

NOTICE OF CITY COUNCIL MEETING

The City Council of the City of King City will hold a Regular Session at 7:00 P.M., Wednesday, August 21, 2019, at City Hall 15300 SW 116th Ave, King City, Oregon 97224

AGENDA		Action Item
REGULAR SESSION		
<i>Moment of Silence</i>		Time:
7:00 p.m.	1. CALL TO ORDER	
	2. ROLL CALL	
	3. PLEDGE OF ALLEGIANCE	M S A
	4. APPROVAL OF MINUTES: July 19, 2019	
7:15 p.m.	5. OPEN FORUM: We welcome public comment. At this time, the Council will be happy to receive your comment pertaining to items on the agenda (including, questions, suggestions, complaints and items for future,). Each person's time will be limited to three minutes.	
7:20 p.m.	6. UNFINISHED BUSINESS:	
7:20 p.m.	7. NEW BUSINESS:	
	7.1 Police Levy Talking point – Chief Happala	M S A
	7.2 Discuss and consider Pride Rates per the Municipal code	
	7.3 Discuss and consider Resolution R-2019-11 A RESOLUTION REVISING FEES, CHARGES, FINES AND ASSESSMENTS OF THE CITY OF KING CITY, OREGON AND RESCINDING RESOLUTION R-2018-02.	M S A
	7.4 Discuss and consider Resolution R-2019-12 A RESOLUTION ESTABLISHING FEES FOR ENGINEERING SERVICES PURSUANT TO ORS 92.097.	M S A
	7.5 Discuss and consider Resolution R2019-13 A RESOLUTION CALLING FOR AN ELECTION IN THE CITY OF KING CITY FOR THE PURPOSE OF SUBMITTING TO THE LEGAL VOTERS OF THE CITY THE QUESTION OF A LOCAL OPTION TAX FOR POLICE SERVICES	M S A
	7.6 Discuss and consider BrightView Phase two of Hillside clean up	M S A
7:50 p.m.	8. POLICE CHIEF'S REPORT	
8:00 p.m.	9. CITY MANAGER'S REPORT	
8:10 p.m.	10. MAYOR'S AND COUNCILOR'S REPORTS	
8:40 p.m.	11. ADJOURN	Time:
NEXT MEETING		
SEPTEMBER 18, 2019		
<p>The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting to Ronnie Smith, City Recorder, 503-639-4082.</p> <p>M=Motion; S=Second; A=Action/Vote</p>		

**CITY OF KING CITY
CITY COUNCIL MEETING MINUTES**

Ribbon Cutting Mayor Gibson gave a small speech thanking everyone for the hard work on the remodel of the city hall.

At 5:15 pm Mayor Gibson invited everyone into the City Hall for the State of the City address.

Call to Order: The State of the City address was held at the City Hall located at 15300 SW 116th Ave, King City at 5:30 p.m. on Wednesday, June 19, 2019, Mayor Gibson requested a moment of silence then proceeded to call the meeting to order at 5:31 p.m., followed by roll call.

NO action items were voted on at this event.

Roll Call: **The following City Council members were present:**

Mayor Ken Gibson
Councilor Smart Ocholi
Councilor John Boylston
Councilor David Platt
Councilor Micah Paulsen
Councilor Gretchen Buehner
Councilor Jaimie Fender

Absent: None

Staff present included:

City Manager (CM) Mike Weston
Chief of Police (CP) Ernie Happala
City Recorder (CR) Ronnie Smith

Agenda Item 7: State of the City Address

1. Speaker – Mayor Kenneth Gibson – Acknowledgments (3 minutes)
Mayor Gave acknowledgments to the state and local representatives.
2. Special Speaker – Maria Pope (PGE) (3-5 minutes)
Maria Pope spoke about the growth of the City and working with the City and other local governments.
3. Speaker – Mayor Kenneth Gibson – City Acknowledgments (3 minutes)
Mayor acknowledged the staff for the work they are doing.
4. Speaker – Councilor John Boylston – Video (7 minutes)
Councilor Boylston spoke about the city staff and the hard work they are doing, including continued education.

[\[Play Video\]](#)

5. Speaker – Councilor Gretchen Buehner – Finances (3-5 minutes)
Councilor Buehner spoke about the finances and mentioned that the City is in a good financial standing.
6. Speaker – Councilor Jaimie Fender – Community Events (5 minutes)

Councilor Fender spoke about all the fun that the community has.
Southside Soccer donated \$10,000 to help with the King City Community
park field improvements.

7. Speaker – Chief of Police Ernie Happala – Local Option Levy Video (7
minutes)

[\[Play Video\]](#)

8. Speaker – City Manager Mike Weston – Looking to the Future, UGB
Presentation (5 minutes)

City Manager spoke about the future of King City.

9. Call to Action (5 minutes)

Mayor Gibson asked the community to be more involved with the city.

Agenda Item 12: Adjournment

**Mayor Gibson closed the State of the City at 6:35 pm and invited everyone to
the Open House and tour the remodeled City Hall.**

Respectfully Submitted by:

Attested by:

Ronnie Smith
City Recorder

Mike Weston
City Manager



August 6, 2019

Michael Weston
City Manager
City of King City
15300 SW 116th Avenue
King City, OR 97224

Dear Mr. Weston:

In December 2018 the City Council amended sections 8.16 and 8.20 of the King City Municipal Code relating to solid waste rates and implemented an annual cost of living index methodology.

Pride Disposal reported an annual rate of return of 4.71% for the 2018 calendar year. The Bureau of Labor and Statistics reported the West Region Consumer Price Index of 3.1% for that same time period. The methodology adopted by Council calculates the increase needed as follows:

West CPI-U 3.1% X 1.25 rate factor = 3.88% rate increase effective January 1, 2020

This will be a \$0.89 per month increase for 32 gallon residential customers, which make of the majority of the residents as well as a \$7.87 per month increase for a commercial customer with a 2 yd container.

The Council also adopted new rates effective July 1, 2018 that were intended to address the continued fall of recycling market pricing as well as operational cost increases. The intention of the rates were to be in effect for an 18 month period. The code amendments state that if the reported rate of return drops below 8% that a rate study would be commissioned to determine the increase needed to achieve the desired rate of return. The rates adopted last year were designed to get the rate of return up to the desired level during an 18 month period. The reported 4.71% only reflects 6 months of the new rates and to this end we propose that a rate study is not needed at this time and the implementation of the index methodology is the proper course of action.

Since last June a number of factors have impacted Pride. Our company has very little ability to control the following types of operating cost increases:

- Commingled recycling value has continued to drop significantly
- Inflation increased 3.1%

- Insurance rates increased 20%

Our company took the following actions to offset increases in other operating costs. These actions help us to maintain our high standard of service that King City has come to expect and deserve.

- Stringent maintenance programs that ensure the longevity of our trucks
- Continued investment in CNG equipment; fuel pricing is lower and more stable without relying on foreign oil markets
- Maximize commodity pricing with our recycle partners
- Continuous review and adjustments of routes to maximize efficiency

It is a pleasure to be of service to the citizens of King City. Thank you for this opportunity.

Respectfully,

Kristin Leichner
President

King City

Effective July 1, 2018

	Size	Monthly Rate	On-Call
No Yard Debris	20 gal	\$ 20.12	
	32gal	\$ 22.98	\$ 13.65
	60gal	\$ 31.85	
	90gal	\$ 40.14	

With Yard Debris*	20 gal	\$ 23.23	
	32gal	\$ 26.09	\$ 13.65
	60gal	\$ 34.96	
	90gal	\$ 43.25	

Recycling Only	\$ 7.79
Yard debris Only	\$ 3.39
2nd YD cart	\$ 3.11
Distance chg per commodity	\$ 3.63

Hourly Rate:	Per Hour
	\$75.00

Extra Fees/Charges	Amount
Extra can/32g bag	\$ 5.83
Extra bag (small)	\$ 2.32
Extra yard debris (32gal)	\$ 2.00
Dispatch fee	\$ 15.92

SNP Restart Fee	\$ 25.00
NSF Fee	\$ 25.00

If Customer has YD cart pulled & redelivered in less than 12 months, there is a \$15 redelivery fee for the YD cart to be brought back to customer

King City

Effective January 1, 2020

	Size	Monthly Rate	On-Call
No Yard Debris	20 gal	\$ 20.90	
	32gal	\$ 23.87	\$ 14.18
	60gal	\$ 33.09	
	90gal	\$ 41.70	

With Yard Debris*	20 gal	\$ 24.13	
	32gal	\$ 27.10	\$ 14.18
	60gal	\$ 36.32	
	90gal	\$ 44.93	

Recycling Only	\$ 8.09
Yard debris Only	\$ 3.52
2nd YD cart	\$ 3.23
Distance chg per commodity	\$ 3.77

Hourly Rate:	Per Hour
	\$ 77.91

Extra Fees/Charges	Amount
Extra can/32g bag	\$ 6.06
Extra bag (small)	\$ 2.41
Extra yard debris (32gal)	\$ 2.08
Dispatch fee	\$ 16.54

SNP Restart Fee	\$ 25.00
NSF Fee	\$ 25.00

If Customer has YD cart pulled & redelivered in less than 12 months, there is a \$15 redelivery fee for the YD cart to be brought back to customer

CITY OF KING CITY
RESOLUTION NO. R-2019-11

A RESOLUTION REVISING FEES, CHARGES, FINES AND ASSESSMENTS OF THE CITY OF KING CITY, OREGON AND RESCINDING RESOLUTION R-2018-02.

WHEREAS, The City adopted Resolution R-2018-02, in February of 2018 which outlined a City policy revising fees, charges, fines and assessments of the City of King City and rescinding Resolution R-06-01

WHEREAS, the City is allowed by law to establish fees, charges and fines that may be assessed individuals requesting services and materials to be supplied by the City staff, or for costs that may be incurred by the City on behalf of any member of the public, or that may be assessed as a fine; and

WHEREAS, the City of King City provides a full range of municipal services to the community, including police protection, traffic control, and improvement, street maintenance and improvement, planning and zoning regulation, and building inspection and regulation. This Master Fee Schedule consolidates all City fees and charges adopted by City Council resolution for the various services that the City provides. Typically, it is updated annually and reflects all fee resolutions passed by Council during the year; and

WHEREAS, prudent use of the City's financial resource requires that the City charge fees sufficient to recover the cost in personnel time and materials to render the service requested; and

WHEREAS, based upon an unusual circumstance or event, demonstrated hardship, or public benefit, the City Manager is authorized to waive or decrease a fee(s) or charge(s) in a particular matter or establish a fee not yet authorized in this schedule. When a new fee is established by the City Manager it shall be incorporated into the Master Fee Schedule, and it shall be included and specified during the next update to the Master Fee Schedule; and

WHEREAS, the City Manager is authorized to make non-substantive changes to Master Fee Schedule (e.g., typographical errors) following passage by City Council; and

WHEREAS, the City Council desires to update its prior master fee schedule to include new fees, charges and fines established by the City Manager and Council.

THE CITY OF KING CITY RESOLVES AS FOLLOWS:

1. Rescind Resolution R-2018-02
2. Adopt the Master Fees, charges, and assessments schedule as authorized in the King City Municipal Code as stated in Exhibit A, which is incorporated in full by this reference:
3. This resolution will take effect on August 22, 2019.

ADOPTED THIS 21ST DAY OF AUGUST 2019.

Kenneth Gibson, Mayor

ATTEST:

Ronnie L. Smith, City Recorder

Exhibit A



MASTER FEE SCHEDULE

FY 2019-2020

The file can be found at: S:\Forms\Finances - Fees - Etc\Master Fee
Schedule\Approved_Master_Fee_Schedule_fy_2019-2020_20190815.docx



City of King City, Oregon

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Fee Variance and Waiver Statement

Based upon an unusual circumstance or event, past practices demonstrated hardship or public benefit; the City Manager is authorized to waive or decrease a fee(s) or charge(s) in a particular matter or establish a fee not yet authorized in this schedule. When a new fee is established by the City Manager it shall be incorporated into this document, and it shall be included and specified during the next update to this document.

A waiver or reduction request must be in writing and communicated to the Council to allow an opportunity for comment. If the City Manager or his designee agrees to said waiver or reduction, he/she shall inform the City Council, in writing, of the request and his/her decision, except in minor matters (defined as waivers or reductions valued at \$1,000 or less).

Effective Dates and Resolutions

The FY 2019-2020 Master Fees Schedule fees are effective as of August 22, 2019, with the adoption of resolution #R-2019-11, adopted by City Council on August 21, 2019, which is incorporated in full by this reference.

CITY OF KING CITY
RESOLUTION NO. ~~R-2019-11~~

**A RESOLUTION REVISING FEES, CHARGES, FINES AND ASSESSMENTS OF THE CITY OF KING CITY,
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Kenneth Gibson, Mayor

ATTEST:

Ronnie L. Smith, City Recorder

FY 2019 – 2020 Master Fee Schedule

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Exhibit A

1. ADMINISTRATION

a. Billable Hourly Rates

Any work performed during overtime hours shall be billed as the calculated hourly rate multiplied by 125 percent. The City Manager and/or department directors are authorized to adjust calculated billings to reflect the impact of unusual circumstances or situations.

Department	Hourly Rate
Community Development, GIS, Records, Court and Public Works Administration	
City Manager	\$ 150
Community Development Director	140
Administrative Specialists	120
Engineering	
Engineering	Current Engineering billing rate
Planning	
Planning Director	140
Senior Planner	120
Associate Planner	100
Assistant Planner	95

Exhibit A

Billable Hourly Rates, continued

Department	Hourly Rate
Operations	
City Manager	\$ 150
Operations Supervisor	140
Facilities Maintenance Technician	120
GIS/CADD Specialist	120
Code Compliance	
Code Compliance Coordinator	95
Enforcement Officer	95

b. Public Recordsⁱ

Photo Copy	
i. Black & white single or double sided	0.25
ii. Color single or double sided	0.50
Municipal Code Copy	130
Annual Budget/Audit Report	65
Business License Listing	10
Postage	Actual Cost
Other City-created documents	See Billable Hourly Rates. Plus, materials.
Photographs and Videos	
i. Audio Tapes	15
ii. Pictures	5
iii. Negatives	5
iv. Digital Photographs	5
v. Lien Search	25
vi. Police or Admin Policy Manual	30
vii. Zoning letters	25

Commented [r1]: Increased by \$0.10

Commented [r2]: The fees, were increased by 1.31%.
•Methodology Used: Consumer Price Index - All Urban Consumers, Series Id: CUURA425SA0, CUUSA425SA0
Area: Portland-Salem, OR-WA . Base Period: .1982-84=100 Years: .2005-2017 to the nearest \$5 increment

Commented [r3]: See CPI Note above.

Commented [RS4]:

c. Miscellaneous Administration Fees

Notary Public Fee Schedule According to OAR 160-100-410	
i. For taking an acknowledgement	10
ii. For taking a verification upon a oath or affirmation.	10
iii. For certifying a copy of a document.	
iv. For witnessing or attesting a signature.	
v. For protesting commercial paper (except \$0 for a check drawn on an insolvent financial institution)	10
vi. For administering an oath or affirmation without a signature.	10

Commented [r5]: Per OAR 160-100-410 we can charge up to 10.00

Exhibit A

2. BUILDING

Building fees include structural, mechanical, plumbing, and electrical charges. Fees are applicable to residential, commercial, and industrial properties unless otherwise specified.

Commented [r6]: Amy and Dave will help get the information I need for this section.

Commented [r7R6]: Fees are from Clair Company

a. Structural Permits

Valuation shall be calculated in accordance with OAR 918-050-0100
(Residential/Commercial/Industrial):

Total Valuation	Fee	Plus each additional \$1,000 or fraction thereof
\$1.00 - \$2,000	\$62.50	for the first \$2,000 in value plus \$9.60 for each additional \$1,000 or fraction thereof
\$2,001 - \$25,000	62.50	for the first \$25,000 in value plus \$7.50 for each additional \$1,000 or fraction thereof
\$25,001 - \$50,000	283.30	for the first \$50,000 in value plus \$5.47 for each additional \$1,000 or fraction thereof
\$50,001 - \$100,000	470.80	for the first \$50,000 in value plus \$5.47 for each additional \$1,000 or fraction thereof
\$100,001- \$250,000	744.30	for the first \$100,000 in value plus \$3.90 for each additional \$1,000 or fraction thereof
\$250,001- \$600,000	1329.30	for the first \$250,000 in value plus \$3.85 for each additional \$1,000 or fraction thereof
\$600,001- \$1,200,000	2676.80	for the first \$600,000 in value plus \$3.51 for each additional \$1,000 or fraction thereof
\$1,200,001- \$2,000,000	4782.80	for the first \$1,200,000 in value plus \$2.73 for each additional \$1,000 or fraction thereof
\$2,000,001 and up	6966.60	for the first \$2,000,000 in value plus \$2.72 for each additional \$1,000 or fraction thereof.
State Surcharge	12%	of the building permit fee
Building Plan Review	65%	of the building permit fee
Fire and Life Safety Plan Review	40%	of the building permit fee
Solar Installation Permits		
a) Prescriptive system	150	
b) Non-Prescriptive system		shall have permit fees and plan review calculated in accordance with the above fee schedule

Exhibit A

	<u>Fee</u>	
Phased Projects	\$200	plus 10% of the total project building permit fee not to exceed \$1,500 for each phase.
Deferred Submittals	65%	of the building permit fee calculated according to OAR 918-050-0110 (2) and (3) using the value of the particular deferred portion or portions of the project, with minimum fee of \$200.00. This is in addition to the project plan review fee based on the total project valuation.

Residential Fire Suppression Permits (Stand Alone System) *See plumbing permit for multipurpose or continuous loop system*

	<u>Fee</u>
0 sq. ft. to 2,000 sq. ft.	\$115
2,001 sq. ft. to 3,600 sq. ft.	160
3,600 sq. ft. to 7,200 sq. ft.	220
7,201 sq. ft. and greater	309

Other Inspections and Fees

Re-inspection	\$85/inspection
Each additional inspection over the allowable	85/inspection
Inspections for which no fee is specifically indicated	85/inspection
Investigation fee	85/hour
Additional plan review	89/hour
Inspections outside normal business hours (minimum charge of 2 hours)	127.50/hour

b. Mechanical Permits

Residential:

	<u>Fee</u>
Heating/Cooling	
Furnace up to 100,000 BTU (including ducts and vents)	\$14
Furnace 100,000 BTU and over (including ducts and vents)	17.40
Floor furnace (including vent)	14
Air conditioner	14
Heat pump	14
Mini-split system	14
Ductwork	14
Hydronic hot water system	14
Residential boiler (radiator or hydronic)	14
Unit heaters (fuel-type, not electric), in-wall, in-duct, suspended	14
Suspended heater, wall heater, or floor mounted heater	\$14
Flue / vent for any of above	10
Repair units	12.15
Vent not included in appliance permit	6.80
Other heating / cooling	14

Exhibit A

Other Fuel Appliances

Water heater	10
Gas fireplace	10
Flue vent for water heater or gas fireplace	10
Log lighter (gas)	10
Wood / pellet stove	10
Wood fireplace / insert	10
Chimney / liner / flue / vent	10
Other fuel appliances	10

Environmental Exhaust & Ventilation

Range hood/other kitchen equipment	10
Clothes dryer exhaust	10
Single-duct exhaust (bathrooms, toilet compartments, utility rooms)	6.80
Attic / crawlspace fans	10
Other environmental exhaust & ventilation	10

Fuel Piping

For first four (4)	5.40
Each additional over four (4)	1

Boiler / Compressor / Absorption System

<3HP: absorb unit to 100K BTU	14
3-15 HP: absorb unit 100K to 500K BTU	25.60
15-30 HP: absorb unit .5-1 mil BTU	35
30-50 HP: absorb unit 1-1.75 mil BTU	52.20
>50 HP: absorb unit >1.75 mil BTU	87.20

Other

Air handling unit to 10,000 CFM	10
Air handling unit 10,000 CFM+	17.20
Non-portable evaporate cooler	10
Vent fan connected to a single duct	6.80
Ventilation system not included in appliance permit	10
Hood served by mechanical exhaust	10
Domestic incinerators	17.40
Commercial or industrial type incinerator	69.95
Other units, including wood stoves	10

Minimum Permit Fee	72.50
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State Surcharge	12% of the mechanical permit fee
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Mechanical Permits (cont.)

Mechanical Plan Review Fee	25% of the mechanical permit fee
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Exhibit A**Commercial/Industrial:**

Valuation shall be calculated on the value of the equipment and installation costs. Use this section for commercial installation, replacement or relocation of non-portable mechanical equipment, or mechanical work not covered previously. Indicate the value of all mechanical labor, materials, and equipment.

Total Valuation:	<u>Fee</u>	<u>Other Fees</u>
\$1 to \$5,000	\$72.50	\$ -
\$5,001 to \$10,000	72.50	for first \$5,000 and \$1.52 for each additional \$100 or fraction thereof, to and including \$10,000
\$10,001 to \$25,000	148.50	for first \$10,000 and \$1.54 for each additional \$100 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	379.50	for first \$25,000 and \$1.45 for each additional \$100 or fraction thereof, to and including \$50,000
\$50,001 and up	742	for first \$50,000 and \$1.20 for each additional \$100 or fraction thereof
Minimum Permit Fee		72.50
State Surcharge		12% of the mechanical permit fee
Mechanical Plan Review Fee		25% of the mechanical permit fee
Other Residential, Commercial and Industrial Mechanical Inspections and Fees		
Re-inspection		62.50/inspection
Each additional inspection over the allowable		62.50/inspection
Inspections for which no fee is specifically indicated		62.50/inspection
Investigation fee		62.50/hour
Additional plan review		62.50/hour
Inspections outside normal business hours (minimum charge of 2 hours)		62.50/hour

Exhibit A

c. Plumbing Permits

Medical Gas - Plumbing permit fees for medical gas shall be determined, based on the value of installation costs and the system equipment, including, but not limited to, inlets, outlets, fixtures, and appliances, and applied to the City's fee schedule with a set minimum fee. The plan review fee shall be equal to 25% of this permit fee.

Total Valuation	Fee	Other fees
\$1.00 to \$5,000	\$72.50	
\$5,001 to \$10,000	72.50	for first \$5,000 and \$1.52 for each additional \$100 or fraction thereof, to and including \$10,000
\$10,001 to \$25,000	148.50	for first \$10,000 and \$1.54 for each additional \$100 or fraction thereof, to and including \$25,000
\$25,001 to \$50,000	379.50	for first \$25,000 and \$1.45 for each additional \$100 or fraction thereof, to and including \$50,000
\$50,001 and up	742	for first \$50,000 and \$1.20 for each additional \$100 or fraction thereof

New 1-2 family dwellings (includes 100 feet for each utility connection)	Fee
SFR (1) bath	\$249.20
SFR (2) bath	350.00
SFR (3) bath	399.00
Each additional bath/kitchen	45.00
Rain drain, single family dwelling	65.25

Site Utilities	
Catch basin or area drain	16.60
Drywell, leach line, or trench drain	16.60
Manufactured home utilities	110.00
Manholes	16.60
Rain drain connector	16.60
Footing drain – 1 st 100'	55.00
Footing drain – each additional 100'	46.40
Sewer – 1 st 100'	55.00
Sewer – each additional 100'	46.40
Water service – 1 st 100'	55.00
Water service – each additional 100'	46.40
Storm & rain drain – 1 st 100'	55.00
Storm & rain drain – each additional 100'	46.40
Interior mainline (sewer or water piping) – 1 st 100'	55.00
Interior mainline (sewer or water piping) – each add'l 100'	46.40

Fixture or item	
Absorption valve	16.60
Commercial backflow prevention device	46.40
Residential backflow prevention device	27.55
Backwater valve	16.60

Exhibit A**Plumbing Permit (cont.)**

	16.60
Clothes washer	
Dishwasher	16.60
Drinking fountain	16.60
Ejectors/sump	16.60
Expansion tank	16.60
Fixture/sewer cap	16.60
Floor drain / floor sink / hub	16.60

Fixture or item

Garbage disposal	16.60
Hose bib	16.60
Ice maker	16.60
Interceptor / grease trap	16.60
Primer	16.60
Roof drain (commercial)	16.60
Sink / basin / lavatory	16.60
Tub / shower / shower pan	16.60
Urinal	16.60
Water closet	16.60
Water heater	16.60

Minimum Permit Fee 72.50

State Surcharge 12% of the plumbing permit fee

Plumbing Plan Review Fee 25% of the plumbing permit fee when applicable
(OAR 918-780-0040)

Residential Fire Suppression Permits (multipurpose or continuous loop system)	Fee
0 sq. ft. to 2,000 sq. ft.	\$115
2,001 sq. ft. to 3,600 sq. ft.	160
3,600 sq. ft. to 7,200 sq. ft.	220
7,201 sq. ft. and greater	309

Other Inspections and Fees

Re-inspection fee	72.50/inspection
Each additional inspection over the allowable	72.50/inspection
Inspections for which no fee is specifically indicated	72.50/inspection
Investigation fee	72.50/hour
Additional plan review	89/hour
Inspections outside normal business hours (minimum charge of 2 hours)	108.75/hour

Exhibit A**d. Electrical Permits****New 1-2 family dwellings (includes attached garage)**

1,000 square feet or less	\$145.15
Each additional 500 square feet or portion	33.40
Limited energy, residential	75.00
Limited energy, non-residential	75.00
Each manufactured or modular dwelling, service and/or feeder	90.90

Services or feeders installation, alteration, and/or relocation

200 amps or less	80.30
201 amps to 400 amps	106.85
401 amps to 600 amps	160.60
601 amps to 1,000 amps	240.60
Over 1,000 amps or volts	454.65
Reconnect only	66.85

Temporary services or feeders installation, alteration, and/or relocation

200 amps or less	66.85
201 amps to 400 amps	100.30
401 amps to 600 amps	133.75

Branch circuits – new, alteration, or extension, per panel

Fee for branch circuits <i>with</i> service or feeder fee, each branch circuit	6.65
Fee for branch circuits <i>without</i> service or feeder fee, each branch circuit	46.85
Each additional branch circuits	6.65

Miscellaneous (service or feeder not included)

Pump or irrigation circle	53.40
Sign or outline lighting	53.40
Signal circuit(s) or limited-energy panel, alteration, or extension	75.

Renewable Energy**Fee**

5KVA	80.30
5.01-15KVA	106.85
15.01-25KVA	160.60
Wind generation 25-50KVA	240.60
Wind generation 50-100KVA	454.65
Solar generation excess of 25KVA, charge an additional 8/KVA, No increase beyond the calculation for 100KVA	

State Surcharge

12% of the electrical permit fee

Electrical Plan Review Fee25% of the electrical permit fee when applicable
(OAR 918-780-0040)**Electrical Permits (cont.)**

Exhibit A

Other Inspections and Fees

Re-inspection fee	62.50/inspection
Each additional inspection over the allowable	62.50/inspection
Inspections for which no fee is specifically indicated	62.50/inspection
Investigation fee	62.50/hour
Additional plan review	89/hour
Inspections outside normal business hours (minimum charge of 2 hours)	93.75/hour

e. Permit Related Fees

State surcharge shall be collected in an amount as required by State Law.

Building Moving/Demolition Permits

Deposit for services	\$500
Services	Billable Hourly Rates
Plan Review Fee	75% of the permit fee

Administrative fee for refunds 20% of the permit fee

3. BUSINESS REGISTRATION

Business Registration is required annually for all businesses doing business in the City. There will be no prorating of tax for any business.

Standard first year base fee (original business tax)	\$ 150
Renewal after first year	100
3 months of any year	65
Temporary Business (up to 30 days)	45

Delinquent Registration	10% of the original business tax plus interest at 9% per annum from the due date until full payment is received
-------------------------	-----------------------------------------------------------------------------------------------------------------

Commented [r8]: This is new.

Business Registrations are considered delinquent thirty (30) day after July 1st every year.

Metro Business License versus City Business Registration or Both:

Instead of obtaining separate business licenses/registrations within each Portland-area city that you conduct business in, you can purchase a single license from Metro to construct, alter, and repair structures in 20 cities that have licensing/registration requirements in the metropolitan area, excluding Portland. The license covers all construction trades, both commercial and residential, as well as all landscape contractors. Exception: if your principal place of business is inside the City of King City, the business is required to apply for a City of King City Business Registration in addition to the Metro license.

For Metro applications, contact Metro at 503-797-1620 or visit their website at: <http://www.oregonmetro.gov/tools-working/regional-contractors-business-license>

Exhibit A

4. PARKING

Parking Permit Fees

Recreational Vehicles (Parking Permit per day. Also includes Pods)
Maximum (3 permits per year per address)

\$ 30
100

Commented [r9]:

The fees, were increased by 1.31%.

•Methodology Used: Consumer Price Index - All Urban Consumers, Series Id: CUURA425SA0, CUUSA425SA0
Area: Portland-Salem, OR-WA . Base Period: . 1982-84=100 Years: . 2005-2017 to the nearest \$5 increment

5. FACILITY FEES

Council Chambers – a minimum of two hours and a max of 7 hours.
Chambers is only rentable during normal business hour M-F from 9 am to 5 pm.

\$35
per
Hour

6. ENGINEERING

Engineering fees consist of inspections, permits, printed and electronic maps, as well as erosion control charges.

Labor will be invoiced by Murrysmith staff classification plus 20% City admin cost at the following hourly rates, which are valid from January 1, 2019 to December 31, 2019. After this period, the rates are subject to adjustment.

Commented [r10]: I have done nothing in Section 5.

Commented [r11R10]: Done

a. Engineering Labor

Principal Engineer VI	\$308.00
Principal Engineer V	297.00
Principal Engineer IV	285.00
Principal Engineer III	273.00
Principal Engineer II	263.00
Principal Engineer I	241.00
Professional Engineer IX	230.00
Engineering Designer IX	222.00
Professional Engineer VIII	219.00
Engineering Designer VIII	210.00
Professional Engineer VII	207.00
Engineering Designer VII	200.00
Professional Engineer VI	198.00
Engineering Designer VI	190.00
Professional Engineer V	186.00
Engineering Designer V	178.00
Professional Engineer IV	175.00
Engineering Designer IV	175.00
Professional Engineer III	170.00
Engineering Designer III	170.00
Engineering Designer II	156.00
Engineering Designer I	144.00
Technician IV	172.00
Technician III	151.00
Technician II	130.00

Exhibit A

Technician I	110.00
Administrative III	120.00
Administrative II	110.00
Administrative I	102.00

b. Inspections and Permits

Right-of-Way Permit Applications	
Construction Permit Application	\$ 250
Sidewalk Permit	50
Street Opening Permit	65
Right-of-Way Use Permit	65
Major Encroachment Permit Application	150
Minor Encroachment Permit Application	50
Right-of-way Re-inspection (beyond standard of 2)	95
5-Year Moratorium Surcharge:	
1 st year of moratorium	Not Allowed
2 nd year of moratorium	\$250 per square foot
3 rd year of moratorium	\$200 per square foot
4 th year of moratorium	\$150 per square foot
5 th year of moratorium	\$100 per square foot
Grading Permit	
Minor (0 to 100cy)	150
Major (100+ cy)	250
Floodplain Review	Actual Costs
Inspection	Actual Costs
Street Vacation/Rename Request \$2,500 Deposit (actual cost billed per hourly rate)	
Franchise Permit Application	2,000
Transportation Fee Review Application \$75 Deposit (actual cost billed per hourly rate)	
Appeal to City Council	600

c. Plan Review and Construction Observation Cost ¹

1. When a developer constructs public improvements including but not limited to streets, water and sewer lines, with the development of land using private funds and the developer elects to utilize the services of the City Engineer in connection with the design, installation and inspection of such improvements, the developer shall deposit with the City Recorder for payment of such services a sum equal to 12 percent of the estimated cost of construction of said improvements or, if the City Engineer does not prepare bid documents for the construction or improvements, then the deposit shall be in an amount equal to 10 percent of the actual cost of construction as determined by the award of a successful bid.
2. In the event a developer elects to utilize the services of a licensed engineer to design or supervise the installation of the improvements of streets, water and sewer lines or other public improvements that are to be installed in the City of King City in conjunction with the development of land using private funds, then such plans and construction of improvements shall be reviewed and inspected by the City Engineer for determination that the same are in compliance with the applicable standards of the city for such improvements.

¹ Engineering Services Pursuant to ORS 92.097
FY 2018 Master Fee Schedule

Exhibit A

The developer shall deposit with the City Recorder an amount equal to five (5) percent of the estimate of the "actual cost" of the total project, all public and private improvements, excluding buildings, to cover the actual cost of the City Engineer, Planning Consult and city staff services (review, inspection and accounting) but in no event less than the sum of \$150.00 for such services. All engineering plans must be accompanied by the appropriate cost estimate and fee before review is undertaken.

For all projects \$50,000.00 or greater city staff will document and keep an accounting of the actual time and costs spent to process the review and inspection of all public improvements including staff and consultant time at final inspection. Any portion of the deposit not used will be refunded.

If the cost to review, inspect and account for the improvements exceeds the deposit, then the applicant shall pay the difference.

3. All deposits received by the City Recorder under the provisions of Section 1 and 2 above shall be deposited in the appropriate Capital Improvement fund for appropriation to the proper expenditure (consultant, staff time or reimbursement).

Electronic Drawings:

Paper – All sizes	\$ 5
Other format (plus \$70/hr. for additional work)	7
Reproduction charges (\$0.10 for additional pages)	\$ 1

Printed and Electronic Maps (GIS)

Standard Selection of GIS maps

Full Sheet (34" x 44")	\$ 65
1/2 Sheet (22" x 34")	55
1/4 Sheet (17" x 22")	45
1/8 Sheet (11" x 17")	15
Electronic file (via electronic mail in PDF, JPG, GIF or TIF formats)	12
Electronic file (for mailed media includes postage, handling, and charges)	\$ 25

Aerial Maps

Full Sheet (34" x 44")	\$ 65
1/2 Sheet (22" x 34")	55
1/4 Sheet (17" x 22")	45
1/8 Sheet (11" x 17")	15
Electronic file (via electronic mail in PDF, JPG, GIF, or TIF formats)	12
Electronic file (for mailed media includes postage, handling, and charges)	\$ 25

Custom Maps

Flat charge per hour plus cost of materials	See Billable Hourly Rates
Electronic file (for mailed media includes postage, handling, and charges)	See Billable Hourly Rate

7. MISCELLANEOUS

Exhibit A Miscellaneous Permits

Payment Plan Installment Fee
Failure to Appear
Reinstatement Fee
Returned Check Fee

\$ 2 5
75
15
30

Commented [r13]: We currently don't have this fee. But could prove useful.

Commented [r14]: Other cities have this fee.

Commented [r15]: Same as above.

Traffic Fines

Penalty	Presumptive Fine ORS 153.019	Special Zone Fine ORS 153.020
Class A	\$ 440	\$ 875
Class B	265	525
Class C	165	325
Class D	\$ 115	\$ 225

Filming Permit – Fee varies based upon production budget and time to review application. Fee may be waived under certain conditions.

Up to \$ 1,200

Temporary Event Permit – Fee may be charged to cover costs incurred by the City for assisting with an event. Staff time will be based upon billable hourly rates.

\$5.00

Commented [r12]: What do you think about this?

8. MUNICIPAL COURT

King City Municipal Court collects fines for traffic citations, parking violations, and miscellaneous programs approved by the Judge. Traffic fine amounts are set by State legislature based on the offense classification.

Fees and Charges

Next Page

Exhibit A

Parking Fines

Abandoned Vehicle	\$ 80
Angle Parking	40
Bicycle Lane	80
Blocking Driveway	65
Blocking Mail Box	30
Blocking Disabled Parking Space	300
Blocking Emergency Vehicles	80
Bank Zone/Bus Zone/Taxi Zone	50
Construction Zone	65
Hotel/Motel Zone	30
For Hire Zone	30
Double Parking	50
During Prohibited Times	50
Emergency/Safety Zone	80
10 ft. from Fire Hydrant	30
Head in Only Parking	50
Leaving Motor Running	30
Leaving Keys in Vehicle	30
Loading Zone	30
No Parking Zone/Tow Away Zone	65
On Crosswalk/Sidewalk	30
Over 1 Ft. from Curb	30
Over Space Line	30
Overtime Parking	30
Permit Only Parking	50
Traffic Hazard	80
Disabled Parking Space	300
Residential Parking Zone	50
Reserved/Restricted Area	30
School Zone	65
Wrong Side of Street	30
Where Prohibited	50
Parking not listed	30

Commented [r16]:

The fines, were increased by 1.31%.

Methodology Used: Consumer Price Index - All Urban Consumers, Series Id: CUURA425SA0, CUUSA425SA0
Area: Portland-Salem, OR-WA . Base Period: . 1982-84=100 Years: . 2005-2017
to the nearest \$5 increment

Exhibit A

9. PLANNING

The City Planning Department oversees land use applications, annexations, special requests, and procurement of City maps and master plans.

Land Use Applications

The following standard base fees apply to all land use applications listed below. Some applications may require additional fees as described below under Additional Application Fees:

Application Category	Application Type	Base Fee
Administrative Review – permit action identified in Title 16 as administrative actions.		
City Manager Review – uses and activities permitted through City Manager review as identified in Title 16.		
Accessory Dwelling Unit		
Annexation	Less than 10 acres	\$2,000
	More than 10 acres	\$2,700
Appeal of Decision	To Planning Commission	\$250
	To City Council	\$600
Communication Facilities and Structures	Administrative Review	See above
	City Manager Review	See above
Planning Commission review		
Community Development Code and/or Zoning Map Amendment	Title 16 text/zoning map amendment	\$2,500
Comprehensive Plan Amendment	Text and/or map	\$2,500
Conditional Use		\$1,500
Expedited Land Division		\$2,500
Flood Plain and Drainage Hazard	City Manager review	\$1,200
	Planning Commission review	\$2,000
Goal 5 Safe Harbor		\$800
Home Occupation	Type I	\$350
	Type II	\$1,050
Lot Line Adjustment		\$500
Partition	Minor Partition – Preliminary Plat	\$850
	Major Partition– Preliminary Plat	\$850
	Minor Partition – Final Plat	\$850
	Major Partition– Final Plat	\$850
Planned Development		
Site Plan Review		\$2,200
Subdivision	Preliminary Plat	\$2,000
	Final Plat	\$800
	Replat	\$1,500
Temporary Use		\$250
Tree Removal Permit		\$50
Fence Permit		\$25
Variance		\$900

Commented [r17]: Have not reviewed section 9

Commented [KL18]: It's common for jurisdictions to ask for a "deposit", which is intended to cover the average cost of the application. This would mean that the city 1) would reimburse the application if the costs were less; or 2) require more money if the cost was higher (for a more complex or contentious case that leads to more staff/consultant time).

Commented [K19]: T

Commented [K20]: There is not "expedited land division" process in the CDC. However, I seem to recall King City along with other jurisdictions being pressured into allowing this. I don't know if the city passed a CDC amendment that isn't in the codified version.

Exhibit A

Discounts for Land Use Applications

	Discount
Two or More Applications (no discount for most expensive application) b This discount applies to applications which relate to the same unit of land and which will be reviewed and decided concurrently.	25%
Senior Citizens Seniors must be at least 65 years of age and must be the property owner. Applicant may only receive one discount.	10%

Early Assistance

Pre-application meeting:

First meeting	\$325
Second meeting	No Fee
Third and subsequent meetings ¹	100/mtg.

Sign Permit Review and Inspections

Additional Planning Inspection Fee	50
Original Art Mural ²	100
Sign Permit Review (per sign area) 0-25 sq. ft.	65
Sign Permit Review (per Sign area) All square footage in excess of 25'	\$2.00/sq.ft.
Temporary Sign Permit	35

Permit Review and Inspections

Additional Planning Inspection Fee	50
Engineer Plan Review and Construction Observation Cost	See Engineering

Materials

Most materials are available online for free or contact Planning for additional information:

http://www.ci.king-city.or.us/departments/community_development/index.php

Community Development Code (free online)	\$ 51
Comprehensive Plan (free online)	51
GIS Maps (e.g., large Zoning Map)	See Engineering

Commented [MW21]: Double Check with Code Production Cost Above???

¹ Applies to optional meetings attended by a maximum of two City staff. No written notes provided.

² The sign code (CDC 16.148) doesn't allow wall murals. They would simply be considered wall signs and subject to the maximum size requirements for commercial signs in 16.148.030 C.

Exhibit A

10. POLICE

The City's Police Department collects fees for permits, licenses, and other miscellaneous services listed below:

Permits/Licenses

Alarm Permit—Original Residential	\$45
Alarm Permit— Original Business	45
Alarm Renewal – Every three years	10
False Alarms	See page 23
Liquor License (Original Application)	100
Liquor License (Name or Other Change)	75
Liquor License (Renewal Application)	35
Liquor License (Temporary License)	\$ 35

Commented [r22]: Kept the Same

Commented [r23]: New

Police Reports

Video tape copy	\$ 35
Police report	15
Photo CD	15
Traffic Citation Discovery	\$ 10
(additional research charges may apply for unusual/complex requests)	

Police Services

False Alarm Response (first three)	No cost
False Alarm Response (each alarm after third)	\$ 160
Good Conduct Background Letter	5
Vehicle Impound	100

Commented [r24]: This is a great idea, but we would need to adopt an Ordinance and a way to track (possibly excel).

Exhibit A

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Exhibit A

11. SYSTEMS DEVELOPMENT CHARGES & CONSTRUCTION EXCISE TAXES

Please note that fees associated with Water, Sanitary, and Stormwater are estimated based on the information provided by the respective organization and may be subject to additional fees and terms. Based on Oregon State Statute (ORS 223.304), the charges are broken down into three components; (1) reimbursement (to recover existing facility capacity available for growth), (2) improvement (to recover planned capacity improvements for growth), and (3) administration (to recover direct costs).

Stormwater System Development Charge

The stormwater unit is equal to 2640 square feet of impervious surface on the property.

	Reimbursement	Improvement	Administration	TOTAL
Single Family Detached	-	\$510	-	\$510
Apartments	-	\$510	-	\$510
Residential Condominium	-	\$510	-	\$510
Manufactured Housing	-	\$510	-	\$510
Hospital/Nursing Home/Daycare		\$510	-	\$510

Sanitary System Development Charge

This charge is set by the Cleanwater Services. Rates herein are updated as changes are adopted by their governing board.

	Reimbursement	Improvement	Administration	TOTAL
Single Family Detached	-	\$5,300	-	\$5,300
Apartments	-	\$5,300	-	\$5,300
Residential Condominium	-	\$5,300	-	\$5,300
Manufactured Housing	-	\$5,300	-	\$5,300
Hospital/Nursing Home/Daycare		\$5,300	-	\$5,300

Engineering Development Charge

Single-Family Detached	\$26.50 per Application
Apartments/Multi-Family Dwellings	\$26.50 per Application
Residential Condominium	\$26.50 per Application
Manufactured Housing	\$26.50 per Application
Non-Residential	\$26.50 Per Application

Planning Development Charge

Single-Family Detached	\$27.50 per Application
Apartments/Multi-Family Dwellings	\$27.50 per Application
Residential Condominium	\$27.50 per Application
Manufactured Housing	\$27.50 per Application
Non-Residential	\$27.50 Per Application

Reserve space for Transportation System Development Charge

Exhibit A

Parks and Recreation System Development Charge

The following Parks SDCs are based on formulas contained in Resolution R-06-10. These figures will be adjusted annually per the Construction Cost Index (CCI).

Single-Family Detached	\$3,195 per ERU
Apartments/Multi-Family Dwellings	\$1,981 per ERU
Residential Condominium	\$1,981 per ERU
Manufactured Housing	\$2,876 per ERU
Commercial	\$1,936 per 1,000 S.F.
Retail/restaurant/Night Club	\$1,936 per 1,000 S.F.
Industrial/School/Assembly Hall/Motel &Hotel	\$1,613 per 1,000 S.F.
Hospital/Nursing home/day care	\$2,420 per 1,000 S.F.

School Construction Excise Tax

This charge is set by the Tigard – Tualatin School District. Rates herein are updated as changes are adopted by their governing board.

Residential	\$ 1.35 per square foot
Non-Residential	\$ 0.67 per square foot
Non-Residential Maximum	\$33,700

Metro Construction Excise Tax

This charge is set by Metro. Rates herein are updated as changes are adopted by their governing board.

Metro Construction Excise Tax	.12%	of	Valuation	(Value* .0012=Tax)
-------------------------------	------	----	-----------	-----------------------

Permits for construction projects valued at \$100,000 or less will be exempted from this tax as well as permits for development of affordable housing units and permits issued to 501(c)(3) nonprofit organizations for other projects aimed at serving low-income populations. Permits for construction valued at more than \$10 million will be assessed a flat \$12,000 fee (0.12 percent of \$10 million).

Transportation Development Tax (TDT)

This charge is set by Washington County. Rates herein are updated as changes are adopted by their governing board. [Please see TDT tax rate schedule for more details.](#)

Single-Family Detached	\$8,968 per Dwelling Unit
Apartments	\$5,867 per Dwelling Unit
Residential Condominium/Townhouse	\$5,364 per Dwelling Unit
Manufactured Housing (in Park)	\$4,487 per Dwelling Unit
Assisted Living	\$2,772 per Bed
Continuing Care Retirement	\$2,803 per Unit
Commercial/Services	See TDT Tax Rate Schedule
Motel &Hotel	\$2,545 per room

Commented [MW25]: Multiply these figures by 2.6%

3195
1981
1981
2876
1936
1936
1613
2420

12. VIOLATIONS OF THE MUNICIPAL CODE

Violation of the King City Municipal Code may result in the following fees or penalties.
Each day that a violation exists is a separate offense.

Commented [r26]: Have not revised yet

Commented [r27R26]: Done

General

General penalty (applies to any Municipal Code violation where no other penalty is specified)	\$ 150 to 200
Third or subsequent violation (applies to any Municipal Code violation)	1,000
Nuisance violations	Maximum 720
Noise control violation	Maximum 500
Commercial Garbage Containers/Solid waste violation	50 per day
Smoking Restrictions (applies to any Municipal Code title 8 violation)	50

Animal Control Penalties per Title 6.04

First Violation Not less than	\$50
Not more than	100
All Subsequent Offenses Not less than	150
Not more than	500

Dog and Cats Penalties per Title 6.08

Violation	500
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Engineering Penalties

Flood hazard violation	up to 1,000
Right-of-way encroachment	up to 250
Unpermitted tree cutting in the public right-of-way	\$ 1,000

Police Penalties

No active alarm permit on file for property (when dispatched)

First Offense	\$0
Second Offense	55
Third Offense	85
Four or more	150
Failure to Obtain Alarm Permit	50
Alarm Certificate of Reinstatement	25

Traffic violation penalty at least 50% of maximum under Oregon Statute

Planning Penalties

Violation of Sign Ordinance	\$100 Per day
Removal and Storage of Nuisance signs	\$50 per day

Business Registration Penalties

Violation of business registration requirements	\$100 Per Day
-------------------------------------------------	---------------

Exhibit A



**City of King City
15300 S.W. 116th
Avenue
King City, Oregon
97224**

503-639-4082

<http://www.ci.king-city.or.us/>

ⁱ Public Record, City Parking Permit, and City Parking fines sections were increased by the Consumer Price Index-All Urban Consumers. Base period was 1982-84=100. Year range was 2005 to 2017 and was rounded to the nearest five dollars in 2018.

RESOLUTION NO. R-2019-12

WHEREAS, the city finds that from time to time a developer wishes to employ a licensed engineer to design or supervise the installation of the improvements of streets, water, and sewer lines or other public improvements within the city that are to be installed in conjunction with the development of land using private funds, and

WHEREAS, the Council further finds that under the provisions of ORS 92.097, the city is authorized in such cases to establish standards for such improvements, review, and approval of plans & specifications, inspect installation of improvements, collect a fee for inspection, and any other services provided in an amount not to exceed the actual cost of performing the inspection or other services provided, and

WHEREAS, the Council finds that it is in the best interests of the residents, inhabitants and owners of land within the city that a schedule of fees for engineering services performed under the provisions of and pursuant to ORS 92.097 be established.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KING CITY, OREGON, THAT:

Section 1: When a developer constructs public improvements including but not limited to streets, water and sewer lines, with the development of land using private funds and the developer elects to utilize the services of the City Engineer in connection with the design, installation and inspection of such improvements, the developer shall deposit with the City Recorder for payment of such services a sum equal to 12 percent of the estimated cost of construction of said improvements or, if the City Engineer does not prepare bid documents for the construction or improvements, then the deposit shall be in an amount equal to 10 percent of the actual cost of construction as determined by the award of a successful bid.

Section 2: In the event a developer elects to utilize the services of a licensed engineer to design or supervise the installation of the improvements of streets, water and sewer lines or other public improvements that are to be installed in the City of King City in conjunction with the development of land using private funds, then such plans and construction of improvements shall be reviewed and inspected by the City Engineer for determination that the same are in compliance with the applicable standards of the city for such improvements.

The developer shall deposit with the City Recorder an amount equal to five (5) percent of the estimate of the "actual cost" of the total project, all public and private improvements, excluding buildings, to cover the actual cost of the City Engineer, Planning Consult and city staff services (review, inspection and accounting) but in no event less than the sum of \$150.00 for such services. All engineering plans must be accompanied by the appropriate cost estimate and fee before a review is undertaken.

For all projects \$50,000.00 or greater city staff will document and keep an accounting of the actual time and costs spent to process the review and inspection of all public improvements including staff and consultant time at final inspection. Any portion of the deposit not used will be refunded.

If the cost to review, inspect and account for the improvements exceeds the deposit, then the applicant shall pay the difference.

Section 3: All deposits received by the City Recorder under the provisions of Section 1 and 2 above shall be deposited in the appropriate Capital Improvement fund for appropriation to the proper expenditure (consultant, staff time or reimbursement).

INTRODUCED AND ADOPTED this 5th day of August 21, 2019.

CITY OF KING CITY, OREGON

BY:

Ken Gibson, Mayor

ATTEST:

Ronnie Smith, City Recorder

**CITY OF KING CITY, OREGON
KING CITY- CITY COUNCIL
RESOLUTION NO. R-2019-13**

**A RESOLUTION APPROVING REFERRAL TO THE ELECTORS OF THE CITY OF
KING CITY AT THE NOVEMBER 5, 2019 ELECTION, THE QUESTION OF
WHETHER TO ENACT A LOCAL OPTION LEVY AT A RATE OF 63 CENTS PER
\$1,000 OF ASSESSED VALUE FOR FIVE YEARS BEGINNING 2020-2021**

WHEREAS, the City of King City currently has a five-year local option tax levy for police services, a levy which expires June 30, 2020; and

WHEREAS, the City Council of King City finds it to be in the best interests of the City to submit to the voters of King City, a five year local option levy tax beginning July 1, 2020 which would bring in the revenue necessary to continue to provide these police services and;

WHEREAS, the City Council of King City, desires to refer this Local Option Levy, to the electors of the City of King City.

NOW, THEREFORE, BE IT RESOLVED by the King City - City Council that:

SECTION 1: An election is hereby called, in and for the City of King City, Washington County, Oregon for the purpose of submitting to the legal voters of King City the following question:

Shall King City fund Police Services; levy 63 cents per \$1,000 assessed value for 5 years beginning 2020-2021?

This measure may cause property taxes to increase more than three percent.

SECTION 2: Election Conducted by Mail. The measure election shall be held on Tuesday, November 5, 2019, which is the next election. The precinct for the election shall be all of the territory within the corporate limits of the City of King City. As required by ORS 254.465, the measure election will be conducted by mail by the Washington County Elections Department, according to the procedures adopted by the Oregon Secretary of State.

SECTION 3: The Ballot Title to appear on the ballot shall read as follows:

CAPTION: King City Police and Public Safety Local Option Levy

Question: Shall King City fund Police Services; levy 63 cents per \$1,000 assessed value for 5 years beginning 2020-2021?

This measure may cause property taxes to increase more than three percent.

Summary: In 2014 King City voters passed a five-year police and public services levy. That levy is set to expire in June of 2020. If passed this measure will levy 63 cents per \$1,000 of assessed value to fund police and public safety services for five years beginning in July of 2020.

Passing this levy will allow the King City Police Department to:

Maintain police services at their current level, increase supervision, retain experienced officers, provide officer training, and continue participation in the Washington County-wide PPDS Records System. This cost would be approximately \$7.88 per month or \$94.50 a year on a home assessed at \$150,000.

It is estimated that the proposed rate would raise:

\$347,684 in 2020-21, \$360,404 in 2021-22, in \$373,573 in 2022-23, \$386,399 in 2023-24, and \$397,991 in 2024-25.

SECTION 4: Notice of Ballot Title. The City Elections Officer is directed to publish notice of receipt of the ballot title in The Oregonian in compliance with ORS 250.275(5).

SECTION 4: Ballot Title. Pursuant to ORS 250.285 and ORS 254.095, the King City City Council directs the City Elections Officer to file a notice of the City Measure Election in substantially the form of Exhibit 2, with the Washington County Elections Office, unless, pursuant to a valid ballot title challenge, the King City City Council certifies a different Notice of City Measure Election to be filed, such filing will occur no earlier than the eighth business day after the date on which Exhibit A is filed with the city elections officer and not later than September 5, 2019.

SECTION 5: Explanatory Statement. Pursuant to ORS 251.345, the King City City Council directs the City Manager to prepare a Measure Explanatory Statement for publication in the county voters' pamphlet; said statement shall be filed with the Washington County Elections Office at the same time the Notice of City Election is filed by the city elections officer.

SECTION 6: Delegation. The King City - City Council authorized City Manager or a designee of the City Manager to act on behalf of the City of King City and to take such further action as is necessary to carry out the intent and purposes herein in compliance with the applicable provisions of law.

SECTION 7: Effect of "Yes" Vote. If a majority of eligible voters vote "yes" on the this Local Option Levy, will become operative, and the City shall enact a local option levy of 63 cents per \$1,000 of assessed value for police services beginning July 1, 2020.

SECTION 8: This resolution is effective immediately upon passage.

PASSED: This 21 day of August 2019.

Proposal for Extra Work at City of King City

Property Name City of King City
Property Address 15300 SW 116th Ave
King City , OR 97224

Contact Ronnie Smith
To City of King City
Billing Address 15300 SW 116th Ave
King City , OR 97224

Project Name Hillside Clean up Phase 2
Project Description North of Field - East End

Scope of Work

QTY	UoM/Size	Material/Description
1.00	EACH	String trim excess growth of weeds and wild roses. Prune back ornamental shrubs. Flush-cut and remove dead trees and plant material. Remove and dispose debris.

Images

King City East Hill



King City NE



For internal use only

SO# 7010337
JOB# 474300036
Service Line 130

Total Price \$2,662.86

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by BrightView Landscapes, LLC
18480 SW Pacific Dr, Tualatin, OR 97062 ph. (503) 625-9600 fax (503) 625-9714

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only, contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license and permit requirements of the City, State and Federal Governments, as well as all other requirements of law.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales tax where applicable on material supplied.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Client/Owner, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall indemnify the Client/Owner and its agents and employees from and against any third party liabilities that arise out of Contractor's work to the extent such liabilities are adjudicated to have been caused by Contractor's negligence or willful misconduct. Contractor shall not be liable for any damage that occurs from Acts of God are defined as those caused by windstorm, hail, fire, flood, earthquake, hurricane and freezing, etc. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this agreement within sixty (60) days. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Client/Owner or not under Client/Owner management and control shall be the sole responsibility of the Client/Owner.
7. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
8. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
9. **Access to Jobsite:** Client/Owner shall provide all utilities to perform the work. Client/Owner shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the owner makes the site available for performance of the work.
10. **Invoicing:** Client/Owner shall make payment to Contractor within fifteen (15) days upon receipt of invoice. In the event the schedule for the completion of the work shall require more than thirty (30) days, a progress bill will be presented by month end and shall be paid within fifteen (15) days upon receipt of invoice.
11. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) work days advance written notice. Client/Owner will be required to pay for all materials purchased and work completed to the date of termination and reasonable charges incurred in demobilizing.
12. **Assignment:** The Owner/Client and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Owner/Client nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
13. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Owner. If the Client/Owner must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Client/Owner directly to the designer involved.

14. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Client/Owner will be liable for a minimum travel charge of \$150.00 and billed to Client/Owner.

The following sections shall apply where Contractor provides Customer with tree care services:

15. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Client/Owner. Defined backfill and landscape material may be specified. Client/Owner shall be responsible for contacting Underground Service Alert to locate underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Client/Owner's expense.
16. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract

Contractor is authorized to perform the work stated on the face of this Contract. Payment will be 100% due at time of billing. If payment has not been received by BrightView within fifteen (15) days after billing, BrightView shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Client/Owner. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 30 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

City Recorder

Signature

Title

Ronnie Smith

August 14, 2019

Printed Name

Date

BrightView Landscapes, LLC "BrightView"

Account Manager

Signature

Title

Jean T. Jung

August 14, 2019

Printed Name

Date

Job #: 474300036

Proposed Price: \$2,662.86

SO # 7010337