



# AGENDA

## COMMITTEE OF THE WHOLE WORKSESSION

TUESDAY, MAY 21, 2024

5:30 PM

CITY HALL LARGE CONFERENCE ROOM #119

1. Finance Department:
  - a. Recommend resolution to approve the Southkent Cable TV / [WKTV 2024-2025 Budget](#).
  - b. Recommend resolution to adopt the [Debt Service and Capital Projects Funds budgets for FY 2024-2025](#).
  - c. Recommend resolution to approve the [Water and Sewer Funds budgets](#) and set water and sewer rates for FY 2024-2025.
2. Human Resources Department:
  - a. Recommend resolution to [opt out of Public Act 152](#).
3. Parks and Recreation Department:
  - a. [Community Center Financing](#) Options and Budget Update.

## PUBLIC COMMENT.

The City of Kentwood does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. The Human Resources Director, 4900 Breton Ave., SE has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the American with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.



## FINANCE DEPARTMENT

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### MEMORANDUM

TO: Honorable Mayor and City Commissioners  
FROM: Keyla Garcia, Finance Director  
DATE: May 14, 2024  
RE: Budget Adoption Resolution – WKTV

**Action Requested:** It is requested that the City Commission adopt the enclosed resolution to approve the FY 2024-2025 budget for Wyoming-Kentwood Television (WKTV).

**Background:** Each year, in accordance with the contract between the City of Kentwood and SouthKent Cable TV Commission, Inc. (now WKTV), the City Commission adopts a resolution to approve the operating budget for WKTV. Tom Norton of WKTV will attend the May 21, 2024, Committee of the Whole Work Session to answer questions regarding the attached budget.

### Enclosures

Budget2025-10b.docx

CITY OF KENTWOOD

RESOLUTION \_\_ - 24

FY 2024-2025 BUDGET ADOPTION RESOLUTION  
SOUTHKENT CABLE TV COMMISSION, INC./WKTV

WHEREAS, Section 1.E. of the contract, dated August 7, 1995, between the City of Kentwood and SouthKent Cable TV Commission, Inc. states that "the Commission shall operate the Access Center according to an annual plan and budget prepared by the Commission and approved by each of the Cities, before the beginning of each fiscal year."

WHEREAS, the fiscal year of SouthKent Cable TV Commission, Inc./WKTV commences on July 1 of each year and ends on June 30 of the following year,

WHEREAS, the enclosed budget for the year beginning July 1, 2024 and ending June 30, 2025 has been submitted by SouthKent Cable TV Commission, Inc./WKTV for approval by the City of Kentwood,

THEREFORE, BE IT RESOLVED, that the FY 2024-2025 SouthKent Cable TV Commission, Inc./WKTV budget, a true copy of which is attached hereto and made a part hereof, is hereby approved.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_, the vote was as follows:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED \_\_\_\_\_.

Dan Kasunic  
City Clerk

I hereby certify the foregoing to be a true copy of a resolution adopted at a regular meeting of the Kentwood City Commission held on June 4, 2024.

Dan Kasunic  
City Clerk

7:02 PM  
05/03/24  
Cash Basis

**WKTV Community Media**  
**Profit & Loss Budget Overview**  
July 2024 through June 2025

	Jul '24 - Jun 25
Ordinary Income/Expense	
Income	
Bank Interest	58.85
Equipment Kentwood AT&T	14,500.00
Equipment Kentwood Comcast	65,000.00
Equipment Wyoming AT&T	15,000.00
Equipment Wyoming Comcast	95,300.00
Franchise Kentwood AT&T	23,875.46
Franchise Kentwood Comcast	190,552.92
Franchise Wyoming AT&T	31,700.00
Franchise Wyoming Comcast	260,560.49
Total Income	696,547.72
Gross Profit	696,547.72
Expense	
Administration	
Accountant Expense	6,000.00
Compilation/990 Filing	5,000.00
Bank Fees	612.00
Office	
Memorial tributes	354.00
Websites	1,071.07
Office - Other	2,162.32
Total Office	3,587.39
Postage	189.75
Sales/Rental Tax Liability	163.02
State of Mich. Corp. Fee	20.00
Service Subscriptions	12,493.00
Telephone	
Local 261-5700	1,989.54
Total Telephone	1,989.54
Trash Removal	1,140.00
Total Administration	31,194.70
Building & Maintenance	
Capital Building Projects	
Main Building and Garage	21,300.00
Mortgage Payment	60,000.00
Total Capital Building Projects	81,300.00
Broadband Service	2,615.40
Comcast Cable Television	1,497.96
Electric	3,534.10
Fire Extinguishers	376.54
Heating	6,078.75
Property/Liability Studio Insur	19,800.00
Security System	1,320.00
Snow Removal	1,000.00
T-1 Lines/Signal Transmission	
Closed Captioning Service	3,588.00
Total T-1 Lines/Signal Transmission	3,588.00
Water	1,036.69
Total Building & Maintenance	122,147.44
Employee Expenses	
Insurance	
Short Term Disability Insurance	3,720.00
Health & Dental Insurance	36,790.00
Workman's Compensation	1,450.00
Total Insurance	41,960.00
Payroll Service	2,150.00

7:02 PM  
05/03/24  
Cash Basis

**WKTV Community Media**  
**Profit & Loss Budget Overview**  
July 2024 through June 2025

	Jul '24 - Jun 25
Payroll Taxes/ Deductions	
Employer Tax Liability	24,948.00
Total Payroll Taxes/ Deductions	24,948.00
Staff	
Dir. Development	58,000.00
WKTV Journal Stringers	11,500.00
WKTV Journal Managing Editor I	43,260.00
WKTV Journal Managing Editor II	43,260.00
Internship Program	
University Internship	3,500.00
Total Internship Program	3,500.00
Production Coordinator I	55,400.00
Holiday	1,300.00
Pgm Director/Traffic	58,652.00
Mileage Re-imbursement	200.00
GM/Exec director	75,800.00
Total Staff	350,872.00
Total Employee Expenses	419,930.00
Production	
Craft Service	2,575.00
Equipment Capital	
Equipment Purchases	90,000.00
Total Equipment Capital	90,000.00
Engineering Maint. Supplies	
Engineering Consulting	2,350.00
IT Management & Supplies	2,110.00
Parts & Supplies	1,925.00
Total Engineering Maint. Supplies	6,385.00
Expendables	
Batteries	350.00
Gaffer/Duct Tape	250.00
Gels & C-47s	75.00
Studio Lamp Bulbs	2,350.00
Total Expendables	3,025.00
Remote Truck	
Gas	2,240.58
Insurance	
Truck Insurance	3,600.00
Total Insurance	3,600.00
Plates	
Truck Plates	635.00
Van Plates	235.00
Total Plates	870.00
Total Remote Truck	6,710.58
Special Events	
Robotics Competition Coverage	500.00
Broadcast Rights	350.00
Total Special Events	850.00
Total Production	109,545.58
Promotions	
General Marketing	12,500.00

WKTV Community Media  
Profit & Loss Budget Overview  
July 2024 through June 2025

	Jul '24 - Jun 25
Volunteer Appr. Dinner	1,230.00
Total Promotions	13,730.00
Total Expense	696,547.72
Net Ordinary Income	0.00
Net Income	0.00



## FINANCE DEPARTMENT

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### MEMORANDUM

TO: Honorable Mayor and City Commissioners  
FROM: Keyla Garcia, Finance Director  
DATE: May 14, 2024  
RE: FY 2024-2025 Budgets for Debt Service and Capital Projects Funds

**Action Requested:** It is requested that the Committee of the Whole recommend to the City Commission that the enclosed Mayor-recommended FY 2024-2025 Budget Adoption Resolution for Debt Service and Capital Projects Funds be approved.

**Background:** Enclosed are documents related to the above-mentioned resolution, as follows:

FY 2024-2025 Budget Adoption Resolution for Debt Service and Capital Projects Funds  
Descriptions of Debt Service and Capital Projects Funds  
Proposed Budgets for Debt Service and Capital Projects Funds

Budget2025-12.docx

CITY OF KENTWOOD  
RESOLUTION \_\_ - 24

2024-2025 BUDGET ADOPTION RESOLUTION FOR DEBT SERVICE AND CAPITAL PROJECTS FUNDS  
DEBT SERVICE FUND – 2003, PROPERTY AND BUILDING FUND, PARKS AND RECREATION CAPITAL FUND,  
PARKS AND RECREATION EQUIPMENT FUND, DPW EQUIPMENT FUND, FIRE EQUIPMENT FUND, AND  
POLICE EQUIPMENT FUND.

WHEREAS, it is beneficial as a management tool to adopt budgets for Debt Service and Capital Funds for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

THEREFORE, BE IT RESOLVED, that the budgets attached hereto and made a part hereof by reference are hereby considered and adopted, with expenditures to be administered at the fund level, as the budgets for the fiscal year from July 1, 2024 to June 30, 2025.

The foregoing Resolution was offered by Commissioner \_\_\_\_\_ supported by Commissioner \_\_\_\_\_, the vote was as follows:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED \_\_\_\_\_.

Dan Kasunic  
City Clerk

I hereby certify the foregoing to be a true copy of a resolution adopted at a regular meeting of the Kentwood City Commission held on June 4, 2024.

Dan Kasunic  
City Clerk



**City of Kentwood**  
**Descriptions of Non-General Funds**  
**For the Budget Year Ending June 30, 2025 (FY 2024-2025)**

**Debt Service Fund**

**Debt Service Fund – 2003/2013 (370)** – To account for contributions from the General Fund and debt service expenditures related to limited tax general obligation capital improvement bonds sold by the City of Kentwood for City Hall renovation, Public Works Facilities construction, and Fire Station #1 improvements.

(Paid off in FY 2024)

BUDGET REPORT FOR CITY OF KENTWOOD  
Fund: 370 DEBT SERVICE FUND 2003 (MUNI BUILDING)

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
370-000-699.101	TRANS FROM GENL FUND	659,933	654,336	667,100	667,015	0
NET OF REVENUES/APPROPRIATIONS - 000 -		659,933	654,336	667,100	667,015	0
Dept 906 - DEBT SERVICE 2003 (MUNI BUILDING)						
370-906-801.000	CONTRACTUAL SERVICES	250	250	300	250	0
370-906-991.000	DEBT SERVICE-PRINCIPAL	630,000	635,000	660,000	660,000	0
370-906-993.000	DEBT SERVICE-INTEREST	29,683	19,086	6,800	6,765	0
NET OF REVENUES/APPROPRIATIONS - 906 - DEBT SERVICE 2		(659,933)	(654,336)	(667,100)	(667,015)	0
ESTIMATED REVENUES - FUND 370		659,933	654,336	667,100	667,015	0
APPROPRIATIONS - FUND 370		659,933	654,336	667,100	667,015	0
NET OF REVENUES/APPROPRIATIONS - FUND 370		0	0	0	0	0
BEGINNING FUND BALANCE		0	0	0	0	0
ENDING FUND BALANCE		0	0	0	0	0

# City of Kentwood

## Debt Service Report

**Local Unit Name:** City of Kentwood

**Local Unit Code:** 41-2050

**Current Fiscal Year End Date:** 6/30/2023

**Debt Name:** 2013 General Obligation Refunding Bonds

**Issuance Date:** 6/18/2013

**Issuance Amount:** \$6,530,000

**Debt Instrument (or Type):** General Obligation Limited Tax

**Repayment Source(s):** General Fund

<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
6/30/2024	\$ 660,000	\$ 6,765	\$ 666,765
<b>Totals</b>	<b>\$ 660,000</b>	<b>\$ 6,765</b>	<b>\$ 666,765</b>

Commentary:

**City of Kentwood**  
**Descriptions of Non-General Funds**  
**For the Budget Year Ending June 30, 2025 (FY 2024-2025)**

**Capital Projects Funds**

**Property and Building Fund (401)** – To account for funds held for future building and expansion projects. The funds are provided by donations and transfers from other funds.

**DPW Equipment Fund (402)** – To account for funds held for the purchase of public works equipment. The funds are provided by rental fees charged to various City departments and funds, based on the use of equipment in connection with public works services provided to those departments and funds.

**Police Equipment Fund (403)** – To account for funds held for the purchase of police equipment. The funds are provided by donations and transfers from other funds.

**Fire Equipment Fund (404)** – To account for funds held for the purchase of fire equipment. The funds are provided by donations and transfers from other funds.

**Parks and Recreation Capital Fund (408)** – To account for funds held for future parks and recreation capital projects. The funds are provided by grants, donations, and transfers from other funds.

**Parks and Recreation Equipment Fund (409)** – To account for funds held for purchase of parks and recreation equipment. The funds are provided by grants, donations, and transfers from other funds.

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
401-000-528.000	FEDERAL GRANTS-OTHER	15,000	119,584	0	118,200	0
401-000-665.000	INTEREST INCOME	85,227	590,186	125,000	300,000	125,000
401-000-665.001	INVEST MRKT VALUE ADJ	(363,030)	(341,627)	0	0	0
401-000-673.000	SALE OF FIXED ASSESTS	108	1,112	0	2,000	0
401-000-677.000	OTHER REVENUE	150	0	0	0	0
401-000-691.000	OTHER FINANCING SOURCES SBITA	0	90,907	0	0	0
401-000-699.101 *	TRANS FROM GENL FUND	8,702,816	1,536,000	24,400	24,400	24,400
401-000-699.271 *	TRANS FROM LIBRARY	20,456	17,673	240,000	240,000	100,000
NET OF REVENUES/APPROPRIATIONS - 000 -		8,460,727	2,013,835	389,400	684,600	249,400
Dept 261 - GENERAL GOV'T						
401-261-958.000	ADMINISTRATION	20,000	20,000	20,000	20,000	20,000
401-261-965.000	CLAIMS	(8,273)	6,270	0	0	0
401-261-975.000 *	CAPITAL OUTLAY	680,673	1,048,691	1,625,300	1,625,300	4,372,250
401-261-975.010	CAPITAL OUTLAY-NETWORK	10,863	5,560	0	0	0
401-261-975.014	CAPITAL-WORKSTATION REPLC	57,126	74,701	0	0	0
401-261-975.025	CAPITAL-SOFTWARE UPGRADE	0	137,591	0	0	0
401-261-975.096	PRINCIPAL ON SBITAS	0	46,141	0	0	0
401-261-995.101	TRANS TO GENL FUND	0	0	1,050,000	0	273,900
401-261-995.208	TRANS TO PARKS FUND	0	0	1,000,000	0	0
401-261-995.408 *	TRANS TO PARK & REC CAP	0	0	0	1,000,000	1,000,000
NET OF REVENUES/APPROPRIATIONS - 261 - GENERAL GOV'T		(760,389)	(1,338,954)	(3,695,300)	(2,645,300)	(5,666,150)
ESTIMATED REVENUES - FUND 401		8,460,727	2,013,835	389,400	684,600	249,400
APPROPRIATIONS - FUND 401		760,389	1,338,954	3,695,300	2,645,300	5,666,150
NET OF REVENUES/APPROPRIATIONS - FUND 401		7,700,338	674,881	(3,305,900)	(1,960,700)	(5,416,750)
BEGINNING FUND BALANCE		11,823,712	19,524,051	20,198,932	20,198,932	18,238,232
ENDING FUND BALANCE		19,524,050	20,198,932	16,893,032	18,238,232	12,821,482
DEPARTMENT 000						
699.101 TRANS FROM GENL FUND						
FROM GENERAL FUND ENGINEERING DEPT FOR VEHICLE PURCHASE					0	6,000
FROM GENERAL FUND INSPECTIONS DEPT FOR VEHICLE PURCHASES					0	15,200
FROM GENERAL FUND RECREATION DEPT FOR VEHICLE PURCHASES					0	3,200
TRANSFER OF UNEXPENDED APPROPRIATIONS FROM GENERAL FUND						
ACCOUNT '699.101' TOTAL						24,400
699.271 TRANS FROM LIBRARY						
ENERGY EFFICIENCY IMPROVEMENTS						
COMMUNITY ROOM TABLES & CHAIRS					0	100,000
DEPT. '000' TOTAL						124,400
DEPARTMENT 261 GENERAL GOV'T						
975.000 CAPITAL OUTLAY						
COURT-BATTERY UNLTD POWER SUPPLY (UPS) REPLACE)					0	10,500
COURT CLERK OFFICE RECONFIGURATION (JUS CTR)					0	75,000
SECURITY GLASS ADDITION					0	150,000
ENERGY RECOVERY UNIT (ERU) REFURBISHMENT (CITY HALL)					0	140,000
DEHUMIDIFICATION SYSTEM REPLACEMENT (CITY HALL)					0	95,000
COMMUNITY ROOM TABLES & CHAIRS (LIBRARY)					0	100,000
DPW BUILDING ADDITION & REMODEL					0	3,000,000
DPW FLOOR COATING-PARKING GARAGE					0	150,000

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED	2024-25 RECOMMENDED BUDGET
	DPW FLOOR COATING-FLEET TECHNICIAN TRUCK BAY				0		15,000
	MATERIAL STORAGE BINS				0		85,000
	OTHER PROPERTY REPAIR -CITY BUILDINGS				0		41,000
	OTHER PROPERTY -MISCELLANEOUS & CONTINGENCY				0		61,500
	FURNITURE, FIXTURES, AND EQUIPMENT				0		50,000
	WAYFINDING & SIGNAGE PROGRAM				0		50,000
	DISASTER RECOVERY - IT				0		41,000
	IT SECURITY CONSULTING - IT				0		20,500
	COMPUTER WORKSTATION PURCHASES/REPLACEMENTS - IT				0		60,000
	NETWORK UPGRADES - IT				0		41,000
	APPLICATION UPGRADES - IT				0		51,250
	COPIER REPLACEMENTS - IT				0		40,000
	WIRELESS CAMPUS UPGRADES - IT				0		75,000
	MISCELLANEOUS & CONTINGENCY - IT				0		20,500
	DELETE						
				ACCOUNT '975.000' TOTAL			4,372,250
995.408	TRANS TO PARK & REC CAP						
	FOR COMMUNITY CENTER CONSTRUCTION				0		1,000,000
				DEPT. '261' TOTAL			5,372,250

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
402-000-665.000	INTEREST INCOME	12,668	47,997	25,000	20,000	20,000
402-000-665.001	INVEST MRKT VALUE ADJ	(53,958)	(27,783)	0	0	0
402-000-673.000	SALE OF FIXED ASSESTS	11,822	20,649	15,000	155,000	15,000
402-000-675.000 *	CONTRIB-OTHER FUNDS	600,000	650,000	650,000	900,000	950,000
NET OF REVENUES/APPROPRIATIONS - 000 -		570,532	690,863	690,000	1,075,000	985,000
Dept 441 - DPW						
402-441-958.000	ADMINISTRATION	15,000	15,000	15,000	15,000	15,000
402-441-975.000 *	CAPITAL OUTLAY	213,810	1,137,548	971,800	971,800	912,100
NET OF REVENUES/APPROPRIATIONS - 441 - DPW		(228,810)	(1,152,548)	(986,800)	(986,800)	(927,100)
ESTIMATED REVENUES - FUND 402		570,532	690,863	690,000	1,075,000	985,000
APPROPRIATIONS - FUND 402		228,810	1,152,548	986,800	986,800	927,100
NET OF REVENUES/APPROPRIATIONS - FUND 402		341,722	(461,685)	(296,800)	88,200	57,900
BEGINNING FUND BALANCE		1,002,353	1,344,074	882,390	882,390	970,590
ENDING FUND BALANCE		1,344,075	882,389	585,590	970,590	1,028,490
DEPARTMENT 000						
675.000	CONTRIB-OTHER FUNDS					
FROM VARIOUS FUNDS - SCH C EQUIPMENT RENTAL					0	950,000
				DEPT. '000' TOTAL		950,000
DEPARTMENT 441 DPW						
975.000	CAPITAL OUTLAY					
TRUCK, DUMP/SNOW PLOW REPLACEMENTS					0	265,000
PICKUP TRUCK REPLACEMENTS					0	120,000
TURF ROLLER (TOWABLE) (NEW)					0	5,000
LEAF VAC (LARGE) REPLACEMENT					0	30,000
LAWN EQUIPMENT TRAILER 14,000 LBS (NEW)					0	12,500
LAWN MOWERS (LARGE RIDE-ON/RIDE BEHIND STYLE (REPLACEMENT)					0	16,100
MOWERS PUSH (REPLACEMENT)					0	750
BRUSH & TREE CHIPPER (REPLACEMENT)					0	75,000
FERTILIZER SPREADER Z-SPRAY (REPLACEMENT					0	25,000
SCRAPER BLADES FOR SNOW REMOVAL TRUCKS					0	34,000
SUSPENSIONS FOR LARGE TRUCKS (REPLACEMENT)					0	9,000
TIRES FOR LARGE TRUCKS (REPLACEMENT)					0	12,000
CHAIN SAW REPLACEMENT					0	600
STRING TRIMMER - REPLACEMENT					0	750
EDGER'S (REPLACEMENT)					0	700
K-12 PIPE SAW REPLACEMENT					0	1,700
METAL LOCATORS - REPLACEMENTS					0	1,000
TIRE CHANGER REPLACEMENT					0	23,000
PORTABLE TRUCK LIFT (4 PIECE WIRELESS SET) (NEW)					0	90,000
SNOW BLOWERS (WALK BEHIND) (REPLACEMENT)					0	1,000
TWO-WAY RADIOS UPGRADE TO 800 MHZ SYSTEM					0	4,000
MANUALLY OPERATED SISSOR LIFT FOR LIBRARY					0	40,000
TOP DRESSER FOR SPORTS FIELDS (NEW)					0	40,000
DEEP TINE AERATOR					0	30,000
MISCELLANEOUS & CONTINGENCY					0	75,000
				ACCOUNT '975.000' TOTAL		912,100
				DEPT. '441' TOTAL		912,100

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
403-000-505.301 *	FEDERAL GRANTS - POLICE	0	0	13,000	0	13,000
403-000-665.000	INTEREST INCOME	2,341	6,318	3,000	5,000	4,000
403-000-665.001	INVEST MRKT VALUE ADJ	(9,970)	(3,657)	0	0	0
403-000-673.000	SALE OF FIXED ASSESTS	39,136	49,005	15,000	73,000	15,000
403-000-677.965	OTHER REVENUE - CLAIMS	0	121,104	0	0	0
403-000-691.000	OTHER FINANCING SOURCES SBITA	0	77,604	0	0	0
403-000-699.205	TRANS FROM POLICE & FIRE	540,000	610,000	1,771,600	1,771,600	1,840,400
NET OF REVENUES/APPROPRIATIONS - 000 -		571,507	860,374	1,802,600	1,849,600	1,872,400
Dept 301 - POLICE						
403-301-958.000	ADMINISTRATION	15,000	15,000	15,000	15,000	15,000
403-301-975.000 *	CAPITAL OUTLAY	586,933	712,492	1,787,600	1,787,600	1,857,400
403-301-975.010	CAPITAL OUTLAY-NETWORK	9,273	0	0	0	0
403-301-975.014	CAPITAL-WORKSTATION REPLC	37,113	20,011	0	0	0
403-301-975.025	CAPITAL-SOFTWARE UPGRADE	0	117,457	0	0	0
403-301-975.096	PRINCIPAL ON SBITAS	0	39,389	0	0	0
NET OF REVENUES/APPROPRIATIONS - 301 - POLICE		(648,319)	(904,349)	(1,802,600)	(1,802,600)	(1,872,400)
ESTIMATED REVENUES - FUND 403		571,507	860,374	1,802,600	1,849,600	1,872,400
APPROPRIATIONS - FUND 403		648,319	904,349	1,802,600	1,802,600	1,872,400
NET OF REVENUES/APPROPRIATIONS - FUND 403		(76,812)	(43,975)	0	47,000	0
BEGINNING FUND BALANCE		491,113	414,301	370,325	370,325	417,325
ENDING FUND BALANCE		414,301	370,326	370,325	417,325	417,325
DEPARTMENT 000						

505.301	FEDERAL GRANTS - POLICE					
JUSTICE ASSISTANCE GRANT (JAG)					0	13,000
DEPT. '000' TOTAL						13,000

DEPARTMENT 301 POLICE

975.000	CAPITAL OUTLAY					
POLICE - LVT (LUXURY VINYL TILE FLOORING - PHASE 2					0	95,000
BATTERY UNINTERRUPTED POWER SUPPLY (UPS)					0	24,500
LIEUTENANT OFFICE/CONFERENCE ROOM REMODEL					0	18,500
POLICE - GATE AND OPERATOR REPLACEMENT - PHASE 1					0	50,000
OTHER - PROPERTY IMPROVEMENT					0	35,000
MISCELLANEOUS & CONTINGENCY- PROPERTY REPAIR					0	52,500
DISASTER RECOVERY - TECHNOLOGY					0	35,000
IT SECURITY CONSULTING - TECHNOLOGY					0	17,500
COMPUTER WORKSTATION PURCHASES & REPLACEMENTS - TECHNOLOGY					0	75,000
NETWORK UPGRADES - TECHNOLOGY					0	35,000
APPLICATION UPGRADES - TECHNOLOGY					0	43,800
COPIER REPLACEMENT - TECHNOLOGY					0	30,000
MISCELLANEOUS & CONTINGENCY - TECHNOLOGY					0	17,500
SOFT BODY ARMOR REPLACEMENT					0	16,000
JAG GRANT					0	13,000
TASER REPLACEMENT					0	45,100
BODY/IN-CAR/INTERVIEW CAMERA PROGRAM					0	175,000
800MHZ RADIO REPLACEMENT					0	25,000
FLOCK CAMERA/LPR SYSTEM					0	77,000
TACTICAL DRONE PROGRAM # 2					0	35,000
PATROL ARMOR PLATE REPLACEMENT					0	78,000
K9 PROGRAM					0	14,000



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BUDGET REPORT FOR CITY OF KENTWOOD  
Fund: 403 POLICE CAPITAL ESCROW

		2021-22	2022-23	2023-24	2023-24	2024-25
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET	PROJECTED ACTIVITY	MAYOR RECOMMENDED BUDGET
VEHICLES - PATROL (REPLACEMENT)					0	509,432
VEHICLES - SUPERVISORY (REPLACEMENT)					0	72,776
VEHICLES - DETECTIVE BUREAU/ADMIN (REPLACEMENT)					0	145,000
VEHICLES - SPECIALTY (REPLACEMENT)					0	72,776
MISCELLANEOUS & CONTINGENCY					0	50,000
ROUNDING					0	16
			ACCOUNT '975.000' TOTAL			1,857,400
			DEPT. '301' TOTAL			1,857,400

05/14/2024 04:29 PM		BUDGET REPORT FOR CITY OF KENTWOOD				Page: 6/8	
User: garciak		Fund: 404 FIRE CAPITAL ESCROW					
DB: Kentwood							
GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR	2024-25 RECOMMENDED BUDGET
Dept 000							
404-000-665.000	INTEREST INCOME	1,798	6,690	2,000	5,000		2,000
404-000-665.001	INVEST MRKT VALUE ADJ	(7,659)	(3,872)	0	0		0
404-000-673.000	SALE OF FIXED ASSESTS	17,957	8,145	5,000	22,700		5,000
404-000-691.000	OTHER FINANCING SOURCES SBITA	0	53,214	0	0		0
404-000-699.205	TRANS FROM POLICE & FIRE	455,000	907,000	2,071,800	2,071,800		1,483,700
NET OF REVENUES/APPROPRIATIONS - 000 -		467,096	971,177	2,078,800	2,099,500		1,490,700
Dept 336 - FIRE							
404-336-958.000	ADMINISTRATION	15,000	15,000	15,000	15,000		15,000
404-336-975.000 *	CAPITAL OUTLAY	422,791	834,198	2,063,800	2,063,800		1,475,700
404-336-975.010	CAPITAL OUTLAY-NETWORK	6,359	0	0	0		0
404-336-975.014	CAPITAL-WORKSTATION REPLC	22,601	17,448	0	0		0
404-336-975.025	CAPITAL-SOFTWARE UPGRADE	0	80,541	0	0		0
404-336-975.096	PRINCIPAL ON SBITAS	0	27,010	0	0		0
NET OF REVENUES/APPROPRIATIONS - 336 - FIRE		(466,751)	(974,197)	(2,078,800)	(2,078,800)		(1,490,700)
ESTIMATED REVENUES - FUND 404		467,096	971,177	2,078,800	2,099,500		1,490,700
APPROPRIATIONS - FUND 404		466,751	974,197	2,078,800	2,078,800		1,490,700
NET OF REVENUES/APPROPRIATIONS - FUND 404		345	(3,020)	0	20,700		0
BEGINNING FUND BALANCE		490,722	491,067	488,047	488,047		508,747
ENDING FUND BALANCE		491,067	488,047	488,047	508,747		508,747
DEPARTMENT 336 FIRE							
975.000 CAPITAL OUTLAY							
EXTERIOR MASONRY SEALANT (STATION 1)					0		15,000
PAINTING OF APPARATUS BAY BARREL ROOF EXTERIOR					0		35,000
EXTERIOR MASONRY SEALANT (STATION 2)					0		15,000
HVAC REDESIGN & CONSTRUCTION (STATION 2)					0		250,000
EXTERIOR MASONRY SEALANT (STATION 3)					0		15,000
PROPERTY IMPROVEMENTS - OTHER					0		24,000
PROPERTY REPAIR - MISCELLANEOUS & CONTINGENCY					0		36,000
DISASTER RECOVERY - IT					0		24,000
IT SECURITY CONSULTING - TECHNOLOGY					0		12,000
COMPUTER WORKSTATION REPLACEMENTS - TECHNOLOGY					0		15,000
NETWORK UPGRADES - TECHNOLOGY					0		24,000
APPLICATION UPGRADES - TECHNOLOGY					0		30,000
COPIER REPLACEMENT - TECHNOLOGY					0		30,000
MISC & CONTINGENCY - TECHNOLOGY					0		12,000
REPLACE 2018 CHEVY TAHOE (C-1) FIRE CHIEF					0		60,000
CHEVY PICKUP (C-7) TRAINING CAPTAIN					0		60,000
MODEM REPLACEMENT					0		18,700
TRAINING CENTER					0		750,000
MISCELLANEOUS & CONTINGENCY					0		50,000
ACCOUNT '975.000' TOTAL							1,475,700
DEPT. '336' TOTAL							1,475,700

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
408-000-566.000 *	ST GRANTS- RECREATION	0	0	214,100	214,100	300,000
408-000-665.000	INTEREST INCOME	0	0	0	8,000	5,000
408-000-699.208	TRANS FROM PARKS & REC	0	0	1,327,800	1,327,800	2,420,000
408-000-699.401	TRANS FROM PROP & BLDG	0	0	1,000,000	1,000,000	1,000,000
408-000-699.805	TRANS FROM SA REVOLV FUND	0	0	0	0	9,000,000
NET OF REVENUES/APPROPRIATIONS - 000 -		0	0	2,541,900	2,549,900	12,725,000
Dept 751 - RECREATION						
408-751-801.000 *	CONTRACTUAL SERVICES	0	0	0	84,600	122,200
408-751-958.000	ADMINISTRATION	0	0	20,000	20,000	20,000
408-751-975.000 *	CAPITAL OUTLAY	0	0	2,421,900	2,420,700	11,805,000
NET OF REVENUES/APPROPRIATIONS - 751 - RECREATION		0	0	(2,441,900)	(2,525,300)	(11,947,200)
ESTIMATED REVENUES - FUND 408		0	0	2,541,900	2,549,900	12,725,000
APPROPRIATIONS - FUND 408		0	0	2,441,900	2,525,300	11,947,200
NET OF REVENUES/APPROPRIATIONS - FUND 408		0	0	100,000	24,600	777,800
BEGINNING FUND BALANCE		0	0	0	0	24,600
ENDING FUND BALANCE		0	0	100,000	24,600	802,400
DEPARTMENT 000						
566.000	ST GRANTS- RECREATION					
MDNRTE- PAUL HENRY TRAIL					0	300,000
				DEPT. '000' TOTAL		300,000
DEPARTMENT 751 RECREATION						
801.000	CONTRACTUAL SERVICES					
FUNDRAISING CAMPAIGN COSTS					0	122,200
975.000	CAPITAL OUTLAY					
PAUL HENRY TRAIL (CITY NET COST \$700K)					0	1,000,000
PINEWOOD PARK- CAMERAS					0	50,000
COMMUNITY CENTER					0	10,600,000
COVENANT PARK					0	30,000
MISCELLANEOUS & CONTINGENCY					0	125,000
				ACCOUNT '975.000' TOTAL		11,805,000
				DEPT. '751' TOTAL		11,927,200

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED 2024-25 BUDGET
Dept 000						
409-000-665.000	INTEREST INCOME	0	0	0	200	0
409-000-674.000	CONTRIB-PRIVATE SOURCES	0	0	275,000	0	0
409-000-699.208	TRANS FROM PARKS & REC	0	0	134,000	274,100	35,000
NET OF REVENUES/APPROPRIATIONS - 000 -		0	0	409,000	274,300	35,000
Dept 751 - RECREATION						
409-751-958.000	ADMINISTRATION	0	0	10,000	10,000	10,000
409-751-975.000 *	CAPITAL OUTLAY	0	0	299,000	264,100	10,000
NET OF REVENUES/APPROPRIATIONS - 751 - RECREATION		0	0	(309,000)	(274,100)	(20,000)
ESTIMATED REVENUES - FUND 409		0	0	409,000	274,300	35,000
APPROPRIATIONS - FUND 409		0	0	309,000	274,100	20,000
NET OF REVENUES/APPROPRIATIONS - FUND 409		0	0	100,000	200	15,000
BEGINNING FUND BALANCE		0	0	0	0	200
ENDING FUND BALANCE		0	0	100,000	200	15,200
DEPARTMENT 751 RECREATION						
975.000	CAPITAL OUTLAY					
PORTABLE LIGHT TOWER GENERATOR					0	10,000
				DEPT. '751' TOTAL		10,000
ESTIMATED REVENUES - ALL FUNDS		10,069,862	4,536,249	7,911,700	8,532,900	17,357,500
APPROPRIATIONS - ALL FUNDS		2,104,269	4,370,048	11,314,400	10,312,900	21,923,550
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		7,965,593	166,201	(3,402,700)	(1,780,000)	(4,566,050)
BEGINNING FUND BALANCE - ALL FUNDS		13,807,901	21,773,493	21,939,694	21,939,694	20,159,694
ENDING FUND BALANCE - ALL FUNDS		21,773,494	21,939,694	18,536,994	20,159,694	15,593,644



**To:** Committee of the Whole

**From:** Jim Kirkwood, PE — Director of Engineering and Inspections  
Keyla Garcia — Finance Director

**Subject:** Kentwood System Water and Sewer Rates for 2024–2025

**Date:** May 21, 2024

**Action Requested:**

The City Commission is requested to adopt the attached Resolution to approve the Water and Sewer Operating and Capital Budgets and to set the rates for Water and Sewer services in the City of Kentwood (Wyoming District) for the fiscal year 2024–2025.

**Background:**

**Water System** — Annually, the City Commission adopts new Water and Sewer rates to keep pace with the wholesale charges set by the City of Wyoming and internal costs. This year, we are experiencing an economy-driven increase. Construction costs for water main replacements have increased sharply since the COVID-19 pandemic. It is recommended that effective July 1, 2024, the 2024–2025 fiscal year water rates be **increased by 12.46% to \$3.25/unit**.

**Wastewater System** — Similarly, construction costs for sanitary sewer replacements and wholesale costs from the City of Wyoming have increased sharply. We are also calculating an increase in the wastewater rates.

It is recommended that effective July 1, 2023, the 2024–2025 fiscal year **sewer rates be increased by 13.19% to \$4.12/unit**. The increased sewer rate combined with the water rate increase will result in an 11.86% increase in the average residential quarterly water/sewer bill as demonstrated on the attached Water/Sewer Rate Comparison documentation.

CITY OF KENTWOOD  
RESOLUTION \_\_ – 24

A RESOLUTION TO APPROVE THE WATER AND SEWER BUDGETS AND TO  
SET THE RATES FOR WATER AND SEWER IN THE WYOMING DISTRICT  
FOR FISCAL YEAR 2024–2025

WHEREAS, the City Commission has reviewed the budgets for water and sewer;

THEREFORE, BE IT RESOLVED, that the Water Fund and Sewer Fund operating and capital expenditure budgets for the fiscal year beginning July 1, 2024, and ending June 30, 2025, are approved; and,

BE IT FURTHER RESOLVED, that, effective July 1, 2024, the water and sewer rates for the Wyoming District are set, as follows:

Water	Commodity	\$3.25 per Hundred Cubic Feet (HCF)
	Readiness-to-serve	\$6.25 per Quarter (3/4 inch meter)
Sewer	Commodity	\$4.12 per HCF
	Readiness-to-serve	\$5.40 per Quarter (3/4 inch water meter)

The foregoing Resolution was offered by Commissioner \_\_\_\_\_ and supported by Commissioner \_\_\_\_\_, the vote was as follows:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED \_\_\_\_\_.

Dan Kasunic  
City Clerk

I hereby certify the foregoing to be a true copy of a resolution adopted at a regular meeting of the Kentwood City Commission held on June, 4, 2024.

Dan Kasunic  
City Clerk

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
590-000-453.000	TRUNKAGE FEES COLLECTED	1,872	1,455	2,000	10,700	2,000
590-000-634.230	SEWER SRVC CHRGS-LANDFIL	26,566	32,399	30,000	30,000	30,000
590-000-640.000 *	READINESS-TO-SERVE CHRGS	270,198	271,644	272,500	272,500	273,000
590-000-643.000 *	SEWER COMMODITY CHARGES	2,931,215	2,567,955	2,951,300	2,951,300	2,966,200
590-000-658.590	PENALTIES	40,822	43,387	42,000	42,000	45,000
590-000-665.000	INTEREST INCOME	67,654	272,044	130,000	130,000	100,000
590-000-665.001	INVEST MRKT VALUE ADJ	(288,178)	(157,472)	0	0	0
NET OF REVENUES/APPROPRIATIONS - 000 -		3,050,149	3,031,412	3,427,800	3,436,500	3,416,200
Dept 536 - WATER & SEWER SYSTEM						
590-536-727.000	OFFICE SUPPLIES	1,760	0	0	0	0
590-536-740.000 *	SUPPLIES	6,090	10,522	10,500	10,000	10,500
590-536-745.000 *	EQUIPMENT RENTAL	0	0	0	1,500	2,000
590-536-778.000	MAINTENANCE	11,631	3,141	4,000	6,500	5,000
590-536-778.447	SIDEWALK REPAIR	0	0	0	200	1,000
590-536-781.001 *	MAINT LIFT STATION	41	4,755	1,000	3,500	3,000
590-536-783.000 *	MAINTENANCE PUMP EQUIP	0	0	1,000	0	1,000
590-536-784.002 *	MAINT & REPAIR SANITARY	1,497	4,734	8,000	10,500	10,000
590-536-801.000 *	CONTRACTUAL SERVICES	3,536	1,412	80,000	210,000	619,000
590-536-805.000	INSURANCE & BONDS	146	139	3,200	100	100
590-536-807.000 *	MEMBERSHIP DUES	0	110	600	100	20,600
590-536-810.000 *	ENGINEERING SERVICES	0	0	20,000	80,000	25,000
590-536-830.000 *	SOFTWARE MAINT/SUBSCRIPTIONS/LICEN	0	0	0	0	22,000
590-536-831.000 *	MAINTENANCE AGREEMENTS	1,596	3,226	3,000	3,000	3,000
590-536-850.000	TELEPHONE	10,732	5,555	5,800	0	0
590-536-864.000 *	VEHICLE MILEAGE	63,683	52,051	86,500	150,000	96,500
590-536-920.000	ELECTRIC	2,114	2,349	3,000	2,500	3,000
590-536-923.000	INTERNET	0	0	0	3,000	3,000
590-536-934.000 *	REPAIR	18,116	63,049	15,000	70,000	15,000
590-536-945.101	USE OF FACILITIES	37,000	37,000	37,000	37,000	37,000
590-536-950.000	INTERNAL CHARGES- SCHED C	230,289	250,903	220,000	270,000	300,000
590-536-956.000 *	EDUCATION & TRAINING	262	3,105	6,600	3,500	6,600
590-536-961.000 *	SEWER SERVICES PURCHASED	2,349,588	2,380,016	2,757,600	2,600,000	2,713,900
590-536-963.000 *	OTHER EXPENSES	37,110	41,560	40,000	50,000	55,000
590-536-965.000 *	CLAIMS	0	5,890	0	3,000	5,000
590-536-968.000	DEPRECIATION EXPENSE	95,537	95,537	100,000	0	0
590-536-975.000 *	CAPITAL OUTLAY	0	4,068	25,000	327,300	243,200
NET OF REVENUES/APPROPRIATIONS - 536 - WATER & SEWER		(2,870,728)	(2,969,122)	(3,427,800)	(3,841,700)	(4,200,400)
ESTIMATED REVENUES - FUND 590		3,050,149	3,031,412	3,427,800	3,436,500	3,416,200
APPROPRIATIONS - FUND 590		2,870,728	2,969,122	3,427,800	3,841,700	4,200,400
NET OF REVENUES/APPROPRIATIONS - FUND 590		179,421	62,290	0	(405,200)	(784,200)
BEGINNING FUND BALANCE		12,050,802	12,316,642	12,378,932	12,378,932	11,973,732
FUND BALANCE ADJUSTMENTS		86,420	0	0	0	0
ENDING FUND BALANCE		12,316,643	12,378,932	12,378,932	11,973,732	11,189,532
DEPARTMENT 000						

640.000 READINESS-TO-SERVE CHRGS

RTS

0

273,000

643.000 SEWER COMMODITY CHARGES

ADJUSTED ANNUALLY BASED ON WYOMING RATE CHANGES, USAGE, ETC.  
ADJUSTMENT FOR RATE CHANGE

0

2,966,200

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED 2024-25 BUDGET
DEPT. '000' TOTAL						3,239,200
DEPARTMENT 536 WATER & SEWER SYSTEM						
740.000	SUPPLIES					
	OFFICE SUPPLIES, DISINFECTION WIPES, HAND CLEANERS, MARKING PAINT, SMALL HAND TOOLS, MISC. PARTS				0	10,500
745.000	EQUIPMENT RENTAL					
	LARGE EMERGENCY EQUIPMENT (SITE GENERATORS, EXCAVATORS, LOADERS, ETC.)				0	2,000
781.001	MAINT LIFT STATION					
	SUMP PUMPS, DEHUMIDIFIER, FLOAT BALLS, PAINT, ETC				0	3,000
783.000	MAINTENANCE PUMP EQUIP					
	PUMP PARTS, CONTROL RELAYS, MISC. EQUIPMENT				0	1,000
784.002	MAINT & REPAIR SANITARY					
	MANHOLE CASTINGS, PIPE, PAVEMENT REPAIR				0	10,000
801.000	CONTRACTUAL SERVICES					
	MISC. LATERAL LINING				210,000	95,000
	MAINLINE SEWER LINING (BRETON, KELLOGG WOODS, 52ND & MISC.) (½ FOR FY24)				0	250,000
	MAINLINE SEWER LINING & MH REHABILITATION- LEISURE S CONDOS (½ FOR FY24)				0	250,000
	WATER/SEWER RATE STUDY (60%)				0	24,000
ACCOUNT '801.000' TOTAL					210,000	619,000
807.000	MEMBERSHIP DUES					
	MICHIGAN WATER ENVIRONMENT ASSOCIATION MEMBERSHIP (MWEA)				0	600
	GRAND VALLEY METRO COUNCIL - REGIS DUES (20% OF \$100,000)				0	20,000
ACCOUNT '807.000' TOTAL						20,600
810.000	ENGINEERING SERVICES					
	MISC ENGINEERING				0	25,000
830.000	SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES					
	WORK ORDER/ASSET MANAGEMENT PROGRAM - 1ST YEAR IMPLEMENTATION AND ANNUAL FEE				0	22,000
831.000	MAINTENANCE AGREEMENTS					
	ESRI, PIPETECH, SENSUS				0	3,000
864.000	VEHICLE MILEAGE					
	VEHICLE MILAGE - SCHEDULE C				0	95,000
	VEHICLE MILAGE - STAFF				0	1,500
ACCOUNT '864.000' TOTAL						96,500
934.000	REPAIR					



GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED 2024-25 BUDGET
	ONE TIME CONTRACTS, CORE BORING, ROTO-ROOTER, MISC. REPAIRS, ETC				0	15,000
956.000	EDUCATION & TRAINING					
	PACP				0	3,600
	MPSI				0	1,000
	CONFINED SPACE ENTRY				0	1,000
	MISC TRAINING TO MAINTAIN CERTIFICATIONS				0	1,000
				ACCOUNT '956.000' TOTAL		6,600
961.000	SEWER SERVICES PURCHASED					
	EST 4.38% INCREASE				0	2,713,900
963.000	OTHER EXPENSES					
	DPW COSTS & SCHEDULE C				0	55,000
965.000	CLAIMS					
	DO NOT BUDGET FOR THIS LINE - SUFFICIENT RESERVES SET ASIDE					
975.000	CAPITAL OUTLAY					
	PROJECT EXPENSES NOT CAPITALIZED				0	25,000
	JULIVAN & RIDGEWOOD RECONSTRUCTION (60% FOR FY24, 40% FOR FY25)				327,300	218,200
				ACCOUNT '975.000' TOTAL	327,300	243,200
				DEPT. '536' TOTAL	537,300	3,846,300

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 MAYOR RECOMMENDED BUDGET
Dept 000						
591-000-453.000	TRUNKAGE FEES COLLECTED	6,545	90	6,000	500	500
591-000-486.000	PERMITS	1,230	660	1,200	600	1,000
591-000-633.001	HYDRANT RENTAL INCOME	0	682	500	6,000	1,000
591-000-633.002	WATER METERS	0	0	0	0	2,000
591-000-635.000	TRUNKAGE COLLECTIONS	3,780	1,980	4,000	2,000	2,000
591-000-640.000 *	READINESS-TO-SERVE CHRGS	227,065	227,448	232,700	228,000	233,800
591-000-642.000 *	WATER COMMODITY CHARGES	3,234,017	3,262,435	3,127,800	3,280,000	3,155,800
591-000-658.591	PENALTIES	39,873	46,939	40,000	42,000	45,000
591-000-665.000	INTEREST INCOME	29,981	114,589	65,000	65,000	65,000
591-000-665.001	INVEST MRKT VALUE ADJ	(127,708)	(66,329)	0	0	0
591-000-673.000	SALE OF FIXED ASSETS	6,775	0	0	3,500	0
591-000-677.000	OTHER REVENUE	21,970	20,325	15,000	20,000	20,000
NET OF REVENUES/APPROPRIATIONS - 000 -		3,443,528	3,608,819	3,492,200	3,647,600	3,526,100
Dept 536 - WATER & SEWER SYSTEM						
591-536-727.000	OFFICE SUPPLIES	1,760	0	0	0	0
591-536-728.000 *	POSTAGE	20,742	22,677	24,000	24,000	28,000
591-536-740.000 *	SUPPLIES	24,451	31,229	60,500	40,000	60,500
591-536-745.000 *	EQUIPMENT RENTAL	0	6,896	0	2,500	5,000
591-536-778.000 *	MAINTENANCE	2,647	2,515	6,000	4,500	6,000
591-536-778.447	SIDEWALK REPAIR	1,000	0	0	2,000	2,000
591-536-781.000 *	MAINTENANCE HYDRANT-WATER	434	8,671	20,000	15,000	20,000
591-536-782.000	MAINTENANCE METERS WATER	23,285	60,058	60,000	60,000	80,000
591-536-783.000	MAINTENANCE PUMP EQUIP	31,683	4,955	2,000	4,500	5,000
591-536-784.000 *	MAINT & REPAIR OTHER	139,205	91,906	90,000	90,000	100,000
591-536-784.001 *	MAINT & REPAIR OTHER HP	31,569	17,974	20,000	15,000	20,000
591-536-801.000 *	CONTRACTUAL SERVICES	39,322	27,344	40,000	140,000	316,000
591-536-803.001	AUDIT FEES	1,000	1,000	1,000	1,000	1,000
591-536-805.000	INSURANCE & BONDS	8,452	8,527	15,000	8,700	9,100
591-536-807.000 *	MEMBERSHIP DUES	217	110	1,000	100	21,000
591-536-810.000 *	ENGINEERING SERVICES	1,922	16,500	15,000	58,000	25,000
591-536-830.000 *	SOFTWARE MAINT/SUBSCRIPTIONS/LICEN	0	0	0	3,500	36,500
591-536-831.000 *	MAINTENANCE AGREEMENTS	7,576	7,906	20,000	8,000	10,000
591-536-850.000	TELEPHONE	1,606	1,600	2,500	1,500	2,700
591-536-864.000 *	VEHICLE MILEAGE	103,873	92,596	120,000	150,000	150,000
591-536-920.000	ELECTRIC	102,102	110,738	100,000	110,000	115,000
591-536-920.001	ELECTRIC-HP	11,860	11,839	12,000	12,000	12,000
591-536-921.000	HEAT	2,078	1,995	1,500	2,500	2,500
591-536-921.001	HEAT-HP	1,264	1,460	1,500	1,500	1,500
591-536-922.000	WATER & SEWER EXPENSE	78	76	200	100	200
591-536-923.000 *	INTERNET	0	0	0	4,100	9,900
591-536-934.000 *	REPAIR	5,391	6,840	30,000	7,500	30,000
591-536-945.101	USE OF FACILITIES	40,000	40,000	40,000	40,000	40,000
591-536-950.000	INTERNAL CHARGES- SCHED C	446,229	447,913	450,000	450,000	500,000
591-536-956.000 *	EDUCATION & TRAINING	2,277	11,238	8,000	9,000	10,000
591-536-958.000	ADMINISTRATION	25,000	25,000	25,000	25,000	25,000
591-536-960.000 *	WATER PURCHASES	1,007,315	1,242,263	966,000	1,175,000	1,225,000
591-536-960.001 *	WATER PURCHASES-HP	177,714	139,544	218,400	175,000	200,000
591-536-963.000 *	OTHER EXPENSES	130,469	127,912	135,500	130,000	135,500
591-536-968.000	DEPRECIATION EXPENSE	577,178	581,617	580,000	580,000	0
591-536-975.000 *	CAPITAL OUTLAY	(42,723)	1,470	75,000	75,000	740,000
591-536-991.000 *	CONTRIBUTION OTHER FUNDS	0	0	280,000	280,000	285,000
591-536-994.000 *	INTEREST EXPENSE	81,723	76,248	72,100	72,100	66,500
NET OF REVENUES/APPROPRIATIONS - 536 - WATER & SEWER		(3,008,699)	(3,228,617)	(3,492,200)	(3,777,100)	(4,295,900)
ESTIMATED REVENUES - FUND 591		3,443,528	3,608,819	3,492,200	3,647,600	3,526,100

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED 2024-25 BUDGET
APPROPRIATIONS - FUND 591		3,008,699	3,228,617	3,492,200	3,777,100	4,295,900
NET OF REVENUES/APPROPRIATIONS - FUND 591		434,829	380,202	0	(129,500)	(769,800)
BEGINNING FUND BALANCE		14,050,972	14,485,802	14,866,005	14,866,005	14,736,505
ENDING FUND BALANCE		14,485,801	14,866,004	14,866,005	14,736,505	13,966,705
DEPARTMENT 000						
640.000	READINESS-TO-SERVE CHRGS					
RTS					0	233,800
642.000	WATER COMMODITY CHARGES					
ADJUSTED ANNUALLY BASED ON WYOMING RATE CHANGES, WATER USAGE, ETC.					0	3,155,800
ADJUSTMENT FOR RATE CHANGE						
				DEPT. '000' TOTAL		3,389,600
DEPARTMENT 536 WATER & SEWER SYSTEM						
728.000	POSTAGE					
UTILITY BILLING					0	23,000
CROSS CONNECTION COMPLIANCE MAILING					0	3,000
OTHER MISC BASED ON PAST EXPERIENCE					0	2,000
				ACCOUNT '728.000' TOTAL		28,000
740.000	SUPPLIES					
PAINT, TOOLS, CLEANERS, ETC					0	18,000
OFFICE SUPPLIES (FROM 727.000)					0	7,500
SUPPLIES FOR CONSUMER CONFIDENCE REPORT					0	5,000
SUPPLIES FOR RESIDENTIAL CROSS CONNECTION PROGRAM					0	5,000
GPS HANDHELD UNIT AND LOCATING DEVICES					0	25,000
				ACCOUNT '740.000' TOTAL		60,500
745.000	EQUIPMENT RENTAL					
LARGE EMERGENCY EQUIPMENT (SITE GENERATORS, EXCAVATORS, LOADERS, ETC.)					0	5,000
778.000	MAINTENANCE					
MISC CONTRACTED REPAIRS AND SERVICES					0	6,000
781.000	MAINTENANCE HYDRANT-WATER					
HYDRANTS, PARTS AND REPAIRS					0	20,000
784.000	MAINT & REPAIR OTHER					
VALVES, PAVEMENT REPAIR, UPGRADES, BLDG REPAIRS, STOP BOXES					0	100,000
784.001	MAINT & REPAIR OTHER HP					
PAVEMENT REPAIRS, UPGRADES, BLDG REPAIRS, STOP BOXES					0	20,000
801.000	CONTRACTUAL SERVICES					
LONG TERM CONTRACTS, METER READING					25,000	25,000

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED	2024-25 RECOMMENDED BUDGET
	UCMR SAMPLING AND ANALYSIS				10,000		15,000
	WATER/SEWER RATE STUDY (40%)				0		16,000
	CDSMI - EAGLE REQ TESTING				105,000		260,000
			ACCOUNT '801.000'	TOTAL	140,000		316,000
807.000	MEMBERSHIP DUES						
	AMERICAN WATER WORKS ASSOCIATION MEMBERSHIPS (AWWA)				0		1,000
	GRAND VALLEY METRO COUNCIL - REGIS DUES (20% OF \$100,000)				0		20,000
			ACCOUNT '807.000'	TOTAL			21,000
810.000	ENGINEERING SERVICES						
	ENGINEERING EXP NOT CAPITALIZED				0		15,000
	CDSMI - EAGLE REQ TESTING- ENGINEERING SERVICES				58,000		10,000
			ACCOUNT '810.000'	TOTAL	58,000		25,000
830.000	SOFTWARE MAINT/SUBSCRIPTIONS/LICENSES						
	PREVIOUS BASED ON PAST EXPERIENCE				0		4,500
	WORK ORDER/ASSET MANAGEMENT PROGRAM - 1ST YEAR IMPLEMENTATION AND ANNUAL FEE				0		22,000
	EREGIS/GIS MAPPING SERVICES FOR GPS LOCATING				0		10,000
			ACCOUNT '830.000'	TOTAL			36,500
831.000	MAINTENANCE AGREEMENTS						
	BS&A, COPIER, SENSUS				0		10,000
864.000	VEHICLE MILEAGE						
	DPW SCHEDULE C				0		145,500
	VEHICLE MILAGE - STAFF				0		4,500
			ACCOUNT '864.000'	TOTAL			150,000
923.000	INTERNET						
	AT&T FIBER LINE CIRCUIT FOR POTTER PUMPING STATION (\$820 X 12 MONTHS)				4,100		9,840
	ROUNDING				0		60
			ACCOUNT '923.000'	TOTAL	4,100		9,900
934.000	REPAIR						
	MISC CONTRACTED SMALL REPAIRS				0		12,000
	LEAK DETECTION SURVEY				0		18,000
			ACCOUNT '934.000'	TOTAL			30,000
956.000	EDUCATION & TRAINING						
	MPSI, CONFINED SPACE ENTRY, TRENCHING & SHORING, MISC. WATER DISTRIBUTION RELATED CLASSES				0		10,000
960.000	WATER PURCHASES						
	LOW PRESSURE DISTRICT- EST 9.18% INCREASE				0		1,225,000
960.001	WATER PURCHASES-HP						
	HIGH PRESSURE DISTRICT- EST 13% INCREASE				0		200,000

GL NUMBER	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 PROJECTED ACTIVITY	MAYOR RECOMMENDED 2024-25 BUDGET
963.000	OTHER EXPENSES					
	DEQ ANNUAL PERMIT				0	10,500
	MISC.- SCHEDULE C				0	125,000
				ACCOUNT '963.000' TOTAL		135,500
975.000	CAPITAL OUTLAY					
	PROJECT EXPENSES NOT CAPITALIZED				75,000	75,000
	JULIVAN & RIDGEWOOD RECONSTRUCTION (60% FOR FY24, 40% FOR FY25)				0	300,000
	POTTER PUMPING STATION - PARKING LOT RESURFACING (50% FOR FY25, 50% FOR FY26)				0	25,000
	MISC WTR INFRASTRUCTURE REPAIRS AS NEEDED				0	115,000
	COMPLETE DISTRIB SYSTEM MAT INVENTORY (CDSMI)				0	225,000
				ACCOUNT '975.000' TOTAL	75,000	740,000
991.000	CONTRIBUTION OTHER FUNDS					
	2013 DWRF BOND PRINCIPAL - FOR DEPT REQUEST ONLY				0	285,000
994.000	INTEREST EXPENSE					
	2013 DWRF BONDS FOR WATER IMPROVEMENTS				0	66,500
				DEPT. '536' TOTAL	277,100	3,499,900
ESTIMATED REVENUES - ALL FUNDS		6,493,677	6,640,231	6,920,000	7,084,100	6,942,300
APPROPRIATIONS - ALL FUNDS		5,879,427	6,197,739	6,920,000	7,618,800	8,496,300
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		614,250	442,492	0	(534,700)	(1,554,000)
BEGINNING FUND BALANCE - ALL FUNDS		26,101,773	26,802,444	27,244,937	27,244,937	26,710,237
FUND BALANCE ADJUSTMENTS - ALL FUNDS		86,420	0	0	0	0
ENDING FUND BALANCE - ALL FUNDS		26,802,443	27,244,936	27,244,937	26,710,237	25,156,237

# City of Kentwood

## Debt Service Report

**Local Unit Name:** City of Kentwood

**Local Unit Code:** 41-2050

**Current Fiscal Year End Date:** 6/30/2023

**Debt Name:** 2013 Drinking Water Revolving Fund Water Main Improvement Bonds

**Issuance Date:** 9/17/2013

**Issuance Amount:** \$5,798,672

**Debt Instrument (or Type):** General Obligation Limited Tax

**Repayment Source(s):** Water Fund

<b>Years Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
6/30/2024	\$ 280,000	\$ 72,074	\$ 352,074
6/30/2025	\$ 285,000	\$ 66,423	\$ 351,423
6/30/2026	\$ 290,000	\$ 60,673	\$ 350,673
6/30/2027	\$ 295,000	\$ 54,823	\$ 349,823
6/30/2028	\$ 300,000	\$ 48,873	\$ 348,873
6/30/2029	\$ 310,000	\$ 42,773	\$ 352,773
6/30/2030	\$ 315,000	\$ 36,523	\$ 351,523
6/30/2031	\$ 320,000	\$ 30,173	\$ 350,173
6/30/2032	\$ 325,000	\$ 23,723	\$ 348,723
6/30/2033	\$ 335,000	\$ 17,123	\$ 352,123
6/30/2034	\$ 340,000	\$ 10,373	\$ 350,373
6/30/2035	\$ 348,672	\$ 3,487	\$ 352,159
<b>Totals</b>	<b>\$ 3,743,672</b>	<b>\$ 467,041</b>	<b>\$ 4,210,713</b>

Commentary:

**CITY OF KENTWOOD**  
**WATER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 4,296,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,526,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 770,000</u>	Additional (Reduced) Revenue Required

Divided by

Water Usage — 5-year average in HCF	<u>1,091,961</u>	HCF = 100 cubic feet
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**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.71	
Current Rate	<u>\$ 2.89</u>	
New Rate	<u>\$ 3.60</u>	24.57% Increase

**Readiness-to-Serve remains unchanged at \$6.25 per Quarter**

**CITY OF KENTWOOD**  
**SEWER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 4,200,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,416,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 784,000</u>	Additional (Reduced) Revenue Required

Divided by

Sewer Volume — 5-year average in HCF	<u>814,903</u>	HCF = 100 cubic feet
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**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.96	
Current Rate	<u>\$ 3.64</u>	
New Rate	<u>\$ 4.60</u>	26.37% Increase

**Readiness-to-Serve remains unchanged at \$5.40 per Quarter**



# CITY OF KENTWOOD

## WATER & SEWER RATE COMPARISONS

### 2024–2025

A typical residential water/sewer customer currently utilizes 27 units of water and 19 units of sewage per one-quarter billing period. One unit of water, or sewage, is equal to 100 cubic feet (748 gallons). The readiness-to-serve (RTS) charge is an estimate of the cost to deliver that commodity to the resident and is typically an estimate of fixed costs.

Kentwood Resident at Current Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.89	\$ 78.03
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 84.28
<b>Sewer:</b>			
Commodity	19	\$ 3.64	\$ 69.16
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 74.56
Total Quarterly Bill			\$ 158.84

Kentwood Resident in GR Dist. at 2024 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 1.84	\$ 49.68
RTS*	3	\$ 17.67	\$ 53.01
Subtotal – Water			\$ 102.69
<b>Sewer:</b>			
Commodity	19	\$ 3.44	\$ 65.36
RTS*	3	\$ 9.66	\$ 28.98
Subtotal – Sewer			\$ 94.34
Total Quarterly Bill			\$ 197.03

Kentwood Resident at New Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 3.60	\$ 97.20
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 103.45
<b>Sewer:</b>			
Commodity	19	\$ 4.60	\$ 87.40
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 92.80
Total Quarterly Bill			\$ 196.25
Change from Current Rates		23.55%	\$ 37.41

Wyoming Resident at FY 2025 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.02	\$ 54.54
RTS	1	\$ 29.11	\$ 29.11
Subtotal – Water			\$ 83.65
<b>Sewer:</b>			
Commodity	19	\$ 4.18	\$ 79.42
RTS	1	\$ 22.98	\$ 22.98
Subtotal – Sewer			\$ 102.40
Total Quarterly Bill			\$ 186.05

\*Grand Rapids readiness-to-serve (RTS) charge includes monthly meter and billing charges.

**CITY OF KENTWOOD**  
**WATER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 3,924,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,526,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 398,000</u>	Additional (Reduced) Revenue Required

Divided by

Water Usage — 5-year average in HCF	<u>1,091,961</u>	HCF = 100 cubic feet
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**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.36	
Current Rate	<u>\$ 2.89</u>	
New Rate	<u>\$ 3.25</u>	12.46% Increase

**Readiness-to-Serve remains unchanged at \$6.25 per Quarter**

**CITY OF KENTWOOD**  
**SEWER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 3,805,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,416,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 389,000</u>	Additional (Reduced) Revenue Required

Divided by

Sewer Volume — 5-year average in HCF	<u>814,903</u>	HCF = 100 cubic feet
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**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.48	
Current Rate	<u>\$ 3.64</u>	
New Rate	<u>\$ 4.12</u>	13.19% Increase

**Readiness-to-Serve remains unchanged at \$5.40 per Quarter**

# CITY OF KENTWOOD

## WATER & SEWER RATE COMPARISONS

### 2024–2025

A typical residential water/sewer customer currently utilizes 27 units of water and 19 units of sewage per one-quarter billing period. One unit of water, or sewage, is equal to 100 cubic feet (748 gallons). The readiness-to-serve (RTS) charge is an estimate of the cost to deliver that commodity to the resident and is typically an estimate of fixed costs.

Kentwood Resident at Current Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.89	\$ 78.03
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 84.28
<b>Sewer:</b>			
Commodity	19	\$ 3.64	\$ 69.16
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 74.56
Total Quarterly Bill			\$ 158.84

Kentwood Resident in GR Dist. at 2024 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 1.84	\$ 49.68
RTS*	3	\$ 17.67	\$ 53.01
Subtotal – Water			\$ 102.69
<b>Sewer:</b>			
Commodity	19	\$ 3.44	\$ 65.36
RTS*	3	\$ 9.66	\$ 28.98
Subtotal – Sewer			\$ 94.34
Total Quarterly Bill			\$ 197.03

Kentwood Resident at New Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 3.25	\$ 87.75
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 94.00
<b>Sewer:</b>			
Commodity	19	\$ 4.12	\$ 78.28
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 83.68
Total Quarterly Bill			\$ 177.68
Change from Current Rates		11.86%	\$ 18.84

Wyoming Resident at FY 2025 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.02	\$ 54.54
RTS	1	\$ 29.11	\$ 29.11
Subtotal – Water			\$ 83.65
<b>Sewer:</b>			
Commodity	19	\$ 4.18	\$ 79.42
RTS	1	\$ 22.98	\$ 22.98
Subtotal – Sewer			\$ 102.40
Total Quarterly Bill			\$ 186.05

\*Grand Rapids readiness-to-serve (RTS) charge includes monthly meter and billing charges.

**CITY OF KENTWOOD**  
**WATER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 3,790,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,526,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 264,000</u>	Additional (Reduced) Revenue Required

Divided by

Water Usage —  
5-year average in HCF 1,091,961 HCF = 100 cubic feet

**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.24	
Current Rate	<u>\$ 2.89</u>	
New Rate	<u>\$ 3.13</u>	8.30% Increase

**Readiness-to-Serve remains unchanged at \$6.25 per Quarter**

**CITY OF KENTWOOD**  
**SEWER RATE CALCULATIONS**  
**2024–2025**

Revenue Required	\$ 3,680,000	Total Appropriations
Less: Anticipated Revenue	<u>\$ (3,416,000)</u>	Total Estimated Revenues before rate adjustment
Adjustment to Revenue Required	<u>\$ 264,000</u>	Additional (Reduced) Revenue Required

Divided by

Sewer Volume — 5-year average in HCF	<u>814,903</u>	HCF = 100 cubic feet
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**Commodity Rate Increase (Decrease)**

Rate Increase (Decrease)	\$ 0.32	
Current Rate	<u>\$ 3.64</u>	
New Rate	<u>\$ 3.96</u>	8.79% Increase

**Readiness-to-Serve remains unchanged at \$5.40 per Quarter**

# CITY OF KENTWOOD

## WATER & SEWER RATE COMPARISONS

### 2024–2025

A typical residential water/sewer customer currently utilizes 27 units of water and 19 units of sewage per one-quarter billing period. One unit of water, or sewage, is equal to 100 cubic feet (748 gallons). The readiness-to-serve (RTS) charge is an estimate of the cost to deliver that commodity to the resident and is typically an estimate of fixed costs.

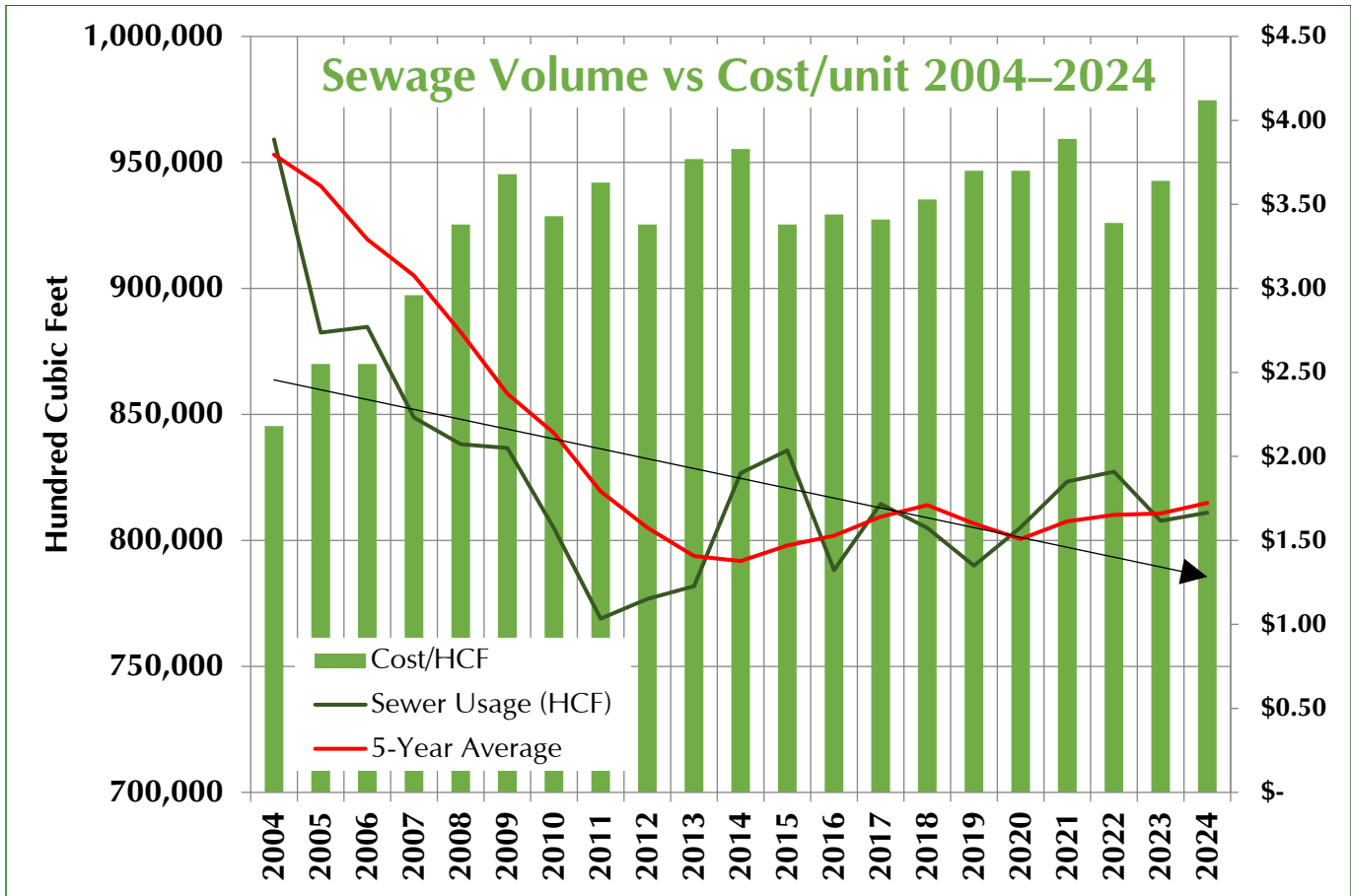
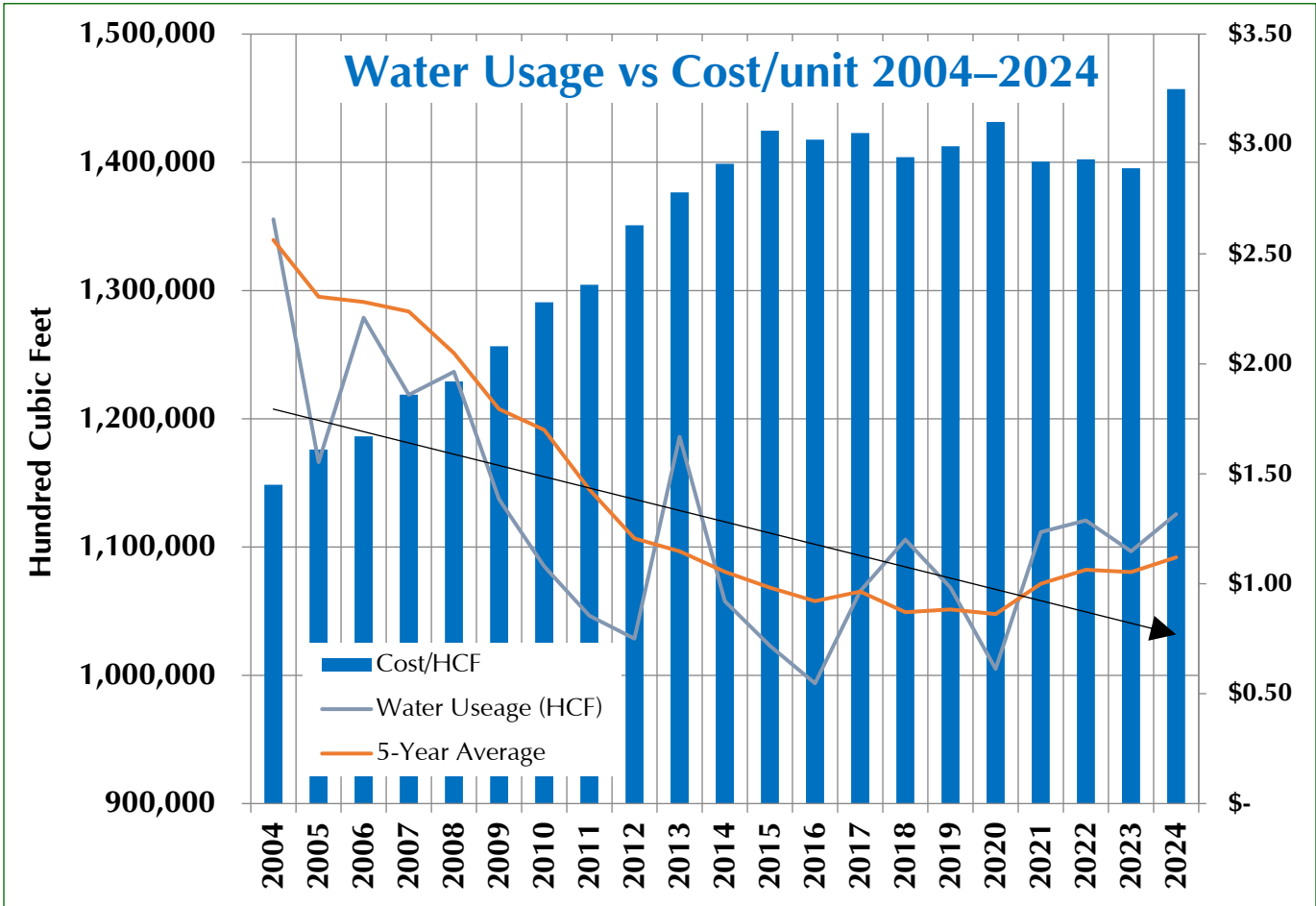
Kentwood Resident at Current Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.89	\$ 78.03
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 84.28
<b>Sewer:</b>			
Commodity	19	\$ 3.64	\$ 69.16
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 74.56
Total Quarterly Bill			\$ 158.84

Kentwood Resident in GR Dist. at 2024 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 1.84	\$ 49.68
RTS*	3	\$ 17.67	\$ 53.01
Subtotal – Water			\$ 102.69
<b>Sewer:</b>			
Commodity	19	\$ 3.44	\$ 65.36
RTS*	3	\$ 9.66	\$ 28.98
Subtotal – Sewer			\$ 94.34
Total Quarterly Bill			\$ 197.03

Kentwood Resident at New Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 3.13	\$ 84.51
RTS	1	\$ 6.25	\$ 6.25
Subtotal – Water			\$ 90.76
<b>Sewer:</b>			
Commodity	19	\$ 3.96	\$ 75.24
RTS	1	\$ 5.40	\$ 5.40
Subtotal – Sewer			\$ 80.64
Total Quarterly Bill			\$ 171.40
Change from Current Rates		7.91%	\$ 12.56

Wyoming Resident at FY 2025 Rates			
	# of Units	Rate	Amount Billed
<b>Water:</b>			
Commodity	27	\$ 2.02	\$ 54.54
RTS	1	\$ 29.11	\$ 29.11
Subtotal – Water			\$ 83.65
<b>Sewer:</b>			
Commodity	19	\$ 4.18	\$ 79.42
RTS	1	\$ 22.98	\$ 22.98
Subtotal – Sewer			\$ 102.40
Total Quarterly Bill			\$ 186.05

\*Grand Rapids readiness-to-serve (RTS) charge includes monthly meter and billing charges.







590-536-804.000	LEGAL FEES	0	1,968	3,540	0	0	0	0	0	0	0	0	0	0	0	0
590-536-805.000	INSURANCE & BONDS	3,149	3,129	3,109	2,690	2,746	2,732	2,792	2,802	2,788	3,005	2,342	131	142	146	139
590-536-807.000	MEMBERSHIP DUES	218	794	431	204	707	223	399	842	448	310	215	217	522	0	110
590-536-810.000	ENGINEERING SERVICES	434	0	0	0	3,612	0	0	0	0	26,014	302,799	307,742	48,421	0	0
590-536-831.000	MAINTENANCE AGREEMENTS	188	210	128	127	112	762	2,935	3,059	2,478	858	1,545	975	7,932	1,596	3,226
590-536-850.000	TELEPHONE	2,845	3,398	3,656	4,913	6,954	7,805	2,658	3,092	3,311	3,598	4,106	4,782	6,361	10,732	5,555
590-536-864.000	VEHICLE MILEAGE	68,974	51,579	45,756	36,221	23,645	23,629	42,035	47,073	55,858	32,747	55,091	65,434	61,877	63,683	52,051
590-536-920.000	ELECTRIC	1,213	1,215	1,276	1,619	1,849	1,910	1,924	1,947	1,959	2,268	2,342	2,479	2,246	2,114	2,349
590-536-923.000	INTERNET	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
590-536-934.000	REPAIR	97	97	3,578	86	636	866	2,237	2,655	14,263	6,424	4,964	5,654	3,560	18,116	63,049
590-536-945.101	USE OF FACILITIES	0	0	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000	37,000
590-536-950.000	INTERNAL CHARGES- SCHED C	134,393	136,190	223,583	226,820	182,757	176,424	175,174	173,814	170,184	182,294	219,459	198,655	210,359	230,289	250,903
590-536-956.000	EDUCATION & TRAINING	0	0	0	0	173	0	668	970	98	144	957	1,047	1,125	262	3,105
590-536-958.000	ADMINISTRATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
590-536-961.000	SEWER SERVICES PURCHASED	2,122,750	1,954,845	2,114,778	1,975,545	1,984,101	2,498,394	2,070,394	1,707,067	1,976,197	2,207,295	2,489,102	2,575,639	2,239,559	2,349,588	2,380,016
590-536-962.000	SEWER FACILITY CHARGES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
590-536-962.001	SEWER FCLTY CHRGS-RATE AD	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
590-536-963.000	OTHER EXPENSES	34,400	36,746	41,161	39,971	36,684	37,288	34,552	35,501	34,696	35,928	46,987	38,422	39,679	37,110	41,560
590-536-965.000	CLAIMS	8,221	1,892	26,488	1,510	1,475	2,974	810	0	570	0	15,164	5,486	1,118	0	5,890
590-536-968.000	DEPRECIATION EXPENSE	286,435	324,011	329,728	335,370	341,409	343,926	343,122	343,465	343,465	343,465	343,451	343,416	115,013	95,537	95,537
590-536-975.000	CAPITAL OUTLAY	0	0	0	0	0	7,700	4,232	0	0	2,000	1,011	50	0	0	4,068
590-536-991.000	CONTRIBUTION OTHER FUNDS	360,244	255,407	255,551	252,371	251,782	251,108	0	0	0	0	0	0	0	0	0
590-536-994.000	INTEREST EXPENSE	0	0	0	0	0	0	61,832	12,735	10,736	7,901	5,058	2,179	0	0	0
Total Dept 536 - WATER & SEWER SYSTEM		3,078,247	2,822,624	3,156,993	2,971,003	2,999,546	3,463,272	2,811,137	2,387,489	2,667,706	3,076,612	3,555,006	3,605,181	2,783,786	2,870,729	2,969,122
TOTAL EXPENDITURES		3,078,247	2,822,624	3,156,993	2,971,003	2,999,546	3,463,272	2,811,137	2,387,489	2,667,706	3,076,612	3,555,006	3,605,181	2,783,786	2,870,729	2,969,122
Fund 590 - SEWER FUND:																
TOTAL REVENUES		6,510,739	3,497,298	3,210,072	3,670,769	3,018,343	3,460,951	3,372,736	3,032,692	3,039,383	3,001,186	3,642,488	3,671,542	3,248,959	3,050,149	3,031,412
TOTAL EXPENDITURES		3,078,247	2,822,624	3,156,993	2,971,003	2,999,546	3,463,272	2,811,137	2,387,489	2,667,706	3,076,612	3,555,006	3,605,181	2,783,786	2,870,729	2,969,122
NET OF REVENUES & EXPENDITURES		3,432,491	674,674	53,079	699,767	18,796	(2,321)	561,599	645,204	371,677	(75,426)	87,482	66,362	465,173	179,421	62,290
BEG. FUND BALANCE		6,369,574	9,802,066	10,476,739	10,529,818	11,229,584	11,248,381	11,246,060	10,490,329	11,135,533	11,507,210	11,431,784	11,519,267	11,585,629	12,050,802	12,316,642
FUND BALANCE ADJUSTMENTS								(1,317,330)							86,420	
END FUND BALANCE		9,802,066	10,476,739	10,529,818	11,229,584	11,248,381	11,246,060	10,490,329	11,135,533	11,507,210	11,431,784	11,519,267	11,585,629	12,050,802	12,316,642	12,378,932
590-000-084.695	CASH BALANCE	3,334,988	3,779,007	4,137,606	4,311,720	5,040,446	5,228,579	5,986,040	6,738,341	7,068,221	7,376,196	7,561,512	7,667,451	8,196,928	8,317,080	8,368,217
YEAR OVER YEAR CHANGE			13%	9%	4%	17%	4%	14%	13%	5%	4%	3%	1%	7%	1%	1%

		BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
		AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF	AS OF
GL NUMBER	DESCRIPTION	06/30/2009	06/30/2010	06/30/2011	06/30/2012	06/30/2013	06/30/2014	06/30/2015	06/30/2016	06/30/2017	06/30/2018	06/30/2019	06/30/2020	06/30/2021	06/30/2022	06/30/2023
Fund 591 - WATER FUND																
Revenues																
591-000-452.000	DEFERRED SPECIAL ASSMNTS	4,700	0	5,340	0	0	0	0	0	0	0	0	0	0	0	0
591-000-453.000	TRUNKAGE FEES COLLECTED	0	0	0	0	0	0	0	19,364	0	7,347	6,892	5,610	705	6,545	90
591-000-462.000	SPECIAL ASSMENT REVENUE	2,600	(2,600)	0	0	0	7,457	0	2,600	0	0	(1)	3,575	6,565	0	0
591-000-486.000	PERMITS	3,235	960	571	818	840	360	510	120	90	270	1,440	1,230	1,500	1,230	660
591-000-632.000	PUBLIC WORKS SERVICES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-000-633.001	HYDRANT RENTAL INCOME	6,896	834	1,114	1,131	1,120	5,674	660	363	996	1,027	219	485	0	0	682
591-000-633.002	WATER METERS	0	0	280	0	0	0	0	0	0	0	0	0	0	0	0
591-000-635.000	TRUNKAGE COLLECTIONS	1,800	3,060	1,980	2,910	2,610	1,080	8,916	6,887	180	840	4,515	3,690	4,500	3,780	1,980
591-000-640.000	READINESS-TO-SERVE CHRGS	199,298	225,723	217,073	218,377	232,281	222,419	211,757	234,172	224,052	223,354	223,422	224,772	225,999	227,065	227,448
591-000-642.000	WATER COMMODITY CHARGES	2,150,164	2,191,182	2,379,589	2,698,197	2,986,891	2,949,537	2,993,857	3,175,606	3,300,587	3,311,656	3,060,323	3,134,187	3,524,580	3,234,017	3,262,435
591-000-658.591	PENALTIES	32,710	36,429	37,768	37,314	44,837	48,353	41,898	42,799	48,617	44,380	42,754	32,163	0	39,873	46,939
591-000-665.000	INTEREST INCOME	276,492	228,078	119,753	85,506	27,737	43,413	31,182	38,670	39,150	44,283	78,324	80,352	29,200	29,981	114,589
591-000-665.001	INVEST MRKT VALUE ADJ	0	0	0	0	(42,589)	7,603	(4,537)	(1,276)	(27,470)	(40,407)	55,125	76,792	(20,262)	(127,708)	(66,329)
591-000-673.000	SALE OF FIXED ASSESTS	60	0	0	0	141	0	0	0	4,696	0	100	4,746	1,365	6,775	0
591-000-675.000	CONTRIB-OTHER FUNDS	(317)	0	0	0	0	318,200	0	0	0	0	0	0	0	0	0
591-000-675.354	CONTRIB-OTHER FUNDS-CONTRIB CAP	0	0	0	0	0	2,527,432	0	0	0	0	0	0	0	0	0
591-000-677.000	OTHER REVENUE	14,170	12,546	12,947	14,126	13,866	10,314	11,055	49,659	22,364	23,405	21,880	14,405	4,815	21,970	20,325
Total Dept 000		2,691,807	2,696,212	2,776,414	3,058,379	3,267,733	6,141,843	3,295,298	3,568,963	3,613,262	3,616,155	3,494,992	3,582,007	3,778,967	3,443,529	3,608,819
TOTAL REVENUES		2,691,807	2,696,212	2,776,414	3,058,379	3,267,733	6,141,843	3,295,298	3,568,963	3,613,262	3,616,155	3,494,992	3,582,007	3,778,967	3,443,529	3,608,819
Expenditures																
Dept 536 - WATER & SEWER SYSTEM																
591-536-727.000	OFFICE SUPPLIES	5,049	4,007	4,350	13,353	4,553	2,832	5,551	4,541	2,657	874	869	3,155	0	1,760	0
591-536-728.000	POSTAGE	17,173	17,432	18,223	18,418	19,204	19,480	19,665	19,800	19,047	19,046	19,260	19,144	18,834	20,742	22,677
591-536-740.000	SUPPLIES	11,835	6,704	4,933	5,617	10,645	12,526	20,132	19,017	23,240	26,843	24,773	24,851	29,054	24,451	31,229
591-536-745.000	EQUIPMENT RENTAL	0	731	0	583	824	1,036	(1,011)	0	150	0	0	190	848	0	6,896
591-536-778.000	MAINTENANCE	1,825	22,797	2,445	3,815	10,749	2,976	4,365	2,142	2,397	3,455	1,765	5,035	3,841	2,647	2,515
591-536-778.447	SIDEWALK REPAIR	1,441	2,954	218	0	0	0	1,413	653	230	0	0	867	0	1,000	0
591-536-781.000	MAINTENANCE HYDRANT-WATER	4,124	4,058	3,426	6,218	1,117	800	11,648	1,383	10,750	14,895	6,727	2,208	25,323	434	8,671
591-536-782.000	MAINTENANCE METERS WATER	44,915	61,474	49,615	8,289	21,450	5,265	350	2,663	0	58,045	60,250	82,210	7,205	23,285	60,058
591-536-783.000	MAINTENANCE PUMP EQUIP	1,153	71	54	1,576	8,004	777	5,089	3,875	2,532	0	430	4,209	30,880	31,683	4,955
591-536-783.001	MAINTENANCE PUMP EQ -HP	3,271	745	0	916	504	0	1,664	2,881	0	151	0	0	0	0	0
591-536-784.000	MAINT & REPAIR OTHER	36,148	52,094	40,122	32,648	35,029	34,094	48,464	42,623	46,090	48,421	89,616	71,398	131,916	139,205	91,906
591-536-784.001	MAINT & REPAIR OTHER HP	5,709	25,135	26,411	18,428	13,192	14,943	13,313	13,876	7,262	12,047	14,190	9,066	12,753	31,569	17,974
591-536-784.003	MAINT WATER VALVE	0	0	3,081	740	0	3,455	429	0	550	0	0	0	451	0	0
591-536-801.000	CONTRACTUAL SERVICES	46,796	49,484	35,631	38,802	35,236	31,825	18,269	78,941	23,314	24,999	18,913	22,391	21,392	39,322	27,344
591-536-801.001	BOND ISSUANCE COSTS	0	0	0	0	0	0	10,096	0	0	0	0	0	0	0	0
591-536-803.000	CONSULTANT FEES	0	225	2,510	1,272	0	(318,200)	0	7,575	0	0	0	0	0	0	0

591-536-803.001	AUDIT FEES	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
591-536-804.000	LEGAL FEES	0	1,968	3,540	0	0	0	0	0	0	0	0	0	0	0	0
591-536-805.000	INSURANCE & BONDS	13,568	14,134	13,679	12,774	12,876	12,596	12,750	12,801	13,058	14,078	12,289	6,672	8,858	8,452	8,527
591-536-807.000	MEMBERSHIP DUES	718	973	1,007	886	563	966	477	597	640	223	83	0	160	217	110
591-536-810.000	ENGINEERING SERVICES	20,218	7,777	14,200	14,000	5,000	7,300	5,000	13,826	12,808	34,167	12,836	6,913	5,000	1,922	16,500
591-536-830.000	SOFTWARE MAINT/SUBSCRIPTIONS/LICE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-831.000	MAINTENANCE AGREEMENTS	2,936	5,414	3,856	5,850	4,286	7,036	7,765	7,840	8,296	8,391	10,349	6,724	7,441	7,576	7,906
591-536-850.000	TELEPHONE	21,093	23,818	19,705	24,675	28,377	24,954	4,687	5,004	49,657	11,680	1,599	1,956	1,759	1,606	1,600
591-536-850.001	TELEPHONE-HP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-864.000	VEHICLE MILEAGE	56,671	51,079	40,437	59,792	50,362	31,408	41,882	36,721	49,606	47,115	56,405	80,122	105,210	103,873	92,596
591-536-920.000	ELECTRIC	53,096	52,657	73,283	57,490	71,788	56,573	55,629	51,876	64,553	70,506	73,367	67,298	102,475	102,102	110,738
591-536-920.001	ELECTRIC-HP	9,956	14,217	9,053	11,127	11,638	13,715	11,176	11,747	10,251	11,639	11,702	9,808	11,675	11,860	11,839
591-536-921.000	HEAT	1,432	1,018	1,022	661	649	1,240	1,410	1,011	1,085	1,068	1,133	1,557	1,750	2,078	1,995
591-536-921.001	HEAT-HP	1,394	1,297	762	842	1,087	1,175	1,283	1,019	1,041	958	1,010	1,029	1,110	1,264	1,460
591-536-922.000	WATER & SEWER EXPENSE	0	0	0	0	35	77	77	125	137	90	110	87	78	78	76
591-536-923.000	INTERNET	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-934.000	REPAIR	496	1,198	4,803	8,694	1,700	596	9,092	3,148	5,723	11,124	10,341	14,522	3,425	5,391	6,840
591-536-944.000	RENTAL SPACE EXPENSE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-945.101	USE OF FACILITIES	0	0	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000
591-536-950.000	INTERNAL CHARGES- SCHED C	179,305	212,166	366,417	396,628	337,096	303,774	335,953	333,509	340,812	382,029	371,780	391,725	447,687	446,229	447,913
591-536-956.000	EDUCATION & TRAINING	4,417	4,007	2,274	2,481	6,458	3,092	3,139	6,469	5,440	3,504	1,896	5,310	5,507	2,277	11,238
591-536-958.000	ADMINISTRATION	25,000	25,000	32,939	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
591-536-960.000	WATER PURCHASES	864,556	913,623	1,105,693	1,220,552	1,072,977	960,476	1,145,843	940,153	750,348	1,027,073	949,012	806,094	1,034,496	1,007,315	1,242,263
591-536-960.001	WATER PURCHASES-HP	438,567	376,619	486,930	592,630	542,911	585,425	609,973	707,194	411,731	284,390	324,387	437,108	189,918	177,714	139,544
591-536-960.002	WATER RATE ADJ	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-960.003	WATER RATE ADJ - HP	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
591-536-963.000	OTHER EXPENSES	55,954	78,057	72,268	92,059	111,589	97,894	110,485	109,285	116,990	129,479	114,737	122,798	142,375	130,469	127,912
591-536-965.000	CLAIMS	0	579	7,231	0	0	0	0	1,403	0	0	0	820	0	0	0
591-536-968.000	DEPRECIATION EXPENSE	312,554	354,760	389,485	417,142	433,312	465,682	513,801	486,701	548,080	550,877	529,123	529,350	555,712	577,178	581,617
591-536-975.000	CAPITAL OUTLAY	0	0	5,505	0	0	7,700	4,232	3,616	28,596	(27,336)	34,880	80,831	28,059	(42,723)	1,470
591-536-991.000	CONTRIBUTION OTHER FUNDS	237,077	189,553	189,659	187,299	186,863	192,686	0	0	0	0	0	0	0	0	0
591-536-994.000	INTEREST EXPENSE	0	0	0	0	0	0	135,342	119,482	115,259	108,263	101,178	93,966	87,098	81,723	76,248
Total Dept 536 - WATER & SEWER SYSTEM		2,479,444	2,578,825	3,075,770	3,322,255	3,106,075	2,652,175	3,235,434	3,119,495	2,738,329	2,944,091	2,921,008	2,975,414	3,088,290	3,008,699	3,228,616
TOTAL EXPENDITURES		2,479,444	2,578,825	3,075,770	3,322,255	3,106,075	2,652,175	3,235,434	3,119,495	2,738,329	2,944,091	2,921,008	2,975,414	3,088,290	3,008,699	3,228,616
Fund 591 - WATER FUND:																
TOTAL REVENUES		2,691,807	2,696,212	2,776,414	3,058,379	3,267,733	6,141,843	3,295,298	3,568,963	3,613,262	3,616,155	3,494,992	3,582,007	3,778,967	3,443,529	3,608,819
TOTAL EXPENDITURES		2,479,444	2,578,825	3,075,770	3,322,255	3,106,075	2,652,175	3,235,434	3,119,495	2,738,329	2,944,091	2,921,008	2,975,414	3,088,290	3,008,699	3,228,616
NET OF REVENUES & EXPENDITURES		212,363	117,387	(299,356)	(263,876)	161,659	3,489,669	59,863	449,469	874,933	672,064	573,985	606,593	690,676	434,830	380,203
BEG. FUND BALANCE		10,552,446	10,764,809	10,882,196	10,582,840	10,318,964	10,480,623	13,970,291	10,183,253	10,632,721	11,507,654	12,179,718	12,753,703	13,360,295	14,050,972	14,485,802
FUND BALANCE ADJUSTMENTS								(3,846,902)								
END FUND BALANCE		10,764,809	10,882,196	10,582,840	10,318,964	10,480,623	13,970,291	10,183,253	10,632,721	11,507,654	12,179,718	12,753,703	13,360,295	14,050,972	14,485,802	14,866,005
591-000-084.695	CASH BALANCE	3,541,427	3,198,217	2,597,865	1,782,824	1,689,040	2,231,129	1,533,190	2,199,493	2,487,457	3,167,674	4,169,492	4,299,956	3,782,444	3,606,005	2,853,244
YEAR OVER YEAR CHANGE			-10%	-19%	-31%	-5%	32%	-31%	43%	13%	27%	32%	3%	-12%	-5%	-21%



# Memorandum

To: City Commission  
From: Heather Visco, Human Resources Director  
Stephen Kepley, Mayor  
Date: May 21, 2024  
Re: Public Act 152 Recommendation

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**ACTION REQUESTED:** It is requested that the City Commission approve a resolution to opt out of Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act.

**BACKGROUND:** PA 152 requires Michigan local units of government to annually comply with the act by voting to do one of the following concerning its employee health insurance plan: 1) implement an 80/20 cost-sharing arrangement with its covered employees; 2) spend less than the state hard cap minimums; or 3) opt out of complying with either options one or two.

Since true plan costs are calculated at the end of the fiscal year, we are unable to know if we will fall above or below the hard cap, thus, staff recommends preemptively opting out to remain compliant with PA 152.

As Commission may recall, it has opted out of PA 152 each year since 2017 because in 2017, the City moved from a fully-insured health insurance model to a self-funded health insurance model in an effort to reduce long-term medical insurance costs. With this model, the City has experienced lower healthcare costs by funding medical claims directly throughout the year. Claims exposure is limited through stop loss insurance, which pays individual and aggregate high claims.

Self-insured models are intended to produce long-term savings, however, there is a possibility of having a high claims year which could cause the City to go over the state hard cap. The City's contractual agreements with its four unions do not allow the City to comply with the 80/20 option at this time. It remains the City's intent to continue to strategically control healthcare costs through continuous assessments of its plan costs, utilization of a benefits consultant, and bidding the majority of the plan's fixed costs annually.

If you have any questions, please contact Heather Visco at [viscoh@kentwood.us](mailto:viscoh@kentwood.us) or (616) 554-0732.

**CITY OF KENTWOOD  
COUNTY OF KENT**

**RESOLUTION NO. – 24**

**A RESOLUTION TO OPT OUT / EXEMPT THE CITY FROM THE  
REQUIREMENTS OF PUBLIC ACT 152 FOR THE NEXT SUCCEEDING MEDICAL  
BENEFIT PLAN COVERAGE YEAR**

Commissioner \_\_\_\_\_ offered the following resolution and moved for its adoption,  
seconded by Commissioner \_\_\_\_\_:

WHEREAS, Act No. 152 of the Public Acts of 2011, as amended (the “Act”) regulates and controls public employers’ permitted expenditures for medical benefit plans; and

WHEREAS, under the Act, communities are given several options for complying with the Act’s requirements; and

WHEREAS, included in those options are:

- 1) apply the hard cap (a fixed dollar amount a government employer may pay toward an employee’s health care costs) as set by the Act;
- 2) adopt by majority vote the 80%-20% cost-sharing model; or
- 3) opt out of (exempt itself from) the requirements of the Act; and

WHEREAS, the City Commission strives to be a good steward of the public’s funds, which requires a balancing of interests and flexibility in administration; and

WHEREAS, the City Commission has received and reviewed from the Mayor’s Office the memorandum dated May 21, 2024 and adopts the memorandum’s recommendations for the reasons set-forth therein; and

WHEREAS, the City Commission has determined to exempt itself from the requirements of the Act for the next succeeding medical benefit plan coverage year; and

WHEREAS, the City Commission recognizes that such exemption requires a 2/3s vote of the City Commission.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The recitals set forth above are affirmed as accurate and are incorporated herein as if fully set forth.

2. The City Commission hereby elects to comply with the requirements of the Act by exempting the City from the requirements of the Act for the medical benefit plan coverage year July 1, 2024 through June 30, 2025.

3. The City Commission acknowledges its responsibility to annually revisit its options and responsibilities under the Act.

4. All resolutions and parts of resolutions that conflict with the provisions of this Resolution are rescinded.

**YEAS:** Commissioners

**NAYS:**

**ABSTAIN:**

**ABSENT:**

**RESOLUTION DECLARED ADOPTED.**

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Dan Kasunic, Kentwood City Clerk

### **CERTIFICATION**

I hereby certify the foregoing is a true and complete copy of a resolution adopted by the Kentwood City Commission at a regular meeting held on May 21, 2024, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

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Dan Kasunic, Kentwood City Clerk

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## MEMORANDUM

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**TO:** Committee of the Whole

**FROM:** Val Romeo, Parks & Recreation Director  
Keyla Garcia, Finance Director  
Susan Arnold, Project Manager

**SUBJECT:** Community Center Financing Options and Budget Update

**DATE:** May 21, 2024

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**ACTION REQUESTED:** No action requested. Information only.

**BACKGROUND:** The initial budget for the new community center was projected at \$20 million, encompassing all engineering design services and construction costs. The original design concept and scope featured a three-story building with numerous amenities and only two gym floors. During the initial design phase, which defined the building spaces and programs, a third gym was desired to increase revenues for the building. It was obvious a 50,000 square foot building would make it exceedingly difficult to accommodate all the newly required programming needs, much less the desired ones. The following are the initial removals from the original scope.

- Climbing Wall
- Daycare
- Indoor Splash Pad
- Educational Classrooms
- Study/Work Rooms
- Laundry Room

The revised design focused on essential and high-utility spaces:

- Community Rooms
- Kitchen
- Green Room
- Offices
- Multipurpose Room
- Fitness Center
- Locker Rooms
- Indoor Track
- Fitness Studios
- Bistro
- Teen Room
- Three Full-Size Gyms

At the end of the Schematic Design phase, the design projected an 80,000 square foot building with an estimated cost of \$40 million. This was significantly over both the original budget and intended size. To align with budgetary constraints, we collaborated with architects, construction management, and business management consultants. The following steps were taken:

1. **Reduced the building size to approximately 62,000 square feet.**
  - Reduced the size of the community room to accommodate 225 people instead of 250.



- Removed Additional seating around gym (tip and roll bleacher seating on sides of courts still part of design).
  - Reduced size of garage.
  - Reduced size of staff work room.
  - Reduced size of kitchen.
  - Reduced size of multipurpose room.
  - Removed unnecessary common space.
2. **Removed low or non-revenue generating spaces.**
- Removed teen room.
  - Removed small conference room.
3. **Design Modifications**
- Adjusted the roof design to further cut costs.
  - Changed room partition design to a more cost-effective solution.
  - Limited landscaping to grassy lawns only.

**FINANCING:** Through these measures, we achieved a revised budget of \$31 million for the 62,000 square foot building, ensuring the inclusion of a vital facility while maintaining financial feasibility. The following are the financial phases that were considered as the project proceeded with the last three columns being potential options for the City Commission to consider:

	Sept '23	March '24	May '24 Option 1	May '24 Option 2	May '24 Option 3
Property and Building Fund	6,650,000	8,200,000	8,200,000	8,200,000	2,200,000
Special Assessment Revolving Fund	10,000,000	10,300,000	10,300,000	10,300,000	10,300,000
Parks and Rec Millage	3,350,000	4,500,000	4,500,000	4,500,000	4,500,000
Fundraising	0	0	0	6,000,000	6,000,000
Bond	0	0	8,000,000	2,000,000*	8,000,000
<b>Total</b>	<b>\$20,000,00</b>	<b>\$23,000,000</b>	<b>\$31,000,000</b>	<b>\$31,000,000</b>	<b>\$31,000,000</b>

\*Our final Bond amount would decrease by the amount we are able to fundraise.

Estimated Total Bond Interest (4%)	0	0	3,740,800	246,000	3,740,800
Annual Bond Debt Payment	0	0	600,000	250,000	600,000
Internal Funds Payback	800,000	800,000	200,000	550,000	200,000
Payback amount from P&R Fund	800,000	800,000	800,000	800,000	800,000
Timeline to Payback all funds years)	20.8	23.1	38.1	26.5	30.6

If the new budget and funding sources are supported by the commission, a vote on a resolution could be expected in a June city commission agenda. If you have any questions, please contact Val Romeo at (616) 656-5275, Keyla Garcia at (616) 554-0766, or Susan Arnold at (616) 554-0743.

Thank you for your consideration and time discussing this matter.