

PARK SHELTER RENTALS

RENTAL TIMES & COSTS

Season: May 1 – October 1 (excludes holidays)
½ Day (4 hours) = 10:00am-2:00pm or 3:00pm-7:00pm
Full day (9 hours) = 10:00am-7:00pm
Full day price = ½ day price x 2

Park	½ Day Resident	½ Day Non -Resident	Security Deposit	Capacity
Bowen Station	$65	$95	$100	75
East Paris	$85	$115	$100	90
Home Acres	$65	$95	$100	50
Kellogg Woods	$65	$95	$100	40
Northeast	$85	$115	$100	90
Pinewood	$115	$145	$100	90
Stanaback	$85	$115	$100	90
Veterans	$115	$145	$100	100

RESERVATIONS

- No more than 12 months in advance.
- No less than 48 hours in advance.
- Full payment due at reservation plus $100 refundable security deposit.

CANCELLATION/CHANGES

- 1-30 Days: Forfeit rental fee, deposit returned.
- 30 + Days: Full refund minus $25 administration fee.
- No refunds for weather-related conditions.

PAYMENT METHODS

POLICIES & PROCEDURES

- Renters are responsible for their own set-up, breakdown and cleaning of picnic tables and shelters.
- Rental includes use of picnic tables in the shelter and does not give you exclusive usage of any other park amenity.
- Tables and benches in other areas of the park are for other park users and are not to be moved.
- Shelters are maintained weekly, but we are not responsible for their general condition. Bring a broom if sweeping is needed.
- Trash receptacles are provided. Please bring extra trash bags and take excessive trash with you that does not fit in the trash receptacles.
- The shelter must be left in the condition that it was found in.
- A Park Attendant will be on duty evenings and weekends.
- The person who made the reservation must be on site for the entire rental and is responsible for the attendees.
- Electricity at shelters is not guaranteed.
- Alcoholic beverages are not allowed in any City of Kentwood Park.
- Splash pads are located at Pinewood Park & Veterans Park. Open 10am-8pm, 7 days a week, from Memorial Day to Labor Day. For public use only, cannot be reserved.
- Parks are open from 6:00am-10:00pm. Restrooms are open from 10:00am-8:00pm.
- Sound permits are REQUIRED for amplified music and PA systems (DJ, live music, etc.). Sound permit applications must be completed at least 2 weeks in advance at the Kentwood Police Department. Non-compliance with the City's sound ordinance may result in the event being shut down without the deposit being refunded.
- Bounce houses are NOT allowed.
- Any damage to the irrigation system or electricity will be charged to the renter.
- Decorations and signage may NOT be stapled, taped, or adhered to shelter structure or picnic tables.
- Silly string and non-biodegradable items are NOT allowed.
- The $100 security deposit will be returned in full within 30 days after the rental date if all policies are followed.
- We reserve the right to deny the refund of the security deposit or refuse future rentals if policies, procedures, time limits and requirements are not followed.
- Additional costs will be incurred for maintenance, excess trash removal, property loss or damage.
- For-profit add $20 per hour for events that charge an admission or attendance fee.

CONTACT INFORMATION

To reserve a park shelter, please call or visit:
Kentwood Parks & Recreation Department
355 48th St SE
Kentwood MI 49548
616.656.5270
kentwood.us/parks

GO ONLINE

Visit kentwood.us/exploreourparks

- Reserve a park shelter online. Click on the “Reserve Park Shelter” button to view the calendar.
- Choose a date by clicking on an available date and adding the time block you wish to rent to your shopping cart.
- Login or create an account to proceed to checkout.