

White, Michele

From: Region5 Info <Region5-Info@courts.mi.gov>
Sent: Thursday, February 15, 2024 9:40 AM
To: Sterkenburg, Judge Amanda; White, Michele
Cc: Region5 Info
Subject: [EXTERNAL]D62B 2024-01 Court Closure -Record Destruction and Inventory - Approved

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D62B 2024-01 Court Closure -Record Destruction and Inventory – Approved

Expires: 2/20/2024

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed.

Julia Norton, J.D.
State Court Administrative Office
Region V Administrator

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AMANDA H. STERKENBURG
DISTRICT JUDGE
616-554-0711

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COURT ADMINISTRATOR/MAGISTRATE
616-554-0715

SHARON R. BRINKS
ATTORNEY MAGISTRATE
616-554-0748

62-B District Court
4740 WALMA AVE SE
KENTWOOD MICHIGAN 49512
Phone (616) 698-9310/Fax (616) 698-8199
MONDAY, WEDNESDAY, AND THURSDAY
7:30 AM - 4:30 PM
TUESDAY 7:30 AM- 6:00 PM
FRIDAY 7:30 AM - NOON

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616-554-0722

Administrative Order 2024 -1

Court Closure – Record Destruction/Case Inventory

IT IS ORDERED:

This administrative order is issued in accordance with MCR 8.110 (C). The purpose of this order is to close the business offices of the court to the public in order to perform record destruction/inventory, upon approval by the State Court Administrative Office.

The business offices of the 62B District Court will be closed Monday, February 19, 2024. All in-custody arraignments and emergency matters (including emergency filings) will be conducted while the court's business offices are closed to the public.

Notice of the court's closure and how emergency matters and filings shall be accomplished during the closing shall be given to the public, the court's funding unit, and other affected agencies and officials. Notice shall include a sign posted at the court.

Effective: February 19, 2024

Dated: 2-14-24



Judge Amanda H. Sterkenburg P78270