

**CITY OF KING CITY  
CITY COUNCIL MEETING MINUTES**

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**Call to Order:** A regular meeting of the King City – City Council was held at the King City Hall beginning at 7:00 p.m. on Wednesday, February 21<sup>st</sup>, 2018. Mayor Gibson requested a moment of silence then proceeded to call the meeting to order at 7:01 p.m., followed by roll call and the Pledge of Allegiance

**Roll Call:** **The following City Council members were present:**

Mayor Ken Gibson  
President Bob Olmstead  
Councilor Jaimie Fender  
Councilor John Boylston  
Councilor Gretchen Buehner  
Councilor Billie Reynolds  
Councilor Smart Ocholi

**Absent:**

**Staff present included:**

City Manager (CM) Mike Weston  
City Recorder Ronnie Smith

**Agenda Item 4:** **Approval of Minutes:** November 15, 2017

**MOTION MADE BY COUNCILOR BUEHNER TO APPROVE THE MINUTES OF REGULAR SESSION NOVEMBER 15, 2017, SECONDED BY PRESIDENT OLMSTEAD.**

**VOICE VOTE: 7-AYES – 0-NEYS – 0 ABSTENTIONS– 0- RECUSED  
THE MOTION CARRIED 7-0.**

**Agenda Item 5:** **Special Presentation by ESGR:**

This presentation is rescheduled for March meeting.

**Agenda Item 6:** **Special Presentation by Mental Health Response Team (the “MHRT”):**

Commander John Koch from the Washington County Sheriff’s Office started the presentation by giving a brief background of the program. Commander John Koch turned the presentation over to Deputy, Keith Kaiser.

Deputy Kaiser spoke about the statistics from January 1, 2017, to December 31, 2017. He mentioned that the MHRT was requested by several agencies – 2,897 times and King City requested them 15 times. He also mentioned that they had transported several of the calls to hospitals.

**Agenda Item 7:** Mayor Gibson opened public comment on any item on the agenda (including questions, suggestions, complaints, and items for future agenda) and stated each person’s time would be limited to three minutes.

None

**Agenda Item 8: Unfinished Business:**

8.1 Business Registration Renewal Fee

City Recorder, Smith gave a staff report. In his report he mentioned that the staff surveyed Oregon Association of Municipal Recorders' (OAMR) members by email.

The staff's focus was the renewal of business registrations but asked the following questions:

1. What is your business license fee?
2. What is your renewal fee?
3. What is your short-term fee?
4. What is your temporary fee?
5. Do you prorate the fees?
6. Do you charge late fees?
7. When do you consider them late?

Staff sent out 226 emails to other city – staff members and got 17 responses. Out of the 17 cities, three were in the King City population range.

City	Population	Original Fee	Renewal
Scappoose	7,158	\$100.00	100.00
Oakridge	3,246	\$50.00	50.00
Carlton	2,134	\$100.00	100.00

Staff would like to keep the original fee for businesses in King City at the recommended rate per R-2018-02 and increase the renewal to \$100.00 per year.

He also mentioned Business Registration was lowered from \$175.00 to \$150. This will help be more comparable to other cities in the metro area. The staff is also proposing a 10% delinquent business registration of the original business tax plus interest at 9% per annum from the due date until full payment is received. The delinquent business registration will apply 30 days after July 1st.

8.2 Resolution R-2018-02 Master Fee Schedule

A small discussion was had over the fees.

**MOTION MADE BY COUNCILOR BOYLSTON TO APPROVE RESOLUTION R-2018-02 MASTER FEE SCHEDULE, SECONDED BY COUNCILOR BUEHNER.**

**VOICE VOTE: 7-AYES – 0-NEYS – 0 ABSTENTIONS– 0- RECUSED  
THE MOTION CARRIED 7-0.**

**Agenda Item 9: New Business:**

9.1 Consider Planning Commissioner Appointment

CM Weston briefly spoke about the applicants. Mayor Gibson mentioned that we only have one position open on the Planning Commission and three on the Budget Committee at this time. He asked if the two applicants that didn't get appointed to the Planning Commission would they consider being appointed to the Budget Committee. All applicants responded by saying yes.

Interviews for Planning Commission:

Marc Manilis introduced himself. He also mentioned that he wants to assist and give guidance to the Council for future growth.

Annie Paulsen introduced her self. She wants to see diverse age and economics that stay in the King City boundaries.

Jessica Poehler introduced herself. She would like to see the city have more excitement and rejuvenation in King City.

**MOTION MADE BY COUNCILOR BOYLSTON TO APPOINT JESSICA POEHLER TO THE PLANNING COMMISSION, SECONDED BY COUNCILOR BUEHNER.**

A brief discussion was had over the applicants

**ROLL CALL:**

**MAYOR KEN GIBSON - AYE  
PRESIDENT BOB OLMSTEAD - NEY  
COUNCILOR JAIMIE FENDER - NEY  
COUNCILOR JOHN BOYLSTON - AYE  
COUNCILOR GRETCHEN BUEHNER - AYE  
COUNCILOR BILLIE REYNOLDS - NEY  
COUNCILOR SMART OCHOLI – AYE**

**THE MOTION CARRIED 4-3.**

9.2 Consider Budget Committee Appointment

Mayor Gibson mentioned that we have three seats available for the Budget Committee. We have one applicants from Laurie Petrie, and we have the two planning commission applicants that were not appointed.

Mayor Gibson called for a motion to fill the three seats.

**MOTION MADE BY COUNCILOR BUEHNER TO APPOINT LAURIE PETRIE, ANNIE PAULSEN, AND MARC MANALIS TO THE BUDGET COMMITTEE, SECONDED BY COUNCILOR BOYLSTON.**

**VOICE VOTE: 7-AYES – 0-NEYS – 0 ABSTENTIONS– 0- RECUSED  
THE MOTION CARRIED 7-0.**

9.3 December Financials

CM Weston briefly spoke about the December Financials. He mentioned that the city is still on schedule.

**MOTION MADE BY PRESIDENT OLMSTEAD TO APPROVE THE DECEMBER FINANCIALS, SECONDED BY COUNCILOR BUEHNER.**

VOICE VOTE: 7-AYES – 0-NEYS – 0 ABSTENTIONS– 0- RECUSED  
THE MOTION CARRIED 7-0.

**Agenda Item 10: Police Chief's Report**

None.

**Agenda Item 11: City Manager's Report**

Public Notices are out for UGB/Concept Plant. We do have comments coming in for the Concept Plan.

Open House March 6, 2018, for the URA 6D.

Lights are being worked on at the Park.

CM Weston would like to run the check for the Mayors Golf Tournament through the KCCF a 501 c.

**Agenda Item 12: Mayor and Councilor's Reports**

Councilor Reynolds No report.

Councilor Buehner reported that she attended the MPAC meeting where they discussed housing shortage.

Councilor Smart No report.

Councilor Boylston No report.

Councilor Fender would like to join the Joint Taskforce on Homelessness.

**MOTION MADE BY COUNCILOR BUEHNER TO ADD THE JOINT TASKFORCE ON HOMELESSNESS AND TO APPOINT COUNCILOR FENDER AS A REPRESENTATIVE, SECONDED BY COUNCILOR REYNOLDS.**

VOICE VOTE: 7-AYES – 0-NEYS – 0 ABSTENTIONS– 0- RECUSED  
THE MOTION CARRIED 7-0.

President Olmstead reported that he went to the KCCA meeting – but has nothing to report back.

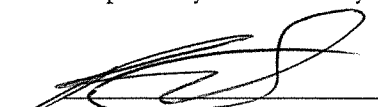
Mayor Gibson would like to talk about the “If I was Mayor” poster contest, and the change in LOC.

**Agenda Item 13: Adjournment**

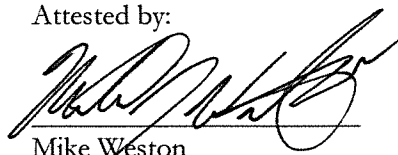
**COUNCILOR BUEHNER MOVED TO ADJOURN THE MEETING, COUNCILOR FENDER SECONDED, THE MEETING ADJOURNED AT 8:41 P.M**

Respectfully Submitted by:

Attested by:



Ronnie Smith  
City Recorder



Mike Weston  
City Manager