From: Chris Catania <chris@buonproperties.com>
Sent: Tuesday, March 12, 2024 3:10 PM
To: Golder, Lisa
Cc: David Caldon
Subject: [EXTERNAL]Kentwood City Commissioners Follow-up

⚠ Stop.Think.Read.This is an external email. Please use caution when clicking on any links or opening attachments.

Lisa, we met with the commissioners this morning. A couple follow-up items for you to provide them:

1. Tax base analysis. If I remember correctly, this was researched and presented to the planning commission. They are requesting this. It would also be helpful if they are able to estimate 4 additional businesses going out on the out lots.

2. Local demand analysis.

Current Supply of Climate Controlled Storage

1 mile- 0 SF/Capita

2 mile- 1.2 SF/Capita

3 mile- 2.6 SF/Capita

4 mile- 2.7 SF/Capita

5 mile- 2.5 SF/Capita

The national average is more than triple what is currently available. The data varies by source but the national average is generally considered to be between 8-9 SF/capita on average. We also look at local population, income, population trends, housing, visibility and convenience, and market comparisons. 3rd party data providers are Yardi Matrix, Radius+, Symmetry, CubeSmart

There is no doubt there is a need as most of our customers are from 1-3 miles. Convenience is a major factor in why people decide to rent at a facility. Furthermore, I own a property that is completely full and the climate control SF/Capita is over 30 SF/capita for the local market.

The area that this property would serve is under supplied and all indications and 3rd party consultants give it an extremely positive rating.

3. Signage. Commissioner Betsy Artz requested an example of signage. I pulled the attached from online which shows some examples of channel letters in white or black. You will have to imagine this on the renderings I send and ignore the other elements on these images. My thought for the building signage is to use individual channel letters with either backlighting (halo) or internal LEDs. They will be sized appropriately for the building and per code. Most management companies prefer the letters to be the color of the brand ie: Red- CubeSmart, Orange- Public Storage, Green/Black- Extra Space however they all have an option for neutral colors. I prefer using the brand color as it is only a small portion of the overall look but am fine committing to a neutral sign color if needed.



Attachment 3
Addition Conditions for proposed Conditional Zoning
Building elevations and sample interior photos

VARNUM

Bridgewater Place | Post Office Box 352
Grand Rapids, Michigan 49501-0352
Telephone 616 / 336-6000 | Fax 616 / 336-7000 | www.varnumlaw.com

David T. Caldon

Direct 616 / 336-6232
dtcaldon@varnumlaw.com

March 13, 2024

VIA EMAIL ONLY

GolderL@kentwood.us
City Commission
City of Kentwood
c/o Lisa Golder, Economic Development Planner
City Hall
4900 Breton Avenue, SE
Kentwood, Michigan 49508

Re: Storage Five Kentwood LLC

Honorable Mayor and Commissioners:

As you know, we represent Storage Five Kentwood LLC ("Storage Five" or "Developer") relative to the proposed conditional rezoning, from C-2 Commercial to I-1 Light Industrial, of 5.87 acres of real property (the "Rezone Parcel"), which is a portion of the real property located at 1800-1900 44th Street SE, Kentwood, Michigan 49508 and identified with Permanent Parcel Nos. 41-18-28-125-006 and 41-18-28-125-010 (the "Overall Parcel"). This letter is prepared on behalf of Storage Five to follow up on our meeting with the City Commission on February 20, 2024, regarding the proposed conditional rezoning.

As a result of discussion with the City Commission at its meeting on February 20, 2024, Storage Five wishes to supplement its application for conditional rezoning with the following additional or revised conditions:

- In lieu of the condition which previously read: "Developer will improve the existing self-storage building with a new façade substantially similar to the renderings attached hereto," Storage Five offers the following condition:

"Storage Five will improve the existing self-storage building with a new façade substantially similar to the renderings attached hereto, which shall utilize a neutral color palette."

Updated renderings are also attached hereto.

- All building lighting in the area that directly abuts the apartment complex to the rear of the proposed storage building will utilize downward facing wall packs and the lowest luminescence necessary to satisfy safety and security, as required by City Code and approved by City Staff.
- No outlots fronting on 44th Street shall have direct access to 44th Street and shall instead utilize only the cross-access easement proposed by Storage Five as a condition of approval in its letter dated January 16, 2024.
- General hours of operation:
 - Tenant access 6:00 a.m. to 10:00 p.m. daily.
 - Storage Five may make extended or 24-hour access available to municipal or governmental entities, or to private entities on a limited basis upon a showing of reasonable need.

Storage Five looks forward to meeting with the City Commission again at its next meeting on March 19, 2024 to further review the project.

Should you have any immediate questions or comments, please feel free to call.

Very truly yours,

VARNUM



David T. Caldon

DTC/tmb

cc: Chris Catania, Storage Five Kentwood LLC
Jeffrey V.H. Sluggett, City Attorney

Enclosures

22529021.2











Golder, Lisa

From: Chris Catania <chris@buonproperties.com>
Sent: Thursday, February 29, 2024 12:26 PM
To: Golder, Lisa; Caldon, David T.
Subject: [EXTERNAL]Fwd: Storage Five_Kentwood Rezone Revised Conditions
Attachments: Niles, Ohio_ 2023Sept16.pdf

⚠ Stop. Think. Read. This is an external email. Please use caution when clicking on any links or opening attachments.

Lisa, if I remember correctly the city commissioners had some questions in regards to what can be stored and what the inside looks like. I am resending this previous email which can be shared as it answers those questions. The Niles, Ohio property which was under construction when this was originally sent is open and has over 100 tenants.

Chris Catania
Storage Five Development
email: chris@buonproperties.com
cell: (+1) 713-545-0883

----- Forwarded message -----

From: Chris Catania <chris@buonproperties.com>
Date: Mon, Sep 18, 2023 at 8:59 AM
Subject: Storage Five_Kentwood Rezone Revised Conditions
To: Golder, Lisa <golderl@kentwood.us>

Lisa, hello. Please share this email with all commissioners. Attached you will find the revised self storage condition which I believe satisfies all the concerns of the city and still allow flexibility for the property to provide the ideal product type to the community.

In addition, I have included several other requested items.

- *PDF- Niles, Ohio. These are current pictures of a conversion project that was a former furniture store. This gives an idea of how we rebrand the facility, update the exterior, and erect the units inside a fully enclosed building.*
- *Link: <https://www.cubesmart.com/ohio-self-storage/cincinnati-self-storage/4512.html>*
 - *This is a property I converted in Cincinnati, Ohio managed by CubeSmart.*
- *Storage of Hazardous Items- this is not allowed and every lease details what is allowed and not allowed. The link below is for CubeSmart:*
 - *<https://www.cubesmart.com/legal/rulesandregulations/>*
- *I drove the market and there is no perfect example of what my proposed project will look like. The closest in quality would be the Mini Storage Depot at 1025 Clancy Ave NE. This is a multi story property and Kentwood would be single story like the Niles conversion shown in the attached PDF*

- o <https://www.ministoragedepot.com/storage-locations/mi/grand-rapids/1025-clancy-ave-ne/>
- o *For Kentwood: I will update the image of the building to look modern, remove the dated arches and replace with a clean horizontal architectural design, use neutral colors that blend in with the surrounding area, and utilize simple clean brand signs with halo backlit channel letters.*

Chris Catania
Storage Five Development
email: chris@buonproperties.com
cell: (+1) 713-545-0883













**CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
FEBRUARY 13, 2024**

Golder 1/17/24

PROJECT: Storage 5 Conditional Rezoning

APPLICATION: 1-24

REQUEST: Conditional Zoning of 5.87 acres of land from C-2 Commercial to I-1 Light Industrial

LOCATION: 1800-1900 44th Street SE

HEARING DATE: January 23, 2024

MOTION: **Motion by Poyner, supported by Quinn, to recommend to the City Commission approval of the request to conditionally rezone 5.87 acres of land from C-2 Commercial to I-1 Light Industrial with restrictions as submitted in the Applicant's statement dated November 20, 2023 as well as the applicant's letter dated January 16, 2023. Approval is conditioned upon basis points 1- 8 as described in Golder's memo dated January 17, 2024.**

- **Motion Carried (5-0) –**
- **Benoit, Kape, Holtrop and Porter absent -**

BASIS:

1. In 2004 the State of Michigan passed Public Act 579, allowing for the conditional rezoning of property. In a conditional rezoning, a landowner voluntarily offers to restrict use of a property as a condition of rezoning.
2. The applicant has requested the rezoning of 5.87 acres of land located at 1800-1900 44th Street from C-2 Commercial to I-1 Industrial, subject to the self-imposed restrictions detailed within the applicant's narrative dated November 20, 2023 and letter dated January 16, 2024. The statement

includes the applicant's intent to restrict the use of the existing 116,057 square foot building to self-storage, with no building additions or expansions. The applicant also committed to improve the façade of the building and restrict other portions of the 5.87 acre site to ingress, egress, parking and utilities.

3. The Master Plan recommends commercial use for this site. The self-storage use is allowed only in an industrial zone. While many types of industrial uses are inappropriate for the site, the proposed conditional rezoning request only allows for self-storage use. Self-storage will have minimal impact on the surrounding property.
4. Self-storage facilities do not require a large amount of parking. The overall property includes over 700 parking spaces. Therefore, the out lots to the north and to the south of the existing building could be developed for commercial purposes.
5. The applicant has ensured that ingress and egress to the remaining commercial property on the site will be retained.
6. Section 10.C 4 of the Zoning Ordinance requires industrial buildings to be set back 100 feet from an adjacent residential district or boundary. Chapter 19 of the Zoning Ordinance requires a 50' wide buffer zone with a 6-foot high vertical screen and specific planting materials within the screened area. Applicant has acknowledged the requirement for a variance related to the setback between the proposed self-storage and the residential uses to the south. The approval of the variances will have a bearing on the applicant's ability to use the property for self-storage.
7. The proposed self-storage use will not negatively impact adjacent properties. Self-storage does not generate much traffic and the building will be staffed at all times. The applicants have stated that no fencing will be established around the property. Lighting must conform to city standards to ensure that it will not impact adjacent properties.
8. Discussion at the work session and public hearing.

February 20, 2024

CITY OF KENTWOOD
ORDINANCE NO. -24

AN ORDINANCE TO AMEND THE CITY OF KENTWOOD ZONING ORDINANCE BEING APPENDIX A OF THE CITY OF KENTWOOD CODE OF ORDINANCES, AS AMENDED, CONDITIONAL ZONING OF 5.87 ACRES OF LAND FROM C-2 COMMERCIAL TO I-1 LIGHT INDUSTRIAL

THE CITY OF KENTWOOD ORDAINS:

SECTION 1.

The Zoning Ordinance, being Appendix A of the City of Kentwood Code of Ordinances, is hereby amended to change the following described area of land from Conditional Zoning of 5.87 acres of land from C-2 Commercial to I-1 Light Industrial viz:

That part of Lot 32, KENTWOOD MALL PLAT, according to the plat thereof recorded in Liber 77 of Plats, Page 38, described as: BEGINNING at the NW corner of said Lot 32 (common with the SW corner of Lot 37 of said Kentwood Mall Plat); thence N89°36'49"E 908.79 feet along the North line of said Lot 32 and its Easterly extension; thence S00°23'11"E 359.91 feet; thence S89°36'49"W 337.48 feet to a West line of said Lot 32; thence N02°02'11"W 30.01 feet along said West line to the NE corner of Lot 34; thence S89°36'49"W 385.94 feet along a South line of Lot 32 to a SW corner of said Lot 32; thence N02°02'11"W 300.03 feet along a West line of Lot 32; thence S89°36'49"W 175.00 feet along a South line of Lot 32 to the West line of Lot 32; thence N02°02'11"W 30.01 feet along said West line to the Place of Beginning.

Section 2.

This Ordinance shall be effective ten (10) days following its publication.

The foregoing Ordinance was offered by Commissioner , supported by Commissioner , the vote being as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Dan Kasunic
City Clerk

Ordinance No. 1-24 Storage Five
February 20, 2024
Page 2

I hereby certify the foregoing to be a true copy of an ordinance adopted at a regular meeting of the Kentwood City Commission held February 20, 2024.

Dan Kasunic
City Clerk

STAFF REPORT: November 29, 2023

PREPARED FOR: Kentwood Planning Commission

PREPARED BY: Lisa Golder

CASE NO.: 01-24 Storage Five Kentwood LLC - Conditional Rezoning

GENERAL INFORMATION

APPLICANT: Chris Catania
Storage Five Development
PO Box 1942
Seabrook, TX 77586

STATUS OF APPLICANT: Option holder

REQUESTED ACTION: Conditional Rezoning of 5.87 acres of land from C-2 to I-1 Light Industrial

EXISTING ZONING OF SUBJECT PARCEL: C-2 Commercial

GENERAL LOCATION: 1800-1900 44th Street SE

PARCEL SIZE: 5.87 Acres

EXISTING LAND USE ON THE PARCEL: Vacant office space/call center

ADJACENT AREA LAND USES:
N: 44th Street ROW
S: Residential—Tamarisk Apartments, multifamily
E: Commercial (gas station, daycare)
W: Restaurant, office

ZONING ON ADJOINING PARCELS:
N-NOS Neighborhood Office Service and LDR Low Density Residential--City of Grand Rapids
S: C-2 Commercial, R-3 Medium Density Residential, R-4 High Density Residential
E: C-2 Commercial
W:C-2 Commercial

Compatibility with Master Plan:

The Kentwood 2020 Master Plan recommends Commercial use of this site. The applicant requested the amendment of the Master Plan to allow for Industrial use for a 8.2 acre area to be designated for industrial use. The City Commission declined to set a hearing date for the Master Plan amendment; therefore the Master Plan designation remains Commercial.

Zoning and Land Use History:

The site has been zoned for commercial use since at least 1976. The property has been used as a grocery store, bowling alley, and mall before being used as a call center. Earlier in 2023, the applicant submitted an application for an amendment to the Master Plan that would have allowed 8.2 acres of the property to be designated for industrial use. The City Commission declined to set a hearing date for the Master Plan amendment; therefore, the Master Plan designation will remain Commercial.

Project Overview:

In November of 2022, the applicant appeared before the Land Use and Zoning (LUZ) and later, to the Master Plan Subcommittees seeking feedback on the potential for rezoning of 8.2 acres of the overall 13.3-acre property from Commercial to Industrial. The building located on the property is 116,057 square feet in area and has been most recently used as a medical call center. The applicant would like to use the building for climate controlled self-storage, requiring industrial zoning.

The applicant has indicated that the call center was refurbished prior to the pandemic and then was never fully re-occupied since due to the popularity of work from home. The building has been largely vacant for three years; there has been little or no interest in leasing the building.

Despite the fact that the Master Plan will not be amended to the Industrial designation, the applicant has submitted an application for Conditional Zoning that would allow rezoning of 5.87 acres to I-1 Light Industrial, and voluntarily restricting uses to self-storage and associated parking. The applicant has also voluntarily requested the additional conditions be applied to the parcel proposed for the conditional rezoning:

- The only industrial use permitted within the portion of the site to be rezoned to the I-1 district shall be the self-storage use, and that use shall only be permitted within the existing building footprint. The other portions of the site rezoned to the I-1 district shall be used for ingress, egress, parking and utilities to support the self-storage use.
- All storage unit doors must be fully enclosed within the building.
- No additional buildings or structures shall be permitted within the rezoned portion of the site.
- No additional stories (height) may be added, such that the height of the building shall not exceed 24'.
- The developer will improve the existing self-storage building with a new façade substantially similar to the renderings attached hereto.

Staff Analysis:

1. The applicant is requesting Conditional Rezoning to allow the existing 116,057 square foot building to be used as a self-storage facility. Self-storage facilities are considered industrial warehouses in the City of Kentwood, and therefore a use permitted by right in the I-1 and I-2 zones.
3. The overall property is 13.30 acres in area; only 5.87 acres of the overall 13.30-acre property would be conditionally rezoned to I-1 Light Industrial. The applicant intends to divide a 3.32-acre commercial parcel along the 44th Street frontage into four new commercial outlots. A fifth of the 4.10 acre out lot is proposed on the southeast corner of the site, also intended to remain zoned C-2 Commercial. Since the subject parcel is a platted lot, additional approvals for the land divisions would be required.
4. If the property is rezoned for industrial use, 77 parking spaces would be required to be retained, or deferred parking provided. The applicant shall provide information on the parking intended for the proposed use.
5. In accordance with Section 10.3 C 4 of the Zoning Ordinance, no industrial building or storage can be located closer than 100 feet to a residential district or boundary. A building may be permitted as close as 50 feet if that area between the building and the boundary is an unlighted landscape buffer used for no other purpose. Further, no entrance other than a required emergency door shall enter upon the area. In addition, an industrial rear yard adjoining a residential district must comply with Chapter 19 setback and screening provisions. Chapter 19 requires a 50' minimum width buffer zone, with a 6-foot vertical screen and specific required planting materials within the screening area.

The southwest corner of the existing Trinity Health call center is 34 feet from the common property line for Tamarisk Apartments. Therefore, in order to rezone the property for industrial use, the applicant will have to receive Zoning Board variances to resolve these issues, or otherwise find some way to comply with the zoning regulations.
6. According to the Institute of Traffic Engineers report Trip Generation, 11th Edition, a self-storage facility of 116,000 square feet can generate 168 trips per day. The use can generate 10.41 trips in the AM peak hour, and 17.4 trips in the PM peak hour.
7. The City Engineer will determine how storm water management will be accommodated on the site. This may affect the developable area of the proposed industrial area or the outlots.
8. The Planning and City Commissions should review the following in considering the merits of the rezoning:

- a. Consistency of the proposed rezoning with the goals, policies, and future land use map of the Master Plan, including any sub-area or corridor studies. If conditions have changed since the Master Plan was adopted, consistency with recent development trends in the area should be considered.

The Master Plan recommends commercial use for the site. The proposed rezoning is inconsistent with the Master Plan.

- b. Compatibility of the site's physical, geological, hydrological, and other environmental features with the uses permitted in the proposed zoning district.

The site's physical, geological, hydrological and other features are compatible with the proposed rezoning.

- c. The applicant's ability to develop the property with at least one (1) of the uses permitted under the current zoning.

Under the current zoning, the site could still be used for any number of commercial or office uses. The existing 116,000 square foot building may be difficult to re-use as a call center.

- d. The compatibility of all the potential uses allowed in the proposed zoning district with the surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

The applicant has restricted the potential uses to self-storage only. Self-storage does not generate a large amount of traffic. However, while self-storage does not create traffic or noise for the adjacent residential area, it also does not provide any vitality or benefit. Information on exterior lighting, fencing, and hours of operation have not been provided.

- e. Whether the city's infrastructure and services are sufficient to accommodate the uses permitted in the requested district without compromising the "health safety and welfare" of the City.

The city's infrastructure is adequate to serve the site.

- f. Where a rezoning is reasonable given the above the guidelines, a determination that the requested zoning district is more appropriate than another district or amending the list of permitted or Special Land Uses within a district.

The potential for amending the C-2 district to allow for self-storage has been discussed. However, it is unlikely that the concerns regarding self-storage at this site would be eliminated by amending the ordinance in this way. In

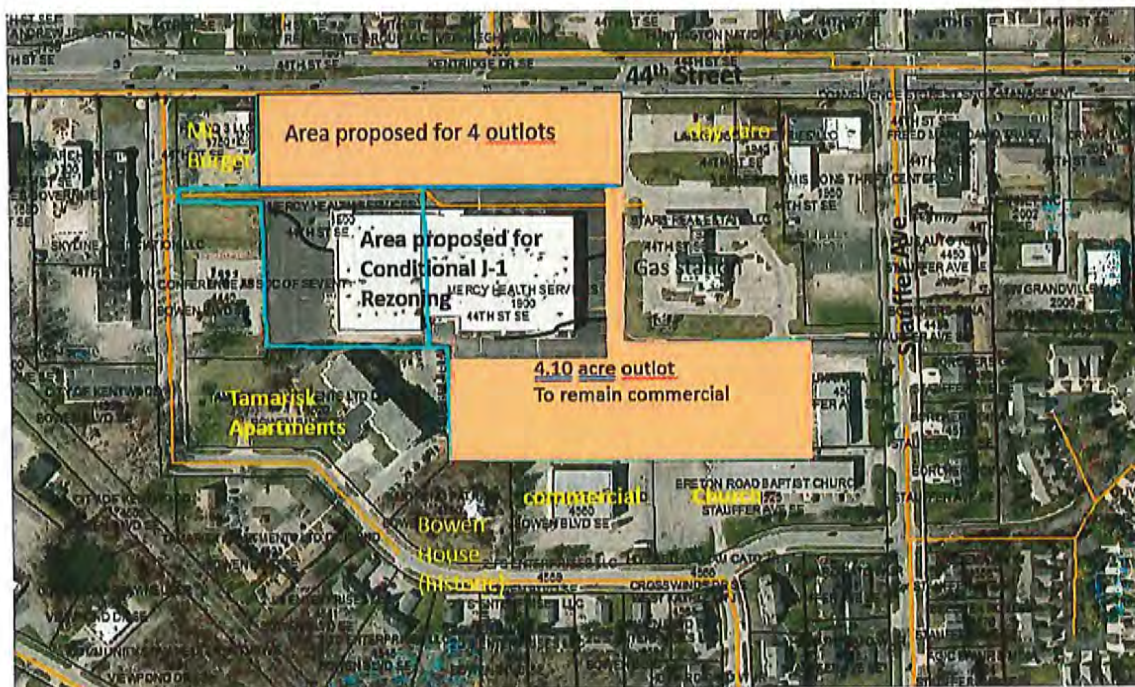
addition, allowing self-storage in other zones may create more redevelopment of commercial buildings in the city.

Attributes:

- Re-use of a large vacant building
- Additional commercial uses on frontage will minimize vacant parking lots.

Issues:

- Impact of self-storage facility on neighborhood
- Need clarity on parking for the use.
- Lighting, hours of operation, fencing not discussed.
- Variances required for proximity to residential.
- Self-storage adds no vitality to area; only benefit to those who need storage, otherwise limited benefit to businesses or residents.



1800-1900 44th Street SE

Conditional Rezoning Narrative
Storage Five Kentwood LLC

November 20, 2023

Quick Facts:

Subject property is located at: 1800-1900 44th St. SE, Kentwood, MI 49508

PPNs: 41-18-28-125-006 and 41-18-28-125-010

Total Acres: 5.87 of 13.139

Current Zoning is: C-2 Community Commercial

Proposed Conditional Zoning is: I-1 Light Industrial

Proposed Use: Self Storage - Adaptive reuse of an existing building

Additional Use: Retail/Commercial Pad Sites (C-2)

Project Description:

Storage Five Kentwood LLC (the "Developer") proposes an adaptive reuse of the existing 116,057 SF building to be converted to a Class A, climate controlled, self-storage facility. A new and updated exterior facade "look" will be part of the conversion.

The building was originally built in 1957 and was most recently used as a call center. To allow for self-storage, as shown on the attached site plan, the Developer is proposing a property division and a conditional rezoning, from C-2 to I-1, of the bare minimum amount of the property necessary to contain the existing 116,057 SF building and related parking. The Developer proposes to retain the balance of the property as C-2 and create four retail pads fronting on 44th Street (roughly 0.83-acres each) and also retain the existing C-2 zoning in the Southerly and Southeasterly portions of the property. This will allow the adaptive reuse of the existing 116,057 SF building for self-storage purposes, while also reducing the prior parking requirements for that building, thereby facilitating the creation of the new commercial outlots sized for existing market demands to stimulate commercial development and expand the tax base within the City.

Proposed Conditions of the Rezoning:

The following conditions shall apply to the rezoned portion of the site:

- The only industrial use permitted within the portion of the site rezoned to the I-1 District shall be self-storage use, and that use shall only be permitted within the existing building footprint. The other portions of the site rezoned to the I-1 District shall be used for ingress, egress, parking and utilities to support the self-storage use.
- All storage unit doors must be fully enclosed within the building.
- No additional buildings or structures shall be permitted within the rezoned portion of the site.
- No additional stories (height) may be added, such that the height of the building shall not exceed 24'.
- Developer will improve the existing self-storage building with a new facade substantially similar to the renderings attached hereto.

Master Plan Compliance:

While acknowledging that designating a portion of the site for I-1 use contradicts the Future Land Use Map outlined in the Master Plan, the proposed conditional rezoning aligns with the overall objectives of the Master Plan for several compelling reasons.

First, the current state of the site is characterized by vacancy and unproductivity in terms of commercial use. The existing building, initially designed for use as a call center - a use no longer feasible after Covid - carries substantial parking requirements. Consequently, the current owner faces challenges in finding a suitable user while simultaneously being reluctant to develop the portions of the site fronting on 44th Street for commercial purposes due to the need to retain parking for the building until a more feasible use is identified.

By converting the building's use to self-storage, a significant reduction in parking requirements occurs. This shift enables the creation of new commercial outlots that align with current market demands. The result is the facilitation of commercial use in both the front and rear areas of the site, particularly the sections facing 44th Street, which are well-suited for commercial development. This transformative approach eliminates a large, underutilized parking lot, contributing to the revitalization of the 44th Street corridor and expanding the tax base within the City.

In essence, allowing a portion of the site to be rezoned and used for industrial purposes (self-storage) acts as a catalyst for the improvement of commercial use in other key areas of the site. This approach not only enhances the overall functionality of the site but also aligns with the Future Land Use Map's commercial designation. Therefore, the proposed I-1 rezoning serves as a strategic means to facilitate the commercial use identified in the Master Plan.

Second, there are a variety of key goals and underlying objectives set forth in the Master Plan that are fostered by the proposed conditional rezoning and self-storage use of the existing building. Chief among these is the Master Plan's goal for sustainability within the City.

As explained in Chapter 3 of the Master Plan, entitled "Issues and Policies:

[A] sustainable community 'uses its resources to meet current needs while ensuring that adequate resources are available for future generations. Communities that utilize sustainability practices will minimize waste, prevent pollution, and promote efficiency in its operations.

Sustainability has become an important aspect of communities that are successful and vibrant. People want their communities to be economically and environmentally sustainable. Sustainability will pay off in the future by reducing waste, allowing greater reliance on renewable energy, saving money, and attracting new residents to the community.

Master Plan, p. 32.

As noted at other points in the Master Plan, "a key aspect of sustainability is the redevelopment of vacant buildings and under-developed sites before undertaking the development of green fields." *Master Plan*, p. 65. The proposed project is, therefore, *exactly the type of development that is sought by the Master Plan*. By making an adaptive reuse of the existing building instead of demolishing the building for some other structure (which, notably, would not be economically feasible in any event) the City can reduce the consumption of raw materials and energy associated with building from scratch. This conservation of resources aligns with the Master Plan's sustainability objectives by promoting efficient use of existing structures. (See *Master Plan*, p. 49 identifying the importance of recycling for sustainability.) Additionally, reusing the existing building reduces construction waste that would otherwise be generated during demolition and new construction. This also aligns with sustainability goals in the Master Plan by minimizing the environmental impact associated with waste disposal and landfill use. (See *Master Plan*, p. 32 noting that good "sustainability practices will minimize waste.")

As a result of the foregoing, it is clear that one of the five key goals identified in Chapter Three of the Master Plan, sustainability, will be uniquely advanced by the proposed conditional rezoning.

Third and finally, permitting the adaptive reuse of the existing structure for the proposed self-storage use serves to strategically allocate I-1-zoned areas within the City for more conventional light industrial uses. These may include general manufacturing, tool and die shops, industrial retail operations, distribution facilities, R&D facilities, and similar activities.

This approach safeguards other industrially zoned areas for the development of uses crucial for job creation in the City, particularly in sectors deemed pivotal for long-term sustainability and job growth. These sectors include "alternative energy, advanced manufacturing, medical devices, information technology, and agribusiness/food processing" – all integral to the City's Master Plan, which emphasizes their promotion. See *Master Plan*, p. 30.

Consequently, the adaptive reuse of the existing building indirectly advances the Master Plan's economic development goals by preserving industrially zoned areas of the City for the growth of both new and existing manufacturing jobs. This strategic reallocation ensures that appropriate areas within the City are utilized for high-potential, job-generating activities, contributing to economic vitality and long-term sustainability.

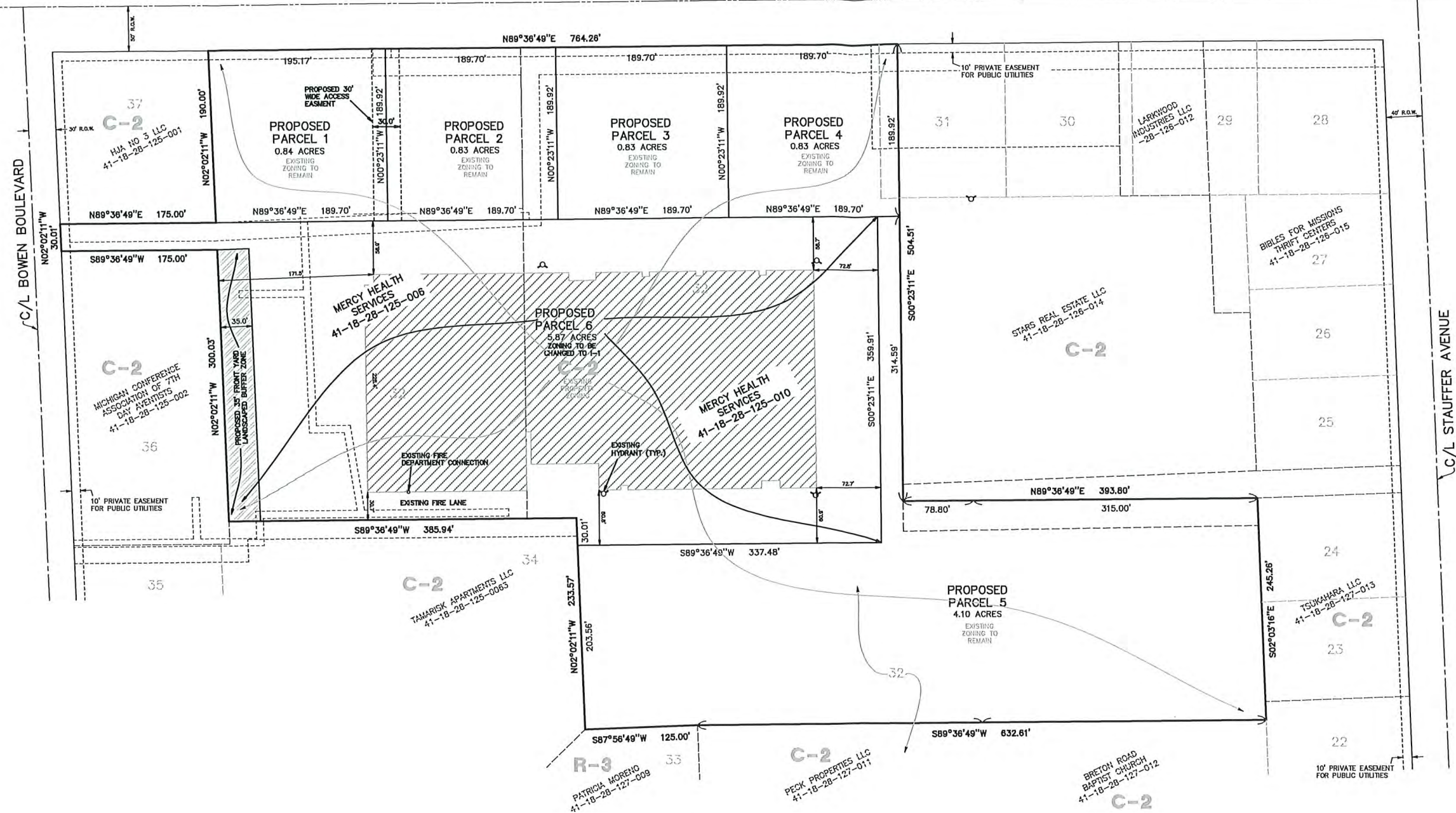
In conclusion, although designating a portion of the site for I-1 use contradicts the Future Land Use Map portion of the Master Plan, the proposed conditional rezoning both directly and indirectly aligns with the overall objectives of the Master Plan for a number of compelling reasons.

Additional considerations/comments:

- According to the seller, the building has been empty and unoccupied for over 3 years. The current owner had planned on using the building as a call center and improved the building as a call center prior to the Covid-19 pandemic. The call center was never occupied and will never be occupied as a call center. Work at home has changed the business landscape. The seller's agent has indicated that there has been effectively zero interest in the property, other than for self-storage use.
- The Zoning Ordinance indicates that no industrial building shall be located closer than 100 feet to a residential district boundary. The proposed use will be less impactful than the existing use by virtue of traffic and the number of occupants and visitors to the site. Nevertheless if a variance is required, because the existing building is closer than 100 feet from the adjacent Tamarisk Apartment parcel, then the Developer requests that such a variance be made a condition of approval.
- Currently, Jiffy Lube has submitted a letter of intent to purchase the easternmost of the four future pad sites fronting 44th Street should this plan be approved. Starbucks and similar commercial/retail users are being targeted for the other 44th Street commercial sites.

Thank You,

Chris Catania
Storage Five Development
email: chris@buonproperties.com
cell: (+1) 713-545-0883

**ZONING NOTES:****EXISTING ZONING:****C-2:**

MINIMUM LOT AREA:	11,050 SF
MINIMUM LOT WIDTH:	65'
FRONT YARD SETBACK:	35'
SIDE YARD SETBACK:	NONE REQUIRED WHEN ADJACENT TO A C-2, C-3, I-1 OR I-2 DISTRICT.
REAR YARD SETBACK:	30'
MAXIMUM LOT COVERAGE:	75%
MAXIMUM BUILDING HEIGHT:	45' (30' WHEN ADJUTING ANY RESIDENTIAL DISTRICT).
MAXIMUM WAREHOUSE WITH RETAIL USE:	75%

PROPOSED ZONING:**I-1:**

MINIMUM LOT AREA:	40,000 SF
MINIMUM LOT WIDTH:	200'
FRONT YARD SETBACK:	BUILDING FRONT WALL < 150' : 70' W/ 25' LANDSCAPE BUFFER
W/ FRONT YARD PARKING	BUILDING FRONT WALL > 150' : 100' W/ 35' LANDSCAPE BUFFER
W/O FRONT YARD PARKING	BUILDING FRONT WALL < 150' : 35' LANDSCAPED FRONT YARD
	BUILDING FRONT WALL > 150' : 45' LANDSCAPED FRONT YARD
SIDE YARD SETBACK:	20'
REAR YARD SETBACK:	40'
MAXIMUM LOT COVERAGE:	50%
MAXIMUM BUILDING HEIGHT:	3 STORIES (OR 45')
MAXIMUM ACCESSORY RETAIL AREA:	5% OR 1,000 SF (WHATEVER IS GREATER)

GENERAL NOTES:**PROPOSED PARCEL 1**

0.84 ACRES
C-2 ZONING

PROPOSED PARCEL 2

0.83 ACRES
C-2 ZONING

PROPOSED PARCEL 3

0.83 ACRES
C-2 ZONING

PROPOSED PARCEL 4

0.83 ACRES
C-2 ZONING

PROPOSED PARCEL 5

4.10 ACRES
C-2 ZONING

PROPOSED PARCEL 6

5.87 ACRES
I-1 ZONING

EXISTING BUILDING SIZE: 116,371 SF

NEW PARCEL SIZE LOT COVERAGE: 45.5% COVERAGE

BUILDING FRONT WALL > 150' W/ PARKING

35' LANDSCAPED BUFFER ZONE PROPOSED

1800 44th St
41-18-28-125-006
Tax Description:

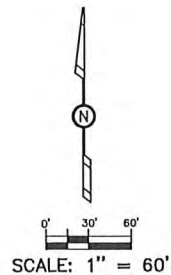
THAT PART OF LOT 32 LYING WEST OF A LINE WHICH IS 347.01 FEET EAST ALONG SOUTH LINE OF 44TH ST FROM NE CORNER OF LOT 37 & PARALLEL WITH EAST LINE OF BOWEN BLVD • KENTWOOD MALL PLAT

1900 44th St
41-18-28-125-010
Tax Description:

PART OF LOTS 31 AND 32 COMMENCING AT NW CORNER OF LOT 24 OF SAID PLAT; THENCE S 2D 03M 16S E 245.26 FEET ALONG EAST LINE OF LOT 32 TO A POINT 200.08 FEET NORTH ALONG WEST LINES OF LOTS 21 & 22 FROM SW CORNER OF LOT 21; THENCE S 89D 36M 49S W 632.61 FEET TO NE CORNER OF LOT 33 OF SAID PLAT; THENCE S 87D 56M 49S W 125.0 FEET TO NW CORNER OF LOT 33; THENCE N 2D 02M 11S W 233.57 FEET TO NE CORNER OF LOT 34 OF SAID PLAT; THENCE S 89D 36M 49S W ALONG NORTH LOT LINE 54.97 FEET TO A LINE WHICH EXTENDS SOUTH PARALLEL WITH EAST LINE OF BOWEN BLVD FROM A POINT WHICH IS 347.01 FEET EAST ALONG SOUTH LINE OF 44TH ST FROM NE CORNER OF LOT 37; THENCE N 0D 23M 56S W ALONG SAID EXTENSION LINE 519.76 FEET TO SOUTH LINE OF 44TH ST / 100 FEET WIDE / THENCE N 89D 36M 49S E ALONG SOUTH LINE OF SAID ST 418.62 FEET TO EAST LINE OF WEST 21 FEET OF SAID LOT 31; THENCE S 0D 23M 11S E ALONG SAID EAST LINE & EAST LINE EXTENSION SOUTH 504.45 FEET; THENCE N 89D 36M 49S E 393.62 FEET TO BEGINNING • KENTWOOD MALL PLAT

Proposed Parcel 6:

That part of Lot 32, KENTWOOD MALL PLAT, according to the plat thereof recorded in Liber 77 of Plats, Page 38, described as: BEGINNING at the NW corner of said Lot 32 (common with the SW corner of Lot 37 of said Kentwood Mall Plat); thence N89°36'49"E 908.79 feet along the North line of said Lot 32 and its Easterly extension; thence S00°23'11"E 359.91 feet; thence S89°36'49"W 337.48 feet to a West line of said Lot 32; thence N02°02'11"W 30.01 feet along said West line to the NE corner of Lot 34; thence S89°36'49"W 385.94 feet along a South line of Lot 32 to a SW corner of said Lot 32; thence N02°02'11"W 300.03 feet along a West line of Lot 32; thence S89°36'49"W 175.00 feet along a South line of Lot 32 to the West line of Lot 32; thence N02°02'11"W 30.01 feet along said West line to the Place of Beginning.

**LAND DIVISION MAP**

RE: 1800-1900 44TH ST

FOR: STORAGE FIVE DEVELOPMENT LLC

ATTN: CHRIS CATANIA

PO BOX 1042

SEABROOK, TX 77586

PART OF THE NW 1/4, SECTION 28, T6N, R11W, CITY OF KENTWOOD, KENT COUNTY, MICHIGAN

WORKSHEET

11/9/23



11/15/23	ADD DESCRIPTIONS	BAB	DRAWN BY: BAB	PROJ. ENG.: .	SHEET
11/10/23	REVISED PROPOSED LAND DIVISION	JYO	APPROVED BY: .	PROJ. SURV.: .	1 of 1
DATE	REVISION	BY	FILE NO.: S231301	DATE: 05/05/2023	