



OFFICE OF THE CITY CLERK

AGENDA: JUNE 18, 2024 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Pledge of Allegiance to the Flag (Tyson).
3. Invocation by Father David Khorey, St Nicholas Orthodox Church.
4. Roll Call: Artz, Coughlin, Groce, Moore, Morgan, Tyson, and Mayor Kepley.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on June 4, 2024.
 - b. Ord. – 24 to Amend Section 1-7 “[General Penalty](#)” and Section 74-77 “Penalties.”
 - c. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on June 4, 2024 as distributed. (voice vote)
9. Presentations and Proclamations.
 - a. Police and Fire Department [monthly reports](#).
10. Communications and Petitions.
 - a. Authorize cost sharing agreement for [East Paris Ave improvements](#). (voice vote)
11. Public Hearings.
 - a. [Lakewood West Wing PUD](#), 52nd St and Wing Ave.
 - i. Conditional approval of Preliminary Site Plan for Lakewood West Wing Planned Unit Development, Case 11-24, subject to conditions 1-7 and basis points 1-7. (voice vote)

- b. Hope Haven rezoning and site plan, 5578, 5600, 5606, 5632 Wing Ave.
 - i. Motion to table the public hearing to July 2, 2024. (voice vote)
- 12. Reports of Ad Hoc Committees.
- 13. Bids.
 - a. Authorize contract amendment for [36th St and Shaffer Ave Roundabout](#). (voice vote)
 - b. Authorize contract for engineering services for [bridge repairs](#). (voice vote)
 - c. Approve contract for purchase of [license plate readers](#). (voice vote)
 - d. Authorize purchase of [wireless network hardware replacements](#). (voice vote)
 - e. Authorize contract for [sanitary sewer main lining](#). (voice vote)
- 14. Resolutions.
 - a. Res. – 24 to Adjust the FY [2023-2024 Budget](#). (roll call vote)
 - b. Res. – 24 to Establish an [Industrial Development District](#) for Weiss Technik North America. (roll call vote)
 - c. Res. – 24 to Establish an [Industrial Facilities Exemption Certificate](#) for Weiss Technik North America. (roll call vote)
- 15. Ordinances.
- 16. Appointments and Resignations.
- 17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
- 18. Old Business/Future Agenda Review.
- 19. Comments of Commissioners and Mayor.
- 20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

June 4, 2024
Conference Room #119
5:30 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff present: Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Community Development Director Terry Schweitzer, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo Representatives.

FINANCE DEPARTMENT:

A. RECOMMEND RESOLUTION TO APPROVE THE WATER AND SEWER FUNDS BUDGETS AND SET WATER AND SEWER RATES FOR FISCAL YEAR 2024-2025.

Engineering & Inspections Director Kirkwood and Finance Director Garcia presented the two options to the Committee. The first option without providing some of the funding through the Water Fund, having a combined increase of 23.6%, and the second option with using funding from the Water Fund to aid to reduce the spike in water rates to a combined rate of 7.8%. staff noted this increase would go into effect July 1st. staff spoke of having a study completed to learn the ideal reserve needed and any additional information to aid in decision making.

Motion by Artz, seconded by Morgan to recommend to the City Commission to adopt a resolution to approve the seconded option to the Water and Sewer Budgets and to set the rates for Water and Sewer services in the City of Kentwood (Wyoming Water District) for the Fiscal Year 2024-2025.

Motion Carried.

FIRE DEPARTMENT:

A. RECOMMEND PURCHASE OF PLATFORM LADDER TRUCK.

Fire Chief Looman reviewed his memorandum dated June 4, 2024 regarding the purchase of a Aerial Platform Ladder Fire Truck noting the benefits in purchasing the truck this year and what the cost may be if purchased as expected in 2028. He informed the committee the equipment on the current truck would be moved onto

the new truck for additional savings and the timeframe in receiving the new truck and of how long it would be to receive a new truck if the continued to wait until the intended year to purchase.

The committee discussed many concerns and requested clarity because of the concern with making a large financial purchase, including continuing to use the older truck,

Motion by Tyson, seconded by Groce, to recommend to the City Commission to authorize the purchase of a 2024 Spartan 100-foot Aerial Platform Ladder Truck form CSI Emergency Apparatus, LLC at a total cost not-to-exceed \$2,045,546.00, including a \$93,740.00 discount for prepayment and \$25,000.00 contingency for auxiliary items, with funds from the FY 202-2025 Fire Equipment Fund.

Motion Carried.
(Artz and Kepley Dissenting)

MAYOR'S OFFICE:

A. SHORT-TERM RENTAL ORDINANCE UPDATE.

Deputy City Administrator Gallagher reminded the committee of the moratorium on rental homes for less than 28 days and of the civil fines the city could access. He stated from the information they have obtained some homeowners continue to have short-term rentals and the fines are part of doing business. The city is requesting the commission to increase the fines to first offense \$500, second offense to \$2500 and third offense to \$5000. The committee discussed the amounts, with City Attorney Sluggett explaining the amount is to try to have the homeowners come into compliance with the ordinance and not to use it in any punitive way. Staff noted that section three of the proposed ordinance should be pulled out and sent to the Planning Commission for their review. A brief discussion ensued. One resident in attendance spoke of the effects the rentals are having on his neighborhood and questioned what the city is trying to do.

Motion by Morgan, seconded by Groce, to recommend to the City Commission to amend the Short-Term Rental Ordinance with Section Three to be removed.

Motion Carried.

CLOSED SESSION:

Motion by Groce, seconded by Tyson, to enter closed session for negotiation sessions connected with the negotiation of a collective bargaining agreement as permitted under Section 8(c) of PA 267 Michigan Open Meetings Act of 1976.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.

Committee of the Whole
June 4, 2024.

The meeting was adjourned at: 6:47 p.m.

The meeting was reconvened from closed session at: 6:56 p.m.

Motion by Groce, seconded by Artz, to recommend to the City Commission to approve the Letter of Agreement with the Firefighters Union.

Motion Carried.

The meeting was adjourned at 6:57 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem

**CITY OF KENTWOOD
KENT COUNTY, MICHIGAN
(Ordinance No. _____)**

At a regular meeting of the City Commission for the City of Kentwood held at City Hall on _____, 2024, the following Ordinance was offered for adoption by Commissioner _____ and was seconded by Commissioner _____:

**AN ORDINANCE TO AMEND CHAPTER 1, SECTION 1-7 ENTITLED
“GENERAL PENALTY; CONTINUING VIOLATIONS” AND TO AMEND
CHAPTER 74, ARTICLE 3, SECTION 74-77 ENTITLED “PENALTIES” OF
THE CODE OF ORDINANCES FOR THE CITY OF KENTWOOD**

THE CITY OF KENTWOOD (the “City”) ORDAINS:

Section 1. Amendment of Chapter 1, Section 1-7. Chapter 1, Section 1-7 of the Code of Ordinances, City of Kentwood, Michigan, is hereby amended to read as follows:

Sec. 1-7 – General penalty; continuing violations.

(a) In this section, the term "violation of this Code" shall mean any of the following:

- (1) Doing an act that is prohibited or made or declared unlawful, an offense, a violation, a misdemeanor or a municipal civil infraction by ordinance or by rule or regulation.
- (2) Failure to perform an act that is required to be performed by ordinance or by rule or regulation.
- (3) Failure to perform an act, if the failure is prohibited or is made or declared unlawful, an offense, a violation, a misdemeanor or a municipal civil infraction by ordinance or by rule or regulation.

(b) In this section, the term "violation of this Code" includes:

- (1) Causing, securing, aiding, abetting, concealing, counseling, procuring, facilitating, commanding, assisting in or soliciting a violation of this Code as defined in subsection (a) of this section.
- (2) Attempting to commit a violation of this Code as defined in subsection (a) of this section.
- (3) Conspiring with one or more persons to commit a violation of this Code as defined in subsection (a) of this section.

- (c) In this section, the term "violation of this Code" does not include the failure of a city officer or city employee to perform an official duty, unless it is specifically provided that the failure to perform the duty is to be punished as provided in this section.
- (d) Except as otherwise provided by law, a person convicted of a violation of this Code shall be guilty of a misdemeanor and punished by a fine not to exceed \$500.00, imprisonment for a period of not more than 90 days, or both; however, unless otherwise provided by law, a person convicted of a violation of any provision of this Code that substantially corresponds to a violation of state law that is a misdemeanor for which the maximum period of imprisonment is 93 days shall be punished by a fine of not more than \$500.00, imprisonment for a term of not more than 93 days, or both. A person convicted of a violation of this Code shall be responsible for costs. This subsection does not apply to any municipal civil infraction.
- (e) The following provisions apply to municipal civil infractions:
- (1) Violations of this Code that are municipal civil infractions shall only be those declared to be municipal civil infractions.
 - (2) The sanction for a violation that is a municipal civil infraction shall be a civil fine in an amount as set forth in this Code or any ordinance, plus any costs, damages, expenses and other sanctions as authorized by law.
 - (3) Unless otherwise specifically provided for with respect to a particular municipal civil infraction violation by this Code or any ordinance, the civil fine for a:
 - a. First violation shall be \$65.00, plus costs and other sanctions.
 - b. Second violation shall be \$130.00, plus costs and other sanctions.
 - c. Third or subsequent violation shall be \$250.00, plus costs and other sanctions.
 - (4) The fines for other specific violations are as follows:

Ordinance	Fine for First Violation	Fine for Second Violation	Fine for Third or Subsequent Violation
Soil erosion (article 2 of chapter 78)	\$2,500.00	\$2,500.00	\$2,500.00
Stormwater management (article 3 of chapter 78)	\$2,500.00	\$2,500.00	\$2,500.00
Installation of key box (section 22-104 (506))	\$500.00	\$500.00	\$500.00

Licensing (chapter 26, article 2)	\$200.00	\$500.00	\$1,000.00
Short-Term Rental (chapter 74, article 3, section 74-77 and appendix A, chapter 3, section 3.32)	\$500.00	\$2,500.00	\$5,000.00

(5) In addition to the provisions of subsections (e)(3) and (4) of this section, any person determined responsible or responsible with explanation for a municipal civil infraction shall be liable for the payment of the costs of prosecution in an amount of not less than \$9.00 and not more than \$500.00.

(f) Except as otherwise provided by law or ordinance with respect to:

(1) Violations of this Code that are continuous with respect to time, each day that the violation continues is a separate offense.

(2) Other violations, each violation constitutes a separate offense.

(g) The imposition of a penalty does not prevent suspension or revocation of a license, permit or franchise, or other administrative sanctions.

(h) Violations of this Code that are continuous with respect to time are a public nuisance and may be abated by injunctive or other equitable relief. The imposition of a penalty does not prevent injunctive relief, or civil or quasi-judicial enforcement.

Section 2. Amendment to Chapter 74, Article 3, Section 74-77. Chapter 74, Article 3, Section 74-77 of the Code of Ordinances of Kentwood is hereby amended to read as follows:

Sec. 74-77. – Penalties

(a) Any violation of this article shall be a municipal civil infraction.

(b) In addition to any penalties imposed by law, upon a finding of responsibility by the court for a violation of this article the city shall be entitled to immediately revoke an existing certificate of compliance and shall entitle the city to seek the issuance of a court order compelling the eviction of all persons and property upon the premises until a certificate of compliance is issued by the city.

(c) Any person who violates Section 74-80 is responsible for a municipal civil infraction and shall be fined \$500.00 for a first violation, \$2,500.00 for a second violation, and \$5,000.00 for a third or subsequent violation, as well as such other costs, damages, expenses, and sanctions as provided by Section 1-7.

Section 3. Conflict.

A. Nothing in this Ordinance is to be construed to conflict with existing City ordinances

except as otherwise stated herein.

- B. Nothing in this Ordinance is to be construed to conflict with any other law of the State of Michigan.

Section 4. Repealer. All ordinances or parts of ordinances in conflict with this Ordinance are repealed.

Section 5. Savings Clause. The provisions of this Ordinance are severable. If any part of this Ordinance is declared void or inoperable for any reason, such declaration does not void any or render inoperable other part or portion of this Ordinance.

Section 6. Effective Date. This Ordinance is effective ten (10) days following its publication in the manner required by law.

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

ORDINANCE NO. _____ ADOPTED.

Dan Kasunic
City Clerk, City of Kentwood

CERTIFICATION

It is hereby certified that the foregoing Ordinance was adopted by the City Commission for the City of Kentwood, Kent County, Michigan, at a meeting of the City Commission duly called and held on _____.

By:

Dan Kasunic
City Clerk, City of Kentwood

Total for fund 101 GENERAL FUND	628,733.63
Total for fund 202 MAJOR STREET	9,190.39
Total for fund 203 LOCAL STREET	878.89
Total for fund 213 DRAIN FUND	2,314.01
Total for fund 219 STREET LIGHTING	43,748.00
Total for fund 244 ECONOMIC DEVELOPMENT FUND	5.33
Total for fund 401 PROPERTY BUILDING FUND	6,600.00
Total for fund 403 POLICE CAPITAL ESCROW	3,154.68
Total for fund 404 FIRE CAPITAL ESCROW	4,427.64
Total for fund 408 PARKS & RECREATION CAPITAL FUND	44,462.34
Total for fund 590 SEWER FUND	202,147.92
Total for fund 591 WATER FUND	113,853.62
Total for fund 677 SELF INSURANCE FUND	37,814.69
Total for fund 805 SPECIAL ASSESSMENT CAPITAL	42.00
TOTAL - ALL FUNDS	1,097,373.14

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CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/31/2024	AP-MB	2881 (A)	ACCURATE SAFETY DISTRIBUTORS INC	CIVIL DEFENSE	101-336-802.000	16.53
05/31/2024	AP-MB	2882 (A)	ADN ADMINISTRATORS, INC.	CONTRACTUAL SERV-DENTAL-JUNE 2024	677-626-801.000	1,305.00
		2882 (A)		CONTRACTUAL SERV-VISION-JUNE 2024	677-627-801.000	251.25
						<hr/> 1,556.25
05/31/2024	AP-MB	2883 (A)	JOSHUA ANDERSON	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	360.00
05/31/2024	AP-MB	2884 (A)	BLOOM SLUGGETT, PC	LEGAL FEES - APRIL 2024	101-261-804.000	35,411.50
		2884 (A)		LEGAL FEES - APRIL 2024	101-301-804.000	18,000.00
		2884 (A)		LEGAL FEES - APRIL 2024	805-902-804.000	42.00
						<hr/> 53,453.50
05/31/2024	AP-MB	2885 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.001	(1.49)
		2885 (A)		SUPPLIES	101-336-740.000	74.19
						<hr/> 72.70
05/31/2024	AP-MB	2886 (A)	BROADMOOR PRODUCTS INC	SUPPLIES	101-261-740.000	971.66
		2886 (A)		SUPPLIES	101-790-740.000	426.31
						<hr/> 1,397.97
05/31/2024	AP-MB	2887 (A)	BUIST ELECTRIC CO	REPAIR	101-286-934.000	401.00
05/31/2024	AP-MB	2888 (A)	MICHELLE COLLEEN CHENLO	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	315.00
05/31/2024	AP-MB	2889 (A)	CONCENTRA	CONTRACTUAL SERVICES	101-336-801.000	72.00
05/31/2024	AP-MB	2890 (A)	DINGES FIRE COMPANY	UNIFORM EXPENSE	101-336-743.000	292.66
05/31/2024	AP-MB	2891 (A)	ETNA SUPPLY	CAPITAL OUTLAY	101-336-975.000	1,636.30
		2891 (A)		SUPPLIES	101-441-740.000	225.00
		2891 (A)		PARK MAINT SUPPLIES	101-770-740.000	62.50
						<hr/> 1,923.80
05/31/2024	AP-MB	2892 (A)	FIRST STOP HEALTH, LLC	CONTRACTUAL SERV - JUNE 2024	677-625-801.000	1,122.70
05/31/2024	AP-MB	2893 (A)	STEPHANIE FOX	TELEPHONE - 2/16-5/15/24	101-171-850.000	135.00
		2893 (A)		VEHICLE MILEAGE - 2/17-5/17/24	101-171-864.000	4.02
		2893 (A)		MAINT AGREEMENTS - 2/17-5/17/24	101-261-831.000	(0.28)
						<hr/> 138.74
05/31/2024	AP-MB	2894 (A)	GRAINGER INC	SUPPLIES	101-336-740.000	126.32
		2894 (A)		SUPPLIES	590-536-740.000	55.73

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
		2894 (A)		SUPPLIES	591-536-740.000	55.73
						<hr/> 237.78
05/31/2024	AP-MB	2895 (A)	HEARTBEAT LLC	CONTRACTUAL SERVICES	101-751-801.000	420.00
05/31/2024	AP-MB	2896 (A)	INTERNATIONAL CODE COUNCIL	SUPPLIES	101-371-740.000	21.00
05/31/2024	AP-MB	2897 (A)	MACQUEEN EQUIPMENT LLC	SUPPLIES	101-336-740.000	245.93
		2897 (A)		UNIFORM EXPENSE	101-336-743.000	135.81
						<hr/> 381.74
05/31/2024	AP-MB	2898 (A)	MADISON NATIONAL LIFE INSURANCE	PREPAID LIFE INSURANCE-JUNE 2024	101-000-123.717	2,984.16
		2898 (A)		PREPD LONGTERM DISAB INS-JUNE 2024	101-000-123.721	5,012.27
		2898 (A)		S-T-D INS - JUNE 2024	101-000-231.020	1,601.60
		2898 (A)		EE VOL LIFE INS - JUNE 2024	101-000-231.021	592.08
						<hr/> 10,190.11
05/31/2024	AP-MB	2899 (A)	MARK'S BODY SHOP	SUPPLIES	101-336-740.000	156.34
05/31/2024	AP-MB	2900 (A)	MED-1 BRETON	CONTRACTUAL SERVICES	101-751-801.000	46.00
05/31/2024	AP-MB	2901 (A)	MIDWEST AIR FILTER, INC.	SUPPLIES	101-261-740.000	62.64
		2901 (A)		SUPPLIES	101-336-740.000	174.06
		2901 (A)		SUPPLIES	101-441-740.000	31.02
		2901 (A)		SUPPLIES	101-751-740.000	110.61
		2901 (A)		SUPPLIES	101-790-740.000	232.98
						<hr/> 611.31
05/31/2024	AP-MB	2902 (A)	HECTOR MUNGILI	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	180.00
05/31/2024	AP-MB	2903 (A)	NYE UNIFORM	UNIFORM EXPENSE	101-336-743.000	1,179.00
05/31/2024	AP-MB	2904 (A)	PLUMMERS DISPOSAL SERVICES	OTHER EXPENSES - DPW OPEN HOUSE	101-441-963.000	163.88
05/31/2024	AP-MB	2905 (A)	DALE SANBORN	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	630.00
05/31/2024	AP-MB	2906 (A)	JUAN SEIDEL	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	315.00
05/31/2024	AP-MB	2907 (A)	SITEONE LANDSCAPE SUPPLY	SPORTS FIELD SUPPLIES	101-770-740.751	282.94
		2907 (A)		MAINTENANCE ROAD & STREET	202-449-778.001	29.28
						<hr/> 312.22
05/31/2024	AP-MB	2908 (A)	SPARTAN STORES LLC	SUPPLIES	101-751-740.000	36.03

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05/31/2024	AP-MB	2909 (A)	SHAFI SUBHAN	OFFICIATING PAY P.E. - 5/24/24	101-751-801.000	180.00
05/31/2024	AP-MB	2910 (A)	WASTE TRENDS	5177 BREEZEFIELD SE	101-000-677.701	225.00
		2910 (A)		5980 KALAMAZOO SE	101-000-677.701	150.00
		2910 (A)		2855 29TH ST SE	101-000-677.701	540.00
		2910 (A)		4616 BROOKMEADOW SE	101-000-677.701	150.00
						<hr/> 1,065.00
05/31/2024	AP-MB	2911 (A)	WEST SHORE FIRE INC	REPAIR	101-336-934.000	247.93
05/31/2024	AP-MB	2912 (A)	WS DARLEY & CO	RICE HYDRO PORTABLE FIRE HOSE TESTER	101-336-975.000	3,049.95
		2912 (A)		SHIPPING - PORTABLE FIRE HOSE	101-336-975.000	200.00
		2912 (A)		1" KEY FORESTRY FIRE HOSE, WHITE	404-336-975.000	306.00
		2912 (A)		SHIPPING - FORESTRY FIRE HOSE	404-336-975.000	36.96
						<hr/> 3,592.91
05/31/2024	AP-MB	2968 (E)	ELAN-PURCHASING CARD	HAVIS DOCKING STA	101-000-110.000	747.34
		2968 (E)		INVENTORY MTR POOL PARTS	101-000-110.000	7.79
		2968 (E)		EMPLOYEE CONDOLENCES PROGRAM	101-000-231.008	100.00
		2968 (E)		BUDGET MTG EXP	101-101-740.000	574.43
		2968 (E)		SUPPLIES	101-171-740.000	12.71
		2968 (E)		MTG EXP	101-171-740.000	95.38
		2968 (E)		MEMBERSHIP DUES-GALLAGHER	101-171-807.000	855.00
		2968 (E)		4/23/24-5/22/24	101-171-830.000	15.99
		2968 (E)		4/7/24-5/6/24	101-171-830.000	15.99
		2968 (E)		SOFTWARE SUBSCRIPTION-4/25/24-4/25/25	101-171-830.000	83.40
		2968 (E)		EDUCATION & TRAINING-KEPLEY	101-171-956.000	55.00
		2968 (E)		PARKING-KEPLEY	101-171-956.000	30.00
		2968 (E)		PAKRING-KEPLEY	101-171-956.000	3.25
		2968 (E)		SUPPLIES	101-201-740.000	(214.04)
		2968 (E)		VARI DESK	101-201-740.000	318.75
		2968 (E)		2 MATS	101-201-740.000	134.62
		2968 (E)		2 VARI DESKS	101-201-740.000	1,039.50
		2968 (E)		CONF REG-CHASE	101-201-874.000	350.00
		2968 (E)		SUPPLIES	101-228-740.000	61.48
		2968 (E)		SUPPLIES	101-253-740.000	536.20
		2968 (E)		MEMBERSHIP DUES-4/8/24-4/8/25	101-253-807.000	59.00
		2968 (E)		4/23/24-5/22/24	101-253-830.000	21.19
		2968 (E)		REG-SHELDON	101-253-956.000	140.00
		2968 (E)		MMTA-BESTER	101-253-956.000	504.00
		2968 (E)		AIRLINE CREDIT	101-253-956.000	(50.00)
		2968 (E)		SUPPLIES	101-257-740.000	74.98

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		2968 (E)		SUPPLIES-VENDING/BRKROOM	101-261-740.005	185.44
		2968 (E)		MNTHLY CONTRACTUAL SERVICES	101-261-801.000	261.00
		2968 (E)		8529112770344651-INTERNET 4/2/24-5/1/24	101-261-923.000	410.90
		2968 (E)		TRAINING MATERIALS	101-270-725.000	42.33
		2968 (E)		SERV AWARD-V HIGHLAND	101-270-725.000	75.00
		2968 (E)		RETIREMENT-HOVING	101-270-725.000	250.00
		2968 (E)		ORIENTATION EXP	101-270-740.000	18.97
		2968 (E)		SUPPLIES	101-270-740.000	148.76
		2968 (E)		SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES	101-270-830.000	4.10
		2968 (E)		SOFTWARE SUBSCRIPTIONS-4/15/24-4/14/25	101-270-830.000	900.00
		2968 (E)		CONF CREDIT-VISCO	101-270-956.000	(209.50)
		2968 (E)		SUPPLIES	101-286-740.000	383.87
		2968 (E)		8529112770201042 4/6/23-5/5/24	101-286-923.000	129.67
		2968 (E)		TRTAVEL INS-STERKENBURG	101-286-956.000	26.25
		2968 (E)		EDUCATION & TRAINING-STERKENBURG	101-286-956.000	281.10
		2968 (E)		SECURITY COMMITTEE MTG	101-286-956.000	162.36
		2968 (E)		TUITION/CONF-STERKENBURG	101-286-956.000	2,298.00
		2968 (E)		8529112770354510	101-301-740.000	32.01
		2968 (E)		SUPPLIES	101-301-740.000	4,188.80
		2968 (E)		BUSINESS CARDS	101-301-740.000	67.77
		2968 (E)		FACEBOOK ADS	101-301-740.000	181.86
		2968 (E)		PARKING	101-301-740.000	9.00
		2968 (E)		UNIFORM EXPENSE	101-301-743.000	(43.99)
		2968 (E)		MEMBERSHIP DUES-LITWIN	101-301-807.000	1,000.00
		2968 (E)		SOFTWARE SUBSCRIPTIONS-MONTHLY	101-301-830.000	9.99
		2968 (E)		CELL PHONE ACCESSORIES	101-301-850.000	126.02
		2968 (E)		IN SERVICE TRAINING	101-301-956.000	309.94
		2968 (E)		TRAINING-SRT TAC SHOOT	101-301-956.000	200.00
		2968 (E)		CONF-MILLER	101-301-956.000	370.36
		2968 (E)		TRAINING SUPPLIES	101-301-956.000	2.56
		2968 (E)		TRAINING-HULST	101-301-956.000	350.00
		2968 (E)		TRAINING-JOSLYN	101-301-956.000	288.46
		2968 (E)		TV	101-302-740.000	659.00
		2968 (E)		SUPPLIES	101-302-740.000	59.98
		2968 (E)		SIU RENEWAL CERT	101-302-956.000	330.00
		2968 (E)		POSTAGE	101-336-728.000	37.96
		2968 (E)		8529112770344669 4/14/24-5/13/24	101-336-740.000	176.83
		2968 (E)		8529112770354536 4/14/24-5/13/24	101-336-740.000	251.52
		2968 (E)		SUPPLIES	101-336-740.000	437.00
		2968 (E)		SHOES-ECKHOFF	101-336-743.000	75.00
		2968 (E)		UNIFORM EXPENSE	101-336-743.000	109.16

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		2968 (E)		CIVIL DEFENSE	101-336-802.000	98.51
		2968 (E)		EMS RENEW-WILCOX	101-336-807.000	25.00
		2968 (E)		EMS RENEW-DEGROOT	101-336-807.000	25.00
		2968 (E)		MNTHLY SUBSCRIPTION	101-336-830.000	19.00
		2968 (E)		REG-VANSTENSEL	101-336-956.000	950.00
		2968 (E)		REG-KAMPHUIS	101-336-956.000	300.00
		2968 (E)		EDUCATION & TRAINING	101-336-956.000	882.21
		2968 (E)		FIRE ACADEMY TRAINING	101-336-956.000	52.43
		2968 (E)		FIRE ACADEMY EXP	101-336-956.000	433.46
		2968 (E)		FDIC-PARKING	101-336-956.000	6.00
		2968 (E)		FDIC-	101-336-956.000	105.11
		2968 (E)		FDIC-	101-336-956.000	50.33
		2968 (E)		FDIC-DEGROOT/WAWERINGA	101-336-956.000	23.15
		2968 (E)		FDIC-FUEL	101-336-956.000	70.56
		2968 (E)		FDIC-BOUWKAMP/VANDEZANDE	101-336-956.000	1,360.30
		2968 (E)		FDIC-DEGROOT/WAWIERENGA	101-336-956.000	708.43
		2968 (E)		FDIC-DEGROOT/PATTERSON/WAWERINGA/NEWMAN	101-336-956.000	46.87
		2968 (E)		FDIC-PATTERSON	101-336-956.000	73.25
		2968 (E)		FDIC CONF-BOUWKAMP/VANDEZANDE	101-336-956.000	55.78
		2968 (E)		FDIC-	101-336-956.000	91.21
		2968 (E)		FIRE ACADEMY-SUPPLIES	101-336-956.000	16.47
		2968 (E)		FDIC-PATTERSOON	101-336-956.000	21.67
		2968 (E)		FDIC-	101-336-956.000	146.65
		2968 (E)		FDIC-	101-336-956.000	88.70
		2968 (E)		FDIC-PATTERSON/NEWMAN	101-336-956.000	456.30
		2968 (E)		DUES-HATHAWAY TO BE CREDITED	101-371-807.000	120.00
		2968 (E)		8529112661406114 4/12/24-5/11/24	101-441-740.000	159.95
		2968 (E)		SUPPLIES	101-441-740.000	502.58
		2968 (E)		UNIFORM EXP-BEKE	101-441-743.000	169.95
		2968 (E)		MPSI DPW LEADERSHIP TRAINING	101-441-956.000	139.82
		2968 (E)		MI APWA-WOLFORD	101-441-956.000	350.00
		2968 (E)		REG-SENN	101-441-956.000	779.00
		2968 (E)		REG-RICH	101-441-956.000	779.00
		2968 (E)		REG-BROERSMA	101-441-956.000	779.00
		2968 (E)		REG-SATHER	101-441-956.000	779.00
		2968 (E)		PARKING-APRIL 2024	101-441-956.000	18.00
		2968 (E)		FOOD PERMIT-DPW OPEN HOUSE	101-441-963.000	80.00
		2968 (E)		DPW OPEN HOUSE	101-441-963.000	330.00
		2968 (E)		ADOPT A STREET	101-441-963.000	119.82
		2968 (E)		DPW EVENTS	101-441-963.000	603.74
		2968 (E)		DPW OPEN HOUSE/EVENTS	101-441-963.000	295.31

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		2968 (E)		SUPPLIES	101-447-740.000	93.93
		2968 (E)		ANNUAL FOOD PERMIT-SNACK SHACK	101-751-740.000	270.00
		2968 (E)		2 IPADS	101-751-740.000	529.98
		2968 (E)		SUPPLIES-LITTLE FOOD PANTRY	101-751-740.000	97.78
		2968 (E)		SUPPLIES	101-751-740.000	723.73
		2968 (E)		BAL-OLKLAHOMA	101-751-740.000	635.00
		2968 (E)		SPOTLIGHT ON SENIORS EXPO	101-751-740.000	300.00
		2968 (E)		SUPPLIES-FARMERS MARKET 24	101-751-740.000	477.77
		2968 (E)		MOVE UNITED CONF-PRZYBYSZ	101-751-740.000	838.65
		2968 (E)		ADS-FARMERS MARKET	101-751-740.000	185.00
		2968 (E)		CONTRACTUAL SERVICES	101-751-801.000	97.85
		2968 (E)		3/27/24-4/26/24	101-751-830.000	15.99
		2968 (E)		4/18/24-4/17/25	101-751-830.000	174.00
		2968 (E)		8529112770660999-JC PARK 3/12/24-	101-751-923.000	137.90
		2968 (E)		8529112770637468-COVENANT 3/30/24-	101-751-923.000	137.95
		2968 (E)		REG-BARBRICK	101-751-956.000	80.00
		2968 (E)		MOVE UNITED CONF-PRZYBYSZ	101-751-956.000	30.00
		2968 (E)		SUPPLIES	101-753-740.000	341.52
		2968 (E)		BOUNCE HOUSE-LIMB LOSS	101-753-801.000	312.00
		2968 (E)		APRIL 2024	101-753-830.000	20.98
		2968 (E)		4/18/24-4/17/25	101-753-830.000	174.00
		2968 (E)		SPORTS FIELD SUPPLIES	101-770-740.751	39.68
		2968 (E)		NEW ENGINE	404-336-975.000	147.32
		2968 (E)		CAMPAIGN SUPPLIES	408-751-801.000	93.04
		2968 (E)		REG-TETREAULT	591-536-956.000	460.00
						<hr/> 38,695.07
06/06/2024	AP-MB	274704	AGILE SAFETY LLC	SUPPLIES	590-536-740.000	1,050.00
		274704		REPAIR	590-536-934.000	145.00
						<hr/> 1,195.00
06/06/2024	AP-MB	274705	ALLIANCE BEVERAGE DISTRIBUTING	FOOD TRUCK - 6/8/24	101-753-740.000	1,635.00
06/06/2024	AP-MB	274706	ALPENA CRTC	EDUCATION & TRAINING - 5/28-5/31/24	101-301-956.000	783.12
06/06/2024	AP-MB	274707	AT&T	616 532 7915 212 8 - 5/28-6/27/24	101-441-850.000	56.07
06/06/2024	AP-MB	274708	BAZEN ELECTRIC COMPANY	02c. Services Up to 200 Amp	101-000-202.001	17.00
		274708		05j. Vehicle Charging Station	101-000-202.001	20.00
						<hr/> 37.00
06/06/2024	AP-MB	274709	BAZEN ELECTRIC COMPANY	01b. Each Additional Inspections	101-000-202.001	40.00

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06/06/2024	AP-MB	274710	JESSE CAHUE-FRANKS	ENTERTAINMENT - 6/8/24	101-753-801.000	500.00
06/06/2024	AP-MB	274711	CONSUMERS ENERGY	100000216380	101-336-920.000	1,350.89
		274711		100022834343	101-441-920.000	56.38
		274711		100054799323	101-770-920.000	32.80
		274711		100024532283	101-770-920.000	163.42
		274711		100020363220	101-770-920.000	33.31
		274711		100061215818	101-770-920.000	50.99
		274711		100058968965	101-770-920.000	99.63
		274711		100040603324	101-770-920.000	29.43
		274711		100047372600	202-449-778.001	31.12
		274711		100039587868	202-449-778.001	73.38
		274711		100066851047	202-449-778.001	59.39
		274711		100021767056	219-448-920.000	33.99
		274711		100022033565	219-448-920.000	42.74
		274711		100022812729	219-448-920.000	37.69
		274711		100024971614	590-536-920.000	136.50
		274711		100023665316	590-536-920.000	41.90
		274711		100023227828	591-536-920.001	130.43
						<hr/> 2,403.99
06/06/2024	AP-MB	274712	COURT-SIDE, INC. - HASTINGS	UNIFORM EXPENSE	101-301-743.000	40.00
06/06/2024	AP-MB	274713	SCOTT DRUMM	EDUCATION & TRAINING - 5/14-5/15/24	101-301-956.000	58.00
		274713		EDUCATION & TRAINING - 5/30-5/31/24	101-301-956.000	58.00
						<hr/> 116.00
06/06/2024	AP-MB	274714	DTE ENERGY	910021332135	101-261-921.000	623.80
		274714		910021269030	101-286-921.000	448.34
		274714		910021269030	101-301-921.000	1,046.13
		274714		910020347175	101-336-921.000	161.85
		274714		910021319710	101-336-921.000	394.03
		274714		910021332317	101-441-921.000	521.92
		274714		910022508998	101-441-921.000	65.93
		274714		910020324950	101-751-921.000	230.39
		274714		920019163954 - COVENANT	101-770-921.000	103.19
		274714		910021269162	101-790-921.000	182.82
		274714		920014979081	591-536-921.000	63.04
		274714		910021319520	591-536-921.000	121.55
		274714		910021319942	591-536-921.001	91.72
						<hr/> 4,054.71

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06/06/2024	AP-MB	274715	E3M SOLUTIONS	FINAL PROJECT MGMNT & VERIFICATION	401-261-975.000	6,600.00
		274715		FINAL PROJECT MGMNT & VERIFICATION	403-301-975.000	1,300.00
		274715		FINAL PROJECT MGMNT & VERIFICATION	404-336-975.000	1,700.00
		274715		FINAL PROJECT MGMNT & VERIFICATION	408-751-975.000	400.00
						<hr/> 10,000.00
06/06/2024	AP-MB	274716	FACILITY MGMT SVCS OF HOLLAND	Overpayment	101-000-202.001	120.00
06/06/2024	AP-MB	274717	GRAND RAPIDS RUNNING TOURS	CONTRACTUAL SERVICES	101-751-801.000	15.00
06/06/2024	AP-MB	274718	GRAND RAPIDS WILBERT BURIAL VAULT	SUPPLIES	101-441-740.000	186.00
06/06/2024	AP-MB	274719	GRAND VALLEY CONCRETE PRODUCTS	MAINTENANCE ROAD & STREET	202-449-778.001	1,292.00
06/06/2024	AP-MB	274720	GRAND VALLEY STATE UNIVERSITY	2024 SUMMER GVSU POLICE ACADEMY	101-301-956.000	3,400.00
06/06/2024	AP-MB	274721	HEDRICK ASSOCIATES	FUSE SBM FA 32V 2A R	101-286-934.000	8.40
		274721		PWA POWER SUPPLY	101-286-934.000	532.80
		274721		PWA NPOWER SWITCHGEAR	101-286-934.000	228.90
		274721		FUSE SBM FA 32V 2A R	101-301-934.000	19.60
		274721		PWA NPOWER SWITCHGEAR	101-301-934.000	534.10
		274721		PWA POWER SUPPLY	101-301-934.000	1,243.20
						<hr/> 2,567.00
06/06/2024	AP-MB	274722	HURON VALLEY GUNS	SUPPLIES - LESS TAX \$51.90	101-286-740.000	865.00
06/06/2024	AP-MB	274723	REBECCA JELLISON	EDUCATION & TRAINING - 5/22/24	101-201-956.000	97.82
06/06/2024	AP-MB	274724	DAN KASUNIC	SUPPLIES - ELECTION 5/7/24	101-262-740.000	1,380.59
		274724		VEHICLE MILEAGE - ELECTION 5/7/24	101-262-864.000	160.80
						<hr/> 1,541.39
06/06/2024	AP-MB	274725	KENT COUNTY CLERK	SUPPLIES - 5/7/24	101-262-740.000	5,572.42
		274725		CONTRACTUAL SERV- 5/7/24	101-262-801.000	10,470.69
						<hr/> 16,043.11
06/06/2024	AP-MB	274726	KENT COUNTY TREASURER	DISPATCH SERVICE - 1/1-6/30/24	101-301-801.000	231,901.00
06/06/2024	AP-MB	274727	LIGHTING MATCHES LLC	ENTERTAINMENT - 6/8/24	101-753-801.000	850.00
06/06/2024	AP-MB	274728	PHILLIP MORROW	ENTERTAINMENT - 6/8/24	101-753-801.000	1,200.00
06/06/2024	AP-MB	274729	NATHAN WALTON MUSIC LLC	SUMMER CONCERT SERIES - 6/6/24	101-753-801.000	1,500.00

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06/06/2024	AP-MB	274730	NETWORK 180	EDUC & TRAINING ST POLICE (4)	101-301-957.000	500.00
06/06/2024	AP-MB	274731	NIGHTHAWK CATERING	BAL DUE ON EMPLOYEE PICNIC CATERING	101-270-725.000	2,882.80
06/06/2024	AP-MB	274732	PETTY CASH, KENI HUDENKO	SUPPLIES REIMB	101-751-740.000	142.72
06/06/2024	AP-MB	274733	QUADIANT FINANCE USA, INC.	POSTAGE - APRIL 2024	101-286-728.000	520.30
06/06/2024	AP-MB	274734	RAILTOWN BREWING CO	FOOD TRUCK FESTIVAL - 6/8/24	101-753-740.000	1,140.00
06/06/2024	AP-MB	274735	ZACHARY SMIGIEL	EDUCATION & TRAINING - 5/28, 5/31/24	101-301-956.000	77.78
06/06/2024	AP-MB	274736	SPARTANNASH/FAMILY FARE	DEPOSIT REFUND	101-000-647.755	175.00
06/06/2024	AP-MB	274737	SPOK, INC.	TELEPHONE - JUNE 2024	101-301-850.000	28.82
06/06/2024	AP-MB	274738	STATE OF MICHIGAN	REG MCAT - R. GARCIA	101-257-956.000	150.00
06/06/2024	AP-MB	274739	BEN VANSTENSEL	VEHICLE MILEAGE - 5/13/24	101-336-864.000	142.71
06/06/2024	AP-MB	274740	VERIZON CONNECT NWF INC	SOFTWARE MAIT/SUBSCRIPTIONS/LICESES	101-441-830.000	2,266.65
06/06/2024	AP-MB	274741	HEATHER VISCO	TELEPHONE - 9/9/23-4/8/24	101-270-850.000	315.00
06/06/2024	AP-MB	274742	WATCHFIRE SIGNS, LLC	SOFTWARE MAIT/SUBSCRIPTIONS/LICESES	101-751-830.000	415.00
		274742		SOFTWARE MAIT/SUBSCRIPTIONS/LICESES	101-753-830.000	415.00
						<hr/> 830.00
06/06/2024	AP-MB	274743	MAXWELL THOMAS WEIR	ENTERTAINMENT - 6/8/24	101-753-801.000	700.00
06/07/2024	AP-MB	2913 (A)	ACTION INDUSTRIAL SUPPLY	UNIFORM EXPENSE - PARE	101-441-743.000	139.19
		2913 (A)		UNIFORM EXPENSE - HAMP	101-441-743.000	70.00
						<hr/> 209.19
06/07/2024	AP-MB	2914 (A)	ADN ADMINISTRATORS, INC.	CLAIMS - DENTAL - MAY 2024	677-626-965.720	26,386.74
		2914 (A)		CLAIMS-VISION - MAY 2024	677-627-965.722	5,265.00
						<hr/> 31,651.74
06/07/2024	AP-MB	2915 (A)	APPLIED INNOVATION	MAINT AGREEMENTS - 2/12-5/11/24	101-261-831.000	3,059.17
		2915 (A)		MAINT AGREEMENTS - 2/12-5/11/24	101-286-831.000	842.01
		2915 (A)		MAINT AGREEMENTS - 2/12-5/11/24	101-301-831.000	1,986.51
		2915 (A)		MAINT AGREEMENTS - 2/12-5/11/24	101-336-831.000	417.82
		2915 (A)		MAINT AGREEMENTS - 2/12-5/11/24	101-441-831.000	705.72
		2915 (A)		MAINT AGREEMENTS - 2/12-5/11/24	101-751-831.000	1,493.26

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						8,504.49
06/07/2024	AP-MB	2916 (A)	AARON BIGELOW	VEHICLE MILEAGE - 5/7-5/29/24	101-701-864.000	87.17
06/07/2024	AP-MB	2917 (A)	BOUND TREE MEDICAL	SUPPLIES	101-336-740.000	279.98
06/07/2024	AP-MB	2918 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.001	(3.20)
		2918 (A)		SUPPLIES	101-336-740.000	14.99
		2918 (A)		SUPPLIES	101-441-740.000	45.74
		2918 (A)		SUPPLIES	101-753-740.000	27.98
		2918 (A)		SUPPLIES	591-536-740.000	70.93
						156.44
06/07/2024	AP-MB	2919 (A)	CLOUDFIRST TECHNOLOGIES	CONTRACTUAL SERVICES - JUNE 2024	101-286-801.000	300.00
06/07/2024	AP-MB	2920 (A)	CSI EMERGENCY APPARATUS LLC	CAPITAL OUTLAY	404-336-975.000	611.83
06/07/2024	AP-MB	2921 (A)	DELL MARKETING LP	HAVIS DOCKING STATION	403-301-975.014	1,494.68
06/07/2024	AP-MB	2922 (A)	DORNBOS SIGN INC	MAINTENANCE ROAD & STREET	202-449-778.001	755.88
06/07/2024	AP-MB	2923 (A)	EJ USA, INC	MAINTENANCE ROAD & STREET	202-449-778.001	2,294.57
		2923 (A)		MAINTENANCE ROAD & STREET	203-449-778.001	226.21
						2,520.78
06/07/2024	AP-MB	2924 (A)	ELECT RISK MANAGEMENT SOLUTIONS	CLAIMS - MEDICAL - 5/1-5/15/24	677-625-965.716	3,484.00
06/07/2024	AP-MB	2925 (A)	FASTENAL CO	PARK MAINT SUPPLIES	101-770-740.000	380.52
06/07/2024	AP-MB	2926 (A)	FIRE FIGHTER SALES & SERVICE	REPAIR	101-286-934.000	42.75
		2926 (A)		REPAIR	101-301-934.000	99.75
		2926 (A)		REPAIR & MAIT-PARKS- COVENANT	101-770-934.000	54.46
						196.96
06/07/2024	AP-MB	2927 (A)	FLIERS UNDERGROUND	MAINTENANCE ROAD & STREET	202-449-778.001	300.50
06/07/2024	AP-MB	2928 (A)	FOUNDATION BUILDING MATERIALS	MAINTENANCE ROAD & STREET	203-449-778.001	652.68
06/07/2024	AP-MB	2929 (A)	KEYLA GARCIA	TELEPHONE- MAY 2024 (4/25-5/24/24)	101-201-850.000	45.00
		2929 (A)		VEHICLE MILEAGE - MAY 2024	101-201-864.000	216.14
						261.14
06/07/2024	AP-MB	2930 (A)	GFL ENVIRONMENTAL USA INC.	CONTRACTUAL SERVICES - JUNE 2024	101-261-801.000	217.46
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-286-801.000	217.46

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		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-301-801.000	224.96
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-336-801.000	262.61
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-441-801.000	956.15
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-751-801.000	367.46
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-770-801.000	78.02
		2930 (A)		CONTRACTUAL SERVICES - JUNE 2024	101-790-801.000	217.46
						<hr/> 2,541.58
06/07/2024	AP-MB	2931 (A)	GILSON GRAPHICS	SUPPLIES	101-751-740.000	508.91
06/07/2024	AP-MB	2932 (A)	GORDON FOOD SERVICE	SUPPLIES	101-751-740.000	491.81
06/07/2024	AP-MB	2933 (A)	GRAINGER INC	SUPPLIES	101-286-740.000	44.83
		2933 (A)		SUPPLIES	101-301-740.000	104.62
		2933 (A)		SUPPLIES	101-441-740.000	192.10
		2933 (A)		SUPPLIES	101-790-740.000	51.65
		2933 (A)		SUPPLIES	591-536-740.000	126.38
						<hr/> 519.58
06/07/2024	AP-MB	2934 (A)	GRAND RAPIDS GRAPHIX	UNIFORM EXPENSE	101-441-743.000	1,185.17
06/07/2024	AP-MB	2935 (A)	GRAYBAR	SUPPLIES	101-261-740.000	(30.00)
		2935 (A)		SUPPLIES	101-286-740.000	0.00
		2935 (A)		SUPPLIES	101-301-740.000	0.00
		2935 (A)		SUPPLIES	101-441-740.000	266.55
		2935 (A)		SUPPLIES	101-790-740.000	930.64
						<hr/> 1,167.19
06/07/2024	AP-MB	2936 (A)	SHELBY HENSHAW	TELEPHONE - 4/5-5/4/24	101-751-850.000	10.00
06/07/2024	AP-MB	2937 (A)	LEXIS NEXIS	SOFTWARE - MAY 2024	101-286-830.000	243.00
06/07/2024	AP-MB	2938 (A)	LIAISON LINGUISTICS, LLC	CONTRACTUAL SERV - APRIL 2024	101-286-801.000	1,365.00
06/07/2024	AP-MB	2939 (A)	BROOKE LOWE	EDUCATION & TRAINING - 5/30-5/31/24	101-301-956.000	57.50
06/07/2024	AP-MB	2940 (A)	LYNN PEAVEY CO	SUPPLIES	101-301-740.000	225.00
06/07/2024	AP-MB	2941 (A)	MACQUEEN EQUIPMENT LLC	UNIFORM EXPENSE	101-336-743.000	75.27
06/07/2024	AP-MB	2942 (A)	MARK'S BODY SHOP	CAPITAL OUTLAY - P19	403-301-975.000	360.00
06/07/2024	AP-MB	2943 (A)	MAURER'S TEXTILE RENTAL SERVICES	UNIFORM EXPENSE	101-441-743.000	371.78

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06/07/2024	AP-MB	2944 (A)	MED-1 BRETON	CONTRACTUAL SERVICES	101-751-801.000	23.00
06/07/2024	AP-MB	2945 (A)	MED-1 LEONARD LLC	CONTRACTUAL SERVICES	101-751-801.000	92.00
06/07/2024	AP-MB	2946 (A)	MENARDS-WYOMING	PARK MAINT SUPPLIES	101-770-740.000	151.13
		2946 (A)		SPORTS FIELD SUPPLIES	101-770-740.751	27.48
						<hr/> 178.61
06/07/2024	AP-MB	2947 (A)	MERL'S TOWING SERVICE, INC	POLICE INVESTIGATION	101-302-741.000	454.00
06/07/2024	AP-MB	2948 (A)	MIDWEST AIR FILTER, INC.	SUPPLIES	101-286-740.000	98.20
		2948 (A)		SUPPLIES	101-301-740.000	229.10
						<hr/> 327.30
06/07/2024	AP-MB	2949 (A)	MILLER, JOHNSON, SNELL &	LEGAL FEES - P.E. 4/30/24	101-261-804.000	1,579.40
06/07/2024	AP-MB	2950 (A)	MML WORKER'S COMPENSATION FUND	5000420 24 WORKER'S COMP INS	101-000-123.718	126,374.00
06/07/2024	AP-MB	2951 (A)	NAPA	INVENTORY MTR POOL PARTS	101-000-110.000	71.28
06/07/2024	AP-MB	2952 (A)	NETWORK SERVICES COMPANY	MAINTENANCE ROAD & STREET	202-449-778.001	124.28
06/07/2024	AP-MB	2953 (A)	NYE UNIFORM	SUPPLIES	101-336-740.000	34.50
		2953 (A)		UNIFORM EXPENSE	101-336-743.000	268.50
						<hr/> 303.00
06/07/2024	AP-MB	2954 (A)	ON DUTY GEAR, LLC	UNIFORM EXPENSE	101-301-743.000	1,824.42
06/07/2024	AP-MB	2955 (A)	OVERHEAD DOOR CO OF GR	REPAIR	101-441-934.000	1,476.38
06/07/2024	AP-MB	2956 (A)	PREIN & NEWHOF PC	ENGINEERING SERVICES FOR CDSMI	591-536-810.000	3,105.70
06/07/2024	AP-MB	2957 (A)	RIETH-RILEY CONSTRUCTION INC	MAINTENANCE ROAD & STREET	202-449-778.001	206.70
06/07/2024	AP-MB	2958 (A)	SABO PR LLC	PR AND COMMUNICATIONS SVCS - IN-HOUSE	101-261-801.000	23,275.77
		2958 (A)		PR AND COMMUNICATIONS SERVICES -	101-301-801.000	1,530.10
		2958 (A)		PR AND COMMUNICATIONS SERVICES -	101-336-801.000	1,530.10
						<hr/> 26,335.97
06/07/2024	AP-MB	2959 (A)	CHAD SATHER	VEHICLE MILEAGE - 4/29/24	590-536-864.000	11.39
		2959 (A)		VEHICLE MILEAGE - 4/29/24	591-536-864.000	11.39
						<hr/> 22.78

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06/07/2024	AP-MB	2960 (A)	SECURALARM	REPAIR	101-751-934.000	67.50
06/07/2024	AP-MB	2961 (A)	SITEONE LANDSCAPE SUPPLY	INVENTORY MTR POOL PARTS	101-000-110.000	90.98
06/07/2024	AP-MB	2962 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-201-740.000	56.40
		2962 (A)		SUPPLIES	101-215-740.000	58.94
		2962 (A)		SUPPLIES	101-261-740.000	226.25
		2962 (A)		SUPPLIES	101-261-740.000	53.65
		2962 (A)		SUPPLIES	101-262-740.000	190.91
		2962 (A)		SUPPLIES	101-286-740.000	598.87
		2962 (A)		SUPPLIES	101-288-740.000	492.19
		2962 (A)		OFFICE SUPPLIES	101-301-727.000	414.31
		2962 (A)		SUPPLIES	101-441-740.000	12.83
						<hr/> 2,104.35
06/07/2024	AP-MB	2963 (A)	SPARTAN DISTRIBUTORS INC	MAINTENANCE ROAD & STREET	202-449-778.001	1,860.34
06/07/2024	AP-MB	2964 (A)	SPARTAN STORES LLC	SUPPLIES	101-751-740.000	61.13
06/07/2024	AP-MB	2965 (A)	ULINE	SUPPLIES	101-301-740.000	187.56
06/07/2024	AP-MB	2966 (A)	VRC COMPANIES	SUPPLIES-RECORD RETENTION - 5/2024	101-257-740.000	7.36
		2966 (A)		OTHER EXPENSES - MAY 2024	101-261-963.000	118.67
		2966 (A)		SUPPLIES-RECORD RETENTION - 5/2024	101-301-740.000	368.22
		2966 (A)		SUPPLIES-RECORD RETENTION - 5/2024	101-371-740.000	69.00
		2966 (A)		SUPPLIES-RECORD RETENTION - 5/2024	101-447-740.000	61.32
		2966 (A)		SUPPLIES-RECORD RETENTION - 5/2024	101-701-740.000	24.55
		2966 (A)		SUPPLIES-RECORD RETENTION - 5/2024	244-728-740.000	5.33
						<hr/> 654.45
06/07/2024	AP-MB	2967 (A)	WASTE TRENDS	5250 MADISON SE	101-000-677.701	350.00
		2967 (A)		5336 MADISON SE	101-000-677.701	150.00
		2967 (A)		3105 29TH STREET SE	101-000-677.701	75.00
		2967 (A)		5508 GREENBORO SE	101-000-677.701	130.00
						<hr/> 705.00
06/13/2024	AP-MB	274744	AB SPRING SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	1,077.30
06/13/2024	AP-MB	274745	AD-AMERICA MARKETING GROUP	JULY 4TH	101-000-123.000	223.30
		274745		KICK OFF TO SUMMER	101-753-740.000	223.30
						<hr/> 446.60
06/13/2024	AP-MB	274746	ARTS IN MOTION STUDIO WEST	SUPPLIES	101-751-740.000	25.00

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06/13/2024	AP-MB	274747	ASAWM	SUPPLIES	101-751-740.000	259.00
06/13/2024	AP-MB	274748	AT&T	INTERNET - 616 R01 5636 123 6	590-536-923.000	156.88
06/13/2024	AP-MB	274749	BOLAND'S BEST ONE FLEET	VEHICLE REPAIR & MAINTENANCE	101-441-861.934	414.00
06/13/2024	AP-MB	274750	CALEDONIA RENT-ALL INC	EQUIPMENT RENTAL	101-441-745.000	125.00
		274750		PARK MAINT SUPPLIES	101-770-740.000	149.94
						<hr/> 274.94
06/13/2024	AP-MB	274751	CHRIS CANAS BAND	SUMMER CONCERT SERIES - 6/13/24	101-753-801.000	1,600.00
06/13/2024	AP-MB	274752	CONSUMERS ENERGY	100025691757	101-770-920.000	87.86
		274752		100000153831	101-770-920.000	87.43
		274752		100000348597	202-449-778.002	137.92
		274752		100000348225	202-449-778.002	1,738.99
		274752		100000378503	219-448-920.000	198.23
		274752		103009432222	219-448-920.000	12,208.25
		274752		100000348019	219-448-920.000	31,227.10
						<hr/> 45,685.78
06/13/2024	AP-MB	274753	CONSUMERS ENERGY	RAIL TRAIL PHASE 1 - KENT ESO256	101-770-740.000	1,423.31
06/13/2024	AP-MB	274754	DANIEL O COTA	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	90.00
06/13/2024	AP-MB	274755	L.N. CURTIS AND SONS	CAPITAL OUTLAY	404-336-975.000	182.53
06/13/2024	AP-MB	274756	DAVIDS, LAWRENCE	DEPOSIT REFUND	101-000-647.755	100.00
06/13/2024	AP-MB	274757	DENNY'S EXCAVATING INC	CONTRACT INCREASE TO CITY COMM 4-13-23	408-751-975.000	37,782.30
		274757		REPLACE BOULDLER WITH CONTINGENCY \$	408-751-975.000	287.00
						<hr/> 38,069.30
06/13/2024	AP-MB	274758	FOX FORD	VEHICLE REPAIR & MAINTENANCE	101-441-861.934	347.76
06/13/2024	AP-MB	274759	FOX POWERSPORTS, LLC	INVENTORY MTR POOL PARTS	101-000-110.000	527.97
06/13/2024	AP-MB	274760	FREDRICKSON SUPPLY LLC	INVENTORY MTR POOL PARTS	101-000-110.000	681.68
06/13/2024	AP-MB	274761	GIPLAYE, FAITH	DEPOSIT REFUND	101-000-647.755	100.00
06/13/2024	AP-MB	274762	GRAND RAPIDS CITY TREASURER	WS2194398 - 2/15-5/16/24	101-441-922.000	96.86

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06/13/2024	AP-MB	274763	GRAND RAPIDS CITY TREASURER	CONTRACTUAL SERV - 1120 MONROE	101-371-801.000	195.00
06/13/2024	AP-MB	274764	LORI GRESNICK	VEHICLE MILEAGE - MAY 2024	101-751-864.000	136.68
06/13/2024	AP-MB	274765	HAEDEN HEIBEL	EDUCATION & TRAINING - 5/31/24	101-301-956.000	44.38
06/13/2024	AP-MB	274766	JOHNSTONE SUPPLY	SUPPLIES	101-441-740.000	180.95
06/13/2024	AP-MB	274767	KENT COMMUNICATIONS INC	POSTAGE - MAY 2024	101-261-728.000	461.24
		274767		CONTRACTUAL SERVICES - MAY 2024	101-261-801.000	72.00
						533.24
06/13/2024	AP-MB	274768	KENT COMMUNICATIONS INC	EST POSTAGE - SUMMER TAX BILLS	101-253-900.000	9,926.25
06/13/2024	AP-MB	274769	KENT COUNTY ROAD COMMISSION	MAINT ROAD & STREET-MAY 2024	202-449-778.001	181.34
06/13/2024	AP-MB	274770	CITY OF KENTWOOD - UTILITY	WATER & SEWER EXP - 312-0164-68-00	101-770-922.000	18.18
		274770		WATER & SEWER EXP - 313-5800-00-00	202-449-922.000	104.70
		274770		WATER & SEWER EXP - 313-0000-01-00	591-536-922.000	20.83
						143.71
06/13/2024	AP-MB	274771	KLEYN ELECTRIC, INC.	ELECTRICAL WORK FOR PINWOOD SHELTER	408-751-975.000	4,900.00
		274771		ADD LOW VOLTAGE PREP AND CAT6e	408-751-975.000	700.00
		274771		ADD GFI TO COLUMN	408-751-975.000	300.00
						5,900.00
06/13/2024	AP-MB	274772	KNOX COMPANY	KEY SECURE KSM-200K1	404-336-975.000	1,034.00
		274772		FREIGHT - KNOX BOX KEY SECURE SYS	404-336-975.000	34.00
						1,068.00
06/13/2024	AP-MB	274773	RAYMOND KOSTRZEWA	VISITING JUDGE - 5/30/24	101-286-801.000	85.62
06/13/2024	AP-MB	274774	LOWES HOME IMPROVEMENT	SUPPLIES	101-261-740.000	13.04
		274774		SUPPLIES	101-336-740.000	125.68
		274774		SUPPLIES	101-441-740.000	838.21
		274774		PARK MAINT SUPPLIES	101-770-740.000	33.08
		274774		SUPPLIES	101-790-740.000	201.11
						1,211.12
06/13/2024	AP-MB	274775	MARIP, AH-ROI	DEPOSIT REFUND	101-000-647.755	100.00
06/13/2024	AP-MB	274776	MIDWEST ASPHALT MAINTENANCE INC.	CAPITAL OUTLAY	404-336-975.000	375.00
06/13/2024	AP-MB	274777	KURTIS MODDERMAN	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	23.51

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06/13/2024	AP-MB	274778	NEWCO DESIGN BUILD LLC	BSE23001 - PSOIL23020	101-000-202.001	5,000.00
06/13/2024	AP-MB	274779	NORTHERN INSURANCE AGENCY	INSURANCE AND BONDS - LIQUOR LIAB	101-753-805.000	1,137.00
06/13/2024	AP-MB	274780	PARKER NOTMAN	VEHICLE MILEAGE - MAY 2024	101-751-864.000	21.44
06/13/2024	AP-MB	274781	ORKIN	CONTRACTUAL SERVICES - MAY 2024	101-261-801.000	85.41
		274781		CONTRACTUAL SERVICES - MAY 2024	101-336-801.000	214.45
		274781		CONTRACTUAL SERVICES - MAY 2024	101-441-801.000	129.57
		274781		CONTRACTUAL SERVICES - MAY 2024	101-751-801.000	124.21
		274781		CONTRACTUAL SERVICES - MAY 2024	101-770-801.000	48.35
		274781		CONTRACTUAL SERVICES - MAY 2024	101-790-801.000	88.92
						<hr/> 690.91
06/13/2024	AP-MB	274782	PEPPINO'S - SOUTH	SUPPLIES	101-751-740.000	46.40
06/13/2024	AP-MB	274783	PHELPS COLLINS OPEN MESS, INC.	EDUCATION & TRAINING	101-301-956.000	1,131.75
06/13/2024	AP-MB	274784	PINNACLE CONSTRUCTION GROUP	BSE22006 - PSOIL22030	101-000-202.001	5,000.00
06/13/2024	AP-MB	274785	PLM LAKE & LAND MANAGEMENT CORP	ALGAE TREATMENT OF LAKE	213-000-042.216	2,314.01
06/13/2024	AP-MB	274786	QUADIANT FINANCE USA, INC.	POSTAGE - 4/29 & 5/16/24	101-286-728.000	1,026.56
06/13/2024	AP-MB	274787	RAYMOND SHONK	CONTRACTUAL SERVICES	101-751-801.000	551.25
06/13/2024	AP-MB	274788	RICHFIELD TRAILER SUPPLY	INVENTORY MTR POOL PARTS	101-000-110.000	64.36
		274788		GASOLINE EXPENSE	101-441-862.000	15.60
						<hr/> 79.96
06/13/2024	AP-MB	274789	KAYLA RIVERA	VEHICLE MILEAGE - MAY 2024	101-751-864.000	8.04
		274789		VEHICLE MILEAGE - MAY 2024	101-753-864.000	0.67
						<hr/> 8.71
06/13/2024	AP-MB	274790	SHELDON CLEANERS	UNIFORM EXPENSE - POLICE - MAY 2024	101-301-743.000	1,268.46
		274790		UNIFORM EXPENSE - FIRE - MAY 2024	101-336-743.000	624.54
						<hr/> 1,893.00
06/13/2024	AP-MB	274791	STATE OF MICHIGAN	POLICE - LIVESCAN FEES - MAY 2024	101-000-630.006	1,639.50
06/13/2024	AP-MB	274792	STATE OF MICHIGAN	S.O.R. REG - P.E. - 5/31/24	101-000-630.000	150.00
06/13/2024	AP-MB	274793	T. REX & THE RABBIT FOODS, LLC	CONTRACTUAL SERVICES	101-751-801.000	206.25

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06/13/2024	AP-MB	274794	JONATHAN TABOR	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	36.12
06/13/2024	AP-MB	274795	GRACE TRIEMSTRA	VEHICLE MILEAGE - MAY 2024	101-751-864.000	29.48
06/13/2024	AP-MB	274796	USA TRAILER SALES	ENCLOSED CARGO TRAILER	101-751-975.000	7,199.00
06/13/2024	AP-MB	274797	VERIZON WIRELESS	TELEPHONE - 6/2-7/1/24	101-301-850.000	3,013.59
		274797		INTERNET - 6/2-7/1/24	101-301-923.000	1,368.46
		274797		TELEPHONE - 6/2-7/1/24	101-302-850.000	40.50
		274797		TELEPHONE - 6/2-7/1/24	101-336-850.000	307.84
		274797		INTERNET - 6/2-7/1/24	101-336-923.000	828.25
						<hr/> 5,558.64
06/13/2024	AP-MB	274798	WITMER PUBLIC SAFETY GROUP, INC	SUPPLIES	101-336-740.000	97.95
06/13/2024	AP-MB	274799	WOODSIDE OAKS SITE CONDO ASSOC	2024 DUES	101-441-801.000	450.00
06/13/2024	AP-MB	274800	CITY OF WYOMING	SEWER SERV PURCH - MAY 2024	590-536-961.000	200,550.52
		274800		WATER PURCHASES - MAY 2024	591-536-960.000	95,786.98
		274800		WATER PURCHASES-HP-MAY 2024	591-536-960.001	13,808.94
						<hr/> 310,146.44
TOTAL - ALL FUNDS				TOTAL OF 185 CHECKS		1,097,373.14

--- GL TOTALS ---

101-000-110.000	INVENTORY MTR POOL PARTS	2,191.40
101-000-123.000	PREPAID EXPENSE	223.30
101-000-123.717	PREPAID LIFE INSURANCE	2,984.16
101-000-123.718	PREPAID WORKER'S COMP INS	126,374.00
101-000-123.721	PREPD LONGTERM DISAB INS	5,012.27
101-000-202.001	DUE TO CUSTOMER	10,197.00
101-000-231.008	EMPLOYEE CONDOLENCES PROGRAM	100.00
101-000-231.020	ACCIDENT/DISABILITY INS	1,601.60
101-000-231.021	EE VOL LIFE INS	592.08
101-000-630.000	POLICE SERVICES	150.00
101-000-630.006	POLICE - FINGER PRINTS	1,639.50
101-000-647.755	RENTAL INCOME - REC DEPT	475.00
101-000-677.701	OTHER REVENUE - PLANNING	1,770.00
101-000-687.001	CASH DISCOUNTS	(4.69)
101-101-740.000	SUPPLIES	574.43
101-171-740.000	SUPPLIES	108.09
101-171-807.000	MEMBERSHIP DUES	855.00
101-171-830.000	SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES	115.38
101-171-850.000	TELEPHONE	135.00
101-171-864.000	VEHICLE MILEAGE	4.02
101-171-956.000	EDUCATION & TRAINING	88.25

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-201-740.000			SUPPLIES			1,335.23
101-201-850.000			TELEPHONE			45.00
101-201-864.000			VEHICLE MILEAGE			216.14
101-201-874.000			PENSION PLAN ADMIN			350.00
101-201-956.000			EDUCATION & TRAINING			97.82
101-215-740.000			SUPPLIES			58.94
101-228-740.000			SUPPLIES			61.48
101-253-740.000			SUPPLIES			536.20
101-253-807.000			MEMBERSHIP DUES			59.00
101-253-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			21.19
101-253-900.000			PRINTING & PUBLISHING			9,926.25
101-253-956.000			EDUCATION & TRAINING			594.00
101-257-740.000			SUPPLIES			82.34
101-257-956.000			EDUCATION & TRAINING			150.00
101-261-728.000			POSTAGE			461.24
101-261-740.000			SUPPLIES			1,297.24
101-261-740.005			SUPPLIES-VENDING/BRKROOM			185.44
101-261-801.000			CONTRACTUAL SERVICES			23,911.64
101-261-804.000			LEGAL FEES			36,990.90
101-261-831.000			MAINTENANCE AGREEMENTS			3,058.89
101-261-921.000			HEAT			623.80
101-261-923.000			INTERNET			410.90
101-261-963.000			OTHER EXPENSES			118.67
101-262-740.000			SUPPLIES			7,143.92
101-262-801.000			CONTRACTUAL SERVICES			10,470.69
101-262-864.000			VEHICLE MILEAGE			160.80
101-270-725.000			OTHER EMPLOYEE BENEFITS			3,250.13
101-270-740.000			SUPPLIES			167.73
101-270-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			904.10
101-270-850.000			TELEPHONE			315.00
101-270-956.000			EDUCATION & TRAINING			(209.50)
101-286-728.000			POSTAGE			1,546.86
101-286-740.000			SUPPLIES			1,990.77
101-286-801.000			CONTRACTUAL SERVICES			1,968.08
101-286-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			243.00
101-286-831.000			MAINTENANCE AGREEMENTS			842.01
101-286-921.000			HEAT			448.34
101-286-923.000			INTERNET			129.67
101-286-934.000			REPAIR			1,213.85
101-286-956.000			EDUCATION & TRAINING			2,767.71
101-288-740.000			SUPPLIES			492.19
101-301-727.000			OFFICE SUPPLIES			414.31
101-301-740.000			SUPPLIES			5,593.94
101-301-743.000			UNIFORM EXPENSE			3,088.89
101-301-801.000			CONTRACTUAL SERVICES			233,656.06
101-301-804.000			LEGAL FEES			18,000.00
101-301-807.000			MEMBERSHIP DUES			1,000.00
101-301-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			9.99
101-301-831.000			MAINTENANCE AGREEMENTS			1,986.51
101-301-850.000			TELEPHONE			3,168.43
101-301-921.000			HEAT			1,046.13
101-301-923.000			INTERNET			1,368.46

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-301-934.000			REPAIR			1,896.65
101-301-956.000			EDUCATION & TRAINING			7,191.48
101-301-957.000			EDUC & TRAINING ST POLICE			500.00
101-302-740.000			SUPPLIES			718.98
101-302-741.000			POLICE INVESTIGATION			454.00
101-302-850.000			TELEPHONE			40.50
101-302-956.000			EDUCATION & TRAINING			330.00
101-336-728.000			POSTAGE			37.96
101-336-740.000			SUPPLIES			2,195.29
101-336-743.000			UNIFORM EXPENSE			2,759.94
101-336-801.000			CONTRACTUAL SERVICES			2,079.16
101-336-802.000			CIVIL DEFENSE			115.04
101-336-807.000			MEMBERSHIP DUES			50.00
101-336-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			19.00
101-336-831.000			MAINTENANCE AGREEMENTS			417.82
101-336-850.000			TELEPHONE			307.84
101-336-861.934			VEHICLE REPAIR & MAINTENANCE			1,077.30
101-336-864.000			VEHICLE MILEAGE			142.71
101-336-920.000			ELECTRIC			1,350.89
101-336-921.000			HEAT			555.88
101-336-923.000			INTERNET			828.25
101-336-934.000			REPAIR			247.93
101-336-956.000			EDUCATION & TRAINING			5,938.88
101-336-975.000			CAPITAL OUTLAY			4,886.25
101-371-740.000			SUPPLIES			90.00
101-371-801.000			CONTRACTUAL SERVICES			195.00
101-371-807.000			MEMBERSHIP DUES			120.00
101-441-740.000			SUPPLIES			2,640.93
101-441-743.000			UNIFORM EXPENSE			1,936.09
101-441-745.000			EQUIPMENT RENTAL			125.00
101-441-801.000			CONTRACTUAL SERVICES			1,535.72
101-441-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			2,266.65
101-441-831.000			MAINTENANCE AGREEMENTS			705.72
101-441-850.000			TELEPHONE			56.07
101-441-861.934			VEHICLE REPAIR & MAINTENANCE			761.76
101-441-862.000			GASOLINE EXPENSE			15.60
101-441-920.000			ELECTRIC			56.38
101-441-921.000			HEAT			587.85
101-441-922.000			WATER & SEWER EXPENSE			96.86
101-441-934.000			REPAIR			1,476.38
101-441-956.000			EDUCATION & TRAINING			3,623.82
101-441-963.000			OTHER EXPENSES			1,592.75
101-447-740.000			SUPPLIES			155.25
101-701-740.000			SUPPLIES			24.55
101-701-864.000			VEHICLE MILEAGE			87.17
101-751-740.000			SUPPLIES			5,739.52
101-751-801.000			CONTRACTUAL SERVICES			4,013.02
101-751-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			604.99
101-751-831.000			MAINTENANCE AGREEMENTS			1,493.26
101-751-850.000			TELEPHONE			10.00
101-751-864.000			VEHICLE MILEAGE			195.64
101-751-921.000			HEAT			230.39

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-751-923.000			INTERNET			275.85
101-751-934.000			REPAIR			67.50
101-751-956.000			EDUCATION & TRAINING			110.00
101-751-975.000			CAPITAL OUTLAY			7,199.00
101-753-740.000			SUPPLIES			3,367.80
101-753-801.000			CONTRACTUAL SERVICES			6,662.00
101-753-805.000			INSURANCE AND BONDS			1,137.00
101-753-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			609.98
101-753-864.000			VEHICLE MILEAGE			0.67
101-770-740.000			PARK MAINT SUPPLIES			2,200.48
101-770-740.751			SPORTS FIELD SUPPLIES			350.10
101-770-801.000			CONTRACTUAL SERVICES			126.37
101-770-920.000			ELECTRIC			584.87
101-770-921.000			HEAT			103.19
101-770-922.000			WATER & SEWER EXPENSE			18.18
101-770-934.000			REPAIR & MAIT-PARKS			54.46
101-790-740.000			SUPPLIES			1,842.69
101-790-801.000			CONTRACTUAL SERVICES			306.38
101-790-921.000			HEAT			182.82
202-449-778.001			MAINTENANCE ROAD & STREET			7,208.78
202-449-778.002			MAINTENACE TRAFFIC			1,876.91
202-449-922.000			WATER & SEWER EXPENSE			104.70
203-449-778.001			MAINTENANCE ROAD & STREET			878.89
213-000-042.216			ACCTS REC-SCENIC LAKE			2,314.01
219-448-920.000			ELECTRIC			43,748.00
244-728-740.000			SUPPLIES			5.33
401-261-975.000			CAPITAL OUTLAY			6,600.00
403-301-975.000			CAPITAL OUTLAY			1,660.00
403-301-975.014			CAPITAL-WORKSTATION REPLC			1,494.68
404-336-975.000			CAPITAL OUTLAY			4,427.64
408-751-801.000			CONTRACTUAL SERVICES			93.04
408-751-975.000			CAPITAL OUTLAY			44,369.30
590-536-740.000			SUPPLIES			1,105.73
590-536-864.000			VEHICLE MILEAGE			11.39
590-536-920.000			ELECTRIC			178.40
590-536-923.000			INTERNET			156.88
590-536-934.000			REPAIR			145.00
590-536-961.000			SEWER SERVICES PURCHASED			200,550.52
591-536-740.000			SUPPLIES			253.04
591-536-810.000			ENGINEERING SERVICES			3,105.70
591-536-864.000			VEHICLE MILEAGE			11.39
591-536-920.001			ELECTRIC-HP			130.43
591-536-921.000			HEAT			184.59
591-536-921.001			HEAT-HP			91.72
591-536-922.000			WATER & SEWER EXPENSE			20.83
591-536-956.000			EDUCATION & TRAINING			460.00
591-536-960.000			WATER PURCHASES			95,786.98
591-536-960.001			WATER PURCHASES-HP			13,808.94
677-625-801.000			CONTRACTUAL SERVICES			1,122.70
677-625-965.716			CLAIMS - MEDICAL			3,484.00
677-626-801.000			CONTRACTUAL SERVICES			1,305.00
677-626-965.720			CLAIMS - DENTAL			26,386.74

06/13/2024 11:29 AM

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DB: Kentwood

CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD

CHECK DATE FROM 05/31/2024 - 06/13/2024

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Check Date	Bank	Check #	Payee	Description	GL #	Amount
677-627-801.000				CONTRACTUAL SERVICES		251.25
677-627-965.722				CLAIMS-VISION		5,265.00
805-902-804.000				LEGAL FEES		42.00
				TOTAL		1,097,373.14

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JUNE 4, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Morgan led the Pledge of Allegiance to the Flag.

Reverend Jay Jones of Pentecostal of Kentwood Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, Jessica Ann Tyson and Mayor Stephen Kepley.

Staff Present: Executive Assistant Stephanie Fox, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Economic Development Planner Lisa Golder, Deputy Fire Chief Mike Hipp, DPW Grounds Supervisor Aaron Jansma, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, Deputy DPW Director Jim Wolford, and Sabo representatives.

Five (5) citizens attended the meeting.

Motion by Morgan, seconded by Artz, to **approve the agenda** with the following addenda: move 7(h) purchase of ladder truck to 13(b) and add 7(j) letter of agreement with Fire Union.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

Kyle White thanked the city for support of the East Kentwood track meet, noting many commented on how nice the City of Kentwood looks.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Groce, seconded by Coughlin, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on May 21, 2024.
- B. Adopt Resolution 17–24 to approve the Southkent Cable TV WKTV 2024-2025 Budget.
- C. Adopt Resolution 18–24 to adopt the Debt Service and Capital Project Fund Budgets for FY 2024-25.
- D. Adopt Resolution 19–24 to approve the Water and Sewer Funds budgets and set water and sewer rates for FY 2024-2025.
- E. Approve annual contribution to the Kentwood Employee Pension Plan.

City Commission Meeting
June 4, 2024.

- F. Receive and file Revenue and Expenditure Report for quarter ending March 3, 2024.
- G. Receive and file Cash and Pooled Investments Report as of March 31, 2024.
- H. Payables for the City totaling \$1,702,991.72.
- I. Approve the Letter of Agreement with the Firefighters Union.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.
Resolutions Adopted.

Motion by Artz, seconded by Coughlin, to **approve the minutes** of the May 21, 2024 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

KENT DISTRICT LIBRARY COMMUNITY REPORT PRESENTATION.

KDL Board member Christina Tazelaar, KDL Director Lance Warner and Regional Manager Kiosha Jeltima spoke on the activities and achievements of Kent District Library.

PUBLIC HEARING:

Walma and 44th St. Condominiums.

Mayor Kepley opened the public hearing to Conditionally rezone 4.72 acres of land from C-4 Office to RPUD-1 Attached Residential Planned Unit Development and conditional approval of the preliminary site plan per site plan dated 4/19/24, subject to conditions 1-8 and basis points 1-5.

Following a brief presentation by Economic Development Planner Golder, Bosgraf Homes representatives Mike Bosgraf and Mike Corby:

Motion by Artz, seconded by Coughlin, to close the public hearing.

Motion Carried.

ADOPT ORDINANCE 5-24 TO REZONE 4.72 ACRES OF LAND FROM C-4 TO RPUD AND CONDITIONAL APPROVAL OF THE PRELIMINARY SITE PLAN FOR WALMA AND 44TH STREET CONDOMINIUMS.

Motion by Coughlin, seconded by Tyson, to Adopt Ordinance 5-24 to rezone 4.7 acres of land from C-4 Office to RPUD-1 Attached Residential Planned Unit Development and for conditional approval of the preliminary site plan for Walma and 44th Street Condominiums per site plan dated 4/19/2024, Case 9-24, subject to conditions 1-8 and basis points 1-5 located at 2802-44th Street.

City Commission Meeting
June 4, 2024.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Ordinance Adopted.

BIDS:

AUTHORIZE PURCHASE OF HYDROSEEDING EQUIPMENT.

DPW Grounds Supervisor Jansma explained the reasons for requesting a smaller seeder and the benefits of purchasing this item.

Motion by Moore, seconded by Tyson, to authorize the purchase of a Finn T-30 Hydroseeder from Alta Equipment Company at a cost of \$22,757.00 (including a 5% contingency), with funds from the FY 2024-25 DPW Equipment Fund, with the purchase through the State of Michigan MiDEAL contract.

Motion Carried.

AUTHORIZE PURCHASE OF AERIAL PLATFORM LADDER FIRE TRUCK.

Fire Chief Looman continued to explain the features of purchasing a ladder truck.

Motion by Morgan, seconded by Tyson, to Authorize purchase of a 2024 Spartan 100-foot aerial platform ladder fire truck from CSI Emergency Apparatus, LLC at a total cost not to exceed \$2,045,546.00, including a \$93,740.00 discount for prepayment and a \$25,000.00 contingency for auxiliary items, with funds from the FY 2024-25 Fire Equipment Fund.

Motion Carried.

The meeting was adjourned at 8:07 P.M.

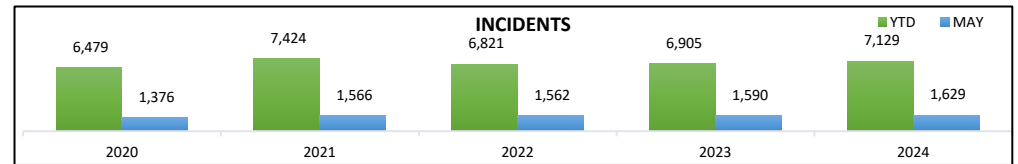
Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor

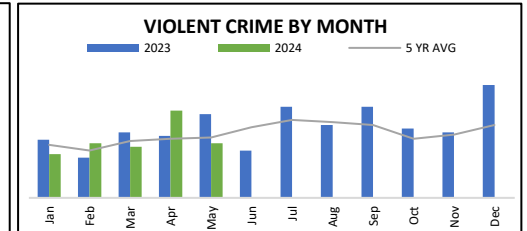
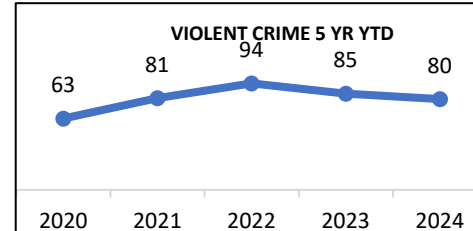
Kentwood Police Department Monthly Statistics

May 2024

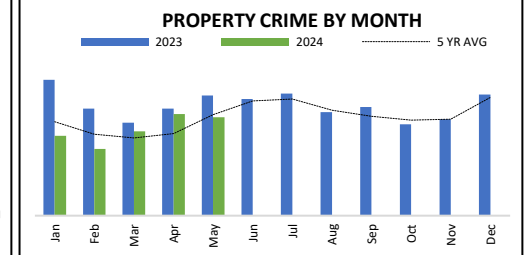
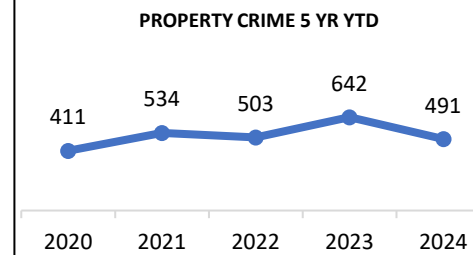
Incidents	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
	1,562	1,590	1,629	6,905	7,129	6,928



Violent Crime	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Homicide	0	1	0	3	1	1.4
CSC	4	5	4	13	16	13
Robbery	3	3	1	14	6	10.4
Aggr. Assault	20	14	10	55	57	51
TOTAL VIOLENT	27	23	15	85	80	76

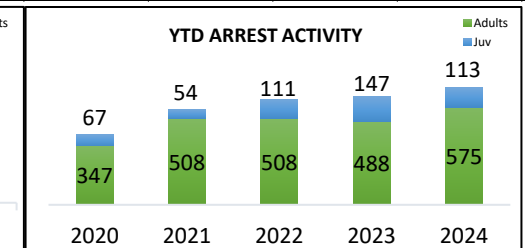
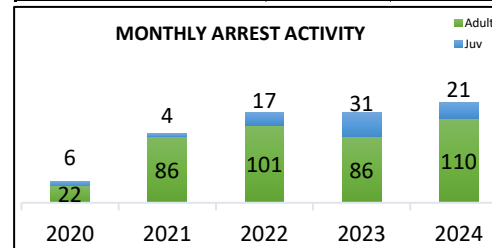


Property Crimes	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Arson	0	1	0	2	1	2.2
Burglary	15	12	9	39	36	49.8
Larceny	77	92	72	450	362	362
Motor Vehicle Theft	37	32	31	151	92	83
TOTAL PROPERTY	129	137	112	642	491	497

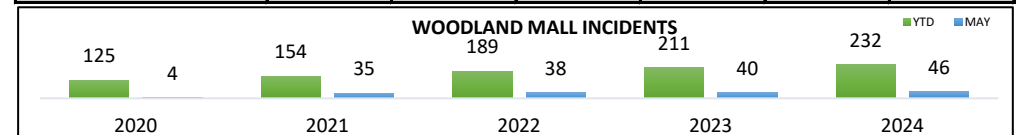


Non-Index	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Non-Agg. Assault	82	73	86	322	368	288.6
Counterfeit & Forgery	6	0	0	2	0	10.2
Embezzlement	3	0	0	4	4	6.8
Fraud	18	8	19	71	65	95.2
Stolen Property	7	10	6	47	30	21.2
Weapons	17	5	12	40	51	34.2
Prostitution & Vice	0	0	0	1	1	0.4
Sex Offenses	1	2	4	11	11	5
VCSA	9	4	9	51	36	40.8
Family & Children	7	8	6	32	37	33.6
Operating While Intox.	10	20	20	61	74	51.6
Disorderly Conduct	7	9	15	53	48	52.4
Other Non-Index Crimes	62	66	56	230	221	160.6
TOTAL NON-INDEX	229	205	233	925	946	800.6
MINOR CRIMES	136	210	279	985	1184	704.8
TOTAL OFFENSES	385	365	361	1652	1518	1373.6

ARREST	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Adult	106	93	133	488	575	483.8
Juvenile	36	34	27	147	113	92.8
TOTAL	142	127	160	635	687	576.6



WOODLAND MALL	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Incidents	38	40	46	211	232	170.6

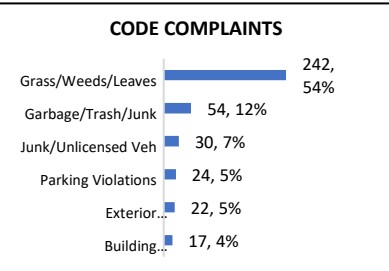


*DATA PRESENTED THROUGHOUT THE YEAR IS SUBJECT TO CHANGE PENDING END OF YEAR DATA COLLECTION.

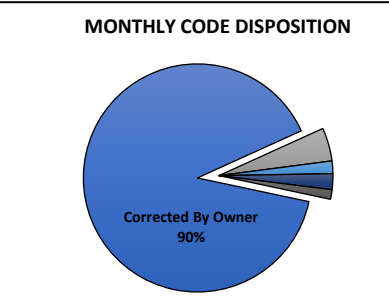
Kentwood Police Department Monthly Statistics

May 2024

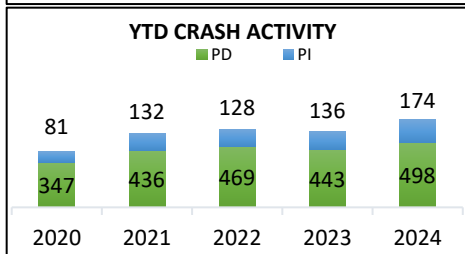
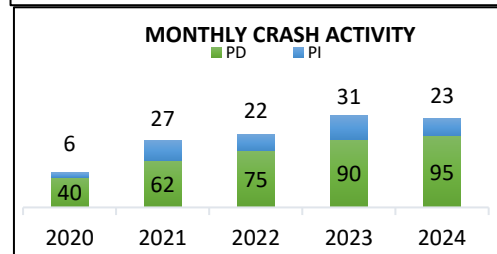
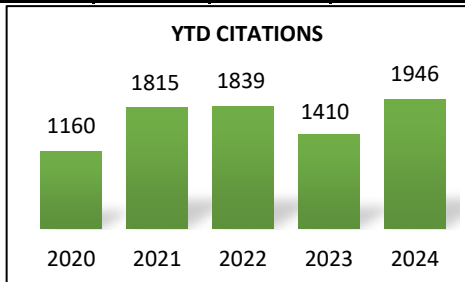
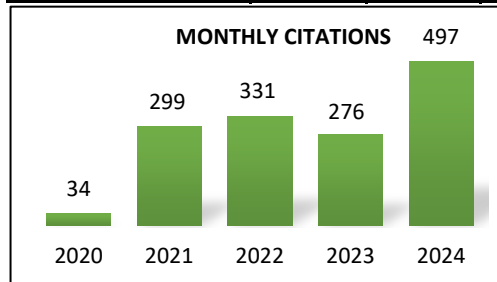
Top Complaints	MAY '24	2024 YTD	5 YR AVG
Grass/Weeds/Leaves	242	250	91
Garbage/Trash/Junk	54	194	170
Junk/Unlicensed Veh	30	127	122
Parking Violations	24	136	141
Exterior Nuisance/Trash	22	73	43
Building Maintenance	17	58	36



Disposition	MAY '24	2024 YTD	5 YR AVG
Resolved/Corr. By Owner	400	989	868
Corrected By City	21	47	31.6
Not In Violation	8	14	16
Referred To Other Dpts.	10	63	39.6
Citations Issued	6	52	36.2
TOTAL DISPOSITION	445	1165	991.4



Traffic	MAY '22	MAY '23	MAY '24	2023 YTD	2024 YTD	5 YR AVG
Property Damage	93	102	122	443	498	444.8
Personal Injury	23	24	93	136	174	117.6
Total Accidents	116	126	215	579	672	562.4
Total Citations	262	291	325	1410	1946	1718.8
Traffic Stops	601	557	645	2702	3890	2943.8



May 2024 Citizen Survey Response

Total Survey Response	Total Positive CPSS Score
In May 2024 there were 595 surveys sent out. Of those, 214 surveys were completed.	In May 2024 there were 540 total survey questions answered. Of those, 521 were rated as
36%	96%

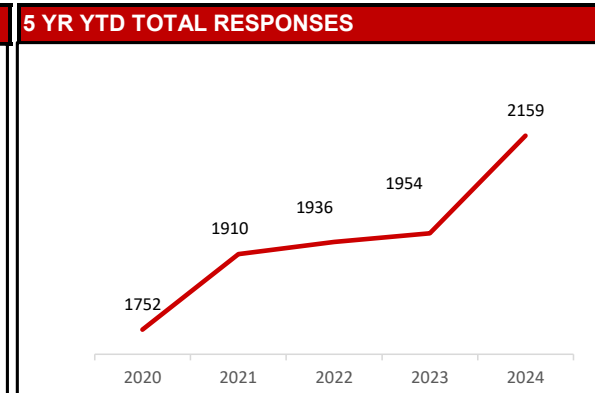
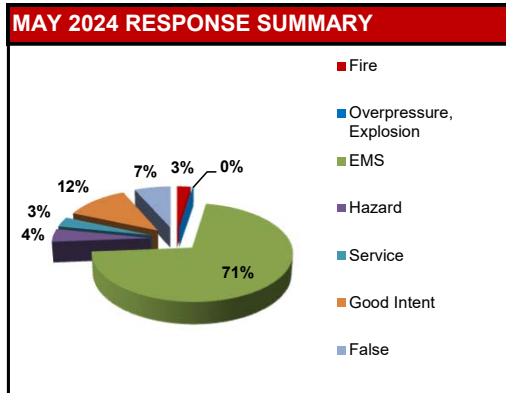
May 2024 Police Injury Report: No Injuries to report in May

May 2024 Events:

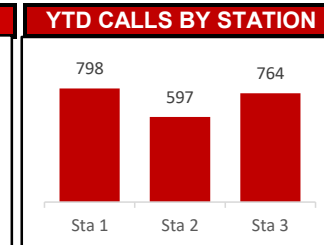
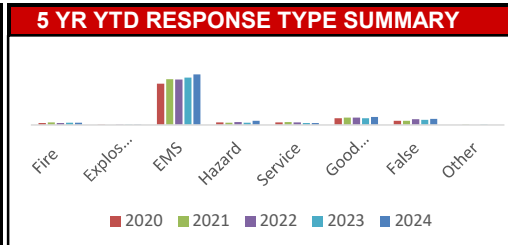
MAY 2024 MAJOR ARREST SUMMARY

ARREST DESCRIPTION	COUNT
WEAPONS OFFENSE	11
AGGRAVATED ASSAULT	4
ROBBERY	1
MOTOR VEHICLE THEFT	1

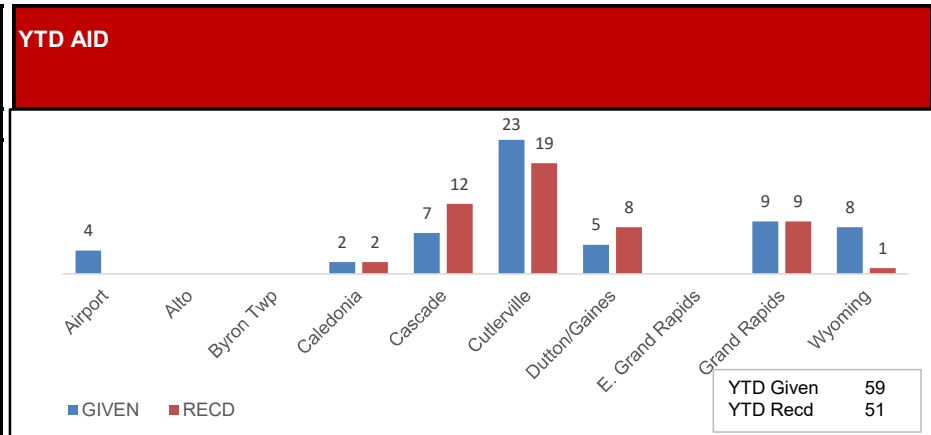
SUMMARY				
NFIRS INCIDENT TYPE SERIES	MAY 2024	2024 YTD	2023 YTD	YTD CHANGE
Fire	12	61	62	-1.61%
Explosion, Excessive Heat	1	6	3	
EMS	341	1507	1418	6.28%
Hazardous Condition, Standby	21	119	65	83.08%
Service	16	57	57	0.00%
Good Intent	57	236	195	21.03%
False	32	173	153	13.07%
Other	0	0	1	
TOTAL	480	2159	1954	10.49%



MAY FIRES (injury, aid given)	
Building	Breton, Tierra, Harp, East Falling Leaf, <u>Kiverton Ridge</u> , <u>Edgewood</u>
Cooking	Ridgebrook, Hidden Lakes, Stanford
Trash, Rubbish	Wrightwind
Brush	40th, Park East Ct



MAY AID BY DEPARTMENT (Multiple departments may respond to single incident)				
Mutual		Automatic		
DEPARTMENT	Given	Reason	Received	Reason
Caledonia				
Cascade			2	<u>Smoke</u>
Cutlerville	2	<u>Bldg-can</u> , EMS	5	<u>3 Bldg. heat, cooking</u>
Dutton/Gaines			3	<u>Bldg. 3 MVA</u>
Grand Rapids	2	<u>Bldg. Smoke</u>		<u>Smoke</u>
Wyoming	3	EMS		
Airport	2	<u>Aircraft standby</u>		
Grand Rapids Twp.				



MAY REASON FOR EMS CALL (excluding Unknown, NA)							
Abdominal Pain	5	Chest Pain	29	Head Injury	7	Pregnancy/Childbirth	6
Allergies	3	Choking	2	Headache	2	Psych Prob/Suicide Attempt	5
Altered Mental Status	33	CO/Hazmat		Heart Problems	3	Sick	3
Assault	3	Seizures	15	Heat/Cold Exposure		Stab/Gunshot	1
Auto vs Pedestrian	2	Diabetic Problem	4	Hemorrhage/Laceration	1	Stroke/CVA	5
Back Pain	2	Drowning		Hypotension/Hypertension	1	Traffic Accident	20
Breathing Problem	72	Eye Problem		Invalid Assist/Lift Assist	1	Traumatic Injury	6
Burns		Falls	36	Medical Alarm	1	Unconscious/Fainting	11
Cardiac Arrest/Death	3	GI Bleed		Overdose/Ingestion	3	Weak/Lethargic	6

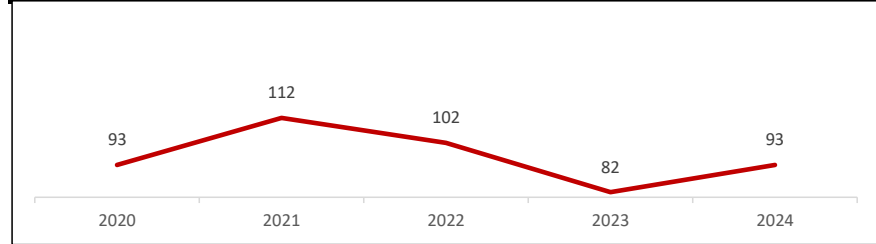
NARCAN USE		MAY 2024	2024 YTD	2023 YTD	YTD CHANGE
Times Administered		3	7	12	-41.67%

CASUALTIES		MAY 2024	2024 YTD	2023 YTD
Fire Service Injuries		0	2	2
Civilian Injuries		1	3	2
Fire Service Deaths		0	0	0
Civilian Deaths		0	0	0

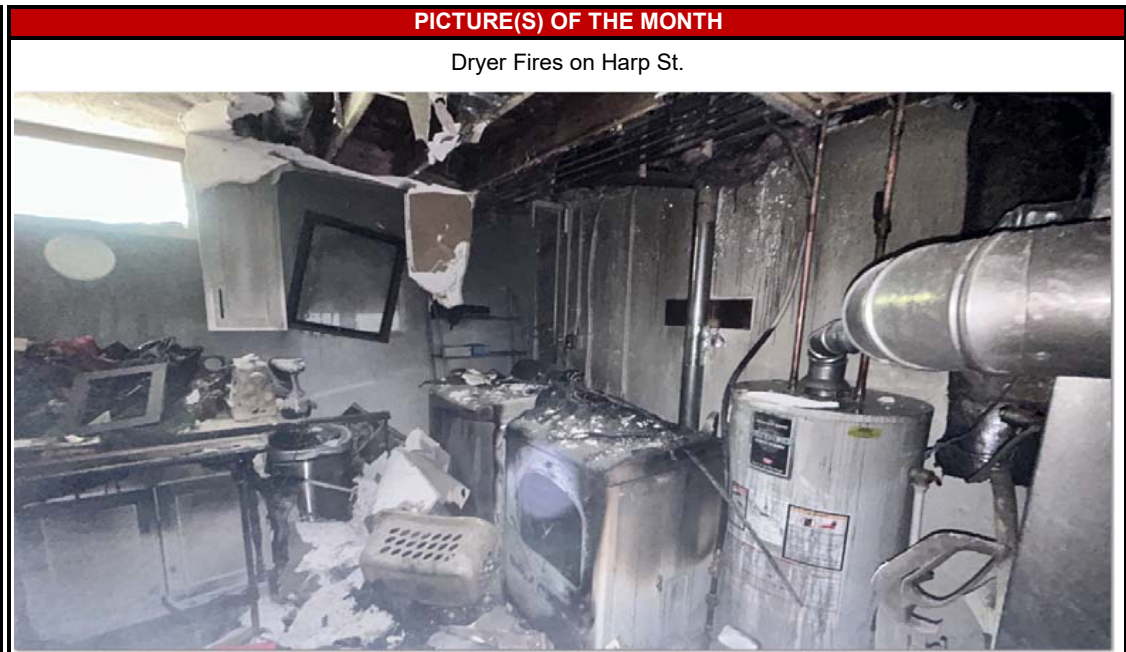
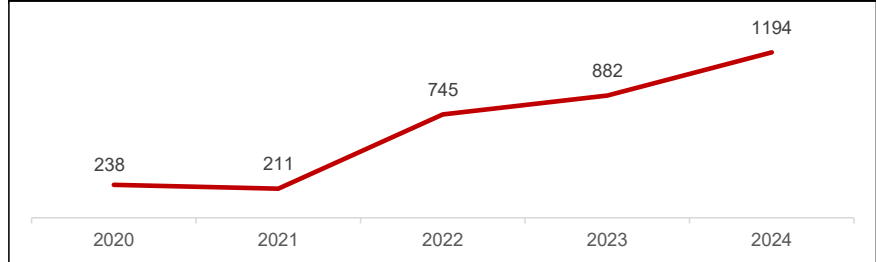
FIRE PREVENTION BUREAU				
ACTIVITIES	MAY 2024	2024 YTD	2023 YTD	YTD CHANGE
Construction Plan Review	25	93	82	13.41%
New Construction	2	6	4	
Remodel	14	40	28	
Sprinkler	3	18	17	
Site Plan	4	15	8	
Fire Alarm/Hood	1	9	21	
Demolition	1	5	4	
Addition	0	0	0	
Annual Business Inspections	174	1046	786	33.08%
Annual Initial			311	
Reinspections			326	
Enforcement				
Pre-Occupancy Inspections				
Certificate of Occupancy Insp.	3	28	24	
Not Ready	0	0	0	
Walk Through	4	18	4	
Tent Inspections	0	0	0	
Protection/Detection Systems	25	94	66	
Complaint Investigation	0	8	0	
Vacant/Closed Businesses	0	4	18	
Investigations	3	11	8	
Smoke Detector Installations	61	309	357	-13.45%
CO Alarm Installations	16	97	73	32.88%

CHEMICAL INVENTORY SURVEYS	MAY 2024	2024 YTD	2023 YTD	YTD CHANGE
Surveys returned	9	732	958	-23.59%

5 YR YTD TOTAL CONSTRUCTION PLAN REVIEWS



5 YR YTD TOTAL INSPECTIONS



May 8, 2024



February 10, 2018



MEMORANDUM

TO: Mayor and City Commissioners

FROM: Brad Boomstra, P.E. – City Engineer

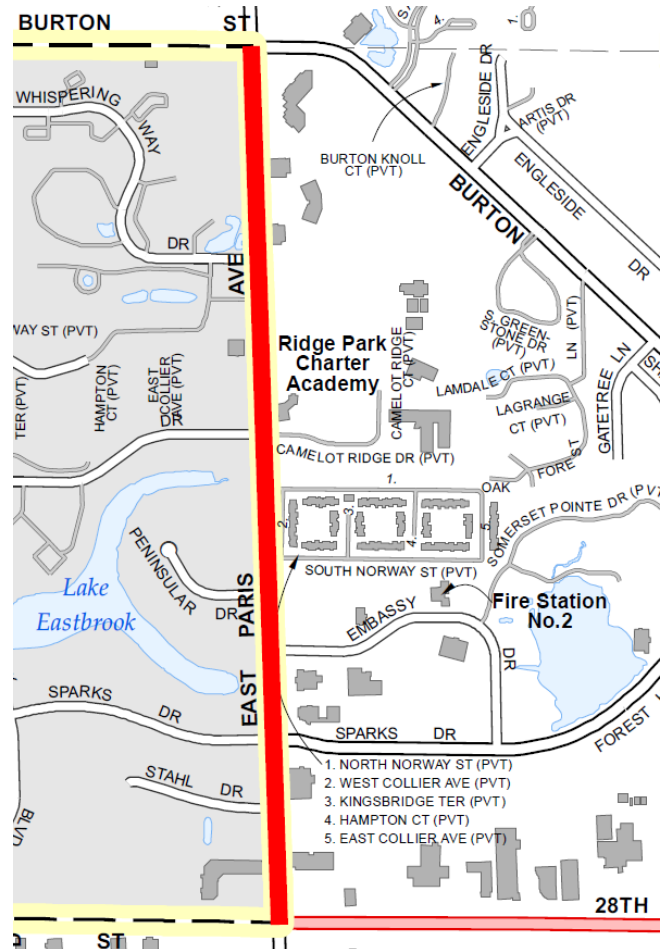
DATE: June 18, 2024

TOPIC: Cost Sharing Agreement – East Paris from 28th Street to Burton Street

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to sign the attached cost sharing agreement with the City of Grand Rapids for improvements to East Paris between 28th Street and Burton Street. The improvements include milling of existing pavement and installation of new HMA pavement. The total cost of the project is \$618,255, to be funded in part by Federal Funds, in the amount of \$498,920.77. The remaining costs will be split between the City of Kentwood and the City of Grand Rapids. Kentwood's portion of the cost for design, construction and inspection is \$160,487.12 which includes a 10% contingency. Construction is anticipated to occur in August of 2024.

If you have questions, please contact Brad Boomstra at 554-0740 or boomstrab@kentwood.us.

Thank you for your consideration of this request.



COST-SHARING AGREEMENT

ROTOMILL AND RESURFACING OF EAST PARIS AVENUE FROM 28TH STREET TO BURTON STREET

THIS COST-SHARING AGREEMENT, (the “Agreement”), is made and entered into this _____ day of _____, 2024, by and between the City of Grand Rapids, a Michigan municipal corporation, 300 Monroe Avenue NW, Grand Rapids, Michigan, 49503, hereinafter referred to as “Grand Rapids,” and the City of Kentwood, a Michigan municipal corporation, 4900 Breton Road SE, Kentwood, Michigan 49508, hereinafter referred to as “Kentwood.” Grand Rapids and Kentwood may be referred to jointly as “the Parties” and individually as a “Party.”

WITNESSETH

WHEREAS, Kentwood has received federal and/or state grants through the Michigan Department of Transportation (“MDOT”) for rotomill and resurfacing of East Paris Avenue between 28th Street and Burton Street (the “Project”); and

WHEREAS, the Project will be financed in part by these federal/state grant funds and Kentwood will be designated as the requesting party pursuant to an agreement between Kentwood and MDOT in connection with the Project; and

WHEREAS, East Paris Avenue, between 28th Street and Burton Street, is a common boundary between Kentwood and Grand Rapids; and

WHEREAS, Grand Rapids and Kentwood desire to participate equally in the local share of costs for grant eligible and ineligible items of work for the Project;

NOW THEREFORE, in consideration of the respective covenants contained herein, the Parties agree as follows:

1. The estimated local share cost for the Project is \$303,574.23, which amount includes construction costs, design engineering costs, construction engineering/inspection costs, and all other costs associated with the Project. These costs will be shared between the Parties as more fully described on the attached Exhibit A (“Estimated Local Share”).
2. The Estimated Local Share is considered a not-to-exceed amount. The actual share of costs to be split between the Parties for each category will be based on the actual, as constructed, amount incurred.
3. Kentwood will pay the initial cost of the Project and administer the Project. Thereafter, Kentwood will invoice Grand Rapids for its share of the actual costs of the Project. Within 30 days of receiving said invoice with supporting documentation acceptable to Grand Rapids, Grand Rapids will reimburse Kentwood for Grand Rapids’ share of the cost for the Project.

4. Each Party to this Agreement will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the Agreement, as provided by this Agreement or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This Agreement is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this Agreement.
5. No party to this agreement waives its governmental immunity by entering into this Agreement, and fully retains all immunities and defenses provided by law with respect to any action based upon or occurring as a result of this Agreement.
6. This Agreement, together with any exhibits, shall constitute the entire agreement between the parties. Any prior understanding, representation or negotiation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
7. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in a writing signed by each party or its authorized representative.
8. The rights and obligations of each party under this Agreement are personal to that party and may not be assigned or transferred to any other person, firm, corporation or other entity.
9. This Agreement is not intended to and shall not be construed to give any third party any interest or rights (including, without limitation, any third-party beneficiary rights) with respect to or in connection with any agreement or provision contained herein or contemplated hereby.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year above first written:

City of Grand Rapids, a Michigan municipal corporation

/s/ _____
By: Rosalynn Bliss
Its: Mayor

/s/ _____
Attested By: Joel Hondorp
Its: City Clerk

City of Kentwood, a Michigan municipal corporation

/s/ _____
By: Stephen C.N. Kepley

Its: Mayor

/s/ _____

Attested By: Dan Kasunic

Its: City Clerk

Exhibit A

East Paris Avenue (28th Street to Burton Street)

	Bid	10% Contingency	Total
Design Engineering	\$ 39,844.00	\$ 3,984.40	\$ 43,828.40
Construction Engineering	\$ 74,351.00	\$ 7,435.10	\$ 81,786.10
EA	\$ 5,000.00	\$ 500.00	\$ 5,500.00
Subtotal	\$ 119,195.00	\$ 11,919.50	\$ 131,114.50

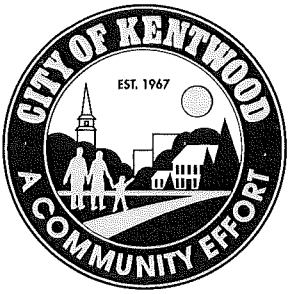
Construction	\$ 618,255.00	\$ 61,825.50
Kentwood Cost for Millings (Non-Participating)	\$ 8,700.00	
Subtotal	\$ 609,555.00	

Federal Share (81.85%)	\$ 498,920.77	
Local Share	\$ 110,634.23	\$ 61,825.50
		\$ 172,459.73

Estimated Local Share of the Project **\$ 303,574.23**

Kentwood Share ***\$ 160,487.12***

Grand Rapids Share ***\$ 151,787.12***



**CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
JUNE 11, 2024**

PROJECT: Lakewood West Wing PUD

APPLICATION: 11-24

REQUEST: Preliminary Site Plan Approval for a 15-lot single family PUD development

LOCATION: 2720 52nd Street, 2854 52nd Street (part), 5453 Wing Avenue and 5491 Wing Avenue (part)

HEARING DATE: May 28, 2024

MOTION: **Motion by Holtrop, supported by Kape, to recommend to the City Commission conditional approval of the Preliminary Site Plan dated March 29, 2024 for the Lakewood West Wing PUD Project as described in Case No. 11-24. Approval is conditioned on conditions 1-7 with condition 6 being modified to reflect Planning Commission review and approval and basis points 1-7 as described in Golders memo dated May 21, 2024.**

- Motion Carried (7-0) –
- Quinn absent -

CONDITIONS:

1. Review and approval of the PUD Statement dated May 17, 2021 for the Lakewood PUD, and review and approval of the Lakewood PUD Development Agreement by Kentwood staff and the City Attorney. The PUD Statement and Development Agreement shall include, but not be limited to, the following:
 - a. Restrictions prohibiting the rental of more than one unit by a single purchaser.
 - b. A statement regarding the improvements to be undertaken by the developers of the project, including the off-site detention pond.

- c. The site plan and the PUD Statement shall include detail on sidewalk provided in the development, open space within the development, and the maintenance of these areas.
 - d. The site plan and the PUD Statement shall include detail regarding any public or private road improvement required for the development. The public improvements shall include the construction of an additional 5' of sidewalk (creating 10' sidewalk) along the 52nd Street frontage. The improvements shall also include a sidewalk connection from 52nd Street to the proposed private driveway.
2. City Staff and City Attorney review and approval of all condominium documents, including but not limited to, the condominium bylaws, the master deed, and the complete condominium subdivision plan. An expandable condominium, as defined in the Michigan Condominium Act, MCL 559.106(4) shall not be permitted. Convertible area, as defined in the Michigan Condominium Act, MCL 559.105(3) shall not be permitted.
3. Compliance with the City Engineer's memo dated May 13, 2024. The City Engineer shall also review and approve the proposed detention pond easement and the agreement for the on-going maintenance of the proposed off-site detention pond.
4. Review and approval by the Kentwood Fire Marshal.
5. Applicant shall obtain permits from the Michigan Department of Environment, Great Lakes, and Energy for wetland mitigation prior to the issuance of construction permits on the site.
6. Planning Commission review and approval of the preliminary landscaping and lighting plans for the site.
7. Review and approval by the Planning and City Commission of building elevations proposed within the project.

BASIS

1. The PUD Statement and Development Agreement will address issues such as deviations from the ordinance requirements, improvements to be provided by the developer, and other requirements or restrictions made by the city. The review and approval of these documents will hold the development to these standards and give additional direction to the applicant as the project develops.

2. Review of condominium documents will ensure that the site plan, the proposed improvements, the restrictions on convertible area and the rental of condominium units by the developer are addressed and recorded for the benefit of prospective owners.
3. The applicant has proposed a detention pond that is off site on an adjacent property (currently owned by the applicant but under contract). An easement must be provided for the off-site pond, with provisions made for its ongoing maintenance.
4. The Four Corners Study, adopted as a compendium to the City's 2020 Master Plan, recommends the construction of a 10' non-motorized trail along 52nd Street. The widening of the existing sidewalk to 10 feet will provide the non-motorized trail for this section of 52nd Street and will allow for the connection to the non-motorized trail associated with the future Breton Ravines development.
5. The landscaping plan shall include information on required street trees along 52nd Street, Wing Avenue, and the private road, as well as other landscaped areas and areas in which the existing vegetation will be retained.
6. The applicant has proposed sample building elevations. The elevations must be evaluated to determine whether they meet the city's proposed designs standards.
7. Discussion during the work session and public hearings.



**CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
JUNE 11, 2024**

PROJECT: Lakewood West Wing PUD

APPLICATION: 11-24

REQUEST: Final Site Plan Approval for a 15-lot single family PUD development

LOCATION: 2720 52nd Street, 2854 52nd Street (part), 5453 Wing Avenue and 5491 Wing Avenue (part)

HEARING DATE: May 28, 2024

RECOMMENDATION: **Motion by Holtrop supported by Poyner, to grant conditional approval of the Final PUD Site Plan dated March 29, 2024 for the Lakewood West Wing PUD Project as described in Case No. 11-24. Approval is conditioned on conditions 1 -3 with condition 1 being modified to reflect Planning Commission review and approval and basis points 1 -3 as descried in Golder's Memo dated May 21, 2024.**

- Motion Carried (7-0) –
- Quinn absent -

CONDITIONS:

1. Planning Commission review and approval of the final landscaping and lighting plans for the site.
2. Review and approval by the Planning Commission of building elevations proposed within the project.
3. City Commission approval of the Preliminary PUD Plan.

BASIS

1. The landscaping plan shall include information on required street trees along 52nd Street, Wing Avenue, and the private road, as well as other

landscaped areas and areas in which the existing vegetation will be retained.

2. The applicant has proposed sample building elevations. The elevations must be evaluated to determine whether they meet the city's proposed designs standards.
3. Discussion during the work session and public hearings.

STAFF REPORT: April 18, 2024
PREPARED FOR: Kentwood Planning Commission
PREPARED BY: Lisa Golder
CASE NO.: 11-24 Lakewood West Wing

GENERAL INFORMATION

APPLICANT: Lakewood Homes LLC rep. by: Nederveld Engineering
3347 Sandy Beach 217 Grandville Ave SW
Wayland MI 49348 Suite 302 Grand Rapids

STATUS OF
APPLICANT: Owner/Developer; Developer's engineering representative

REQUESTED ACTION:
* Preliminary and Final PUD site plan review is requested for the
proposed 15 lot development.

EXISTING ZONING OF
SUBJECT PARCEL: RPUD-2 Detached Residential Planned Unit Development

LOCATION: 2920 52nd Street, 2854 52nd Street (part), 5453 Wing Avenue, 5491
Wing Ave (part)

PARCEL SIZE: 6.8 acres

EXISTING LAND USE
ON THE PARCEL: Vacant land

ADJACENT AREA
LAND USES: N: 52nd Street
S: Single family residential
E: Single family residential
W: Vacant

ZONING ON ADJOINING
PARCELS: N: R1-C Single Family Residential (north of 52nd Street)
S, E, W: R1-B Single family Residential

Compatibility with Master Plan

The proposed development is located on an overall 6.8 acre property located west of Wing Avenue and south of 52nd Street. The proposed 2020 Master Plan recommends low density

residential use for this area or less than 4 units per acre. The proposed single family development is 2.2 units per acre, consistent with the Master Plan. The proposed net density has not been provided to date.

Relevant Zoning Ordinance Sections

Chapter 12.01 of the Zoning Ordinance describes the purpose and intent of Planned Unit developments (PUDs) and Section 12.04 describes the RPUD-2 zone specifically. Site plan review standards are found in Section 14.05.

Zoning History

The site was rezoned in 2021 to RPUD-2. However, the associated preliminary site plan has expired and must be re-approved.

SITE INFORMATION

Street and Traffic

The 6.86 acre site is located west of Wing Avenue, and south of 52nd Street. 52nd Street is a 5 lane arterial road within a 100 foot right of way. Wing Avenue is a two-lane road within a 66 foot right of way. The Four Corners Study, adopted as a compendium to the 2020 Master Plan, recommends the eventual construction of a non-motorized trail along 52nd Street. The recommendation for the Breton Ravines development (located to the west) has been to require the construction of an additional 5' of sidewalk, creating a 10' wide sidewalk along the 52nd Street frontage. The same is recommended for the 52nd Street frontage on the north side of the Lakewood West Wing project.

Breton Avenue, (to the west) is planned to be extended south from its current terminus at 52nd Street. The extension of Breton Avenue is not part of the proposed Lakewood West development.

Trip Generation

According to the report Trip Generation by the Institute of Traffic Engineers, the proposed 15 homes are estimated to generate approximately 142 trips per day.

Site Information

The site is partially wooded and drops to the northeast. The northeast corner of the property contains wetlands. The development can generally be built without disruption of the wetland areas, with the exception of the small wetland areas within the proposed private road right of way.

Staff Review

Rezoning

1. The 6.8 acre development was rezoned from R1-B to RPUD-2 Detached Residential Planned Unit Development, with a total of 15 housing units planned.

PUD Plan-General

2. The Applicant's PUD Statement details the reasoning behind the 2021 rezoning and the operational aspects of the development that relate to the PUD objectives of Chapter 12 of the Zoning Ordinance.
3. The proposed PUD involves the development of 15 detached site condominiums. Preliminary and final site plan review for the site condominium development will also be required.
4. The PUD-2 sets the following minimum requirements for lots within a development:

Lot area:	6,500 square feet
Front yard setback:	20 feet
Side yard setback:	5'; 12 between properties
Rear yard setback:	30 feet
Minimum living area:	950 square feet, minimum of 624 square feet on main floor
Open Space:	25%

5. The development is served by a private road cul-de-sac that extends from Wing Avenue. The city's new Private Road requirements dictate that the road should be 24' in width within a 50' easement and one side of sidewalk. This has been provided. In addition, the applicant is proposing a sidewalk connection along Wing Avenue from 52nd Street to the proposed private driveway. In the future, it is anticipated that a sidewalk would be extended along the west side of Wing Avenue to 60th Street along the watermain easement, in order to minimize the loss of significant trees. *

Section 12.01 PUD Intent and Purpose

6. The proposed development is for 15 homes on 6.8 acres of land. The PUD regulations allow the city to review and approve proposed building elevations proposed within the PUD.
7. Section 12.01 C of the Zoning Ordinance also references a package of amenities that are available throughout the PUD including the preservation of natural resources, pathways, improvements to public roads, and high-quality architectural materials. The development will include open space or a conservation area adjacent to each unit. All of the conservation areas, private road and sidewalks must be maintained by the condominium association. In addition, if the conservation areas are open to all residents of the development, it should be clear how residents can access the areas.

Section 12.04 RPUD-2 Specific Regulations

8. Section 12.04 D 5 indicates that the city may require architectural diversity between adjacent single-family buildings. The applicant is proposing 5 different building elevations. The PUD Statement shall include language to indicate how the developer intends to ensure that the same house plan/building elevation is not used for adjacent structures. It is unclear as to whether the building elevations meet the city's proposed architectural guidelines. Additional information must be provided for staff review. *

9. Section 12.04 D 8 indicates that accessory building size and locations may be varied from those found in Sections 3.15 and 3.16 of the Zoning Ordinance. The applicant shall clearly state their intent for the allowance of accessory structures within the development.
10. At the time of the original PUD approval in 2021, a PUD Agreement was drafted but it was never signed by the developer. This must be addressed prior to the final approval of the PUD plan.

Attributes:

- Preserves over 37% open space
- Development's gross density is consistent with the Master Plan
- Sidewalk along Wing provided

Issues:

- Provide access to conservation areas, if they are open to all residents
- Non-motorized trail along 52nd Street required
- Make a determination regarding accessory buildings
- Address how diversity of architecture will be addressed for adjacent lots.
- Provide information on building types to determine whether the units meets the city's the proposed architectural standards



PROJECT PUD AGREEMENT STATEMENT AND NARRATIVE
Lakewood
May 17, 2021

NARRATIVE and PUD AGREEMENT STATEMENT for LAKEWOOD

1. Nature of the project

The proposed Lakewood Planned Unit Development (PUD) contains 6.8 total acres. Of the 6.8 acres, approximately 2.5 acres will be devoted to permanent open space (nearly 37% of the site will remain as permanent open space). The remainder of the site will be devoted to tree and vegetation preservation, screening and buffering for adjoining properties, and a residential community meeting the goals and objectives of the City's most recent Master Plan efforts. The residential community will be comprised exclusively of single-family lots on a proposed private road.

2. The proposed density, number, and types of dwellings units

The proposed Lakewood PUD is proposed to contain 15 new residences. According to the City's most recent Master Plan (2020 Draft), the City has proposed the area to be "Low Density Residential," which allows up to four (4) residential units per acre. Based on *gross* acreage, the City anticipated in the Master Planning process that the property could ultimately be the home for up to 27 households.

While the Master Plan anticipates up to 27 households, Lakewood proposes only 15 new residences, allowing for the preservation of substantially more open space than required by the City's PUD Ordinance.

The overall density for the proposed Lakewood PUD neighborhood is 2.2 units per acre (15 units / 6.8 acres).

3. Statement describing how the proposed project meets the objectives of the City of Kentwood Master Plan and Planned Unit Development District

The proposed plan meets the intents of the Planned Unit Development ordinance (Section 12.01) as follows:

- A. Encourage use of land in accordance with its character and adaptability through allowance of innovative and creative design solutions not permitted under conventional zoning.
 - ⇒ *The property is in a long-anticipated residential development area for the City of Kentwood, and seeks to preserve wetlands, open spaces, and wooded areas as much as practical. Public utilities have been extended along the frontage of the site in anticipation of development, and the proposed single-family residential use and densities help the City of Kentwood reach the goals outlined their Master Plan.*

- B. Allow design flexibility that benefits the community and the environment and results in a better overall project than would be permitted under conventional zoning.
 ⇒ *The primary significant features of the site are several small wooded areas and a small wetland that traverses across the northern portion of the site. With the nature of the development (single-family lots), the proposed project can meet the targeted residential density in the Master Plan, and preserve large amounts of open space and natural features. Using the compact design approach allowed in PUD zoning helps to accomplish a better overall project than what is allowed under conventional zoning (a Parallel "By-Right" Plan has been included to illustrate what the site may look like under conventional zoning).*
- C. Create a package of amenities not typically achieved with conventional zoning, such as useable open space, preservation of key natural or historic resources, improvements to public roads or facilities, pathways, natural stormwater systems, more extensive landscaping, consistent and coordinated site design details among various projects (lighting, signs, building design, etc.), and high quality architectural design or materials
 ⇒ *The Planned Unit Development option allows for the robust provision of open space preservation. Additionally, the PUD provides for architectural standards to ensure high quality architectural design.*
- D. Create a complementary mixture of housing types within a project that is consistent with the overall character of the area.
 ⇒ *The overall character of the area is predominantly single family detached residential. As a single family neighborhood, the proposed Lakewood PUD will complement the surrounding uses, consistent with the predominantly residential character of the area.*
- E. Ensure compatibility of design and use between various uses within the PUD and with neighboring properties.
 ⇒ *The development is harmonious and consistent with the surrounding properties. Low Density Residential is planned for the site and the area immediately south of site. Generous "no-build" areas and open spaces are proposed on the south side of the site and the north side of the site along 52nd Street.*

4. Statement describing how the proposed project will be served by public water, sanitary sewer, and storm drainage

Sanitary Sewer

The community will be served by sanitary sewer that will be extended from Wing Avenue. Sanitary sewer will be designed to meet the requirements of the City of Kentwood and City of Grand Rapids Engineering Departments. Sanitary sewer will be a minimum of eight inches in diameter, with possible upsizing where determined necessary by the City of Kentwood and City of Grand Rapids Engineering Departments.

Watermain

The community will be served by public watermain that will be extended from Wing Avenue. Watermain will be a minimum of eight inches in diameter, with possible upsizing where determined necessary by the City of Kentwood and City of Grand Rapids Engineering Departments.

Stormwater Management

Stormwater will be managed in accordance with City of Kentwood and Kent County Drain Commissioner standards and specifications. Required detention volume will be achieved in the property to the south of the proposed development (which is under the same ownership).

5. Requirements Per Section 12.09.D.

1. Set forth the conditions upon which the approval is sought, with reference to approved Plans and a specific description of all deviations from City regulations which have been requested and approved, and thus do not require approval of the Zoning Board of Appeals. Such deviations shall be clearly listed in tabular form and may include: building and parking lot setbacks, building height, reduction in minimum lot size, reduction in road width, modifications to road geometric design, reduction on required parking, mixture of uses (if applicable), larger or additional signs, or driveways that do not meet the standards of this Ordinance.
 - ⇒ *Approval for the Lakewood PUD is requested based on meeting the provisions of the City of Kentwood PUD Ordinance and the City of Kentwood 2020 Master Plan.*
 - ⇒ *Deviations from the RPUD-1 Ordinance include the following:*
 - *No deviations from the RPUD-1 Ordinance are anticipated.*
2. Convey in fee or commit otherwise common areas indicated in the PUD plan for use by the residents or the public at large. The use shall be irrevocably dedicated for the useful life of the residences, and retained as open space for park, recreation or other common uses. The transfer of responsibility from the developer to the association shall be clearly defined, to ensure all obligations will be met, or performance guarantees provided, to ensure common areas are left in a usable state.
 - ⇒ *Common open space areas in the Lakewood PUD will be owned in common by a proposed Homeowners Association.*
3. Set forth a program and financing for maintenance of common areas and features, such as pathways, roads, signs, lighting, landscaping, recreational facilities and stormwater detention facilities. Adequate provision shall be made to insure common areas and features and to indemnify the City.
 - ⇒ *Common open space areas in the Lakewood PUD will be owned in common by a proposed Homeowners Association. A site condominium will be formed for the*

project, and the Master Deed and By-Laws will provide the legal mechanism for financing common areas and site features.

4. Assure that trees and woodlands indicated on the plan will be preserved as shown, or replaced on a caliper for caliper basis if damaged or removed during construction.
⇒ *Trees and woodlands will be preserved as depicted as shown on the submittal. Further detail of protected areas will be provided as part of Final PUD review.*
5. Assure the construction, improvement and maintenance of all streets and necessary utilities (including public water, wastewater collection and treatment and stormwater) to City of Kentwood Zoning Ordinance Chapter 12 12-19 Planned Unit Development Districts mitigate the impacts of the PUD project through construction by the developer, bonds or other satisfactory means, for any and all phases of the PUD. In the case of phased PUD's this requirement shall be reviewed at the time of any final site plan approval.
⇒ *The project will be financed through private funding, with only oversizing of utilities, roads, and improvements to be reimbursed by the City in accordance with the City Master Plan and City policy (where applicable). Financial surety can be posted for portions of the work in the form of a bond, if requested.*
6. Confirm that variances from the Zoning Board of Appeals cannot be sought for the PUD Plan and describe whether individual landowners are eligible to seek variances in the future, once the PUD project or phase is constructed.
⇒ *It is not anticipated that variances will be required. Minor deviations may be allowed by City Staff, in accordance with the provisions of the Final PUD (Final PUD language to be presented after Preliminary PUD approval).*
7. Address any other stated concerns of the City regarding construction and maintenance including phasing development plans. Adequate development assurances shall be provided for all proposed phased development.
⇒ *These items will be furnished upon staff review of the submittal set.*
8. Ensure that the obligations of the PUD are transferred to future buyers and note the process for approval of amendments to the PUD Agreement, including the manner in which affected parties within the PUD must approve the change in addition to the City.
⇒ *Deed restrictions and/or master deeds will ensure that the obligations of the PUD are appropriately transferred to future buyers within the PUD.*
9. Narrative description of architectural treatment/features.
⇒ *Proposed sample architecture is shown in detail within the submittal materials. Because each home will be selected by the individual lot buyer, home styles and designs may vary somewhat from the sample architectural plans provided. Architectural materials will include wood, brick, stone, metal, and lap siding.*
10. Narrative description of the walkability of the PUD (within and to the public walkways)
⇒ *Sidewalks will also be built along the private roads serving the site condominium where required by ordinance and also along Wing Avenue.*

11. Narrative description of open space features.

⇒ *Open spaces will include preserved wetlands throughout the site. The open spaces are also intended to preserve stands of trees and to provide buffering/screening to adjoining properties.*

12. Narrative description of the relationship between the PUD and the goals of the City Master Plan.

Finally, the PUD helps to achieve the City's Master Plan goals of providing housing types and housing densities consistent with the Master Plan while substantially preserving sensitive natural areas.



To: Kentwood Planning Department
From: Brad Boomstra, P.E.
City Engineer
Date: June 16, 2021
Re: **Lakewood**
2920 52nd Street, 2854 52nd Street, and 5491 Wing Avenue
41-18-34-200-053, 054 & 41-18-34-200-032
Review of Site Plan Received 6-7-21

We have completed our review of the proposed revised preliminary plat site plan dated 5-17-21 and received in our office on 6-7-21 for the above referenced project.

Kentwood Engineering has the following comments that will need to be addressed before this office can grant site plan / construction plan approval:

Overall Plan Comments:

1. Please label the property lines with distances and bearings.
2. The cover sheet, watermain and sanitary sewer plan sheets must be prepared in accordance with the City of Grand Rapids drafting standards. Any improvement sheet(s) listed in the sheet index on the cover sheet must include the words, "FOR REFERENCE ONLY".
3. The multiple parcels at this site must be combined into a single parcel. This is required whenever new development spans across adjacent parcels. Please contact the Kentwood Assessor, regarding this procedure.

Street / Sidewalk / Parking Lot:

1. Dimension the proposed curb radii at the drive entrance.
2. A pavement section detail must be shown on the plan for the private street.
3. What is the proposed name of the proposed street? Approval of the name will be required from the City of Kentwood.
4. For any curb cut which terminates less than five (5) feet from a construction joint, the contractor shall remove and replace the existing curb to the next joint.
5. Include the City of Kentwood General Notes on the plan(s). These notes are required for the work being performed in the Wing Avenue right-of-way. Highway permit conditions, specifications and required general plan notes are posted on the City's website and can be accessed at <http://www.ci.kentwood.mi.us> (hover over "CITY SERVICES" and "DEPARTMENTS" then click "ENGINEERING", then click the "RIGHT-OF-WAY" link near the top of the page).

Lakewood

2920 52nd Street, 2854 52nd Street, and 5491 Wing Avenue

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6. Sidewalks will be required on both sides of the street unless this requirement is waived by the Planning Department. These may be placed as part of the street construction or as each individual home is built. If sidewalks are deferred, the plans must carry a prominent note to this effect.
7. Additional comments regarding the street and/or sidewalk may be made upon receipt of construction plans.

Grading:

1. Please identify at least one (1) benchmark on the plan.
2. Indicate the proposed limits of grading on the site plan. A thick, shaded line works well for this.
3. Proposed grading (contours) will be needed to show proposed surface drainage patterns.
4. Show minimum window opening elevations for each of the structures. In accordance with Section 78-125(a)(2) of the City of Kentwood Ordinance, this elevation must allow 1 foot of freeboard above the high storm water level (in the basin), one foot above the 1% chance (100-year) floodplain, three feet above the top of any downstream culvert, four feet above the bottom of any drainageway, and five feet above the bottom of any drainageway that could be enclosed in pipe in the probable future.
5. Additional comments regarding grading will be made upon receipt of construction plans.

Storm Sewer / Drainage:

1. Provide a tributary area map and calculations to verify the capacity of the proposed and existing storm pipes to carry a 10-year storm (or a 100-year event if no overland floodway is provided). Use the Kentwood Storm Sewer Design Standards available on the City's website; they contain a Kentwood-specific IDF curve and time of concentration (T_c) nomograph. Use a minimum initial T_c of 10 minutes. Maintain a minimum cleansing velocity of 2.5 ft/sec in the pipes. Calculations must be sealed by a registered engineer.
2. The Kentwood Standard Specifications allow a 5-year frequency storm for the design of storm sewers in a residential development.
3. We need to see a profile of the proposed storm sewer.
4. Please indicate the type of material being used for the storm pipe in various areas (i.e., under the roadway, under lawn areas, etc).
5. For each of the storm pipes, indicate the size, slope, length and invert elevations.
6. All developments must carry a floodway through the development to preclude property damage. Overland floodways for a 1% chance (100-year) storm event will need to be designated.

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7. According to Section 78-125(b)(6) of the Kentwood Stormwater Management Ordinance, a minimum rear yard of 25 feet prior to any drainage encumbrance is required. This will allow opportunity for rear yard use for sheds, play equipment etc., without concern about water damage or inconvenience. The proposed lots do not appear to be deep enough to allow adequate rear yards outside of the drainage easement.
8. Basement under-slab and basement footing drains will be needed in the case of impervious soils or if the footings will be within 2 feet of the water table. If needed, these drains must be pumped, with a hydraulic break occurring outside the structure in the event of a storm sewer backup to prevent flooding of the basement of the structure. The City of Kentwood will not allow a direct gravity connection to the storm sewer, even if a check valve is provided.
9. Additional comments regarding drainage will be made upon receipt of construction plans.

Detention Basin:

1. On-site stormwater detention will be required for this parcel. Section 78-123 of the City of Kentwood Ordinance requires that the new detention facility be sized for the entire parcel in a *fully developed condition*. We will need to see these calculations.
2. Stormwater detention for this development is shown offsite. Drainage easements will be needed for the basin and storm sewer.
3. The amount of detention volume required may be based on an estimate of the percentage of impervious surface area based on the Kent County Subdivision Drainage Rules (short method #1), based on 0.1 acre-ft per acre for the entire parcel (short method #2) or, alternately, a tabulation of actual reservoir routing (long method). Routing calculations usually result in the lowest required volume. The detention sizing must be based on a 25-year storm. We will need to see detention sizing and release calculations.
4. We need to see a more detailed drawing of the proposed detention basin outlet control structure.
5. More details of the proposed on-site storm detention basin, including contours and calculations, are needed.
6. Kentwood allows a maximum detention release rate of 0.33 cfs/acre, based on the total parcel size.
7. The minimum diameter restrictor pipe size is 4 inches.
8. A low flow channel will be needed across the bottom of the detention basin between the end section(s) and the outlet structure with a minimum grade of 0.6 percent. This may consist of 4" concrete, grouted riprap, or properly sized riprap, all on filter fabric (MDOT "Geotextile Liner"). Both the surface material and the fabric must be toed in at least 18 inches at all earth interfaces. The remainder of the basin bottom shall have a minimum 2 percent slope to the low flow channel.

Lakewood

2920 52nd Street, 2854 52nd Street, and 5491 Wing Avenue

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9. The emergency outlet pipe must be capable of carrying a 10-year, fully developed non-detained storm flow. Please provide calculations to show that the pipe can carry this flow.
10. An emergency spillway may also be used instead of an outlet pipe. Section V(E) of the City of Kentwood Standard Specifications for Design and Construction of Storm Detention Storage requires that the detention basin spillway "shall be constructed of hot-rolled plant mix asphalt or concrete and must extend from the top of the berm to the intersection with the outfall channel. All interfaces with native soil shall be toed in." Show a detail on the plans.
11. A 15-foot-wide flat maintenance shelf for vehicular access is required for the detention basin.

Soil Erosion and Sediment Control:

1. We will need to see some additional soil erosion control measures as part of the plan review. Section 78-62 of the City of Kentwood Ordinance (posted on the City's website) contains minimum requirements for information that shall be included on the plan. Go to: <http://www.ci.kentwood.mi.us> (hover over "CITY SERVICES" and "DEPARTMENTS" then click "ENGINEERING", then click the "SOIL EROSION AND STORMWATER" link near the top of the page). Please review this ordinance carefully.
2. Per the requirements of Part 91 of Public Act 451, all proposed grading and soil erosion controls must be shown on a sheet(s) titled, at least in part, "SOIL EROSION AND SEDIMENTATION CONTROL PLAN". This plan should show surface features related to grading and soil erosion and sediment control. The SESC Plan may be combined with other plans and improvements as long as clarity is retained. Two (2) copies of this sheet, once approved, will need to accompany the application for an earth change.
3. We need to see existing and proposed topography at a maximum of five (5) foot contour intervals. The existing topography shall include structures and natural features outside the site boundary line within 50 feet.
4. Include a written description of the soil types of the exposed land area contemplated for an earth change.
5. Place a note on the soil erosion control plan to indicate that existing and new catch basins shall be protected with an inlet filter drop (silt sack). Straw bales or fabric placed under the grate are NOT acceptable, and sediment traps alone are not sufficient to provide adequate sediment filtration. Such a note might read, "EXISTING AND NEW CATCH BASINS SHALL BE PROTECTED WITH AN INLET FABRIC DROP (SILT SACK)." Include a simple detail of the proposed silt sack on the Soil Erosion and Sediment Control plan. We can provide you with an acceptable CAD detail upon request.
6. Place the following notes on the soil erosion control plan:
 - ALL SOIL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL COMPLY WITH ARTICLE 2 OF CITY OF KENTWOOD ORDINANCE 78 AND PART 91 OF PUBLIC ACT 451.
 - ALL SOIL EROSION AND SEDIMENT CONTROLS SHALL BE INSPECTED AND MAINTAINED ON A DAILY BASIS AND IMMEDIATELY FOLLOWING EVERY SIGNIFICANT RAINFALL EVENT.

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- ALL EXCESS SPOILS ARE TO BE REMOVED FROM THE SITE. OTHERWISE, STOCKPILES MUST BE PROVIDED WITH TEMPORARY AND PERMANENT STABILIZATION MEASURES.
 - EXCESS DIRT IS NOT TO BE PLACED ON ANY AREAS ON OR ADJACENT TO THE SITE WHERE THE PLAN DOES NOT SHOW THE AREA BEING DISTURBED. (This area of disturbance, or grading limits, must be clearly shown on the site plan.)
 - SILT FENCING IS REQUIRED ALONG ALL DOWNSTREAM EDGES OF THE GRADING LIMITS AND MUST REMAIN IN PLACE UNTIL VEGETATION IS UNIFORMLY RE-ESTABLISHED. THE SILT FENCE MUST BE TOED IN A MINIMUM OF 6 INCHES ALONG ITS BASE. (Remember that silt fences are intended to intercept *sheet flow* only and must always be installed *parallel* with the ground contours. Silt fences must not cross ravines, overland floodways, ditches, swales, etc. where concentrated flows occur.)
 - ALL DISTURBED BANKS EQUAL TO OR GREATER THAN 4:1 AND THE DETENTION BASIN BANKS AND BOTTOM MUST BE COVERED WITH TOPSOIL, SEED AND NORTH AMERICAN GREEN S-150 (OR APPROVED EQUAL) EROSION CONTROL BLANKET. THIS BLANKET, ALONG WITH THE NECESSARY STAPLES OR WOOD PEGS, SHALL BE PLACED PER MANUFACTURER'S RECOMMENDATIONS. SEAMS SHALL BE PLACED PARALLEL TO THE DIRECTION OF SURFACE RUNOFF. (Indicate such areas with shading or hatching on the plan.)
 - ALL SOIL EROSION CONTROL MEASURES SHALL BE INSTALLED PRIOR TO ANY EARTH MOVING OPERATIONS AND SHALL BE MAINTAINED UNTIL VEGETATION IS UNIFORMLY RE-ESTABLISHED AND THE SITE IS PERMANENTLY STABILIZED.
 - NO SEDIMENT SHALL BE TRACKED ONTO THE ADJACENT PUBLIC STREET AND IF IT DOES OCCUR, IT SHALL BE CLEANED DAILY.
 - THE STORMWATER DETENTION BASIN IS TO BE THE FIRST ITEM OF EARTH MOVING AND SHALL BE CONSTRUCTED IN CONJUNCTION WITH THE INSTALLATION OF SOIL EROSION CONTROL MEASURES.
7. Per the requirements of Part 91 of P.A. 451, place on the soil erosion control plan a bar graph or chart showing the proposed timing and sequence of each proposed earth change. It must include the installation of both permanent and temporary soil erosion and sedimentation controls, as well as the removal of temporary controls. It must also show the sequence of any construction phases.
8. A stone construction exit must also be included as part of the soil erosion control plan. Indicate the location of this exit on the plan, along with a detail. The length of the rock construction exit shall be at least 50 feet and shall consist of a 6-inch minimum layer crushed rock or stone on top of non-woven geosynthetic fabric (MDOT "Heavy Geotextile Liner"). The size of the stone shall be selected so that it cannot get caught between dual truck tires.
9. Additional soil erosion and sediment control comments may be made by Kentwood staff upon further review.

Utilities (Sanitary & Water):

Lakewood

2920 52nd Street, 2854 52nd Street, and 5491 Wing Avenue

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1. The City of Grand Rapids owns, operates and maintains the sanitary sewer collection and water distribution systems in this portion of Kentwood. Any alterations, extensions or new connections to either of these systems will require approval from Grand Rapids. Construction plans (drafting standards) and specifications for the proposed watermain and sanitary sewer must conform to Grand Rapids requirements.
2. A construction agreement with the City of Grand Rapids will be required for the new watermain and sanitary sewer.
3. A representative of the City of Kentwood Inspections Department must be present when the tap is made into the existing sanitary sewer.
4. The Grand Rapids Water Department must be present to make the tap into the existing watermain. Notify the Grand Rapids Water Department before making the connection to the existing service lateral.
5. Deferred frontage assessments and/or trunkage (hookup) fees for water and sanitary sewer may be due upon hookup or development. Contact the City of Grand Rapids (Larry Olson, 456-4074) for any assessments for utilities (water & sewer) that may be due.
6. Private streets and driveways require self-contained drainage. For an inverted crown pavement, standard locations for utilities are storm sewer on the centerline, watermain 10 or 19 feet north or west, and sanitary sewer 6 feet south or east.
7. Additional comments regarding utilities will be made upon receipt of construction plans.

Required Permits, Bonds, Fees [and Escrow]:

1. Because this parcel is adjacent to a public street, over one (1) acre is being disturbed, and is within 500 feet of a lake or stream, a Permit for an Earth Change (fee \$400) and a \$5,000 soil erosion control performance bond or an irrevocable letter of credit using the City of Kentwood format will be required through Kentwood Engineering. The Owner/Developer must sign the Permit for an Earth Change. Both the Owner/Developer and the Contractor must be named on the bond. Please contact us if you need a permit and/or a bond template form, or one can be accessed on the City's website at <http://www.ci.kentwood.mi.us> (hover over "CITY SERVICES" and "DEPARTMENTS" then click "ENGINEERING", then click the "SOIL EROSION AND STORM WATER" link near the top of the page). There is a 365-day limit to complete the work under this permit.
2. An NPDES Notice of Coverage will also be needed as the proposed area of disturbance exceeds 5 acres. At the time the Earth Change permit is issued by the Kentwood, your Notice of Coverage will immediately become effective as a "permit-by-rule" as soon as the NOC has been properly filed and the appropriate fee is paid.
3. Your contractor will need a Drive Permit from Kentwood Engineering for the proposed private drive into the Wing Avenue right-of-way. A \$10,000 annual ROW bond or an irrevocable letter of credit using the City of Kentwood format and a certificate of insurance (with the City of Kentwood named as additional insured) will also be

Lakewood

2920 52nd Street, 2854 52nd Street, and 5491 Wing Avenue

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required. We will need to see a plan of the proposed commercial driveway at a plan scale no greater than 1" = 50'. Contact us if you need a permit and/or bond form, or they can be accessed on the City's website. Highway specifications, general conditions and required plan notes are also posted on the City's website.

4. A \$30,000 Site Grading and Stormwater Management Bond or an irrevocable letter of credit using the City of Kentwood format and an administrative fee of \$600 will be required through Kentwood Engineering. This bond is posted to assure that the plan, once approved, is constructed in the field according to that plan. Both the Owner/Developer and the Contractor must be named on the bond. Let us know if you need our bond template, or it can be accessed on the City's website.
5. A permit will be needed from the MDEQ for the proposed work within the existing wetlands.
6. Please note that all required bonds and permit applications and fees must be submitted to, and accepted by, Kentwood Engineering *before any permits can be issued!* There will be no "partial" or "conditional" permits issued.

Miscellaneous / Reminders:

1. Please be advised that at the completion of construction, a civil engineer or surveyor will need to provide an as-built plan to the City of Kentwood with a certification by a registered engineer stating that the site grading and the stormwater system were constructed in accordance with the approved plans. A copy of the certification form is available upon request or on the City's website.
2. The City of Grand Rapids will require a pre-construction meeting for this project. Please notify us of the time and location of this meeting, as we must have a representative in attendance! Otherwise, we will require a separate pre-construction meeting be held. We will address other construction-related topics at that time.
3. Remember that, for a Building Permit to be issued, other City departments (fire, assessor, treasurer, water, planning) may have comments regarding this plan. Contact Kentwood Inspections (Renee Hargrave, 554-0781) regarding building permit application procedures, fees, plan requirements and approval status.
4. Once final approval by all departments has been granted, make sure the contractor has the latest approved set of plans before beginning construction!

Should you have any questions regarding this department's review, please feel free to contact our office.

cc: Kentwood Engineering Permit Staff
Rick Pulaski, Nederveld, rpulaski@nederveld.com



City of Kentwood

Occupancy: **Lakewood Ravines**
Occupancy ID:
Address: **2920 52nd ST SE**
KENTWOOD MI 49508

Inspection Type: **SITE PLAN ONLY**

Inspection Date: **6/25/2021**

By: **QUICK, PATRICK A (0281)**

Time In: **10:33**

Time Out: **00:00**

Form: **PLAN REVIEW - IFC**
2015

Authorized Date: **Not Authorized** By:

Inspection Topics:

INTRODUCTION

REVIEW REQUIREMENTS.

We have reviewed your plans for the above facility. The following items are noted for compliance with code requirements. Code references to the International Fire Code 2015, as amended, are noted IFC; references to the Michigan/International Building Code are noted MBC; references to the City of Kentwood Code of Ordinances are noted KC; references to National Fire Protection Association codes and standards are noted NFPA. Please review the appropriate code for further details. All construction and processes must meet applicable code provisions.

Status: **PLAN REVIEW**

Notes:

GENERAL; CONSTRUCTION AND DEMOLITION

SUPPLEMENTAL ADDRESS NUMBERS.

Install supplementary _____ inch Arabic address numerals on a post or mailbox on the same side of the public road as, and directly in front of, the building in such a manner as to be readily visible to occupants of fire department vehicles on the public road. (IFC 505.1.2.4, 505.1.3)

Status: **PLAN REVIEW**

Notes:

HYDRANTS REQUIRED.

Construction involving combustible building materials shall not occur until operable fire hydrants are in place within 500 road feet of the furthest point of any building being constructed. (IFC 3312.1)

Status: **PLAN REVIEW**

Notes:

SUPPLEMENTAL HYDRANTS.

Supplemental hydrants. Install supplemental fire hydrants per site plan on a minimum 6" public water main. (IFC 507.5.2) Hydrants must be East Jordan 5BR with two 2-1/2" and one 4" outlet in conformance with Kentwood specifications and be painted safety yellow.

Status: **PLAN REVIEW**

Notes:

Additional Time Spent on Inspection:

Category	Start Date / Time	End Date / Time
Notes: No Additional time recorded		

Total Additional Time: **0 minutes**

Inspection Time: **0 minutes**

Total Time: **0 minutes**

Summary:

Overall Result: Plan Review

Plan Review Completed.

Inspector Notes:

Inspector:

Name: QUICK , PATRICK A

Rank: FI

Work Phone(s): (616) 915-4265

Email(s): quickp@kentwood.us

Signature

Date

**CITY OF KENTWOOD
CITY COMMISSION
APPROVED
FINDINGS OF FACT
JULY 20, 2021**

June 14, 2021

PROJECT: Lakewood PUD

APPLICATION: 17-21

REQUEST: **Motion by Groce, seconded by Artz, to adopt Ordinance 6-21 to conditionally rezone 6.8 acres of land from R1-B to RPUD-2 Single Family Residential PUD and approve the Preliminary Site Plan dated June 16, 2021 for Lakewood PUD, Case 17-21 subject to conditions 1-8 and basis points 1-4. Roll Call Vote: Yeas: All. Nays: None. Absent: None.**

Ordinance Adopted

LOCATION: 2720 52nd Street, 2854 52nd Street (part), 5453 Wing Avenue and 5491 Wing Avenue (part)

HEARING DATE: July 20, 2021

RECOMMENDATION: Motion by Holtrop, supported by Benoit, to recommend to the City Commission conditional approval of the rezoning of 6.8 acres of land from R1-B to RPUD-2 Single family Residential Planned Unit Development and approval of the Preliminary PUD Site Plan dated June 16, 2021 for the Lakewood PUD Project as described in Case No. 17-21. Application is conditions on Conditions 1-8 and basis points 1-4 as described in Golder memo dated June 14, 2021.

- Motion Carried (9-0)-
- Yeas: Benoit, Brainerd, Holtrop, Jones, Kape, Morgan, Poyner, Pemberton, Quinn
- Nays: None

CONDITIONS:

1. Review and Approval of the PUD Statement dated May 17, 2021 for the Lakewood PUD, and review and approval of the Lakewood PUD Development Agreement by Kentwood staff and the City Attorney. The PUD Statement and Development Agreement shall include, but not be limited to, the following:
 - a. Restrictions prohibiting the rental of more than one unit by a single purchaser.
 - b. A statement regarding the improvements to be undertaken by the developers of the project.
 - c. Detail on sidewalk provided in the development, open space within the development, and the maintenance of these areas.
 - d. Detail regarding any public or private road improvement required for the development.
2. City Staff and City Attorney review and approval of all condominium documents, including but not limited to, the condominium bylaws, the master deed, and the complete condominium subdivision plan. An expandable condominium, as defined in the Michigan Condominium Act, MCL 559.106(4) shall not be permitted. Convertible area, as defined in the Michigan Condominium Act, MCL 559.105(3) shall not be permitted.
3. Compliance with the City Engineer's memo dated June 16, 2021.
4. Review and approval by the Kentwood Fire Marshal.
5. Applicant shall obtain permits from the Michigan Department of Environment, Great Lakes, and Energy for wetland mitigation prior to the issuance of construction permits on the site.
6. Staff review and approval of the preliminary landscaping and lighting plans for the site. The landscaping plan shall indicate how the developer intends to preserve significant stands of trees.
7. Review and approval by staff of building elevations proposed within the project.
8. City Commission approval of the rezoning of the site from R1-B to RPUD-2 Single Family Residential Planned Unit Development.

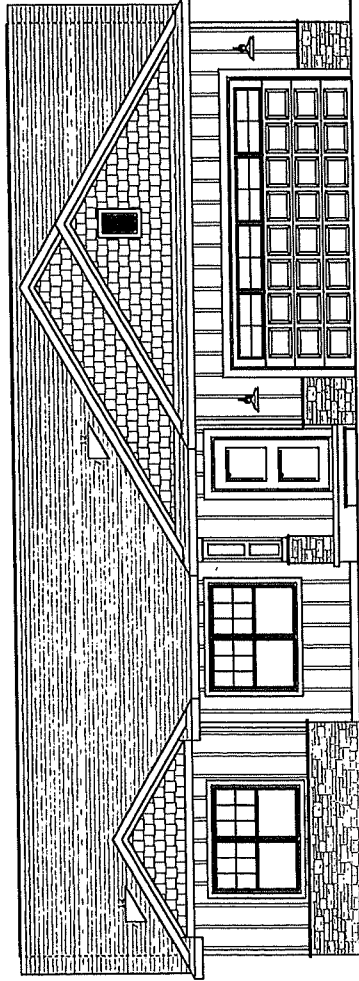
BASIS

1. The PUD Statement and Development Agreement will address issues such as deviations from the ordinance requirements, improvements to be provided by the developer, and other requirements or restrictions made by the city. The review and approval of these documents will hold the development to these standards and give additional direction to the applicant as the project develops.
2. Review of condominium documents will ensure that the site plan, the proposed improvements, the restrictions on convertible area and the rental of condominium units by the developer are addressed and recorded for the benefit of prospective owners.
3. The landscaping plan shall include information on required street trees along 52nd Street, Wing Avenue, and the private road, as well as other landscaped areas and areas in which the existing vegetation will be retained.
4. Discussion during the work session and public hearings.

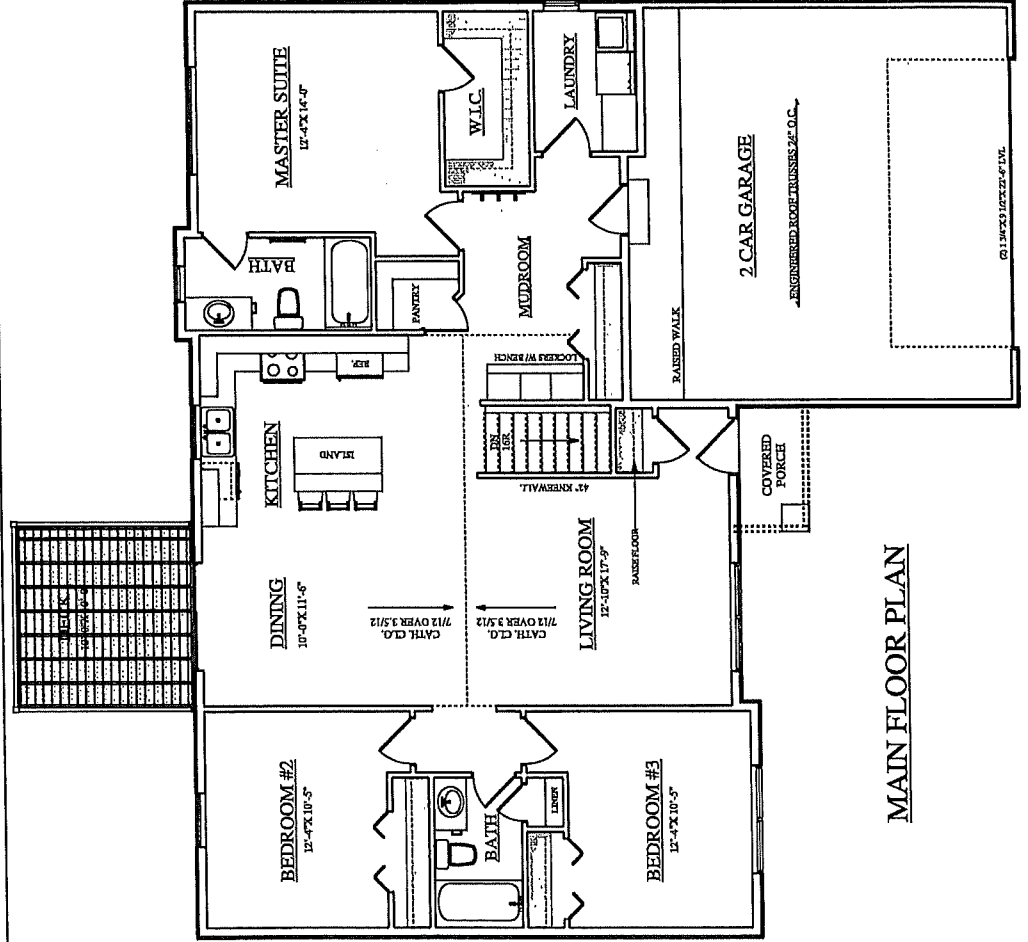
The Clearview

1495 Total Finished Square Feet

1 Story Ranch with 3 Bedrooms
2 Full Baths / MF Laundry
Footprint: 52' Wide by 47'-10" Deep



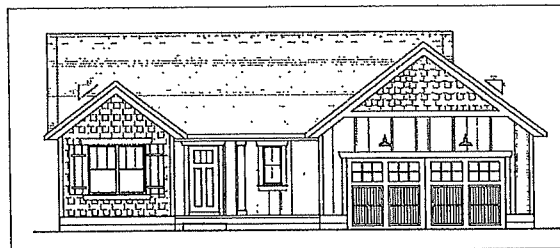
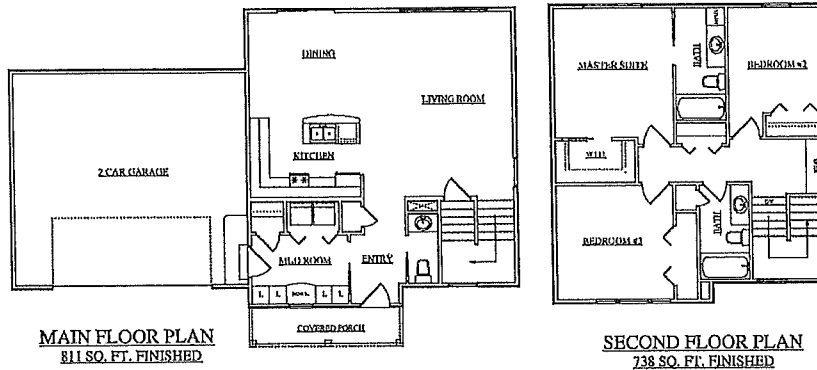
FRONT ELEVATION





THE JAMESBOROUGH
1549 Total Finished Square Feet

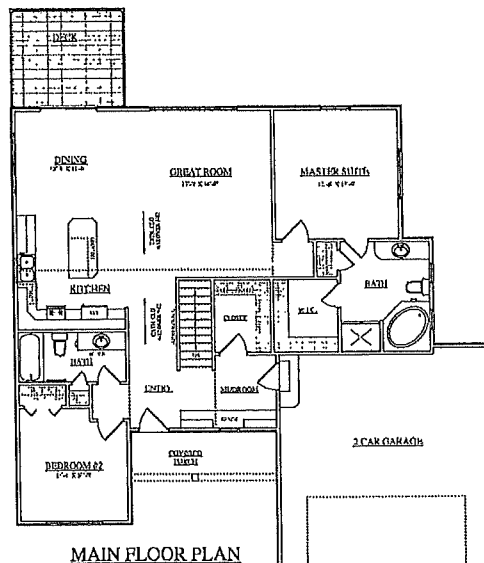
2 Story with 3 Bedrooms
2 1/2 Bathrooms / MF Laundry
Footprint: 52' Wide by 34' Deep



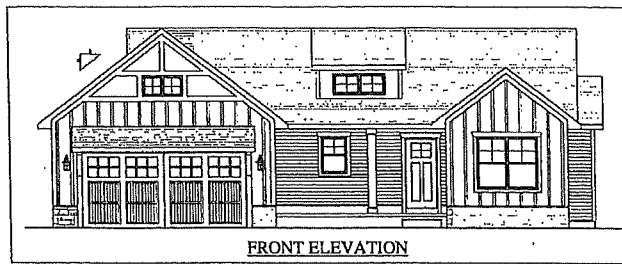
The Alexandria

1343 Total Finished Square Feet

1 Story Ranch with 2 Bedrooms
2 Full Baths / MF Laundry
Footprint: 49'-0" Wide by 45'-9" Deep



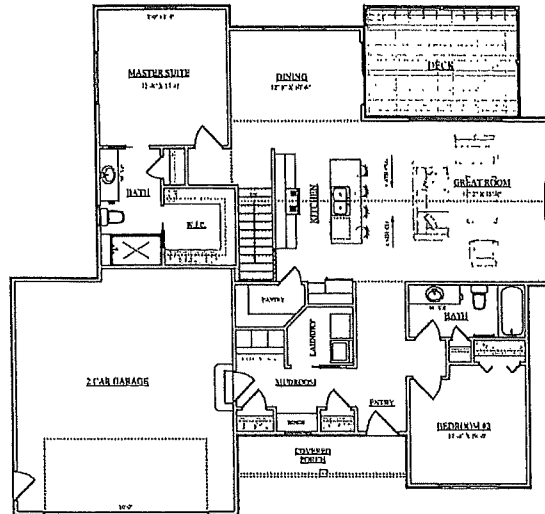
Lakewood Ravines
Single Family Home Styles
(All homes fit on 70 ft lots)



The Oakmount

1409 Total Finished Square Feet

1 Story Ranch with 2 Bedrooms
2 Full Baths / MF Laundry
Footprint: 53'-0" Wide by 48'-8" Deep



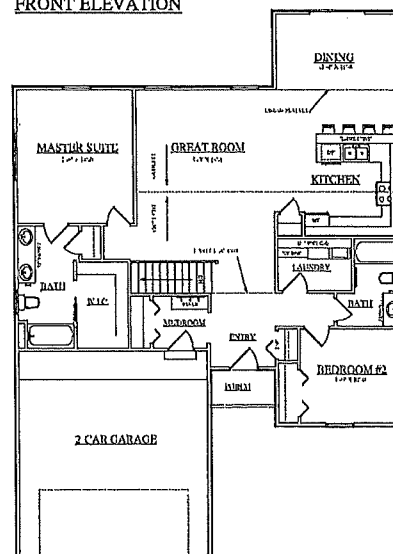
MAIN FLOOR PLAN



The Edgewood

1406 Total Square Feet Finished

1 Story Ranch with 2 Bedrooms
2 Full Baths / MF Laundry
Footprint: 42' Wide by 58' Deep



FRONT ELEVATION

Lakewood Ravines
Single Family Home Styles
(All homes fit on 70 ft lots)



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Jim Kirkwood, PE, Director of Engineering & Inspections
Brad Boomstra, PE, City Engineer
Cori Derengowski, Buyer

DATE: June 18, 2024

TOPIC: Contract Amendment for 36th Street and Shaffer Avenue Roundabout

ACTION REQUESTED: It is requested that the City Commission authorize an amendment to the City's contract with Prein & Newhof for the engineering services at the intersection of 36th Street and Shaffer Avenue by an increase of \$16,775 (including a 10% contingency) for a total not-to-exceed \$336,775. Funding will come from the Major Streets Fund budget.

BACKGROUND: On December 19, 2023, the City Commission approved a contract with Prein & Newhof for the design and construction engineering services for a 36th Street and Shaffer Avenue roundabout safety design.

During design progress meetings, the team identified project scope increases including pavement cores to verify existing materials within the pavement structure and newly recommended improvements to the three (3) bridge decks within the project location. The bridge deck improvements are based on Scott Civil Engineering Company's biannual bridge inspection report recommendations.

While the approval in December included a contingency to allow for variations, that contingency was not intended to cover a scope update of this magnitude. As stated in December's request, any fees in excess of the original contingency will be brought to the Commission for review and approval.

Please contact Jim Kirkwood at (616) 554-0739 or Brad Boomstra at (616) 554-0740 with any questions.

Thank you for your consideration of this request.

Contract Summary

December Approval	\$320,000
June Amendment	<u>\$16,775</u>
Updated Request	<u>\$336,775</u>



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission
FROM: Jim Kirkwood, P.E., Director of Engineering & Inspections
Cori Derengowski, Buyer
DATE: June 18, 2024
TOPIC: Design & Construction Engineering Services for Various Bridge Repairs

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a contract for design and construction engineering services with Scott Civil Engineering Company (Scott) for various bridge maintenance repairs, in an amount not to exceed \$78,595 (including a 10% contingency), with funds from the Major Streets and/or Minor Streets Fund budgets.

BACKGROUND: The Federal Highway Administration requires that any structure spanning over twenty feet be inspected biannually. This requirement is administered by the MDOT, and failure to comply would result in the withholding of federal funds.

Inspections on twenty-two (22) bridges were completed by Scott in 2023 and the inspection report resulted in recommendations for various repairs. The Schedule of Capital Improvements contains \$200,000 for FY 2025 expenses related to bridge maintenance.

Structural bridge repair specifications for ten (10) of the City's bridges were obtained from Scott. Three (3) of these bridges are on Shaffer Avenue and are being requested under a contract amendment to the engineering services consultant under contract for that project; this will improve the management of the work on Shaffer Avenue and 36th Street. The other seven (7) bridges are included in this request.

Scott is the City's engineering firm for bridge services as contracted from a competitive bid process in 2015 and has successfully provided bridge consulting services to the City since the award. Scott completed the inspection of City bridges as part of the contract, and, therefore, has the best overall knowledge to manage the repair/rehab design and construction services. . They also provide services to neighboring municipalities, including the Cities of Grand Rapids and Wyoming.

While the Engineering Department has attempted to anticipate as many outcomes as possible, the design may expose factors that require further study. This request includes the standard ten percent (10%) contingency and any fees in excess of this amount, as the project develops, will be brought to the Commission for review and approval.

If you have any questions, please contact Jim Kirkwood at (616) 554-0739.

Thank you for your consideration of this request.



KENTWOOD POLICE DEPARTMENT

4742 WALMA AVE SE | KENTWOOD, MICHIGAN | 49512

MEMORANDUM

TO: Honorable Mayor Kepley and City Commission
FROM: Police Chief Bryan Litwin
Cori Derengowski, Buyer
DATE: June 18, 2024
SUBJECT: Purchase of License Plate Camera Readers for Police Department

ACTION REQUESTED: It is requested that City Commission approve a two-year contract with Flock Safety to provide ten (10) license plate readers at an annual cost of \$30,500 plus an installation set-up cost in year one not to exceed \$7,000 with funds from the FY25 & FY26 Police Capital Equipment Fund.

BACKGROUND: In 2023 Commission approved the implementation of the Kentwood Police Department license plate reader program. During FY24 ten (10) stationary license plate readers were installed at strategic locations throughout the City of Kentwood.

Staff requests expanding the program with the purchase of ten (10) additional readers. The FY25 previous cost (shown in the Budget Information table) was approved in 2023 as part of the second year on the initial readers. The 'FY25 Request Cost' is for the purchase and installation of the additional readers.

BUDGET INFORMATION

FY25 Budget	\$77,000
<i>FY25 Previous</i>	<i>30,000</i>
<i>FY25 Request</i>	<u><i>37,500</i></u>
FY25 Balance	<u>\$ 9,500</u>

The readers are designed to take photos of the rear of vehicles to capture license plates, vehicle makes and models, vehicle color and other identifying vehicle factors (bumper stickers, vehicle damage, etc.) The readers do not photograph the drivers or passengers of the vehicles. Photos can be searched by designated police department personnel to help determine what vehicles were in an area during the commission of a crime. This helps to identify potential suspects more quickly and reduces investigation time. Also, once a suspect vehicle is entered into the Flock Safety system by any agency, the system will notify officers in real time if the vehicle passes one of the readers.

Over fifty (50) agencies in the State are utilizing Flock Safety, including the Wyoming Police Department and Kent County Sheriff's Office. Flock Safety was determined to be uniquely and solely suited to the City's needs and is superior in function and value to any other available similar product therefore it is the standard product for this program. For these reasons, a formal bid process was not undertaken¹.

Staff will be submitting an Automobile Theft Prevision Authority (ATPA) public safety grant application to the State of Michigan. Any funds reimbursed by the grant are not calculated in the figures requested within this memorandum.

If you have any questions, please contact Chief Litwin at (616)-656-6500.

Thank you for your consideration of this request.

¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Matt Anderson, IT Director
Cori Derengowski, Buyer

DATE: June 18, 2024

TOPIC: Wireless Network Hardware Replacements

ACTION REQUESTED It is requested that the City Commission authorize the purchase of wireless network hardware replacements for the City's data center from Sentinel Technologies, Inc. (Sentinel) at a not-to-exceed total of \$26,750, including a 10% contingency, with funds from the FY25 Property and Building, Police Equipment, and Fire Equipment Funds.

BACKGROUND: The requested hardware equipment for the City's data center consists of wireless controllers and access points that will make our wireless network supportable and expandable. Most network equipment has a life span of 3-5 years; the City's current wireless network equipment is over 10 years old, is no longer capable of receiving updates or expansions, is unable to be serviced by the manufacturer, and is past the end of its expected useful life.

Cisco, a world leader in network equipment, manufactures the most critical pieces in the infrastructure; the main core switches and several outlying pieces. Cisco no longer supports the City's oldest hardware, some of which are beginning to show signs of failure.

Sentinel is an authorized Cisco fulfillment partner who qualifies under Cisco's Prime Contract and is authorized by the State of Michigan to participate as the Cisco Subcontractor under the NASPO ValuePoint Data Communications cooperative government contract.

This requested purchase is part of the wireless network upgrade project listed in the current Schedule of Capital Improvements.

If you need more information, please contact Matt Anderson at (616) 656-5324.

Thank you for considering this request.

Budget Information

FY25 Budget	\$ 75,000
This Request	<u>26,750</u>
Remaining	\$ 48,250



MEMORANDUM

TO: Mayor Kepley and City Commissioners
FROM: Chad Griffin, Public Works Director
Ken McNett, Utilities Services Supervisor
Carla Kane, Purchasing Agent
DATE: June 18, 2024
TOPIC: Sanitary Sewer Main Lining

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a contract for the cleaning and lining of 10 sanitary sewer mains with Waste Recovery Systems at a not to exceed a cost of \$146,200 (including a 15% contingency), with funds from the FY25 Sewer Fund.

BACKGROUND: The City contracts out the lining of sanitary sewer mains, from manhole to manhole, that are blocked with tree roots. Past projects have gone very well and have had minimal disruption to residents and the surrounding infrastructure.

During Public Works' routine sewer televising, some sewer mains, largely in the southwest area of the City, were discovered to have various amounts of roots growing into them. Staff have identified areas of 10 mains that have severe blockage and are excellent candidates for the installation of a cured-in-place-pipe lining, or CIPP lining. It is very critical to clean and repair these main pipes before backups occur.

Staff undertook a competitive bid process which resulted in three bids (see Bid Tabulation).

The low bidder, Waste Recovery Systems, has performed a lateral lining project for the City in the past and has a proven track record. They have done this exact type of work for other municipalities very satisfactorily. Their process meets the City's specifications and national standards.

BID TABULATION	
Bidder	Grand Total Price for Project
Waste Recovery Systems	\$127,140.00*
Plummers Environmental	\$176,513.65
Insituform Technologies USA, LLC	\$226,014.51

If you have any questions, please contact Chad Griffin at 554-0825 or Ken McNett at 554-0733.

*Corrected math error; as read was \$127,150.

Thank you for your consideration of this request.



FINANCE DEPARTMENT

MEMORANDUM

TO: Honorable Mayor and City Commissioners
FROM: Keyla Garcia, Finance Director
DATE: June 7, 2024
RE: Budget Adjustment Resolution – FY 2023-2024

Action Requested: It is requested that the City Commission adopt the attached budget adjustment resolution.

Background: The attached resolution amends the FY 2023-2024 budgets based mainly on the year-end estimates included in the FY 2024-2025 budget documents. The adjustments are necessary to ensure that all departments are at or below budgeted amounts, and that all new accounts have a budget so as not to have issues with the annual audit. The requested amendments include:

Revenues:

- Account for interfund transfers in the General Fund from the Police & Fire Millage Fund.
- Account for interfund transfers in the Drain Fund from the General Fund.

Expenses:

- Adjust Elections budget to account for increased expenditures related to new election laws and regulations.
- Establish budget for newly formed Domestic Violence Court.
- Adjust Police operating budget to account for higher wages and pension contributions.
- Adjust Fire operating budget to account for higher overtime wages and pension contributions.
- Account for the final transfer from the Municipal Steet Fund to the Major Street Fund.
- Increase the transfer from the Police and Fire Millage fund to the General Fund because of increased operating costs.
- Increase the transfer from the Parks & Recreation Millage fund to the P&R Capital and Equipment Funds to account for higher than originally budgeted contributions.
- Increase the budget for Drain Maintenance costs.
- Increase the budget for Street Lighting costs.
- Adjust DPW Equipment Fund Capital Outlay to account for purchase delivery timing altered due to supply chain and other issues.

If you have any questions, please call me at 616-554-0766.

Enclosures

FY 2024 Budget Amendments Memo.docx

CITY OF KENTWOOD
RESOLUTION __ - 24

A RESOLUTION TO ADJUST THE FY 2023-2024 BUDGET

WHEREAS, the City of Kentwood adopted fund budgets for the fiscal year beginning July 1, 2023,
and

WHEREAS, the City Commission has adopted the procedures of the Uniform Budgeting Act (P.A.
621 of 1978), and

WHEREAS, said Act requires that the budgeted revenues and expenditures be adjusted to actual,

NOW THEREFORE BE IT RESOLVED, that the FY 2023-2024 budget be adjusted to reflect changes in
budgeted revenues and expenditures as detailed in the attached exhibit.

The foregoing Resolution was offered by Commissioner _____ supported by Commissioner
_____, the vote was as follows:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED _____.

Dan Kasunic
City Clerk

I hereby certify the foregoing to be a true copy of a resolution adopted at a regular meeting of the
Kentwood City Commission held on June 18, 2024.

Dan Kasunic
City Clerk

		Description	Current	Proposed	Change
SUMMARY					
REVENUE					
101-000	GENERAL FUND		41,986,670	43,236,670	1,250,000
213-000	DRAIN FUND		99,794	249,794	150,000
EXPENSE					
101	TOTAL - GENERAL FUND		41,986,670	43,671,670	1,685,000
204-449	MUNICIPAL STREET FUND		0	8,661	8,661
205-345	POLICE & FIRE MILLAGE FUND		21,147,100	22,397,100	1,250,000
208-751	PARKS & REC MILLAGE FUND		1,781,800	1,968,100	186,300
213-445	DRAIN FUND		99,794	149,794	50,000
219-448	STREET LIGHTING FUND		502,500	537,500	35,000
402-441	DPW EQUIPMENT FUND		986,800	1,705,000	718,200
DETAIL					
REVENUE					
GENERAL FUND					
101-000-699.205	Transfer from Police & Fire		17,283,700	18,533,700	1,250,000
TOTAL CHANGE					1,250,000
DRAIN FUND					
213-000-699.101	Transfer from General Fund		0	150,000	150,000
TOTAL CHANGE					150,000
EXPENSE					
GENERAL FUND					
101-262-702.001	Wages- Part-time		48,000	61,000	13,000
101-262-728.000	Postage		0	12,000	12,000
101-262-740.000	Supplies		24,000	33,000	9,000
101-262-801.000	Contractual Services		11,800	24,000	12,200
Subtotal - Elections					46,200
101-288-702.000	Salaries & Wages		0	8,500	8,500
101-288-740.000	Supplies		0	2,700	2,700
101-288-830.000	Software Maint/Subscriptions/Licenses		0	1,100	1,100
101-288-850.000	Telephone		0	100	100
Subtotal - Domestic Violence Court					12,400

	Description	Current	Proposed	Change
101-301-702.000	Salaries & Wages	6,783,500	7,563,300	779,800
101-301-719.000	Pension	756,600	976,800	220,200
	Subtotal - Police			1,000,000
101-336-704.000	Overtime Pay	525,000	645,500	120,500
101-336-704.000	Pension	554,800	684,300	129,500
	Subtotal - Fire			250,000
	TOTAL CHANGE			1,685,000
MUNICIPAL STREET FUND				
204-446-995.202	Transfer to Major Streets	0	8,661	8,661
	TOTAL CHANGE			8,661
POLICE & FIRE MILLAGE FUND				
205-205-965.101	Transfer to General Fund	17,283,700	18,533,700	1,250,000
	TOTAL CHANGE			1,250,000
PARKS & REC MILLAGE FUND				
208-751-995.408	Transfer to Parks & Rec Capital	1,327,800	1,350,000	22,200
208-751-995.409	Transfer to Parks & Rec Equipment	134,000	298,100	164,100
	TOTAL CHANGE			186,300
DRAIN FUND				
213-445-778.004	Maintenance Drains	40,000	90,000	50,000
	TOTAL CHANGE			50,000
STREET LIGHTING FUND				
219-448-920.000	Street Lighting	425,000	460,000	35,000
	TOTAL CHANGE			35,000
DPW EQUIPMENT FUND				
402-441-975.000	Capital Outlay	971,800	1,690,000	718,200
	TOTAL CHANGE			718,200

June 12, 2024

MEMO TO: Mayor Kepley and the Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
RE: Tax Abatement application for Weiss Technik North America Inc.

Attached please find proposed resolution to consider the establishment of an Industrial Development District and the approval of an Industrial Facilities Exemption Certificate for Weiss Technik North America Inc. The company is considering the expansion of their current operation on N. Greenbrook Drive to a new 125,000 square foot location on 9.8 acres of the property located at 4251, 4375, and 4401 – 36th Street.

Company Information:

The company is part of the Schunk Group and is headquartered in Germany. Schunk Company North American is comprised of 5 operating units, with 8 locations and 800 employees. One of the 8 operations is Weiss Technik; Weiss Technik is located in Cincinnati, Ohio; Hingham, Massachusetts; and in the city of Kentwood. Weiss Technik designs and manufactures environmental testing chambers, testing some of the most critical parts and products used in the automotive, aerospace, electronics, healthcare defense and other industries.

Project Information:

The company is considering the construction of a 125,000 square foot building on 9.8 acres of property. The total cost of the real property improvements is \$17,100,000. In addition, Weiss will add \$4,300,000 in personal property to the facility (not part of the tax abatement application).

Job Creation:

There are 135 jobs at the current facility, with wages and benefits below:

<u>JOB TYPE</u>	<u>NUMBER</u>	<u>WAGE RANGE</u>	<u>BENEFITS</u>
Supervisory	20	\$60,000-\$225,000	\$25,000-\$30,000
Skilled	68	\$45,000-\$100,000	\$20,000-\$25,000
Clerical	47	\$40,000-\$60,000	\$16,000-\$20,000

An additional 25 jobs are expected to be created within two years of project completion, with wages and benefits as noted below:

<u>JOB TYPE</u>	<u>NUMBER</u>	<u>WAGE RANGE</u>	<u>BENEFITS</u>
Supervisory	3	\$100,000-\$125,000	\$25,000-\$30,000
Skilled	19	\$60,000-\$90,000	\$20,000-\$25,000
Clerical	3	\$50,000-\$80,000	\$16,000-\$20,000

Taxes:

In the first year of the abatement, the city will forgo approximately \$44,040 as a result of the abatement (\$52,328 when the Police/Fire Millage takes effect). Since the abatement is 50% of the real property taxes the company would have otherwise paid, the city will also collect \$44,040 (\$52,328) as a result of the project.

Zoning:

Weiss Technik has submitted an application for rezoning and preliminary site plan review of the 9.8 acre property. The property is master planned for industrial use but is currently zoned for residential use. A Planning Commission public hearing on the application was held on June 11, 2024; the Commission recommended (to the City Commission) approval of the rezoning and conditional approval of the preliminary PUD site plan. The City Commission public hearing on the rezoning and preliminary plan is scheduled for July 2, 2024.

Company Representative:

Jeff Agar, Chief Operating Officer for Weiss Technik North America, Inc. will be available at the public hearing to answer any questions you have regarding the company or the proposed project.

RESOLUTION NO. _____

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE THE
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT
DISTRICT IN THE CITY OF KENTWOOD FOR
WEISS TECHNIK NORTH AMERICA INC.

WHEREAS, Act 198 of Public Acts of 1974, as amended, provides for the establishment of an Industrial Development District in local governmental units and also provides in the districts exemption of certain taxes as an incentive to industries to build new facilities in the city; and

WHEREAS, pursuant to this purpose the City of Kentwood wishes to encourage investment in capital which will result in the retention of existing jobs and/or increase jobs in the area; and

WHEREAS, the City of Kentwood levies an ad valorem tax at a rate which together with other taxing units in the City exceeds \$30.00 for each \$1,000.00 of State Equalized Value; and

WHEREAS, written notice has been given by certified mail to the owners of all real property within the proposed Industrial Development District setting the date of May 13,

2024 at 7:00 P.M. for a meeting of the City Commission, as the time and place at which these owners and any other residents or taxpayers of the City were given an opportunity for a hearing on the establishment of an Industrial Development District; NOW
THEREFORE

BE IT RESOLVED, that the City Commission of the City of Kentwood, Michigan does resolve that, pursuant to the authority granted by Act No. 198 of the Michigan Public Acts of 1974, as amended, there is hereby established an Industrial Development District in the City of Kentwood, encompassing property owned by Jeffrey P. Grover and Jefforsons Auto Sales Inc. and described on the attached Exhibit "A", incorporated herein.

BE IT FURTHER RESOLVED that said District shall be known as Weiss Technik Industrial Development District; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

That part of the Southwest 1/4 and that part of the Southeast 1/4 , Section 13, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Commencing at the South 1/4 corner of Section 13; thence S89°59'27"W 281.02 feet along the South line of Section 13; thence N02°28'53"W 50.05 feet parallel with the West line of said Section to the Point of Beginning; thence continuing on said line N02°28'53"W 282.94 feet of said Section; thence S89°59'27"W 960.00 feet; thence N02°28'53"W 404.64 feet; thence N88°39'57"E 1402.54 feet along the Southerly line of Consumers Power Company right of way; thence S02°40'02"E 720.01 feet parallel with the North-South 1/4 line of said Section; thence S89°56'17"W 162.72 feet along the North line of the South 50 feet of said Southeast 1/4; thence S89°59'27"W 283.18 feet along the North line of the South 50 feet of said Southwest 1/4 to the Place of Beginning.

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on June 18, 2024, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk

RESOLUTION NO. _____

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE AN APPLICATION FOR
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF KENTWOOD FOR
WEISS TECHNIK NORTH AMERICA INC.

WHEREAS, Weiss Technik North America Inc, pursuant to the provisions of Act 198 of Public Acts of 1974, as amended, made application for an Industrial Development District for property located in the City of Kentwood, the legal description is attached as Exhibit “A”; and the City of Kentwood, having found that the requirements of Section 4 of said Act were existing and duly met, created the Weiss Technik North America Inc. Industrial Development District by Resolution No. ____ dated June 18, 2024; and

WHEREAS; Weiss Technik North America Inc, submitted an application for a facility at approximately 4251, 4375 and 4401 36th Street SE, in the City of Kentwood, County of Kent, on June 18, 2024, (the legal description is the same as described in Exhibit “A”); and the City of Kentwood now makes the following findings of fact: THAT

- 1) Upon receipt of the application for the Industrial Facilities Exemption Certificate, each local unit affected by said application was duly notified of its filing, and that a public hearing was held on May 13, 2024 with respect to said

application, at which said units of government, the assessor, and the applicant were granted a hearing.

- 2) The commencement of construction of the facility occurred no sooner than six months before the filing of the application for the Industrial Facilities Exemption Certificate, with the proposed facility located within an industrial development district established by the City of Kentwood under Act 198 of Public Acts of 1974, as amended.
- 3) The request to establish an Industrial Development District was filed with the City of Kentwood prior to the construction of the facility.
- 4) Completion of the facility will occur in the City of Kentwood and has the reasonable likelihood of retaining employment or will provide new employment in the City of Kentwood.
- 5) The application of Weiss Technik North America Inc constitutes a new facility under P.A.198 of the Public Acts of 1974 as amended and is situated within the Weiss Technik Industrial Development District, duly established by this Commission.

WHEREAS, applicant having requested an exemption in the State Equalized Value in the amount of \$8,550,000 relating to real property; if the State Equalized Value of which when added to the sum of the aggregate State Equalized Value of real property exempt

from ad valorem taxes under this Act in the City of Kentwood exceeds five percent (5%) of the total SEV of the City of Kentwood, then it is hereby determined that the granting of the full exemption amount does not have the effect of substantially impeding the operating of the City of Kentwood or any other unit of government, and will not impair the financial soundness of said units; NOW THEREFORE

BE IT RESOLVED that the application for an Industrial Facilities Exemption Certificate be approved as follows:

A) State Equalized Value of \$8,550,000 for real property is exempt.

Expenditures in excess of the amount stated for 2024, 2025 and for all years after 2025 shall not be exempt under this application.

B) The completion of the facility shall be December 30, 2025 and in accordance with Act 198 of the Public Acts of 1974, as amended, the Industrial Facilities Exemption Certificate is hereby granted for a period of twelve years for real property, with said period ending on December 30, 2037.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

LEGAL DESCRIPTION

That part of the Southwest 1/4 and that part of the Southeast 1/4 , Section 13, T6N, R11W, City of Kentwood, Kent County, Michigan, described as: Commencing at the South 1/4 corner of Section 13; thence S89°59'27"W 281.02 feet along the South line of Section 13 to a point which is 2380.0 feet Easterly from the Southwest corner of Section 13; thence N02°28'53"W 50.05 feet parallel with the West line of Section 13 to the Point of Beginning; thence N02°28'53"W 282.94 feet parallel with said West line; thence S89°59'27"W 195.00 feet; thence N02°28'53"W 422.35 feet; thence N88°39'57"E 638.10 feet along the Southerly line of Consumers Power Company right of way; thence S02°40'02"E 720.01 feet parallel with the North-South 1/4 line of said Section; thence S89°56'17"W 162.72 feet along the North line of the South 50 feet of said Southeast 1/4; thence S89°59'27"W 283.18 feet along the North line of the South 50 feet of said Southwest 1/4 to the Place of Beginning.

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on June 18, 2024, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk