



OFFICE OF THE CITY CLERK

AGENDA: APRIL 18, 2024 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 5:00 P.M.
2. Pledge of Allegiance to the Flag (Coughlin).
3. Invocation by Rev. Mick Veach, Kentwood Community Church.
4. Roll Call: Artz, Coughlin, Groce, Moore, Morgan, Tyson, and Mayor Kepley.

Excuse Commissioner Tyson with prior notification. (voice vote)
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on April 8, 2024.
 - b. Res. – 24 to authorize a special liquor license application for the June 8, 2024 [Kickoff to Summer Celebration](#).
 - c. Res. – 24 to authorize a special liquor license application for the [July 4, 2024 Celebration](#).
 - d. Res. – 24 to authorize a special liquor license application for the September 21, 2024 [Kentwood Fall Fest](#).
 - e. [City Payables](#).
 - f. Res. – 24 to set a public hearing for [Weiss Technik tax abatement](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on April 8, 2024 as distributed. (voice vote)
9. Presentations and Proclamations.
 - a. [Police and Fire Department](#) Monthly Reports.

10. Communications and Petitions.
11. Public Hearings.
 - a. [Heyboer Acres Phase 2](#), 2525 60th St SE
 - i. Conditional approval of the preliminary plat and final site plan for Heyboer Acres Plat Phase 2 per site plan dated 1/17/2024, Case 7-24, subject to conditions 1-3 and basis points 1-3. (voice vote)
12. Reports of Ad Hoc Committees.
13. Bids.
14. Resolutions.
15. Ordinances.
16. Appointments and Resignations.
17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
18. Old Business/Future Agenda Review.
19. Comments of Commissioners and Mayor.
20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

April 8, 2024
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff present: City Attorney Blake Conklin, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks & Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, and Sabo Representative Cayla Smith

FINANCE DEPARTMENT:

A. INTRODUCTORY OVERVIEW OF THE SCHEDULE OF CAPITAL IMPROVEMENTS.

Deputy City Administrator Gallagher and Mayor Kepley explained these are two separate planning documents. Structures and Improvements Plan (SIP) and Capital Expenditures Plan (CEP). These are required by the State and by City Charter and have been reviewed and recommended by the Planning Commission. They explained this is a six-year planning document and explained how those items are planned out for the next six years.

Motion by Morgan, seconded by Groce, to recommend to the City Commission to adopt a resolution as a planning guide for the next six years.

Motion Carried.

PLANNING DEPARTMENT:

A. NOISE ORDINANCE AMENDMENT DISCUSSION.

Community Development Director Schweitzer and Police Chief Litwin explained how the Police Department currently grants noise permits for businesses and residents. They noted businesses are requesting permits throughout the year and after researching noise ordinances for other municipalities in the state and of other states they are proposing changes to the City's current ordinance. They reviewed

some of the items mentioning the need to obtain equipment to measure noise decibels and training needed to implement the proposed change to the ordinance. The Committee discussed and questioned staff with a revised ordinance to come back to the committee with the recommended changes. No action required at this time.

Mayor Kepley wanted to inform the committee of a proposed change at the state level pertaining to speed limits regulated by locals instead of by the state as it is currently.

Deputy City Administrator Gallagher informed the Committee that a FAQ is now available to answer questions to their constituents regarding the Police and Fire Millage.

Commissioner Coughlin informed the Committee of an upcoming meeting of Princeton Estate residents regarding crime and crime prevention at the Justice Center on April 22nd from 6-8p.m. and they are welcome to attend.

The meeting was adjourned at 6:23 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem




Special License Application

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 1 - Applicant Organization Information

Applicant organization name: Kickoff To Summer Celebration		
Applicant address: 4900 Breton SE		
City: Kentwood		Zip Code: 49508
Contact name: Lori Gresnick	Phone: 616-656-5317	Email: gresnickl@kentwood.us
Alternate contact name: Val Romeo	Phone: 616-656-5276	Email: romeov@kentwood.us
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No <i>Michigan organizations must provide current articles of incorporation filed with Michigan Corporations Division. Out-of-state organizations must provide: (a) current articles of incorporation from state of issuance; (b) current certificate of good standing from state of incorporation; and (c) current Certificate of Authority to Transact Business in Michigan issued by the Michigan Corporations Division.</i>		Leave Blank - MLCC Use Only
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No Date the applicant organization was established (month/day/year): 02/22/1967		
3. Is the applicant organization a municipality? <input checked="" type="radio"/> Yes <input type="radio"/> No		

Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: 4900 Breton SE	
City, township, or village where event will be held: Kentwood	County: Kent 
1. Will you submit your completed application at least ten (10) business days before your event? <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> <input checked="" type="radio"/> Yes <input type="radio"/> No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) <input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Is the event location outdoors or partially outdoors? <input type="radio"/> Yes <input type="radio"/> No If Yes, list the exact dimensions of the outdoor area: Submit a clear diagram of the outdoor service area with your application form. 864 feet X 738 feet = 155,280 square feet Width Length Describe type and height of the barrier that will be used to enclose the outdoor area: There will be 4' fence enclosing the entire event; this includes beer garden area.	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: We have six security for the event. One at each entrance and two at the beer tent checking ID's	

7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? ☐ Yes ☒ No
If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? ☐ Yes ☒ No
If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine? ☐ Yes ☒ No
If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Will marijuana be sold and consumed under a Temporary Marihuana Event License issued by the Cannabis Regulatory Agency (CRA) within the proposed event area where alcoholic liquor will be sold and consumed? ☐ Yes ☒ No

11. Is the event location within the commons area of a Social District? ☐ Yes ☒ No
If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to MCL 436.1551(3). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date.** If you request a Special License for on-premises consumption **AND** for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

1	6/8/24		Describe event being held: Kickoff to Summer Celebration	
	Date			
	11:00 am	8:00 pm	Special License will be used for: <input checked="" type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input checked="" type="radio"/> No	

2			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

3			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

4			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

5			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

6			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

12. Special license date information Continued from Page 2.

7		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

8		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

LCC-110 (01-23)

9		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

10		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

11		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

12		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: <i>(per Special License requested)</i>	50.00	<p>If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.</p> <p>Make checks payable to: State of Michigan</p>	<p>Leave Blank - MLCC Use Only</p>
x Number of Special Licenses:			
= Special License Fees: <i>MLCC Fee Code: 4008</i>			
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
= TOTAL FEES DUE:	50.00		

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.


A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: <u>KENTWOOD POLICE DEPARTMENT</u>	
Name & title of reviewing officer: <u>BRYAN LITWIN POLICE CHIEF</u>	
Phone number of officer: <u>616-656-6500</u>	Email of officer: <u>litwinb@kentwood.us</u>
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location. <div style="float: right; text-align: right;">  Signature of Reviewing Officer <div style="margin-left: 100px;"> <u>4/8/24</u> Date </div> </div>	

Part 6 - Church/School Consent (If Applicable)*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location. <div style="float: right; text-align: right;"> _____ Signature of Clergy Member or Superintendent <div style="margin-left: 100px;"> _____ Date </div> </div>	

***Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location. <div style="float: right; text-align: right;"> _____ Signature of Authorized Signer for Licensee <div style="margin-left: 100px;"> _____ Date </div> </div>	



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☐ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by _____ on _____ at _____
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on _____
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☐ Board of Directors at a ☐ Regular ☐ Special meeting held on _____
(Date)

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization:		Wine auction date:	
Donor Name	Donor Address	Wine Brand(s) Donated	Quantity Donated

Signature of Authorized Officer

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer Signature of Authorized Officer Date



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____

Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

June Food Truck, 2024



Event fence perimeter = 1,027 feet

+ Natural barrier/existing fence perimeter = 738 feet

Total perimeter distance equals 1,765 feet

Total event area equals 180,979 square feet

The beer garden will be enclosed by a 4ft temporary fence panels and an existing 4ft fence. There are three entrances and exits to the enclosed area.

We will have six hired security guards inside the beer garden. One (3) will be stationed at each of the gates, to make sure no one leaves or carries in. One will roam the fence and the parking lot and two will be checking ID's and giving bracelets to patrons. They will also ensure no beverages are passed outside the permitted area. We will also have Kentwood Police patrolling the event area.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Special License Application

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 1 - Applicant Organization Information

Applicant organization name: 4th of July Celebration		
Applicant address: 4900 Breton SE		
City: Kentwood		Zip Code: 49508
Contact name: Lori Gresnick	Phone: 616-656-5317	Email: gresnickl@kentwood.us
Alternate contact name: Val Romeo	Phone: 616-656-5276	Email: romeov@kentwood.us
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No		Leave Blank - MLCC Use Only
<i>Michigan organizations must provide current articles of incorporation filed with Michigan Corporations Division.</i> <i>Out-of-state organizations must provide: (a) current articles of incorporation from state of issuance; (b) current certificate of good standing from state of incorporation; and (c) current Certificate of Authority to Transact Business in Michigan Issued by the Michigan Corporations Division.</i>		
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Date the applicant organization was established (month/day/year): 02/22/1967		
3. Is the applicant organization a municipality? <input checked="" type="radio"/> Yes <input type="radio"/> No		

Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: 4900 Breton SE	
City, township, or village where event will be held: Kentwood	County: Kent
1. Will you submit your completed application at least ten (10) business days before your event? <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> <input checked="" type="radio"/> Yes <input type="radio"/> No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) <input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Is the event location outdoors or partially outdoors? <input type="radio"/> Yes <input type="radio"/> No If Yes, list the exact dimensions of the outdoor area: Submit a clear diagram of the outdoor service area with your application form. 864 feet X 738 feet = 155,280 square feet Width Length Describe type and height of the barrier that will be used to enclose the outdoor area: There will be 4' fence enclosing the entire event; this includes beer garden area.	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: We have six security for the event. One at each entrance and two at the beer tent checking ID's	

7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? ☐ Yes ☒ No
If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? ☐ Yes ☒ No
If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine? ☐ Yes ☒ No
If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Will marijuana be sold and consumed under a Temporary Marihuana Event License issued by the Cannabis Regulatory Agency (CRA) within the proposed event area where alcoholic liquor will be sold and consumed? ☐ Yes ☒ No

11. Is the event location within the commons area of a Social District? ☐ Yes ☒ No
If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to MCL 436.1551(3). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

1	7/4/2024		Describe event being held: 4th of July Celebration	
	Date			
	4:00 pm	11:00pm	Special License will be used for: <input checked="" type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input checked="" type="radio"/> No	

2			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

3			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

4			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

5			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

6			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

12. Special license date information Continued from Page 2.

7		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

8		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

LCC-110 (01-23)

9		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

10		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

11		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

12		Describe event being held:
	Date	
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. **It is strongly recommended that you submit the application as soon as you know the date of your event(s).** Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: <i>(per Special License requested)</i>		If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.	<i>Leave Blank - MLCC Use Only</i>
x Number of Special Licenses:			
= Special License Fees: <i>MLCC Fee Code: 4008</i>			
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
= TOTAL FEES DUE:		Make checks payable to: State of Michigan	

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

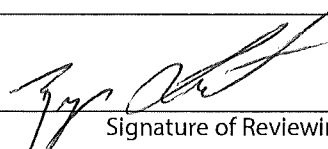
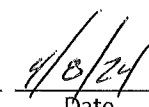
A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: <u>KENTWOOD POLICE DEPARTMENT</u>	
Name & title of reviewing officer: <u>BRYAN LITWIN POLICE CHIEF</u>	
Phone number of officer: <u>616-656-6500</u>	Email of officer: <u>litwinb@kentwood.us</u>
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location. <div style="float: right; text-align: right;">  Signature of Reviewing Officer <div style="margin-left: 100px;">  Date </div> </div>	

Part 6 - Church/School Consent (If Applicable)*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location. <div style="float: right; text-align: right;"> _____ Signature of Clergy Member or Superintendent <div style="margin-left: 100px;"> _____ Date </div> </div>	

***Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location. <div style="float: right; text-align: right;"> _____ Signature of Authorized Signer for Licensee <div style="margin-left: 100px;"> _____ Date </div> </div>	



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☐ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by _____ on _____ at _____
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on _____
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☐ Board of Directors at a ☐ Regular ☐ Special meeting held on _____
(Date)

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
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Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization:		Wine auction date:	
Donor Name	Donor Address	Wine Brand(s) Donated	Quantity Donated

Signature of Authorized Officer

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer Signature of Authorized Officer Date



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.



Event fence perimeter = 905 feet

+ Natural barrier/existing fence perimeter = 477 feet

Total perimeter distance equals 1,765 feet

Total event area equals 117,302 square feet

The beer garden will be enclosed by a 4ft temporary fence panels and an existing 4ft fence. There are three entrances and exits to the enclosed area.

We will have six hired security guards inside the beer garden. One (3) will be stationed at each of the gates, to make sure no one leaves or carries in. One will roam the fence and the parking lot and two will be checking ID's and giving bracelets to patrons. They will also ensure no beverages are passed outside the permitted area. We will also have Kentwood Police patrolling the event area.



Special License Application

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 1 - Applicant Organization Information

Applicant organization name: Kentwood Fall Fest		
Applicant address: 4900 Breton SE		
City: Kentwood		Zip Code: 49508
Contact name: Lori Gresnick	Phone: 616-656-5317	Email: gresnickl@kentwood.us
Alternate contact name: Val Romeo	Phone: 616-656-5276	Email: romeov@kentwood.us
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No		Leave Blank - MLCC Use Only
<i>Michigan organizations must provide current articles of incorporation filed with Michigan Corporations Division.</i> <i>Out-of-state organizations must provide: (a) current articles of incorporation from state of issuance; (b) current certificate of good standing from state of incorporation; and (c) current Certificate of Authority to Transact Business in Michigan issued by the Michigan Corporations Division.</i>		
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No		
Date the applicant organization was established (month/day/year): 02/22/1967		
3. Is the applicant organization a municipality? <input checked="" type="radio"/> Yes <input type="radio"/> No		

Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: 4900 Breton SE	
City, township, or village where event will be held: Kentwood	County: Kent
1. Will you submit your completed application at least ten (10) business days before your event? <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> <input checked="" type="radio"/> Yes <input type="radio"/> No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) <input type="radio"/> Yes <input checked="" type="radio"/> No	
5. Is the event location outdoors or partially outdoors? <input type="radio"/> Yes <input type="radio"/> No If Yes, list the exact dimensions of the outdoor area: Submit a clear diagram of the outdoor service area with your application form. 864 feet X 738 feet = 155,280 square feet Width Length Describe type and height of the barrier that will be used to enclose the outdoor area: There will be 4' fence enclosing the entire event; this includes beer garden area.	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: We have six security for the event. One at each entrance and two at the beer tent checking ID's	

7. Is the event location situated in or on state owned land, such as a state park or National Guard armory? ☐ Yes ☒ No
If Yes, attach a copy of your documentary proof of approval to use the state owned land.

8. Is there an existing liquor licensee issued at the event location, such as a Class C or Club license? ☐ Yes ☒ No
If Yes, the existing licensee must request to place its license in escrow during the event(s). (See Part 7 on Page 5)

9. Will the event(s) involve an auction of donated wine? ☐ Yes ☒ No
If Yes, please check "Wine Auction" for the applicable event date(s) on pages 2-3. Only donated wine may be auctioned under a Special License; beer and spirits cannot be auctioned. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.

10. Will marijuana be sold and consumed under a Temporary Marihuana Event License issued by the Cannabis Regulatory Agency (CRA) within the proposed event area where alcoholic liquor will be sold and consumed? ☐ Yes ☒ No

11. Is the event location within the commons area of a Social District? ☐ Yes ☒ No
If Yes, you must obtain written documentation from the local governmental unit, including a clear diagram, that delineates the part of the commons area of the Social District to be used exclusively for your event and the part to be used exclusively by the Social District permittees during the time period for your event pursuant to MCL 436.1551(3). Submit the documentation and the diagram with this application.

12. The applicant organization may request up to twelve (12) Special Licenses total (one Special License per day) in a calendar year. Please complete the information below **for each individual date** for which you are requesting a Special License at this location. **If you are requesting Special Licenses for consecutive days, completely fill out a separate box for each date. If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

1	9/21/2024		Describe event being held: Kentwood Fall Fest	
	Date			
	11:00 am	8:00 pm	Special License will be used for: <input checked="" type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input checked="" type="radio"/> No	

2			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

3			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

4			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

5			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

6			Describe event being held:	
	Date			
			Special License will be used for: <input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction	
	Start Time	End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No	

12. Special license date information Continued from Page 2.

7		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

8		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

LCC-110 (01-23)

9		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

10		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

11		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

12		Describe event being held:			
	Date				
	Special License will be used for:	<input type="checkbox"/> Beer & Wine Service <input type="checkbox"/> Beer, Wine, & Spirit Service <input type="checkbox"/> Wine Auction			
	Start Time End Time	Is this date a Sunday? <input type="radio"/> Yes <input type="radio"/> No If Yes, will alcohol be served between 7:00AM and 12:00 Noon? <input type="radio"/> Yes <input type="radio"/> No			

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is **strongly recommended that you submit the application as soon as you know the date of your event(s).** Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Part 3 - Special License Fees - Complete the Special License fee calculation on Page 4

For Organizations established less than one year or are municipalities - a \$50.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$7.50 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

For Organizations established one year or more - a \$25.00 Special License base fee for each separate, consecutive day of the event is required. If the event is held on a Sunday and spirits will be served after 12:00 Noon, an additional \$3.75 Sunday Sales Permit (P.M.) fee is required. In addition, if any alcoholic beverages, including beer, wine, and spirits, will be served between 7:00AM and 12:00 Noon, an additional \$160.00 Sunday Sales Permit (A.M.) fee is required. Sunday Sales Permit (A.M.) and/or Sunday Sales Permit (P.M.) fees will be required for each date that is a Sunday. **If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses.**

The fees must be paid by check, bank or postal money order, or by credit card, using the attached Credit Card Authorization Form (LCC-300). Checks and money orders should be made payable to **State of Michigan**.

Part 3 Continued - Special License Fees Calculation

Special License Base Fee: <i>(per Special License requested)</i>		If you request a Special License for on-premises consumption AND for a Wine Auction both on the same date at the same location, you are requesting two (2) separate licenses and you must pay a license fee for both licenses. Make checks payable to: State of Michigan	<i>Leave Blank - MLCC Use Only</i>
x Number of Special Licenses:			
= Special License Fees: <i>MLCC Fee Code: 4008</i>			
+ Sunday Sales Permit (P.M.) Fees: <i>MLCC Fee Code: 4032</i>			
+ Sunday Sales Permit (A.M.) Fee: <i>MLCC Fee Code: 4033</i>			
= TOTAL FEES DUE:			

Part 4 - Signatures of Applicant Organization's Officers, Witnesses, and Notary

Pursuant to administrative rule R 436.575, the president and secretary of the organization making application shall sign the application and the signatures shall be notarized. Political candidates only need to sign the president section and have it notarized.

By signing below the applicant organization's officers attest that:

We certify that all profits from the sale of beer, wine and/or spirits or from a wine auction will go to the applicant organization and not to any individual. We further certify that any license issued by the Michigan Liquor Control Commission is a contract subject to suspension or revocation by the Commission, that there shall be no liability on the part of the State of Michigan, the Commission, or any of its officers or employees by reason of such suspension or revocation, and that the granting of the license does not create a vested right.

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

We certify that the information contained in this form is true and accurate to the best of our knowledge and belief. We agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. We also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is **strongly recommended** that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.

Print Name and <u>Phone Number</u> of President	Signature of President	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Print Name and <u>Phone Number</u> of Secretary	Signature of Secretary	Date
Print Name of Notary	Signature of Notary	Date
Notary Public, State of Michigan, County of <input type="text"/>	Acting in the County of <input type="text"/>	
My commission expires		

Part 5 - Local Law Enforcement Approval*

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: <u>KENTWOOD POLICE DEPARTMENT</u>	
Name & title of reviewing officer: <u>BRYAN LEWIN POLICE CHIEF</u>	
Phone number of officer: <u>616-656-6500</u>	Email of officer: <u>litwinb@kentwood.us</u>
If event will be held on a Sunday, is the sale of alcohol from 7:00am to 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
If the event will be held on a Sunday, is the sale of alcohol after 12:00 Noon on Sunday allowed in this local governmental unit? <input type="radio"/> Yes <input type="radio"/> No	
I certify that I have reviewed the application of the applicant organization for a Special License and approve the issuance of a Special License by the Michigan Liquor Control Commission at the proposed event location.	
<div style="display: flex; justify-content: space-between;"> <div> <u>[Signature]</u> Signature of Reviewing Officer </div> <div> <u>4/8/24</u> Date </div> </div>	

Part 6 - Church/School Consent (If Applicable)*

If the event location is located within 500 feet of a church or school, the applicant organization must obtain the consent of the church or school. A church or school within 500 feet of the event location may object based on such the sale of alcohol at the location adversely affecting the church or school's operations. If a proper objection is filed, the Commission shall hold a hearing to determine whether the granting of the application will adversely affect the operation of the church or school.

Name of church or school:	
Address of church or school:	
City:	Zip Code:
Phone number:	Email:
Name of clergy member or superintendent:	
I, the authorized representative of the above named church or school, state that the church or school has no objection to the issuance of a Special License to the applicant organization at its proposed event location.	
<div style="display: flex; justify-content: space-between;"> <div> <u>[Signature]</u> Signature of Clergy Member or Superintendent </div> <div> <u> </u> Date </div> </div>	

***Please note: the Commission has the sole and only right to approve or deny this request for a Special License.**

Part 7 - Existing On-Premises Licensee Escrow Request (If Applicable)

If the event location is currently licensed with an on-premises license, the licensee must request that its license be placed into escrow for the date(s) and time(s) of the Special Licenses issued for use at the event location requested on this application. If the existing license would prefer to temporarily drop space from its licensed premises, it must submit a letter to the Commission requesting to drop space temporarily from its licensed premises during the event date(s) and time(s), accompanied by a diagram showing the area where the license will temporarily drop space from its licensed premises to accommodate the applicant organization.

Name of licensee:	Business ID Number:
Type of license held at this location (e.g. Class C, Club, Tavern, etc.):	
Phone number:	Email:
Name of authorized signer for licensee:	
I, the authorized signer, for the above named on-premises licensee, request that the licensee's licenses at this location be placed into escrow during the date(s) and time(s) specified for the Special Licenses issued for use at this location.	
<div style="display: flex; justify-content: space-between;"> <div> <u>[Signature]</u> Signature of Authorized Signer for Licensee </div> <div> <u> </u> Date </div> </div>	



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____
Request ID: _____
(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☐ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by _____ on _____ at _____
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on _____
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☐ Board of Directors at a ☐ Regular ☐ Special meeting held on _____
(Date)

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC Use Only)

Wine Auction Special License Wine Donation Record

List the name and address of each person that has donated wine to the applicant organization for the wine auction and list the brand(s) and quantity donated. The applicant organization shall not accept donations of wine from a business licensed by the Michigan Liquor Control Commission. An authorized officer of the applicant organization must sign this donation record form.

Applicant organization:		Wine auction date:	
Donor Name	Donor Address	Wine Brand(s) Donated	Quantity Donated

Signature of Authorized Officer

I hereby certify that all persons listed above have donated wine to the applicant organization listed above for this wine auction, to be conducted pursuant to the Michigan Liquor Control Code, MCL 436.1527. The persons listed above have donated wine to the applicant organization as individuals and not for or on behalf of any retail or nonretail business licensed by the Michigan Liquor Control Commission.

Print Name of Authorized Officer Signature of Authorized Officer Date



Michigan Department of Licensing and Regulatory Affairs
Finance and Administrative Services
Revenue Services

LARA Revenue Services **is not** a part of
the Michigan Liquor Control
Commission (see note below).

Credit Card Authorization Form

**** FAX COMPLETED FORM TO SECURE FAX LINE: 517-284-8557 ****

**** DO NOT EMAIL OR MAIL THIS FORM ****

Requests with credit card payments that are not faxed to the above secure fax line will be destroyed along with the credit card authorization in order to ensure the security of applicants' personal credit card numbers.

****IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED****

Name on Card: _____

Payment Amount: _____

Billing Address: _____

Card Number: _____

City: _____ State: _____ Zip Code: _____

Check One:

Phone: _____

☐ MasterCard ☐ Visa ☐ Discover ☐ American Express

Email: _____

Security Code/CVV Code: _____

Applicant/Licensee Name: _____ Request or Business ID #: _____

Expiration Date: _____

Payment is for: _____

Signature _____

IF YOU ARE NOT SUBMITTING AN APPLICATION FORM WITH THIS CREDIT CARD AUTHORIZATION, YOU MUST PROVIDE AN ITEMIZATION OF THE FEES FOR WHICH YOU ARE SUBMITTING PAYMENT OR YOUR PAYMENT WILL NOT BE PROCESSED.

Credit Card Payment Itemization:

Fee Type	Fee Amount	MLCC Fee Code
<input type="checkbox"/> Inspection Fee(s):	_____	4036
<input type="checkbox"/> Special License Fee(s):	_____	4008
<input type="checkbox"/> Temporary Authorization Fee:	_____	4037
<input type="checkbox"/> License Renewal Fee(s):	_____	4004
<input type="checkbox"/> Manufacturer License(s):	_____	4038
<input type="checkbox"/> Wholesaler License(s):	_____	4085
<input type="checkbox"/> New Retailer License(s):	_____	4012
<input type="checkbox"/> Transfer Retailer License(s):	_____	4034
<input type="checkbox"/> Conditional License	_____	4012
<input type="checkbox"/> New Add Bar <input type="checkbox"/> Transfer Add Bar:	_____	4012/4034
<input type="checkbox"/> Sunday Sales Permit (AM):	_____	4033
<input type="checkbox"/> Sunday Sales Permit (PM):	_____	4032
<input type="checkbox"/> Catering Permit:	_____	4031

LARA Revenue Services **is not** a part of the Michigan Liquor Control Commission (MLCC). Receipt of payment and application forms by LARA Revenue Services does not constitute receipt of an application by the MLCC. **Applications submitted through LARA Revenue Services may take up to two (2) additional business days to be received by the MLCC after receipt by LARA Revenue Services.**

For requests that require a timely receipt of an application by the MLCC to be processed, such as Special Licenses and temporary requests, please ensure that your application will be received in adequate time to be processed by the MLCC after the payment is received and processed by LARA Revenue Services.

Kentwood Fall Fest Food Truck



Event fence perimeter = 1,027 feet

+ Natural barrier/existing fence perimeter = 738 feet

Total perimeter distance equals 1,765 feet

Total event area equals 180,979 square feet

The beer garden will be enclosed by a 4ft temporary fence panels and an existing 4ft fence. There are three entrances and exits to the enclosed area.

We will have six hired security guards inside the beer garden. One (3) will be stationed at each of the gates, to make sure no one leaves or carries in. One will roam the fence and the parking lot and two will be checking ID's and giving bracelets to patrons. They will also ensure no beverages are passed outside the permitted area. We will also have Kentwood Police patrolling the event area.

Total for fund 101 GENERAL FUND	104,703.55
Total for fund 202 MAJOR STREET	9,619.48
Total for fund 203 LOCAL STREET	2,891.57
Total for fund 219 STREET LIGHTING	40,060.82
Total for fund 408 PARKS & RECREATION CAPITAL FUND	216.00
Total for fund 580 WATER FUND	1,008.28
Total for fund 590 SEWER FUND	2,248.18
Total for fund 630 SELF INSURANCE FUND	23,584.55
Total for fund 640 DPW EQUIPMENT FUND	18,791.95
Total for fund 641 FIRE CAPITAL ESCROW	209.34
Total for fund 642 POLICE CAPITAL ESCROW	20,132.58
TOTAL - ALL FUNDS	223,466.30

04/11/2024 11:38 AM
User: nickelsa
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 04/05/2024 - 04/11/2024

Page 1/11

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2024	AP-MB	2462 (A)	52ND STREET AUTOWASH	POLICE - MARCH 2024	101-301-740.000	248.00
		2462 (A)		INSPECTIONS - MARCH 2024	101-371-740.000	16.00
						<hr/> 264.00
04/05/2024	AP-MB	2463 (A)	ACCURATE SAFETY DISTRIBUTORS	CIVIL DEFENSE	101-336-854.000	15.48
04/05/2024	AP-MB	2464 (A)	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE - SHROLL	101-441-743.000	195.99
04/05/2024	AP-MB	2465 (A)	ADN ADMINISTRATORS, INC.	CLAIMS - DENTAL - MARCH 2024	630-630-964.720	16,827.41
		2465 (A)		CLAIMS-VISION - MARCH 2024	630-635-964.722	6,757.14
						<hr/> 23,584.55
04/05/2024	AP-MB	2466 (A)	AIRTECH PARTS & SUPPLY	SUPPLIES	101-738-740.000	465.77
04/05/2024	AP-MB	2467 (A)	ARROWHEAD UPFITTERS INC	PATROL VEHICLE ACCESSORIES	642-642-975.000	16,387.66
		2467 (A)		PATROL VEHICLE UPFITTING	642-642-975.000	2,500.00
		2467 (A)		PATROL VEHICLE DECOMMISSION	642-642-975.000	690.00
						<hr/> 19,577.66
04/05/2024	AP-MB	2468 (A)	SHERRY BARNUM	VEHICLE MILEAGE - MARCH 2024	101-691-864.000	54.94
04/05/2024	AP-MB	2469 (A)	LORRAINE BELONCIS	VEHICLE MILEAGE - FEB-MARCH 2024	101-691-864.000	52.93
04/05/2024	AP-MB	2470 (A)	BLACKBURN MFG CO	SUPPLIES	590-590-740.000	1,198.45
04/05/2024	AP-MB	2471 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.000	(5.79)
		2471 (A)		SUPPLIES	101-336-740.000	50.96
		2471 (A)		SUPPLIES	580-580-740.000	238.33
						<hr/> 283.50
04/05/2024	AP-MB	2472 (A)	BROWNELLS INC	SUPPLIES	101-301-740.000	104.98
04/05/2024	AP-MB	2473 (A)	REBECCA CAJKA	OFFICIATING PAY P.E. - 3/29/24	101-691-801.000	60.00
04/05/2024	AP-MB	2474 (A)	CONCENTRA	CONTRACTUAL SERVICES	101-336-801.000	6,237.00
04/05/2024	AP-MB	2475 (A)	CSI EMERGENCY APPARATUS LLC	INVENTORY MTR POOL PARTS	101-000-114.000	821.84
		2475 (A)		ANNUAL PUMP TEST FEE UP TO 1,500	101-336-861.934	1,500.00
						<hr/> 2,321.84
04/05/2024	AP-MB	2476 (A)	DORNBOS SIGN INC	MAINTENANCE ROAD & STREET	202-202-778.001	108.98
04/05/2024	AP-MB	2477 (A)	ETNA SUPPLY	SUPPLIES	101-691-740.000	285.12
		2477 (A)		SUPPLIES	580-580-740.000	46.10
						<hr/> 331.22

04/11/2024 11:38 AM
User: nickelsa
DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
CHECK DATE FROM 04/05/2024 - 04/11/2024

Page 2/11

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2024	AP-MB	2478 (A)	FASTENAL CO	PARK MAINT SUPPLIES	101-441-740.208	344.45
04/05/2024	AP-MB	2479 (A)	FD LAKE	SUPPLIES	101-441-740.000	254.81
04/05/2024	AP-MB	2480 (A)	FERGUSON ENTERPRISES, INC	SUPPLIES	580-580-740.000	111.36
		2480 (A)		SUPPLIES	590-590-740.000	41.76
						153.12
04/05/2024	AP-MB	2481 (A)	FLOOR INSTALLATION	CONTRACTUAL SERVICES - CITY HALL	101-101-801.000	354.00
		2481 (A)		REPAIR - LIBRARY	101-738-934.000	236.00
						590.00
04/05/2024	AP-MB	2482 (A)	FLYERS ENERGY LLC	GASOLINE EXP 7079	101-301-862.000	7,675.87
		2482 (A)		GASOLINE EXP 7076	101-336-862.000	1,896.09
		2482 (A)		GASOLINE EXP 7078	101-371-862.000	210.01
		2482 (A)		GASOLINE EXP 7077	101-441-862.000	3,861.49
						13,643.46
04/05/2024	AP-MB	2483 (A)	KEYLA GARCIA	TELEPHONE - 2/25-3/24/24	101-201-850.000	45.00
		2483 (A)		VEHICLE MILEAGE - MARCH 2024	101-201-864.000	18.22
						63.22
04/05/2024	AP-MB	2484 (A)	GFL ENVIRONMENTAL USA INC.	CONTRACTUAL SERVICES - APRIL 2024	101-101-801.000	217.46
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-136-801.000	217.46
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-301-801.000	217.46
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-336-801.000	184.59
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2023	101-336-801.000	78.02
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-441-801.000	1,277.25
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-691-801.000	217.46
		2484 (A)		CONTRACTUAL SERVICES - APRIL 2024	101-738-801.000	217.46
						2,627.16
04/05/2024	AP-MB	2485 (A)	GORDON FOOD SERVICE	SUPPLIES	101-691-740.000	16.98
04/05/2024	AP-MB	2486 (A)	GRAINGER INC	INVENTORY MTR POOL PARTS	101-000-114.000	0.00
		2486 (A)		SUPPLIES	101-441-740.000	99.48
						99.48
04/05/2024	AP-MB	2487 (A)	GRAND RAPIDS GRAPHIX	UNIFORM EXPENSE - KING	101-441-743.000	318.96
04/05/2024	AP-MB	2488 (A)	ROBERT HIGHLAND	VEHICLE MILEAGE - JANUARY 2024	101-258-864.000	11.66
		2488 (A)		VEHICLE MILEAGE - FEBRUARY 2024	101-258-864.000	6.97

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		2488 (A)		VEHICLE MILEAGE - MARCH 224	101-258-864.000	10.59
						<hr/> 29.22
04/05/2024	AP-MB	2489 (A)	VIKTORYIA HIGHLAND	SUPPLIES REIMB- VIPS APPREC BANQUET	101-301-740.000	590.00
04/05/2024	AP-MB	2490 (A)	HOFFMAN LAWN CARE LLC	CITY SIDEWALK SNOWPLOWING SERVICES	101-441-801.000	9,240.00
04/05/2024	AP-MB	2491 (A)	KENI HUDENKO	VEHICLE MILEAGE - MARCH 2024	101-691-864.000	61.64
04/05/2024	AP-MB	2492 (A)	STEPHEN KEPLEY	TELEPHONE - 2/8-3/7/24	101-171-850.000	45.00
		2492 (A)		VEHICLE MILEAGE - 2/27-3/24/24	101-171-864.000	288.10
		2492 (A)		EDUCATION & TRAINING - 3/13/24	101-171-956.000	276.06
						<hr/> 609.16
04/05/2024	AP-MB	2493 (A)	KIESLER'S POLICE SUPPLY	SUPPLIES	101-301-740.000	209.98
04/05/2024	AP-MB	2494 (A)	THE LIGHT BULB CO	SUPPLIES	101-136-740.000	13.20
04/05/2024	AP-MB	2495 (A)	MARJO CONSTRUCTION SERV INC	TRUCK TO LANDFILL - STREET	202-202-778.001	910.99
		2495 (A)		TRUCK TO LANDFILL - STREET	203-203-778.001	911.00
						<hr/> 1,821.99
04/05/2024	AP-MB	2496 (A)	MAURER'S TEXTILE RENTAL	UNIFORM EXPENSE	101-441-743.000	300.53
04/05/2024	AP-MB	2497 (A)	MED-1 BRETON	CONTRACTUAL SERVICES	101-136-801.000	35.00
		2497 (A)		CONTRACTUAL SERVICES	101-691-801.000	23.00
						<hr/> 58.00
04/05/2024	AP-MB	2498 (A)	MED-1 LEONARD LLC	CONTRACTUAL SERVICES	101-371-801.000	23.00
04/05/2024	AP-MB	2499 (A)	MENARDS-WYOMING	SUPPLIES	101-441-740.000	108.96
		2499 (A)		PARK MAINT SUPPLIES	101-441-740.208	396.94
						<hr/> 505.90
04/05/2024	AP-MB	2500 (A)	MIDWEST AIR FILTER, INC.	SUPPLIES	101-336-740.000	61.63
04/05/2024	AP-MB	2501 (A)	ON DUTY GEAR, LLC	UNIFORM EXPENSE	101-301-743.000	125.98
		2501 (A)		Blauer FlexRS Covert Tactical	101-301-743.000	179.98
		2501 (A)		SHIPPING - UNIFORMS	642-642-975.000	15.00
		2501 (A)		Blauer FlexRS Base Shirt-Long	642-642-975.000	279.96
		2501 (A)		Blauer FlexRS Base Shirt-Short	642-642-975.000	259.96
						<hr/> 860.88
04/05/2024	AP-MB	2502 (A)	OVERHEAD DOOR CO OF GR	REPAIR	101-441-934.000	255.00

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04/05/2024	AP-MB	2503 (A)	PITSCH COMPANIES	LEAF REMOVAL SERVICES NOT TO EXCEED	101-441-801.000	510.00
04/05/2024	AP-MB	2504 (A)	PLUMMER'S ENVIRONMENTAL SERV	REPAIR	590-590-934.000	412.50
04/05/2024	AP-MB	2505 (A)	COURIERED LLC	CONTRACTUAL SERVICES - MARCH 2024	101-101-801.000	455.70
04/05/2024	AP-MB	2506 (A)	ANN PRZYBYSZ	SUPPLIES - MARCH 2024	101-691-740.000	121.75
		2506 (A)		TELEPHONE - MARCH 2024	101-691-850.000	10.00
		2506 (A)		VEHICLE MILEAGE - MARCH 2024	101-691-864.000	98.49
						<hr/> 230.24
04/05/2024	AP-MB	2507 (A)	PURITY CYLINDER GASES	QTRLY CYLINDER RENTAL	101-441-740.000	149.93
04/05/2024	AP-MB	2508 (A)	QUALITY AIR HEATING & COOLING	REPAIR	101-738-934.000	380.00
04/05/2024	AP-MB	2509 (A)	RATHCO	ST SIGN INSTALLATION	202-202-778.006	360.00
04/05/2024	AP-MB	2510 (A)	RED WING BUSINESS ADVANTAGE	UNIFORM EXPENSE - BELD	101-441-743.000	200.00
		2510 (A)		UNIFORM EXPENSE - KAMINSKI	101-441-743.000	200.00
		2510 (A)		UNIFORM EXPENSE - ROTH	101-441-743.000	200.00
		2510 (A)		UNIFORM EXPENSE - BEAUCHAMP	101-441-743.000	200.00
						<hr/> 800.00
04/05/2024	AP-MB	2511 (A)	REPCOLITE PAINTS, INC	SUPPLIES	101-738-740.000	127.30
04/05/2024	AP-MB	2512 (A)	RHD TIRE COMPANY	INVENTORY MTR POOL PARTS	101-000-114.000	600.00
04/05/2024	AP-MB	2513 (A)	SECURALARM	CONTRACTUAL SERVICES - 4/1-6/30/24	101-101-801.000	120.00
		2513 (A)		SFTWRE PROTECTION - 4/1-6/30/24	101-101-940.000	57.00
		2513 (A)		SOFTWARE MAINT - 4/1-6/30/24	101-101-940.000	3,426.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	101-136-801.000	36.00
		2513 (A)		REPAIR	101-136-934.000	40.50
		2513 (A)		PANIC BUTTON ADDITIONS	101-136-975.000	1,281.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	101-301-801.000	84.00
		2513 (A)		REPAIR	101-301-934.000	94.50
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	101-441-801.000	144.00
		2513 (A)		CNTRL STN MONITORING - 4/1-6/30/24	101-441-801.000	135.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	101-691-801.000	144.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	101-738-801.000	120.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	580-580-801.000	360.00
		2513 (A)		CONTRACTUAL SERVICES - 4/1-6/30/24	590-590-801.000	120.00
		2513 (A)		CNTRL STN MONITORING - 4/1-6/30/24	590-590-801.000	135.00
						<hr/> 6,297.00

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04/05/2024	AP-MB	2514 (A)	SELECT FASTENERS FAST	SUPPLIES	101-441-740.000	184.60
04/05/2024	AP-MB	2515 (A)	SITEONE LANDSCAPE SUPPLY	SUPPLIES	101-441-740.000	324.98
		2515 (A)		PARK MAINT SUPPLIES	101-441-740.208	1,332.02
		2515 (A)		MAINTENANCE ROAD & STREET	202-202-778.001	828.07
						<hr/> 2,485.07
04/05/2024	AP-MB	2516 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-101-740.000	226.25
		2516 (A)		SUPPLIES	101-136-740.000	741.36
		2516 (A)		OFFICE SUPPLIES	101-301-727.000	376.11
		2516 (A)		SUPPLIES	101-371-740.000	265.50
						<hr/> 1,609.22
04/05/2024	AP-MB	2517 (A)	T-MOBILE USA INC.	SUPPLIES	101-301-740.000	125.00
04/05/2024	AP-MB	2518 (A)	TELE-RAD INC	SUPPLIES	101-336-740.000	141.10
04/05/2024	AP-MB	2519 (A)	TERMINAL SUPPLY	SUPPLIES	101-441-740.000	196.00
04/05/2024	AP-MB	2520 (A)	TRANE	REPAIR	101-301-934.000	591.00
		2520 (A)		REPAIR	101-441-934.000	362.50
						<hr/> 953.50
04/05/2024	AP-MB	2521 (A)	TRUCK & TRAILER SPECIALTIES	INVENTORY MTR POOL PARTS	101-000-114.000	293.68
04/05/2024	AP-MB	2522 (A)	WEST MICHIGAN DOOR CO	REPAIR	101-336-934.000	165.00
04/05/2024	AP-MB	2523 (A)	WEST MICHIGAN JANITORIAL	CONTRACTUAL SERVICES - FEB 2024	101-136-801.000	2,917.50
		2523 (A)		CONTRACTUAL SERVICES - FEB 2024	101-301-801.000	6,807.50
		2523 (A)		CONTRACTUAL SERVICES - FEB 2024	101-441-801.000	5,725.00
		2523 (A)		CONTRACTUAL SERVICES - FEB 2024	101-691-801.000	2,050.00
		2523 (A)		CONTRACTUAL SERVICES - FEB 2024	101-738-801.000	9,000.00
						<hr/> 26,500.00
04/05/2024	AP-MB	2524 (A)	WEST SHORE FIRE INC	SUPPLIES	101-336-740.000	1,451.05
04/09/2024	AP-MB	274394	STATE OF MICHIGAN	PESTICIDE TESTING FEE-BELD	101-441-956.000	75.00
04/09/2024	AP-MB	274395	STATE OF MICHIGAN	PESTICIDE TESTING FEE-SENN	101-441-956.000	75.00
04/11/2024	AP-MB	274396	AT&T	616 532 7915 212 8 - 3/28-4/27/24	101-441-850.000	56.50
		274396		616 R01 5636 123 6 - APRIL 2024	590-590-923.000	156.88
						<hr/> 213.38

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04/11/2024	AP-MB	274397	BEASLEY MEDIA GROUP LLC	CONTRACTUAL SERV - MILLAGE ADS	101-301-801.000	1,625.00
		274397		CONTRACTUAL SERV - MILLAGE ADS	101-336-801.000	1,625.00
						<hr/> 3,250.00
04/11/2024	AP-MB	274398	THE CASPER CORPORATION	LOCKERS	101-336-975.000	933.20
		274398		FREIGHT/CHARGES - LOCKERS	101-336-975.000	234.38
						<hr/> 1,167.58
04/11/2024	AP-MB	274399	CONSUMERS ENERGY	100000216380	101-336-920.000	1,084.96
		274399		100000153831	101-441-920.000	78.53
		274399		100054799323	101-441-920.000	33.35
		274399		100025691757	101-441-920.000	95.74
		274399		100024532283	101-441-920.000	53.31
		274399		100000348225	202-202-778.002	1,696.29
		274399		100000348597	202-202-778.002	134.58
		274399		100000348019	219-219-920.000	28,914.57
		274399		103009432222	219-219-920.000	10,877.20
		274399		100000378503	219-219-920.000	269.05
		274399		100023227828	580-580-920.001	252.49
		274399		100024971614	590-590-920.000	111.43
		274399		100023665316	590-590-920.000	72.16
						<hr/> 43,673.66
04/11/2024	AP-MB	274400	FIFTH THIRD BANK	KENTWOOD PENSION PE 4/5/24	101-000-245.000	2,553.61
04/11/2024	AP-MB	274401	GRAND BAY ELECTRIC	03b. Alternative power Each Add 1	101-000-202.001	80.00
		274401		03a. Alt Power System & first 10 KW	101-000-202.001	40.00
						<hr/> 120.00
04/11/2024	AP-MB	274402	GRAND RAPIDS CITY TREASURER	EDUCATION & TRAINING - (2)	101-301-956.000	450.00
04/11/2024	AP-MB	274403	HACH COMPANY	PH PAPER, 0-14 PH	101-449-740.000	80.18
		274403		AMMONIA TEST STRIPS	101-449-740.000	385.50
		274403		SHIPPING - TEST STRIPS	101-449-740.000	16.00
						<hr/> 481.68
04/11/2024	AP-MB	274404	INSPIRE PLUMBING LLC	05b. Water Service (Exterior Only)	101-000-202.001	25.00
		274404		05c. Sanitary Sewer (Exterior Only)	101-000-202.001	25.00
						<hr/> 50.00
04/11/2024	AP-MB	274405	INSPIRE PLUMBING LLC	05b. Water Service (Exterior Only)	101-000-202.001	25.00

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		274405		05c. Sanitary Sewer (Exterior Only)	101-000-202.001	25.00
						<hr/> 50.00
04/11/2024	AP-MB	274406	KENT COMMUNICATIONS INC	POSTAGE - MARCH 2028	101-101-728.000	345.28
		274406		CONTRACTUAL SERVICES - MARCH 2024	101-101-801.000	72.00
						<hr/> 417.28
04/11/2024	AP-MB	274407	KENT COUNTY REGISTER OF DEEDS	CONDITIONAL REZONING	101-400-740.000	30.00
04/11/2024	AP-MB	274408	LOWES HOME IMPROVEMENT	INVENTORY MTR POOL PARTS	101-000-114.000	61.77
		274408		SUPPLIES	101-101-740.000	62.19
		274408		SUPPLIES	101-136-740.000	12.84
		274408		SUPPLIES	101-301-740.000	41.81
		274408		SUPPLIES	101-336-740.000	66.88
		274408		EDUCATION & TRAINING	101-336-956.000	30.00
		274408		SUPPLIES	101-441-740.000	84.40
		274408		SUPPLIES	101-738-740.000	256.56
		274408		CAPITAL OUTLAY	641-641-975.000	209.34
						<hr/> 825.79
04/11/2024	AP-MB	274409	SPENCER MCKELLAR	VEHICLE MILEAGE - JANUARY 2024	101-691-864.000	81.74
		274409		VEHICLE MILEAGE - FEBRUARY 2024	101-691-864.000	65.66
		274409		VEHICLE MILEAGE - MARCH 2024	101-691-864.000	107.87
		274409		VEHICLE MILEAGE - JANUARY 2024	101-693-864.000	5.36
		274409		VEHICLE MILEAGE - FEBRUARY 2024	101-693-864.000	11.39
						<hr/> 272.02
04/11/2024	AP-MB	274410	MID MI ASSOC OF ASSESS OFFICER	2024 MMAO DUES - A. JOHNSON	101-209-807.000	25.00
		274410		EDUCATION & TRAINING - A. JOHNSON	101-209-956.000	30.00
						<hr/> 55.00
04/11/2024	AP-MB	274411	TYLER MORNINGSTAR	PARKING REIMB - 3/25/24	101-301-740.000	40.00
04/11/2024	AP-MB	274412	O'REILLY AUTO PARTS	ROBINAIR TRANS OIL EXCHANGER	640-640-975.000	5,459.00
		274412		ROBINAIR DUST COVER	640-640-975.000	332.95
		274412		ROBINAIR AC MACHINE	640-640-975.000	13,000.00
						<hr/> 18,791.95
04/11/2024	AP-MB	274413	ORKIN	CONTRACTUAL SERV - MARCH 2023	101-101-801.000	85.41
		274413		CONTRACTUAL SERV - MARCH 2024	101-136-801.000	25.27
		274413		CONTRACTUAL SERV - MARCH 2024	101-301-801.000	58.94

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		274413		FIRE 1 - MARCH 2024	101-336-801.000	73.48
		274413		FIRE 2 - MARCH 2024	101-336-801.000	70.74
		274413		FIRE 3 - MARCH 2023	101-336-801.000	70.23
		274413		CONTRACTUAL SERV - MARCH 2024	101-441-801.000	177.92
		274413		CONTRACTUAL SERV - MARCH 2024	101-691-801.000	61.74
		274413		CONTRACTUAL SERV - MARCH 2024	101-738-801.000	88.92
						<hr/> 712.65
04/11/2024	AP-MB	274414	OTTAWA COUNTY FARMS LANDFILL	STREET SWEEPINGS & CONT SOIL TO	202-202-778.001	1,980.57
		274414		STREET SWEEPINGS & CONT SOIL TO	203-203-778.001	1,980.57
						<hr/> 3,961.14
04/11/2024	AP-MB	274415	PINE REST CHRISTIAN MENTAL	CONTRACTUAL SERV - J.W.	101-301-801.000	1,250.00
04/11/2024	AP-MB	274416	RIVER CITY REPRODUCTIONS, LLC	CAPITAL OUTLAY	408-408-975.000	216.00
04/11/2024	AP-MB	274417	ROBBINS LOCK SHOP	SUPPLIES	101-441-740.000	26.25
04/11/2024	AP-MB	274418	SHELDON CLEANERS	UNIFORM EXPENSE- MARCH 2024- POLICE	101-301-743.000	1,028.64
		274418		UNIFORM EXPENSE- MARCH 2024- FIRE	101-336-743.000	854.52
						<hr/> 1,883.16
04/11/2024	AP-MB	274419	SHERWIN INDUSTRIES	EQUIPMENT RENTAL	202-202-745.000	3,600.00
04/11/2024	AP-MB	274420	SPOK, INC.	TELEPHONE - APRIL 2024	101-301-850.000	28.88
04/11/2024	AP-MB	274421	TARGETS ONLINE	SUPPLIES	101-301-740.000	374.82
04/11/2024	AP-MB	274422	TRANS UNION RISK AND	SUPPLIES - FEBRUARY 2024	101-302-740.000	141.40
		274422		SUPPLIES - MARCH 2024	101-302-740.000	75.00
						<hr/> 216.40
04/11/2024	AP-MB	274423	VERIZON WIRELESS	TELEPHONE - 4/2-5/1/24	101-301-850.000	2,973.06
		274423		INTERNET - 4/2-5/1/24	101-301-923.000	1,372.15
		274423		TELEPHONE - 4/2-5/1/24	101-302-850.000	40.50
		274423		TELEPHONE - 4/2-5/1/24	101-336-850.000	308.07
		274423		INTERNET - 4/2-5/1/24	101-336-923.000	792.26
						<hr/> 5,486.04
04/11/2024	AP-MB	274424	WEST, ANDRE	DEPOSIT REFUND	101-000-669.691	175.00
04/11/2024	AP-MB	274425	WITMER PUBLIC SAFETY GROUP,	SUPPLIES	101-336-740.000	144.93
04/11/2024	AP-MB	274426	TONY BECK	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	53.60

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04/11/2024	AP-MB	274427	SETH BEELEN	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	40.20
04/11/2024	AP-MB	274428	ALEX CAREY	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	61.64
04/11/2024	AP-MB	274429	BRENDAN CASWELL	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	80.40
04/11/2024	AP-MB	274430	ANTHONY CRADLEBAUGH	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	36.18
04/11/2024	AP-MB	274431	SCOTT DRUMM	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	24.12
04/11/2024	AP-MB	274432	RICHARD FRAZER	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	21.44
04/11/2024	AP-MB	274433	BRANDON HULST	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	8.71
04/11/2024	AP-MB	274434	RENTON JOLING	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	36.18
04/11/2024	AP-MB	274435	BENJAMIN JOSEFF	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	80.40
04/11/2024	AP-MB	274436	JORDAN JOSLYN	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	120.60
04/11/2024	AP-MB	274437	CALEB KIEFER	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	14.74
04/11/2024	AP-MB	274438	MATTHEW MC ALPINE	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	56.28
04/11/2024	AP-MB	274439	WILLIAM MENDEZ	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	16.08
04/11/2024	AP-MB	274440	LUCAS PARKER	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	18.76
04/11/2024	AP-MB	274441	KAMERON RASMUSSEN	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	40.20
04/11/2024	AP-MB	274442	DAISY STEWART	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	13.40
04/11/2024	AP-MB	274443	JONATHAN TABOR	VEHICLE MILEAGE- JANUARY-MARCH 2024	101-301-864.000	40.20
			TOTAL - ALL FUNDS	TOTAL OF 113 CHECKS		223,466.30

--- GL TOTALS ---

101-000-114.000	INVENTORY MTR POOL PARTS	1,777.29
101-000-202.001	DUE TO CUSTOMER	220.00
101-000-245.000	PENSION WITHHOLDING	2,553.61
101-000-669.691	RENTAL INCOME - REC DEPT	175.00
101-000-687.000	CASH DISCOUNTS	(5.79)
101-101-728.000	POSTAGE	345.28
101-101-740.000	SUPPLIES	288.44
101-101-801.000	CONTRACTUAL SERVICES	1,304.57
101-101-940.000	SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES	3,483.00
101-136-740.000	SUPPLIES	767.40
101-136-801.000	CONTRACTUAL SERVICES	3,231.23
101-136-934.000	REPAIR	40.50
101-136-975.000	CAPITAL OUTLAY	1,281.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-171-850.000			TELEPHONE		45.00	
101-171-864.000			VEHICLE MILEAGE		288.10	
101-171-956.000			EDUCATION & TRAINING		276.06	
101-201-850.000			TELEPHONE		45.00	
101-201-864.000			VEHICLE MILEAGE		18.22	
101-209-807.000			MEMBERSHIP DUES		25.00	
101-209-956.000			EDUCATION & TRAINING		30.00	
101-258-864.000			VEHICLE MILEAGE		29.22	
101-301-727.000			OFFICE SUPPLIES		376.11	
101-301-740.000			SUPPLIES		1,734.59	
101-301-743.000			UNIFORM EXPENSE		1,334.60	
101-301-801.000			CONTRACTUAL SERVICES		10,042.90	
101-301-850.000			TELEPHONE		3,001.94	
101-301-862.000			GASOLINE EXPENSE		7,675.87	
101-301-864.000			VEHICLE MILEAGE		763.13	
101-301-923.000			INTERNET		1,372.15	
101-301-934.000			REPAIR		685.50	
101-301-956.000			EDUCATION & TRAINING		450.00	
101-302-740.000			SUPPLIES		216.40	
101-302-850.000			TELEPHONE		40.50	
101-336-740.000			SUPPLIES		1,916.55	
101-336-743.000			UNIFORM EXPENSE		854.52	
101-336-801.000			CONTRACTUAL SERVICES		8,339.06	
101-336-850.000			TELEPHONE		308.07	
101-336-854.000			CIVIL DEFENSE		15.48	
101-336-861.934			VEHICLE REPAIR & MAINTENANCE		1,500.00	
101-336-862.000			GASOLINE EXPENSE		1,896.09	
101-336-920.000			ELECTRIC		1,084.96	
101-336-923.000			INTERNET		792.26	
101-336-934.000			REPAIR		165.00	
101-336-956.000			EDUCATION & TRAINING		30.00	
101-336-975.000			CAPITAL OUTLAY		1,167.58	
101-371-740.000			SUPPLIES		281.50	
101-371-801.000			CONTRACTUAL SERVICES		23.00	
101-371-862.000			GASOLINE EXPENSE		210.01	
101-400-740.000			SUPPLIES		30.00	
101-441-740.000			SUPPLIES		1,429.41	
101-441-740.208			PARK MAINT SUPPLIES		2,073.41	
101-441-743.000			UNIFORM EXPENSE		1,615.48	
101-441-801.000			CONTRACTUAL SERVICES		17,209.17	
101-441-850.000			TELEPHONE		56.50	
101-441-862.000			GASOLINE EXPENSE		3,861.49	
101-441-920.000			ELECTRIC		260.93	
101-441-934.000			REPAIR		617.50	
101-441-956.000			EDUCATION & TRAINING		150.00	
101-449-740.000			SUPPLIES		481.68	
101-691-740.000			SUPPLIES		423.85	
101-691-801.000			CONTRACTUAL SERVICES		2,556.20	
101-691-850.000			TELEPHONE		10.00	
101-691-864.000			VEHICLE MILEAGE		523.27	
101-693-864.000			VEHICLE MILEAGE		16.75	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-738-740.000			SUPPLIES		849.63	
101-738-801.000			CONTRACTUAL SERVICES		9,426.38	
101-738-934.000			REPAIR		616.00	
202-202-745.000			EQUIPMENT RENTAL		3,600.00	
202-202-778.001			MAINTENANCE ROAD & STREET		3,828.61	
202-202-778.002			MAINTENACE TRAFFIC		1,830.87	
202-202-778.006			ST SIGN INSTALLATION		360.00	
203-203-778.001			MAINTENANCE ROAD & STREET		2,891.57	
219-219-920.000			ELECTRIC		40,060.82	
408-408-975.000			CAPITAL OUTLAY		216.00	
580-580-740.000			SUPPLIES		395.79	
580-580-801.000			CONTRACTUAL SERVICES		360.00	
580-580-920.001			ELECTRIC-HP		252.49	
590-590-740.000			SUPPLIES		1,240.21	
590-590-801.000			CONTRACTUAL SERVICES		255.00	
590-590-920.000			ELECTRIC		183.59	
590-590-923.000			INTERNET		156.88	
590-590-934.000			REPAIR		412.50	
630-630-964.720			CLAIMS - DENTAL		16,827.41	
630-635-964.722			CLAIMS-VISION		6,757.14	
640-640-975.000			CAPITAL OUTLAY		18,791.95	
641-641-975.000			CAPITAL OUTLAY		209.34	
642-642-975.000			CAPITAL OUTLAY		20,132.58	
			TOTAL		223,466.30	

RESOLUTION NO. – 24

CITY OF KENTWOOD
KENT COUNTY, MICHIGANA RESOLUTION TO SET A PUBLIC HEARING FOR
THE ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT
DISTRICT AND THE APPROVAL OF AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF KENTWOOD FOR
WEISS TECHNIK, NA, INC.

WHEREAS, Act 198 of Public Acts of 1974, as amended, allows local governments to establish Industrial Development Districts and approve Industrial Facility Exemption Certificates; and

WHEREAS, the proposed Industrial Development District for Weiss Technik, NA, Inc. is generally located at approximately 4251, 4375 and 4401 36th Street SE 36th Street SE, Kentwood Michigan and is more fully described in the attached Exhibit “A”; and

WHEREAS, before approval of an Industrial Development District or an Industrial Facilities Exemption Certificate, the City shall hold a public hearing regarding the approval; and

WHEREAS, the City must provide written notice to all property owners in the proposed Industrial Development District regarding the public hearing; and

WHEREAS, the City shall also give notice to the public and taxpayers of the City of Kentwood by publication of a notice of a hearing to establish an Industrial Development District or to approve an Industrial Facilities Exemption Certificate, as attached; and

WHEREAS, it is necessary to set a public hearing date for the consideration of approval of an Industrial Development District and to consider an application for an Industrial Facilities Exemption Certificate in the City of Kentwood for Weiss Technik, NA, Inc.;

NOW THEREFORE,

BE IT RESOLVED by the City Commission of the City of Kentwood as follows:

1. That the City Commission of the City of Kentwood, Michigan does hereby set the date of May 13, 2024 at 7:00 P.M. for a public hearing on whether to establish an Industrial Development District for Weiss Technik, NA, Inc.
2. That the application of Weiss Technik, NA, Inc. for an Industrial Facilities Exemption Certificate shall remain in file in the office of the City Clerk for consideration by the public.
3. That the City Commission shall meet in the City Commission Chambers, City of Kentwood, Kent County, Michigan on May 13, 2024 at which time and place the City Commission shall afford the applicant, the City Assessor and a representative of each of the taxing units an opportunity to be heard on the question of the approval of the application for an Industrial Facilities Exemption Certificate for Weiss Technik, NA, Inc.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

PROPOSED INDUSTRIAL DEVELOPMEN DISTRICT
LEGAL DESCRIPTION

CORRECTED NOV 2013 TO OMIT THE ROWW 165 FT OF S 1/2 SE 1/4 EX THAT PART LYING N OF A LINE EXT S 88D 43M 40S W FROM A PT ON E SEC LINE WHICH IS 825.15 FT N 2D 41M 50S W OF SE COR OF SEC & EX S 50 FT * SEC 13 T6N R11W 2.72 A. CORRECTED NOV 2013 TO EXCLUDE ROW

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 2380 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO N&S 1/4 LINE TH SLY ALONG N&S 1/4 LINE 766.40 FT TO S 1/4 COR TH W ALONG S SEC LINE TO E LINE OF W 2380 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG EX S 50.0 FT THEREOF * SEC 13 T6N R11W 4.579 A.

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 1420 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO E LINE OF W 2380 FT OF SW 1/4 TH SLY ALONG SD E LINE TO N LINE OF S 333 FT OF SW 1/4 TH W ALONG SD N LINE TO E LINE OF W 1730 FT OF SW 1/4 TH S ALONG SD E LINE TO N LINE OF S 50 FT OF SW 1/4 TH W 130 FT ALONG SD N LINE TO W LINE OF 1600 FT OF SW 1/4 TH N ALONG SD W LINE TO N LINE OF S 333 FT OF SW 1/4 TH W ALONG SD N LINE TO E LINE OF W 1420 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG * SEC 13 T6N R11W 10.16 A.

PROPOSED INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
LEGAL DESCRIPTION

CORRECTED NOV 2013 TO OMIT THE ROWW 165 FT OF S 1/2 SE 1/4 EX THAT PART LYING N OF A LINE EXT S 88D 43M 40S W FROM A PT ON E SEC LINE WHICH IS 825.15 FT N 2D 41M 50S W OF SE COR OF SEC & EX S 50 FT * SEC 13 T6N R11W 2.72 A. CORRECTED NOV 2013 TO EXCLUDE ROW

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 2380 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO N&S 1/4 LINE TH SLY ALONG N&S 1/4 LINE 766.40 FT TO S 1/4 COR TH W ALONG S SEC LINE TO E LINE OF W 2380 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG EX S 50.0 FT THEREOF * SEC 13 T6N R11W 4.579 A.

PUBLIC NOTICE

To the Residents and Taxpayers of the City of Kentwood, Kent County, Michigan:

NOTICE OF HEARING
TO CONSIDER THE ESTABLISHMENT OF AN
INDUSTRIAL DEVELOPMENT DISTRICT FOR
WEISS TECHNIK, NA, INC.

Please take notice that the City Commission of the City of Kentwood has been requested to establish an Industrial Development District for Weiss Technik, NA, Inc. on property generally located at approximately 4251, 4375, and 4401 36th Street SE, Kentwood, Michigan, and more fully described as:

CORRECTED NOV 2013 TO OMIT THE ROWW 165 FT OF S 1/2 SE 1/4 EX THAT PART LYING N OF A LINE EXT S 88D 43M 40S W FROM A PT ON E SEC LINE WHICH IS 825.15 FT N 2D 41M 50S W OF SE COR OF SEC & EX S 50 FT * SEC 13 T6N R11W 2.72 A. CORRECTED NOV 2013 TO EXCLUDE ROW

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 2380 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO N&S 1/4 LINE TH SLY ALONG N&S 1/4 LINE 766.40 FT TO S 1/4 COR TH W ALONG S SEC LINE TO E LINE OF W 2380 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG EX S 50.0 FT THEREOF * SEC 13 T6N R11W 4.579 A.

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 1420 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO E LINE OF W 2380 FT OF SW 1/4 TH SLY ALONG SD E LINE TO N LINE OF S 333 FT OF SW 1/4 TH W ALONG SD N LINE TO E LINE OF W 1730 FT OF SW 1/4 TH S ALONG SD E LINE TO N LINE OF S 50 FT OF SW 1/4 TH W 130 FT ALONG SD N LINE TO W LINE OF 1600 FT OF SW 1/4 TH N ALONG SD W LINE TO N LINE OF S 333 FT OF SW 1/4 TH W ALONG SD N LINE TO E LINE OF W 1420 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG * SEC 13 T6N R11W 10.16 A.

Take further notice that the City Commission will meet at the City Commission Chambers, 4900 Breton Avenue SE, Kentwood Michigan on May 13, 2024 at 7:00 PM for a public hearing on the proposed Industrial Development District.

Inquiry regarding the above matter may be made by calling Lisa M Golder, Economic Development Planner at (616) 554-0709.

Dan Kasunic
Kentwood City Clerk

PUBLIC NOTICE

To the Residents and Taxpayers of the City of Kentwood, Kent County, Michigan:

NOTICE OF HEARING
TO CONSIDER THE APPROVAL OF AN
INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE

Please take notice that the City Commission of the City of Kentwood has been requested to approve an Industrial Facilities Exemption Certificate for Weiss Technik, NA, Inc. on property generally located at 4375 and 4401 36th Street SE, Kentwood, Michigan, and more fully described as:

CORRECTED NOV 2013 TO OMIT THE ROWW 165 FT OF S 1/2 SE 1/4 EX THAT PART LYING N OF A LINE EXT S 88D 43M 40S W FROM A PT ON E SEC LINE WHICH IS 825.15 FT N 2D 41M 50S W OF SE COR OF SEC & EX S 50 FT * SEC 13 T6N R11W 2.72 A. CORRECTED NOV 2013 TO EXCLUDE ROW

and

PART OF SW 1/4 COM AT INT OF E LINE OF W 2380 FT OF SW 1/4 & A LINE WHICH BEARS N 88D 43M 40S E FROM A PT WHICH IS 135.57 FT S 89D 56M 50S E ALONG S SEC LINE & 1367.85 FT N 57D 30M 40S E FROM SW COR OF SEC TH N 88D 43M 40S E TO N&S 1/4 LINE TH SLY ALONG N&S 1/4 LINE 766.40 FT TO S 1/4 COR TH W ALONG S SEC LINE TO E LINE OF W 2380 FT OF SW 1/4 TH N ALONG SD E LINE TO BEG EX S 50.0 FT THEREOF * SEC 13 T6N R11W 4.579 A.

Take further notice that the City Commission will meet at the City Commission Chambers, 4900 Breton Avenue SE, Kentwood Michigan on May 13, 2024 at 7:00 PM for a public hearing on the proposed Industrial Facilities Exemption Certificate.

Inquiry regarding the above matter may be made by calling Lisa M Golder, Economic Development Planner at (616) 554-0709.

Dan Kasunic
Kentwood City Clerk

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on April 18, 2024, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD APRIL 8, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Commissioner Tyson gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: City Engineer Brad Boomstra, City Attorney Blake Conklin, Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Public Works Director Chad Griffin, Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks and Recreation Director Val Romeo, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane and Sabo Representative Cayla Smith

Six (6) citizens attended the meeting.

Motion by Coughlin, seconded by Groce, to **approve the agenda**.

Motion Carried.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Morgan, seconded by Artz, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on March 19, 2024.
- B. Preliminary FY 2024-2025 General Fund Budget. (information only)
- C. Payables for the City totaling \$2,275,179.74.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Motion by Artz, seconded by Moore, to **approve the minutes** of the March 19, 2024 City Commission Meeting as distributed.

Motion Carried.

City Commission Meeting
April 8, 2024.

PRESENTATIONS AND PROCLAMATIONS:

KENTWOOD FIRE DEPARTMENT 2023 ANNUAL REPORT.

Fire Chief Looman reviewed highlights of the 2023 Fire Department activities.

Motion by Morgan, seconded by Moore to receive and file the Fire Department 2023 Annual Report.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

APPROVE ADDITIONAL EXPENSE FOR EAST PARIS REHABILITATION.

City Engineer Boomstra explained the reason for the additional cost and the reason for the time lag.

Motion by Groce, seconded by Morgan, to approve an additional \$16,852.06 for the East Paris Rehabilitation Project to be paid from the Major Street Fund.

Motion Carried.

BIDS:

AUTHORIZE CONTRACT FOR ENGINEERING SERVICES FOR TRAIL IMPROVEMENT

Park & Recreation Director Romeo spoke on the request, noting the section of the trail will be closed for 8-10 weeks during the improvement period.

Motion by Artz, seconded by Coughlin, to authorize the Mayor to enter into a contract for design and construction engineering services with Prein & Newhof for the Paul Henry-Thornapple Trail Improvements, in an amount not-to-exceed \$107,360.00 (including a 10% contingency), with funds from the Parks & Recreation Millage Fund budget.

Motion Carried.

APPROVE CONTRACT EXTENSION FOR FINANCIAL AUDITING SERVICES.

Finance Director Garcia reviewed her memorandum dated April 8, 2024 regarding the request for a five-year extension noting the correct years.

Motion by Moore, seconded by Groce, to waive purchasing requirements and approve a five-year contract extension with Vredeveld Haefner LLC for financial auditing services for the fiscal year ending 6/30/2025 through 6/30/2029 (inclusive) at the rates quoted in the proposal of 3/7/2024 with funds from the FY 2024-29 and successive General Fund budgets, under Special Circumstances allowed under City of Kentwood Purchasing rules.

Motion Carried.

APPROVE CONTRACT FOR RECREATION MANAGEMENT SOFTWARE.

City Commission Meeting
April 8, 2024.

Parks & Recreation Director Romeo spoke of the need to have a more robust system for the increasing programs and the need to assess expenditures and revenues for programs. Motion by Moore, seconded by Tyson, to authorize the Mayor to sign a three-year contract with DaySmart Recreation in the amount of \$22,698.00 for remotely hosted Parks & Recreation software, with funds from the FY 2024-25 and subsequent General Fund (Recreation) Operating budgets.

Motion Carried.

ORDINANCES:

STORAGE FIVE PROPOSED CONDITONAL REZONING.

Community Development Director Schweitzer reviewed the memorandum dated March 25, 2024 with additional comments from the developer and realtor.

ADOPT ORDINANCE 4-24 TO APPROVE CONDITIONALLY REZONING 5.87 ACRES OF PROPERTY ON 44TH STREET FROM C-2 TO I-1.

Motion by Tyson, seconded by Artz, to adopt Ordinance 4-24 to conditionally rezone 5.87 acres of property on 44th Street (1800-1900) from C-2 Commercial to I-1 Light Industrial, Case 1-24, in reliance upon and consistent with the various conditions and restrictions offered by the applicant and set forth in Ms. Golder's memorandum dated March 25, 2024 and subject to basis points 1-8 of the Planning Commission's February 13, 2024 Findings of Fact.

Roll Call Vote: Yeas: Artz, Coughlin, Groce, Morgan, Tyson, Kepley Nays: Moore.
Absent: None.

Ordinance Adopted.

COMMENTS OF COMMISSIONERS AND MAYOR:

Commissioner Groce-Inquired about trash along a new housing development.

Commissioner Tyson-Asked to be excused from the next City Commission Meeting and will be late to the Committee of the Whole meeting on April 18, 2024.

The meeting was adjourned at 8:15 P.M.

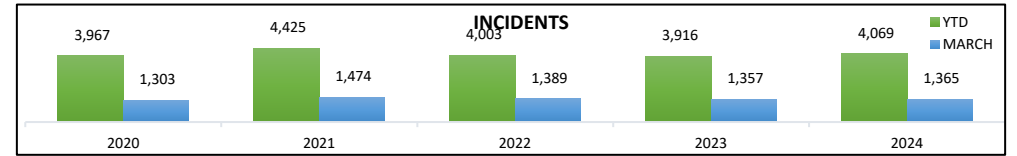
Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor

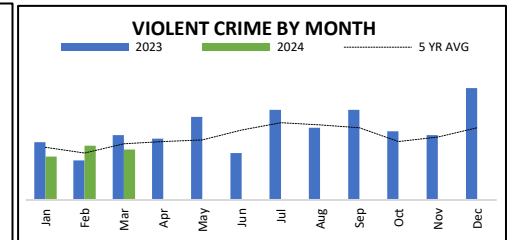
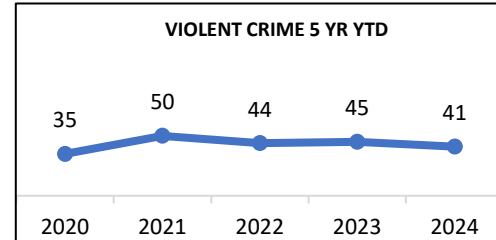
Kentwood Police Department Monthly Statistics

March 2024

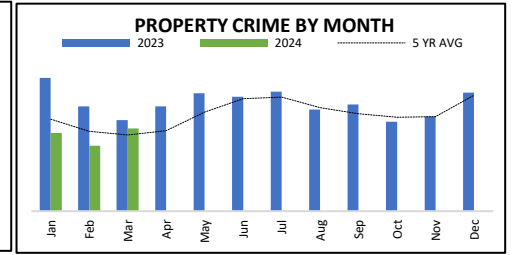
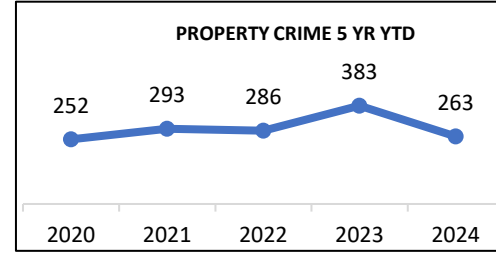
Incidents	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
	1,389	1,357	1,380	3,916	4,069	4,089



Violent Crime	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Homicide	1	1	0	1	1	0.4
CSC	3	2	5	7	9	7
Robbery	1	2	1	8	2	6
Aggr. Assault	8	13	8	29	29	30
TOTAL VIOLENT	13	18	14	45	41	43.2

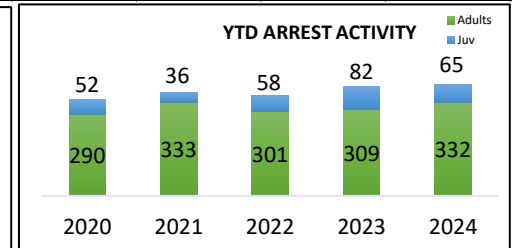
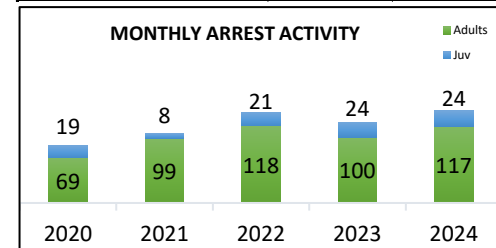


Property Crimes	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Arson	0	0	0	1	1	1.2
Burglary	12	6	7	21	17	24.6
Larceny	63	87	77	288	211	216.8
Motor Vehicle Theft	17	13	11	73	33	46
TOTAL PROPERTY	92	106	95	383	262	288.6

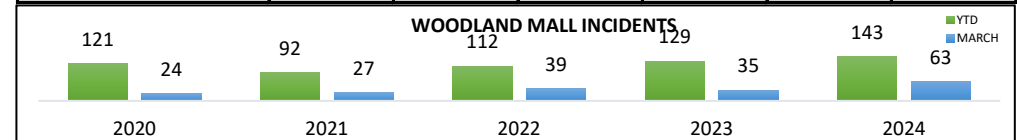


Non-Index	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Non-Agg. Assault	81	62	72	184	201	172
Counterfeit & Forgery	4	0	0	2	0	5.8
Embezzlement	2	1	2	4	3	5.2
Fraud	30	13	16	55	33	59.8
Stolen Property	2	7	7	26	14	11.2
Weapons	11	6	16	25	29	19.4
Prostitution & Vice	0	0	0	1	1	0.4
Sex Offenses	1	4	2	8	6	2.8
VCSA	16	10	11	38	16	27
Family & Children	8	5	10	17	22	19
Operating While Intox.	11	14	17	32	41	32.2
Disorderly Conduct	16	8	6	26	21	27
Other Non-Index Crimes	27	31	39	111	116	79.8
TOTAL NON-INDEX	209	161	0	529	0	461.6
MINOR CRIMES	136	217	270	573	672	431.6
TOTAL OFFENSES	314	285	109	957	303	793.4

ARREST	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Adult	118	100	117	309	332	310
Juvenile	21	24	24	82	65	41
TOTAL	139	124	140	391	396	2556



WOODLAND MALL	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Incidents	39	35	63	129	143	110

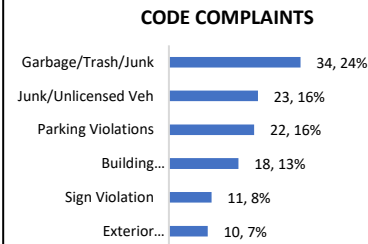


*DATA PRESENTED THROUGHOUT THE YEAR IS SUBJECT TO CHANGE PENDING END OF YEAR DATA COLLECTION.

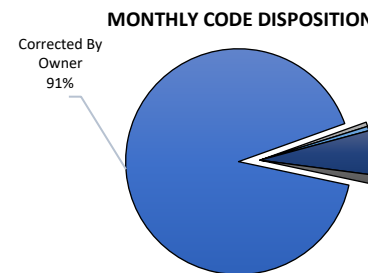
Kentwood Police Department Monthly Statistics

March 2024

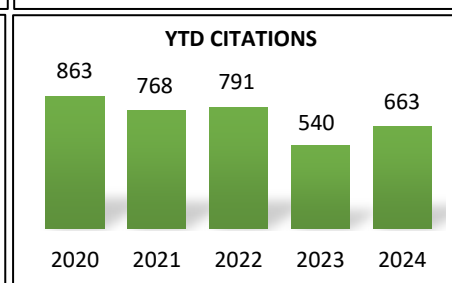
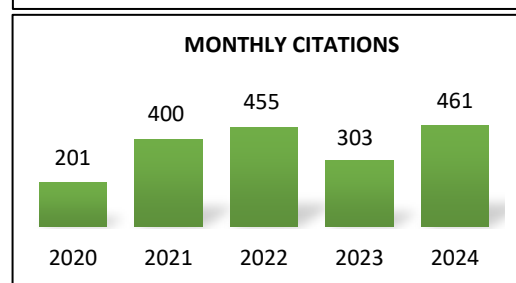
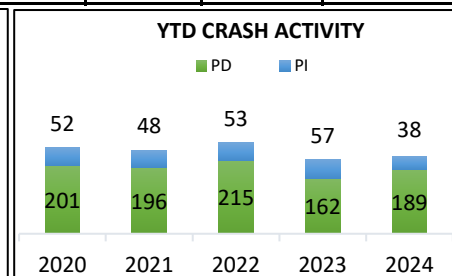
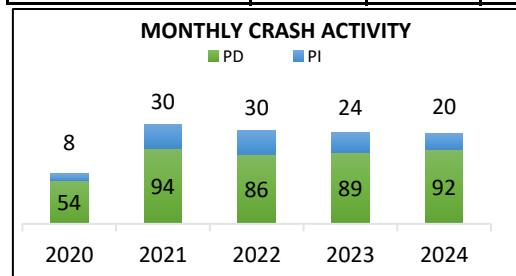
Top Complaints	MAR '24	2024 YTD	5 YR AVG
Garbage/Trash/Junk	27	31	39
Junk/Unlicensed Veh	16	8	6
Parking Violations	11	14	17
Building Maintenance	8	5	10
Sign Violation	16	10	11
Exterior Nuisance	1	4	2



Disposition	MAR '24	2024 YTD	5 YR AVG
Resolved/Corr. By Owner	145	442	532.8
Corrected By City	1	21	23.8
Not In Violation	1	4	8.4
Referred To Other Dpts.	10	44	27.6
Citations Issued	2	23	23.4
TOTAL DISPOSITION	159	534	616



Traffic	MAR '22	MAR '23	MAR '24	2023 YTD	2024 YTD	5 YR AVG
Property Damage	86	89	92	162	189	202.2
Personal Injury	30	24	20	57	38	49.8
Total Accidents	116	113	112	219	227	252
Total Citations	455	303	461	540	663	783.2
Traffic Stops	743	574	863	1044	1496	1286.8



March 2024 Citizen Survey Response

Total Survey Response

Total Positive CPSS Score

In March 2024 there were 548 surveys sent out. Of those, 220 surveys were completed.

In March 2024 there were 582 total survey questions answered. Of those, 558 were rated as positive.

40%

95%

March 2024 Police Injury Report:

1 Injury, 3/5/24 - Sprain to left thumb while attempting to place subject into protective custody.

March 2024 Events:

Ultimate Sports Show - Recruiting Event
March is Reading Month
Distracted Driving Task Force
Spring Open House Recruiting Event



MARCH 2024 MAJOR ARREST SUMMARY

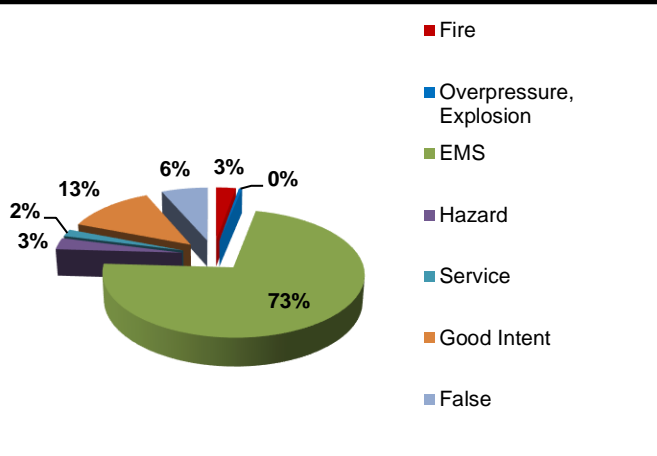
ARREST DESCRIPTION	COUNT
WEAPONS OFFENSE - CONCEALED	2
WEAPONS OFFENSE - OTHER	1
AGGRAVATED ASSAULT	1

MARCH 2024 KENTWOOD FIRE DEPARTMENT REPORT

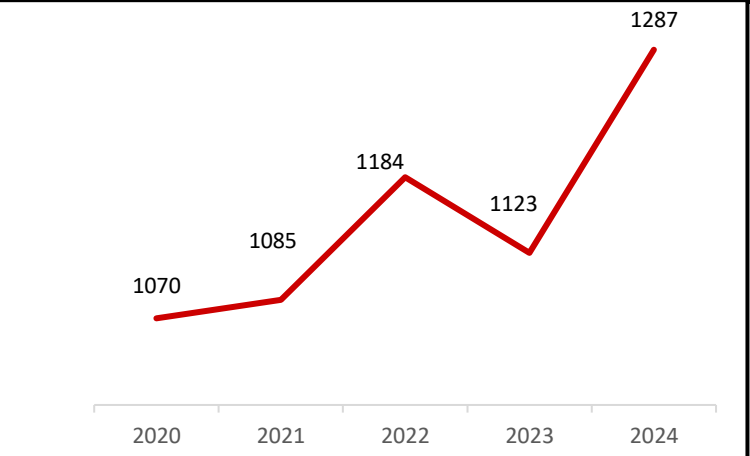
SUMMARY

NFIRS INCIDENT TYPE SERIES	MAR 2024	2024 YTD	2023 YTD	YTD CHANGE
Fire	12	36	23	56.52%
Explosion, Excessive Heat	2	4	2	
EMS	311	880	854	3.04%
Hazardous Condition, Standby	13	75	45	66.67%
Service	8	30	28	7.14%
Good Intent	54	150	95	57.89%
False	28	112	76	47.37%
Other	0	0	0	
TOTAL	428	1287	1123	14.60%

MARCH 2024 RESPONSE SUMMARY



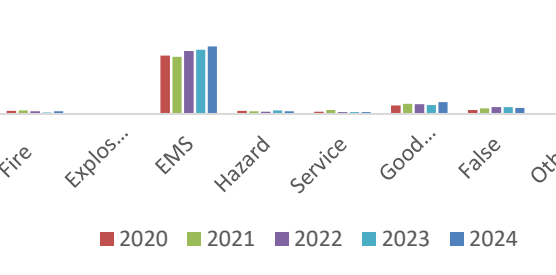
5 YR YTD TOTAL RESPONSES



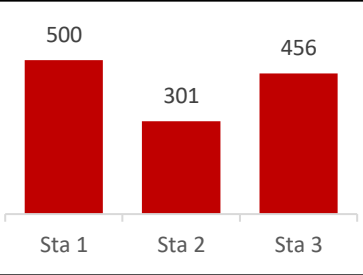
MARCH FIRES (injury, aid given)

Building	Windsong, Saffron
Cooking	Branagan Ct., Walnut Hills
Trash, Brush, Grass	Oak Forest Ct., Camille/Griggs, 44th, Wichita
Vehicle	28th, Breton, Cascade
Other-dryer	Woodland Creek

5 YR YTD RESPONSE TYPE SUMMARY



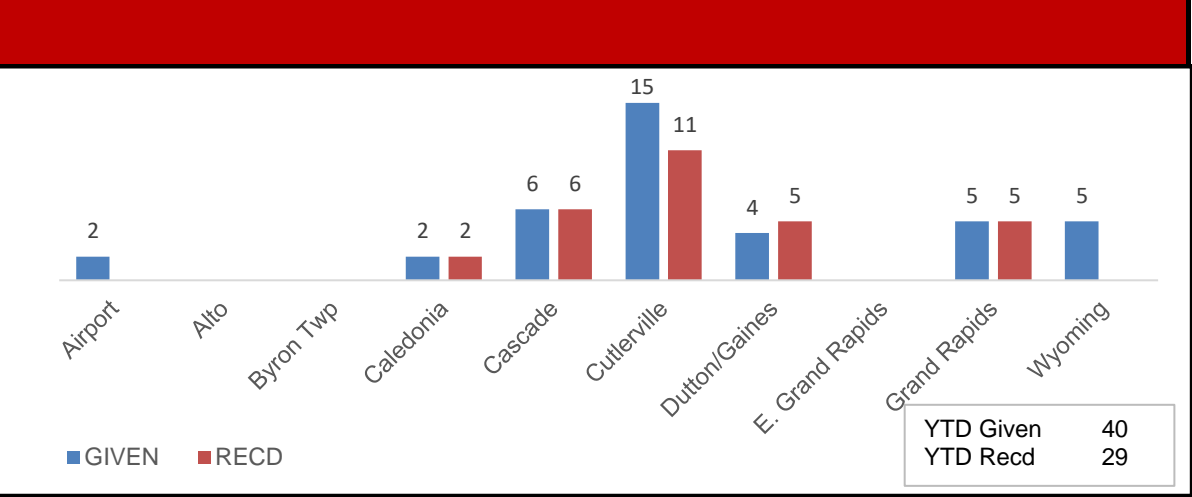
YTD CALLS BY STATION



MARCH AID BY DEPARTMENT
(Multiple departments may respond to single incident)

Mutual		Automatic		
DEPARTMENT	Given	Reason	Received	Reason
Caledonia	1	MVA	1	Good intent
Cascade			1	Good intent
Cutlerville	5	EMS, 2 Building, 2 Smoke	3	Good intent, unauth
		=		burning, trash
Dutton/Gaines	1	Smoke scare	1	Good intent
Grand Rapids	2	Smoke scare	1	Trash
Wyoming				
Airport	1	Alarm cancelled		
Grand Rapids Twp.	1	Vehicle fire		

YTD AID



MARCH REASON FOR EMS CALL (excluding Unknown, NA)

Abdominal Pain	12	Chest Pain	39	Head Injury	1	Pregnancy/Childbirth	1
Allergies	1	Choking	1	Headache	2	Psych Prob/Suicide Attempt	6
Altered Mental Status	27	CO/Hazmat		Heart Problems		Sick	2
Assault		Seizures	14	Heat/Cold Exposure		Stab/Gunshot	2
Auto vs Pedestrian	1	Diabetic Problem	5	Hemorrhage/Laceration	2	Stroke/CVA	4
Back Pain	1	Drowning		Hypotension/Hypertension	3	Traffic Accident	5
Breathing Problem	68	Eye Problem		Invalid Assist/Lift Assist	2	Traumatic Injury	5
Burns		Falls	30	Medical Alarm	4	Unconscious/Fainting	8
Cardiac Arrest/Death	2	GI Bleed		Overdose/Ingestion	3	Weak/Lethargic	5

NARCAN USE	MAR 2024	2024 YTD	2023 YTD	YTD CHANGE
Times Administered	0	3	4	-25.00%

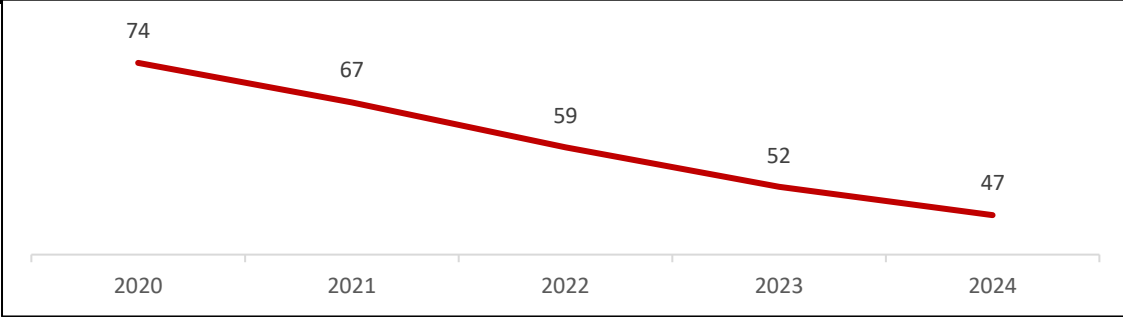
CASUALTIES	MAR 2024	2024 YTD	2023 YTD
Fire Service Injuries	0	2	0
Civilian Injuries	0	0	0
Fire Service Deaths	0	0	0
Civilian Deaths	0	0	0

FIRE PREVENTION BUREAU

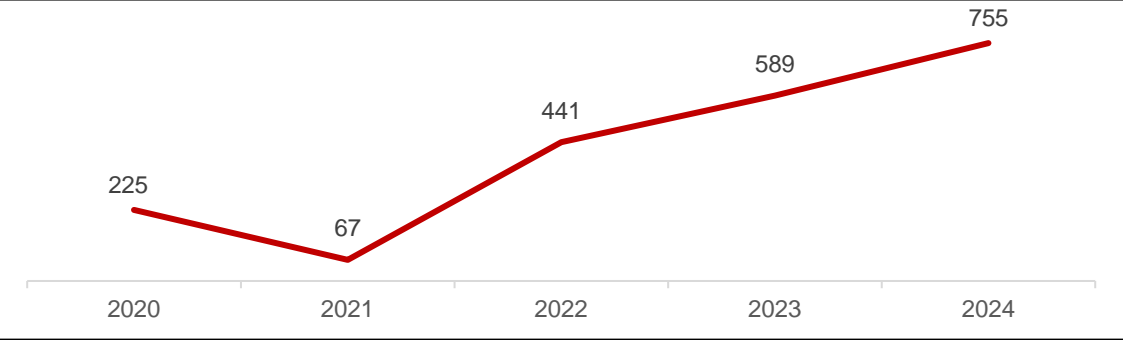
ACTIVITIES	MAR 2024	2024 YTD	2023 YTD	YTD CHANGE
Construction Plan Review	16	47	52	-9.62%
New Construction	1	1	3	
Remodel	7	15	17	
Sprinkler	2	13	12	
Site Plan	5	9	6	
Fire Alarm/Hood	0	5	13	
Demolition	1	4	1	
Addition	0	0	0	
Annual Business Inspections	244	606	527	14.99%
Annual Initial			256	
Reinspections			271	
Enforcement				
Pre-Occupancy Inspections				
Certificate of Occupancy Insp.	3	17	11	
Not Ready	0	0	0	
Walk Through	0	8	2	
Tent Inspections	0	0	0	
Protection/Detection Systems	8	60	29	
Complaint Investigation	1	2	0	
Vacant/Closed Businesses	0	4	16	
Investigations	2	7	3	
Smoke Detector Installations	52	191	269	-29.00%
CO Alarm Installations	15	63	53	18.87%

CHEMICAL INVENTORY SURVEYS	MAR 2024	2024 YTD	2023 YTD	YTD CHANGE
Surveys returned	43	619	932	-33.58%

5 YR YTD TOTAL CONSTRUCTION PLAN REVIEWS



5 YR YTD TOTAL INSPECTIONS

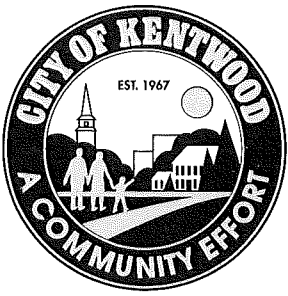


PICTURE(S) OF THE MONTH



"Dumpy" traffic attenuator ready to respond (above) and deployed on an accident on East Beltline near 28th on March 11, 2024.





**CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
ARIL 9, 2024**

PROJECT: Heyboer Acres 2 Preliminary Plat

APPLICATION: 7-24

REQUEST: Preliminary Plat Approval and Final Site Plan Review of a 42-lot subdivision

HEARING DATE: March 26, 2024

RECOMMENDATION: **Motion by Holtrop, supported by Poyner, to recommend to the City Commission conditional approval of the preliminary plat and final site plan for Phase 2 of the Heyboer Acres Plat as depicted on the site plan dated 1/17/2024 and as described in Case No. 7-24. Approval is conditioned on conditions 1-3 and basis points 1-3 as described in Golders memo dated March 19, 2024.**

- Motion Carried (8-0) –
- Porter absent -

CONDITIONS:

1. Approval of the site plan by the Kentwood City Engineer and Fire Marshal.
2. Street trees shall be provided along all streets as required by Chapter 19 of the Zoning Ordinance. Sidewalks shall be provided on both sides of all streets within the development.
3. Approval by the City Engineer of the deed restrictions proposed related to the maintenance of detention areas within the site.

BASIS:

1. Street trees and sidewalk are required by the Kentwood Zoning Ordinance and Subdivision Control Regulations.



2. Section 78-123 c of the Kentwood Code of Ordinances states that turf maintenance within a stormwater detention easement is the responsibility of the owner whose property includes the easement. The expectations of the city with respect to the turf maintenance within detention ponds must be made clear in the deed restrictions for this phase.
3. Discussion at the work session and public hearings.



To: Kentwood Planning Department
From: Brad Boomstra, P.E.
City Engineer
Date: March 28, 2024
Re: **Heyboer Acres Phase II**
2525 60th Street SE
41-18-34-300-015

We have completed our review of the proposed preliminary plat site plan dated 1/17/2024 for the above-referenced project.

Preliminary Plat Plan Comments:

1. Kentwood will require construction access for phase 2 of the development, as well as future phases to come from the north off of 52nd Street.
2. As you may be aware, since this is a platted development, Kent County Drain Commissioner stormwater standards must be used in design of all stormwater features.
3. Water and sewer utilities in this location are owned and maintained by the City of Kentwood.

Required Permits, Bonds, Fees [and Escrow]:

1. Because this parcel is adjacent to a public street, over one (1) acre is being disturbed, and is within 500 feet of a lake or stream, a Permit for an Earth Change (fee \$400) and a \$5,000 soil erosion control performance bond or an irrevocable letter of credit using the City of Kentwood format will be required through Kentwood Engineering. The Owner/Developer must sign the Permit for an Earth Change. Both the Owner/Developer and the Contractor must be named on the bond. Please contact us if you need a permit and/or a bond template form, or one can be accessed on the City's website at <http://www.ci.kentwood.mi.us> (hover over "CITY SERVICES" and "DEPARTMENTS" then click "ENGINEERING", then click the "SOIL EROSION AND STORM WATER" link near the top of the page). There is a 365-day limit to complete the work under this permit.
2. An NPDES Notice of Coverage will also be needed as the proposed area of disturbance exceeds 5 acres. At the time the Earth Change permit is issued by the Kentwood, your Notice of Coverage will immediately become effective as a "permit-by-rule" as soon as the NOC has been properly filed and the appropriate fee is paid.
3. A \$30,000 Site Grading and Stormwater Management Bond or an irrevocable letter of credit using the City of Kentwood format and an administrative fee of \$600 will be

Heyboer Acres Phase II2525 60th Street

Page 2 of 2

required through Kentwood Engineering. This bond is posted to assure that the plan, once approved, is constructed in the field according to that plan. Both the Owner/Developer and the Contractor must be named on the bond. Let us know if you need our bond template, or it can be accessed on the City's website.

4. A permit will be needed from the MDEQ for the proposed work within any existing wetlands.
5. Per City Resolution 37-07, an escrow fund in the amount of \$10,000 plus 3% of the estimated construction cost of the proposed public street, water main, sewer main and storm sewer improvements will be required to pay for the costs incurred by the City relating to construction engineering, testing and inspection services. A construction agreement between the Developer and the City of Kentwood will be required.

Miscellaneous / Reminders:

1. Also be advised that an independent engineering consultant, on behalf of the City of Kentwood, will be providing field construction inspection services for this project for the proposed public street, storm sewer, floodways, water main and sanitary sewer. In this regard, we will require that an extra set of final approved construction plans be forwarded to them at the time of construction.

Should you have any questions regarding this department's review, please feel free to contact our office.

cc: Kentwood Engineering Permit Staff
Kent County Drain Commission

STAFF REPORT: March 4, 2024
PREPARED FOR: Kentwood Planning Commission
PREPARED BY: Lisa Golder
CASE NO.: 7-24 Heyboer Farms 2 Preliminary Plat and Final Site Plan Review

GENERAL INFORMATION

APPLICANT: Mark DeVries rep by: Robert Lamer
3926 65th Street Exxel Engineering
Holland MI 49423 5252 Clyde Park SW
Wyoming MI 49509

STATUS OF
APPLICANT: Owner and owner's engineer

REQUESTED ACTION: Preliminary plat and final site plan review of a ^{42 43 lots}~~208~~-lot subdivision.

EXISTING ZONING OF
SUBJECT PARCEL: R1-C Single Family Residential

GENERAL LOCATION: 2500 52nd Street SE

PARCEL SIZE: 17.75 acres

EXISTING LAND USE Farmland

ADJACENT AREA
LAND USE N: Vacant unplatted future residential, Paul Henry Trail, farm
S: Phase 1, Heyboer Farm plat
E: Bretonfield plat
W: Single family residential

ZONING ON ADJOINING
PARCELS: N: R1-B Single Family Residential
E: R1-C Single Family Residential and RPUD-2 Detached
Residential PUD
W: R1-C Single Family Residential
S: R1-C Single Family Residential

Compatibility With the Master Plan

The Master Plan recommends low density residential use for this property. The proposed rezoning will result in a low-density residential development, with 43 lots on a 17.75 acre site, or 2.42 units per acre.

Relevant Zoning Ordinance Sections

The standards for the R1-C district can be found in Chapter 5 of the Zoning Ordinance. Standards for preliminary plat approval are found in Chapter 90 of the City Code of Ordinances. Site plan review standards are found in Chapter 14 of the Zoning Ordinance.

SITE INFORMATION

Project Overview

The project is the preliminary plat and final site plan review of a 17.75 acre parcel of land.

Zoning History of the Site

The site was zoned for agriculture until 1970 when it was rezoned to R-2 Two Family Residential Use. In 1976 it was rezoned to R-1, and then to R1-B in 1980. The rezoning of the overall 82.8 acre property to R1-C Single Family Residential occurred in 2022.

Site Characteristics

The site is currently used for farming and rises from the west to the eastern side of the site.

Traffic & Circulation

The project allows for the continuation of dead-end streets extending from Plover Drive to the north.

Section 13.02 C of the Zoning Ordinance requires traffic analysis for developments that generate more than 750 directional trips on an average day, or more than 50-99 trips in the peak hour. The 80.8 acre development overall will exceed these standards. However, each phase will not have a significant impact. The development is anticipated to take place over a ten-year period of time. As each phase is reviewed, a traffic analysis may be required to determine whether changes in traffic signal timing or other measures may be necessary. Overall, the proposed plat allows for the dispersal of traffic in all directions.

All proposed streets in the development include 30 feet of pavement within a 60-foot right of way. Two sides of sidewalk are provided on all streets.

Engineering-stormwater detention

Information on stormwater detention has been provided by the developer for the first phase of the development. The proposed second phase will utilize the stormwater pond created for Phase 1. Lots 18-24 are proposed to incorporate the stormwater detention and therefore, the property owners for these parcels will be required to maintain the lots within their respective portions of the stormwater detention easement.

In the approval of the original preliminary plat for Phase 1 of the development, the conditions of approval required that the developer provide clear communication of detention pond maintenance responsibilities to the property owners whose property includes a portion of the detention ponds for the development.

Staff Comments

1. The proposed 17.75 acre preliminary plat is being proposed within the existing R1-C Single family residential district. This zoning district requires the following:

Lot Area:	10,000 sq ft
Lot Width:	80 feet
Front yard setback:	35 feet
Rear yard setback:	35 feet
Side yard setback:	7 feet

Many of the proposed lots are 140 feet deep or more, and the lot sizes range from 11,360 square feet to 36,891 square feet. The largest lots are those that incorporate the stormwater detention area.

2. The applicant has indicated in a letter to the area residents that they intend to leave the natural tree line as a buffer between the existing homes and the proposed development. The areas in which the trees will be preserved should be noted on the site plan to ensure that they are retained.
3. The applicant has stated that their intent is to allow various builders to develop lots in the development in order to allow a variety of home styles.

Attributes

- Consistent with Master Plan recommendation for low density residential development.
- Compatible with existing adjacent uses
- Connections provided to existing street system

Issues

- Provide information on areas of tree preservation
- Ensure that property owners are aware of the maintenance responsibilities for parcels that include detention areas.



Overall Heyboer Farms site