



OFFICE OF THE CITY CLERK

AGENDA: JULY 2, 2024 CITY OF KENTWOOD COMMISSION MEETING

1. Call meeting to order at 7:00 P.M.
2. Pledge of Allegiance to the Flag (Tyson).
3. Invocation.
4. Roll Call: Artz, Coughlin, Groce, Moore, Morgan, Tyson, and Mayor Kepley.
5. Approve agenda.
6. Acknowledge visitors and those wishing to speak to non-agenda items.
7. Consent agenda. (roll call vote)
 - a. Receive and file minutes of the [Committee of the Whole](#) meeting held on June 18, 2024.
 - b. Approve Kentwood Police Officers Labor Council-Patrol collective bargaining agreement and authorize action necessary to effect contract.
 - c. Authorize contract amendment for design and geotechnical services for [DPW renovation](#)/expansion project.
 - d. Notice of emergency [repairs to Fire Engine 54](#). (information only)
 - e. Notice of contractor change for [2024 sidewalk program](#). (information only)
 - f. [City Payables](#).
8. Approve minutes of the regular [City Commission Meeting](#) held on June 18, 2024 as distributed. (voice vote)
9. Presentations and Proclamations.
10. Communications and Petitions.
11. Public Hearings.
 - a. [Weiss Technik IPUD](#), 4401 and 4375 36th St SE
 - i. Res. – 24 to rezone 9.82 acres of land from R1-C to I-PUD, Case 13-24, subject to conditions 1-9. (roll call vote)
 - ii. Conditional approval of the preliminary site plan for Weiss Technik IPUD, Case 13-24, subject to conditions 1-12. (voice vote)

- b. Hope Haven rezoning and site plan, 5578, 5600, 5606, 5632 Wing Ave.
 - i. Motion of Commission to table the public hearing to August 12, 2024. (voice vote)
- 12. Reports of Ad Hoc Committees.
- 13. Bids.
 - a. Authorize purchase of [soft body ballistic armor](#). (voice vote)
 - b. Authorize agreement for [employee assistance program services](#) with Encompass. (voice vote)
 - c. Authorize contract for [gate installation](#) at Northeast Park. (voice vote)
- 14. Resolutions.
 - a. Res. – 24 to Establish an [Industrial Development District](#) for Weiss Technik North America. (roll call vote)
 - b. Res. – 24 to Establish an [Industrial Facilities Exemption Certificate](#) for Weiss Technik North America. (roll call vote)
- 15. Ordinances.
- 16. [Appointments](#) and Resignations.
 - a. Confirm appointment of John Dulmes to the Zoning Board of Appeals. (voice vote)
 - b. Confirm appointment of Robert lafrate to the Parks and Recreation Commission. (voice vote)
 - c. Approve appointment of Jessica Harris to the Planning Commission. (voice vote)
- 17. Quarterly, Semi-Annual or Annual Scheduled Reviews.
- 18. Old Business/Future Agenda Review.
- 19. Comments of Commissioners and Mayor.
- 20. Adjournment.

Becky L. Schultz
Deputy City Clerk

PROPOSED MINUTES OF THE COMMITTEE OF THE WHOLE

June 18, 2024
Conference Room #119
6:00 P.M.

Present: Commissioners: Mayor Pro-Tem Robert Coughlin, Betsy Artz, Maurice Groce, David Moore II, Clarkston Morgan, and Mayor Stephen Kepley.

Staff present: Project Manager Susan Arnold, City Engineer Brad Boomstra, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, DPW Director Chad Griffin, City Clerk Dan Kasunic, Police Chief Bryan Litwin, Fire Chief Brent Looman, Parks & Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo Representatives.

MAYOR'S OFFICE:

A. SHORT-TERM RENTAL ORDINANCE UPDATE.

Deputy City administrator Gallagher explained the two changes from the prior discussion. Noting one is the section for the Planning Commission to approve and noting if approved at tonight's City Commission meeting, it would be published next Tuesday and become effective the following Tuesday for any citation issued from July 1st. No action is needed.

ENGINEERING DEPARTMENT:

A. RECOMMEND APPROVAL OF RESOLUTION TO AMEND ESCROW ACCOUNT DEPOSIT REQUIREMENTS FOR PROFESSIONAL SERVICES.

Engineering & Inspections Director Kirkwood informed the committee this proposed resolution would amend Resolution 37-07 with the requirement of escrow from 3% to 8% which matches Grand Rapids City requirement and would work better for both the contractors and the city.

Motion by Artz, seconded by Groce, to recommend to the City Commission to approve the proposed resolution to amend Resolution 37-07, addressing the escrow account deposit requirements for professional services.

Motion Carried.

PARKS & RECREATION DEPARTMENT:

A. COMMUNITY CENTER PROJECT UPDATE.

Committee of the Whole
June 18, 2024.

Project Manager Arnold and Parks & Recreation Director Romeo provided an update of the size, and general layout of the proposed Community Center project with a power point presentation, with the committee asking questions and offering suggestions. No action needed.

The meeting was adjourned at 6:40 P.M.

Dan Kasunic
City Clerk

Robert Coughlin
Mayor Pro-Tem



MEMORANDUM

TO: Committee of the Whole

FROM: Chad Griffin, Public Works Director
Susan Arnold, Project Manager Engineer
Carla Kane, Purchasing Agent

DATE: July 2, 2024

TOPIC: Additional Services Request for Building Design, Generator Load Study and Geotechnical Investigations – Public Works Expansion/Renovation

ACTION REQUESTED: It is requested that the Committee of the Whole recommend to the City Commission that it authorize the Mayor to amend a contract with Ghafari Associates, LLC for additional services related to building design, generator load study and geotechnical investigations (topographical survey and site soil borings) for construction and renovation improvements to the Kentwood Department of Public Works (DPW) at a cost not-to-exceed \$115,253 (including a 10% contingency), with funds from the Property and Building Fund.

BACKGROUND: The DPW facility was constructed in 2003. An evaluation of department operations resulted in the identification of many needed changes and enhancements that would provide space for the increase in both employees and equipment due to the growth of our city and infrastructure. Beginning the project with professional master planning services was crucial to a successful outcome in meeting immediate and future needs. A DPW Master Plan inventoried the existing facilities and identified the most critical improvements considering all infrastructure growth including the expansion of services to Parks and Recreation. The Master Plan focused on increasing office space, equipment storage and miscellaneous outdoor facilities including a potential training site for fire, police, and public works.

BUDGET INFORMATION

Previously Approved	\$391,952
Proposed Services	104,775
10% contingency	10,478
This Request	<u>115,253</u>
Total	\$507,205

Budgeted FY25	\$3,000,000
SCI FY26	\$10,000,000

As a result of the Master Plan, it was anticipated that DPW building improvements would be constructed in two phases. Phase one's project scope was focused on office expansion and renovation (including a re-design of the entrance, billing department, copy room, and locker rooms to accommodate the current and future field maintenance and supervisory staff). Phase two recommendations included solutions to site arrangement, circulation patterns, and long-range redevelopment and land use goals, including fleet maintenance workspace, vehicular storage space, covered bulk materials storage, miscellaneous equipment storage, etc. Project phases one and two are being combined to take advantage of project bonding efficiencies. Partnering with Ghafari Associates, LLC (Ghafari), the City's team narrowed the scope to mission critical items only: building repairs, space renovations, and building expansion required for offices and equipment parking.

Ghafari is sub-contracting with Mark Allan & Associates for cost estimating, E3M Solutions for mechanical and electrical engineering, and Moore & Bruggink for civil engineering services and topographical survey. Ghafari solicited three competitive bids from local firms for site soil borings

and Materials Testing Consultants (MTC), the low bidder, was chosen. MTC will be contracting directly with the City. E3M will be utilized for the generator load study to determine the need for an additional or larger emergency back-up generator to serve the building.

Ghafari's additional services request covers items not previously covered in the original bid scope, including preparation of drawings and specifications for requisite bid processes, bidding assistance, and construction administration services for the second phase of DPW construction.

DPW building expansion and renovation is included in the FY25 Property and Building Fund budget. The Property and Building Fund has sufficient resources for all that has been identified in this memo. Budget amendments, if needed, will be presented at a later date.

All proposed construction resulting from these professional services will be brought before the Commission for consideration and approval.

It is requested that these additional services be approved on the following consent agenda so that the geotechnical survey and generator load testing may be completed as soon as possible.

If you have any questions, please contact Chad Griffin at 554-0825 or Susan Arnold at 554-0801.

Thank you for your consideration of this request.

ADDITIONAL ENGINEERING SERVICES			
FIRM	Average Hourly Rate	Proposed Hours	Grand Total NTE Price for Design Services
Ghafari Assoc.	\$122.21	3,773	\$461,095



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission
FROM: Brent Looman, Fire Chief
Jamie King, Fleet Services Supervisor
Cori Derengowski, Buyer
DATE: July 2, 2024
TOPIC: Emergency Additional Repairs to Fire Engine 54

ACTION REQUESTED: None. In accordance with the City of Kentwood Purchasing Policy, this is to report additional repairs made to the Kentwood Fire Department's Spartan Engine 54, performed by Cummins Sales and Service at an increase of \$6,540 for a total cost of \$40,990, with funds from the Fire Equipment Fund budget.

BACKGROUND: On March 19, 2024, the City Commission approved repairs to Engine 54 in an amount not to exceed \$34,450. Upon further inspection, it was determined that additional repairs were necessary.

The Charged Air Cooler failed its pressure test and the engine front cover has multiple broken studs unable to be reused. The repair and replacement of these items was \$6,540 including parts, labor, and warranty.

Although a 10% contingency was included in the original request, the additional repairs exceeded the approved amount.

This urgent additional work was authorized by the Mayor to limit the engine's time out of service and is allowed under Emergency purchases¹.

If you have any questions, please contact Jamie King at (616) 554-0793.

Thank you.

¹ "b. Emergency purchases. The Mayor, upon the recommendation of the relevant Department Manager and (when practical) the Purchasing Agent, may waive these purchasing rules and authorize purchases and contracts in emergencies where a delay will result in public detriment. Such emergency purchases shall be reported to the City Commission at its next regularly-scheduled meeting."



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commissioners

FROM: Jim Kirkwood, Director of Engineering & Inspections
Jim Beke, Engineering Technician
Carla Kane, Purchasing Agent

DATE: July 2, 2024

TOPIC: 2024 Sidewalk Repair Program – Contractor Change



ACTION REQUESTED: None. In accordance with the City of Kentwood Purchasing Policy, this is to report that the Mayor entered into a contract to complete the remaining 2024 sidewalk repair project services with Ellis McClain Construction, LLC for the not-to-exceed amount of \$37,000 (inclusive of a 10% contingency), with approximately \$22,607 to be billed and paid by property owners, and approximately \$11,025 to be paid with funds from various City Operating Fund budgets (Major and Local Streets, Sewer, General Fund).

BACKGROUND: In March, based on a competitive bid process, the City Commission approved a City-wide sidewalk repair contract with Cole Concrete, the low bidder, to replace non-compliant sidewalk slabs that are damaged or misaligned due to the action of weather, tree roots, and other causes. City staff had no previous experience with this contractor and while references were all found to be positive, their lack of municipal experience led to work that did not meet the City's standards. Their services were discontinued with two thirds of the project remaining (158 slabs yet to be removed and replaced), largely in Bailey's Grove.

Due to asphalt repairs throughout Bailey's Grove scheduled for early August, this remaining sidewalk repair work is needed immediately, or the remaining project should be delayed until next season. Ellis McClain Construction, LLC (Ellis) has completed a number of the City's sidewalk projects very satisfactorily with minimal oversight. Staff reached out to see if they would have availability to finish the City's project and the timing fit perfectly between two other large municipal projects for him. Ellis has agreed to complete the work for Kentwood at his originally quoted rates for removal and restoration with an extra \$1.00 per square foot for the concrete (to match the rates he currently charges for City of Grand Rapids work).

While Ellis was third lowest bidder (see Bid Tabulation), staff's history with the next lowest bid vendor determined that it would be most efficient and the best value to work with Ellis under Special Circumstances¹. To accommodate Ellis's schedule, so that he could begin the work on Monday, June 17th, a contract was immediately secured². The amount the City paid to Cole Concrete combined with the not-to-exceed amount in the contract with Ellis is in line with the amount initially approved by the City Commission (approximately \$67,000) for the contracted work back in March 2024.

If you have any questions, please contact Jim Beke (616-554-0737) or Carla Kane (616-554-0772).

BID TABULATION

Bidder Name	Total Bid Price
Cole Concrete, LLC	\$ 60,266.48
Epic Excavating, Inc.	\$ 67,744.50
Ellis McClain	\$ 69,584.50
In't Hout Concrete Construction	\$ 69,953.50
Coldwater Concrete Construction	\$ 75,058.50
A1 Asphalt, Inc	\$ 91,448.60
Brown Concrete	\$ 95,980.47

¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."

² b. Emergency purchases. The Mayor, upon the recommendation of the relevant Department Manager and (when practical) the Purchasing Agent, may waive these purchasing rules and authorize purchases and contracts in emergencies where a delay will result in public detriment. Such emergency purchases shall be reported to the City Commission at its next regularly-scheduled meeting.

Total for fund 101 GENERAL FUND	290,916.87
Total for fund 202 MAJOR STREET	20,141.02
Total for fund 203 LOCAL STREET	382,772.89
Total for fund 205 POLICE & FIRE PROTECTION	1,347.11
Total for fund 219 STREET LIGHTING	31.96
Total for fund 230 LANDFILL REMEDIATION FUND	2,325.04
Total for fund 243 BROWNFIELD REDEVELOPMENT	3,817.30
Total for fund 244 ECONOMIC DEVELOPMENT FUND	5.33
Total for fund 271 LIBRARY FUND	75.41
Total for fund 401 PROPERTY BUILDING FUND	1,674.10
Total for fund 403 POLICE CAPITAL ESCROW	16,577.00
Total for fund 404 FIRE CAPITAL ESCROW	10,484.68
Total for fund 408 PARKS & RECREATION CAPITAL FUND	168,957.60
Total for fund 409 PARKS & RECREATION EQUIPMENT FUND	1,244.05
Total for fund 590 SEWER FUND	195,395.27
Total for fund 591 WATER FUND	136,062.62
Total for fund 703 TAX COLLECTION FUND	11,169.27
TOTAL - ALL FUNDS	1,242,997.52

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CHECK DISBURSEMENT REPORT FOR CITY OF KENTWOOD
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Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/14/2024	AP-MB	2969 (A)	52ND STREET AUTOWASH	ASSESSOR - MAY 2024	101-257-740.000	32.00
		2969 (A)		INSPECTIONS - MAY 2024	101-371-740.000	48.00
						<hr/> 80.00
06/14/2024	AP-MB	2970 (A)	AB LOCK & SAFE INC	SUPPLIES	101-441-740.000	50.00
06/14/2024	AP-MB	2971 (A)	ALLIANCE COMMUNICATIONS	CONTRACTUAL SERV - JUNE 2024	591-536-801.000	130.82
06/14/2024	AP-MB	2972 (A)	JOSHUA ANDERSON	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	180.00
06/14/2024	AP-MB	2973 (A)	SHERRY BARNUM	VEHICLE MILEAGE - MAY 2024	101-751-864.000	57.62
06/14/2024	AP-MB	2974 (A)	BRADLEY'S ACE HARDWARE	CASH DISCOUNTS	101-000-687.001	(1.83)
		2974 (A)		SUPPLIES	101-301-740.000	32.97
		2974 (A)		SUPPLIES	101-336-740.000	40.51
		2974 (A)		SUPPLIES - SUMMER CONCERT SERIES	101-753-740.000	7.99
		2974 (A)		KICK OFF TO SUMMER	101-753-740.000	9.99
						<hr/> 89.63
06/14/2024	AP-MB	2975 (A)	C. STODDARD & SON, INC.	SUPPLIES	101-441-740.000	195.00
06/14/2024	AP-MB	2976 (A)	CDW GOVERNMENT	YEAR 1	101-228-830.000	5,184.00
06/14/2024	AP-MB	2977 (A)	MICHELLE COLLEEN CHENLO	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	135.00
06/14/2024	AP-MB	2978 (A)	DRUG SCREENS ONLY	CONTRACTUAL SERVICES	101-441-801.000	1,073.00
06/14/2024	AP-MB	2979 (A)	DYKEMA EXCAVATORS INC	RIDGEWOOD & JULIVAN - 5/1-5/31/24	203-449-978.000	285,037.97
		2979 (A)		RIDGEWOOD & JULIVAN - 5/1-5/31/24	590-536-975.000	184,087.02
		2979 (A)		RIDGEWOOD & JULIVAN - 5/1-5/31/24	591-536-975.000	124,704.11
						<hr/> 593,829.10
06/14/2024	AP-MB	2980 (A)	EJ USA, INC	MAINTENANCE HYDRANT-WATER	591-536-781.000	3,029.82
		2980 (A)		MAINT & REPAIR OTHER	591-536-784.000	1,408.85
						<hr/> 4,438.67
06/14/2024	AP-MB	2981 (A)	FIRE FIGHTER SALES & SERVICE	REPAIR	101-751-934.000	582.60
06/14/2024	AP-MB	2982 (A)	FLUID CONNECTIONS INC	INVENTORY MTR POOL PARTS	101-000-110.000	128.82
06/14/2024	AP-MB	2983 (A)	FLYERS ENERGY LLC	GASOLINE EXP 9737	101-257-862.000	18.36
		2983 (A)		GASOLINE EXP 7079	101-301-862.000	8,847.18
		2983 (A)		GASOLINE EXP 7076	101-336-862.000	1,905.79
		2983 (A)		GASOLINE EXP 7078	101-371-862.000	244.29
		2983 (A)		GASOLINE EXP 7077	101-441-862.000	2,795.11

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		2983 (A)		GASOLINE EXP 9639	101-447-862.000	160.42
		2983 (A)		GASOLINE EXP 7080	101-751-862.000	324.38
						<hr/> 14,295.53
06/14/2024	AP-MB	2984 (A)	GORDON FOOD SERVICE	EDUCATION & TRAINING	101-441-956.000	46.45
		2984 (A)		COMMUNITY CLEAN UP DAY	101-441-963.000	53.01
		2984 (A)		DPW OPEN HOUSE	101-441-963.000	1,277.50
		2984 (A)		SUPPLIES	101-751-740.000	351.52
						<hr/> 1,728.48
06/14/2024	AP-MB	2985 (A)	GRAINGER INC	AVON C50 GAS MASK SIZE L - BLACK	101-301-743.000	1,220.91
		2985 (A)		AVON C50 GAS MASK SIZE M - BLACK	101-301-743.000	2,848.79
		2985 (A)		SUPPLIES	101-336-740.000	1,297.33
		2985 (A)		SUPPLIES	101-441-740.000	996.26
						<hr/> 6,363.29
06/14/2024	AP-MB	2986 (A)	HAMMERSMITH EQUIPMENT CO, INC	INVENTORY MTR POOL PARTS	101-000-110.000	19.75
		2986 (A)		OTHER EXPENSES	101-441-963.000	353.59
						<hr/> 373.34
06/14/2024	AP-MB	2987 (A)	SHELBY HENSHAW	SUPPLIES REIMB	101-751-740.000	31.24
		2987 (A)		VEHICLE MILEAGE - MAY 2024	101-751-864.000	52.26
		2987 (A)		CHAUFFER LIC TEST - HENSHAW	101-751-956.000	50.00
		2987 (A)		VEHICLE MILEAGE - MAY 2024	101-753-864.000	4.02
						<hr/> 137.52
06/14/2024	AP-MB	2988 (A)	KENI HUDENKO	VEHICLE MILEAGE - MAY 2024	101-751-864.000	67.34
06/14/2024	AP-MB	2989 (A)	JX ENTERPRISES INC	INVENTORY MTR POOL PARTS	101-000-110.000	235.98
06/14/2024	AP-MB	2990 (A)	LANGUAGE LINE SERVICES	9020508295 - CORIANO	101-286-801.000	165.00
		2990 (A)		9020508295 - TABOR	101-301-801.000	165.00
		2990 (A)		9020508295 - CALDUCH	101-336-801.000	165.00
		2990 (A)		9020908149 - MAY 2024	101-336-801.000	35.70
		2990 (A)		9020508300 - MAY 2024	101-371-801.000	11.55
		2990 (A)		9020508295 - VANWYNGARDEN	101-441-801.000	165.00
						<hr/> 707.25
06/14/2024	AP-MB	2991 (A)	LYNN PEAVEY CO	SUPPLIES	101-301-740.000	345.77
06/14/2024	AP-MB	2992 (A)	MARK'S BODY SHOP	CAPITAL OUTLAY	403-301-975.000	40.00
		2992 (A)		SUPPLY & INSTALL GRAPHICS TO VEHICLES	403-301-975.000	720.00

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06/14/2024	AP-MB	2993 (A)	MARTINEZ CONCRETE	6" DRIVEWAY APRON @ 5908 GLENBROOK	203-449-778.001	1,980.00
06/14/2024	AP-MB	2994 (A)	MAURER'S TEXTILE RENTAL SERVICES	UNIFORM EXPENSE	101-441-743.000	371.78
06/14/2024	AP-MB	2995 (A)	MC SMITH ASSOCIATES	COVENANT PARK MASTER PLAN UPDATES	408-751-801.000	3,000.00
06/14/2024	AP-MB	2996 (A)	ELIJAH MCCONNON	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	33.55
06/14/2024	AP-MB	2997 (A)	MED-1 BRETON	CONTRACTUAL SERVICES	101-286-801.000	55.00
		2997 (A)		CONTRACTUAL SERVICES	101-288-801.000	35.00
		2997 (A)		CONTRACTUAL SERVICES	101-301-801.000	35.00
		2997 (A)		CONTRACTUAL SERVICES	101-751-801.000	23.00
						<hr/> 148.00
06/14/2024	AP-MB	2998 (A)	MED-1 LEONARD LLC	CONTRACTUAL SERVICES	101-751-801.000	46.00
06/14/2024	AP-MB	2999 (A)	MENARDS-WYOMING	PARK MAINT SUPPLIES	101-770-740.000	37.65
		2999 (A)		SUPPLIES	101-790-740.000	71.97
						<hr/> 109.62
06/14/2024	AP-MB	3000 (A)	MERL'S TOWING SERVICE, INC	CONTRACTUAL SERVICES	101-441-801.000	272.50
06/14/2024	AP-MB	3001 (A)	MICHIGAN CAT	INVENTORY MTR POOL PARTS	101-000-110.000	44.46
06/14/2024	AP-MB	3002 (A)	MLIVE MEDIA GROUP	ACCT# 65374 - MAY 2024	101-261-900.000	2,844.86
		3002 (A)		ACCT# 65182 - MAY 2024	101-261-900.000	1,765.70
						<hr/> 4,610.56
06/14/2024	AP-MB	3003 (A)	MOONLIGHT GRAPHICS INC	SUPPLIES	101-751-740.000	307.98
		3003 (A)		SUPPLIES	101-753-740.000	270.65
						<hr/> 578.63
06/14/2024	AP-MB	3004 (A)	HECTOR MUNGILI	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	180.00
06/14/2024	AP-MB	3005 (A)	NAPA	INVENTORY MTR POOL PARTS	101-000-110.000	963.00
		3005 (A)		AUTO SUPPLIES	101-336-861.000	134.68
		3005 (A)		TRAC RENTAL - APRIL 2024	101-441-830.000	159.00
		3005 (A)		TRAC RENTAL - MAY 2024	101-441-830.000	159.00
						<hr/> 1,415.68
06/14/2024	AP-MB	3006 (A)	NETWORK SERVICES COMPANY	SUPPLIES	101-336-740.000	632.86

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06/14/2024	AP-MB	3007 (A)	OLAMETER, CORPORATION	DIST 1 RTE 1-5, DIST 6 RTE 27-33	591-536-801.000	2,225.81
06/14/2024	AP-MB	3008 (A)	ON DUTY GEAR, LLC	Armor Express Bravo Cut External	403-301-975.000	530.00
		3008 (A)		Armor Express Custom Label/ID Tags	403-301-975.000	50.00
						580.00
06/14/2024	AP-MB	3009 (A)	OVERHEAD DOOR CO OF GR	REPAIR	101-441-934.000	1,146.75
06/14/2024	AP-MB	3010 (A)	COURIERED LLC	CONTRACTUAL SERVICES - MAY 2024	101-261-801.000	477.40
06/14/2024	AP-MB	3011 (A)	ANN PRZYBYSZ	TELEPHONE - MAY 2024	101-751-850.000	10.00
		3011 (A)		VEHICLE MILEAGE - 5/30/24	101-751-864.000	33.50
						43.50
06/14/2024	AP-MB	3012 (A)	RED WING BUSINESS ADVANTAGE	UNIFORM EXPENSE - BROERSMA	101-441-743.000	200.00
		3012 (A)		UNIFORM EXPENSE - WARDELL	101-441-743.000	200.00
		3012 (A)		UNIFORM EXPENSE - VANWYNGARDEN	101-441-743.000	200.00
		3012 (A)		UNIFORM EXPENSE - ROSLONIEC	101-441-743.000	200.00
						800.00
06/14/2024	AP-MB	3013 (A)	REPCOLITE PAINTS, INC	PARK MAINT SUPPLIES	101-770-740.000	20.96
06/14/2024	AP-MB	3014 (A)	RHD TIRE COMPANY	INVENTORY MTR POOL PARTS	101-000-110.000	2,823.36
06/14/2024	AP-MB	3015 (A)	RIDGEMOOR SUPPLY INC.	SUPPLIES	101-336-740.000	14.90
06/14/2024	AP-MB	3016 (A)	RIETH-RILEY CONSTRUCTION INC	MAINTENANCE ROAD & STREET	202-449-778.001	65.65
06/14/2024	AP-MB	3017 (A)	ROAD EQUIPMENT PARTS CENTER	INVENTORY MTR POOL PARTS	101-000-110.000	748.15
06/14/2024	AP-MB	3018 (A)	ROYAL TRUCK AND TRAILER SALES &	INVENTORY MTR POOL PARTS	101-000-110.000	145.38
06/14/2024	AP-MB	3019 (A)	DALE SANBORN	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	630.00
06/14/2024	AP-MB	3020 (A)	SECURITY INC.	CONTRACTUAL SERVICES - MAY 2024	101-286-801.000	358.50
06/14/2024	AP-MB	3021 (A)	JUAN SEIDEL	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	360.00
06/14/2024	AP-MB	3022 (A)	SELECT FASTENERS FAST	SUPPLIES	101-441-740.000	36.75
06/14/2024	AP-MB	3023 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-261-740.000	46.45
		3023 (A)		SUPPLIES	101-286-740.000	944.82
		3023 (A)		SUPPLIES	101-288-740.000	103.15
		3023 (A)		OFFICE SUPPLIES	101-301-727.000	307.61
		3023 (A)		SUPPLIES	101-371-740.000	54.90
		3023 (A)		SUPPLIES	101-441-740.000	67.43

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06/14/2024	AP-MB	3024 (A)	RYAN SMITH	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	31.00
06/14/2024	AP-MB	3025 (A)	SOUNDOFF SIGNAL	INVENTORY MTR POOL PARTS	101-000-110.000	176.93
06/14/2024	AP-MB	3026 (A)	SPALDING DEDECKER ASSOCIATES INC	BGR23-002 - PESC230002	101-000-202.001	2,190.75
06/14/2024	AP-MB	3027 (A)	SPARTAN DISTRIBUTORS INC	MAINTENANCE ROAD & STREET	202-449-778.001	1,076.85
06/14/2024	AP-MB	3028 (A)	SPARTAN STORES LLC	SUPPLIES	101-751-740.000	53.24
06/14/2024	AP-MB	3029 (A)	SHAFI SUBHAN	OFFICIATING PAY P.E. - 6/7/24	101-751-801.000	225.00
06/14/2024	AP-MB	3030 (A)	TERMINAL SUPPLY	INVENTORY MTR POOL PARTS	101-000-110.000	789.06
06/14/2024	AP-MB	3031 (A)	VAN MANEN PETROLEUM GROUP	GASOLINE EXPENSE	101-441-862.000	2,452.62
06/14/2024	AP-MB	3032 (A)	VCA WOODLAND ANIMAL HOSPITAL	SUPPLIES - MEDS ONLY	101-301-740.000	448.66
06/14/2024	AP-MB	3033 (A)	THE WW WILLIAMS COMPANY, LLC	INVENTORY MTR POOL PARTS	101-000-110.000	7.63
06/20/2024	AP-MB	274801	2-90 SIGN SYSTEMS	SUPPLIES	101-261-740.000	578.50
06/20/2024	AP-MB	274802	AD-AMERICA MARKETING GROUP	SUPPLIES	101-751-740.000	1,630.45
06/20/2024	AP-MB	274803	ALLIE BROTHERS	UNIFORM EXPENSE	101-301-743.000	819.30
06/20/2024	AP-MB	274804	BELDEN, RHONDA	RECREATION FEES REFUND	101-000-606.751	50.00
06/20/2024	AP-MB	274805	CALEDONIA RENT-ALL INC	INVENTORY MTR POOL PARTS	101-000-110.000	184.97
06/20/2024	AP-MB	274806	CALEDONIA SPORTSMAN'S CLUB	SUPPLIES	101-301-740.000	637.00
06/20/2024	AP-MB	274807	ALEX CAREY	EDUCATION & TRAINING - 5/30-5/31/24	101-301-956.000	66.35
		274807		EDUCATION & TRAINING - 6/4-6/7/24	101-301-956.000	224.88
						<hr/> 291.23
06/20/2024	AP-MB	274808	GABRIEL J. CAVASOS	SUMMER CONCERT SERIES - 6/20/24	101-753-801.000	1,500.00
06/20/2024	AP-MB	274809	CONSUMERS ENERGY	103047956810	101-770-920.000	116.43
		274809		100084342698	202-449-778.001	30.96
						<hr/> 147.39
06/20/2024	AP-MB	274810	E3M SOLUTIONS	BASE PLAN REQUESTS & DRAW'S - HOURLY	401-261-975.000	660.00
		274810		BASE PLAN REQUESTS & DRAW'S - HOURLY	403-301-975.000	130.00
		274810		BASE PLAN REQUESTS & DRAW'S - HOURLY	404-336-975.000	170.00
		274810		BASE PLAN REQUESTS & DRAW'S - HOURLY	408-751-975.000	40.00

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06/20/2024	AP-MB	274811	DYLAN ERRIDGE	VEHICLE MILEAGE - 4/29/24	590-536-864.000	20.10
		274811		VEHICLE MILEAGE - 4/29/24	591-536-864.000	20.10
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06/20/2024	AP-MB	274812	GALLS-QUARTERMASTER	Premier Crown 906 Riot Duty Helmet	101-301-743.000	250.20
		274812		Premier Crown 906 Riot Duty Helmet	101-301-743.000	250.20
		274812		Premier Crown 906 Riot Duty Helmet XL	101-301-743.000	810.00
		274812		Shipping	101-301-743.000	34.00
						<hr/> 1,344.40
06/20/2024	AP-MB	274813	GRAND RAPIDS CITY TREASURER	CONSTRUCTION	202-449-978.000	10,283.43
06/20/2024	AP-MB	274814	GREAT LAKES DISC LLC	SUPPLIES	101-753-740.000	225.00
06/20/2024	AP-MB	274815	HULST HEATING & COOLING INC	NEW HVAC EQUIPMENT AT LIBRARY	101-790-934.000	7,625.00
06/20/2024	AP-MB	274816	ARMEN HUSEJDIC	EDUCATION & TRAINING - 5/31/24	101-301-956.000	12.53
06/20/2024	AP-MB	274817	J & C TIRES	SUPPLIES	101-441-740.000	438.00
06/20/2024	AP-MB	274818	DAN KASUNIC	VEHICLE MILEAGE - 1/1-6/30/24	101-215-864.000	231.82
06/20/2024	AP-MB	274819	KENT COUNTY TREASURER	ARREST PROCESSING - APRIL 2024	101-301-808.000	1,446.00
06/20/2024	AP-MB	274820	KENT COUNTY TREASURER	HOUSING - APRIL 2024	101-301-808.000	3,307.76
06/20/2024	AP-MB	274821	KENT COUNTY TREASURER	MOBILE HOME PRK FEES-JUNE 2024	101-000-222.000	528.50
		274821		MOBILE HOME PRK FEES-SET-JUNE 2024	101-000-225.000	2,114.00
						<hr/> 2,642.50
06/20/2024	AP-MB	274822	LOWES HOME IMPROVEMENT	SUPPLIES	101-286-740.000	22.61
		274822		SUPPLIES	101-301-740.000	36.91
		274822		SUPPLIES	101-441-740.000	40.76
		274822		SUPPLIES	101-751-740.000	17.07
						<hr/> 117.35
06/20/2024	AP-MB	274823	AUSTIN LUBBERS	TOOL REIMBURSEMENT - LUBBERS	101-441-740.000	666.70
06/20/2024	AP-MB	274824	LUKE MILLER	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	26.14
06/20/2024	AP-MB	274825	MATT NEWMAN	ATHLETIC SHOE REIMB	101-336-743.000	75.00
06/20/2024	AP-MB	274826	ORKIN	CONTRACTUAL SERVICES - MAY 2024	101-286-801.000	25.27

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		274826		CONTRACTUAL SERVICES - MAY 2024	101-301-801.000	58.94
						<hr/> 84.21
06/20/2024	AP-MB	274827	PCA MICHIGAN ACQUISITION LLC	2022 STAX PROP TAX REFUND	101-000-402.000	644.28
		274827		2022 STAX PROP TAX REFUND	101-000-447.000	98.78
		274827		2022 WTAX PROP TAX REFUND	101-000-447.000	32.98
		274827		2022 STAX PROP TAX REFUND	205-000-402.000	1,347.11
		274827		2022 STAX PROP TAX REFUND	271-000-402.000	75.41
		274827		2022 WTAX PROP TAX REFUND	703-000-222.000	412.93
		274827		2022 STAX PROP TAX REFUND	703-000-222.000	867.61
		274827		2022 WTAX PROP TAX REFUND	703-000-223.000	259.48
		274827		2022 WTAX PROP TAX REFUND	703-000-225.050	2,625.32
		274827		2022 STAX PROP TAX REFUND	703-000-225.050	2,625.32
		274827		2022 STAX PROP TAX REFUND	703-000-228.000	2,520.30
		274827		2022 STAX PROP TAX REFUND	703-000-230.001	295.59
		274827		2022 STAX PROP TAX REFUND	703-000-234.000	1,143.55
		274827		2022 STAX PROP TAX REFUND	703-000-235.000	358.85
						<hr/> 13,307.51
06/20/2024	AP-MB	274828	RED LINE SECURITY, LLC	SECURITY SERVICES - JUNE 8TH	101-753-801.000	1,995.00
06/20/2024	AP-MB	274829	RIVER CITY REPRODUCTIONS, LLC	SUPPLIES	101-441-740.000	212.50
06/20/2024	AP-MB	274830	LEKESHA SHAUGHNESSY	MAHO DUES	101-371-807.000	50.00
		274830		TELEPHONE - MAY 2024	101-371-850.000	45.00
		274830		VEHICLE MILEAGE - 5/1-6/11/24	101-371-864.000	214.40
						<hr/> 309.40
06/20/2024	AP-MB	274831	ZACHARY SMIGIEL	EDUCATION & TRAINING - 6/7/24	101-301-956.000	63.98
06/20/2024	AP-MB	274832	SMITH, TAMARA	DEPOSIT REFUND	101-000-647.755	175.00
06/20/2024	AP-MB	274833	SPRAY TECH COATING INC	CAPITAL OUTLAY - STAGE	409-751-975.000	1,200.00
06/20/2024	AP-MB	274834	STARR LAWN & GARDEN	CHAIN 36RD36R 3/8P .063G	101-336-740.000	922.47
06/20/2024	AP-MB	274835	Stellar Entertainment Group LLC	Site Plan Review	101-000-202.001	1,000.00
06/20/2024	AP-MB	274836	TODD WENZEL BUICK GMC	CLAIMS	101-441-965.000	6,470.52
06/20/2024	AP-MB	274837	TRANS UNION RISK AND ALTERNATIVE	SUPPLIES - MAY 2024	101-302-740.000	97.20
06/20/2024	AP-MB	274838	TUNG, NANG	Water	591-000-040.000	103.07
06/20/2024	AP-MB	274839	UNITED PHOENIX FIREFIGHTERS	ON-LINE TRAINING SUPPORT	101-336-956.000	500.00

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06/20/2024	AP-MB	274840	DAVID UNSELD	SUPPLIES REIMB	101-301-740.000	15.00
06/20/2024	AP-MB	274841	JASON WEIDNER	VEHICLE MILEAGE- 3/22-6/8/24	101-441-864.000	100.50
06/20/2024	AP-MB	274842	WEST MICHIGAN ARCHERY CENTER	SUPPLIES	101-751-740.000	30.00
06/20/2024	AP-MB	274843	WEST MICHIGAN FENCING ACADEMY	CONTRACTUAL SERVICES	101-751-801.000	297.50
06/20/2024	AP-MB	274844	JIM WOLFORD	VEHICLE MILEAGE - 5/9-6/13/24	101-441-864.000	229.14
06/20/2024	AP-MB	274845	DERRICK WOLTERINK	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	23.43
06/20/2024	AP-MB	274846	WOODLAND EQUIPMENT	INVENTORY MTR POOL PARTS	101-000-110.000	805.37
06/20/2024	AP-MB	274847	WOODS, RENITA	DEPOSIT REFUND	101-000-647.755	175.00
06/20/2024	AP-MB	274848	WRIGHT, VEADE	DEPOSIT REFUND	101-000-647.755	165.00
06/21/2024	AP-MB	3034 (A)	52ND STREET AUTOWASH	POLICE - MAY 2024	101-301-740.000	608.00
06/21/2024	AP-MB	3035 (A)	AB LOCK & SAFE INC	INVENTORY MTR POOL PARTS	101-000-110.000	15.00
		3035 (A)		PARK MAINT SUPPLIES	101-770-740.000	15.00
						30.00
06/21/2024	AP-MB	3036 (A)	ARROWHEAD UPFITTERS INC	VEHICLE UPFITTING	403-301-975.000	4,310.00
		3036 (A)		VEHICLE DECOMMISSION	403-301-975.000	2,070.00
		3036 (A)		VEHICLE ACCESSORIES - CHARGER	403-301-975.000	8,727.00
						15,107.00
06/21/2024	AP-MB	3037 (A)	B & B TRUCK EQUIPMENT	INVENTORY MTR POOL PARTS	101-000-110.000	210.00
06/21/2024	AP-MB	3038 (A)	ANN BAKER	VEHICLE MILEAGE - MARCH 2024	101-751-864.000	44.22
		3038 (A)		VEHICLE MILEAGE - MAY 2024	101-751-864.000	128.64
						172.86
06/21/2024	AP-MB	3039 (A)	SHERRY BARNUM	SUPPLIES REIMB	101-751-740.000	54.86
06/21/2024	AP-MB	3040 (A)	BERGER CHEVROLET	INVENTORY MTR POOL PARTS	101-000-110.000	516.90
		3040 (A)		VEHICLE REPAIR & MAINTENANCE	101-441-861.934	189.95
						706.85
06/21/2024	AP-MB	3041 (A)	BLOOM SLUGGETT, PC	LEGAL FEES - MAY 2024	101-261-804.000	26,834.50
		3041 (A)		LEGAL FEES - MAY 2024	101-301-804.000	18,000.00
						44,834.50

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06/21/2024	AP-MB	3042 (A)	BOUND TREE MEDICAL	SUPPLIES	101-336-740.000	1,795.41
06/21/2024	AP-MB	3043 (A)	BRADLEY'S ACE HARDWARE	INVENTORY MTR POOL PARTS	101-000-110.000	18.87
		3043 (A)		CASH DISCOUNTS	101-000-687.001	(1.35)
		3043 (A)		SUPPLIES	101-336-740.000	48.55
						<hr/> 66.07
06/21/2024	AP-MB	3044 (A)	BROADMOOR PRODUCTS INC	SUPPLIES	101-261-740.000	971.66
		3044 (A)		SUPPLIES	101-790-740.000	971.66
						<hr/> 1,943.32
06/21/2024	AP-MB	3045 (A)	LARRY BROCKER	VEHICLE MILEAGE - 1/12-4/20/24	101-441-864.000	203.01
06/21/2024	AP-MB	3046 (A)	BUIST ELECTRIC CO	REPAIR	101-336-934.000	3,500.00
06/21/2024	AP-MB	3047 (A)	CDW GOVERNMENT	CANON DR-M260 SCANNER	101-288-740.000	864.50
06/21/2024	AP-MB	3048 (A)	CONCENTRA	CONTRACTUAL SERVICES	101-336-801.000	4,339.00
06/21/2024	AP-MB	3049 (A)	COURTESY DODGE	INVENTORY MTR POOL PARTS	101-000-110.000	941.76
06/21/2024	AP-MB	3050 (A)	CSI EMERGENCY APPARATUS LLC	SUPPLIES	101-336-740.000	720.00
		3050 (A)		ANNUAL PUMP TEST FEE UP TO 1,500 GPM	101-336-861.934	300.00
		3050 (A)		VEHICLE REPAIR & MAINTENANCE	101-336-861.934	2,572.59
		3050 (A)		TFT TWISTER W/ GRIP	404-336-975.000	326.95
		3050 (A)		ADAPTER 5.0" STORZ X 4.0"	404-336-975.000	1,137.40
		3050 (A)		SHIPPING - NOZZLE & ADAPTERS	404-336-975.000	28.33
						<hr/> 5,085.27
06/21/2024	AP-MB	3051 (A)	DICKINSON WRIGHT, PLLC	LEGAL FEES - P.E. 4/30/24	101-261-804.000	7,341.00
		3051 (A)		LEGAL FEES - P.E. 5/31/24	101-261-804.000	552.00
						<hr/> 7,893.00
06/21/2024	AP-MB	3052 (A)	ELEVATOR SERVICE LLC	STATE OF MI CATEGORY 1 ELEVATOR	101-261-801.000	920.00
		3052 (A)		STATE OF MI CATEGORY 1 ELEVATOR	101-790-801.000	920.00
						<hr/> 1,840.00
06/21/2024	AP-MB	3053 (A)	ETNA SUPPLY	SUPPLIES	101-790-740.000	142.19
06/21/2024	AP-MB	3054 (A)	GILSON GRAPHICS	SUPPLIES	101-301-740.000	176.25
06/21/2024	AP-MB	3055 (A)	GORDON FOOD SERVICE	PREPAID EXPENSE - JULY 4TH	101-000-123.000	205.92
		3055 (A)		SUPPLIES	101-751-740.000	390.36
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06/21/2024	AP-MB	3056 (A)	GR CENTRAL IRON & STEEL	INVENTORY MTR POOL PARTS	101-000-110.000	416.63
06/21/2024	AP-MB	3057 (A)	GRAINGER INC	EDUCATION & TRAINING	101-336-956.000	73.73
		3057 (A)		SUPPLIES	101-441-740.000	109.60
						<hr/> 183.33
06/21/2024	AP-MB	3058 (A)	SHELBY HENSHAW	SUPPLIES REIMB	101-751-740.000	25.98
06/21/2024	AP-MB	3059 (A)	ALEX HIESTAND	VEHICLE MILEAGE - 1/13-4/29/24	101-441-864.000	35.51
06/21/2024	AP-MB	3060 (A)	INTERNATIONAL CODE COUNCIL	SUPPLIES	101-371-740.000	22.00
06/21/2024	AP-MB	3061 (A)	WILLIAM G KELLY	VISITING JUDGE - 5/16-5/17/24	101-286-801.000	608.04
06/21/2024	AP-MB	3062 (A)	KENDALL ELECTRIC INC	CAPITAL OUTLAY	409-751-975.000	44.05
06/21/2024	AP-MB	3063 (A)	DYLAN DUANE KRAAYENBRINK	EVENT PHOTOGRAPHY	101-753-801.000	150.00
06/21/2024	AP-MB	3064 (A)	LANGUAGE LINE SERVICES	9020908148 - MAY 2024	101-301-801.000	840.13
06/21/2024	AP-MB	3065 (A)	LRE ENGINEERS & SURVEYORS	52ND ST REHAB & WATERMAIN	202-449-810.000	1,416.45
		3065 (A)		ENGINEERING SERVICES 24-012-449	202-449-810.000	5,495.69
		3065 (A)		40TH ST REHAB INSPECTION	203-449-810.000	18,535.95
		3065 (A)		52ND ST REHAB & WATERMAIN	591-536-810.000	354.11
						<hr/> 25,802.20
06/21/2024	AP-MB	3066 (A)	MACQUEEN EQUIPMENT LLC	GLOBE TURNOUT GEAR APPROVED LIMIT	101-336-743.000	1,689.39
06/21/2024	AP-MB	3067 (A)	MARK'S BODY SHOP	UNIFORM EXPENSE	101-336-743.000	100.00
06/21/2024	AP-MB	3068 (A)	MENARDS-WYOMING	SUPPLIES	101-301-740.000	15.98
06/21/2024	AP-MB	3069 (A)	MERL'S TOWING SERVICE, INC	CONTRACTUAL SERVICES	101-301-801.000	12.00
06/21/2024	AP-MB	3070 (A)	MILLER, JOHNSON, SNELL & CUMMISKEY	LEGAL FEES - P.E. 5/31/24	101-261-804.000	6,344.50
06/21/2024	AP-MB	3071 (A)	MOONLIGHT GRAPHICS INC	SUPPLIES - PROMO ITEMS	101-751-740.000	237.50
06/21/2024	AP-MB	3072 (A)	NAPA	INVENTORY MTR POOL PARTS	101-000-110.000	13,206.56
		3072 (A)		CIVIL DEFENSE	101-336-802.000	539.25
		3072 (A)		AUTO SUPPLIES	101-336-861.000	57.72
						<hr/> 13,803.53
06/21/2024	AP-MB	3073 (A)	NETWORK SERVICES COMPANY	SUPPLIES	101-261-740.000	965.34
		3073 (A)		SUPPLIES	101-301-740.000	148.85
		3073 (A)		SUPPLIES	101-336-740.000	11.93

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		3073 (A)		SUPPLIES	101-441-740.000	1,152.33
		3073 (A)		SUPPLIES	101-751-740.000	867.00
		3073 (A)		SUPPLIES	101-790-740.000	1,147.33
		3073 (A)		SUPPLIES	590-536-740.000	67.03
		3073 (A)		SUPPLIES	591-536-740.000	67.03
						<hr/> 4,426.84
06/21/2024	AP-MB	3074 (A)	OLAMETER, CORPORATION	DIST 2 RTE 6-10, DIST 3 RTE 9-13	591-536-801.000	1,738.61
06/21/2024	AP-MB	3075 (A)	PLUMMERS DISPOSAL SERVICES	FIRE ACADEMY - 4/12-5/9/24	101-336-956.000	135.00
06/21/2024	AP-MB	3076 (A)	RED WING BUSINESS ADVANTAGE	UNIFORM EXPENSE - TETRAULT	101-441-743.000	200.00
06/21/2024	AP-MB	3077 (A)	ROAD EQUIPMENT PARTS CENTER	INVENTORY MTR POOL PARTS	101-000-110.000	140.37
06/21/2024	AP-MB	3078 (A)	SECURALARM	ID BADGE CARDS - CITY	101-261-740.000	634.00
		3078 (A)		REPAIR	101-441-934.000	90.00
						<hr/> 724.00
06/21/2024	AP-MB	3079 (A)	SECURITY INC.	CONTRACTUAL SERVICES - MAY 2024	101-253-801.000	358.50
06/21/2024	AP-MB	3080 (A)	SMART BUSINESS SOURCE LLC	SUPPLIES	101-261-740.000	30.67
		3080 (A)		OFFICE SUPPLIES	101-301-727.000	190.05
		3080 (A)		SUPPLIES	101-751-740.000	136.35
						<hr/> 357.07
06/21/2024	AP-MB	3081 (A)	SPARTAN STORES LLC	SUPPLIES	101-751-740.000	133.41
06/21/2024	AP-MB	3082 (A)	SPORTING U	UNIFORM EXPENSE	101-751-743.000	849.17
		3082 (A)		KICK OFF TO SUMMER	101-753-740.000	432.86
						<hr/> 1,282.03
06/21/2024	AP-MB	3083 (A)	UKG KRONOS SYSTEMS LLC	SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES	101-270-830.000	1,540.14
06/21/2024	AP-MB	3084 (A)	VAN MANEN PETROLEUM GROUP	GASOLINE EXPENSE	101-441-862.000	1,241.06
06/21/2024	AP-MB	3085 (A)	VRC COMPANIES	SUPPLIES-RECORD RETENTION-6/2024	101-257-740.000	7.36
		3085 (A)		OTHER EXPENSES - JUNE 2024	101-261-963.000	148.44
		3085 (A)		SUPPLIES-RECORD RETENTION-6/2024	101-301-740.000	368.22
		3085 (A)		SUPPLIES-RECORD RETENTION-6/2024	101-371-740.000	69.00
		3085 (A)		SUPPLIES-RECORD RETENTION-6/2024	101-447-740.000	61.32
		3085 (A)		SUPPLIES-RECORD RETENTION-6/2024	101-701-740.000	24.55
		3085 (A)		SUPPLIES-RECORD RETENTION-6/2024	244-728-740.000	5.33
						<hr/> 684.22

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06/21/2024	AP-MB	3086 (A)	WASTE TRENDS	4135 52ND STREET SE	101-000-677.701	225.00
		3086 (A)		4489 CONEFLOWER SE	101-000-677.701	150.00
		3086 (A)		3305 EAST PARIS SE	101-000-677.701	150.00
		3086 (A)		2318 EAST PARIS SE	101-000-677.701	135.00
		3086 (A)		1838 CROSSWINDS CT SE	101-000-677.701	225.00
		3086 (A)		1720 GENTIAN SE	101-000-677.701	135.00
		3086 (A)		4926 KALAMAZOO SE	101-000-677.701	225.00
		3086 (A)		4429 52ND STREET SE	101-000-677.701	135.00
						<hr/> 1,380.00
06/21/2024	AP-MB	3087 (A)	WEST MICHIGAN JANITORIAL	CONTRACTUAL SERVICES - MAY 2024	101-286-801.000	2,917.50
		3087 (A)		CONTRACTUAL SERVICES - MAY 2024	101-301-801.000	6,807.50
		3087 (A)		CONTRACTUAL SERVICES - MAY 2024	101-441-801.000	5,725.00
		3087 (A)		CONTRACTUAL SERVICES - MAY 2024	101-751-801.000	2,050.00
		3087 (A)		CONTRACTUAL SERVICES - MAY 2024	101-790-801.000	9,000.00
						<hr/> 26,500.00
06/21/2024	AP-MB	3088 (A)	THE WW WILLIAMS COMPANY, LLC	VEHICLE REPAIR & MAINTENANCE	101-301-861.934	991.15
06/26/2024	AP-MB	274849	AARON SUTTER	MAINT AGREEMENTS - AUG 2023	101-261-831.000	(0.07)
		274849		VEHICLE MILEAGE - AUGUST 2023	101-701-864.000	798.85
						<hr/> 798.78
06/26/2024	AP-MB	3089 (E)	PURCHASE POWER	POSTAGE-3947	101-261-728.000	5,537.50
06/27/2024	AP-MB	274850	AB SPRING SERVICE	VEHICLE REPAIR & MAINTENANCE	101-336-861.934	427.10
06/27/2024	AP-MB	274851	ADVANCED DOCUMENT DESTRUCTION	SUPPLIES	101-215-740.000	960.00
06/27/2024	AP-MB	274852	AT&T	831 001 0836 727 - 6/7-7/6/24	101-261-923.000	1,196.04
		274852		831 001 0837 144	101-261-923.000	1,972.25
						<hr/> 3,168.29
06/27/2024	AP-MB	274853	AT&T	INTERNET - ASE - 6/8-7/7/24	591-536-923.000	820.00
06/27/2024	AP-MB	274854	AT&T MOBILITY	WI-FI VARIOUS-CHG ACCT#287303434683	101-261-923.000	507.36
		274854		ACCT#287290134314 - 5/7-6/6/24	101-301-923.000	18.12
		274854		ACCT#287290134314 - 5/7-6/6/24	101-447-923.000	18.12
						<hr/> 543.60
06/27/2024	AP-MB	274855	SETH BEELEN	EDUCATION & TRAINING - 5/28 & 5/31/24	101-301-956.000	36.61
06/27/2024	AP-MB	274856	JOSHUA BEKE	VEHICLE MILEAGE - 1/13-6/13/24	101-441-864.000	310.88

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06/27/2024	AP-MB	274857	ALLISON BESTER	VEHICLE MILEAGE - 6/7/24	101-253-864.000	5.23
06/27/2024	AP-MB	274858	BETHANY CHRISTIAN SERVICES OF	DEPOSIT REFUND	101-000-647.755	100.00
06/27/2024	AP-MB	274859	BYRON-GAINES UTILITY AUTHORITY	SEWER SERVICES PURCH - MAY 2024	590-536-961.000	11,221.12
06/27/2024	AP-MB	274860	CHERRY VALLEY STOVE & SAW	SUPPLIES - CITY	101-441-740.000	26.98
06/27/2024	AP-MB	274861	JOHN MICHAEL CHRISTENSEN	VISITING JUDGE - 6/10-6/12/24	101-286-801.000	1,072.36
06/27/2024	AP-MB	274862	CONSUMERS ENERGY	100000185502	101-261-920.000	4,773.09
		274862		100000185502	101-286-920.000	2,718.58
		274862		100000185502	101-301-920.000	6,343.36
		274862		100013677677	101-336-920.000	1,602.41
		274862		100023427170	101-441-920.000	4,476.08
		274862		100025391192	101-751-920.000	1,913.04
		274862		103037845452	101-770-920.000	1,256.02
		274862		100019448198	101-770-920.000	43.75
		274862		100086447073	101-770-920.000	73.25
		274862		100011131024	101-770-920.000	79.61
		274862		100000185601	101-790-920.000	4,923.31
		274862		100079875348	202-449-778.001	31.33
		274862		100077120697	202-449-778.001	31.14
		274862		100014708596	202-449-778.002	28.77
		274862		100040623397	219-448-920.000	31.96
		274862		100000185601	230-000-040.000	2,325.04
		274862		100021705742	591-536-920.000	275.42
		274862		100000185601	591-536-920.001	1,184.87
						<hr/> 32,111.03
06/27/2024	AP-MB	274863	CORO MEDICAL LLC	Physio-Control Lifepak 1000 Training	101-336-956.000	1,245.60
06/27/2024	AP-MB	274864	CYNTHIA DENISE DAVIS	SUMMER CONCERT SERIES - 6/27/24	101-753-801.000	1,700.00
06/27/2024	AP-MB	274865	DEJONG HOLDINGS, LLC	BROWNFIELD S & W TAX ROLL 2023	243-729-963.000	3,817.30
06/27/2024	AP-MB	274866	GIVE 'EM A BRAKE SAFETY	INVENTORY MTR POOL PARTS	101-000-110.000	653.11
06/27/2024	AP-MB	274867	SHARON HANER	SUPPLIES - 6/11/24	101-288-740.000	9.00
		274867		VEHICLE MILEAGE - 6/3-6/14/24	101-288-864.000	152.76
						<hr/> 161.76
06/27/2024	AP-MB	274868	HIGH GRADE MATERIALS CO	MAINTENANCE ROAD & STREET	202-449-778.001	820.75

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06/27/2024	AP-MB	274869	JARED HUNDEY	EDUCATION & TRAINING - 6/2-6/6/24	101-301-956.000	223.74
06/27/2024	AP-MB	274870	INTERPHASE INTERIORS	ROUND OTTMAN	401-261-975.000	764.10
		274870		INSTALL - OTTMANS	401-261-975.000	250.00
						<hr/> 1,014.10
06/27/2024	AP-MB	274871	JEFFORSONS AUTO SALES LLC	BSE22005 - PSOIL22025	101-000-202.001	5,000.00
06/27/2024	AP-MB	274872	EVAN JOHNSON	VEHICLE MILEAGE - 4/10-6/12/24	101-257-864.000	188.94
06/27/2024	AP-MB	274873	JOHNSTONE SUPPLY	SUPPLIES	101-261-740.000	73.13
06/27/2024	AP-MB	274874	SUSAN JONAS	VISITING JUDGE - 6/13/24	101-286-801.000	462.98
06/27/2024	AP-MB	274875	JORDAN JOSLYN	EDUCATION & TRAINING - 5/6-5/9/24	101-301-956.000	109.32
		274875		EDUCATION & TRAINING - 5/12-5/15/24	101-301-956.000	168.64
		274875		K9 TRAINING & SUPPLIES	101-302-740.000	477.50
						<hr/> 755.46
06/27/2024	AP-MB	274876	KENT COUNTY TREASURER	2023 STATE ORTH PROJECT	101-261-801.000	541.20
06/27/2024	AP-MB	274877	STU KONYNENBELT	UNIFORM EXPENSE - S. KONYNENBELT	101-371-743.000	470.72
		274877		MECH INSPECTOR TEST 1 & 2	101-371-956.000	200.00
		274877		MECH PLAN REVIEWER TEST	101-371-956.000	100.00
						<hr/> 770.72
06/27/2024	AP-MB	274878	LOWES HOME IMPROVEMENT	SUPPLIES	101-336-740.000	46.84
		274878		SUPPLIES	101-751-740.000	32.74
						<hr/> 79.58
06/27/2024	AP-MB	274879	OLD GROWTH TREE SERVICES	641 52ND ST	202-449-778.001	860.00
06/27/2024	AP-MB	274880	PEPPINO'S - SOUTH	SUPPLIES	101-751-740.000	114.00
06/27/2024	AP-MB	274881	PINE REST CHRISTIAN MENTAL	CONTRACTUAL SERVICES - C.F.	101-336-801.000	1,250.00
06/27/2024	AP-MB	274882	RYAN RICKETSON	TRENCH RESCUE CLASS - R. RICKETSON	101-336-956.000	317.04
06/27/2024	AP-MB	274883	SEWER EQUIPMENT CO OF AMERICA	INVENTORY MTR POOL PARTS	101-000-110.000	306.20
06/27/2024	AP-MB	274884	NANCY SHANE	VEHICLE MILEAGE - 7/18-12/19/23	101-336-864.000	81.90
		274884		VEHICLE MILEAGE - 1/16-6/18/24	101-336-864.000	97.82
						<hr/> 179.72
06/27/2024	AP-MB	274885	SINCLAIR RECREATION, LLC	PICNIC SHELTER BV3084	408-751-975.000	163,127.60

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		274885		ADD MODIFICATION	408-751-975.000	4,200.00
		274885		ADD FREIGHT	408-751-975.000	1,590.00
		274885		CREDIT FOR SIDEWALK DAMAGE	408-751-975.000	(3,000.00)
						<hr/> 165,917.60
06/27/2024	AP-MB	274886	STATE OF MICHIGAN	2023-10-24 ESCHEATS EIN 38-1844797	101-000-202.001	40.00
		274886		2023-10-24 ESCHEATS EIN 38-1844797	101-000-606.753	95.00
		274886		203-10-24 ESCHEATS EIN 38-1844797	101-000-647.755	200.00
		274886		2023-10-24 ESCHEATS EIN 38-1844797	703-000-202.001	60.32
						<hr/> 395.32
06/27/2024	AP-MB	274887	STATE OF MICHIGAN -- MDOT	CONSTRUCTION	203-449-978.000	77,218.97
06/27/2024	AP-MB	274888	T. REX & THE RABBIT FOODS, LLC	CONTRACTUAL SERVICES	101-751-801.000	646.25
06/27/2024	AP-MB	274889	T. REX & THE RABBIT FOODS, LLC	SUPPLIES	101-751-740.000	8.36
06/27/2024	AP-MB	274890	TODD WENZEL BUICK GMC	VEHICLE REPAIR & MAINTENANCE	101-301-861.934	187.44
06/27/2024	AP-MB	274891	UNITED STATES PLASTIC CORP	CIVIL DEFENSE	101-336-802.000	182.24
06/27/2024	AP-MB	274892	DAVID URENA	TELEPHONE - 5/22/23-5/21/24	101-447-850.000	540.00
06/27/2024	AP-MB	274893	BEN VANSTENSEL	HAZMAT TECH COURSE - 5/14-5/21/24	101-336-956.000	233.15
06/27/2024	AP-MB	274894	VISSER BROTHERS, INC.	EXTERIOR HOLLOW METAL DOOR REPLACEMENT	404-336-975.000	8,822.00
06/27/2024	AP-MB	274895	ZOO TUNES LLC	SUMMER CONCERT SERIES AUDIO - 6/20	101-753-801.000	250.00
TOTAL - ALL FUNDS				TOTAL OF 216 CHECKS		1,242,997.52
--- GL TOTALS ---						
101-000-110.000			INVENTORY MTR POOL PARTS	23,498.26		
101-000-123.000			PREPAID EXPENSE	205.92		
101-000-202.001			DUE TO CUSTOMER	8,230.75		
101-000-222.000			DUE TO COUNTY	528.50		
101-000-225.000			DUE TO SCHOOLS	2,114.00		
101-000-402.000			CURRENT PROPERTY TAX	644.28		
101-000-447.000			ADMINISTRATIVE FEES	131.76		
101-000-606.751			RECREATION FEES	50.00		
101-000-606.753			REC FEES-COMMUNITY EVENTS	95.00		
101-000-647.755			RENTAL INCOME - REC DEPT	815.00		
101-000-677.701			OTHER REVENUE - PLANNING	1,380.00		
101-000-687.001			CASH DISCOUNTS	(3.18)		
101-215-740.000			SUPPLIES	960.00		
101-215-864.000			VEHICLE MILEAGE	231.82		
101-228-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES	5,184.00		
101-253-801.000			CONTRACTUAL SERVICES	358.50		

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101-253-864.000			VEHICLE MILEAGE		5.23	
101-257-740.000			SUPPLIES		39.36	
101-257-862.000			GASOLINE EXPENSE		18.36	
101-257-864.000			VEHICLE MILEAGE		188.94	
101-261-728.000			POSTAGE		5,537.50	
101-261-740.000			SUPPLIES		3,299.75	
101-261-801.000			CONTRACTUAL SERVICES		1,938.60	
101-261-804.000			LEGAL FEES		41,072.00	
101-261-831.000			MAINTENANCE AGREEMENTS		(0.07)	
101-261-900.000			PRINTING & PUBLISHING		4,610.56	
101-261-920.000			ELECTRIC		4,773.09	
101-261-923.000			INTERNET		3,675.65	
101-261-963.000			OTHER EXPENSES		148.44	
101-270-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES		1,540.14	
101-286-740.000			SUPPLIES		967.43	
101-286-801.000			CONTRACTUAL SERVICES		5,664.65	
101-286-920.000			ELECTRIC		2,718.58	
101-288-740.000			SUPPLIES		976.65	
101-288-801.000			CONTRACTUAL SERVICES		35.00	
101-288-864.000			VEHICLE MILEAGE		152.76	
101-301-727.000			OFFICE SUPPLIES		497.66	
101-301-740.000			SUPPLIES		2,833.61	
101-301-743.000			UNIFORM EXPENSE		6,233.40	
101-301-801.000			CONTRACTUAL SERVICES		7,918.57	
101-301-804.000			LEGAL FEES		18,000.00	
101-301-808.000			JAIL PER DIEM/ARREST PROCESSING FEES		4,753.76	
101-301-861.934			VEHICLE REPAIR & MAINTENANCE		1,178.59	
101-301-862.000			GASOLINE EXPENSE		8,847.18	
101-301-920.000			ELECTRIC		6,343.36	
101-301-923.000			INTERNET		18.12	
101-301-956.000			EDUCATION & TRAINING		1,020.17	
101-302-740.000			SUPPLIES		574.70	
101-336-740.000			SUPPLIES		5,530.80	
101-336-743.000			UNIFORM EXPENSE		1,864.39	
101-336-801.000			CONTRACTUAL SERVICES		5,789.70	
101-336-802.000			CIVIL DEFENSE		721.49	
101-336-861.000			AUTO SUPPLIES		192.40	
101-336-861.934			VEHICLE REPAIR & MAINTENANCE		3,299.69	
101-336-862.000			GASOLINE EXPENSE		1,905.79	
101-336-864.000			VEHICLE MILEAGE		179.72	
101-336-920.000			ELECTRIC		1,602.41	
101-336-934.000			REPAIR		3,500.00	
101-336-956.000			EDUCATION & TRAINING		2,504.52	
101-371-740.000			SUPPLIES		193.90	
101-371-743.000			UNIFORM EXPENSE		470.72	
101-371-801.000			CONTRACTUAL SERVICES		11.55	
101-371-807.000			MEMBERSHIP DUES		50.00	
101-371-850.000			TELEPHONE		45.00	
101-371-862.000			GASOLINE EXPENSE		244.29	
101-371-864.000			VEHICLE MILEAGE		214.40	
101-371-956.000			EDUCATION & TRAINING		300.00	

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101-441-740.000			SUPPLIES			3,992.31
101-441-743.000			UNIFORM EXPENSE			1,371.78
101-441-801.000			CONTRACTUAL SERVICES			7,235.50
101-441-830.000			SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES			318.00
101-441-861.934			VEHICLE REPAIR & MAINTENANCE			189.95
101-441-862.000			GASOLINE EXPENSE			6,488.79
101-441-864.000			VEHICLE MILEAGE			879.04
101-441-920.000			ELECTRIC			4,476.08
101-441-934.000			REPAIR			1,236.75
101-441-956.000			EDUCATION & TRAINING			46.45
101-441-963.000			OTHER EXPENSES			1,684.10
101-441-965.000			CLAIMS			6,470.52
101-447-740.000			SUPPLIES			61.32
101-447-850.000			TELEPHONE			540.00
101-447-862.000			GASOLINE EXPENSE			160.42
101-447-923.000			INTERNET			18.12
101-701-740.000			SUPPLIES			24.55
101-701-864.000			VEHICLE MILEAGE			798.85
101-751-740.000			SUPPLIES			4,422.06
101-751-743.000			UNIFORM EXPENSE			849.17
101-751-801.000			CONTRACTUAL SERVICES			4,772.75
101-751-850.000			TELEPHONE			10.00
101-751-862.000			GASOLINE EXPENSE			324.38
101-751-864.000			VEHICLE MILEAGE			383.58
101-751-920.000			ELECTRIC			1,913.04
101-751-934.000			REPAIR			582.60
101-751-956.000			EDUCATION & TRAINING			50.00
101-753-740.000			SUPPLIES			946.49
101-753-801.000			CONTRACTUAL SERVICES			5,595.00
101-753-864.000			VEHICLE MILEAGE			4.02
101-770-740.000			PARK MAINT SUPPLIES			73.61
101-770-920.000			ELECTRIC			1,569.06
101-790-740.000			SUPPLIES			2,333.15
101-790-801.000			CONTRACTUAL SERVICES			9,920.00
101-790-920.000			ELECTRIC			4,923.31
101-790-934.000			REPAIR			7,625.00
202-449-778.001			MAINTENANCE ROAD & STREET			2,916.68
202-449-778.002			MAINTENACE TRAFFIC			28.77
202-449-810.000			ENGINEERING SERVICES			6,912.14
202-449-978.000			CONSTRUCTION			10,283.43
203-449-778.001			MAINTENANCE ROAD & STREET			1,980.00
203-449-810.000			ENGINEERING SERVICES			18,535.95
203-449-978.000			CONSTRUCTION			362,256.94
205-000-402.000			CURRENT PROPERTY TAX			1,347.11
219-448-920.000			ELECTRIC			31.96
230-000-040.000			ACCOUNTS RECEIVABLE			2,325.04
243-729-963.000			OTHER EXPENSES			3,817.30
244-728-740.000			SUPPLIES			5.33
271-000-402.000			CURRENT PROPERTY TAX			75.41
401-261-975.000			CAPITAL OUTLAY			1,674.10
403-301-975.000			CAPITAL OUTLAY			16,577.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
404-336-975.000				CAPITAL OUTLAY		10,484.68
408-751-801.000				CONTRACTUAL SERVICES		3,000.00
408-751-975.000				CAPITAL OUTLAY		165,957.60
409-751-975.000				CAPITAL OUTLAY		1,244.05
590-536-740.000				SUPPLIES		67.03
590-536-864.000				VEHICLE MILEAGE		20.10
590-536-961.000				SEWER SERVICES PURCHASED		11,221.12
590-536-975.000				CAPITAL OUTLAY		184,087.02
591-000-040.000				ACCOUNTS RECEIVABLE		103.07
591-536-740.000				SUPPLIES		67.03
591-536-781.000				MAINTENANCE HYDRANT-WATER		3,029.82
591-536-784.000				MAINT & REPAIR OTHER		1,408.85
591-536-801.000				CONTRACTUAL SERVICES		4,095.24
591-536-810.000				ENGINEERING SERVICES		354.11
591-536-864.000				VEHICLE MILEAGE		20.10
591-536-920.000				ELECTRIC		275.42
591-536-920.001				ELECTRIC-HP		1,184.87
591-536-923.000				INTERNET		820.00
591-536-975.000				CAPITAL OUTLAY		124,704.11
703-000-202.001				DUE TO CUSTOMER		60.32
703-000-222.000				DUE TO COUNTY		1,280.54
703-000-223.000				DUE TO DISTRICT LIBRARY		259.48
703-000-225.050				DUE TO CALEDONIA PUBLIC SHCOOLS		5,250.64
703-000-228.000				DUE TO SET		2,520.30
703-000-230.001				DUE TO INTERURBAN TRANSIT PARTNERSHIP		295.59
703-000-234.000				DUE TO INTERMEDIATE SCHOOL DISTRICT		1,143.55
703-000-235.000				DUE TO COMMUNITY COLLEGE		358.85
				TOTAL		1,242,997.52

**PROPOSED MINUTES OF THE REGULAR MEETING
OF THE KENTWOOD CITY COMMISSION
HELD JUNE 18, 2024
Commission Chambers**

Mayor Stephen Kepley called the meeting to order at 7:00 P.M.

Commissioner Artz led the Pledge of Allegiance to the Flag.

Father David Khorey of St. Nicholas Orthodox Church gave the invocation.

Roll Call: Present: Commissioners: Betsy Artz, Robert Coughlin, Maurice Groce, David Moore II, Clarkston Morgan, and Mayor Stephen Kepley.

Motion by Artz, seconded by Moore, to excuse Commissioner Tyson with prior notification.

Motion Carried.

Staff Present: I.T. Director Matt Anderson, City Engineer Brad Boomstra, Deputy City Administrator Shay Gallagher, Finance Director Keyla Garcia, Economic Development Planner Lisa Golder, Public Works Director Chad Griffin, City Clerk Dan Kasunic, Engineering & Inspections Director Jim Kirkwood, Police Chief Bryan Litwin, Fire Chief Brent Looman, Assistant Planner Joe Pung, Parks and Recreation Director Val Romeo, Fire Department Administrative Assistant Nancy Shane, City Attorney Jeff Sluggett, and Sabo representatives

Thirty (30) citizens attended the meeting.

Motion by Artz, seconded by Moore, to **approve the agenda**.

Motion Carried.

ACKNOWLEDGE VISITORS AND NON-AGENDA ITEMS:

David Niewiek spoke of a fine he paid for a code violation and requested a refund and a possible change in the process.

CONSENT AGENDA: (All items under this section are considered to be routine and will be enacted by one motion with no discussion. If discussion is desired by a Commission member, that member may request removal of an item from the Consent Agenda.)

Motion by Morgan, seconded by Moore, to approve the Consent Agenda as follows:

- A. Receive and file minutes of the Committee of the Whole held on June 4, 2024.
- B. Adopt Ordinance 6-24 to amend Section 1-7 “General Penalty” and Section 74-77 “Penalties”.
- C. Payables for the City totaling \$1,097,373.14.

City Commission Meeting
June 18, 2024.

Roll Call Vote: Yeas: All. Nays: None. Absent: None.

Motion Carried.
Ordinance Adopted.

Motion by Artz, seconded by Morgan, to **approve the minutes** of the June 4, 2024 City Commission Meeting as distributed.

Motion Carried.

PRESENTATIONS AND PROCLAMATIONS:

POLICE AND FIRE DEPARTMENT MONTHLY REPORTS.

FIRE DEPARTMENT MONTHLY REPORT FOR MAY 2024.

Fire Chief Looman reviewed the Monthly Fire Department Report for May 2024. He informed the Commission that they are currently in the process of appointing a Fire Inspector.

POLICE DEPARTMENT MONTHLY REPORT FOR MAY 2024.

Police Chief Litwin reviewed the Police Department Monthly Report for May 2024. Chief Litwin spoke of several events the department participated in and of a drug arrest.

Motion by Morgan, seconded by Groce, to receive and file the Police and Fire Departments Reports for May 2024.

Motion Carried.

COMMUNICATIONS AND PETITIONS:

AUTHORIZE COST SHARING AGREEMENT FOR EAST PARIS IMPROVEMENTS.

City Engineer Boomstra reviewed his memorandum dated June 18, 2024 regarding the East Paris road reconstruction project.

Motion by Artz, seconded by Coughlin, to authorize the Mayor to sign the cost sharing agreement with the City of Grand Rapids for improvements to East Paris between 28th Street and Burton Street. The total projected cost is \$618,255.00, to be funded in part by Federal Funds, in the amount of \$498,920.77. the remaining costs will be split between the City of Kentwood and the City of Grand Rapids Kentwood' portion of the cost for design, construction and inspection is \$160,487.12 which includes a 10% contingency.

Motion Carried.

PUBLIC HEARING:

Lakewood West Wing PUD

City Commission Meeting
June 18, 2024.

Mayor Kepley opened the public hearing for conditional approval of Preliminary Site Plan for Lakewood West Wing Planned Unit Development, Case 1-24, subject to conditions 1-7 and basis points 1-7.

Following a brief presentation by Economic Development Planner Golder, Lakewood Homes owner Jack Workman:

Motion by Coughlin, seconded by Morgan, to close the public hearing.

Motion Carried.

**CONDITIONAL APPROVAL OF PRELIMINARY SITE PLAN FOR
LAKEWOOD WEST WING PLANNED UNIT DEVELOPMENT, CASE 11-24**

Motion by Moore, seconded by Groce, for Conditional approval of the Preliminary Site Plan dated March 29, 2024 for the Lakewood West Wing PUD Project as described in Case 11-24, subject to conditions 1-7 as amended and basis points 1-7 based on the Planning Commission's Findings of Fact dated June 11, 2024.

Motion Carried.

Hope Haven.

Mayor Kepley re-opened the public hearing to adopt a resolution to rezone 5578, 5600, 5606, and 5632 Wing Avenue and to approve the site plan.

Motion by Artz, seconded by Groce, to table the public hearing until July 2, 2024 City Commission Meeting.

Motion Carried.

BIDS:

**AUTHORIZE CONTRACT AMENDMENT FOR 36TH STREET AND SHAFFER
AVENUE ROUNDABOUT.**

Engineering & Inspections Director Kirkwood stated every two years there is a bridge study and because of this the city will incorporate the work on the bridge with the roundabout project.

Motion by Artz, seconded by Moore, to Authorize contract amendment to the City's contract with Prien & Newhof for the engineering services at the intersection for 36th Street and Shaffer Avenue Roundabout by an increase of \$16,775.00 (including a 10% contingency) for a total not-to-exceed \$336,775.00, with funding from the Major Streets Fund budget.

Motion Carried.

**AUTHORIZE CONTRACT FOR ENGINEERING SERVICES FOR BRIDGE
REPAIRS.**

City Commission Meeting
June 18, 2024.

Engineering & Inspections Director Kirkwood spoke of this contract to cover miscellaneous bridges.

Motion by Artz, seconded by Coughlin, to authorize the Mayor to enter into a contract for design and construction engineering services with Scott Civil Engineering Company for various bridge maintenance repairs, in an amount not to exceed \$78,595.00 (including a 10% contingency), with funds from the Major Streets and/or Minor Streets Fund budgets.

Motion Carried.

APPROVE CONTRACT FOR PURCHASE OF LICENSE PLATE READERS.

Police Chief Litwin explained the department is requesting an additional ten readers that would have some paid for by a grant that the staff will be submitting to the State of Michigan.

Motion by Artz, seconded by Moore, to approve a two-year contract with Flock Safety to provide ten (10) license plate readers at an annual cost of \$30,500.00 plus an installation set-up cost in year one not-to-exceed \$7,000.00 with funds from the FY 2024-25 and FY 2025-26 Police Capital Equipment Fund.

Motion Carried.

AUTHORIZE PURCHASE OF WIRELESS NETWORK HARDWARE REPLACEMENTS.

I.T. Director Anderson explained the hardware is over ten years old and is no longer capable of receiving updates or expansions and unable to be serviced.

Motion by Groce, seconded by Moore, to authorize the purchase of wireless network hardware replacements for the City's data center from Sentinel Technologies, Inc. at a not-to-exceed total of \$26,750.00, including a 10% contingency, with funds from the FY 2024-25 Property and Building, Police Equipment, and Fire Equipment Funds.

Motion Carried.

AUTHORIZE CONTRACT FOR SANITARY SEWER MAIN LINING.

DPW Director Griffin reviewed his memorandum dated June 18, 2024 regarding lining of the sewer mains.

Motion by Morgan, seconded by Moore, to authorize the Mayor to enter into a contract for the cleaning and lining of ten (10) sanitary sewer mains with Waste Recovery Systems (low bidder) at a not-to-exceed cost of \$46,200.00 (including a 15% contingency), with funds from the FY 2024-25 Sewer Fund.

Motion Carried.

City Commission Meeting
June 18, 2024.

RESOLUTIONS:

ADOPT RESOLUTION 20–24 TO ADJUST THE FY 2023-2024 BUDGET.

Finance Director Garcia explained the budget adjustments.

Motion by Artz, seconded by Moore, to adopt Resolution 20–24 to adjust the Fiscal Year 2023-2024 Budget.

Roll Call Vote: Yeas: All. Nays: None. Absent: Tyson.

Resolution Adopted.

REQUESTED ACTION TO ESTABLISH AN INDUSTRIAL DEVELOPMENT DISTRICT FOR WEISS TECHNIK NORTH AMERICA.

Economic Development Planner Golder explained the request for an Industrial Development District and Industrial Development Exemption Certificate. COO Jeff Agar and Wolverine representative Mike Housman provided background information. Several residents of 36th Street and several employees of Weiss spoke both against and in favor of this project. The Commission discussed at length the concerns with the proposed rezoning and the request for an abatement.

Motion by Artz, seconded by Groce, to table action on the proposed resolutions until the July 2, 2024 City Commission Meeting.

Motion Carried (4-2)
Kepley, Coughlin Dissenting.

COMMENTS OF COMMISSIONERS AND MAYOR:

Mayor Kepley thanked the volunteers, Fire and Police Departments for helping to find a missing resident who had been found alive.

The meeting was adjourned at 9:33 P.M.

Dan Kasunic
City Clerk

Stephen C.N. Kepley
Mayor



CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
JUNE 25, 2024

Golder 6/5/24

PROJECT: Weiss Technik IPUD

APPLICATION: 13-24

REQUEST: Rezoning of 9.82 acres of land from R1-C Single Family Residential to IPUD Industrial Planned Unit Development

LOCATION: 4401 and 4375 36th Street SE

HEARING DATE: June 11, 2024

MOTION: **Motion by Jones, supported by Poyner, to recommend to the City Commission approval of the request for rezoning 9.82 acres of land located at 4401 and 4375 36th Street from R1-C to IPUD Industrial Planned Unit Development as described in Case No. 13-24. Approval is subject to the following as described in Golder's memo dated June 5, 2024.**

- Motion Carried (7-0) –
- Kape absent -

1. Compliance with the PUD Statement dated 6/6/24 with the following amendment, to be approved by staff:
 - Applicant shall describe how the development meets the Performance Standards of Section 10.3F.
2. Review and approval by staff and the Kentwood City Attorney of the PUD Statement and the PUD Development Agreement for the project for compliance with the legal and related requirements.
3. Planning Commission and City Commission approval of the Preliminary PUD plan.

- BASIS:
1. The applicant has made an application for rezoning to an Industrial Planned Unit Development. The Kentwood 2020 Master Plan indicates that industrial is an appropriate use for this area provided that the industrial use is restricted to ensure that the impact on adjacent residential proposed can be minimized. The applicant needs to amend the PUD site plan to further minimize impact on the residential properties.
 2. The 36th Street corridor is intended for industrial use. Currently there is 1,205,262 square feet of existing industrial square footage along 36th Street between East Paris and Patterson Avenue, with an additional 20 acres of undeveloped industrial zoned property east of four of the homes on 36th Street. In addition, the city has approved 127,500 square feet of various commercial uses within a Commercial Planned Unit Development on 36th Street near Patterson Avenue.
 3. The 2020 Master Plan recommendation for the property is for industrial use with IPUD zoning to allow the city to assign additional requirements in light of the proximity to the existing homes along 36th Street.

The previous Master Plan recommendations for the site are as follows:

1980: Industrial

1988: Industrial

1995: Industrial

2005: Conservation Oriented Development*

2012: Conservation Oriented Development**

*2005 plan included a conceptual development plan proposes medium density residential and office mix, but the perception during that time that demand for industrial property was in decline.

**2012 plan included a conceptual plan that suggested mixed use, compact single family, senior apartments, and row houses for the 36th Street area.

4. Thirty-sixth (36th) Street is a 5-lane arterial street that connects to I-96 to the east in Cascade Township. The speed limit on 36th Street is 50 mph.
5. The Master Plan acknowledges that there are existing residential parcels along 36th Street. The Guiding Development Concepts for the area require that additional landscaping and setbacks may be required that exceed the IPUD ordinance requirements. In addition, the applicant must show how the development complies with the performance standards of Section 10F of Section 10.03.
6. The PUD plan is key to the determination of whether the Master Plan conditions are met. The PUD plan submitted will require amendments to ensure that the plan meets the intent of the Master Plan and the qualifying

conditions of Section 12.02 of the Zoning Ordinance. The applicant must also assure the city that the Performance Standards of Section 10.03F are met by the proposed development.

7. The applicant has adequate space to accommodate the screening requirements of the ordinance, although the landscaping plan falls short of the requirements to meet the ordinance. This must be addressed in the site plan approval.
8. The Master Plan indicates that the types of businesses permitted on the site could be restricted in order to ensure that the impact on adjacent properties is minimized. The applicant has provided information on the company that indicates that it is a relatively quiet operation.
9. Discussion during the work session and public hearing.

July 2, 2024

CITY OF KENTWOOD
ORDINANCE NO. – 24

AN ORDINANCE TO AMEND THE CITY OF KENTWOOD ZONING ORDINANCE BEING APPENDIX A OF THE CITY OF KENTWOOD CODE OF ORDINANCES, AS AMENDED, REZONING OF 9.82 ACRES OF LAND FROM R1-C SINGLE FAMILY RESIDENTIAL TO I-PUD INDUSTRIAL PLANNED UNIT DEVELOPMENT

THE CITY OF KENTWOOD ORDAINS:

SECTION 1.

The Zoning Ordinance, being Appendix A of the City of Kentwood Code of Ordinances, is hereby amended to change the following described area of land from R1-C Single Family Residential to I-PUD Industrial Planned Unit Development viz:

That part of the Southwest 1/4 and that part of the Southeast 1/4, Section 13, Town 6 North, Range 11 West, City of Kentwood, Kent County, Michigan, described as: Beginning at the South 1/4 corner of Section 13; thence S89°59'27"W 281.02 feet along the South line of Section 13 to a point which is 2380.0 feet Easterly from the Southwest corner of Section 13; thence N02°28'53"W 332.98 feet parallel with the West line of Section 13; thence S89°59'27"W 260.00 feet; thence N02°28'53"W 420.85 feet; thence N88°39'57"E 538.14 feet along the Southerly line of Consumers Power Company Right of Way to a point on the North-South 1/4 line of Section 13, which is 766.40 feet Northerly from the South 1/4 corner; thence N88°39'57"E 164.87 feet; thence S02°40'02"E 770.06 feet parallel with the North-South 1/4 line; thence S89°56'17"W 165.00 feet along the South line of Section 13 to the place of beginning.

SECTION 2.

This Ordinance shall be effective ten (10) days following its publication.

The foregoing Ordinance was offered by Commissioner , supported by Commissioner , the vote being as follows:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

Dan Kasunic
City Clerk

Ordinance No. -24 Weiss Technik
July 2, 2024
Page 2

I hereby certify the foregoing to be a true copy of an ordinance adopted at a regular meeting of the Kentwood City Commission held July 2, 2024.

Dan Kasunic
City Clerk



**CITY OF KENTWOOD
PLANNING COMMISSION
APPROVED
FINDINGS OF FACT
JUNE 25, 2024**

Golder 6/5/24

PROJECT: Weiss Technik IPUUD

APPLICATION: 13-24

REQUEST: Preliminary Site Plan Approval of an Industrial Planned Unit Development

LOCATION: 4401 and 4375 36th Street SE

HEARING DATE: June 11, 2024

MOTION: **Motion by Jones, supported by Quinn, to recommend to the City Commission conditional approval of the preliminary site plan dated June 4, 2024 for the Weiss Technik Industrial Planned Unit Development as described in Case No. 13-24. Approval is conditioned on conditions 1-11 and basis points 1-12 as described in Golder's memo dated June 5, 2024.**

- Motion Carried (7-0) –
- Kape absent -

CONDITIONS:

1. Compliance with the PUD Statement dated 6/6/24 with the following amendments, to be approved by staff:
 - Applicant shall describe how the development meets the Performance Standards of Section 10.3F.
2. Review and approval by staff and the Kentwood City Attorney of the PUD Statement and the PUD Development Agreement for the project for compliance with legal and related requirements.
3. Staff approval of the location of the proposed 36th Street driveway.
4. Approval of the site plan by the Kentwood City Engineer.

5. Approval of the site plan by the Kentwood Fire Marshal.
6. Relocation of the fire lane within 35' of the building along the west side of the site.
7. Approval by the Planning and City Commissions of a waiver for the proposed building materials. Approval by the Zoning Board of Appeals for rear yard setback of the building from a residential district.
8. Relocation of the dumpster and loading to a location that is further north.
9. Approval of a final landscaping plan. Applicant shall indicate how the development meets and exceeds the requirements of Section 19.02.
10. Staff approval of a lighting plan that meets the requirements of Chapter 20 of the Kentwood Zoning Ordinance.
11. Approval of the IPUD Industrial Planned Unit Development rezoning.

BASIS:

1. Weiss Technik has made an application for rezoning to an Industrial Planned Unit Development. The Kentwood 2020 Master Plan indicates that industrial is an appropriate use for this area; however, the Master Plan also states that the industrial area should be restricted to ensure that the impact on adjacent residential proposed is minimized. The applicant needs to make amendments to the PUD site plan to minimize impact on the residential properties.
2. The PUD Development Agreement will ensure that the business (and any future business within the PUD) adheres to the standards and stipulations of the approval to mitigate the impact of the development on residents.
3. The driveway for Weiss Technik does not align with any of the driveways across 36th Street and creates issues with left turns in and out of the development. Section 17.10 requires that commercial/industrial driveway either align or are offset a minimum of 250 feet.
4. The applicant shows a fire lane that is 55 feet from the western side of the building; the Fire department generally requires fire lanes to be a maximum of 35' from the fire lane to the building. The movement of the fire lane closer to the building will move vehicular access further from the residential uses.

5. Section 12.08 5 set standards for building materials used in Industrial Planned Unit developments. The building is proposed to include more than 75% metal composite panel; this standard can be waived by the City Commission with recommendation from the Planning Commission.

The landscaping guidelines of Chapter 19 require a 100-foot setback between industrial buildings and a residential district boundary. The Weiss building is proposed 50' from the property to the north (Consumers Energy right of way). A variance from the Zoning Board of Appeals is required.

6. The loading dock and dumpster is located on the west side of the proposed Weiss building. Relocation of these functions further to the north will minimize their impact on the neighboring homes.
7. The Guiding Development Concepts for the north side of 36th Street in Section 13 state that industrial uses may be permitted within an Industrial PUD (IPUD). Further, the Master Plan states that additional setbacks and landscaping may be required that exceed the IPUD ordinance requirements. The site plan portrays a berm on one side, but no berm or fence on the other; additional information will need to be provided to ensure that adequate screening is provided and will be maintained.
8. While the applicant has made a statement regarding lighting, no additional information has been provided regarding the location of light poles, heights or illumination proposed for the building and parking area as required in Chapter 20.
9. The 36th Street corridor is intended for industrial use. Currently there is 1,205,262 square feet of existing industrial square footage along 36th Street between East Paris and Patterson Avenue, with an additional 20 acres of undeveloped industrial property east of four of the homes on 36th Street. In addition, the city has approved 127,500 square feet of various commercial uses within a Commercial Planned Unit Development on 36th Street near Patterson Avenue.
10. The PUD plan is key to the determination of whether the Master Plan conditions are met. The PUD plan submitted will require amendments to ensure that it meets the intent of the Master Plan and the meet the qualifying conditions of Section 12.02 of the Zoning Ordinance.
11. Discussion during the work session and public hearing.

STAFF REPORT: May 16, 2024
PREPARED FOR: Kentwood Planning Commission
PREPARED BY: Lisa Golder
CASE NO.: 13-24 Weiss Technik IPUD

GENERAL INFORMATION

APPLICANT: Jeffrey Grover/Max Grover rep. by:Mike Houseman
4251 - 36th Street SE Wolverine Building
Kentwood MI 49512 4045 Barden SE
Kentwood MI 49512

STATUS OF
APPLICANT: Owner/Realtor; Representative

REQUESTED ACTION:
*Applicant is requesting a rezoning of 9.82 acres of land from R1-C Single Family Residential to IPUD Industrial Planned Unit Development.
*Preliminary PUD site plan review is requested for a 137,500 square foot industrial building

EXISTING ZONING OF
SUBJECT PARCEL: R1-C Single Family Residential

LOCATION: 4401 and 4375 36th Street

PARCEL SIZE: 9.82 acres

EXISTING LAND USE
ON THE PARCEL: Vacant land

ADJACENT AREA
LAND USES: N: Consumers Energy Right of Way
S: Single family residential and industrial
E: Single family residential
W:Single family residential and vacant

ZONING ON ADJOINING
PARCELS: N: R1-C Single Family Residential
S: R1-C Single Family Residential and I-1 Industrial (south of 36th Street)
E, W: R1-C Single Family Residential

Compatibility with Master Plan

The development is proposed on a 9.8 acre property located north of 36th Street and east of East Paris Avenue. The Master Plan designation for this site is for industrial use; however, the Master Plan also states that industrial uses located on the north side of 36th should be restricted to ensure that impact on adjacent residential properties can be minimized. The particular business proposed for the industrial use is a company that designs and manufactures environmental testing chambers. Most of the employees are engineers and the company only runs one shift, which would lessen any impact on the residents.

Relevant Zoning Ordinance Sections

Chapter 12.01 of the Zoning Ordinance describes the purpose and intent of Planned Unit Developments (PUDs), Section 12.02 lists the qualifying conditions for PUDs, and Section 12.08 describes the Industrial PUD specifically. Site plan review standards are found in Section 14.05.

Zoning History

The site has been zoned R1-C for about 40 years.

SITE INFORMATION

Street and Traffic

The 9.8 acre site is located on the north side of 36th Street. It is part of an undeveloped area that encompassing 3 parcels and 16.4 acres. The remaining 6.6 acre parcel (west of the subject property) is not proposed for rezoning at this time. 36th is a four-lane road with center turn lane within a 100 foot right of way. The south side of 36th Street includes a significant number of manufacturers and industrial businesses. The Grand Valley Metro Council reports 6,995 vehicles daily on 36th Street in 2022.

The applicant reports that there are 135 people that work at Weiss Technik at the Greenbrooke Drive location; they are primarily engineers and would work between the hours of 6:00AM and 5:00PM.

The applicant indicates that there are only a few trucks using the site per week.

The applicant is proposing two driveways onto 36th Street; neither driveway aligns with the driveways located on the south side of 36th Street. This may create left turn conflicts in the center turn lane. In addition, since there appears to be very little truck traffic to the site, one driveway is recommended.

Site Information

The site is generally flat and drops to the northwest and to the east side of the site.

1. The 9.82 acre site is proposed to be rezoned from R1-C to IPUD Industrial Planned Unit Development. The applicant, Weiss Technik, is a manufacturer of environmental test chambers and is currently located at 3881 N. Greenbrooke Dr SE. Due to the nature of the manufacturing process for the company, the company employs mostly engineers that work a normal first shift day, which would minimize impact on the neighboring residents,

The applicant's representative states that the company may only have a few trucks each week serving the site.

2. The Planning and City Commissions should review the following in considering the merits of the rezoning:

1. Consistency with the goals, policies and future land use map of the Master Plan, including any subarea or corridor studies. If conditions have changed since the Master Plan was adopted, the consistency with recent development trends in the area;

The proposed 9.8 acre development is located on an overall 16.4 acre property located north of 36th Street and east of East Paris. The Master Plan designation for the overall 16.4 acres is Industrial; however, the Master Plan also states that the industrial area should be restricted to ensure that impact on adjacent residential properties can be minimized.

In addition, the Guiding Development Concepts for the area outlined in the Master Plan require that additional landscaping and setbacks may be required that exceed the IPUD ordinance requirements. The Master Plan further indicates that the city will require certification of compliance with the performance standards of Section 10 F of the Zoning Ordinance to ensure that the industrial uses are not detrimental to area residents.

The applicant has not submitted information regarding how the development meets the PUD standards of Chapter 12.08 of the zoning ordinance or the general standards outlined in Section 12.01 and 12.02 of the Zoning Ordinance.

2. Compatibility of the site's physical, geological, hydrological and other environmental features with the uses permitted in the proposed zoning district;

The site's features appear to be appropriate for the proposed use. Additional documentation must be provided within the PUD Statement regarding the nature of the business and how the site is appropriate for the proposed use.

3. The applicant's ability to develop the property with at least one (1) of the uses permitted under the current zoning;

The property is currently zoned R1-C, and there are 2 existing single-family homes and a duplex unit directly adjacent to the development. 36th Street is an

arterial street with speed limits of 50 miles per hour, and a good amount of truck traffic, making it less conducive to residential development.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values;

The land to the north of the proposed site is a large Consumers Energy easement. There are three homes adjacent to the property proposed for rezoning. However, the area is master planned for industrial use (with limitations), and industrial uses exist on the south side of 36th Street.

5. Whether the City's infrastructure and services are sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety and welfare" of the City;

The infrastructure appears to be adequate to accommodate the proposed uses.

6. Where a rezoning is reasonable given the above guidelines, a determination that the requested zoning district is more appropriate than another district or amending the list of permitted or Special Land Uses within a district.

The IPUD District (with use limitations) is highlighted in the Master Plan as an appropriate zoning district for the area. The applicant must provide additional documentation as to how the development meets the intent of the master plan.

PUD Plan-General

3. The applicant has not submitted a complete PUD statement. This must be submitted in order to detail the reasoning behind the proposed rezoning. The Master Plan indicates that certain industrial uses are inappropriate for the area, given the existence of residences to the south, east and west. The Master Plan also calls for the application of performance standards to determine whether a use is appropriate for the area. The performance standards, found in Chapter 10 F of the Zoning Ordinance speak to the potential effects of industrial uses on adjacent properties. The applicant must show that the proposed development can meet these performance standards.

F. PERFORMANCE STANDARDS Uses of land and buildings permitted in the Industrial Districts shall conform to the following Performance Standards at all times. All new operations or changes in operations shall be certified by the owner, or by qualified representatives of the owner, to be designed and City of Kentwood Zoning Ordinance Chapter 10 10-8 Industrial Districts intended to comply with these standards.

1. All permitted activities, other than parking and loading, shall be conducted wholly within enclosed buildings.

2. Accessory storage or accessory equipment may be placed or conducted out doors only if screened from the view of a pedestrian on any adjacent street or on the ground floor of any adjacent residential or office use or district property by a solid wall or berm. Outdoor storage shall not be permitted in any required yard.
 3. No permitted activity shall emit or produce odor, fumes, dust, glare, vibration or heat which will adversely affect permitted uses on an adjacent property.
 4. No permitted activity shall emit noise that is readily discernable to the average person in any adjacent residential zone district providing that air handling equipment in proper working conditions shall be deemed to comply with this provision if located on a roof with intervening noise reduction baffles or if located on the side of a building facing away from the residential zone.
 5. No permitted activity shall emit fumes, smoke, dust or particulates which damage personal property or buildings located on adjacent properties.
 6. No permitted use shall discharge effluent of any kind onto or into the ground or in violation of sewage treatment regulations.
 7. No permitted use shall emit electromagnetic radiation which would adversely affect the operation of equipment beyond the confines of the building producing the effect.
 8. Any permitted activity that may present danger of fire, explosion or other catastrophe shall have a current Hazardous Material Management Plan, shall be reviewed and approved by the Kentwood Fire Department and shall not represent any danger to property or persons beyond the property lines.
 - 9 All uses shall conform to all other City, County, State and Federal regulations pertaining to its operations.
4. The minimum setbacks for the IPUD zone are as follows:
- Front Yard: 35 feet; buildings with Front Yard Parking: 75 feet with 30 feet of landscaping
Side Yard: 10 feet; 50' wide if it includes parking
Rear Yard 25 feet
- In addition the zoning ordinance requires a 100 foot setback between Industrial Uses and adjacent residential districts.
5. Parking lots must be set back 45 feet from residential districts or uses and incorporate a 20 foot buffer.
 6. The maximum height of buildings within a PUD are limited to the height of the use as permitted in the I-1 zone (45') or the I-2 zone (60 feet).
 7. The applicant is exploring whether the building should be moved to the northern portion of the parcel.

8. The PUD zone sets standards for building materials and architectural design. The office portion of the building is required as per Section 12.08 E 5 to provide quality architecture with variable building lines, architectural accents and brick facades. Further, the ordinance requires that the materials used on facades visible from public streets and parking lots shall be brick. If this is not going to be provided, a waiver is required to be approved by the Planning and City Commissions. More detail is needed regarding the materials proposed for the proposed use.

Attributes:

- Use of vacant property
- Appears to be a low impact use
- Master Plan recommends Industrial use, with limitations to protect the existing residences

Issues:

- Applicant has not presented an adequate plan that meets the standards for site plan review
- Applicant needs to show how the development addresses the concerns of the master plan
- Applicant needs to provide a PUD Statement
- Applicant needs to show how the development can meet the Performance Standards of Chapter 10 F
- Applicant may be submitting changes to the site plan that would change the orientation of the building in order to address neighborhood concerns
- Uncertainty regarding future uses to the west
- Development has two driveways when one driveway may be adequate. The driveways do not align with the driveway(s) located on the south side of 36th Street
- Additional information needed on building elevations
- Landscaping information needed



Proposed Weiss Technik general location

SUB AREA 4: SECTION 13/PATTERSON FARM

Introduction

Section 13 in Kentwood is an area bounded by 28th Street to the north, East Paris to the west, Patterson Avenue to the east and 36th Street to the south. Much of the undeveloped area is part of a farm that was home to one of the original family of settlers in Kentwood (then Paris Township). Patterson Farm is a 146-acre property located along Patterson Avenue, just south of 28th Street. The farm and the area south along 36th Street to East Paris Avenue embody a very unique sub area due to the farm's history as one of the few remaining farmsteads in the City. The farm has remained undeveloped, despite the fact that it includes 28th Street frontage as well as extensive frontage and depth along Patterson Avenue. There are significant natural features including wetlands and floodplain on the property which add a great deal of natural beauty to the site. The property provides a unique opportunity to allow for a significant development while preserving its historical and natural assets.

The land use designation for the Patterson farm itself is *Conservation Oriented Development*. This designation was designed to preserve the abundant wetlands and floodplain in the area, while allowing other development in a planned setting. The uses permitted in this area may include residential, recreational, industrial, or office. The Patterson Farm Sub Area will be developed as a Planned Unit Development (PUD) in order to accommodate the mixture of uses and connectivity between uses. A recreational component is envisioned around the floodplain and wetland areas in the center of the Patterson Farm. The recently added Saddleback sanitary sewer line may provide an opportunity for a trail through the Patterson Farm area. The easement could provide an opportunity to access areas that were previously inaccessible.

The sub area not only includes the Patterson farm itself, but also the properties with 36th Street frontage. The properties along 36th Street include a number of single family and duplex homes

located on large lots. Large vacant parcels also exist in the area. The City has met with the property owners along this stretch of 36th Street. Some owners want to continue to live in their homes; others desire to sell their homes or property. Along 36th Street closer to Patterson Avenue, an Industrial PUD currently exists; several buildings have been constructed within the PUD. However, wetlands within the PUD have increased over the years, which may affect the developability of the balance of the site.

The following Guiding Development Concepts will be used in determining whether a proposed development plan is appropriate for the development of the Section 13/Patterson Farm Subarea:

- The design for the Patterson Farm area shall preserve the wetland and floodplain within the site.
- Properties proposed for new development shall be rezoned and reviewed as planned unit developments (PUDs).
- Areas within the development shall be connected with internal roads and non-motorized trails.
- Big box retail use will be discouraged.
- Ingress and egress for the site shall be limited and cross access easements provided to minimize the number and the location of driveways on Patterson Avenue.
- The PUD will incorporate design guidelines that will apply to the overall development to give the appearance of a unified and cohesive development.
- Along the north side of 36th Street, the Master Plan recommends industrial use within a Planned Unit Development (PUD) zone. The PUD will include restrictions on uses allowed, especially when adjacent to residences. Additional setbacks and landscaping may be required

that exceed the current IPUD ordinance requirements. In addition, the city will incorporate certification of compliance with the performance standards of Section 10 F of the zoning ordinance as the PUD Development Agreement to ensure that industrial uses are not detrimental to area residents. Industrial uses will continue to be permitted within the existing Industrial PUD near the intersection of Patterson Avenue.

Since the Patterson Farm has a significant amount of wetland and floodplain area, the city will continue to recommend Conservation Oriented Development with the Guiding Principles restrictions noted above. The Conservation Oriented Development land use recommendation could be accommodated by rezoning of the property to a Mixed Use Planned Unit Development (MPUD). A MPUD would be consistent with the Conservation Oriented Development land use designation. Similarly, an Industrial Planned Unit Development (IPUD) would also be consistent with the Conservation Oriented Development land use recommendation. Developers that wish to propose another type of development may need to amend the Master Plan designation and zoning to show how the development can meet the intent of the Guiding Principles and the Master Plan Principles.

Application of Planning Principles

Principle 1: Open Space and Green Infrastructure

Due to the extensive drainage and varying topography of the site, a portion of the property lies within designated (and undevelopable) floodway or floodplain. This land should be included in the proposed open space and green infrastructure network for Kentwood. The Patterson farmlands are connected to wetlands to the south and west, linking the farm to the residential developments within the section. It is recommended that a study be initiated to determine whether a system of non-motorized trails might interconnect these natural areas and neighborhoods. It should be noted that opportunities to

establish trails across the Patterson farm exist over the easements provided for the Saddleback sanitary sewer and through the Grand Rapids water tower property. In addition, a Consumers Energy right of way crosses through the Section, providing opportunity for trail connection. The connection through the Patterson Farm will prove critical to providing access to Cascade Township's trail system to the North and East.

Principle 2: Mobility

A. Arterial Streets

Patterson Avenue is a five-lane major arterial street carrying a significant volume of traffic (19,352 daily trips, 2017 count) to and from 28th Street, the airport, and many other destinations along the Patterson Avenue corridor. 36th Street is also a five lane, major arterial street that carries significant traffic volume (20,500 trips, 2018 count) due, in large part to its connection to I-96 to the east by way of an interchange. Future development of the Patterson farm area shall limit curb cuts onto Patterson Avenue and encourage cross-access between uses. Access to the existing traffic signal at 33rd Street will be critical to the success of the development on the Patterson Farm property.

While the south side of 36th Street between East Paris Avenue and Patterson Avenue serves industrial uses, the north side of the street is currently residential in nature. The center turn lane on 36th Street creates left turn conflict between vehicles accessing residences and vehicles serving the existing manufacturers and industrial uses on the south side of the street. As redevelopment on the north side of 36th Street occurs, the number of driveways must be reduced and driveways must better align to eliminate left turn conflicts.

B. Primary Intersections

The Section 13/Patterson Farm area is bounded by major arterial streets. The city intends to locate driveways for any development as far from intersections as possible and take advantage of cross access between properties. The Development Principles for the Patterson farm recommend rezoning of the property to a Planned Unit Development (PUD).

The PUD process will allow the designation of specific driveway locations on Patterson Avenue in order to reduce conflicts with turning movements in and out of the site. Thirty-third (33rd) Street is an ideal location for a future street connection due to the existing traffic signal at this location. Other driveways along Patterson will be coordinated with existing or proposed land uses in Cascade Township. If commercial development is permitted at the southwest corner of Patterson Avenue and 28th Street, the driveway must be routed to a more appropriate location further from the intersection, possibly to the existing commercial driveway serving the Patterson Place PUD (Home Depot Center).

For any new development proposed for 36th Street, the number and location of driveways will be limited to reduce conflict with the established driveways serving the businesses on the south side of 36th Street.

C. Non-Motorized Connections

Patterson Avenue, East Paris Avenue, 28th Street and 36th Street are arterial streets carrying a significant volume of commuter and commercial traffic. Much of this traffic is destination traffic originating from or terminating at industrial locations along Patterson Avenue or at the airport. Within Section 13, non-motorized connections should be established and expanded to allow people to move between uses. The Saddleback sanitary sewer line has the potential to serve as a significant east-west non-motorized connection from Patterson Avenue to Woodland Creek Apartments/East Paris Avenue, and northward to the Meadowbrook mobile home park. Likewise, Forest Creek Drive as well as the Consumers Energy transmission line corridor represent another potential east-west non-motorized route from Patterson Avenue over to the Eastland and Corner Ridge Apartments. Additional connections could subsequently be developed as the Patterson Avenue farm develops.

D. Transit Services

The Inter-Urban Transit Partnership (ITP) Kentwood Hub Center at Woodland Mall services three transit routes that run along the arterial street perimeter of Section 13/Patterson Farm Sub Area

providing access to the airport, businesses, retail and industry. The outcome of the Comprehensive Operational Analysis of the overall transit system, to be completed by the ITP in 2020, will determine the combination of transit services and non-motorized facilities that will connect people with jobs, housing and commerce.

E. Air, Rail and Truck Transport

The Gerald R. Ford International Airport (GRFIA) has been experiencing significant growth in passenger and cargo activity due to the strong West Michigan economy. A key component of this growth is the maintenance of the capacity and condition of the surrounding transportation system. For years the 28th Street I-96 interchange served as the primary point of access into and out of the airport area by way of Patterson Avenue. Over time the points of access have been increased with the completion of an interchange at 36th Street and I-96 as well as the construction of the M-6 freeway and its interchange at Broadmoor Avenue (M-37). Even with these additional points of access, the Patterson Avenue corridor is a key link between the interchanges and the airport.

In order to maintain the capacity and condition of this subarea frontage on Patterson Avenue it is of vital importance to collaborate and support the efforts of the Kent County Road Commission to maintain and improve the condition and design of the roadway. The land uses that develop in the Sub Area as well as the number, location and design of access points, need to be carefully planned, designed and constructed to maintain safe and efficient traffic flow.

Principle 3: Place Strengthening

A. Gateways

Patterson farm, again due to its highly visible location and unique character, is a strong gateway candidate. Preserving any portion of the property, especially the farmhouse and surrounding property, will provide a significant community expression and gateway quality. As a gateway, any development of the property near 28th Street should include

gateway signage or entry feature.

B. Sense of Place

The Patterson farm already embodies a strong sense of place and bearing. To the extent any of the farm or farmhouse is preserved and featured in future development plans will enhance this sense of place and part of Kentwood's rural roots. In addition, the character of the area will be enhanced by the preservation of wetland and floodplain areas that exist within the section.

Principle 4: Partnerships and Organization

Patterson Avenue serves as the boundary between Cascade Township and the City of Kentwood. The opening of M-6 has had additional impact on Patterson Avenue, thus necessitating a partnership that includes Cascade Township, the Michigan Department of Transportation (MDOT), the Kent County Road Commission and Kentwood to address access management, streetscape design and maintenance, and long-term planning. Cascade Township and the city of Kentwood should coordinate pedestrian connections between the two communities.

Principle 5: Sustainability

The area in which the Patterson farm is located is not walkable. Even though sidewalks exist on Patterson Avenue, walking is uncomfortable due to speeding traffic, snow-piled sidewalks, and lack of amenities such as street trees. As a result, it is difficult to encourage walking and biking. The non-motorized plan adopted by the city can provide a planning tool to identify priority non-motorized projects. The current lack of development allows an opportunity to incorporate upgraded or new non-motorized facilities as well as sustainable features into a development. Rain gardens, green roofs, or other features could be employed to reduce runoff and improve water quality. The city could require the retention of the natural landscape, while requiring walkability throughout the development.

Principle 6: Commercial Development/Redevelopment

Commercial uses exist in large quantities along 28th Street. The Patterson Avenue corridor is not seen as an extension of the commercial development on 28th Street, but rather as an employment center or possibly a residential district with access to the uses along the 28th Street corridor. Limited commercial may be desirable to serve the residents/workers within a development.

Residential properties exist on the north side of 36th Street. 36th Street is a busy five lane road; the south side of 36th Street is zoned and used for industrial purposes. The Future Land Use plan for the north side of 36th Street recommends industrial use. Due to the existence of single family and duplex homes on the north side of 36th Street, Planned Unit Development zoning will be required. The use of IPUD zoning will allow the city to assign additional requirements within the PUD to mitigate impact on the adjacent residential properties. Increased building and parking setbacks, as well as additional screening and landscape buffers can help mitigate the impact of an industrial use on neighboring homes. At the same time, the types of industrial uses and hours of operation can be restricted to ensure that the impact on adjacent properties is minimized. Motor freight terminals and fuel depots are examples of business types that could be restricted in order to improve compatibility with residents that choose to remain in the area.

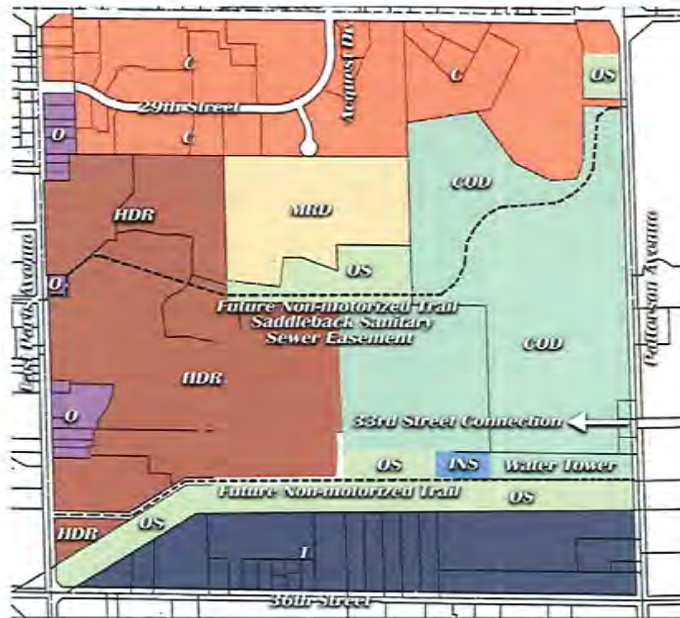


Figure 14: Section 13/Patterson Farm Sub Area Plan

The industrial PUD located at the northwest corner of Patterson and 36th Street is recommended to retain its Master Plan designation for industrial use.

Implementation:

In order to ensure that actions are being taken to plan for the redevelopment of Section 13 in accordance with the Master Plan, the following actions should be considered and incorporated into the Implementation Schedule:

Open Space and Green infrastructure:

- Collect wetland data as it becomes Open Space and Green Infrastructure Action:
- Collect information as it becomes available on the wetlands, floodplain and forested areas within the Section. Use the information in order to establish green

infrastructure networks within proposed future development.

- Obtain rights to use all of the Saddleback sanitary sewer easement as a non-motorized trail.
- Investigate methods of wetlands mitigation that may allow for reasonable development of property within the Section in exchange for retention of key wetland areas.
- Begin discussions with Consumers Energy regarding the feasibility of a non-motorized trail from East Paris to Patterson within the utility corridor.

Mobility:

- Establish locations for potential curb cuts on Patterson as well as on 36th Street.
- Require the development of a shared use path along Patterson Avenue and 36th Street.

Place Strengthening

- Obtain an easement for the placement of a gateway feature at the Southwest corner of Patterson and 28th Street as well as for the Northwest corner of 36th Street and Patterson.
- Determine the interest in the designation of the Patterson Farm as a Historic district or landmark.

Partnerships:

- Meet with Cascade Township and the Kent County Road Commission to discuss the coordination of plans for non-motorized access in this section.
- Work with MDOT, Cascade Township and the Kent County Road Commission on ways to improve safety at the 28th Street and Patterson crossing as well as at the 36th Street and Patterson crossing.
- Re-establish the 28th Street Advisory Committee to gain input on 28th Street projects in and near Section 13.

Sustainability:

- Establish goals to encourage sustainability measures in the development of Section 13. These could include the provision of rain gardens, green roofs, buildings that

meet LEED Certification, etc. to further the city's goal of providing a more sustainable development.

Commercial Development/Redevelopment:

- o Meet with current property owner of the PUD at 36th Street and Patterson Avenue to determine an overall development plan for the existing PUD that takes into account the existing wetlands, planned access points, and potential uses for the area.
- o Amend the regulations pertaining to the Mixed Use Planned Unit Development (MPUD) zone to make it more viable for Section 13 or other areas of the city.
- o Develop potential parameters for a 36th Street Industrial Planned Unit Development in order to increase the potential use of the property while mitigating the impact on adjacent residential uses. The IPUD can also address the location of future driveways to improve turning movements on both the north and south sides of 36th Street.

SUB AREA 5: 28TH-29TH STREET CORRIDOR

Introduction

The 28th Street and 29th Street corridor is Kentwood's predominant commercial, retail and service corridor and, historically, has had a very strong presence as a regional shopping district for much of West Michigan. The corridor is critically important to the city and significant additional planning efforts are needed to retain it as a premier shopping and employment destination. The corridor is aging and experiencing increased competition from other growing commercial areas. It appears that some of the retail centers in the city are becoming more fully occupied and doing very well, while others appear to have significant vacancies. The area south of the Centerpoint Mall appears to have been improved by the introduction of new businesses within the area. For example, the former Barnes and Noble /Eastern Mountain Sports, a large

space vacated for years, was redeveloped as a Dave and Busters building, new to the West Michigan area. In addition, a Trader Joes store was developed on the same site, closer to 28th Street. This demand for retail space has also extended to the east, resulting in the redevelopment of the Burlington site at Lake Eastbrook Boulevard and 28th Street, with new tenants, new facades, landscaping and lighting. Woodland Mall also continues to improve, with the closure and demolition of the Sears store, and the construction of Von Maur, a new department store to the West Michigan area. The changes to Woodland Mall have started to spur additional interest in the area. Some signs of new growth are beginning to emerge—such as the development of a Panda Express at Shaffer and 28th and the Broadleaf Brewery at 29th and Lake Eastbrook. However, the new retail growth has thus far not extended to properties on the south side of 29th Street.

The other commercial properties in the area seem to be poised for new tenants; many of the struggling malls are under new ownership. The city will proactively work with the owners of these centers to address any issues that are within the control of the city.

While many of these centers are successful, they are all still located on a commercial corridor that is primarily auto oriented. The infrastructure of individual developments do not always support free movement between properties, requiring consumers to use the public road to access adjacent properties. This leads to further congestion of these public streets, making it a less desirable place to shop. Therefore, many of the goals of the 28th Street and 29th Street Sub Area will relate to transportation and access—including access for pedestrians and transit.

The following Guiding Principles have been developed for this corridor. These Principles shall be considered when any development is presented to the city for review.

- **Plans for the 28th Street/29th Street corridor shall incorporate cross access to allow shared access and/or**



MEMORANDUM

CITY OF KENTWOOD

TO: Honorable Mayor and City Commission

FROM: Bryan Litwin, Police Chief
Cori Derengowski, Buyer

DATE: July 2, 2024

TOPIC: Purchase of Soft Body Ballistic Armor

ACTION REQUESTED: It is requested that the City Commission authorize the purchase of soft body ballistic armor for the Kentwood Police Department (KPD) from On Duty Gear. The total cost for the FY25 request is not to exceed \$16,000 (including fittings and shipping), with funds from the FY25 Police Equipment Fund budget. Subsequent annual purchases will be processed contingent upon the Commission's inclusion of funds in the Police Equipment Fund future budget years.

BACKGROUND: The soft body ballistic armor is for everyday wear and protection of KPD employees. The armor is bullet-resistant and critical to safety. Purchases are for new hires and for those on a revolving scheduled 5-year replacement cycle, per warranty.

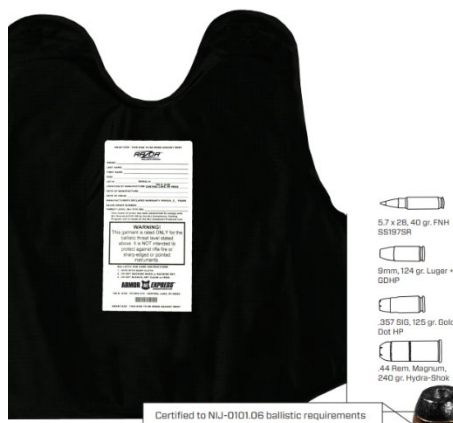
This purchase will be made by piggybacking the NASPO ValuePoint cooperative contract with On Duty Gear.

KPD anticipates annual reimbursement of up to 50% of the costs from the U.S. Department of Justice Bulletproof Vest Partnership Grant Program (seen as JAC on budget documents). The grant total is not included in the total costs requested.

Upon City Commission approval, the annual purchases will be processed contingent upon Commission's inclusion of funds in subsequent budget years. A projected budget table is shown below:

Please call Police Chief Litwin (616) 656.6504 with any questions.
Thank you for your consideration of this request.

Projected Budget Table	
FY 25	\$16,000
FY 26	\$22,500
FY 27	\$20,000
FY28	\$20,500





MEMORANDUM

CITY OF KENTWOOD

To: Honorable Mayor and City Commissioners

From: Heather Visco, Human Resources Director
Carla Kane, Purchasing Agent

Date: July 2, 2024

Re: Employee Assistance Program Services

ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into an agreement with Encompass for up to five years for employee assistance program services for City employees, with annual estimated amounts of \$2,085 for City General and \$1,998 for Police and Fire for the first three years, and 2% increases for years four and five, with funds from the FY25 and successive General Fund operating budgets.

BACKGROUND: A comprehensive bid process in 2019 resulted in an award to Encompass who presented excellent qualifications and was the low bid.

Over the past five years, Encompass has demonstrated an exceptional capacity to perform these essential services and they have developed a considerable body of knowledge regarding the City's employee needs. The time to rebuild this knowledge base with another supplier would be burdensome and potentially detrimental to the delivery of these services. Encompass is also the City provider for the Backing the Badge program, specifically tailored for first responders and related roles. For these reasons, and considering their exceptional past performance, it is requested that a five-year contract renewal with Encompass be allowed under Special Circumstances¹.

Rates for years one through three for City General employees are \$1.39 per employee per month and \$1.11 per employee per month for Fire and Police employees as part of the Backing the Badge program. Years four and five would include a 2% increase and the term can be extended upon mutual agreement.

If you have questions, please contact Heather Visco at (616) 554-0732.

Thank you for your consideration of this request.

¹ "a. Special Circumstances. The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."



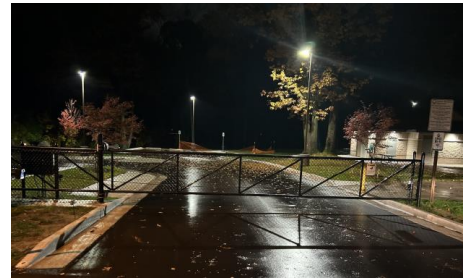
MEMORANDUM

TO: Mayor Kepley and City Commissioners

FROM: Val Romeo, Parks & Recreation Director
Spencer McKellar, Deputy Parks & Rec Director
Carla Kane, Purchasing Agent

DATE: July 2, 2024

TOPIC: Northeast Park Gate Installation



ACTION REQUESTED: It is requested that the City Commission authorize the Mayor to enter into a contract with Denny's Excavating, Inc. for installation of an electric sliding gate at Northeast Park at a cost not to exceed \$75,000 (including a 10% contingency), using funds from the FY25 Parks and Recreation Capital Fund.

BACKGROUND: The City's Parks & Recreation Master Plan includes the addition of electric horizontal sliding gates at the entrances to City parks, which will be installed as scheduled improvements and other circumstances arise. In 2023, the first gate was installed at Jaycee Park. It was part of a Community Development Block Grant-funded parking lot improvement project that was competitively bid by Kent County. Denny's Excavating, Inc. (Denny's), the low bidder, was awarded that project.

The industrial-grade gate type and manufacturer was chosen by the City's Master Planner, MC Smith Associates in consultation with City staff. The gate is remotely opened, closed, and monitored by staff using a gateway controller and requires electrical connections and internet service. Based upon its successful installation and trial period of use, the Jaycee Park gate has become the standard for the rest of the parks.

As you may recall, our public gatherings of park residents resulted in the common needs of lights, cameras, and gates at City's properties due to nocturnal activity. It is requested that Northeast Park be the next installation to deter such activities by creating a boundary and making it difficult to access the property with a vehicle after park hours.

Denny's has provided a quote to install a gate as soon as possible this season. It includes the grading of the site, the gate, chain link fencing, controller, access control pad, electrical connections, asphalt saw cutting and concrete band, and restoration. The cost has increased 10-15% since he bid the Jaycee Park project in August of 2022 due to materials and labor increases and a change in fencing contractor, to one that is well versed in industrial-type gates.

Denny's was the low bidder for, and successfully completed, many of Kentwood's parks projects over the last few years, including Old Farm Park's restroom building, various Veterans Memorial Park improvements, and the Jaycee Park parking lot.

Due to the vendor's historical pricing and professional work, it is requested that award to Denny's without a competitive bid process be approved under Special Circumstances¹.

The precise location of the gate is being further evaluated. The contractor has recommended a location farther into the park entrance, which will require less fencing for a smaller opening, grading, sand and soil, and the distance for the electrical and internet services will be shorter. This alternative location is being considered and would result in approximately \$10,000 in savings.

While the requested purchase was not specifically budgeted, the Parks & Rec Capital Fund budget includes an annual \$125,000 miscellaneous contingency. Any FY25 budget amendments needed will be determined near year-end.

If you have any questions, please contact Spencer McKellar at (616) 656-5274 or Val Romeo at (616) 656-5275. Thank you for your consideration of this request.

¹**Special Circumstances:** "The City Commission, acting upon the advice of the Mayor, may by a 2/3 vote of the members present at a City Commission meeting, waive the purchasing rules where special circumstances dictate that the interests of the City and the public good are best served by such action. The basis for such special circumstances shall be defined in the record of the action of the City Commission."

June 12, 2024

MEMO TO: Mayor Kepley and the Kentwood City Commission
FROM: Lisa Golder, Economic Development Planner
RE: Tax Abatement application for Weiss Technik North America Inc.

Attached please find proposed resolution to consider the establishment of an Industrial Development District and the approval of an Industrial Facilities Exemption Certificate for Weiss Technik North America Inc. The company is considering the expansion of their current operation on N. Greenbrook Drive to a new 125,000 square foot location on 9.8 acres of the property located at 4251, 4375, and 4401 – 36th Street.

Company Information:

The company is part of the Schunk Group and is headquartered in Germany. Schunk Company North American is comprised of 5 operating units, with 8 locations and 800 employees. One of the 8 operations is Weiss Technik; Weiss Technik is located in Cincinnati, Ohio; Hingham, Massachusetts; and in the city of Kentwood. Weiss Technik designs and manufactures environmental testing chambers, testing some of the most critical parts and products used in the automotive, aerospace, electronics, healthcare defense and other industries.

Project Information:

The company is considering the construction of a 125,000 square foot building on 9.8 acres of property. The total cost of the real property improvements is \$17,100,000. In addition, Weiss will add \$4,300,000 in personal property to the facility (not part of the tax abatement application).

Job Creation:

There are 135 jobs at the current facility, with wages and benefits below:

<u>JOB TYPE</u>	<u>NUMBER</u>	<u>WAGE RANGE</u>	<u>BENEFITS</u>
Supervisory	20	\$60,000-\$225,000	\$25,000-\$30,000
Skilled	68	\$45,000-\$100,000	\$20,000-\$25,000
Clerical	47	\$40,000-\$60,000	\$16,000-\$20,000

An additional 25 jobs are expected to be created within two years of project completion, with wages and benefits as noted below:

<u>JOB TYPE</u>	<u>NUMBER</u>	<u>WAGE RANGE</u>	<u>BENEFITS</u>
Supervisory	3	\$100,000-\$125,000	\$25,000-\$30,000
Skilled	19	\$60,000-\$90,000	\$20,000-\$25,000
Clerical	3	\$50,000-\$80,000	\$16,000-\$20,000

Taxes:

In the first year of the abatement, the city will forgo approximately \$44,040 as a result of the abatement (\$52,328 when the Police/Fire Millage takes effect). Since the abatement is 50% of the real property taxes the company would have otherwise paid, the city will also collect \$44,040 (\$52,328) as a result of the project.

Zoning:

Weiss Technik has submitted an application for rezoning and preliminary site plan review of the 9.8 acre property. The property is master planned for industrial use but is currently zoned for residential use. A Planning Commission public hearing on the application was held on June 11, 2024; the Commission recommended (to the City Commission) approval of the rezoning and conditional approval of the preliminary PUD site plan. The City Commission public hearing on the rezoning and preliminary plan is scheduled for July 2, 2024.

Company Representative:

Jeff Agar, Chief Operating Officer for Weiss Technik North America, Inc. will be available at the public hearing to answer any questions you have regarding the company or the proposed project.

July 2, 2024

RESOLUTION NO. – 24

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE THE
ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT
DISTRICT IN THE CITY OF KENTWOOD FOR
WEISS TECHNIK NORTH AMERICA INC.

WHEREAS, Act 198 of Public Acts of 1974, as amended, provides for the establishment of an Industrial Development District in local governmental units and also provides in the districts exemption of certain taxes as an incentive to industries to build new facilities in the city; and

WHEREAS, pursuant to this purpose the City of Kentwood wishes to encourage investment in capital which will result in the retention of existing jobs and/or increase jobs in the area; and

WHEREAS, the City of Kentwood levies an ad valorem tax at a rate which together with other taxing units in the City exceeds \$30.00 for each \$1,000.00 of State Equalized Value; and

WHEREAS, written notice has been given by certified mail to the owners of all real property within the proposed Industrial Development District setting the date of May 13,

2024 at 7:00 P.M. for a meeting of the City Commission, as the time and place at which these owners and any other residents or taxpayers of the City were given an opportunity for a hearing on the establishment of an Industrial Development District; NOW
THEREFORE

BE IT RESOLVED, that the City Commission of the City of Kentwood, Michigan does resolve that, pursuant to the authority granted by Act No. 198 of the Michigan Public Acts of 1974, as amended, there is hereby established an Industrial Development District in the City of Kentwood, encompassing property owned by Jeffrey P. Grover and Jefforsons Auto Sales Inc. and described on the attached Exhibit "A", incorporated herein.

BE IT FURTHER RESOLVED that said District shall be known as Weiss Technik Industrial Development District; and

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

That part of the Southwest 1/4 and that part of the Southeast 1/4, Section 13, Town 6 North, Range 11 West, City of Kentwood, Kent County, Michigan, described as: Beginning at the South 1/4 corner of Section 13; thence S89°59'27"W 281.02 feet along the South line of Section 13 to a point which is 2380.0 feet Easterly from the Southwest corner of Section 13; thence N02°28'53"W 332.98 feet parallel with the West line of Section 13; thence S89°59'27"W 260.00 feet; thence N02°28'53"W 420.85 feet; thence N88°39'57"E 538.14 feet along the Southerly line of Consumers Power Company Right of Way to a point on the North-South 1/4 line of Section 13, which is 766.40 feet Northerly from the South 1/4 corner; thence N88°39'57"E 164.87 feet; thence S02°40'02"E 770.06 feet parallel with the North-South 1/4 line; thence S89°56'17"W 165.00 feet along the South line of Section 13 to the place of beginning.

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on July 2, 2024, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk

July 2, 2024

RESOLUTION NO. _____

CITY OF KENTWOOD
KENT COUNTY, MICHIGAN

A RESOLUTION TO APPROVE AN APPLICATION FOR
AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE
IN THE CITY OF KENTWOOD FOR
WEISS TECHNIK NORTH AMERICA INC.

WHEREAS, Weiss Technik North America Inc, pursuant to the provisions of Act 198 of Public Acts of 1974, as amended, made application for an Industrial Development District for property located in the City of Kentwood, the legal description is attached as Exhibit “A”; and the City of Kentwood, having found that the requirements of Section 4 of said Act were existing and duly met, created the Weiss Technik North America Inc. Industrial Development District by Resolution No. ____ dated July 2, 2024; and

WHEREAS; Weiss Technik North America Inc, submitted an application for a facility at approximately 4375 and 4401 36th Street SE, in the City of Kentwood, County of Kent, on July 2, 2024, (the legal description is the same as described in Exhibit “A”); and the City of Kentwood now makes the following findings of fact: THAT

- 1) Upon receipt of the application for the Industrial Facilities Exemption Certificate, each local unit affected by said application was duly notified of its filing, and that a public hearing was held on May 13, 2024 with respect to said

application, at which said units of government, the assessor, and the applicant were granted a hearing.

- 2) The commencement of construction of the facility occurred no sooner than six months before the filing of the application for the Industrial Facilities Exemption Certificate, with the proposed facility located within an industrial development district established by the City of Kentwood under Act 198 of Public Acts of 1974, as amended.
- 3) The request to establish an Industrial Development District was filed with the City of Kentwood prior to the construction of the facility.
- 4) Completion of the facility will occur in the City of Kentwood and has the reasonable likelihood of retaining employment or will provide new employment in the City of Kentwood.
- 5) The application of Weiss Technik North America Inc constitutes a new facility under P.A.198 of the Public Acts of 1974 as amended and is situated within the Weiss Technik Industrial Development District, duly established by this Commission.

WHEREAS, applicant having requested an exemption in the State Equalized Value in the amount of \$8,550,000 relating to real property; if the State Equalized Value of which

when added to the sum of the aggregate State Equalized Value of real property exempt from ad valorem taxes under this Act in the City of Kentwood exceeds five percent (5%) of the total SEV of the City of Kentwood, then it is hereby determined that the granting of the full exemption amount does not have the effect of substantially impeding the operating of the City of Kentwood or any other unit of government, and will not impair the financial soundness of said units; NOW THEREFORE

BE IT RESOLVED that the application for an Industrial Facilities Exemption Certificate be approved as follows:

A) State Equalized Value of \$8,550,000 for real property is exempt.

Expenditures in excess of the amount stated for 2024, 2025 and for all years after 2025 shall not be exempt under this application.

B) The completion of the facility shall be December 30, 2025 and in accordance with Act 198 of the Public Acts of 1974, as amended, the Industrial Facilities Exemption Certificate is hereby granted for a period of twelve years for real property, with said period ending on December 30, 2037.

BE IT FURTHER RESOLVED that all resolutions or parts of resolutions inconsistent herewith are hereby rescinded.

EXHIBIT "A"

LEGAL DESCRIPTION

That part of the Southwest 1/4 and that part of the Southeast 1/4, Section 13, Town 6 North, Range 11 West, City of Kentwood, Kent County, Michigan, described as: Beginning at the South 1/4 corner of Section 13; thence S89°59'27"W 281.02 feet along the South line of Section 13 to a point which is 2380.0 feet Easterly from the Southwest corner of Section 13; thence N02°28'53"W 332.98 feet parallel with the West line of Section 13; thence S89°59'27"W 260.00 feet; thence N02°28'53"W 420.85 feet; thence N88°39'57"E 538.14 feet along the Southerly line of Consumers Power Company Right of Way to a point on the North-South 1/4 line of Section 13, which is 766.40 feet Northerly from the South 1/4 corner; thence N88°39'57"E 164.87 feet; thence S02°40'02"E 770.06 feet parallel with the North-South 1/4 line; thence S89°56'17"W 165.00 feet along the South line of Section 13 to the place of beginning.

Weiss Technik Industrial Facilities Certificate Tax Abatement

Page 5

The foregoing resolution was proposed by Commissioner _____

and supported by Commissioner _____

AYES: Commissioners: _____

NAYS: _____

ABSTAIN: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED

Dan Kasunic
Kentwood City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Kentwood, Kent County, Michigan at a regular meeting held on July 2, 2024, and that the public notices of said meeting were given pursuant to Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting notice of publication or posting at least eighteen (18) hours prior to the time set for the meeting.

Dan Kasunic
Kentwood City Clerk



Memorandum

To: City Commission

From: Mayor Stephen Kepley

Date: July 2, 2024

Re: Appointments to the Zoning Board of Appeals, Parks & Rec, and Planning

I am requesting confirmation of the appointments of John Dulmes to the Zoning Board of Appeals (term expiring January 2027), Robert lafrate to the Parks & Recreation Commission (term expiring January 2027), and Jessica Harris (term expiring January 2026) to the Planning Commission.

The above individuals were vetted by three Commissioners who recommended the candidates to the specific committee appointments as presented above. Their applications are included with the memorandum.

Thank you for your consideration.