

**HOME OCCUPATION BUSINESS APPLICATION**

**BUSINESS NAME:** \_\_\_\_\_

**APPLICANT:** \_\_\_\_\_

**BUSINESS LOCATION:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

The following standards for Home Occupation Businesses are contained in Section 3.18 of the Kentwood Zoning Ordinance No. 9-02.

**SECTION 3.18 HOME OCCUPATIONS**

Home occupations are permitted as residential accessory uses in any Residential District, subject to the following requirements.

- A. Home occupations shall be approved by the Zoning Administrator, who may issue an approval upon receipt of a letter from the applicant stating an intent to comply with the requirements of this Section and the specific measures by which compliance will be maintained.
- B. No person other than members of the immediate family residing on the premises shall be engaged in the home occupation.
- C. The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants, and not more than twenty percent (20%) of the floor area of the dwelling unit shall be used in the conduct of the home occupation.
- D. There shall be no change in the outside appearance of the building or premises, or other visible evidence of the conduct of the home occupation other than one (1) sign not exceeding two (2) square feet in area, non-illuminated, and mounted flat against the wall of the main building.
- E. The home occupation shall be operated in its entirety within the main building.
- F. There shall be no sale of products or services except as are produced on the premises by the home occupation.
- G. No traffic shall be generated by the home occupation in greater volumes than would normally be expected in the Residential District in which it is located, and any need for parking generated by the conduct of the home occupation shall be met off the street on the property's driveway.

H. No equipment or process shall be used in the home occupation which creates noise, vibration, glare, fumes, odors, or electrical interference detectable to the normal senses off the premises, if the occupation is conducted in a single family dwelling, or outside the dwelling unit if conducted in other than a single family residence. In case of electrical interference, no equipment or process shall be used which creates visual or audible interference in any radio or television receivers off the premises, or cause fluctuation in line voltage off the premises.

DESCRIPTION OF BUSINESS:

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I hereby acknowledge that I have read and understand the above standards for a home occupation and certify that my business conforms to these standards. Failure to abide by these standards shall be cause to cease operation of this business from my residence.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

To be completed by the City of Kentwood:

Home Inspection conducted and approved by \_\_\_\_\_

Receipt No. \_\_\_\_\_

Amount: \_\_\_\_\_

I hereby certify that the above described business qualifies as a home occupation as set forth by the City of Kentwood Zoning Ordinance and administrative policies.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title