



Application For
SITE CONSTRUCTION PLAN REVIEW

This application is appropriate for projects that include site work (such as installing a parking lot or access drive, installing utilities, grading earth or installing landscaping), but do not include any new buildings or building additions, and also for projects that would like to receive site construction plan approval in advance of making a Building Permit Application. Single family and duplex homes of less than 3,500 square feet are exempt from this requirement. **Please print or type. Incomplete applications may be returned.**

PROJECT INFORMATION					
Project Address (Street Number & Name)					
Parcel Number					Lot No.
Title of Project			Project Contact		
Project Description			Phone Number		
			Email		
Approved by Planning Commission?		Yes <input type="checkbox"/>	N/A <input type="checkbox"/>	Work in Public Right-Of-Way?	
Variances Granted by Appeals Board?		<input type="checkbox"/>	<input type="checkbox"/>	Municipal Utility Extensions?	
Project complies with Current Zoning?		<input type="checkbox"/>		Distance to Nearest Water or Wetland: _____	
<input type="checkbox"/> Single-Family		<input type="checkbox"/> Multi-Family		<input type="checkbox"/> Industrial	
<input type="checkbox"/> Two-Family		<input type="checkbox"/> Commercial		<input type="checkbox"/> Institutional	
				<input type="checkbox"/> Mixed Use	
				<input type="checkbox"/> Other	

CONTACT INFORMATION			
Owner or Lessee	Owner Name		Mailing Address
	Contact Name		
	Email		Phone
Design Engineer	Engineer Name		Mailing Address
	Contact Name		
	Email		Phone
Contractor (if known)	Contractor Name		Mailing Address
	Contact Name		
	Email		Phone

At Least 4 Complete Sets of Plans Must be Included	Plan Review Fee: \$400
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Note: A Site Construction Plan Review is for site work only. A Building Permit Application must be completed to build any structure over 120 ft². Other permits may also be required for this project; contact Kentwood Engineering for more information.