



Office Use Only: Permit No.: _____ Date Issued: _____ Exp. Date: _____ Min. Opening: _____

Permit Application For SOIL EROSION & SEDIMENTATION CONTROL

This application is required for earth changes within 500 feet of surface water, adjacent to a public street, or with greater than one (1) acre of exposed earth. Permits are granted by the City of Kentwood as an Authorized Public Agency (APA) under Part 91 of the NREPA. A Notice of Coverage (NOC) will be required by the MDEQ for earth changes exposing five (5) acre or more at one time. **Please print or type. Incomplete applications may be returned.**

1. APPLICANT (please check if applicant is the landowner or designated agent*)

Name		<input type="checkbox"/> Landowner	<input type="checkbox"/> Designated Agent*
Owner or Lessee	Firm Name (if applicable)	Mailing Address	
	Contact Name		
	Email	Phone	
Contractor	Firm Name	Mailing Address	
	Contact Name		
	Email	Phone	

2. LOCATION

Section:	Town: 6N	Range: 11W	City: Kentwood	County: Kent	Subdivision:	Lot Number:
Property Address					Parcel Number	41-18-_____-_____-_____

3. PROPOSED EARTH CHANGE

Project Type (Check One): <input type="checkbox"/> Single- or Two- Family <input type="checkbox"/> Subdivision <input type="checkbox"/> Commercial/Industrial/Institutional <input type="checkbox"/> Other:			
Project Description	Soil Type	Project Start Date:	Completion Date:
	<input type="checkbox"/> Clay	Area of Disturbance Ft ² or Acres	Distance to Nearest Water or Wetland: _____ Ft
	<input type="checkbox"/> Sand		Name of Nearest Lake, Stream or Drain
	<input type="checkbox"/> Loam		

4. SOIL EROSION AND SEDIMENTATION CONTROL PLAN (Refer to Rule 323.1703)

Plan Preparer	Firm Name (if applicable)	Mailing Address		Est. Cost of Control Measures \$
	Contact Name			
	Email	Phone	Attach 2 Sets of Plans and a PDF Copy if Available	

5. PARTIES RESPONSIBLE FOR EARTH CHANGE

Individual On Site	Firm Name (if applicable)	Mailing Address	
	Contact Name		
	Email	Phone	

6. PERFORMANCE DEPOSITS (If required by the permitting agency)

<u>\$5,000 Soil Erosion</u> <input type="checkbox"/> Surety Bond <input type="checkbox"/> Check <input type="checkbox"/> Irrevocable Letter of Credit <input type="checkbox"/> Not Applicable	<u>\$30,000 Stormwater</u> <input type="checkbox"/> Surety Bond <input type="checkbox"/> Check <input type="checkbox"/> Irrevocable Letter of Credit <input type="checkbox"/> Not Applicable	Name of Surety	Mailing Address
		Phone	Email

7. AFFIRMATION & AGREEMENT

I (we) affirm that the above information is accurate and that I (we) will conduct the above described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

Signature	Print Name	Date
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Applicant is: Landowner Agent* * Designated agent must have a signed statement from the landowner authorizing him/her to secure a permit in the landowner's name.

CITY OF KENTWOOD
COUNTY OF KENT
ENGINEERING DEPARTMENT
SOIL EROSION & SEDIMENTATION CONTROL
PERFORMANCE BOND

UNDER THE NATURAL RESOURCE AND ENVIRONMENTAL PROTECTION ACT
(PART 91, ACT 451, P.A. 1994)

Permit No.: _____
Bond Amount: \$5,000.00
Bond No. : _____

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____,
the Contractor, on behalf of and as authorized agent for _____,
the Property Owner / Developer, jointly and severally (collectively known as the "Principal"),
and _____, the "Surety" are held and firmly bound unto the City of
Kentwood and the Kentwood City Engineer or their assigns, in the penal sum of five thousand
and no /100 dollars (\$5,000.00), lawful money of the United States of America, to be paid unto
the City of Kentwood, for the true payment of which we bind ourselves, our heirs, executors,
administrators and assigns, jointly and severally, firmly by these presents.

WHEREAS, the principal named above has applied for a Permit for an Earth Change from the
Kentwood City Engineer, and the Kentwood City Engineer is prepared to issue said Permit to the
Principal. A copy of said permit is attached hereto and incorporated herein.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the above
bound Principal shall comply with all provisions of the City of Kentwood Soil Erosion and
Sedimentation Control Ordinance No. 2-75, as amended, and shall meet all the requirements of
said Permit and shall promptly and faithfully perform all work as required by said Permit, and the
application filed by the Principal requesting said Permit, within the time specified in said Permit,
then this obligation shall be null and void, otherwise it shall remain in full force and effect.

Signed, Sealed, and Dated this _____ day of _____, 20_____.

IN THE PRESENCE OF:

witness

witness

witness

witness

witness

witness

Principal: _____
(Property Owner / Developer)

Signed: _____

Its: _____

Principal's Agent: _____
(Contractor)

Signed: _____

Its: _____

Surety: _____

Signed: _____

Its: _____

*If no time limit is specified in the said Permit, the project shall be completed within 365 days
after the issuance of said permit.

CITY OF KENTWOOD
COUNTY OF KENT
ENGINEERING DEPARTMENT
PERFORMANCE BOND

UNDER THE STORMWATER MANAGEMENT ORDINANCE
(Ordinance No. 9-84 as amended)

Project Name and Location: _____

Amount Of Bond: \$30,000.00

Bond Number: _____

KNOW ALL MEN BY THESE PRESENTS, THAT WE _____
the Contractor, on behalf of and as authorized agent for _____,
the Property Owner / Developer, jointly and severally collectively known as the "Principal" and
_____ the "Surety" are held and firmly bound unto the City of
Kentwood and the Kentwood City Engineer or their assigns, in the penal sum of Thirty Thousand
and No /100 Dollars (\$30,000.00), lawful money of the United States of America, to be paid unto
the City of Kentwood, for the true payment of which we bind ourselves, our heirs, executors,
administrators and assigns, jointly and severally, firmly by these presents.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the above
bound Principal shall comply with all the provisions of the City of Kentwood Stormwater
Management Ordinance No. 9-84, as amended, and shall construct all stormwater detention
facilities and/or floodways and/or surface/subsurface drainage facilities as shown on the final
construction plans approved by the City of Kentwood City Engineer and such construction shall
be certified by a registered professional engineer in accordance with As-Built Certification
requirements of the City of Kentwood that said construction has been completed in accordance
with the approved plans and specifications and shall also be approved by the City of Kentwood
Engineering Department, then this obligation shall be null and void, otherwise it shall remain in
full force and effect. In the event that it becomes necessary for the City to make a claim against
the bond in a court of law, the Surety shall be responsible for all court costs and attorney's fees
associated with said action.

Signed, Sealed and Dated this _____ day of _____ 20____.

IN THE PRESENCE OF:

witness

Principal: _____
(Property Owner / Developer)

witness

Signed: _____

Its: _____

witness

Principal's Agent: _____
(Contractor)

witness

Signed: _____

Its: _____

witness

Surety: _____

witness

Signed: _____

Its: _____



AS-BUILT CERTIFICATION STATEMENT

This form (and an accompanying as-built plan) must be submitted at the end of a project in order to release a Storm Water Bond. Do not submit this form if the project is incomplete or was not completed per the approved plans. Falsification of this certification may result in a civil infraction, including City costs plus a fine of \$2,500 per day. **Please print or type. Incomplete forms may be returned.**

PROJECT INFORMATION
Project Address (Street Number & Name)
Title of Project

MEASUREMENT CHECKLIST					
	Description	Measurement Type(s)		Description	Measurement Type(s)
<input type="checkbox"/>	Surface grading is per plan	Visual Check	<input type="checkbox"/>	Storm sewer materials and structure castings are per plan	Visual Check
<input type="checkbox"/>	Erosion controls (blankets, rip rap, etc.) are installed per plan	Visual Check	<input type="checkbox"/>	Storm sewer lengths and structure locations are per plan	Measuring Tape
<input type="checkbox"/>	Shape of detention pond, including design required volume, is per plan	Instrument	<input type="checkbox"/>	Structure rim and sewer invert grades are per plan	Instrument
<input type="checkbox"/>	Release pipe, overflow pipe and/or spillway are sized per plan	Measuring Tape	<input type="checkbox"/>	Storm sewer sizes and structure diameters are per plan	Measuring Tape
<input type="checkbox"/>	Release pipe and overflow pipe are installed at the correct invert(s)	Instrument	<input type="checkbox"/>	Swales and floodways are contained within their easements	Measuring Tape
<input type="checkbox"/>	Spillway or overflow structure is at the correct wier elevation	Instrument	<input type="checkbox"/>	Designed swales and floodways are of the correct cross-section	Measuring Tape
<input type="checkbox"/>	Detention pond bank (berm) elevation is 1 ft above the wier	Instrument	<input type="checkbox"/>	Designed swales and floodways have the proper slope (invert)	Instrument

NOTE: Variations (within standard practice limits) from the approved plan must be noted on the as-built by striking the design text and noting the as-built measurement. Variations outside standard practice limits may require a revised design or corrective action.

CERTIFICATION BY A PROFESSIONAL ENGINEER OR SURVEYOR	
I hereby certify that the above measurements and observations have been made, and that process allows me to state that the as-built plan being transmitted herewith is in conformance to the approved design.	
Printed Name	Registration No.
Signature	Date
Date(s) of Field Investigation:	
<i>Seal</i>	

FOR OFFICE USE ONLY		
<input type="checkbox"/> As-Built Plan Received	Received By	Date
<input type="checkbox"/> OK to Release Bond	Reviewed By	Date